



2026

**INVITATION FOR BIDS
LAWN CARE SERVICES
ROADS & STREETS DIVISION**

PRE-BID MEETING

1:00 PM CT, MONDAY, MARCH 9, 2026

PUBLIC WORKS DEPARTMENT

LARGE MEETING ROOM – LANDFILL EAST

601 SOUTH 26TH STREET

BISMARCK ND 58504

BIDS RECEIVED BY 3:00 PM CT

BIDS OPENED AT 4:00 PM CT

MONDAY, MARCH 16, 2026

OFFICE OF THE CITY ADMINISTRATOR

221 N 5TH STREET, 4TH FLOOR

PO BOX 5503

BISMARCK, ND 58506-5503

PUBLIC WORKS SERVICE OPERATIONS

601 South 26th Street

PO BOX 5503

BISMARCK, ND 58506-5503

(701) 355-1700, OPTION 3

ADVERTISEMENT

The City of Bismarck is requesting bids for Lawn Care Service for the mowing and cleanup for sites in the city limits of Bismarck ND. The City of Bismarck Public Works Service Operations is requesting Bids for lawn care services, for a one (1) year agreement with automatic renewal of two (2) additional one-year terms (total of up to 3 years) with the City. Bids will be received in the offices of the City Administrator until 3:00 PM CT. on Monday, March 16, 2026. Bids will be publicly opened and reviewed at 4:00 PM CT on Monday, March 16, 2026.

Bids must be submitted on forms furnished by the City of Bismarck and in accordance with description of work therein contained. Specifications may be obtained by downloading from the City of Bismarck Website and may be furnished from the Bismarck Public Works Department by contacting Gale Nicholson at pwservice@bismarcknd.gov, or 701-355-1700, option 3.

The Bids must be mailed to the City Administrator (PO Box 5503, Bismarck ND 58506-5503) or otherwise deposited with the City Administrator (221 North Fifth Street, 4th Floor, Bismarck ND 58501) and shall be sealed and endorsed "Bids for Lawn Care Services".

The award will be made on the lowest overall bid. The successful bidder must furnish copies of insurance certificates for such coverage upon signing the contract. Insurance companies listed must be licensed in the State of North Dakota. The City of Bismarck shall be named as an additional insured with a Waiver of Subrogation written or checked on the policy. Limits of the policy: Commercial General Liability: \$2,000,000 each occurrence and Automobile Liability: \$2,000,000 each occurrence and \$500,000 per person.

The right is reserved to hold all Bids for a period of forty-five (45) days, to reject any and all Bids, to waive technicalities or to accept such as may be determined to be in the best interest of the City of Bismarck.

GENERAL SPECIFICATIONS

SUMMARY OF WORK

Lawn Mowing services for 2026 include mowing and cleanup (as requested) as specified. There are nine (9) sites designated on associated maps. Work is defined by task and by site.

BIDDING REQUIREMENTS

1. Each bidder **is required** to bid on all sites and tasks within. Bid price is per event. The City reserves the right to waive any and all formalities and accept or reject any or all bids.
2. Bids will be awarded based on the lowest overall bid. Bid prices will remain in effect for the duration of the agreement. The City reserves the right to reject any or all bids, to waive technicalities or to accept such as may be determined to be in the best interest of the City of Bismarck.
3. Due to timing and funding, additional areas could be added or removed. The term of the agreement shall be for one (1) year and shall automatically renew for two (2) additional one-year periods unless either party shall have cancelled the agreement by giving the other party 30 days' written notice of cancellation.

BID ITEMS

See Description of Work and Contract Reporting for detailed information and requirements.

1. **MOWING:** Mowing and trimming required. Removal of clippings as described per Site. Frequency is either once Weekly (W) or Upon Request (R) and is site specific.
2. **CLEANUP:** Upon Request (R)

ADMINISTRATIVE REQUIREMENTS

1. **Contract:** The successful bidder(s) shall enter into an agreement with the City subject to the following conditions:
 - A. The successful bidder(s) shall furnish a signed agreement with appropriate certificates of insurance evidencing liability and property damage coverage affected and to be maintained for the term of this Agreement. The agreement must be signed by the person with delegation of authority and may be asked for documentation of that status. The **Contractor** must provide a Certificate of Workers Compensation Coverage, as warranted. The **Contractor** must provide a certificate of liability insurance and automobile insurance, prior to starting work, covering all activities within the scope of the contract performed by the **Contractor**.
 - B. **Insurance.** The **City** shall be named as an **additional insured** with waiver of subrogation written or marked on the policy (general & auto liability) for the duration of this contract. Insurance companies listed **must be** licensed in the State of North Dakota. The **City** shall be immediately notified of any cancellation or cessation of insurance coverage. **Contractor shall provide a certificate of insurance** upon signing this contract.
 - Contractor's License
 - Certificate of Workers Compensation Coverage – State: Statutory
 - Certificate of Insurance: Commercial General Liability & Automobile Liability

Coverage Amounts:

 - Commercial General Liability: Each Occurrence \$2,000,000
 - Automobile Liability: Each Occurrence \$2,000,000 and Per Person \$500,000

- C. The **Contractor** is solely responsible for all supervision of the work including choices of method and materials, personnel, and subcontractors insofar that these items are in conformance with the provisions issued by the City. The City shall have no responsibility with regard to these matters. The **Contractor** shall coordinate the work activities to minimize disruptions to the public.
2. **Agreement:** The term of the agreement with the successful bidder(s) shall be a one (1) year agreement with automatic renewal of two (2) additional one-year terms (total of up to 3 years) with the City of Bismarck and commence on bid award date and terminate December 31, 2028. Insurance certificate shall be provided for each subsequent year in advance of start of contract.
3. **Termination:** If the City deems work by the Contractor unsatisfactory, a written notice will be sent to the Contractor advising of the deficiency. If corrective action is not taken within 48 hours of the date of notice, the City will terminate the service agreement immediately by written notice. In the event of termination, the City reserves the right to seek additional or other assistance as necessary.
4. **Damages:** Any damages to City facilities, including but not limited to curbs, pavements, structures, fences, trees and/or hardscapes caused by the Contractor during the performance shall be repaired or replaced at the Contractor's expense. If the Contractor fails to make repairs or replacement in a timely manner, the City may have repairs and/or replacements made and deduct the cost of repairs and/or replacements from payment made to the Contractor.

DESCRIPTION OF WORK

1. MOWING (Weekly an/or As Requested)

A. Tasks:

- 1) Lawn turf shall be cut to a length between 3 and 4 inches. Spring (prior to May 15th) and Fall (after October 1st) height shall be 2 to 3.
- 2) All trash and debris shall be picked up prior to mowing.
- 3) Trimming around buildings, structures, trees, etc. must be done with each mowing. The cost of trimming is included in the mowing price.
- 4) Contractor is responsible to ensure that grass clippings are not blown or raked into the street or sidewalk or paved areas.
- 5) If a site is not mowed for ten (10) days or more for any reason, clippings must be bagged and removed instead of mulched, unless otherwise directed by City of Bismarck staff.
- 6) Wheel tracks are to be avoided by alternating mowing direction with each mowing.

B. Schedule:

- 1) Mowing of sites will be performed weekly or upon request. Bid Schedule defines requirements for each site.
- 2) City of Bismarck staff will notify when start of season is to commence.
- 3) Requests for mowing shall be fulfilled within five workdays of the request.
- 4) As much as possible, all work at a site shall be completed on the same workday.
- 5) The noise ordinance for residential-zoned areas is in affect from 11:00 p.m. to 7:00 a.m.

2. CLEANUP (As Requested)

A. Tasks:

- 1) Lawn turf sites shall be power raked. Equipment to be used shall be inspected by representative of the City prior to commencing with this work.
- 2) All debris, trash, leaves, branches, and dead grass must be removed, including sweeping of sidewalks and other paved areas. This is a spring event and as requested per site if listed.
- 3) Clean up in and around all trees, shrubs, hardscapes, mulch areas, and planting beds.

B. Schedule:

- 1) Initial clean-up (if requested) shall be completed prior to May 15th of each contract year (weather permitting) as requested.
- 2) Work schedule shall be coordinated in advance with City of Bismarck staff. Work shall be done within five (5) days of agreed schedule.

CONTRACT REPORTING

1. Lawn Mowing Work Report form provided by the City of Bismarck shall be completed for each work event and submitted on Monday of each week for the prior week.
 - A. The intention of the work report form is for the City to verify that the work actually performed meets these work requirements.
 - B. The completed Lawn Mowing Work Report must be provided via email or delivered to the City contact noted on each site where work is performed.
2. A work schedule shall be provided to the City prior to May 1st of each contract year showing which days of the week each site is to be serviced.

BID SHEET

See attached

LAWN MOWING SITES

See attached

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PUBLIC WORKS SERVICE OPERATIONS: BIDS DUE 3PM ON 3/16/2026 AND BIDS OPENED 4PM 3/16/2026

ROADS & STREETS LAWN CARE SITES PRICE PER SERVICE PER SITE Weekly (W) By Request ®			
SITE	2026 MOWING (W)	2026 MOWING (R)	2026 CLEAN-UP (R)
7.1			
7.2			
7.3			
7.4			
7.5			
7.6			
7.7			
7.8			
7.9			
7.10			
TOTAL			

% INCREASE FOR ADDITIONAL YEARS BASED ON 2026 BID PRICE	
2027	2028
%	%

Maps for these sites are on the following pages

SITE	SITE DESCRIPTION
7.1	Bismarck Expressway between 17th & 18th St, and along 16th St guard rail.
7.2	Boulevard Ave from 4th St to State St/10th St - Islands
7.3	Century Ave from Tyler Parkway to Centennial Rd - Center Islands (7 maps)
7.4	Liberty Memorial Bridge Park (north & south side)
7.5	West of Washington St to Missouri River Bridge between Bis Expy & Riverwood Dr <u>and</u> West of Washington St between Bismarck Expy & Riverwood Dr (by Pony Express).
7.6	North Washington St - Center Islands. Start one block south of 43rd Ave to 57th Ave. (3 maps)
7.7	Ash Coulee Rd & North Washington St - One Island on west side of Washington St
7.8	East of Centennial Rd from Trenton Ave to Century Ave <u>and</u> West of Centennial Rd from Trenton Ave to Chatham Ave <u>and</u> Centennial Island from Trenton Ave to Chatham Ave
7.9	43rd Ave - Center Islands - Montreal St to Ottawa St <u>and</u> State St to 19th St <u>and</u> 19th St to 26th St (3 maps)

We the undersigned agree to furnish to the City of Bismarck lawn care services conforming to the General Specifications at bid prices listed.

Company (Legal Name) _____ Date _____

Mailing Address _____
City State Zip

Email Address _____

Business Phone _____ Cell Phone _____

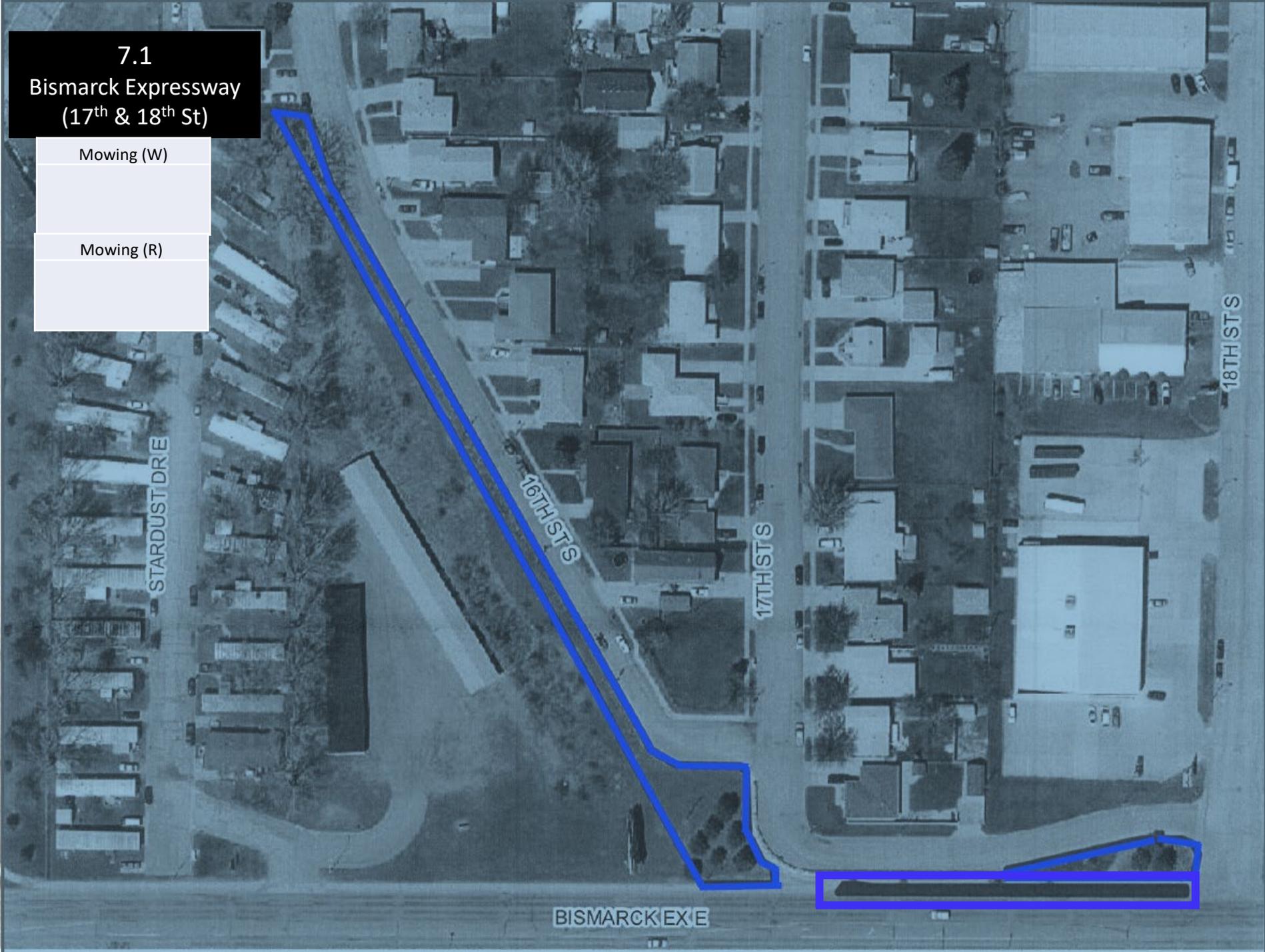
Name & Title (Printed) _____

Signature _____

7.1
Bismarck Expressway
(17th & 18th St)

Mowing (W)

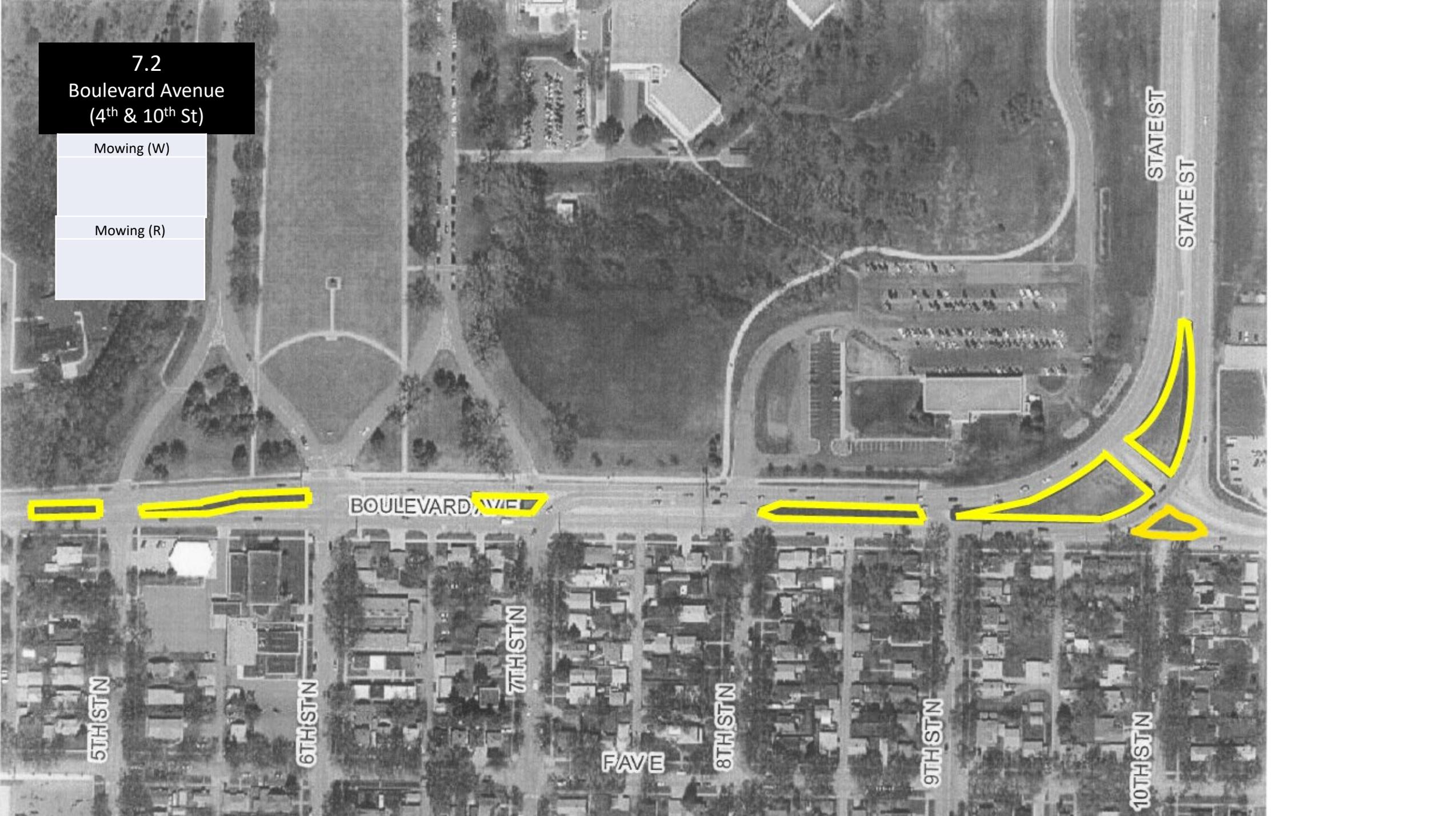
Mowing (R)



7.2
Boulevard Avenue
(4th & 10th St)

Mowing (W)

Mowing (R)



5TH STN

6TH STN

7TH STN

8TH STN

9TH STN

10TH STN

FAVE

BOULEVARD AVENUE

STATE ST

STATE ST

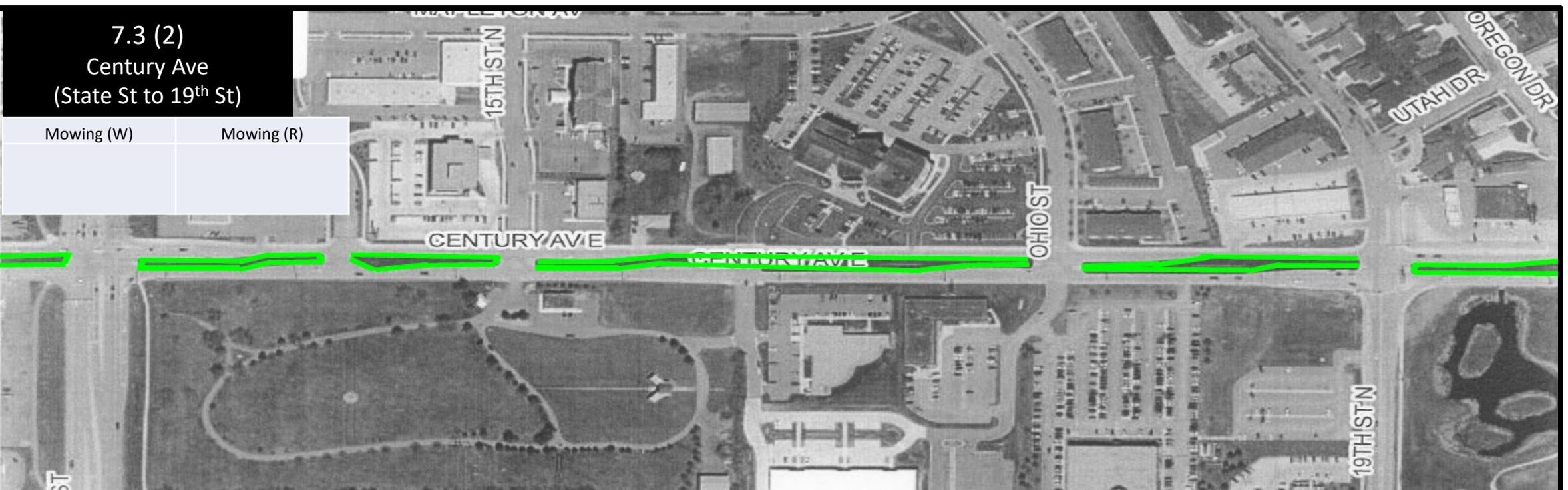
7.3 (1)
Century Ave
(19th St to Arizona Dr)

Mowing (W)	Mowing (R)



7.3 (2)
Century Ave
(State St to 19th St)

Mowing (W)	Mowing (R)



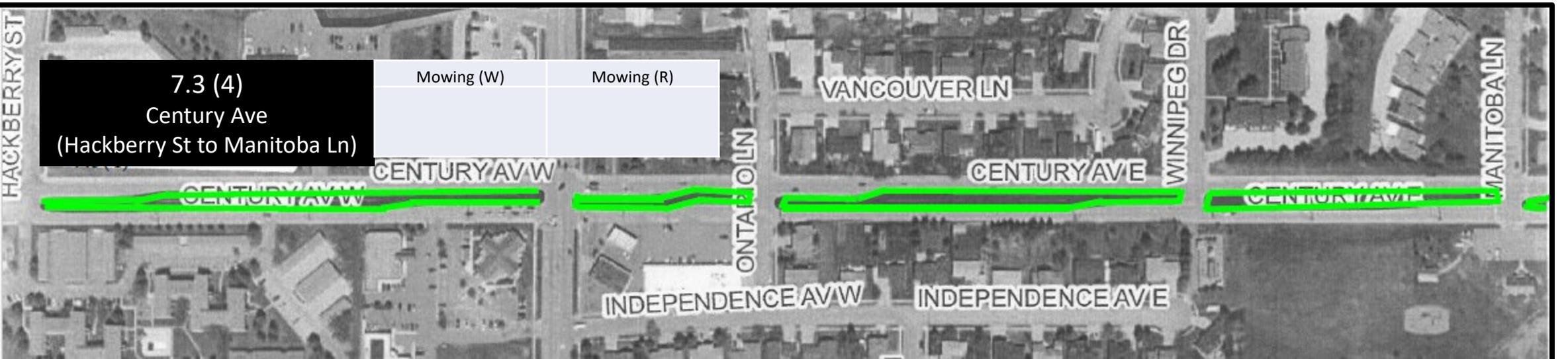
7.3 (3)
Century Ave
(Manitoba Ln to State St)

Mowing (W)	Mowing (R)



7.3 (4)
Century Ave
(Hackberry St to Manitoba Ln)

Mowing (W)	Mowing (R)



7.3 (5)

Century Ave
(Springfield St to
Hackberry St)

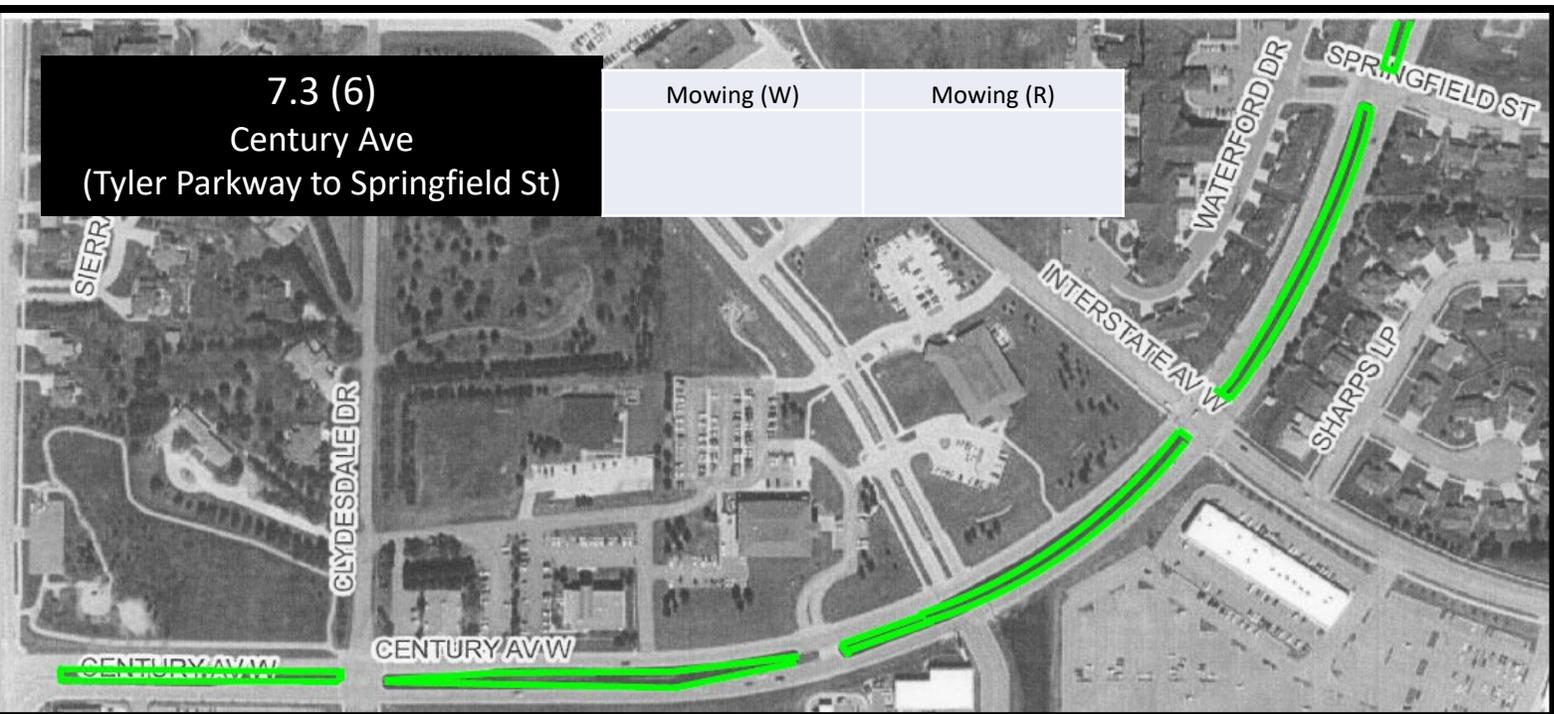
Mowing (W)	Mowing (R)



7.3 (6)

Century Ave
(Tyler Parkway to Springfield St)

Mowing (W)	Mowing (R)





7.3 (7)
Century Ave
(Valley Forge St to Centennial)

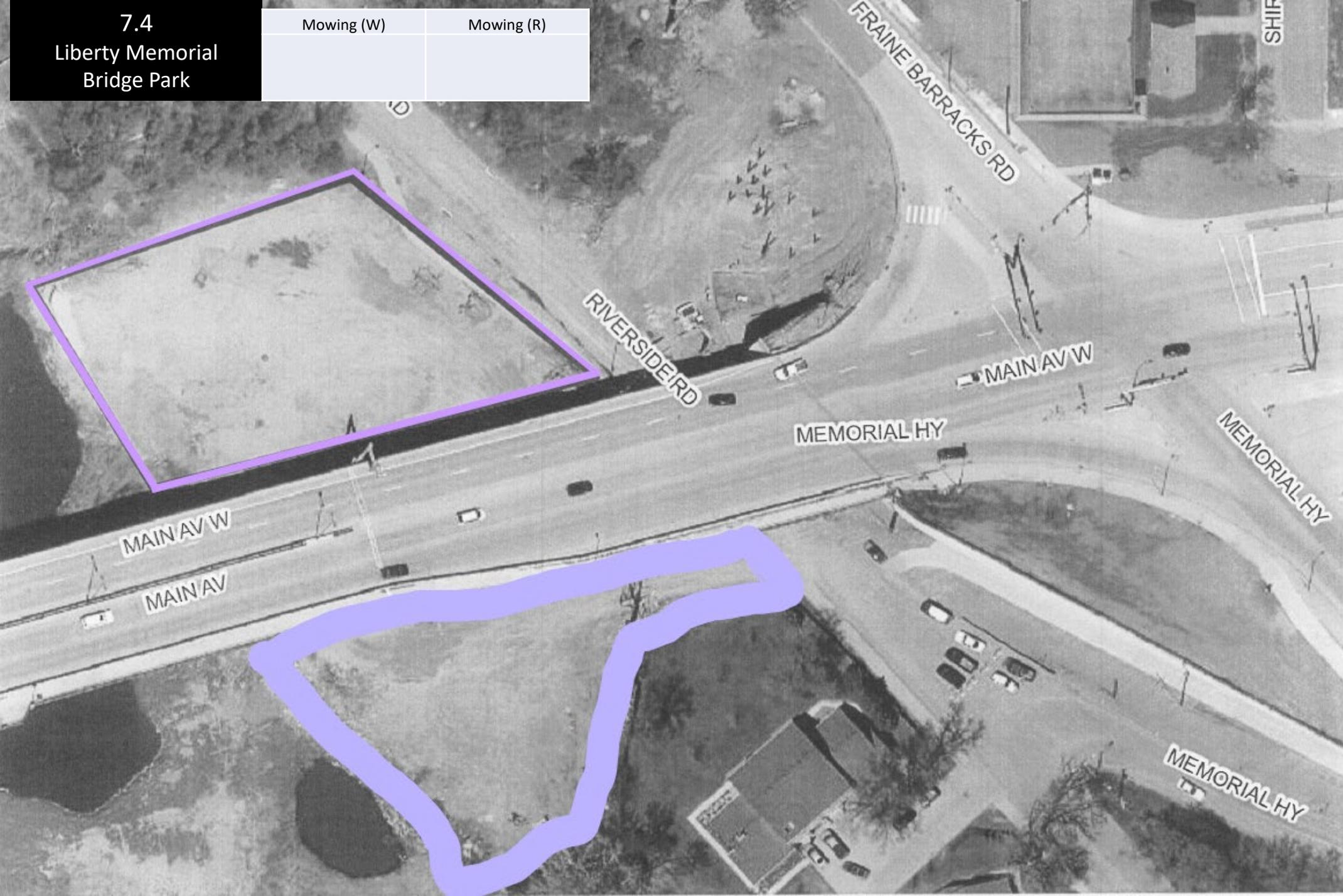
Mowing (W)	Mowing (R)

7.4

Liberty Memorial
Bridge Park

Mowing (W)

Mowing (R)



7.5

Bismarck Expressway
(W of Washington St to Missouri
River Bridge, between Bismarck Expy
& Riverwood Dr by Pony Express)

Mowing (W)	Mowing (R)

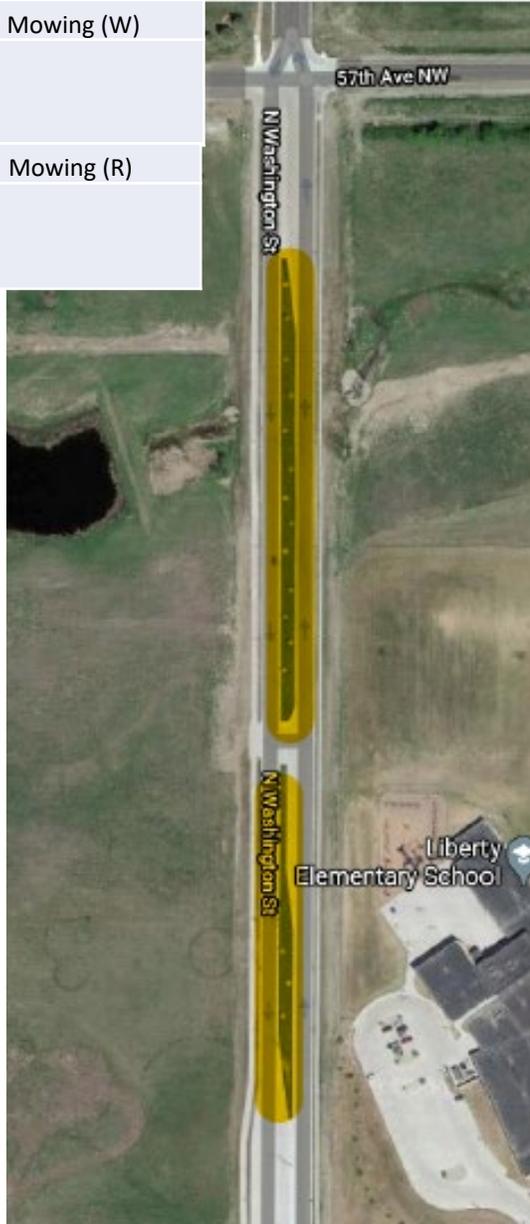


7.6 (1)

North Washington Center Islands
(Lasalle Dr to 57th Ave)

Mowing (W)

Mowing (R)

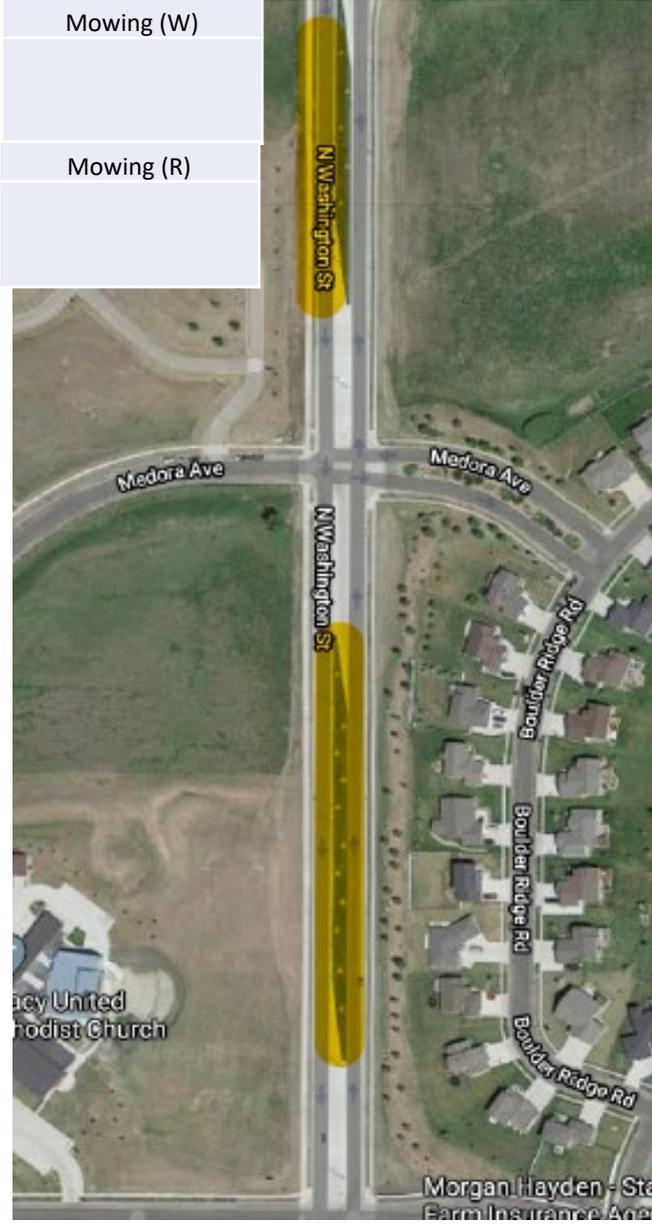


7.6 (2)

North Washington Center Islands
(Durango Dr to Lasalle Dr)

Mowing (W)

Mowing (R)



7.6 (3)

North Washington Center Islands
(Durango Dr to 43rd Ave)

Mowing (W)

Mowing (R)



7.7

Ash Coulee Dr
(Island on W side of N. Washington St)

Mowing (W)

Mowing (R)



7.8
Centennial Road
(Trenton Ave to Century
Ave, 4 locations)

Mowing (W)

Mowing (R)

