



BISMARCK, NORTH DAKOTA

**ANNUAL BUDGET
FISCAL YEAR 2025**



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INTRODUCTORY SECTION





November 19, 2024

Honorable Mayor and Commissioners:

The following is the budget for the City of Bismarck for calendar year 2025. This document contains the budgets for the General, Special Revenue, and Debt Service Funds; financial plans for the Enterprise and Internal Services Funds; and the annual Capital Improvement Program.

The budget process is coordinated by the Finance Department under the direction of the Budget Committee, City Commissioners, Department Directors, and their staff. The Budget Committee consists of the City Commissioner, Anne Cleary, City Administrator, Jason Tomanek, Assistant City Administrator, Doug Wiles, and Finance Director, Dmitriy Chernyak. The budget procedures, according to the City's Home Rule Charter, are the basis for budget development. City of Bismarck uses best practices to prepare the annual budget by using annual revenues for ongoing operational costs and cash reserves/fund balance for one-time expenditures. These methods continue to serve as the keys for a balanced budget.

The City's goal for the 2025 budget is to be fiscally responsible while maintaining services at the currently conservative level to remain sustainable in future years while adjusting to external factors that may impact City resources such as growth and economic conditions. Shortened supply and increased demand for goods and services has caused prices to inflate. In addition, the lag time between orders has caused delays in certain operations of the City.

The City is continuing to recover from significant inflation in the current economic environment in North Dakota and across the United States over the past several years. Several departments requested increases in future operating budgets to address inflationary increases in various operating costs across the City. The Budget Committee has continued to review each of the requests and identified areas of significant need for the City in 2025. The Budget Committee focused once again on public safety and paid particular attention to the police, fire, and public works departments. The Budget Committee continued to focus on the fleet replacement plan and cybersecurity to maintain reliable vehicles and equipment and data security.

The Budget Committee and City Commission approved 13 of 24 employee positions (FTEs) requested by departments in the 2025 budget. Significant FTEs that were approved included two Fire Department employees to continue building up staff for a potentially new fire station, one procurement officer to provide additional oversight over the City's procurement ordinances and processes, three Public Works Service Operations FTEs to assist with snow removal, one assistant communications strategist, one Public Works Service Operations (PWSO) office assistant II for continuity in the department, one maintenance technician, and one building service worker for assistance with additional maintenance with new facilities. In addition, the City approved two positions that are purely grant funded or shifted in funding, including the part-time

planner in the Community Development Department and the Public Health community health case management coordinator, respectively.

For the 2025 budget, the City continues to address inflationary cost increases across multiple departments, especially Public Works Service Operations department. Operating costs and equipment prices continued to climb in 2024, which required the Roads and Streets Division to continue to increase its operating budget to recover from inflationary pressures. In addition, the City had a list of department requests that added to the City's "ongoing" cost budget, including police drones and systems to utilize technology to assist with public safety along with additional software that will create efficiencies for the required public safety processes at the Police Department.

The City continues to replace fleet assets based on a set schedule to maintain working and reliable vehicles and equipment to serve the public. The City is in the fifth year of the fleet replacement plan, as initiated in the 2021 budget, and continues to follow this plan with minor deviations. Inflationary increases and delivery delays caused certain equipment items to be pushed back for purchase in the replacement plan over the years, but the City is slowly catching up with deliveries and the original planned replacements. The City continues to evaluate the best way to finance each item in the fleet replacement plan and using resources such as City reserves or leases to finance large-dollar purchases over a period of time. The City continues to finance motor graders, front-end loaders, and sweepers through leases or financed purchase agreements. For these types of purchases, each year, the City evaluates the interest rates in the market and the City's cash flows. By regularly replacing obsolete vehicles and equipment that require significant repairs, the City is reducing the burden on departments, avoiding the unnecessary breakdowns of vehicles and equipment, and creating budgetary savings in the future. Over the past several years, the City was able to save millions of dollars by replacing necessary vehicles and equipment based on a sustainable schedule and plan. The City was able to replace several pieces of obsolete equipment prior to the post-COVID-19 inflation while utilizing low-interest financing at the time, which saved a lot of money for the City. The City continues to operate an effective replacement plan in 2025 to create opportunities for savings and continue to properly maintain and service the City.

The City Commission reduced the 2025 budget and property taxes by \$525,104 from the previous year. This is because Burleigh County contributed an additional \$285,000 to the City for the operations of the Bismack-Burleigh Public Health, which is operated by the City of Bismarck. The City's mill levies for 2025 were 76.88 with a \$525,104 taxable valuation per mill levy compared to the 77.88 mill levies in the previous year. The City is expected to collect \$40.4 million in property tax revenues in 2025, which is an increase of 3% from the previous year. This increase was primarily due to inflation, market increases, and new construction. These figures were submitted to Burleigh County for collection.

Additionally, in 2019, a voter-approved amendment to the City's Home Rule Charter limited the use of the sales tax for property tax relief to 19.59 mills at the 2019 taxable value, totaling \$9,853,526. For the 2024 budget, this represents a tax relief of 21.1% compared to a 27.5% tax relief in the previous year (2023). In prior years, the City was able to reduce the property taxes using sales tax at 25 mills at the current taxable value. This amendment continues to cause the property tax relief proportion to decline as the City's taxable value continues to grow annually because of the real estate market in the City. This may be something the City Commission will have to address in future years to avoid an unbalanced budget.

In 2025, the City's 76.88 mill levy also included a 0.75 mill levy for Building Construction, as allowed by state statute. This mill levy provides revenue for capital improvement projects and future General Fund facility repair needs including the City office building, Fire Department stations, Public Health Department building, Police Department building, and the Bismarck Veterans Memorial Public Library building.

In the 2022 budget, the City Commission approved the construction of a new public health building and an expansion of the public works building. The public health building project was financed by the general fund reserves in the amount of \$10 million. The public works expansion project is financed by the Bank of North Dakota infrastructure loan program established by the State of North Dakota in the amount of \$26 million at a 2% per annum. In 2022, this is one of the lowest interest rates that the City was able to obtain through extensive research and inquiry from financial institutions. The public works expansion project loan debt service is paid by the City's solid waste and utility enterprise funds (business-type). Both projects were completed in 2024. In 2025 and later, the City is planning to build an additional fire station in northeastern part of the City and a potential police station to continue to provide rapid response to public safety calls.

The City's Roads and Streets Fund continues to be a concern for the City Commission and Budget Committee. In previous years, the City was able to sustain these services with the ongoing highway tax established and distributed to the City by the State of North Dakota. However, due to stagnation of the highway tax revenues from the State and the increased inflationary cost of operations and equipment, highway tax revenues are no longer enough to cover those costs. Therefore, the City's General Fund and Sales Tax Fund are forced to subsidize the operations and equipment replacement of the Roads and Streets Fund to continue to provide the roads, streets, snow removal, and forestry services for citizens.

Sales Tax Fund consists of various revenue sources, including a restricted 1% sales tax and a further restricted 0.5% sales tax. An additional 0.5% sales tax was approved by the voters on November 5, 2024, and to be collected in April 2025 for the purpose of public safety and public transit. All sales taxes are voter approved. The 0.5% street improvement sales tax is a 2018 voter-approved "sun-setting" sales tax for collections beginning in April 2019 for specific highway and streets projects, as indicated in the City's Home Rule Charter. The original 1% sales tax is used primarily for subsidizing the City's property taxes at \$9.8 million, snow removal costs, and highway/street construction projects and maintenance. The 2025 sales tax fund budgeted expenditures are estimated at \$41.6 million, which primarily consists of \$9,853,526 for the relief of the property taxes annually transferred to the General Fund, \$2.2 million transferred to the Road and Streets Fund to finance snow removal capital expenditures and equipment replacement, and the remainder of \$29.7 million dedicated to various highways and street maintenance / improvement projects, including subsidies to offset costs of special assessment projects within the City. Over the course of three years, the City's Sales Tax Fund will stabilize and offset any excess of expenditures over revenues.

The City also receives revenue from the State of North Dakota that is based on sales of taxable goods and oil and gas production. These distributions from the State comprise less than 20% of the City's revenue sources for operations. These distribution revenues increased in 2024 due to increased sales and production in oil and gas.

Debt service funds are established to annually collect special assessments and make payments on existing debt service from special assessments. These funds are budgeted based on the

annual debt service needed to pay for special assessment bonds using special assessment collections.

Enterprise Funds such as the Water Fund, Sanitary Sewer, Storm Sewer, Airport, Event Center, Solid Waste Collections, and Solid Waste Disposal (Landfill) operate as a financial plan rather than a City Commission approved ordinance. These operations and funds included the replacement of equipment and vehicles in the approved fleet plan.

In 2023, the City has completed a rate study for the water and sewer utility. In 2025, the citizens will experience a 5% reduction in the base water rate with the award of the \$50 million grant from the State of North Dakota to finance the water treatment plant expansion. Utility funds continued to budget for operations and various capital improvements projects for a total of \$125 million compared to \$99 million in the previous year to improve the City's water and sewer infrastructure, including the construction of the Hay Creek lift station and the expansion of the water treatment plant. In 2023, the City was awarded \$50 million from the State of North Dakota to finance the expansion of the City's water treatment plant. The City is required to contribute 40% of the project. The project began in 2024 and continues to be in progress for several years. In 2023, the City also issued a \$45 million SRF loan at 2% per annum to finance the Hay Creek lift station, which will improve the City's wastewater collection systems. The City continued to issue debt to replace lead service lines in 2024 and plans on continuing this project in 2025. The City was able to make all debt service payments to its creditors and meet all obligations in 2024 and anticipate a similar result in 2025.

The City Commission approved a 5.6% salary increase for employees in 2025, which included a 3.5% cost of living adjustment and 2.1% for merit, which was based on the salary plan and market indices.

The City continues to have new construction in both residential and commercial development within the City. This creates opportunities for new growth but challenges to increase services and provide infrastructure maintenance and improvements. Many estimates were made based on the information available at the time this budget was approved. The City Commission and Budget Committee continue to monitor economic conditions on operations to create strategy to offset cost increases while creating minimal impact on the taxpayers as the City continues to grow.

Jason Tomanek
Jason Tomanek (Nov 20, 2024 11:19 CST)

Jason Tomanek
City Administrator, City of Bismarck



VISION STATEMENT

Bismarck is a preferred destination for people who enjoy living, learning, working, and playing in a city with an enduring community pride. We embrace our rich heritage, economic opportunity, and lifelong learning to cultivate a healthy and sustainable environment fostering opportunity for all.

MISSION STATEMENT

Our mission is to provide high quality public services in partnership with our community to enhance our quality of life.

CORE VALUES

Act With Integrity

We are accountable for our words and actions. We strive to always act in the best interest of the community in every situation, regardless of our audience.

Exhibit Community Pride

There is a distinct culture in Bismarck which we continuously uphold by our high standards of hard work, transparency, and sincere regard for our neighbors.

Welcome Diversity

Embracing a multitude of people, experiences, cultures, businesses, neighborhoods, backgrounds, and ideas allows us to fully enrich ourselves and our community.

Consider The Environmental Impact

There is an exceptional array and quality of both human-made and natural resources in Bismarck. Giving earnest consideration to the short and long-term environmental impacts of our decisions empowers us to be responsible stewards of these resources.

Look to the Future

Proactively identifying needs and opportunities is crucial work. By recognizing the likely future impact of our current actions, we can be best prepared to leverage our time, energy, effort, and resources that effectively meet the needs of our community.



SIGNATURE SPACES

The City will seek to identify creative partnerships to foster the development of signature spaces, in order to provide community with gathering spots, beautify the City, and leverage existing assets to continually drive towards creating memorable experiences for citizens and visitors. Facilitating a community-wide effort to develop these signature spaces encourages community pride and is integral to making Bismarck a preferred destination.



ALL AGES & ALL WAGES

The City will ensure that Bismarck is a place where people of all ages and all social segments can thrive. Encouraging people of different ages and wages to interact with one another regularly and meaningfully will help to ensure that Bismarck is a preferred place and fosters opportunities for all people.



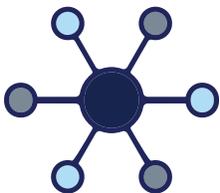
SOCIAL HEALTH

The City will work with partners to generate meaningful momentum in addressing social health issues around homelessness, mental health, and substance abuse. While these are not social concerns that can be solved entirely, the City can lead in having a substantial impact on people's lives. Generating momentum on these issues helps to create a community where all people can enjoy living and helps to foster opportunity for all.



21ST CENTURY BUSINESS HUB

The City will proactively push towards becoming a leader in a changing economy. Identifying and embracing emerging business trends will help Bismarck to develop continued economic opportunity and will promote an environment for people to live, learn and work.



COMPLETE CONNECTIVITY

Every City is primarily a network of people, infrastructure, and opportunities. Bismarck will develop effective and efficient connectivity in its transportation and utility systems, communication methods, neighborhoods, businesses to strengthen Bismarck's enduring sense of community pride, economic opportunities, and cultivate a healthy and sustainable environment.



GOVERNMENT EXCELLENCE

Bismarck is a community, and it is also a large and complex business organization. The City of Bismarck will continually improve its delivery of effective and efficient services, always operating as a steward of the resources the community has entrusted to it.

Below are the major objectives identified as part of the 2019 update, along with the primary strategic focus area that the objective is addressing. Additional detail for each objective is available in the Strategy Management System where tracking and reporting of the objectives will be managed. At the time of adoption, the strategic objectives identified are:

SIGNATURE SPACES



1. *Create and facilitate a community partnership program to identify and develop one Signature Space*
2. *Optimize the utilization of existing public spaces and facilities through enhanced coordination and access*
3. *Increase the use of existing community spaces through additional development and programming*

ALL AGES & ALL WAGES



1. *Enhance and contribute to programs and activities to connect existing employers and the upcoming workforce*
2. *Broaden and expand City of Bismarck relationships with existing intergenerational service group*
3. *Develop a new program and facility to serve as the "Center for Opportunity"*

SOCIAL HEALTH



1. *Finalize a community solution for intoxication management that leverages regional support*
2. *Decide upon a clear consensus on the appropriate level of local government in the community to approach these issues*
3. *Launch a collective impact initiative around one social issue*
4. *Create an environment supportive of mental health and reduce the stigma of mental health in our community*

21st CENTURY BUSINESS HUB



1. *Assist and support job creation and attraction programs for targeted industries*
2. *Support methods to strategically recruit and retain top talent*
3. *Creatively market existing and new strategic incentives to broaden awareness of process and availability*

COMPLETE CONNECTIVITY



1. *Foster a vibrant local arts community*
2. *Strengthen collaboration with partners, stakeholders, the development community, and the public to understand and cost effectively maximize quality of life and the long-term value of properties in the community*
3. *Lead the effort to improve the efficacy of the IGC (Intergovernmental Committee)*
4. *Prioritize and begin implementation of Phase 1 of the 1/2 cent sales tax projects identified in the 2018 City Ballot Measure #1*
5. *Grow the Bismarck Veterans Memorial Public Library's capacity as the community's hub of lifelong learning and cultural/arts programming*

GOVERNMENT EXCELLENCE



1. *Leverage the use of advanced technology in the field, back-office, and in customer-facing uses to maximize the efficiency and effectiveness of public services*
2. *Continually decrease the five-year average number of traffic fatalities within Bismarck*
3. *Ensure that the community maximizes its investment in assets through rigorous maintenance and efficiency programs*
4. *Retain and recruit a highly qualified public service workforce*
5. *Enhance public trust and engagement through transparency of operations*

ELECTED OFFICIALS

CITY COMMISSION

Four-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Michael Schmitz, Mayor	2026
Anne Cleary, Commissioner	2026
Michael Connelly, Commissioner	2028
John Risch III, Commissioner	2028
Greg Zenker, Commissioner	2026

OTHER ELECTED OFFICIAL

Four-Year Terms

Amanda Harris, Municipal Court Judge	2028
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APPOINTED OFFICIALS

<u>NAME</u>	<u>POSITION</u>	<u>DATE APPOINTED</u>
Jason Tomanek	City Administrator	February 18, 2024
Jannelle Combs	City Attorney	May 21, 2018
Doug Wiles	Assistant City Administrator	May 12, 2024

DEPARTMENT DIRECTORS

<u>NAME</u>	<u>DEPARTMENT</u>
Greg Haug	Municipal Airport
Amanda Yellow	Event Center
Gabe Schell	Engineering
Dmitriy Chernyak	Finance
Joel Boespflug	Fire
Leanne Schmidt	Human Resources
Christine Kujawa	Library
Renaë Moch	Public Health
Ben Ehreth	Community Development
Dave Draovitch	Police
Steven Salwei	Public Works Service Operations
Michelle Klose	Public Works Utility Operations
Mike Dannenfelzer	Central Dakota Communications Center

BOARDS AND COMMISSIONS

Animal Advisory Board

The purpose of the Animal Advisory Board is to advise the Bismarck Police Department on companion animal policies, promote collaboration between the City and private citizens, institutions, and agencies interested in or conducting activities relating to companion animals in the City, to identify proactive and creative approaches to engage and facilitate communication and education within the companion animal community, and to foster and assist the development of companion animal programs in the community. The Animal Advisory Board may study, advise, and report on policy recommendations it deems effective to promote outcomes consistent with City goals and objectives as outlined by the Police Department and the City Commission.

Planning and Zoning Commission

The Bismarck Planning and Zoning Commission is an 11-member advisory board to the City Commission. The Bismarck Planning and Zoning Commission includes the mayor, five Bismarck residents appointed by the mayor, a Burleigh County Commissioner, three members appointed by the Burleigh County Commission to represent the City's extraterritorial area, and the City Engineer who serves as an ex officio member. For applications within the extraterritorial area, a township supervisor from the organized township in which the property is located participates as a voting member for that item. The Bismarck Planning and Zoning Commission hears requests for major and minor subdivision plats, zoning changes, zoning ordinance text amendments, annexations, special use permits, and rural lot splits. The City of Bismarck has zoning and subdivision authority within the corporate limits and the extraterritorial area.

Board of Adjustment

The Board of Adjustment is a six-member board appointed by the Bismarck City Commission to decide appeals from an order, requirement, or determination made by an administrative official of the City of Bismarck. The Board of Adjustment is empowered to make interpretations and grant variances related to zoning regulations.

Burleigh-Morton Behavioral Health Coalition

The task force consists of a diverse group of caring and committed individuals who have a vision to create change and make an impact on the current substance abuse and behavioral health issues affecting the local population. Members include representation from law enforcement, healthcare facilities, policymakers, schools, City/County officials, treatment providers, community organizations, community members and youth.

Civil Service Commission

The Civil Service Commission aims to ensure that all employees of the City of Bismarck receive fair and equal treatment. The duties of the commission are to propose to City Commissioners rules and regulations necessary to the Civil Service Commission, to hear appeals on disciplinary cases and other personnel matters, to make investigations on complaints or other personnel matters associated with the civil service matters, to make reports and recommendations to the Board of City Commissioners, and to make special analysis or reports as requested by the Board of City Commissioners.

Committee for People with Disabilities

The Bismarck-Mandan Mayors' Committee for People with Disabilities works to educate the public and initiate projects. The goal of their work is to establish a receptive climate for the involvement of people with disabilities in all aspects of life within the communities of Bismarck and Mandan.

Forest Advisory Board

The Bismarck Forestry Advisory Board has been established to advise and assist the City Forester in the selection, planting, maintenance, protection, and removal of trees on streets, in parks, and on other public property in the City. The board also seeks to advise and assist the City Forester in the enforcement of the Forestry Ordinance and to make recommendations to the City Forester as to desirable legislation concerning Forestry activities.

BOARDS AND COMMISSIONS

Historic Preservation Commission

The Historic Preservation Commission is a seven-member advisory board that carries out matters related to the Historic Preservation Ordinance of the City of Bismarck. The Historic Preservation Commission's responsibilities are to advise on matters related to nominations to the National Register of Historic Places, to promote and educate about the City's history, heritage, historic properties, and past citizens, and to serve as a local historic resource for citizens and other City boards seeking historic expertise.

Human Relations Commission

The purpose of the Bismarck Human Relations Committee is to create an atmosphere of inclusion, equality, and accessibility through education and outreach to recognize the value of a diverse community.

Library Board

The Library Board of Trustees' responsibilities include establishing the mission and vision for the library, determining the policies that are implemented to govern the library, hiring and evaluating the Library Director, advocating for the library, and overseeing the finances of the library. Board Trustees are volunteer positions, must be residents of Bismarck, and are appointed by the City Commission under authority of state statute. Board Trustees may serve for no more than two consecutive 3-year terms.

Metropolitan Planning Organization Policy Board

The Bismarck-Mandan Metropolitan Planning Organization (MPO) consists of the cities of Bismarck, Mandan, Lincoln, and portions of Burleigh and Morton Counties. The Policy Board represents the member cities/counties and is the decision-making body of the MPO.

Metropolitan Planning Organization Technical Advisory Committee

The Technical Advisory Committee (TAC) of the Bismarck-Mandan MPO represents the member cities/counties, North Dakota Department of Transportation, Federal Highway Administration, and the local transit authority. This group is responsible for facilitating the recommendations to assist the Policy Board in the transportation planning decision making process for the MPO study area.

Renaissance Zone Authority

The Renaissance Zone Authority is a seven-member advisory board that makes recommendations on requests for designation as a [Renaissance Zone](#) project. The Renaissance Zone Authority also provides guidance on [Downtown Design Review](#) and other activities impacting the core of the community.

Special Assessment Commission

The Special Assessment Commission is a three-member board appointed by the City Commission. Their job is to ensure that assessments are spread fairly.

Vision Fund Committee

The Vision Fund is intended to help businesses that desire to expand or locate in the Bismarck Region. The primary purpose of this fund is to encourage and assist in the development of employment within the region by creating new jobs, expanding the regional tax base, increasing capital investment, improving the entrepreneurial climate of the region, and generally expanding the financial base of the community. Generally, the Vision Fund will be used to develop private enterprise. Non-profit organizations will be considered for these funds when it can be determined that the nonprofit venture meets the General Purposes for which the fund was established.

HISTORY OF BISMARCK

HISTORY

Per the [City of Bismarck Historic Preservation Commission](#), the Missouri River has been a hub of human activity for thousands of years. In the Archaic period (5500 – 400BC), early hunters camped on nearby bluffs, following herds of bison, elk, or deer. In the Late Plains Woodland period (1000 AD), people began to cultivate the resources of the Missouri River valley and established the first permanent community along Apple Creek. By the 14th century, the farming villages of the Mandan were the center of a trans-continental trade network that came to include the Hidatsa and, later, the nomadic Lakota. By the end of this era, the population in the area around Bismarck, from the Mandan villages alone, was likely close to 20,000.

In the mid-1700s, new groups started entering the region. The Lakota emerged as a dominant power on the Northern Plains while European and American trappers, traders, and explorers followed the Missouri River and its tributaries further into the continent's interior. Euro-American disease decimated Mandan and Hidatsa villages. The Lewis & Clark Expedition (1804 – 1806) wintered with the Mandan near present-day Washburn. Their reports ushered in an age of westward expansion. The military established a strong presence along the Missouri River to protect the nation's economic interests. Lakota resisted white encroachment under leadership including Tatanka Lyotanka (Sitting Bull). In the mid-1800s, the Arikara were forced northward and what would become the Three Affiliated Tribes (Mandan, Hidatsa, and Arikara) consolidated near the Knife River.

Originally named Edwinton after the Northern Pacific Railroad chief engineer, Bismarck was founded in 1872 at a location selected as an ideal crossing for the coming railroad. Early businesses supported military forts and steamboat trade on the upper Missouri River. General Custer and the 7th Cavalry rode from Fort Lincoln to their defeat at the Battle of the Little Bighorn by Lakota and Cheyenne. The Northern Pacific Railroad bridge was completed, and Bismarck became the territorial and, later, state capital. Institutions like The Bismarck Tribute, St. Alexius Hospital, and First National Bank emerged. The region experienced an economic boom as merchants, tradespeople, and other opportunists arrived.

Bismarck prospered at the turn of the 20th century as a regional distribution center. European immigration swelled, agricultural prices rose, and North Dakota became the number one wheat-producing state. The community suffered through the Great Fire of 1898 and managed to rebuild with stone and brick public buildings, churches, and commercial structures that replaced the wood-framed buildings of yesteryear. The Nonpartisan League dominated state politics as nationwide social movements took hold, including Women's Suffrage. When the U.S. entered The Great War in Europe, the men, women, and children of Bismarck answered the call of duty.

A shifting social and political climate, coupled with extreme weather conditions affecting agriculture challenged the people of Bismarck and of North Dakota in the 1930s. Federal relief programs to support the arts, architecture, engineering, farming, and conservation created jobs and put men, women, and even young people to work. The new Art Deco style State Capitol building was completed and touted as the "Skyscraper on the Prairie." The Army National Guard established Fraine Barracks as its headquarters, on the campus of the former Bismarck Indian School. The country was called once again to serve in a World War.

Bismarck outgrew its core as veterans returns from World War II and settled in urban areas in record numbers. Completion of the Interstate Highway system and the Grant Marsh Bridge drew commercial and residential development north. The Garrison Dam on the Missouri River was authorized under the Pick-Sloan Act and provided flood protection for farms and ranch lands to the south of Bismarck, at the at the same time the Lake Sakakawea Reservoir inundated tribal communities to the north. The discovery of oil in western North Dakota stirred excitement, created jobs, and brought newfound wealth.

In the latter half of the 20th century, Bismarck became a regional leader in higher education, briefly attracting Job Corps training programs, as Bismarck Junior College and University of Many grew, and United Tribes Technical college was founded. Residents embraced arts, culture, and recreation. The Heritage Center and State Museum opened its doors, the Bismarck Civic Center was built, Sleepy Hollow Summer Theater and Arts Park was created, and Bismarck hosted the first of many Prairie Rose State Games and the state's Centennial celebration.

In the early 2000s, Bismarck faced unprecedented growth, withstood natural disasters, and grappled with social, environmental, and political issues of the day. The Bakken Oil Boom brought an influx of people and new businesses to the area, boosting the local economy. The community banded together to combat major floods on the Missouri River. Tensions arose when Energy Transfer Partners' Dakota Access Pipeline crossed under Lake Oahe southeast of Bismarck, and the

HISTORY OF BISMARCK

first cases of COVID-19 were confirmed in Burleigh County in March 2020. The City of Bismarck celebrated its sesquicentennial (150th anniversary) in 2022.

GOVERNMENT

The City of Bismarck operates a municipal style form of government with a five-member city commission, elected at-large, of which the president is also the mayor of the city. The City Commission meets every second and fourth Tuesday of each month.

STATISTICS

Bismarck's major economic strengths include agriculture, agri-business, energy, development, and health services. Bismarck's medical community is one of the premier medical communities in a multi-state area. The medical community provides state of the art health care services to residents of western North Dakota, northern South Dakota, and eastern Montana.

Bismarck has a modern water system, obtained from the Missouri River, consisting of filtering and sterilizing technology. Vast supplies of electricity are available from giant generating plants, the Garrison Dam on the Missouri River, deposits of lignite coal, available natural gas, and the ample supply of water from the Missouri River.

Bismarck Airport has passenger airlines providing air service to various destinations in the United States. In addition to passenger airlines, the airport has cargo operations with FedEx, UPS, and other regional carriers. Bismarck Airport also has two fixed based operators that offer aircraft maintenance, pilot training, charter services, and more. Several truck lines provide local and intrastate service, and two US highways intersect: Highway 83 and Interstate 94 going from north to south and east to west, respectively.

Western North Dakota's energy production is a major economic generator for the state. Bismarck is the corporate headquarters for many energy companies working in North Dakota. Bismarck is within 85 miles of five coal-fired electrical generating facilities producing over 4,000 megawatts of electricity.

RECREATION

The North Dakota [Heritage Center](#), an enduring monument to North Dakota's past, has been constructed on the Capitol Grounds and includes a main gallery with approximately 22,000 feet of exhibit space. It is much more than a museum. It houses collections of the historical society and is an educational center for the community and region.

Bismarck has approximately 62 parks administered by the [Bismarck Park District](#), comprising 3,494 acres of scenic and historic lands. The Park District oversees 55 playgrounds, 48 softball and baseball diamonds, up to 30 soccer fields, 29 tennis courts, five racquetball courts, 25 pickleball courts, 18 sand volleyball courts, outdoor hockey and skating rinks, an indoor ice arena, skate parks, lighted horseshoe courts, three golf courses, indoor and outdoor archery ranges, cross country skiing locations, 3 outdoor pools, 2 splash pads, 6 community garden complexes, a dog park, two horse arenas, eight boat ramps, four fishing piers, two remote controlled aircraft fields, and more. Bismarck provides more than 76+ miles of recreational trails to the public. The Missouri Valley Trail connects the people of Bismarck to several historical, recreational, and cultural places along the Missouri River. The trail begins at the Bismarck-Mandan Convention and Visitors Bureau, proceeds along Pioneer and Sertoma parks, and concludes at Fort Abraham Lincoln State Park.

Sertoma Park offers picnic shelters, walking trails, playgrounds, an amusement park, and a miniature golf course.

Sibley Park, south of the City, provides campgrounds and picnic areas with full-time recreational directors.

McDowell Dam is located 6 miles east of Bismarck on Highway 10. Recreational facilities include picnic shelters and tables, restrooms, a swimming beach, playground, bathhouse, boat ramp, and dock.

[Dakota Zoo](#), one of the finest open-air zoos in the Midwest, features native, exotic, and domestic animals. The zoo is located between Sertoma Park and the Missouri River.

HISTORY OF BISMARCK

Bismarck offers a lifestyle that is difficult to imagine for someone who has never been to our city. The City offers one of the lowest crime rates in the nation, an outstanding educational system from kindergarten through graduate college degrees in both public and private educational institutions, outstanding recreational activities, and hunting and fishing activities minutes away from your front door. Upland game and waterfowl hunting is among the finest anywhere. Located on the Missouri River and only forty miles south of Lake Sakakawea (which has over 1,600 miles of shoreline), Bismarck also offers some of the finest trophy fishing in the nation.

CITY AND AREA DEMOGRAPHICS

CLIMATE

AVERAGE ANNUAL TEMPERATURE	43 Degrees Farenheit
AVERAGE JANUARY HIGH TEMPERATURE	23 Degrees Farenheit
AVERAGE JULY HIGH TEMPERATURE	85 Degrees Farenheit
RECORD LOW TEMPERATURE	-45 Degrees Farenheit February 16, 1936
RECORD HIGH TEMPERATURE	114 Degrees Farenheit July 6, 1936
AVERAGE ANNUAL PRECIPITATION	19.05"
AVERAGE ANNUAL SNOWFALL	50.5"
RECORD SNOWFALL	101.6" winter 1996-1997

POPULATION

	<u>2000</u>	<u>2010</u>	<u>2020</u>	<u>2023</u>
BISMARCK	54,891	61,272	73,622	75,928
BURLEIGH COUNTY	69,534	81,308	98,458	100,012
NORTH DAKOTA	642,200	672,591	779,094	783,926
UNITED STATES	281,421,906	308,745,538	331,449,281	334,914,895

UNEMPLOYMENT RATES

	<u>2000</u>	<u>2010</u>	<u>2020</u>	<u>2023</u>
BISMARCK	2.3%	3.5%	3.4%	1.4%
BURLEIGH COUNTY	2.3%	3.5%	4.2%	1.7%
NORTH DAKOTA	3.0%	3.7%	5.0%	1.9%
UNITED STATES	4.0%	9.6%	8.1%	3.6%

HIGHER EDUCATION

UNIVERSITY OF MARY	UNITED TRIBES TECHNICAL COLLEGE
BISMARCK STATE COLLEGE	RASMUSSEN COLLEGE
NDSU SCHOOL OF NURSING AT SANFORD	

HIGH SCHOOLS

BISMARCK	CENUTRY	LEGACY
ST MARY'S CENTRAL	SOUTH CENTRAL	SHILOH CHRISTIAN

MIDDLE SCHOOLS

HORIZON	SIMLE	ST MARY'S ACADEMY
SHILOH CHRISTIAN	WACHTER	

ELEMENTARY SCHOOLS

CATHEDRAL OF HOLY SPIRIT	CENTENNIAL	ELK RIDGE
GRIMSRUD	HIGHLAND ACRES	LIBERTY
LINCOLN	MARTIN LUTHER	MILLER
MOSES	MURPHY	MYHRE
NORTHRIDGE	PIONEER	PRAIRIE ROSE
ROOSEVELT	SAINT ANNE	SHILOH CHRISTIAN
SILVER RANCH	SOLHEIM	ST MARY'S GRADE
SUNRISE	WILL-MOORE	



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Bismarck
North Dakota**

For the Fiscal Year Beginning

January 01, 2024

Christopher P. Morill

Executive Director

BUDGET GUIDE



GUIDE TO THE BUDGET

OVERVIEW

The City of Bismarck offers readers this overview to assist in the use and understanding of the City's Annual Budget. The Annual Budget serves as a policy document, a financial plan, an operation guide, and a communication device for the City's annual operations.

BUDGET SECTIONS

The budget is organized into six sections. A brief description of each section is listed below:

- Budget Guide
- Budget Summary
- Source and Use of Fund Statements
- City Department Budget Overviews
- Capital Improvement Plan
- Appendix

BUDGET GUIDE

This section is intended to provide the reader a summary of the budget document and inform the user of the City's financial and budget policies.

BUDGET SUMMARY

This section contains the City Administrator's letter of transmittal, the budget summary, program changes, a citywide organizational chart, and personnel schedule. The letter of transmittal is the City Administrator's message to the Mayor and City Commission highlighting significant changes in the Annual Budget. It also provides the reader with a synopsis of the budget, including information on expenditures and revenues, major program changes, and a schedule of staffing levels detailing changes in the City's authorized positions.

SOURCE AND USE OF FUND STATEMENTS

This section is organized by fund type and contains a schedule of revenues, appropriations, and fund balance for each City fund arranged by fund type including the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds, and Internal Service Funds.

CITY DEPARTMENT BUDGET OVERVIEWS

This section is organized by department and provides the reader a better understanding of the kind of services provided by the City through each department. Department summaries contain an organizational chart, mission and vision statement, a description of services provided, performance indicators, staffing levels, and budget by category.

CAPITAL IMPROVEMENT PLAN

This section consists of the City's Capital Improvement Plan. The program represents the City's long-range infrastructure development and improvement plan.

APPENDIX

This section is designed to assist the user in locating information within the document or obtaining additional information. It contains the Budget and Tax Ordinances approved by the City Commission, statistical data, and a glossary of financial and budget terms.

THE CITY ORGANIZATION

The City of Bismarck operates under a city commission form of government under the Home Rule Charter. The City is governed by a mayor and four city commissioners elected by the residents known as the Board of City Commissioners (City Commission). The City enacts local legislation by passing ordinances, adopting the budget, determining City policies, and appointing the City Administrator.

The City Administrator serves as the head of the City government. The City Administrator reports to the Commission and is responsible for the proper administration of all affairs of the City.

GUIDE TO THE BUDGET

The City government provides a wide range of goods and services to its residents. The activities and personnel required to provide these goods and services are organized into broad managerial areas called funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

BASIS OF ACCOUNTING AND BUDGETING

The City's accounting and budgeting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if they are collected within 60 days of the end of the current fiscal year. The proprietary funds are accounted and budgeted for using the full accrual basis. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred. The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances on a basis of Generally Accepted Accounting Principles (GAAP).

FUND STRUCTURE

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Each fund of the City can be grouped into one of three categories: governmental funds, proprietary funds, and fiduciary funds.

GOVERNMENTAL

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, and balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Bismarck maintains twenty-three individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Sales Tax Fund, Highway Construction Fund, Street Improvement Construction Fund, Sewermain Bonds Fund, and Street Improvement Bonds Fund which are major funds. Data from the other seventeen governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided elsewhere in this report.

The City of Bismarck adopts an annual appropriated budget for its governmental funds, except for capital project funds. A budgetary comparison statement has been provided for all these funds to demonstrate compliance with the approved budget.

PROPRIETARY

The City of Bismarck maintains two different types of proprietary funds. Enterprise funds are used to report activities that charge for services it provides to outside customers. The enterprise funds are presented as business-type activities in the government-wide financial statements. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City of Bismarck's various functions. The internal service funds are reported with the governmental activities in the government-wide statements.

GUIDE TO THE BUDGET

Proprietary funds provide the same type of information as the government-wide financial statements but in more detail. The proprietary fund financial statements provide separate information for the Airport, Event Center, Solid Waste Collections, Solid Waste Disposal, Water, Sanitary Sewer, Storm Water, Northern Plains Commerce Center, and Parking Authority Lots. Airport, Event Center, Solid Waste Disposal, Water, and Sanitary Sewer are considered major funds. Data from the nonmajor proprietary funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor proprietary funds is provided in the form of combining statements elsewhere in this report.

FIDUCIARY

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City of Bismarck's own programs. Fiduciary funds use the accrual basis of accounting.

The City's major funds are listed and described below:

MAJOR GOVERNMENTAL FUNDS

General Fund – This fund is the general operating fund of the City. It is used to account for all financial resources except those accounted for in another fund.

Sales Tax Fund – This is a special revenue fund that accounts for the collection of the City-imposed one and one-half percent sales tax revenue used for voter-approved eligible expenditures.

Highway Construction – This is a capital project fund that accounts for the improvements made to arterial streets and traffic systems. Financing is provided by sales tax and grants via the State of North Dakota Department of Transportation.

Sewermain Bond Fund – This debt service fund accounts for the collection of the special assessment revenue and the payment of special assessment bonds for sewermain improvements.

Street Improvement Bond Fund – This debt service fund accounts for the collection of the special assessment revenue and the payment of special assessment bonds related to street improvements.

Street Improvement Construction Fund – This capital projects fund accounts for the expenditures related to construction of street improvements. The street improvement expenditures are financed by special assessment bond proceeds.

MAJOR PROPRIETARY FUNDS

Airport – This fund accounts for the operations of the Bismarck Municipal Airport.

Event Center – This fund accounts for the operations of the Bismarck Event Center.

Solid Waste Disposal – This fund accounts for the disposal of solid waste.

Water – This fund accounts for the operations of water treatment and distribution.

Sanitary Sewer – This fund accounts for the operations of sanitary sewers and wastewater treatment.

GUIDE TO THE BUDGET

The City's non-major funds are listed and described below:

NON-MAJOR SPECIAL REVENUE FUNDS

Public Transit System – This fund accounts for the pass through of federal funds and a tax levy of 3 mills to the Bismarck-Mandan Transit Board. These funds are used to operate a bus system for the elderly and handicapped citizens and a fixed route for general transportation in Bismarck and Mandan.

Library – This fund accounts for the operation of the Public Library. Financing is provided by a specific annual property tax levy.

Police Asset Forfeiture – This fund accounts for programs related to drug enforcement that is funded through forfeitures.

Roads and Streets – This fund accounts for the maintenance of all public streets. Financing is provided by motor vehicle license and gasoline tax collected by the State and reimbursed on a per capita basis. Snow gating activities are funded by Sales Tax.

Street Lights and Traffic Signals – This fund accounts for the cost of providing electricity and maintenance of the City's residential street lights and traffic signals. Financing is provided by a monthly fee billed to each property owner.

Hotel/Motel Tax – This fund accounts for the distribution of 85% of the hotel/motel two percent tax collections. Revenues from this fund are passed through to Bismarck/Mandan Convention Visitors Bureau to promote tourism.

Lodging, Liquor and Food Tax – This fund accounts for the collection of the one percent lodging, liquor and food tax used for visitor's promotion capital projects.

Vision Fund – This fund accounts for the economic development activities for the City of Bismarck and is funded by Sales Tax.

Governmental Grants and Activities – This fund accounts for federal and state grants, self-funded activities, and donations.

NON-MAJOR DEBT SERVICE FUNDS

Watermain Bonds - This fund accounts for the collection of special assessments and payment of special assessment bonds.

Sidewalk Bonds - This fund accounts for the collection of special assessments and payment of special assessment bonds.

NON-MAJOR ENTERPRISE FUNDS

Solid Waste Collections – This fund accounts for the operations of solid waste collections.

Storm Water – This fund accounts for the operations of storm sewers.

Northern Plains Commerce Centre – This fund accounts for the operations of the Northern Plains Commerce Center.

Parking Authority – This fund accounts for the operations of the parking lots under the jurisdiction of the Parking Authority Board.

NON-MAJOR INTERNAL SERVICE FUNDS

Fleet Services – This fund accounts for the distribution of vehicle maintenance and fuel sales to the departments.

FINANCIAL POLICIES

ANNUAL FINANCIAL PERFORMANCE GOALS

- The City Commission shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.
- The City will maintain an unassigned general fund balance at a minimum reserve level of 40% of budgeted expenditures.
- The City will be conservative rather than aggressive in its budgeting of revenues and expenditures.
- The City will utilize a five-year Capital Improvement Program to plan for the future.
- All budgets will be balanced in accordance with North Dakota State law with revenue estimates and available fund balances. To achieve a balanced budget for each fund, the total of proposed expenditures/expenses shall not exceed the total of the estimated income plus the balance carried forward, exclusive of reserve.
- Grants will be actively sought but only as appropriate and with suitable oversight to ensure compliance.
- Cash and investments will be effectively managed.
- Capital assets will be inventoried.

BUDGET POLICIES

- The City Commission shall adopt a structurally balanced budget for the upcoming fiscal year.
- The budget procedures, according to the City's Home Rule Charter, continue as the basis for budget development.
- The utilization of annual budgeted revenues for base operations, for one-time expenditures, for recurring expenditures, and for equipment reserve expenditures in accordance with generally accepted accounting principles (GAAP) will serve as the primary options for balancing the City's budget.
- A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process.
- User fees are adopted annually at the commission level and are designed to cover the costs of the service unless the commission decides to subsidize the cost.
- Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly and quarterly reporting.
- Capital projects and purchases that are listed in the current budget are presumed approved and can be carried over and expended in the new year as long as there are sufficient funds.
- One-time revenues will be used for one-time expenditures only.

REVENUE POLICIES

The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes. Uncollectable revenues will be considered on a case-by-case basis, and decisions related to write-offs will be brought to the City Attorney as deemed appropriate.

The City will establish all user charges fees at a level related to the full cost (operating, direct, indirect, and capital) of providing the service. The City will review fees during the budget process.

EXPENDITURE POLICIES

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior years. The City shall make every effort to maximize any discounts offered by creditors/vendors. Staff shall follow applicable procurement policies and use competitive bidding to attain the best possible price on goods and services.

RESERVE POLICIES

In the General Fund, the City will strive to maintain a minimum unrestricted fund balance equal to 40% of the General Fund expenditures. This will assist in maintaining an adequate level of fund balance to provide for large future expenditures, cash flow requirements, and contingencies. If spending in designated circumstances has reduced unrestricted fund balance to a point below the minimum target, the replenishment will occur within five years.

FINANCIAL POLICIES

FUND BALANCE CATEGORIES

Nonspendable – Balances that cannot be spent either because they are not in spendable form or legally or contractually required to be maintained intact.

Restricted – Balances that are subject to externally enforceable legal purpose imposed by creditors, grantors, contributors, or laws and regulations of other governments or through constitutional provisions or enabling legislation.

Committed – Balances that are subject to a purpose constraint imposed by formal action of the City Commission. The City Commission is the highest level of decision-making authority. The City Commissioners have authorized to set aside funds for a specific purpose based on a single majority vote. The formal motion must take place prior to December 31 of the applicable fiscal year and must be recorded in the official minutes. If the actual amount of the commitment is not available by December 31st, the motion must state the process or formula necessary to calculate the actual amount as soon as information is available. Commitments may be established, modified, or rescinded by the same formal action that imposed the original commitment by the City Commissioners. The City Commission establishes, modifies, or rescinds fund balance commitments by passage of an ordinance.

Assigned – Balances that are subject to a purpose constraint that represents an intended use, but do not meet the criteria to be classified as restricted or committed. The City Commission has delegated the authority to assign unrestricted fund balance to the City's Finance Director. Assigned fund balance is established through adoption or amendment of the budget for its intended specific purpose.

Unassigned – Represents the residual classification of balances that are not subject to external restrictions and not committed or assigned. The General Fund is the only fund that reports a positive fund balance. This represents the resources available for future spending and amounts that are not nonspendable, restricted, committed, or assigned to a specific purpose.

INVESTMENT POLICIES

It is the policy of the City of Bismarck to invest public funds in a manner which will provide maximum security with the highest investment return while meeting the daily cash flow demands of the City of Bismarck and conforming to all state and local statutes governing the investment of public funds.

In accordance with state statutes, the City maintains deposits at financial institutions authorized by the City Commissioners. State statutes also require that the deposits be protected by insurance, collateral, or surety bond. The fair value of the collateral pledged by the financial institution must be equal to or greater than 110% of the deposits not covered by FDIC insurance or surety bonds. The only exceptions are deposits with the Bank of North Dakota, which are owned and backed by the full faith and credit of the State of North Dakota.

State statutes authorize the City to invest in the following:

- Bonds, treasury bills and notes, or other securities that are a direct obligation of, or an obligation insured or guaranteed by the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of Congress.
- Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above.
- Certificates of deposit fully insured by the FDIC, the State of North Dakota, or collateral pledged by the financial institution equal or greater than 110% of the deposits not covered by FDIC.
- Securities of state and local government:
 - Any security that is a general obligation of any state or local government with taxing powers and is rated in the highest three categories by a nationally recognized rating agency.
 - An obligation of the state housing finance agency that is rated in the highest two categories by a nationally recognized rating agency.
 - Any security that is a general obligation of a school district and is rated in the highest two categories by a nationally recognized rating agency.
 - Obligations of the State of North Dakota and general obligations of its political subdivisions.
- Commercial paper issued by a United States corporation rated in the highest quality category by at least two nationally recognized rating agencies and matures in two hundred and seventy days or less.

FINANCIAL POLICIES

DEBT POLICIES

- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will strive to maintain its high bond rating, currently Aa1 / Aa2 for special assessment bonds and revenue bonds, respectively, and will receive credit ratings on all its bond issues.
- The City of Bismarck's outstanding general obligation debt should not exceed 5 percent of total assessed property value.

CAPITAL EXPENDITURE POLICIES

- Any item costing \$5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
- All capital assets shall be inventoried annually.
- All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Commission.

GRANTS POLICIES

The City may apply for grants that further City Commission goals and objectives and support projects and programs that are consistent with the mission, strategic plans, and priorities of the City and its departments. Grant funding may be considered for one-time or time-limited projects such as capital improvements or program enhancements. Grants providing startup funding for priority projects already identified in a department's business plan may also be sought.

Any grant that requires the guaranteed continuation of a grant-funded position or a graduated match resulting in the City assuming more financial responsibility after termination of the grant or that directly increases the City's ongoing operating costs must be reviewed by the Budget Committee prior to submission to the Commission.

The City may co-sponsor, serve as fiscal agent, or join with multiple sponsored community-based consortia or other jurisdictions when clear public benefit to Bismarck residents is demonstrated. The City shall not act solely as fiscal agent for "for-profit" entities or without specific consent from the Commission.

A letter of intent outlining a grant request must be approved by Commission prior to the submission of the grant application unless it qualifies as a Fast-Tracking Application. When seeking grant funding, the Department Director is responsible for ensuring that the Grant Approval Process and Procedures are followed. A copy of the Grant Approval Process and Procedures Manual is available by request through the Grants Office residing in the Finance Department. An electronic version of the Grant Approval Process and Procedures Manual is available on the City's Intranet Site.

REPORTING POLICIES

The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) pronouncements and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for the public viewing at the City/County Building, at the Library, and on the City's website.

An annual audit will be performed by an independent public accounting firm, and the results of the audit will be summarized in an Annual Comprehensive Financial Report. This report will be presented to the City Commission upon completion and will be available for public viewing.

When appropriate and with available resources, the City will seek out and employ the assistance of qualified financial advisors and consultants in the management and administration of the City's financial functions.

BUDGET PROCESS

PREPARATION

Every year the City of Bismarck prepares an Annual Budget. The City operates on a calendar year fiscal cycle. The budget process is a comprehensive effort coordinated by the Finance Department under the direction of the Finance Director and involves input from each Department Director and the Budget Committee. The budget procedures, according to the City's Home Rule Charter, continue as the basis for budget development. Once a preliminary budget has been assembled, it is presented to the City Commission for discussion. Then, a public hearing is held (usually in September) for the public to give feedback.

Starting in April of each year, the Fiscal Service Division of the Finance Department, begins work on the position budgets for all departments. Salaries and benefits are updated, and the departments approve the position budget. The approval of the position budget will pull the salaries and benefits into the base budget in the budget module. Adjustments to base are changes to the budget that are needed to maintain the same level of service into the next year. Departments will submit a five-year capital improvement program and adjustments to fees and charges. The utilization of annual budgeted revenues for base operations, one-time and recurring expenditures, and fund balances for equipment reserve expenditures in accordance with generally accepted accounting principles (GAAP) continue to serve as the primary guide for balancing the City's budget. All budget documents, templates, and instructions are updated in preparation for budget committee meetings.

The Fiscal Services division also provides budget training sessions as a refresher course or for anyone new to the budget process. Departments will enter their revenue projections and base budget into the budget model. In June, the departments meet with the Budget Committee to review budget recommendations.

ADOPTION

The preliminary budget, tax levies, fees and charges, and a City-wide five-year capital improvement program is presented to the City Commission in September and is made available on the City's website. A notice of the proposed budget and upcoming public hearings will be published once in the Bismarck Tribune newspaper. Two public hearings are held before the final budget and tax levy are voted on by the City Commission in September.

IMPLEMENTATION

The fiscal year begins January 1. The budget document is compiled and made available online, in the public library, and in Fiscal Services office. It is also submitted to the Government Finance Officers Association (GFOA) for review in consideration for the Distinguished Budget Presentation Award.

BUDGET AMMENDMENT PROCESS

Amendments to the budget can be made after adoption according to the section 4518, 0608-93 of the City Ordinance. If the Finance Director (or other official designated by ordinance) identifies that there are available appropriation revenues in excess of those estimated in the budget, the Commissioners by ordinance may make supplemental appropriations for the year up to the amount of such excess.

To meet a public need affecting life, health, property or the public peace, the Commissioners may, by emergency ordinance, approve an emergency appropriation. To the extent that there are no available unappropriated revenues or a sufficient fund balance to meet such appropriations, the Commissioners may by such emergency ordinance authorize the issuance of emergency notes which may be renewed from time to time, but the emergency notes and renewals of any fiscal year shall be paid no later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

If at any time during the fiscal year it appears probable to the Finance Director (or other official designated by ordinance) that the revenues or fund balance available will be insufficient to finance the expenditures for which appropriations have been authorized, the Finance Director (or other official designated by ordinance) shall report to the Commissioners, indicating the estimated amount of the deficit, any remedial action taken by the Finance Director (or other official designated by ordinance), and recommendations as to any other steps to be taken. The Commissioners shall then take such further action as they deem necessary to prevent or reduce any deficit and for that purpose may by ordinance reduce one or more appropriations.

The Commissioners may amend the budget ordinance using the procedure for ordinance amendment set out in Article 4, Home Rule Charter for the City of Bismarck.

Department directors may request a line-item adjustment if it does not change the total dollar amount of the department budget.

BUDGET PROCESS

YEAR-END PROCESS

Once the fiscal year is completed, and independent auditor reviews the City's financial statements. Upon completion of the audit, the Annual Comprehensive Financial Report (ACFR) is created and published. The City has been awarded the Certificate of Achievement for Excellence in Financial Reporting for its annual comprehensive financial report. The ACFR provides financial statements for all funds and provides statistical data regarding the City.

**CITY OF BISMARCK
2025 BUDGET SCHEDULE**

April 8, 2024	<p>Departments receive budget forms: Position Budgeting, Fees and Charges, Priority Initiatives (base and one-time), and CIP worksheets</p> <p>Forms are located at L:\2025 Budget</p> <p>Open 2025 budget for entering in New World System for Departments</p> <p>Departments receive service levels and accomplishments (SLAs), department organizational charts, and narratives for the budget document</p> <p>General Fund Departments receive calculated base budget allocation and other information to enter operating budgets into New World System</p>
April 22	<p>Departments submit Employee Budget worksheets for current full-time employees</p> <p>Departments submit proposed employee changes to Human Resources for review</p> <p>Departments finish entering revenue projections and base budgets into New World</p> <p>Departments complete and save deliverables in L:\2025 Budget, as follows:</p> <ol style="list-style-type: none"> 1. Fees and Charges worksheet(s) 2. CIP form workbook 3. Priority Initiatives workbook 4. Technology Requests (ITGC) <p>Human Resources provides recommendations to Department Director and Finance Director regarding requested new positions or position adjustments.</p>
May 13 – June 14	<p>City Commissioners meet with Finance Director and respective portfolio Department Directors to discuss budget</p>
June 17 – June 21	<p>Budget Committee meets with Departments on priority initiatives requests for employees, base budgets, one-time budget expenditures, and other budget related items</p>
June 24 – July 8	<p>Finance Director meets with each City Commissioner to discuss budget committee recommendations</p>
July 8	<p>Departments submit and save SLAs, organizational charts, and narratives for the budget document in L:\2025 Budget</p>
July 9	<p>Budget Committee presents draft #1 recommendations and budget information to the City Commission</p>
July 23	<p>Budget Committee presents draft #2 recommendations and budget information to the City Commission.</p> <p>City Commission approves the 2025 preliminary budget</p>

**CITY OF BISMARCK
2024 BUDGET SCHEDULE**

August 10	City submits preliminary budget to the County Auditor
August 27	Budget Ordinance introduced by City Commission
September 10	City Commission adopts Budget Ordinance
October 10	City submits Budget Ordinance to County Auditor
December 20	Submit budget document to Government Finance Officers Association (GFOA) for consideration of Distinguished Budget Presentation Award.
December 20	Publish final FY 2024 Adopted Budget to be made available on the City's website, at the Library, and the Administration Office.
January 1, 2025	Fiscal Year Begins

BUDGET SUMMARY



BUDGET SUMMARY

The Budget Summary provides an analysis of the adopted budget. This section includes a summary of operating and capital budgets, a summary of fund balance, detailed analysis of the General Fund, Special Revenue Funds, Debt Service Funds, Enterprise Funds, and Internal Service Funds, and significant changes in the budget.

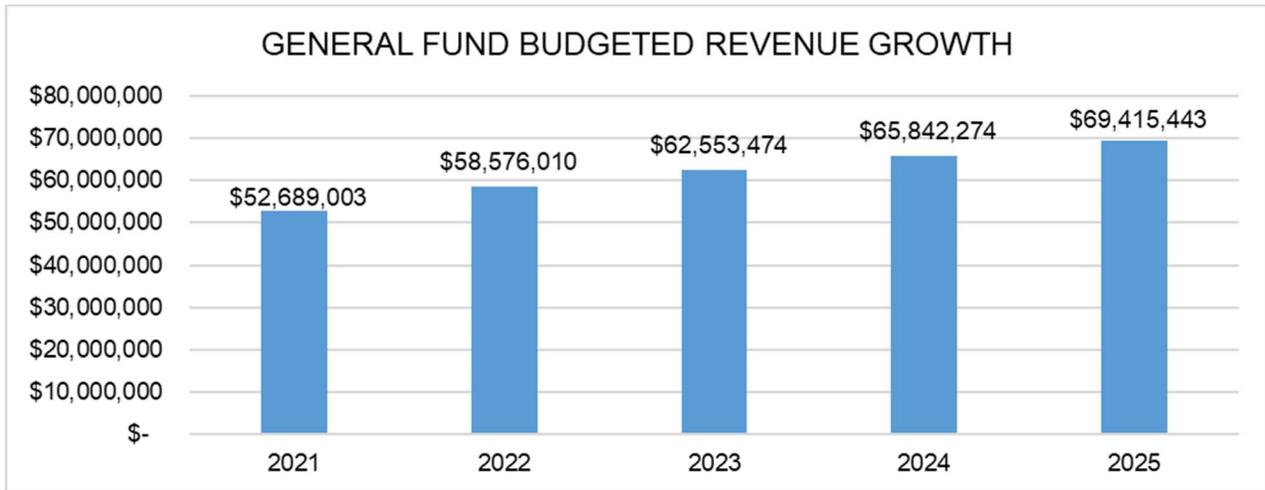
The following summarizes the fiscal year (FY) 2025 Adopted Budget by providing a summary of the revenue and expenditures of the City’s various funds and provides a comparison to FY 2024 budget.

GENERAL FUND

Revenue Assumptions

The budget takes a conservative approach in projecting revenues, especially growth-oriented revenues. Adopted revenues for FY 2025 are \$69,415,443 which assumes an increase of 5.4% over the FY 2024 budget. Funding of the City’s General Fund operations is derived from major revenue categories including property taxes, sales tax, licenses and permits, intergovernmental, charges for services, fines and forfeitures, and transfers.

Below, the chart shows the General Fund budgeted revenue growth over five years.



Taxes

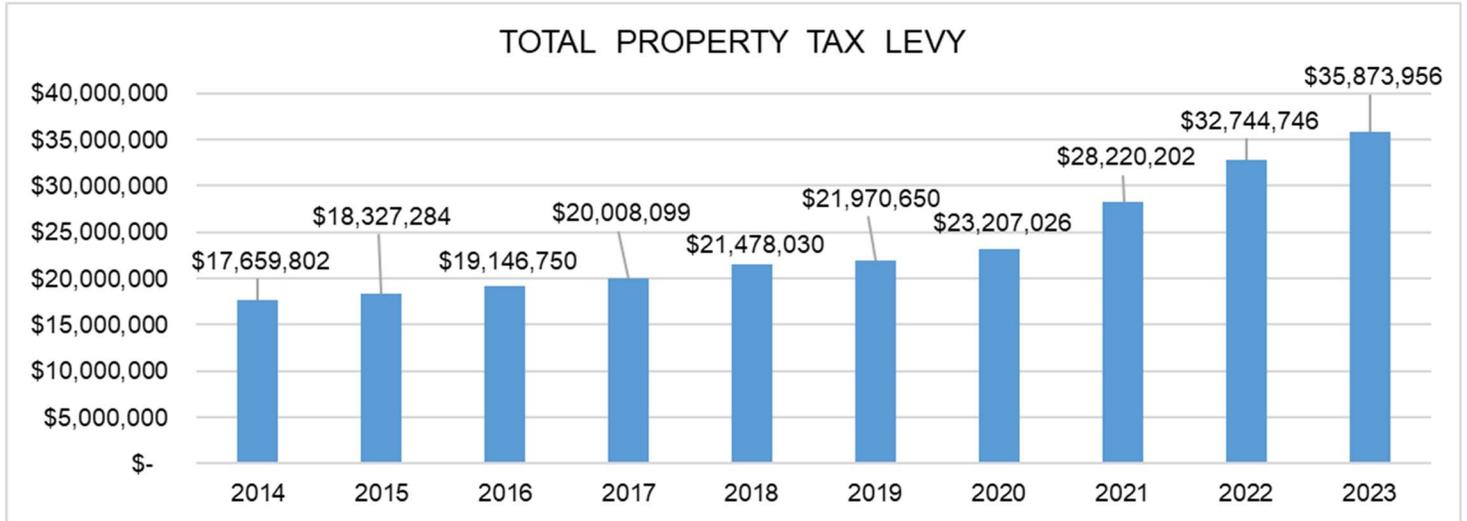
Property taxes are the largest revenue source for the City’s General Fund. The City’s total property taxes are split between the General Fund, Public Transit System, Bismarck Veterans’ Memorial Public Library, along with the Special Deficiency and Assumption based on the mill levy set by the City Commission.

Property taxes are determined based on taxable valuations of properties in the City and mill levies set by local governments. Taxable property values for the City are certified with Burleigh County and the State of North Dakota Tax Department. Certified taxable values for 2025 show a total market value of approximately \$11.0 billion or an increase of 4.58%. Of this total increase, new construction contributed \$168 million: market value contributed \$318 million: and the remaining balance is attributed to additional changes in assessment.

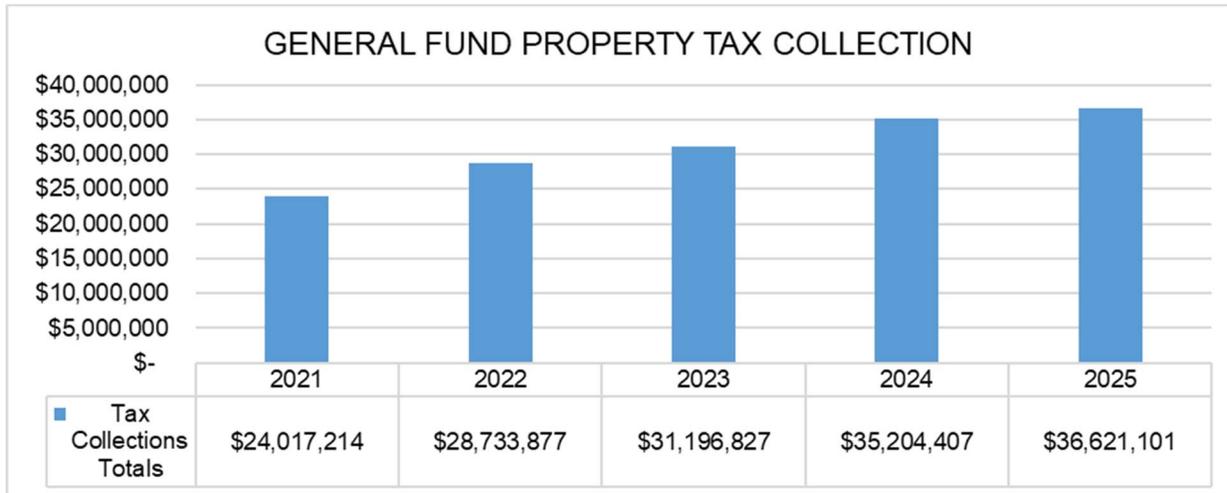
The City saw growth in residential property and commercial valuations due to market increases. Residential valuations increased 4.48% where commercial valuations increased by 4.74%. The median assessment of single-family residences was \$312,300 in 2024 as compared to \$299,000 in 2023. The City’s estimated property tax revenue for FY 2025 is \$40,892,572.

BUDGET SUMMARY

The following chart summarizes the tax rate history and property tax collections over the past ten years.



The General Fund property taxes and other general fund revenues support basic City services such as police, fire, public health, and roads and streets. The following chart summarizes General Fund property tax collections over the past five years.



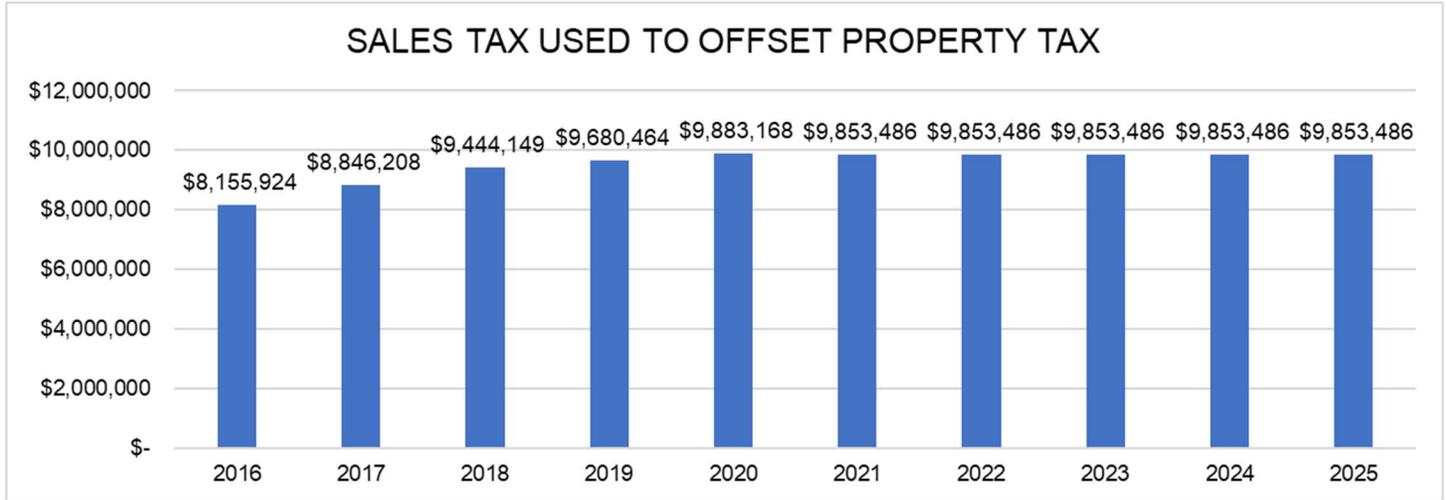
Franchise fees represent a tax that is collected from cable providers providing services to City residents. The franchise fee is based on a percentage tax rate charged on gross revenue generated by the cable provider. Franchise fees are projected to generate approximately \$875,000 in tax revenue for 2025, which was budgeted at \$900,000 in 2024.

Sales Tax and Property Tax Relief

A portion of Sales Tax collections are used for General Fund property tax relief in the amount of \$9.8 million. Sales tax is collected in the Sales Tax Fund and is annually contributed to the General Fund to offset property tax burden. The City's portion of the local sales tax rate is 1.5% which is projected to generate \$31.5M in revenues for 2025. The City's Home Rule Charter allows for 25 mills of property tax relief from sales tax revenues. In 2019, a voter-approved amendment to the Home Rule Charter limited the use of sales tax for property tax relief to the 2019 mill value, totaling \$9,853,486.

The remaining sales tax revenues are maintained in a separate fund and used to pay for capital improvements (as approved by a 60% majority vote of the electorate), debt retirement, utility capital improvements, utility rate reduction, economic development, snow removal, road and street improvements, and existing facility rehabilitation and repair. The following chart shows the Sales Tax used for property tax relief for the past ten years.

BUDGET SUMMARY



Licenses and Permits

License and permit fees are related to various fees associated with obtaining and maintaining a license (i.e., liquor and daycare) and fees related to construction (i.e., building permits and inspection fees). License and permit fees are projected to decrease from 2024 to 2025 from \$1.93 million to \$1.85 million, a decrease of 4.1%.

Intergovernmental

Intergovernmental revenues are revenues received from other governments. These represent revenues such as federal grants, state aid, the homestead credit, and the disabled veterans’ credit. This revenue amount may vary depending on the federal and state grants provided. This revenue category also includes State Aid received from State of North Dakota.

Charges for Services

Charges for services are revenues received for directly providing a service to a specialized group or individual. These include fire protection fees, public health services, animal control fees, and reimbursement of employees’ salaries and benefits of the Central Dakota Communications Center (a discretely presented component unit of the City).

Administrative and contractual services make up a significant portion of charges for services and represent services provided by certain departments to other City departments / funds for administrative support. The Engineering Department also charges a fee for engineering services provided for infrastructure improvement projects throughout the City. These fees are paid by outside organizations as well as other City departments.

Fines and Forfeitures

Fines and forfeitures represent revenue generated through the Municipal Court through criminal fines, traffic fines, and parking tickets.

Transfers

Transfers include contributions made from other City funds.

Expenditure Synopsis

The General Fund expenditures total \$69,741,866 for FY 2025, which is an increase of \$3,059,471 or 4.6% higher than the FY 2024 Adopted Budget. The 2025 budget includes \$1,444,824 of one-time expenditures, \$242,500 in equipment reserve, and \$3,133,931 of recurring one-time expenditures. Equipment reserve will be funded using half of the departments’ unused budget from the prior year. The General Fund is structurally balanced meaning the operating revenues equal operating expenditures. A breakdown and description of the General Fund by account category and function is provided below.

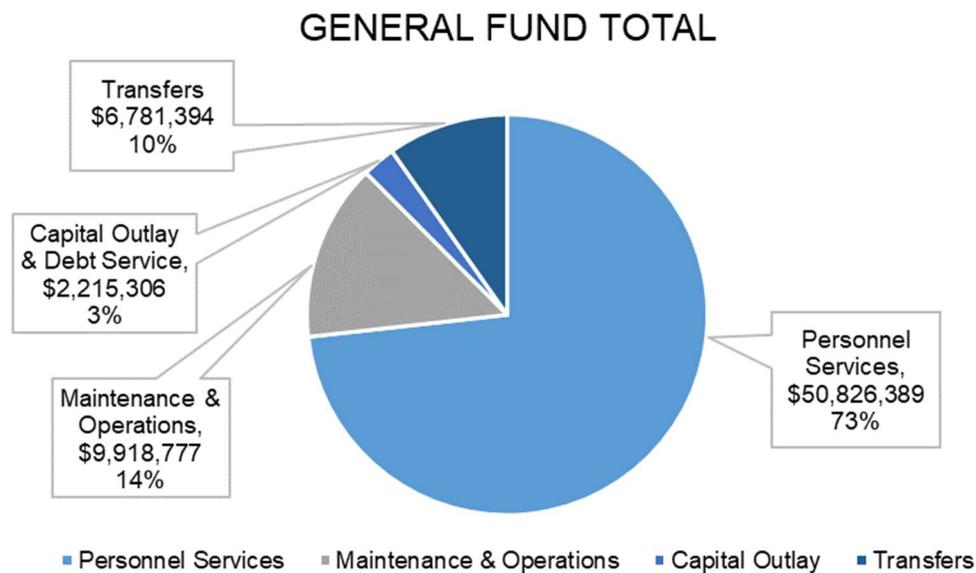
BUDGET SUMMARY

Expenditures by Account Category

Governmental funds are broken into five categories: personnel, maintenance and operations, capital outlay, and transfers.

Personnel costs, including any changes in compensation rates, include salaries, retirement, health insurance, and other benefits. All other costs are based on the previous year’s revised funding level minus any one-time costs from the previous year. As part of the budget development process, departments must assess current service levels, potential cost increases, and enhancements to the services they provide.

These potential changes to the budget are reviewed by the Budget Committee which includes the City Administrator, Assistant City Administrator, Finance Director, and a City Commissioner. These submitted changes may be included or excluded from the budget based on the City’s priorities and available funding as determined by the Budget Committee and City Commission. All appropriations are voted on and adopted by the City Commission. The following pie chart is a breakdown of the FY 2025 account category expenditures.



Personnel

Since the City is a service organization, personnel services are the largest expenditure category for the General Fund and includes the costs related to salaries and benefits. The FY 2025 Budget includes the addition of eleven full-time equivalent (FTE) including one communications strategist assistant, one marketing/communications coordinator, one procurement coordinator, two firefighters, one maintenance tech, two heavy equipment operators, one roads and streets supervisor, one office assistant II, and one building service worker. In addition, employees will receive an increase of 5.6% in employee salaries: a 2.00% merit and/or market adjustment and up to 3.6% compression adjustment.

Maintenance and Operations

These object classifications are for professional, legal, and contracted services, for building, equipment, and vehicle service, for travel and training, and for operating services and supplies necessary to conduct departmental operations. Some of these expenses include fuel, office supplies, equipment, repair materials, and other small tools and equipment. The slight decrease from the FY 2025 budget is due to decreases in pricing for utilities and fuel.

Capital Outlay

Capital outlay expenditures are large one-time purchases for items that are expected to have a useful life of over one year as well as capital projects. There is a decrease in FY 2025 budget due to a decreased amount of approved one-time purchases.

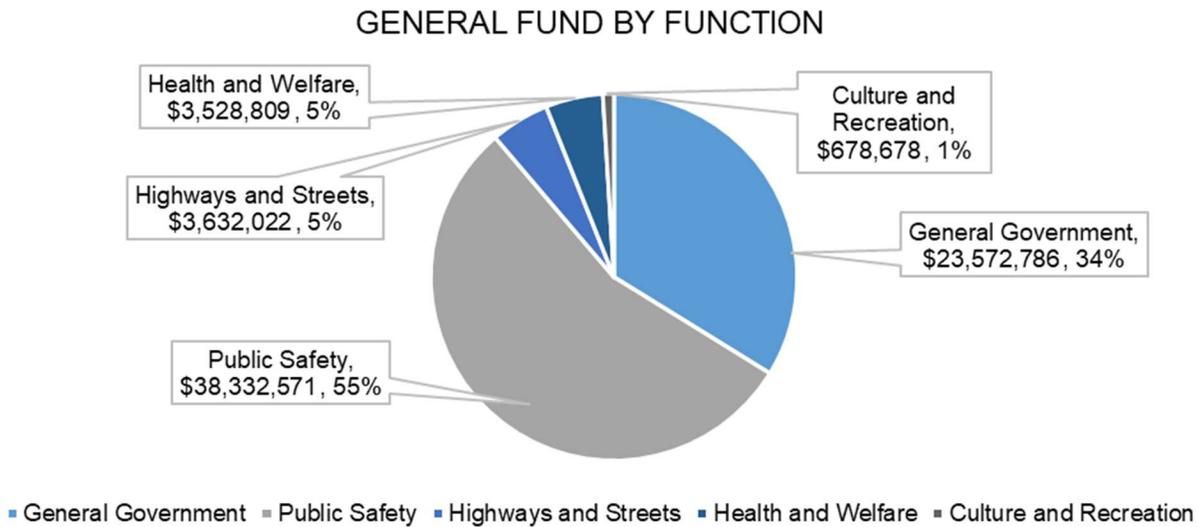
BUDGET SUMMARY

Transfers

Transfers out reflect a contribution from the General Fund to another fund within the City. The overall increase in FY 2025 is due to transfers to Roads and Streets.

Expenditures by Function

There are five main functions in the General Fund including general government, public safety, highways and streets, health and welfare, and culture and recreation. A breakdown of FY 2025 departmental expenditures and a brief description is provided. The following pie chart shows the percentage breakdown of each function.



General Government

General Government is comprised of Administration, Building Maintenance, Attorney, Finance, Human Resources, Municipal Court, Community Development, One-time costs, General Recurring Expenditures, and Equipment Reserve uses. The increase in FY 2025 budget is due to an increase in transfers to Roads and Streets.

Public Safety

Public safety handles all aspects related to citizen protection and consists of Fire, Police, and Central Dakota Communications Center along with any related one-time expenditures and any equipment reserve use for public safety purposes. The increase to the FY 2025 budget is related to an increase in recurring expenditures and two new firefighters.

Highways and Streets

Highways and streets handle both commercial and residential development through the Engineering department. This function may also include any highway and streets one-time expenditures and equipment reserve use. The slight increase is due to salaries and benefits.

Health and Welfare

The health and welfare function protects and improves the health and safety of our community. The Public Health department expenditure slightly increase is due to an increase in salaries and benefits.

Culture and Recreation

The culture and recreation function includes Dakota Media Access. The City contracts with Dakota Media Access to provide media services for City Commission meetings and other public meetings. Annually, the City reviews future costs and budget with the Dakota Media Access director during the budget process. Dakota Media Access costs decreased as a result of a decrease in operating costs.

BUDGET SUMMARY

SPECIAL REVENUE FUNDS

The Special Revenue Funds are established to account for specific revenue sources that are legally restricted to expenditures for specified purposes. These funds include functions such as maintenance of public streets, property tax collection and contribution to Bis-Man Transit for the operations of the public transit system, operation of the public library, programs related to drug enforcement, streetlights, and traffic signals, and financial management of federal, state, and local grants. Revenues are generated primarily from sales tax, property taxes, grant funds and fees from streetlights. For FY 2025, the total revenues are \$75,368,645 which is comprised of \$31,471,418, or 41.8% from sales tax revenue. The total FY 2025 expenditures are \$89,351,527. Of those expenditures, \$41,660,554, or 46.6%, are for the use of sales tax for property tax relief, snow removal, and maintenance of public streets.

DEBT SERVICE FUNDS

The Debt Service Funds provide the funds necessary to retire the outstanding special assessment – (tax-supported) bonded indebtedness of the City. Debt in this category primarily consists of special assessment bonds which pay for various public improvements such as sewer mains, water mains, sidewalks, streetlights, and street improvements.

Revenues are generated from the collection of special assessments through the property tax process. For FY 2025, the total revenues are estimated at \$36,844,400 necessary for annual debt service. The total FY 2025 expenditures are estimated at \$29,853,297 and, \$17,842,354, or 59.8%, for payment for debt principal and \$3,180,747, or 10.7%, is for debt interest. The remainder is budgeted for debt refunding-related accounting entries.

In October 2024, the international credit rating agency Moody's reaffirmed the City of Bismarck's Aa1 bond rating. A bond rating for a City is similar to a credit score for an individual person or business. A higher bond rating enables the City to issue debt at a lower interest rate and allows the City the flexibility to refinance existing debt at a lower interest rate, ultimately saving taxpayers money.

Special assessment bonds outstanding as of December 31, 2023, are as follows:

BUDGET SUMMARY

Issuance	Issuance Date	Date of Final Payment	Interest Rates	Original Par Value	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Series X Refunding	1/1/2008	5/1/2023	3.5-5.4%	\$ 8,210,000	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -
Series C Refunding	12/14/2011	5/1/2026	2.0-2.8%	9,065,000	1,400,000	-	360,000	1,040,000	350,000
Series F Refunding	12/19/2012	5/1/2027	1.0-1.8%	9,465,000	2,910,000	-	595,000	2,315,000	590,000
Series I Refunding	12/1/2014	5/1/2029	0.1-3.0%	24,725,000	7,245,000	-	1,115,000	6,130,000	1,105,000
Series K Refunding	11/10/2015	5/1/2030	2.0-5.0%	31,905,000	12,705,000	-	1,750,000	10,955,000	1,750,000
Series L Refunding	12/15/2016	5/1/2031	2.0-5.0%	18,365,000	9,270,000	-	1,495,000	7,775,000	1,220,000
Series M Refunding	11/14/2017	5/1/2032	3.0-5.0%	17,790,000	11,065,000	-	1,600,000	9,465,000	1,615,000
Series N Refunding	11/27/2018	5/1/2033	3.0-5.0%	13,815,000	9,070,000	-	1,480,000	7,590,000	1,515,000
Series O Refunding	11/26/2019	5/1/2034	2.0-5.0%	8,235,000	6,200,000	-	860,000	5,340,000	885,000
Series P Refunding	11/24/2020	5/1/2035	1.3-4.0%	20,890,000	14,715,000	-	3,365,000	11,350,000	2,445,000
Series Q Refunding	11/9/2021	5/1/2036	1.0-4.0%	11,465,000	10,750,000	-	1,360,000	9,390,000	1,365,000
Series R Refunding	11/1/2022	5/1/2037	3.2-5.0%	18,210,000	18,210,000	-	1,715,000	16,495,000	1,440,000
Series S Refunding	11/14/2023	5/1/2038	4.0-5.0%	17,935,000	-	17,935,000	-	17,935,000	1,980,000
Total Improvement Special Assessment Bonds				\$ 210,075,000	\$ 103,550,000	\$ 17,935,000	\$ 15,705,000	\$ 105,780,000	\$ 16,260,000
Sidewalk 2012	11/1/2013	5/1/2023	2.0-2.7%	2,145,000	215,000	-	215,000	-	-
Sidewalk 2013	12/1/2014	5/1/2024	2.0-3.0%	1,835,000	370,000	-	185,000	185,000	185,000
Sidewalk 2014	12/1/2015	5/1/2025	2.0-3.0%	1,950,000	580,000	-	200,000	380,000	190,000
Sidewalk 2015	12/15/2016	5/1/2026	2.0-4.0%	1,970,000	810,000	-	205,000	605,000	205,000
Sidewalk 2016	11/14/2017	5/1/2027	2.0-2.5%	1,535,000	815,000	-	155,000	660,000	160,000
Sidewalk 2017	11/27/2018	5/1/2028	3.0-5.0%	1,200,000	800,000	-	125,000	675,000	125,000
Sidewalk 2018	11/26/2019	5/1/2029	2.0-5.0%	1,135,000	865,000	-	115,000	750,000	120,000
Sidewalk 2019	11/24/2020	5/1/2030	1.0-4.0%	1,480,000	1,265,000	-	155,000	1,110,000	155,000
Sidewalk 2020	11/9/2021	5/1/2031	2.0-3.0%	2,170,000	2,065,000	-	225,000	1,840,000	225,000
Sidewalk 2021	11/1/2022	5/1/2032	4.0-5.0%	1,570,000	1,570,000	-	155,000	1,415,000	130,000
Sidewalk 2022	11/14/2023	5/1/2033	4.0-5.0%	1,850,000	-	1,850,000	-	1,850,000	190,000
Total Sidewalk Bonds				\$ 18,840,000	\$ 9,355,000	\$ 1,850,000	\$ 1,735,000	\$ 9,470,000	\$ 1,685,000
Street Sweepers (3)	8/4/2021	8/4/2025	1.35%	668,445	401,019	-	131,884	269,135	133,665
Motor Graders (6)	12/15/2021	12/15/2025	1.31%	1,796,850	1,077,987	-	354,663	723,324	359,309
John Deere Loaders (2)	12/15/2021	12/15/2025	1.31%	443,700	266,190	-	87,578	178,612	88,725
Motor Grader (1), Street Sweepers (2)	4/26/2023	4/26/2030	3.90%	967,980	-	967,980	-	967,980	122,909
Axon Body Cameras	12/31/2023	9/1/2027	4.16%	520,596	-	520,596	-	520,596	195,604
Total Financed Purchase Obligations				\$ 4,397,571	\$ 1,745,196	\$ 1,488,576	\$ 574,125	\$ 2,659,647	\$ 900,212
Total Long-Term Debt, Governmental Activities				\$ 233,312,571	\$ 114,650,196	\$ 21,273,576	\$ 18,014,125	\$ 117,909,647	\$ 18,845,212

BUDGET SUMMARY

Below are the governmental debt service requirements to maturity.

Year Ended December 31,	GOVERNMENTAL ACTIVITIES		
	Principal	Interest	Total
2024	\$ 18,845,212	\$ 3,434,670	\$ 22,279,882
2025	16,896,028	2,858,912	19,754,940
2026	14,575,967	2,341,251	16,917,218
2027	13,085,652	1,927,642	15,013,294
2028	11,618,262	1,570,689	13,188,951
2029-2033	32,738,526	3,879,627	36,618,153
2034-2038	10,150,000	793,570	10,943,570
Total	<u>\$ 117,909,647</u>	<u>\$ 16,806,361</u>	<u>\$ 134,716,008</u>

On November 14, 2023, the City issued 2023 Refunding Improvement Bonds, Series S, in the amount of \$17,935,000. The annual installment of principal and interest is paid by special assessments levied against the benefiting property owners. Interest payments are due semi-annually on May 1st and November 1st. Principal payments are due annually beginning on May 1, 2024, through 2038. Interest accrues at rates ranging from 4% to 5% per annum.

On November 1, 2023, the City issued 2023 Sidewalk, Curb, and Gutter Warrants, Series SCG-2022 in the amount of \$1,850,000. Bond proceeds were used to reimburse the City for certain improvements for sidewalk, curb, and gutter improvements completed in 2022. The annual installment of principal and interest is paid by special assessments levied against the benefiting property owners. Interest payments are due semi-annually on May 1 and November 1. Principal payments are due annually beginning on May 1, 2024, through 2033. Interest accrues at rates ranging from 4% to 5% per annum.

From 2008 to 2023, the City issued multiple Refunding Improvement Bonds, the total remaining is \$115,250,000 as of December 31, 2023. Bond proceeds were used to finance construction and repairs of various streets, sewer mains, water mains, sidewalks, streetlights, and public parking lots. Principal interest and fiscal charges due in 2023 were \$20,710,998. Special assessment revenues collected in 2023 related to these bonds was \$18,308,029.

In the event special assessment taxes are insufficient to meet principal and interest payments due on these bonds, the City is required to levy an additional general fund tax on all taxable property within the City for the payment of the assumption upon the maturity of the last bond principal installment pursuant to City ordinance and NDCC.

During 2021, the City entered into a financed purchase obligation to finance the purchase of three street sweepers for roads and streets operations. Principal and interest payments are due annually on August 4, 2021, through 2025. Interest accrues on the outstanding balance at 1.35% per annum. Capital assets of \$668,445 less accumulated depreciation of \$230,773 are reported as of December 31, 2023.

During 2021, the City entered into a financed purchase obligation to finance the purchase of six motor graders for roads and streets operations. The total principal amount financed is \$1,796,850. Principal and interest payments are due annually on December 15, 2021, through 2025. Interest accrues on the outstanding balance at 1.31% per annum. Capital assets of \$1,819,540 less accumulated depreciation of \$151,628 are reported as of December 31, 2023.

During 2021, the City entered into a financed purchase obligation to finance the purchase of two front-end loaders for roads and streets operations. The total principal amount financed is \$443,700. Principal and interest payments are due annually on December 15, 2021, through 2025. Interest accrues on the outstanding balance at 1.31% per annum. Capital assets of \$442,000 less accumulated depreciation of \$39,903 are reported as of December 31, 2023.

During 2023, the City entered into a financed purchase obligation to finance the purchase of two sweepers, one motor grader for roads and streets operations. The total principal amount financed is \$967,980. Principal and interest payments are due annually on March 30, 2024, through 2030. Interest accrues on the outstanding balance at 3.9% per annum. Capital assets of \$648,470 less accumulated depreciation of \$32,211 are reported as of December 31, 2023.

BUDGET SUMMARY

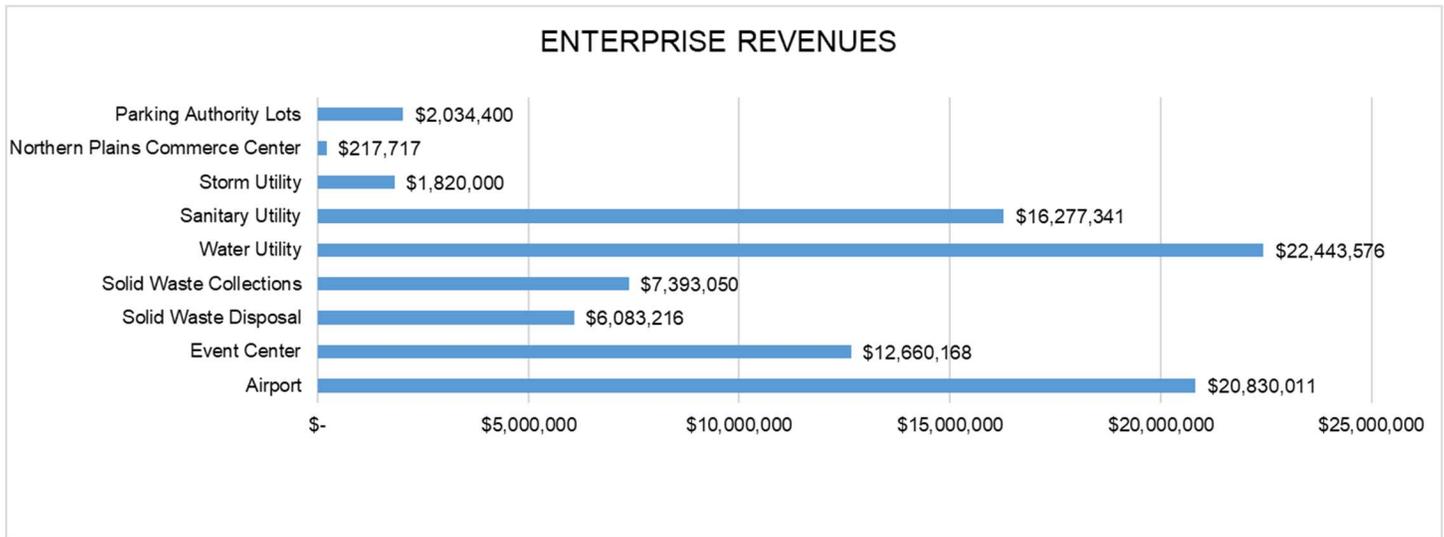
During 2023, the City entered into a financed purchased obligation to finance the purchase of a body camera system for police operations. The total principal amount financed is \$520,596. Principal and interest payments are due annually beginning September 1, 2024, through 2027. Interest has been calculated at 4.16% per annum. Capital assets of \$520,596 less accumulated depreciation of \$26,030 are reported as of December 31, 2023.

ENTERPRISE FUNDS

Revenue Assumptions

The enterprise fund revenues for FY 2025 of \$89,759,479 represent an overall decrease of \$12,907,160, or 12.6% less than the FY 2024 budget. This decrease is due to the Airport receiving less revenue from the federal AIP grants.

Below, the graph shows the budgeted revenue for the enterprise funds for FY 2025.



Expenditure Synopsis

The enterprise fund expenditures total \$176,778,809 for FY 2025, which is an increase of \$14,118,257 or 8.7% from the FY 2024 budget. FY 2025 expenditures increased because of capital projects planned for the Airport Fund, Event Center, Sanitary Sewer Utility Fund, and Water Utility Fund in 2025.

The Enterprise Fund is broken into Personnel, Maintenance and Operations, Capital Outlay, and Transfers.

Personnel Services

Personnel Services include the costs related to salaries, insurance, and benefits. The FY 2025 Budget includes an increase in salaries and benefits due to City-wide pay increases.

Maintenance and Operations

These object classifications are for professional, legal, and contracted services, for building, equipment and vehicle service, for travel and training, and for operating services and supplies necessary to conduct departmental operations. Some of these expenses include fuel, office supplies, equipment, repair materials, and other small tools and equipment.

Capital Outlay

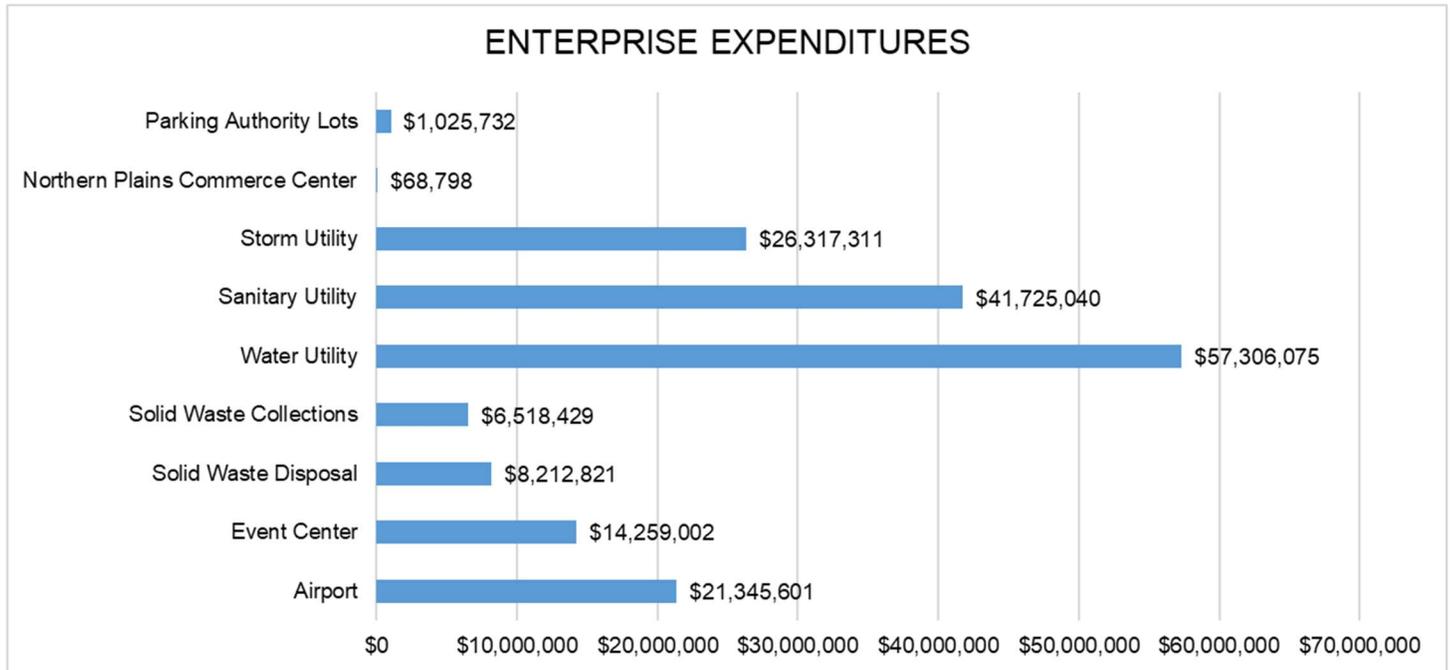
Capital outlay costs consist of large one-time costs and capital projects. For departments to receive an increase in budget, the department director must request an increase to their financial plan.

Transfers Out

A transfer contributes money from one fund to another to cover expenses. For FY 2025, transfers totaled \$1,016,681.

BUDGET SUMMARY

Below, the graph shows the budgeted expenditures for the enterprise funds for FY 2025.

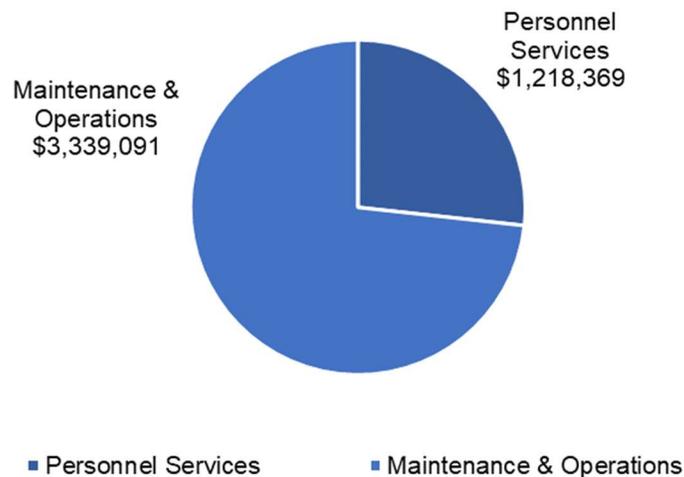


INTERNAL SERVICE FUNDS

Fleet Services is used to charge internal fleet service expenditures to all of the departments in the City.

Revenues are generated from the sales of parts, unleaded gas, diesel, and metals, and from rental of equipment. For FY 2025, the total revenues are \$4,490,575, comprising \$1,872,675 or 41.7% of revenues from the sale of automotive parts. The total FY 2025 expenditures are \$4,557,460, including \$2,866,500 or 62.9% for cost of goods sold. Below, the graph shows the budgeted expenditures for the Internal Service Funds for FY 2025.

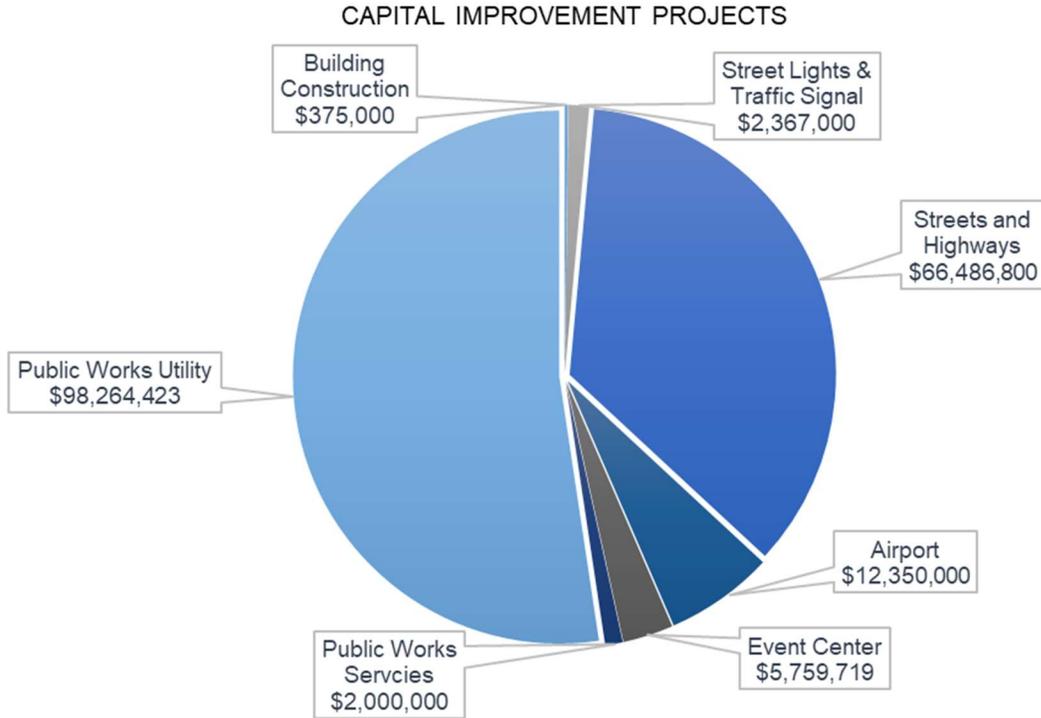
INTERNAL SERVICE FUND EXPENDITURES BY CATEGORY



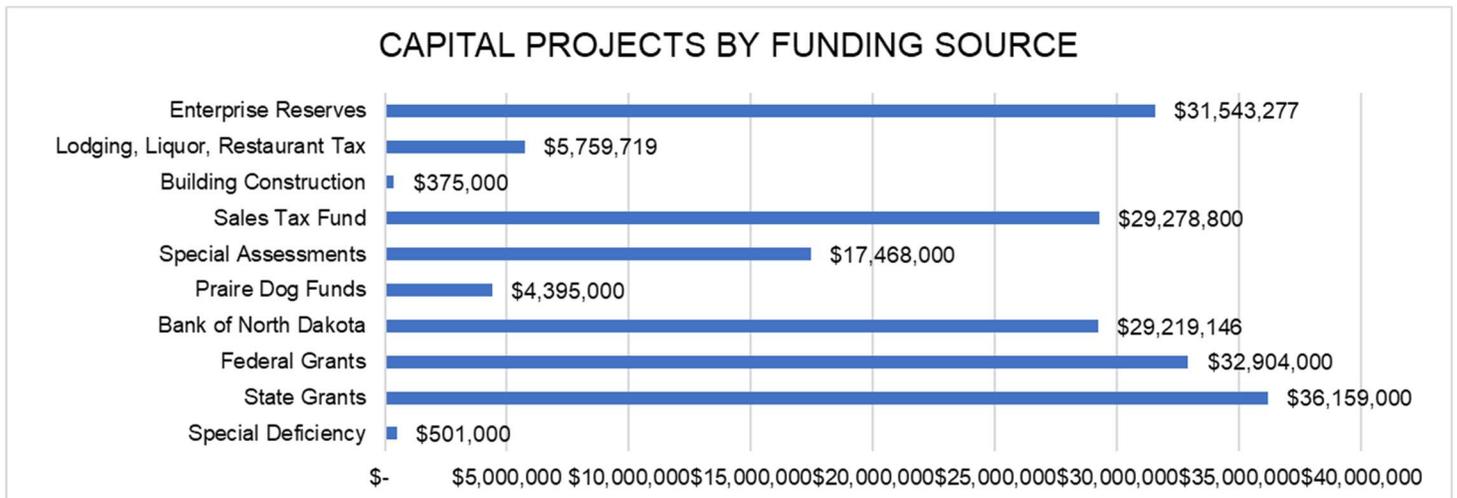
BUDGET SUMMARY

CAPITAL IMPROVEMENT PROJECTS (CIP)

The table below provides a summary of the FY 2025 Adopted Capital Improvement Projects by fund. The costs reflected here are representative of the total project costs and indicate a project life budget. Details for newly funded projects are included in the CIP section of this budget document. The total FY 2025 budgeted amount for Capital Improvement Projects is \$187,602,942. Below, is the graph that shows the amount of the Capital Improvement Projects.



The following chart summarizes the capital projects by funding source.



BUDGET SUMMARY

USE OF THE GENERAL FUND BALANCE

The General Fund unrestricted / unassigned fund balance is intended to act as a reserve for unanticipated needs, emergency expenditures, unanticipated revenue shortfalls, and equipment reserve expenditures. As part of the City's fund balance policy, the City strives to maintain an unrestricted fund balance at a reserve level of 40% of General Fund expenditures. When the balance exceeds a minimal acceptable level, the City Commission may decide to use fund balance for one-time expenditures.

As of December 31, 2023, the General Fund unassigned fund balance was \$39,980,654 or 51.5% of total FY 2023 revenues and 66.5% of FY 2023 expenditures. The FY 2025 budget is structurally balanced, meaning recurring revenues cover recurring expenses. At the end of FY 2025, total fund balance is projected to be \$63,184,687.

The unassigned fund balance of the General Fund saw a increase from the prior year. At this point, we anticipate the fund balance to remain at the current level.

CHANGES FROM THE FY 2025 PROPOSED TO THE FY 2025 ADOPTED

The FY 2025 preliminary (proposed) budget was presented to the City Commission and was approved by the City Commission on July 23rd.

The City Commission voted to approve the 2025 adopted budget at the second reading of the 2025 budget ordinance on September 24th, 2024. The preliminary budget was approved with the decrease of 1 mill due to Burleigh County increasing the amount they will contribute to Bismarck Public Health. No other changes were made between the 2025 preliminary budget and the 2054 adopted budget.

DEPARTMENT BASE ADJUSTMENTS			
NEW EMPLOYEES - FULL-TIME AND RECLASSIFICATIONS	FUND SOURCE	FY 2025 AMOUNT	RECURRING AMOUNT
GENERAL FUND			
NEW FULL TIME EMPLOYEES			
<u>Administration</u>			
1/2 Communications Strategist Assistant			
Communications Strategist Asst - Salary (\$33,307), Benefits (\$15,116), Pension (\$3,464)	GF	\$ 51,887	\$ 51,887
<u>Finance</u>			
Procurement Coordinator/Officer - Salary (\$66,613), Benefits (\$30,214), Pension (\$6,928)	GF	103,755	103,755
<u>Fire</u>			
Firefighters - 2 FTE's			
Firefighters - Salary (\$66,613), Benefits (\$26,635), Pension (\$9,679)	GF	205,855	205,855
Maintenance Tech - Salary (\$57,441), Benefits (\$29,809), Pension (\$5,089)	GF	92,939	92,939
<u>Public Health</u>			
Community Health Case Management Coord - Increase General Contribution by 10%	GF	12,814	12,814
TOTAL GENERAL FUND		\$ 467,250	\$ 467,250
SPECIAL REVENUE FUNDS			
<u>Planning</u>			
PT Planner - Salary (\$51,470), Benefits (\$3,985)	GRF	\$ 55,455	\$ 55,455
<u>Public Health</u>			
1/2 Communications Strategist Assistant			
Communications Strategist Asst - Salary (\$33,307), Benefits (\$15,116), Pension (\$3,464)	GRF	51,887	51,887
<u>Public Works-Service Operations</u>			
Heavy Equipment Operator - 2 FTE's			
Salary (\$57,441), Benefits (\$29,959), Pension (\$5,974)	RD	186,748	186,748
Roads and Streets Supervisor - Salary (\$73,529), Benefits (\$30,751), Pension (\$7,647)	RD	111,927	111,927
TOTAL SPECIAL REVENUE FUNDS		\$ 406,017	\$ 406,017
TOTAL NEW EMPLOYEES - FULL-TIME AND RECLASSIFICATIONS		\$ 873,267	\$ 873,267

DEPARTMENT BASE ADJUSTMENTS			
CHANGES TO OPERATIONS AND MAINTENANCE	FUND SOURCE	FY 2025 AMOUNT	RECURRING AMOUNT
GENERAL FUND			
<u>Dakota Media Access</u>			
Increase for Base Budget	GF	\$ 28,806	\$ 28,806
<u>Finance - Information Technology/GIS</u>			
Printer Logic-Annual Fee	GF	12,000	12,000
Manage Engine Audit Plus	GF	2,000	2,000
Microsoft E5 for IT Department	GF	11,016	11,016
Job Scheduler Software - JAMS Scheduler /Server Software	GF	7,500	7,500
Job Scheduler Software - JAMS Agent	GF	12,500	12,500
Getac Management System	GF	2,000	2,000
E5 Compliance Stand Alone Licenses	GF	67,200	67,200
Copilot for Microsoft 365 Licenses	GF	1,800	1,800
		116,016	116,016
<u>Fire Department</u>			
Increase for Power DMS Annual Subscription	GF	10,000	10,000
Increase for Annual Key Secure Cloud Access	GF	800	800
Increase for Fire Rescue 1 Training Software	GF	9,870	9,870
Increase to Repair/Maintenance of Vehicles	GF	30,000	30,000
		50,670	50,670
<u>Environmental Health</u>			
Increase for Gasoline	GF	2,000	2,000
Increase for Software/Maintenance-Office 365 License Fees	GF	2,400	2,400
		4,400	4,400
<u>Human Resources</u>			
Increase to Software Upgrade/Maintain-Office 365 and Adobe Cloud	GF	3,438	3,438
<u>Police Department</u>			
Increase to Base for Drone Equipment	GF	1,750	1,750
Increase to Base for PT Gear	GF	1,100	1,100
Parking Enforcement Program - Air Card for Cell Phones	GF	660	660
Increase to Base for 2 Handheld Devices for Car Markers	GF	6,000	6,000
Hotspots for Detective Laptops (\$40 per month / detective)	GF	9,600	9,600
CiraSync (\$1.25 monthly per user; currently 157 users = \$2,355/year)	GF	2,500	2,500
		21,610	21,610
<u>Public Health</u>			
Increase for Vaccine Supplies-Children	GF	100,000	100,000
TOTAL GENERAL FUND		\$ 324,940	\$ 324,940
SPECIAL REVENUE FUNDS			
<u>Forestry</u>			
Increase to Contract Labor	RS	\$ 2,500	\$ 2,500
Increase to Lodging	RS	2,500	2,500
Increase to Conference Registration	RS	3,500	3,500
Increase to Safety Training	RS	5,000	5,000
Increase to Cell Phones	RS	2,450	2,450
Increase to Software Upgrade/Mtce	RS	6,287	6,287
Increase <\$2K - Forestry	RS	3,380	3,380
Increase Boulevard Trees	RS	5,000	5,000
Increase <\$2K - Weed Control	RS	3,189	3,189
		33,806	33,806

DEPARTMENT BASE ADJUSTMENTS			
CHANGES TO OPERATIONS AND MAINTENANCE	FUND SOURCE	FY 2025 AMOUNT	RECURRING AMOUNT
<u>Government Grants and Activities</u>			
Annual Cost for Office Rent, Software, and Parking for PTE	GRF	5,700	5,700
<u>Roads and Streets</u>			
Increase to Water/Sewer	RS	5,000	5,000
Increase to Electricity	RS	24,500	24,500
Increase to Natural Gas	RS	36,000	36,000
Increase to Rpr/Mtce-Equipment	RS	500,000	500,000
Increase to Auto Insurance	RS	2,630	2,630
Increase to Software Upgrade/Mtce	RS	15,000	15,000
Increase to Salt	RS	25,000	25,000
Increase to Sand	RS	5,000	5,000
Replace Asset Works Software	RS	60,000	60,000
Increase <\$2K - Roads and Streets	RS	5,800	5,800
		<u>678,930</u>	<u>678,930</u>
<u>Sales Tax</u>			
Economic Development Transfer from Sales Tax	ST	250,000	250,000
<u>Street Lights and Signals</u>			
Increase to Electricity	SLS	159,800	159,800
Increase to Conference Registration	SLS	5,000	5,000
Increase to Cell Phones	SLS	15,705	15,705
Increase to Diesel	SLS	200	200
		<u>180,705</u>	<u>180,705</u>
TOTAL SPECIAL REVENUE FUNDS		\$ 1,149,141	\$ 1,149,141
ENTERPRISE FUNDS			
<u>Solid Waste Collections</u>			
Increase to Janitorial Service	SWC	\$ 38,700	\$ 38,700
Increase to Auto Insurance	SWC	231,349	231,349
Increase <\$2K - Solid Waste Collections	SWC	1,150	1,150
		<u>271,199</u>	<u>271,199</u>
<u>Solid Waste Disposal</u>			
Increase to Service Contract	SWD	8,500	8,500
Increase to Electricity	SWD	7,130	7,130
Increase to In-House Training	SWD	5,000	5,000
Increase to State Fire and Tornado	SWD	85,225	85,225
Increase to Office Small Equipment	SWD	21,260	21,260
		<u>127,115</u>	<u>127,115</u>
<u>Solid Waste Disposal Administration</u>			
Increase <\$2K - Solid Waste Collections	SWD	2,790	2,790
		<u>2,790</u>	<u>2,790</u>
TOTAL ENTERPRISE FUNDS		\$ 401,104	\$ 401,104

DEPARTMENT BASE ADJUSTMENTS			
CHANGES TO OPERATIONS AND MAINTENANCE	FUND SOURCE	FY 2025 AMOUNT	RECURRING AMOUNT
INTERNAL SERVICE FUND			
<u>Fleet Services</u>			
Increase to Janitorial Service	FS	\$ 6,700	\$ 6,700
Increase to Printing/Binding	FS	5,210	5,210
Increase to Office Supplies	FS	3,500	3,500
Increase < \$2K for Fleet Services	FS	725	725
TOTAL INTERNAL SERVICE FUND		\$ 16,135	\$ 16,135
TOTAL OPERATIONS AND MAINTENANCE PRIORITY INITIATIVES		\$ 1,891,320	\$ 1,891,320

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2025 AMOUNT
GENERAL FUND		
<u>Administration</u>		
Architectural Services-1st Floor Remodel after Burleigh County Vacates	GF	\$ 200,000
Office Renovation to Support a New Employee	ER	30,000
Office Furniture	ER	50,000
Downtown Banners	ER	20,000
Employee Parking Ramp Fees	RC	50,000
Human Relations Committee Contribution	RC	5,000
Dakota West Arts Council Contribution	RC	65,000
GO! Bismarck Mandan Local Foods Coordinator Contribution	RC	10,000
Homeless Support Grant	RC	5,000
		435,000
<u>Community Development</u>		
Zoning and Subdivision Ordinance Re-write	GF	62,500
Fringe Area Road Master Plan Update	GF	12,500
Modular Panels and Associated Mechanical Equipment Modifications	ER	60,000
		135,000
<u>Building Maintenance</u>		
Vehicle Rplacement - Trans Cargo Van	GF	65,000
Heating System Repairs	GF	20,000
Fire Station 2 - Grate Replacement	GF	10,000
Fire Station 2 - Interceptor	GF	18,000
Tool Cat - New Equipment	GF	14,000
		127,000
<u>Dakota Media Access</u>		
Playback Master Control	GF	22,715
Production Studio Equipment	GF	11,935
		34,650
<u>Engineering</u>		
Vehicle Replacement - Full Size Crew Cab Pickup	GF	117,000
Engineering Consultatns	RC	50,000
Street Improvements Construction - Contingency	RC	15,000
Software Upgrade/Maintenance - Project Management Software	RC	15,000
		197,000
<u>Finance Department</u>		
Computer Replacement	ER	7,500
<u>Fire Department</u>		
Uniforms, and Turnout Gear for 2 New FTE Firefighters	GF	12,000
Physicals for 2 New FTE Firefighters	GF	800
Power DMIS Setup	GF	2,000
Fire Station 2 - Carpet Replacement	GF	20,000
KNOX Keysecure System-Equipment Purchase	GF	20,000
Fire Suppression Blanket	GF	3,400
EV Nozzle	GF	3,700
EV Safety Plug	GF	5,000
Genetec Card Reader System	GF	65,000
Fire Station 1 - AV and Meeting Equipment	GF	10,000
Fire Station 4 - Air Compressor and Cascade Fill System	GF	92,000
Vehicle Replacement - 1/2 Ton Pickup	GF	55,500
Gear/Uniform for the Replacement Firefighters	RC	32,000
Overtime Hour Reduction	RC	310,000

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2025 AMOUNT
Computer Replacement	ER	25,000
		<u>656,400</u>
<u>Human Resources</u>		
Knowledge Management Transfer Program	RC	25,000
Leadership Development Program	RC	50,000
		<u>75,000</u>
<u>Police Department</u>		
Recruitment Media	GF	17,500
Polygraph System	GF	9,585
Expansion of Vehicle Impound Lot - 600 ft of Chainlink Fence	GF	70,500
Expansion of Vehicle Impound Lot - Dirt Work	GF	22,500
Replacement of AHU - 2 Heating / Cooling Coils (Parts & Labor)	GF	85,000
Replacement of Water Heater at BPD	GF	20,000
Replacement of Water Heater at Animal Control Facility	GF	20,000
Update Computerized HVAC Software	GF	100,000
Update and Convert Key Card Access to Genetec	GF	72,000
CALEA Convention : Registration, Flight, and Room	GF	4,200
RMAN Training : 3 Nights Hotel, Registration, Flights, Rental Car	GF	2,175
Classroom Upgrade - Classroom #1	GF	27,247
Classroom Upgrade - Classroom #2	GF	33,072
Soft Body Armor	GF	41,250
Computer Replacement - Forensic Workstation	GF	74,245
UPS for Sleepy Hollow	GF	2,500
Towing	RC	60,000
Overtime	RC	60,000
Vehicle - Ford Police Interceptor Utility SSP7-7 C (Replacement)	RC	287,300
Increase to Small Tools/Equipment for License Plate Reader System	RC	30,500
Small Tools/Equipment	RC	175,320
Equipment Changeover	RC	43,940
Ammunition/Weapons	RC	30,000
Vehicle - Chevrolet Tahoe ND State Contract SSP7-6 (Replacement)	RC	193,776
Vehicle- CPC Contract #18.3 VHL	RC	99,998
Professional Consultants	RC	23,223
Bond/Principal	RC	235,090
SBITA Principal	RC	113,265
Computer Small Equipment (GETAC)	RC	87,000
Axon Standards - Annual Cost	RC	27,977
Axon Performance Annual Cost	RC	21,038
Axon Unlimited 3rd Party Storage - Annual Cost	RC	27,874
Axon Channel Services - Annual Cost	RC	13,636
Axon 3rd Party Support	RC	21,038
Axon Body - PSO - Starter	RC	4,301
Axon Evidence - Basic to Professional License Conversion - Annual Cost	RC	8,831
Axon Air - Drones as First Responder Program	RC	36,224
		<u>2,202,105</u>
<u>Prisoner Care</u>		
Prisoner Care	RC	901,600

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2025 AMOUNT
<u>Public Health</u>		
Computer and Office Equipment Replacement	ER	50,000
TOTAL GENERAL FUND		\$ 4,821,255
SPECIAL REVENUE FUNDS		
<u>Forestry</u>		
Equipment Replacement - 2000 Boom Truck Chipper Body	RS	\$ 275,000
Computer Replacements	RS	3,300
Street Tree Pruning Contract	RC	130,000
Stump Grinding Contract	RC	30,000
		438,300
<u>Government Grants and Activities</u>		
Mini Desktop Computer and Monitor for PTE	GRT	2,000
<u>Lodging, Liquor, and Food Tax</u>		
4th of July Fireworks - Bismarck-Mandan Symphony Orchestra (Annual Donation)	RC	15,000
<u>Roads and Streets</u>		
Equipment Replacement - Forklift	RS	39,000
Equipment Replacement - Slide in Brine Tank	RS	14,950
Equipment Replacement - 12' Lift Trailer	RS	26,000
Equipment Replacement - Trailer Attenuator	RS	54,000
Equipment Replacement - Ranger 4X4 UTV	RS	18,000
Equipment Replacement - 12' Sander	RS	80,000
Equipment Replacement - Equipment Trailer	RS	21,500
Equipment Replacement - Low Bed Trailers	RS	78,000
Equipment Replacement - 14' Loader Plow	RS	50,050
Equipment Replacement - Snow Blower Attachment	RS	6,175
Equipment Replacement - 18' Asphalt Planer	RS	18,500
Equipment Replacement - Crack Sealing Distributor Tank and Trailer	RS	110,000
Equipment Replacement - Slide in Brine Tank	ST	8,050
Equipment Replacement - 14' Loader Plow	ST	26,950
Equipment Replacement - Snow Blower Attachment	ST	3,325
Computer Replacement	RS	6,600
Sweeper Lease (2021) (3 Units)	RC	137,298
Loader Lease (2022) (2 Units)	RC	91,064
Loader Lease (2022) (2 Units)	RC	24,140
Loader Lease (2022) (4 Units)	RC	61,692
Sweeper Lease - Elgin Pelican & Regan Air	RC	160,709
Motor Grader Lease (2022) (6 Units)	RC	368,784
		1,404,787
<u>Street Lights and Signals</u>		
Vehicle Replacement - Crew Cab Pickup	STL	77,700
Vehicle Replacement - Extended Cab Pickup	STL	77,700
Computer Replacement - Street Lights & Traffic Signals	STL	1,650
		157,050
TOTAL SPECIAL REVENUE FUNDS		\$ 2,017,137

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2025 AMOUNT
ENTERPRISE		
<u>Airport</u>		
Attorney Fees Contingency Plan	AF	\$ 100,000
Attorney Fees for Continued Litigation with KLE's Bond Company	AF	100,000
Equipment Purchase - 20' Mower	AF	50,000
Equipment Purchase - Ride-On Sweeper/Scrubber	AF	40,000
Equipment Purchase - Snow Blower Attachment for Skid Steer	AF	18,000
Vehicle Replacement-Unit # 35, #25, #15	AF	144,582
Security Uniforms for new PD officer	AF	20,000
Terminal Lighting	AF	600,000
Fencing	AF	260,000
		1,332,582
<u>Event Center</u>		
Narrow Electric Scissor Lift	LLR	45,000
Repair and Seal Cracked Sections of Sidewalk (\$5K per year for 3 years)	LLR	5,000
Sidewalk Repair and Sealant-Catch up from Previous Years	LLR	10,000
Popcorn Popper	LLR	18,000
Lighting Truss System	LLR	47,780
L28 Attachments for Bobcat-Angle Broom	LLR	8,000
L28 Attachments for Bobcat - Hydraulic Adjusting Pallet Forks	LLR	5,000
Combi Oven	LLR	40,000
LED Spot Light Fixture	LLR	14,720
Digital Mixer and Audio Stage Rack Interface Bundle	LLR	3,950
Xpression Studio 4Ru Platform	LLR	45,000
High Top Chairs	LLR	1,000
Front Office Copier	LLR	10,000
Design Studio Fiber Converter	LLR	9,975
Fire Alarm Initiating Devices	LLR	27,500
Outdoor Lighting	LLR	6,000
Maintenance and Replacement of Seal on Spiral Columns	LLR	8,000
Hot Water Heating/Reheat Pumps and Re-piping	LLR	21,000
Adding 1 Pump and Piping to Existing System	LLR	22,000
Electrical Floor Boxes	LLR	18,000
Exhibit Hall Door Hardware	LLR	50,000
Testing and Calibration of Air Handler Dampers	LLR	10,000
Testing and Calibration of VAVs	LLR	10,000
Portable Radios	LLR	10,000
Batteries for Portable Radios	LLR	1,250
6 Burner Gas Range	LLR	3,500
2 Drawer Refrigerated Base	LLR	7,000
Bakers Racks and Covers	LLR	3,600
Computer Replacement - EliteBook and (2) Zbook	LLR	6,550
3 Gallon Insulated Beverage Dispenser	LLR	1,050
Heavy Duty Utility Cart	LLR	2,500
		471,375
<u>Sanitary Sewer</u>		
Vehicle Replacement - 3500 Crew Cab Service Truck	SAN	110,000
Vehicle Replacement - 2500 Ext Cab with Utility Box	SAN	78,200
		188,200

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2025 AMOUNT
<u>Sold Waste Collection</u>		
Vehicle Replacement - 1500 Crew Cab Pickup	SWC	58,000
Equipment Replacement - Garbage Truck	SWC	690,000
		748,000
<u>Sold Waste Disposal</u>		
Computer Replacement - Solid Waste	SWD	1,650
Cutting Shear for Excavator	SWD	25,000
Warranty for Backup Compactor (60 month)	SWD	33,000
Equipment Replacement - Landfill Compactor	SWD	1,650,000
Equipment Replacement - Snow Blower Attachment for Bobcat	SWD	12,000
Miriam Avenue Special Assessment	SWD	247,390
Lease - Landfill Scraper	RC	201,724
		2,170,764
Vehicle Replacement - 3500 Crew Cab Service Truck - Water	WF	110,000
Vehicle Replacement - 2500 Ext Cab with Utility Box - Water	WF	78,200
		188,200
<u>Storm Water</u>		
Equipment Replacement - Skid Steer	STW	83,000
TOTAL ENTERPRISE FUNDS		\$ 5,182,121
INTERNAL SERVICE FUND		
<u>Fleet Service</u>		
Computer Replacements	FS	\$ 3,300
TOTAL INTERNAL SERVICE FUND		\$ 3,300
TOTAL ONE-TIME PRIORITY INITIATIVES		\$ 12,023,813

- Funding Source
- AF - Airport Fund
- ER - Equipment Reserve
- FS - Fleet Services
- GF - General Fund
- GRF - Grants Fund
- HMT - Hotel/Motel Tax
- LLR - Liquor, Lodging, and Restaurant Tax
- RS - Roads and Streets
- RC - Recurring
- SLS - Street Lights and Signals
- ST - Sales Tax
- STW - Storm Water
- SWC - Solid Waste Collections
- SWD - Solid Waste Disposal
- WF - Water Fund

RELATIONSHIP BETWEEN DEPARTMENTS AND FUNDS

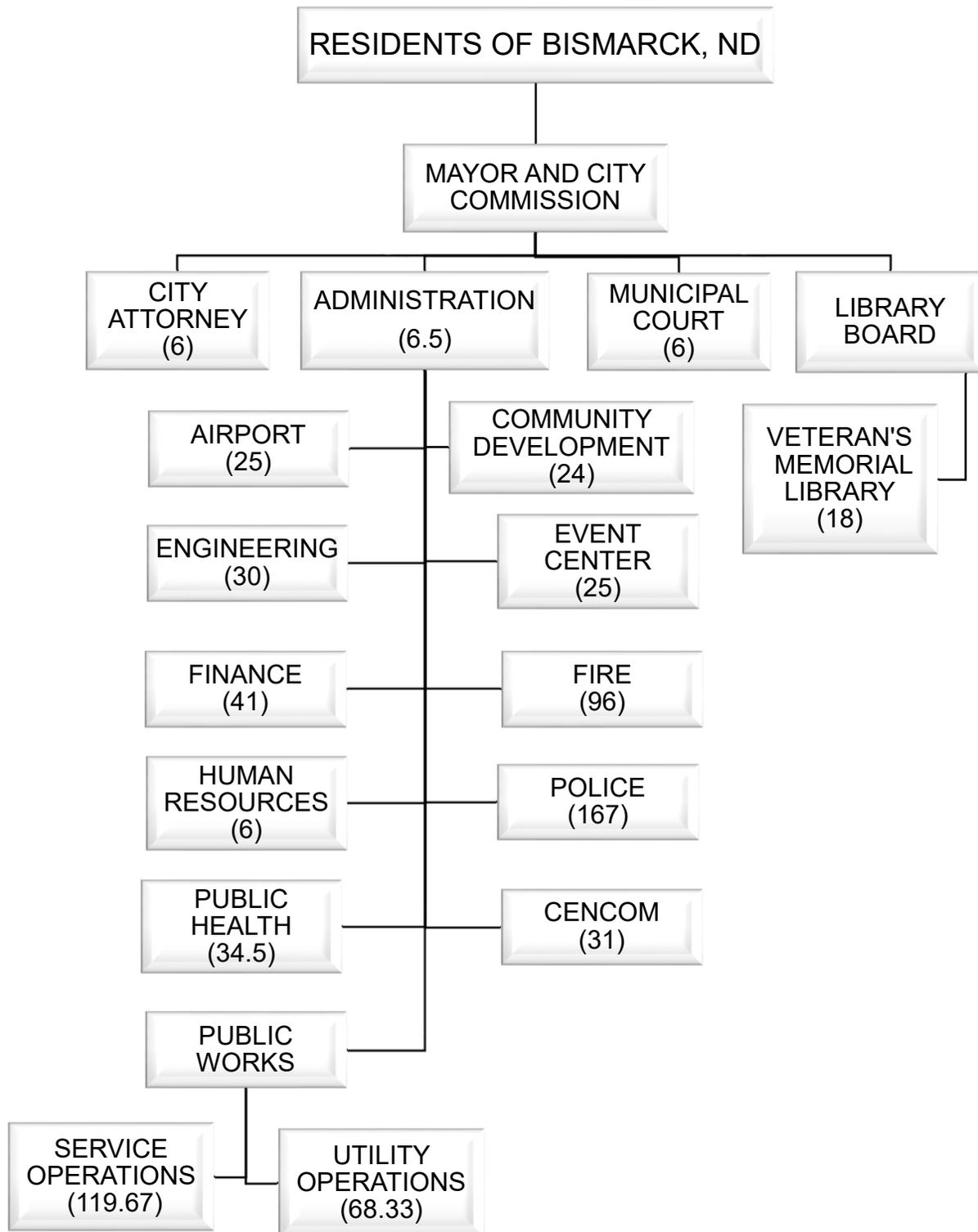
The following chart is a cross-reference table to depict the relationship between the departments/divisions, the fund where the departments/divisions is accounted for and their function within the fund. This chart shows which fund you can find the entire budget of the department.

Department/Division	Fund(s)	Function
Administration-Operations	General	General Government
Commission	General	General Government
Special Projects	General	General Government
Salary & Benefits Adjustments	General	General Government
Building Maint.-Operations	General	General Government
Public Health Building	General	General Government
City/County Building	General	General Government
Building Construction	General	General Government
Dakota Media Access	General	Culture and Recreation
Contingencies	General	General Government
Attorney	General	General Government
Central Dakota Comm. Center	General	Public Safety
Engineering	General	Highway and Streets
Assessing	General	General Government
Fiscal Services	General	General Government
Information Technology	General	General Government
GIS Systems	General	General Government
Common Software	General	General Government
Fire	General	Public Safety
Fire Truck Equipment	General	Public Safety
Human Resources	General	General Government
Employee Training	General	General Government
Municipal Court	General	General Government
Planning	General	General Government
Building Inspections	General	General Government
HUD	General	General Government
Metropolitan Planning Org.	General	General Government
Police-Field Services	General	Public Safety
Park Patrol	General	Public Safety
Animal Control Facility	General	Public Safety
Match for Grant	General	Public Safety
Public Health	General	Health and Welfare
Environmental Health	General	Health and Welfare
One-time Operations	General	General Government
Equipment Reserve	General	General Government
Recurring	General	General Government
Non-departmental	General	General Government
Public Transit System	Special Rev.	Public Transit Operations and Maintenance
Bismarck Public Library	Special Rev.	Library Operations and Maintenance
Police Asset Forfeiture	Special Rev.	Collection and Distribution of Forfeitures
Roads & Streets	Special Rev.	Maintenance of all Public Streets
Snow Removal	Special Rev.	Snow Removal
Forestry Operations	Special Rev.	Forestry Operations and Maintenance
Boulevard Trees	Special Rev.	Boulevard Trees Operations
Weed Control	Special Rev.	Weed Control Operations
Street Lights & Traffic Signal	Special Rev.	Maintenance of all Residential Street Lights & Traffic Lights
Hotel & Motel Tax	Special Rev.	Collection and Distribution of the Hotel / Motel Tax Collections
Lodging Liquor & Food Tax	Special Rev.	Collection and Distribution of the Lodging, Liquor and Food Tax

RELATIONSHIP BETWEEN DEPARTMENTS AND FUNDS

Department/Division	Fund(s)	Function
Car Rental Tax	Special Rev.	Collection and Distribution of Car Rental Tax
Sales Tax	Special Rev.	Collection and Distribution of Sales Tax
Vision Fund	Special Rev.	Economic Development
Special Deficiency & Assump.	Special Rev.	Deficiencies in Special Assessments and Assumptions
Government Grants & Activities	Special Rev.	Federal and State Grants and Self-funded Activities
Sewermain Bonds	Debt Service	Collections of Specials & Payment of Bonds
Watermain Bonds	Debt Service	Collections of Specials & Payment of Bonds
Sidewalk Bonds	Debt Service	Collections of Specials & Payment of Bonds
Street Improvement Bonds	Debt Service	Collections of Specials & Payment of Bonds
Airport	Enterprise	Airport Operations and Maintenance
Event Center	Enterprise	Event Center Operations and Maintenance
Solid Waste Disposal	Enterprise	Utilities Operations and Maintenance
Solid Waste Collections	Enterprise	Utilities Operations and Maintenance
Water	Enterprise	Utilities Operations and Maintenance
Sanitary Sewer	Enterprise	Utilities Operations and Maintenance
Storm Water	Enterprise	Utilities Operations and Maintenance
Northern Plains Com. Centre	Enterprise	NPCC Operations and Maintenance
Parking Authority Lots	Enterprise	Parking Lot Operations and Maintenance
Fleet Services	Internal Service	Vehicle Maintenance and Fuel Sales

ORGANIZATION CHART



BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

GENERAL FUND

Department/Division	FY 2023	FY 2024	FY 2025	FY 2024	FY 2025
				% of Fund	% of Total
General Government					
ADMINISTRATION	5.00	5.00	5.50	1.2%	0.8%
ATTORNEY	6.00	6.00	6.00	1.4%	0.9%
PUBLIC WORKS - BUILDING MAINTENANCE	8.17	8.17	8.17	1.9%	1.2%
FINANCE - FISCAL SERVICES	13.00	13.00	14.00	3.0%	2.0%
FINANCE - ASSESSING	10.00	10.00	10.00	2.3%	1.4%
FINANCE - INFORMATION TECHNOLOGY	17.00	17.00	17.00	3.9%	2.4%
COMMUNITY DEVELOPMENT - BUILDING INSPECTIONS	13.00	13.00	13.00	3.0%	1.8%
COMMUNITY DEVELOPMENT - PLANNING	7.60	7.60	7.60	1.8%	1.1%
MUNICIPAL COURT	6.00	6.00	6.00	1.4%	0.9%
HUMAN RESOURCES	6.00	6.00	6.00	1.4%	0.9%
Total General Government	91.77	91.77	93.27	21.3%	13.2%
Public Safety					
CENTRAL DAKOTA COMMUNICATIONS CENTER	33.00	33.00	31.00	7.6%	4.4%
FIRE (Civil Service and Non Civil Service)	91.00	93.00	96.00	21.6%	13.6%
POLICE (Civil Service and Non Civil Service)	157.00	157.50	157.50	36.5%	22.4%
EMERGENCY MANAGER	1.00	1.00	1.00	0.2%	0.1%
Total Public Safety	282.00	284.50	285.50	65.9%	40.6%
Health and Safety					
PUBLIC HEALTH	21.15	21.15	21.25	4.9%	3.0%
ENVIRONMENTAL HEALTH	4.00	4.00	4.00	0.9%	0.6%
Total Health and Safety	25.15	25.15	25.25	5.8%	3.6%
Highways and Streets					
ENGINEERING	29.00	30.00	30.00	7.0%	4.3%
Total Highways and Streets	29.00	30.00	30.00	7.0%	4.3%
<hr/>					
Total General Fund					
	427.92	431.42	434.02	100.0%	61.7%
<hr/>					
SPECIAL REVENUE FUNDS					
<hr/>					
BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY	18.00	18.00	18.00	18.5%	2.6%
COMMUNITY DEVELOPMENT - PLANNING	3.40	3.40	3.40	3.5%	0.5%
POLICE (Civil Service and Non Civil Service)	9.00	9.50	9.50	9.7%	1.3%
PUBLIC HEALTH	7.85	9.85	9.25	10.1%	1.3%
SERVICE OPERATIONS - ROADS AND STREETS	45.25	48.25	51.25	49.5%	7.3%
SERVICE OPERATIONS - STREET LIGHTS AND TRAFFIC SIGNALS	8.50	8.50	8.50	8.7%	1.2%
	<u>92.00</u>	<u>97.50</u>	<u>99.90</u>	<u>100.0%</u>	<u>14.2%</u>
<hr/>					
Total Special Revenue Funds					
	92.00	97.50	99.90	100.0%	14.2%

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

ENTERPRISE FUNDS AND INTERNAL SERVICE FUNDS

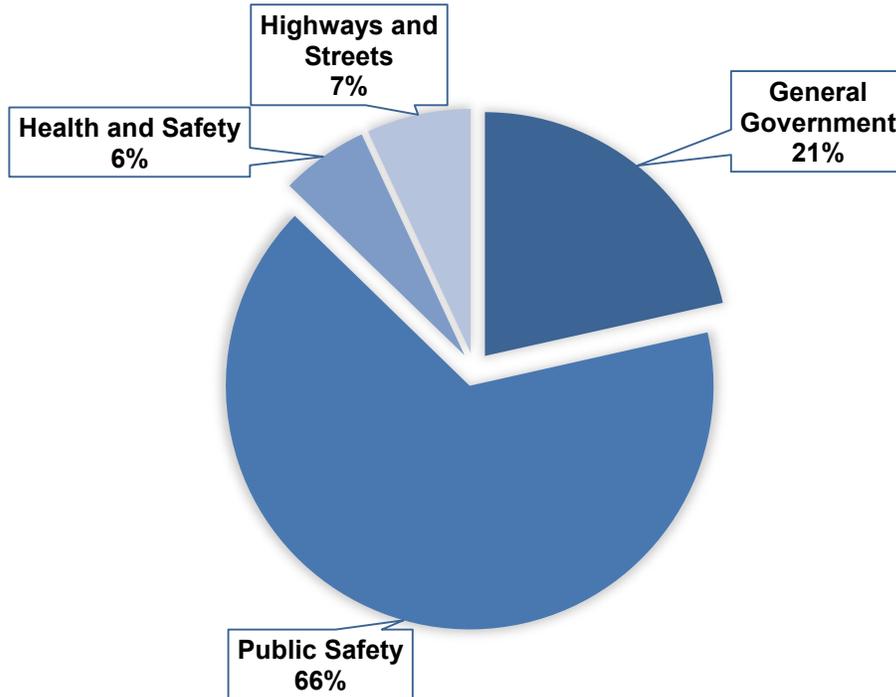
Department/Division	FY 2023	FY 2024	FY 2025	FY 2024	FY 2025
				% of Fund	% of Total
AIRPORT	24.00	24.00	25.00	14.7%	3.6%
EVENT CENTER	25.00	25.00	25.00	14.7%	3.6%
SERVICE OPERATIONS - SOLID WASTE COLLECTIONS	25.00	25.00	25.00	14.7%	3.6%
SERVICE OPERATIONS - SOLID WASTE DISPOSALS	14.25	14.25	15.25	9.0%	2.2%
UTILITY OPERATIONS - ADMINISTRATION	5.67	5.67	6.67	3.9%	0.9%
UTILITY OPERATIONS - WATER TREATMENT	16.00	16.00	16.00	9.4%	2.3%
UTILITY OPERATIONS - DISTRIBUTION	11.50	11.50	11.50	6.8%	1.6%
UTILITY OPERATIONS - CUSTOMER SERVICE	9.00	9.00	9.00	5.3%	1.3%
UTILITY OPERATIONS - SANITARY SEWER	5.83	5.83	5.83	3.4%	0.8%
UTILITY OPERATIONS - WASTE WATER TREATMENT	15.00	15.00	15.00	8.8%	2.1%
UTILITY OPERATIONS - STORM SEWER	4.33	4.33	4.33	2.5%	0.6%
FLEET SERVICES	11.50	11.50	11.50	6.8%	1.6%
Total Enterprise Funds and Internal Service Funds	167.08	167.08	170.08	100.0%	24.2%
Total All Funds FTE	687.00	696.00	704.00		

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

GENERAL FUND

	<u>FY 2025</u>
General Government	93.27
Public Safety	285.50
Health and Safety	25.25
Highways and Streets	30.00
<u>Total General Fund FTE's</u>	<u>434.02</u>

GENERAL FUND FTE'S

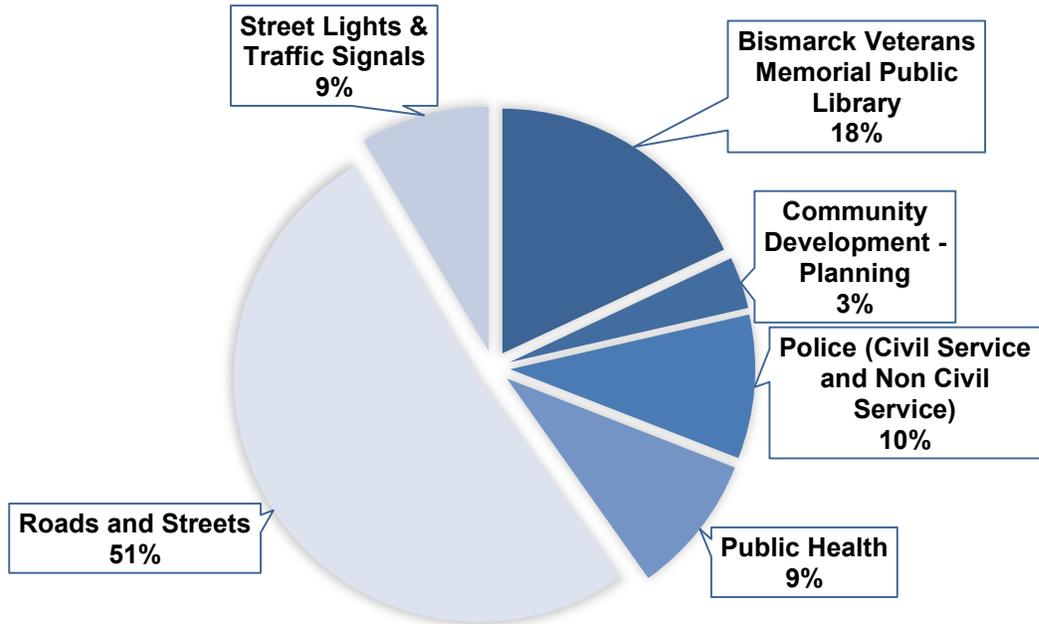


BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

SPECIAL REVENUE FUNDS

	FY 2025
Bismarck Veterans Memorial Public Library	18.00
Community Development - Planning	3.40
Police (Civil Service and Non Civil Service)	9.50
Public Health	9.25
Roads and Streets	51.25
Street Lights & Traffic Signals	8.50
Total Special Revenue Fund FTE's	99.90

SPECIAL REVENUE FTE'S

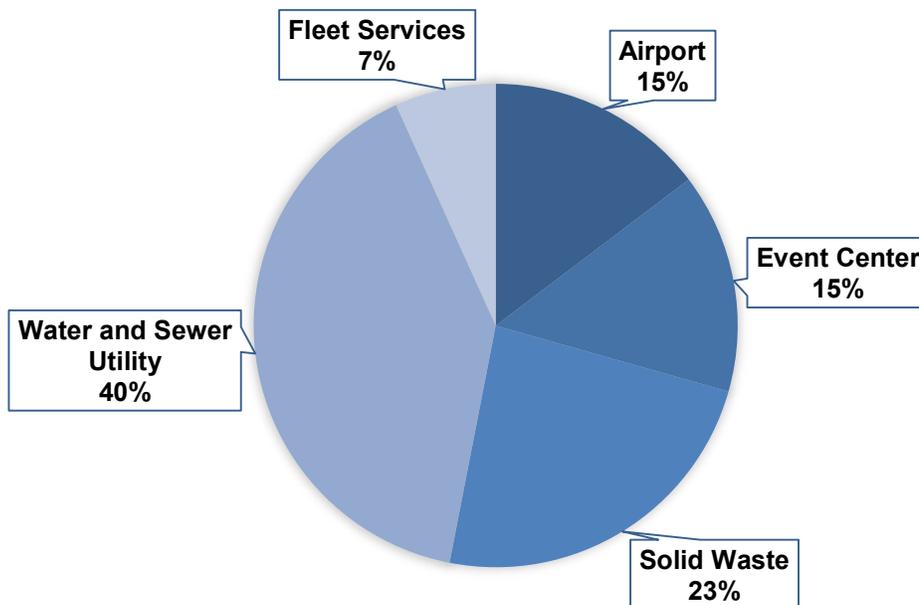


BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

ENTERPRISE FUNDS AND INTERNAL SERVICE FUNDS

	<u>FY 2025</u>
Airport	25.00
Event Center	25.00
Solid Waste	40.25
Water and Sewer Utility	68.33
Fleet Services	11.50
Total Enterprise Fund and Internal Service Funds FTE's	170.08

ENTERPRISE FUND AND INTERNAL SERVICE FTE'S



SOURCE AND USE OF FUNDS STATEMENTS

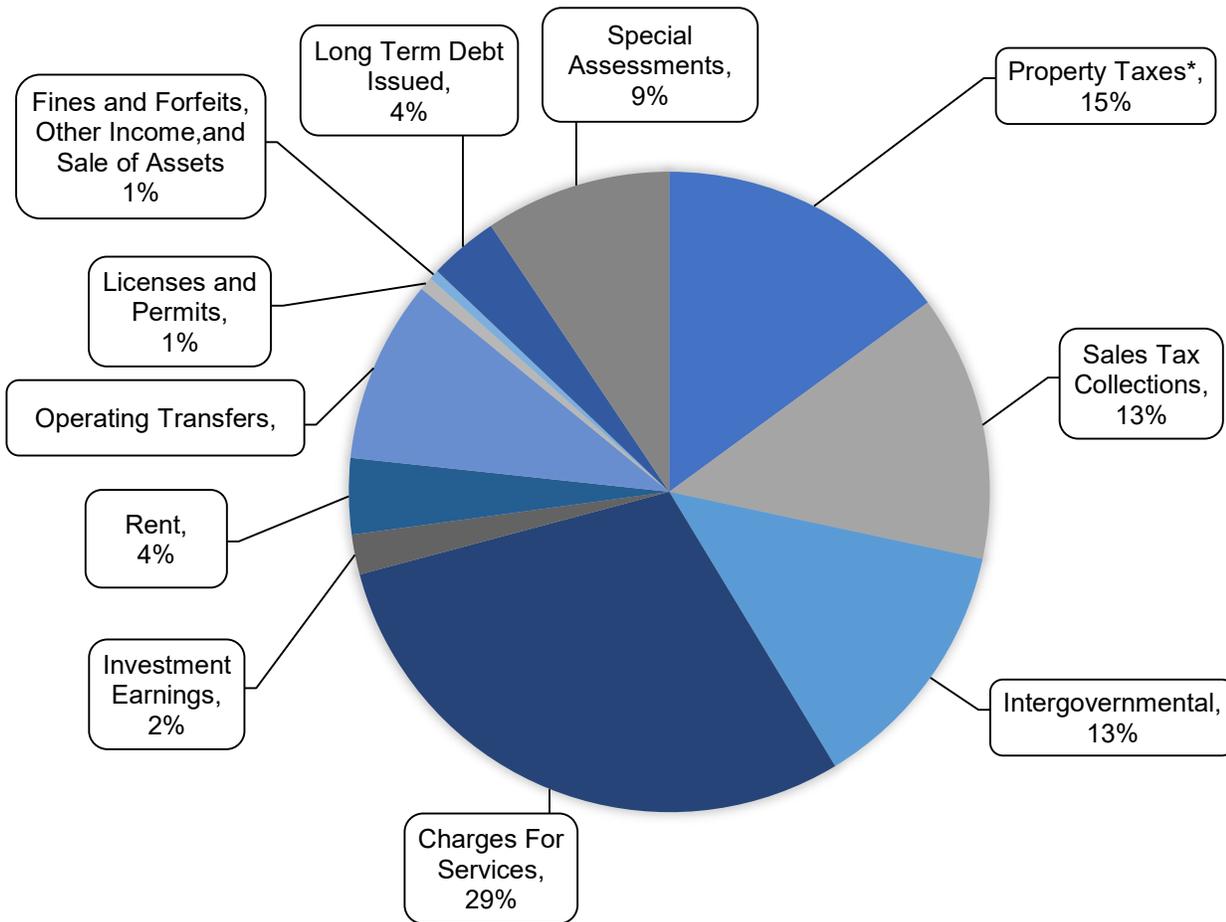


FY 2025 CONSOLIDATED OPERATING FUND REVENUE SUMMARY

Revenues:	General Fund	Special Revenue	Debt Service	Enterprise Fund	Internal Service	Grand Total
Property Taxes*	\$ 35,873,497	\$ 5,245,168	\$ -	\$ -	\$ -	\$ 41,118,665
Sales Tax Collections	-	36,925,043	-	-	-	36,925,043
Intergovernmental	7,332,897	18,261,193	-	10,155,000	-	35,749,090
Charges For Services	10,829,462	5,650,300	-	60,227,635	4,469,575	81,176,972
Investment Earnings	1,906,516	826,851	472,000	2,330,050	5,000	5,540,417
Rent	200,000	76,800	-	10,271,635	12,000	10,560,435
Operating Transfers	9,982,516	7,735,440	1,200,000	6,491,429	-	25,409,385
Licenses and Permits	1,851,205	1,500	-	26,600	-	1,879,305
Fines and Forfeits	1,205,200	152,400	-	3,130	-	1,360,730
Other Income/Donations	219,150	314,950	-	24,200	-	558,300
Long Term Debt Issued	-	0	9,650,000	-	-	9,650,000
Sale of Assets	15,000	125,000	-	29,800	4,000	173,800
Special Assessments	-	54,000	25,522,400	250,000	-	25,826,400
Total Revenues	\$ 69,415,443	\$ 75,368,645	\$ 36,844,400	\$ 89,809,479	\$ 4,490,575	\$ 275,928,542

*Includes Cable Franchise Fees of \$1,030,000

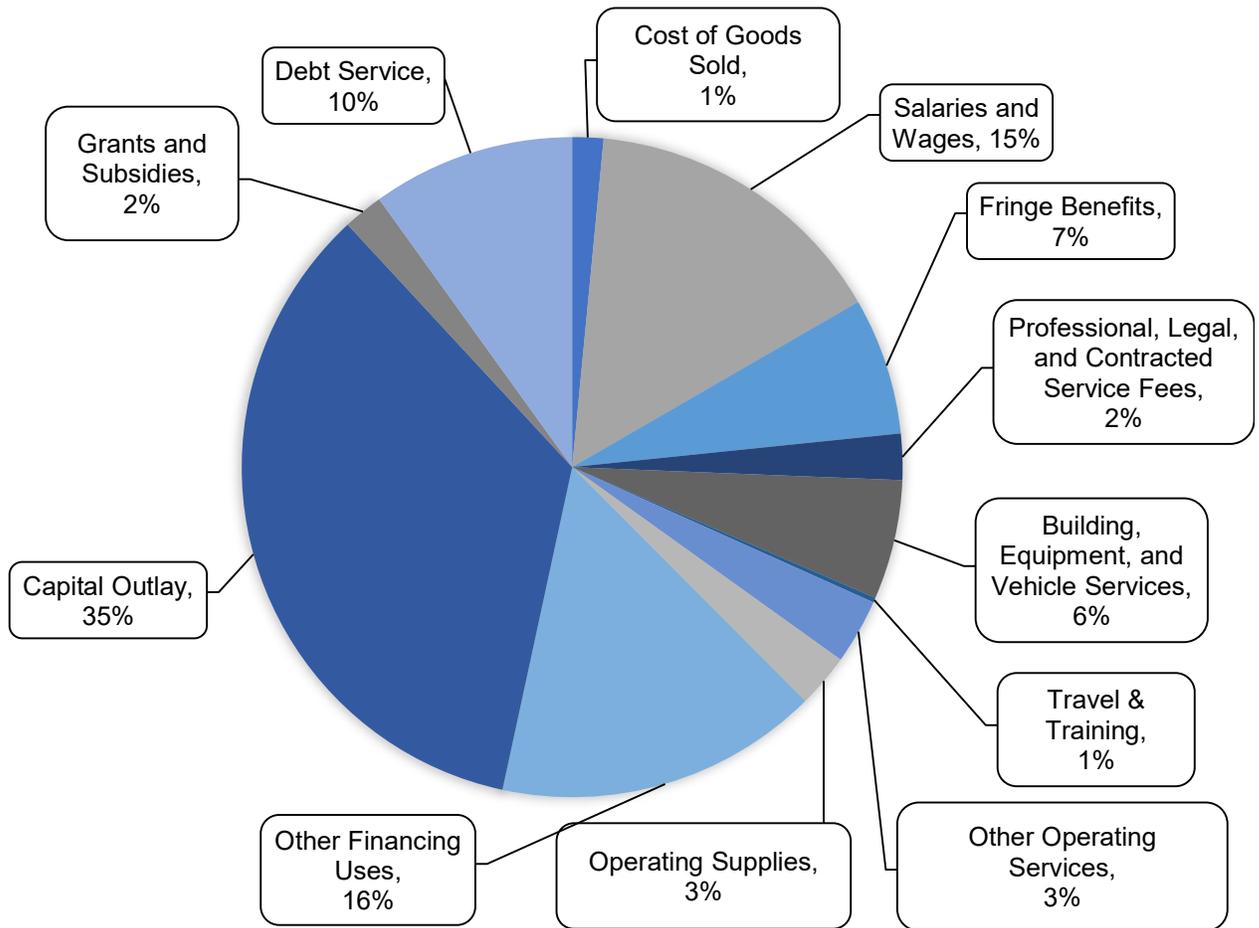
FY 2025 CONSOLIDATED OPERATING REVENUES



FY 2025 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY

Expenditures:	General Fund	Special Revenue	Debt Service	Enterprise Fund	Internal Service	Grand Total
Cost of Goods Sold	\$ -	\$ -	\$ -	\$ 2,780,450	\$ 2,866,500	\$ 5,646,950
Salaries and Wages	35,260,459	8,324,497	-	11,658,918	819,186	56,063,060
Fringe Benefits	15,565,931	3,317,778	-	5,561,147	399,183	24,844,039
Professional, Legal, and Contracted Service Fees	2,118,509	1,527,640	-	4,691,507	1,250	8,338,906
Building, Equipment, and Vehicle Services	1,463,899	9,373,623	-	10,593,402	260,700	21,691,624
Travel and Training	282,606	316,762	-	222,270	16,075	837,713
Other Operating Services	2,955,495	2,215,809	29,296	6,458,272	158,166	11,817,038
Operating Supplies	2,284,589	2,855,859	-	4,564,390	36,400	9,741,238
Other Financing Uses	6,781,394	49,891,654	1,000,000	1,016,681	-	58,689,729
Capital Outlay	1,866,951	4,269,400	-	122,482,822	-	128,619,173
Grants and Subsidies	813,678	6,414,818	-	-	-	7,228,496
Debt Service	348,355	843,687	28,824,001	6,748,950	-	36,764,993
Total Expenditures	\$ 69,741,866	\$ 89,351,527	\$ 29,853,297	\$ 176,778,809	\$ 4,557,460	\$ 370,282,959

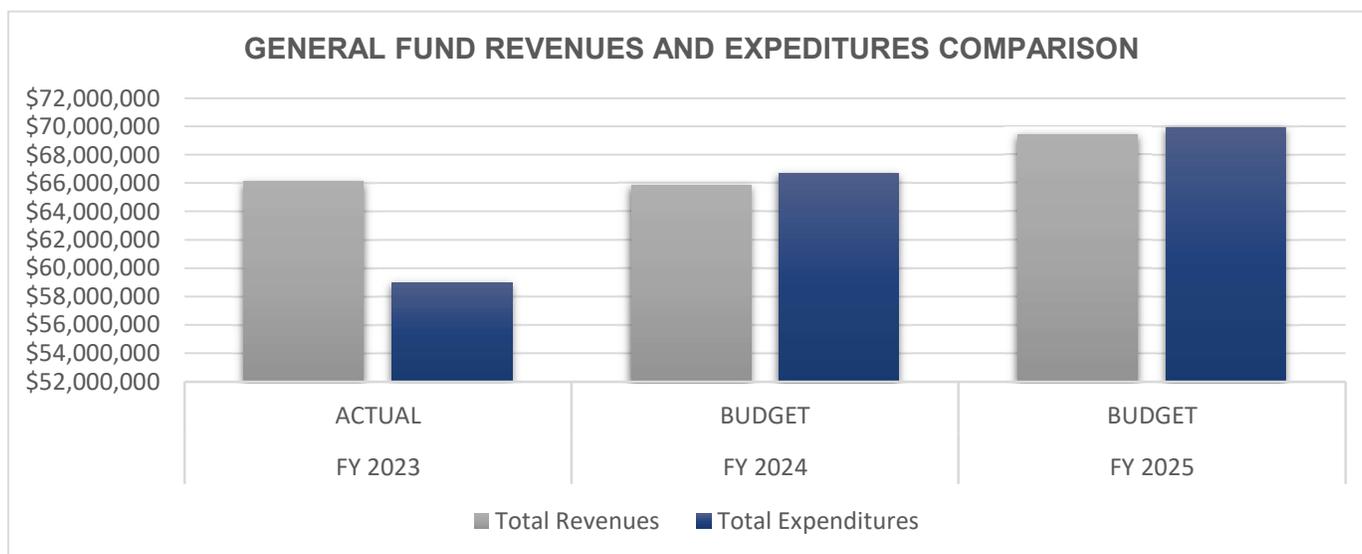
FY 2025 CONSOLIDATED OPERATING EXPENDITURES BY CATEGORY



GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 66,107,131	\$ 65,842,274	\$ 69,415,443
Total Expenditures	58,972,100	66,682,395	69,941,866
Net Change in Fund Balances	7,135,031	(840,121)	(526,423)
Fund Balances, Beginning of Year	57,033,157	64,168,188	63,328,067
Fund Balances, End of Year	<u>\$ 64,168,188</u>	<u>\$ 63,328,067</u>	<u>\$ 62,801,644</u>

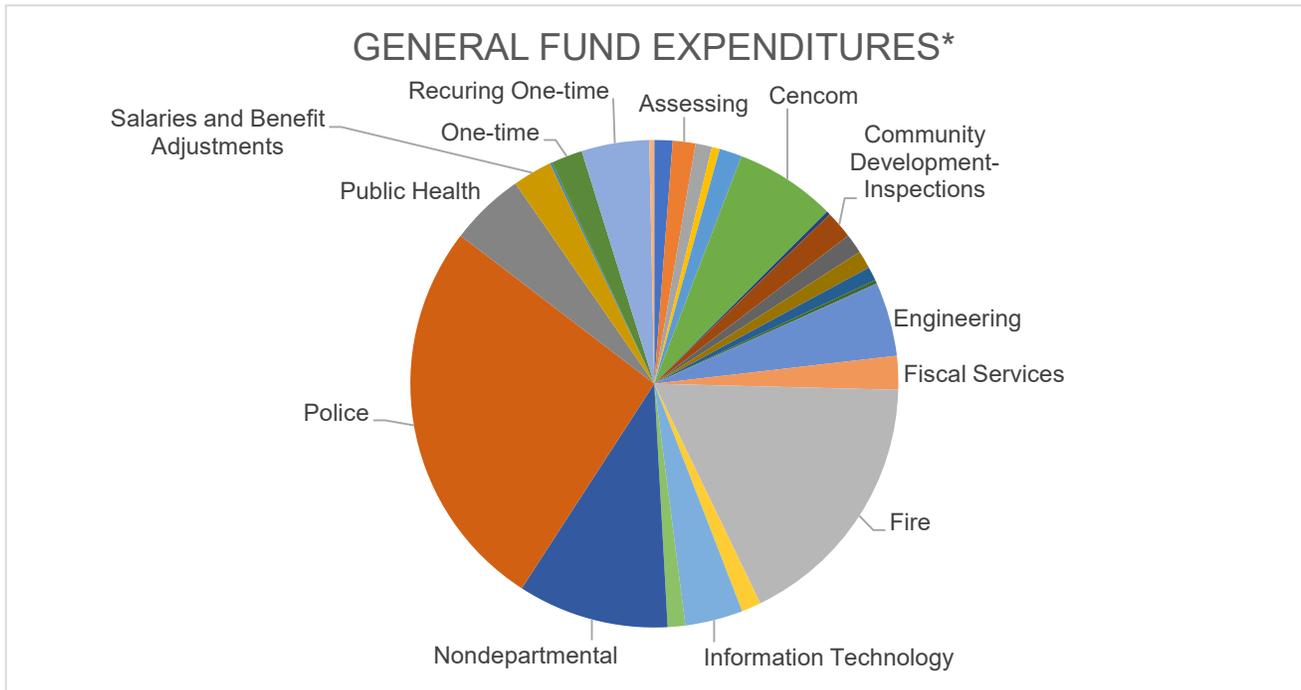


GENERAL FUND REVENUES BY CLASSIFICATION SUMMARY

Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Tax Collections Totals	\$ 30,582,039	\$ 34,973,907	\$ 35,873,497
Intergovernmental Revenue	8,471,841	6,685,111	7,332,897
Charges For Services	9,911,182	10,249,188	10,829,462
Investment Earnings	1,987,214	621,540	1,906,516
Rent - Buildings	247,368	195,000	200,000
Operating Transfers	10,646,203	9,853,526	9,982,516
Licenses and Permits	2,315,316	1,928,127	1,851,205
Fines and Forfeits	1,268,651	1,304,500	1,205,200
Other Income/Donations	113,375	16,375	219,150
Sales of Assets	43,346	15,000	15,000
General Long-Term Debt Issued	520,596	-	-
Total Revenues	\$ 66,107,131	\$ 65,842,274	\$ 69,415,443

GENERAL FUND FUND EXPENDITURES BY DEPARTMENT

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Administration	\$ 720,076	\$ 750,202	\$ 830,314	1%	11%
Assessing	974,562	1,018,582	1,067,730	2%	5%
Attorney	708,499	724,226	757,105	1%	5%
Building Construction	741,060	376,000	375,000	1%	0%
Building Maintenance	934,769	1,004,691	1,039,226	1%	3%
Cencom	3,799,143	4,611,977	4,693,612	7%	2%
City Commission	159,337	160,070	166,344	0%	4%
Community Development- Inspections	1,054,902	1,254,753	1,291,985	2%	3%
Community Development- Planning	867,306	930,399	907,546	1%	-2%
Contingencies	-	825,000	825,000	1%	0%
Dakota Media Access	568,791	663,501	644,028	1%	-3%
Emergency Management	165,705	163,802	169,486	0%	3%
Engineering	2,917,981	3,219,103	3,435,022	5%	7%
Fiscal Services	1,283,936	1,385,413	1,552,873	2%	12%
Fire	10,655,314	11,386,711	12,210,955	17%	7%
Human Resources	630,327	692,222	915,988	1%	32%
Information Technology	2,155,195	2,560,390	2,669,837	4%	4%
Municipal Court	741,113	805,079	812,488	1%	1%
Nondepartmental	3,668,227	5,107,279	6,999,659	10%	37%
Police	17,042,054	17,944,319	18,352,012	26%	2%
Public Health	3,208,594	3,230,588	3,475,809	5%	8%
Salaries and Benefit Adjustments	17,629	1,831,889	1,835,625	3%	0%
Special Projects	79,970	80,000	92,967	0%	16%
One-time	3,323,341	3,525,348	1,444,824	2%	-59%
Recurring One-time	2,173,148	2,299,316	3,133,931	4%	36%
Equipment Reserve	381,121	131,535	242,500	0%	84%
Total Expenditures	\$ 58,972,100	\$ 66,682,395	\$ 69,941,866	100%	



* Only expenditures that are 2% of budget or greater are labeled in the pie chart.

GENERAL FUND PROJECTIONS

	FY 2025 BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET	FY 2029 PROJECTED BUDGET
Revenues					
Tax Collections Totals	\$ 35,873,497	\$ 37,667,172	\$ 39,550,531	\$ 41,528,058	\$ 43,604,461
Intergovernmental Revenue	7,332,897	7,552,884	7,779,471	8,012,855	8,253,241
Charges For Services	10,829,462	11,046,051	11,266,972	11,492,311	11,722,157
Investment Earnings	1,906,516	1,000,000	1,000,000	1,000,000	1,000,000
Rent - Buildings	200,000	200,000	200,000	200,000	200,000
Operating Transfers	9,982,516	9,982,516	9,982,516	9,982,516	9,982,516
Licenses and Permits	1,851,205	1,888,229	1,925,994	1,964,514	2,003,804
Fines and Forfeits	1,205,200	1,229,304	1,253,890	1,278,968	1,304,547
Other Income	219,150	16,375	16,375	16,375	16,375
Sale of Assets	15,000	-	-	-	-
Total Revenues	\$ 69,415,443	\$ 70,582,531	\$ 72,975,749	\$ 75,475,597	\$ 78,087,101
Expenditures					
Salaries and Wages	\$ 35,260,459	\$ 37,023,482	\$ 38,874,656	\$ 40,818,389	\$ 42,859,308
Fringe Benefits	15,565,931	16,344,228	17,161,439	18,019,511	18,920,487
Professional, Legal, and Contracted					
Service Fees	2,118,509	2,224,434	2,335,656	2,452,439	2,575,061
Building, Equipment, and Vehicle					
Services	1,463,899	1,537,094	1,613,949	1,694,646	1,779,378
Travel and Training	282,606	296,736	311,573	327,152	343,510
Other Operating Services	2,955,495	3,103,270	3,258,434	3,421,356	3,592,424
Operating Supplies	2,284,589	2,398,818	2,518,759	2,644,697	2,776,932
Other Financing Uses	6,781,394	7,120,464	7,476,487	7,850,311	8,242,827
Capital Outlay	1,866,951	1,960,299	2,058,314	2,204,230	2,701,442
Grants and Subsidies	813,678	1,000,000	1,000,000	1,000,000	1,000,000
Debt Service	348,355	260,000	260,000	260,000	260,000
Total Expenditures	\$ 69,741,866	\$ 73,268,825	\$ 76,869,267	\$ 80,692,731	\$ 85,051,369

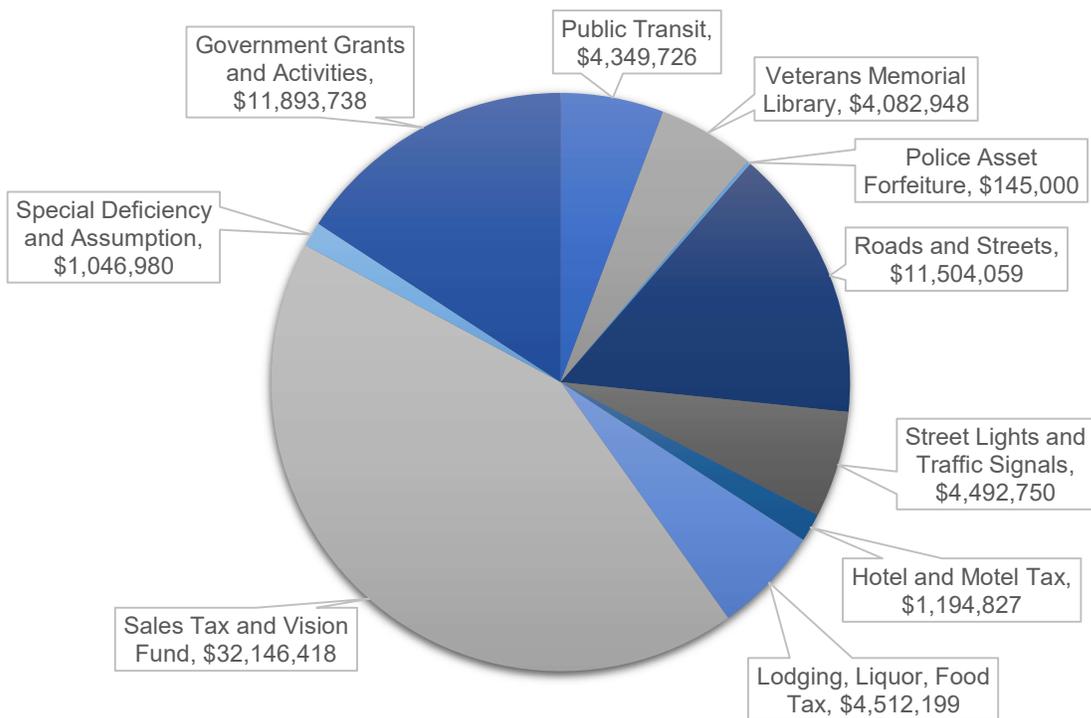
The financial forecasts for years 2026 through 2029 are based on estimates. The goal is to project what will occur in the future based on historical data knowing that variances will occur. Base assumptions include real estate tax revenue growth at 5 percent annually due to increased valuations and new development/construction (no change in mills), 2 percent sales tax growth annually, 5 percent wage & benefit increases annually, as well as 5 percent increases in other operating expenses.

Capital needs are based on our five-year Capital Improvement Plan, as described in our Capital Improvement Plan pages and are based on expected need of repair/replacement of assets. These assumptions are based on historical/actual figures. These assumptions will be reviewed annually and adjusted based on any trends or extraordinary events that are expected to occur.

SPECIAL REVENUE

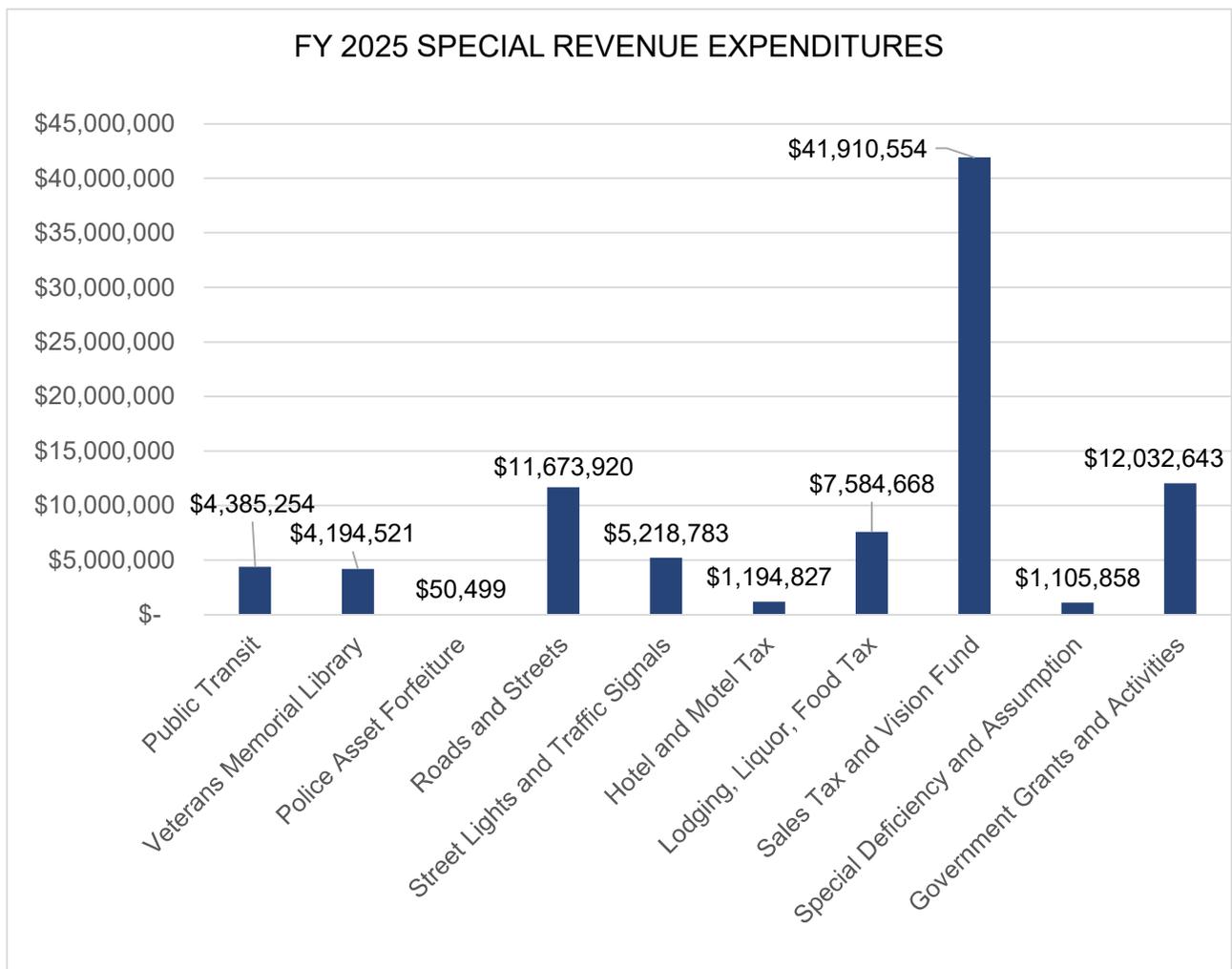
Department	FY 2023 ACTUAL REVENUES	FY 2024 BUDGET REVENUES	FY 2025 BUDGET REVENUES	% OF BUDGET	% OF GROWTH
Public Transit	\$ 3,801,890	\$ 3,896,524	\$ 4,349,726	6%	10%
Veterans Memorial Library	3,563,814	3,906,640	4,082,948	5%	4%
Police Asset Forfeiture	138,188	205,000	145,000	0%	-41%
Roads and Streets	13,465,961	11,861,812	11,504,059	15%	-3%
Street Lights and Traffic Signals	3,535,233	3,899,159	4,492,750	6%	13%
Hotel and Motel Tax	1,174,639	1,160,026	1,194,827	2%	3%
Lodging, Liquor, Food Tax	4,430,684	4,182,689	4,512,199	6%	7%
Sales Tax and Vision Fund	34,748,974	31,274,332	32,146,418	43%	3%
Special Deficiency and Assumption	1,274,141	941,091	1,046,980	1%	10%
Government Grants and Activities	5,687,960	8,334,800	11,893,738	16%	30%
Total Revenues	\$ 71,821,484	\$ 69,662,073	\$ 75,368,645	100%	

FY 2025 SPECIAL REVENUE FUNDS



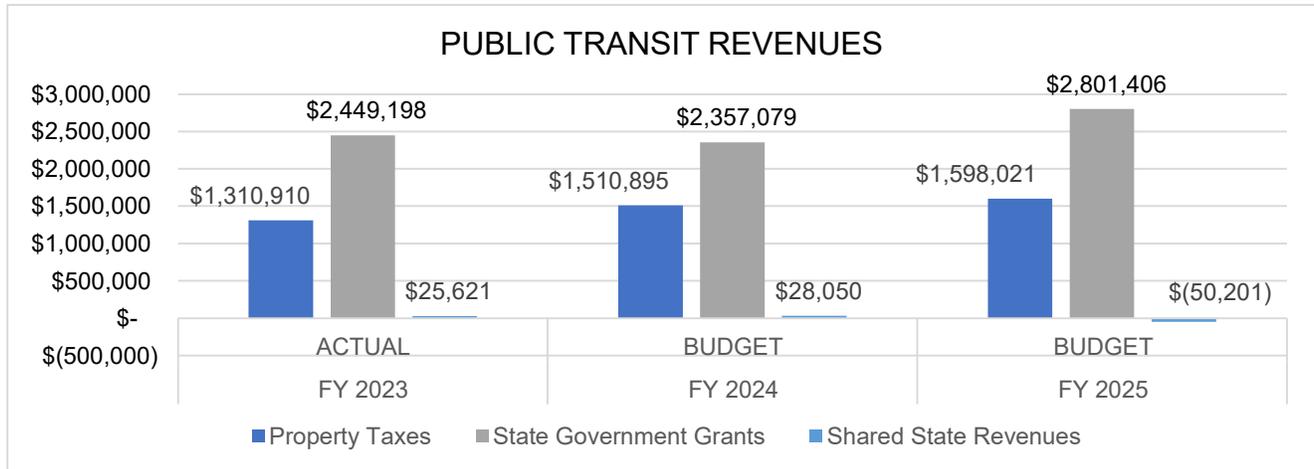
SPECIAL REVENUE FUND EXPENDITURES

Department	FY 2023 ACTUAL EXPEND.	FY 2024 BUDGET EXPEND.	FY 2025 BUDGET EXPEND.	% OF BUDGET	% OF GROWTH
Public Transit	\$ 3,800,603	\$ 3,896,524	\$ 4,385,254	5%	11%
Veterans Memorial Library	3,243,799	3,842,101	4,194,521	5%	8%
Police Asset Forfeiture	121,201	459,420	50,499	0%	-810%
Roads and Streets	11,214,853	12,504,812	11,673,920	13%	-7%
Street Lights and Traffic Signals	3,733,906	4,653,893	5,218,783	6%	11%
Hotel and Motel Tax	1,174,639	1,160,026	1,194,827	1%	3%
Lodging, Liquor, Food Tax	2,314,957	7,683,326	7,584,668	9%	-1%
Sales Tax and Vision Fund	32,705,239	38,359,124	41,910,554	47%	8%
Special Deficiency and Assumption	1,423,095	3,143,512	1,105,858	1%	-184%
Government Grants and Activities	5,644,818	8,564,892	12,032,643	13%	29%
Total Expenditures	\$ 65,377,110	\$ 84,267,630	\$ 89,351,527	100%	



PUBLIC TRANSIT

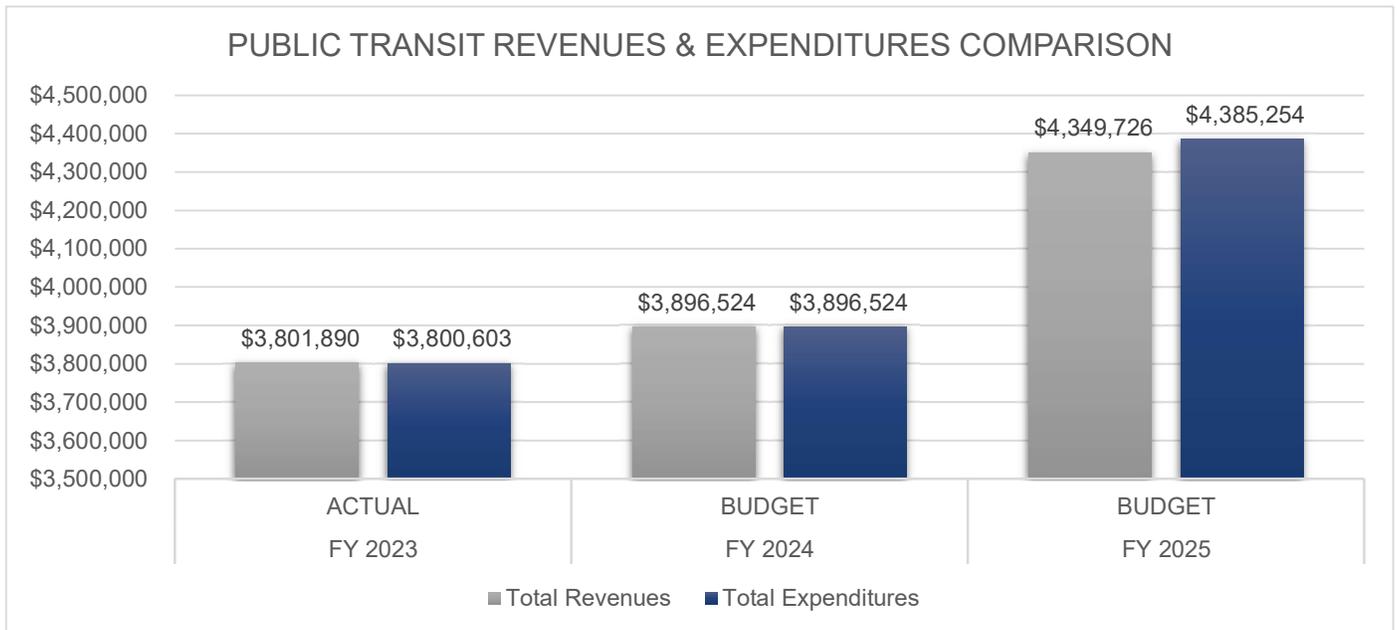
Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Property Taxes	\$ 1,310,910	\$ 1,510,895	\$ 1,598,021	37%	5%
State Government Grants	2,449,198	2,357,079	2,801,406	64%	16%
Shared State Revenues	25,621	28,050	(50,201)	-1%	156%
Interest-Investment	3,111	500	500	0%	0%
Sale of Assets	13,050	-	-	0%	0%
Total Revenues	\$ 3,801,890	\$ 3,896,524	\$ 4,349,726	100%	



Expenditures	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Other Operating Services	\$ -	\$ 38,571	\$ 33,468	1%	100%
Grants and Subsidies	3,800,603	3,857,953	4,351,786	99%	11%
Total Expenditures	\$ 3,800,603	\$ 3,896,524	\$ 4,385,254	100%	

PUBLIC TRANSIT

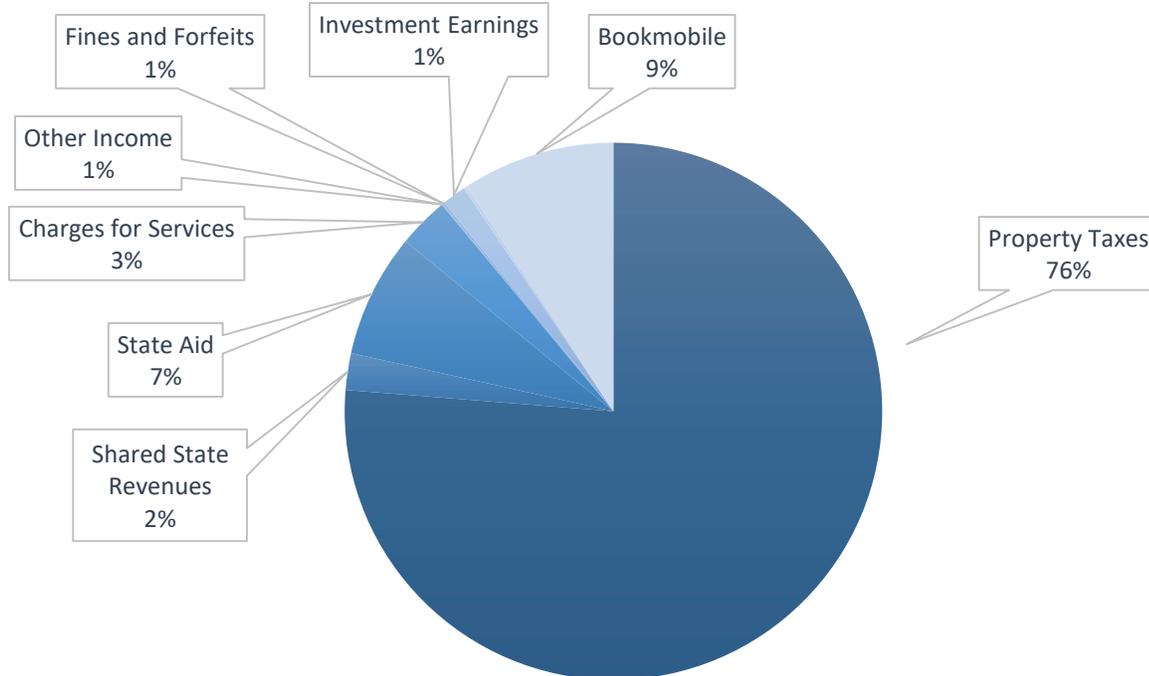
	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 3,801,890	\$ 3,896,524	\$ 4,349,726
Total Expenditures	3,800,603	3,896,524	4,385,254
Net Change in Fund Balances	\$ 1,287	\$ -	\$ (35,528)
Fund Balances, Beginning of Year	34,242	35,529	35,529
Fund Balances, End of Year	\$ 35,529	\$ 35,529	\$ 1



VETERANS' MEMORIAL LIBRARY

Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Property Taxes	\$ 2,617,344	\$ 3,005,866	\$ 3,114,107	76%	3%
Federal Government Grants	-	15,000	-	0%	0%
Shared State Revenues	77,704	85,365	90,141	2%	5%
State Aid	302,705	299,882	303,500	7%	1%
Charges for Services	99,125	91,800	125,300	3%	27%
Other Income	499	1,100	500	1%	-120%
Fines and Forfeits	7,338	9,000	7,300	1%	-23%
Investment Earnings	58,636	19,827	58,600	1%	66%
Rentals	8,889	8,200	8,800	0%	7%
Transfers-General Fund	41,000	-	-	0%	0%
Sale of Assets	-	-	-	0%	0%
Bookmobile	350,574	370,600	374,700	9%	0%
Total Revenues	\$ 3,563,814	\$ 3,906,640	\$ 4,082,948	102%	

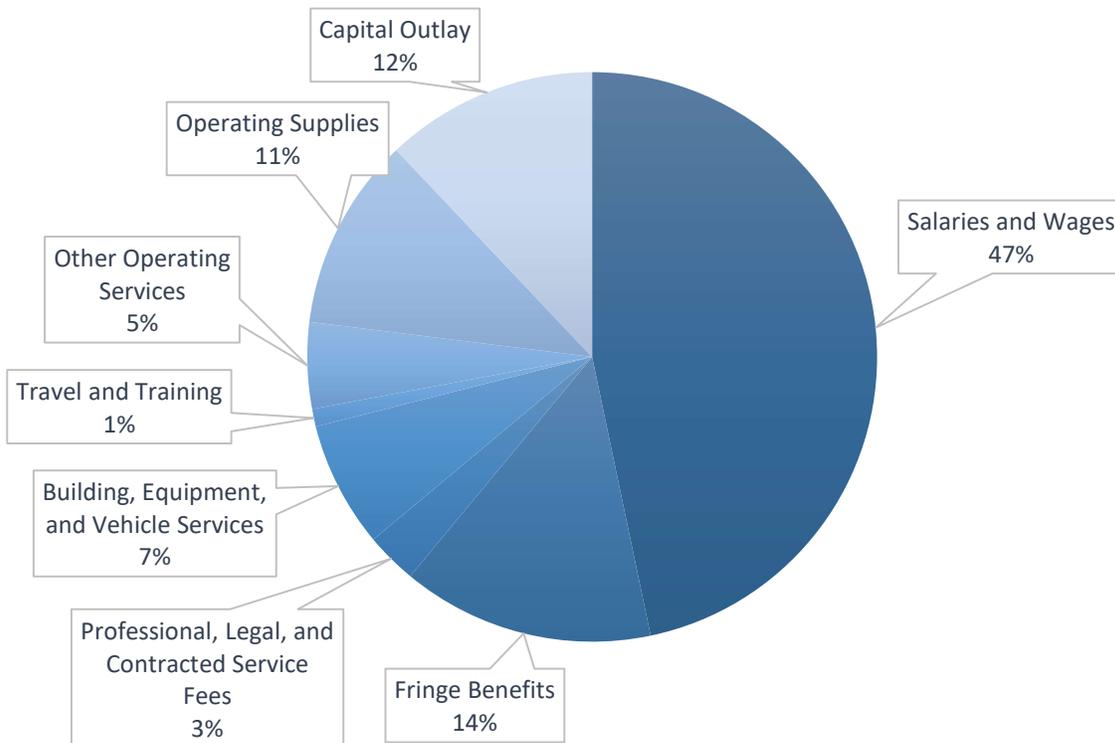
VETERANS' MEMORIAL LIBRARY REVENUES



VETERANS' MEMORIAL LIBRARY

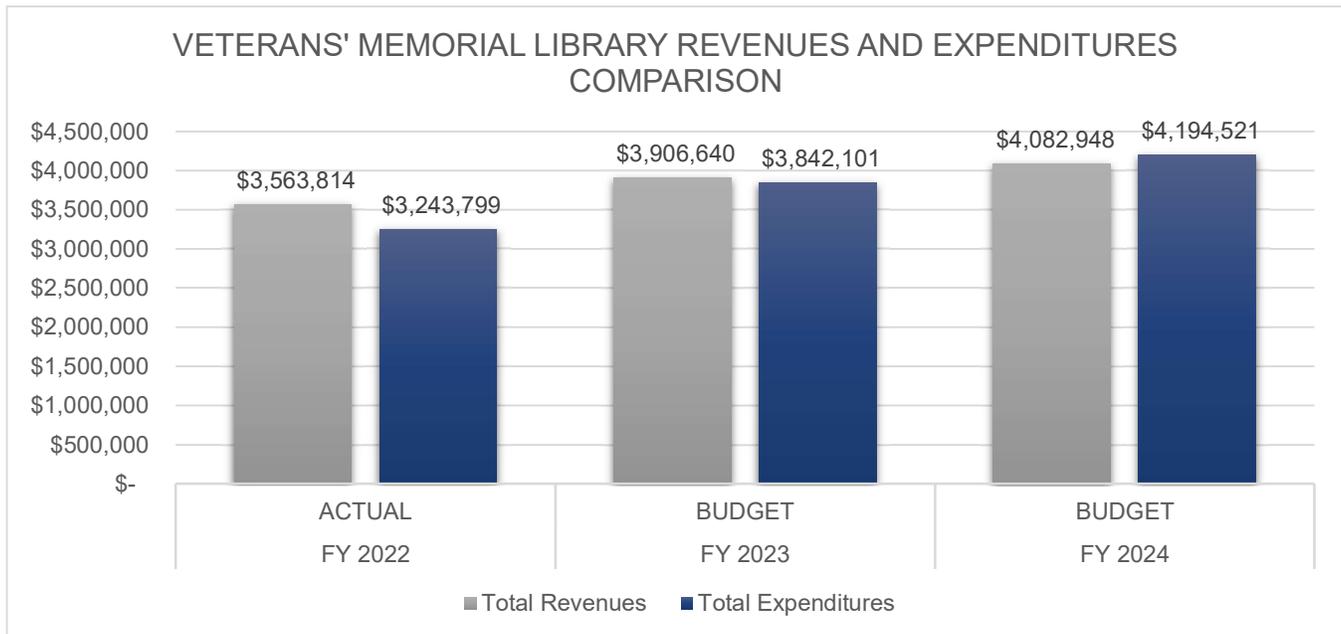
Expenditures	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Salaries and Wages	\$ 1,555,225	\$ 1,821,644	\$ 1,944,080	47%	6%
Fringe Benefits	503,480	597,281	607,714	14%	2%
Professional, Legal, and Contracted Service Fees	91,370	114,200	124,200	3%	8%
Building, Equipment, and Vehicle Services	202,895	269,115	303,600	7%	11%
Travel and Training	14,808	27,300	27,200	1%	0%
Other Operating Services	180,715	200,961	208,568	5%	4%
Operating Supplies	401,368	456,600	466,658	11%	2%
Grants and Subsidies	-	15,000	-	0%	0%
Capital Outlay	180,578	340,000	512,501	12%	34%
Transfer-Building Improvement	113,360	-	-	0%	0%
Total Expenditures	\$ 3,243,799	\$ 3,842,101	\$ 4,194,521	100%	

VETERANS' MEMORIAL LIBRARY EXPENDITURES



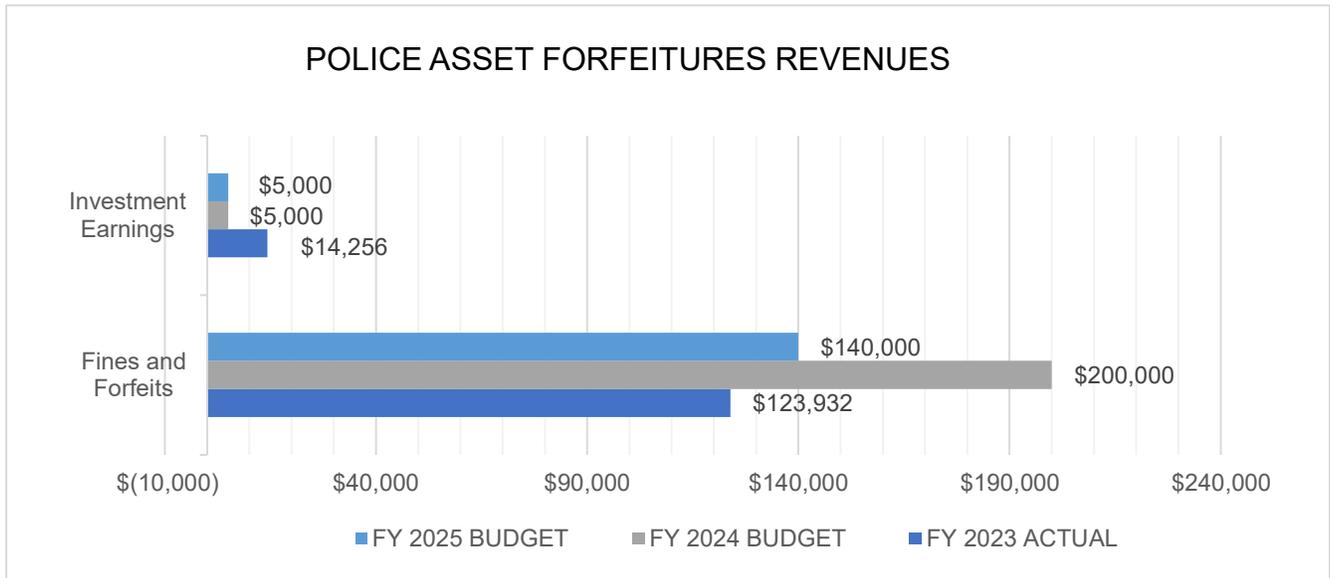
VETERANS' MEMORIAL LIBRARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 3,563,814	\$ 3,906,640	\$ 4,082,948
Total Expenditures	3,243,799	3,842,101	4,194,521
Net Change in Fund Balances	\$ 320,015	\$ 64,539	\$ (111,573)
Fund Balances, Beginning of Year	1,350,027	1,670,042	1,734,581
Fund Balances, End of Year	\$ 1,670,042	\$ 1,734,581	\$ 1,623,008



POLICE ASSET FORFEITURE

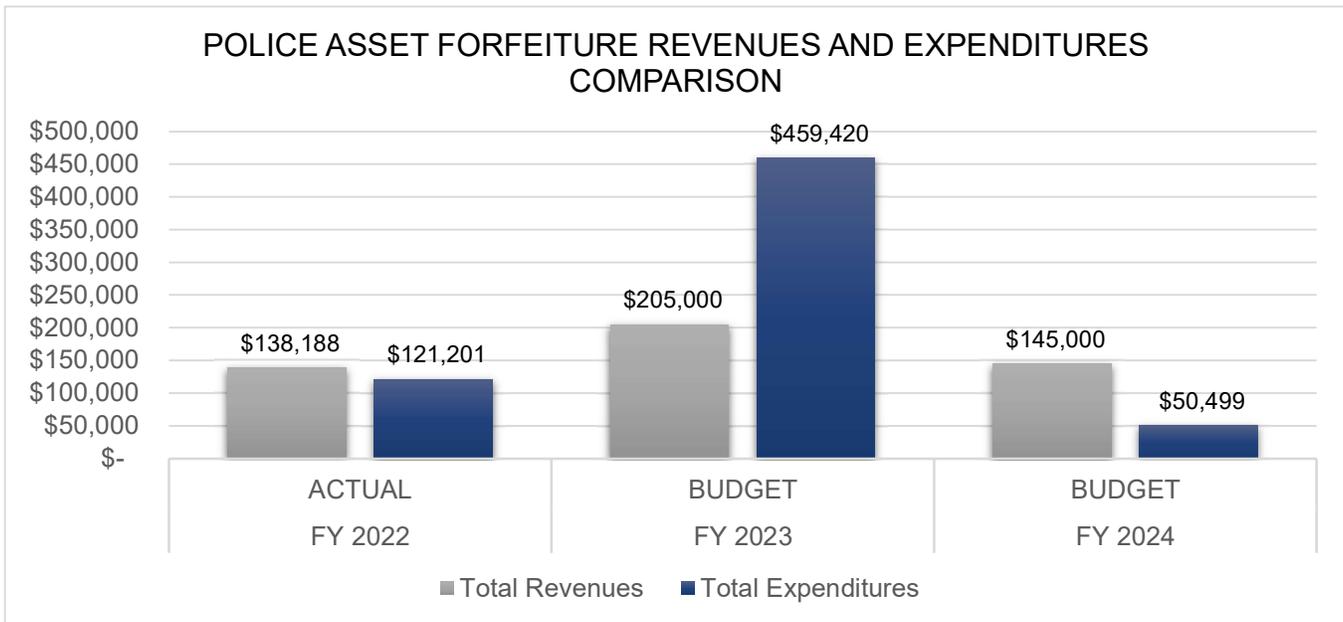
Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Fines and Forfeits	\$ 123,932	\$ 200,000	\$ 140,000	97%	-43%
Investment Earnings	14,256	5,000	5,000	3%	0%
Total Revenues	\$ 138,188	\$ 205,000	\$ 145,000	100%	



Expenditures	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Fringe Benefits	\$ 1,375	\$ 1,375	\$ -	0%	0%
Professional, Legal, and Contracted Svc Fees	3,300	-	-	0%	0%
Building, Equipment, and Vehicle Services	4,817	2,000	-	0%	-4%
Travel and Training	27,004	31,715	-	0%	0%
Other Operating Services	11,093	58,274	-	0%	0%
Operating Supplies	33,316	57,650	23,000	46%	-151%
Grants and Subsidies	-	7,000	-	0%	0%
Capital Outlay	40,296	301,406	27,499	54%	-996%
Total Expenditures	\$ 121,201	\$ 459,420	\$ 50,499	100%	

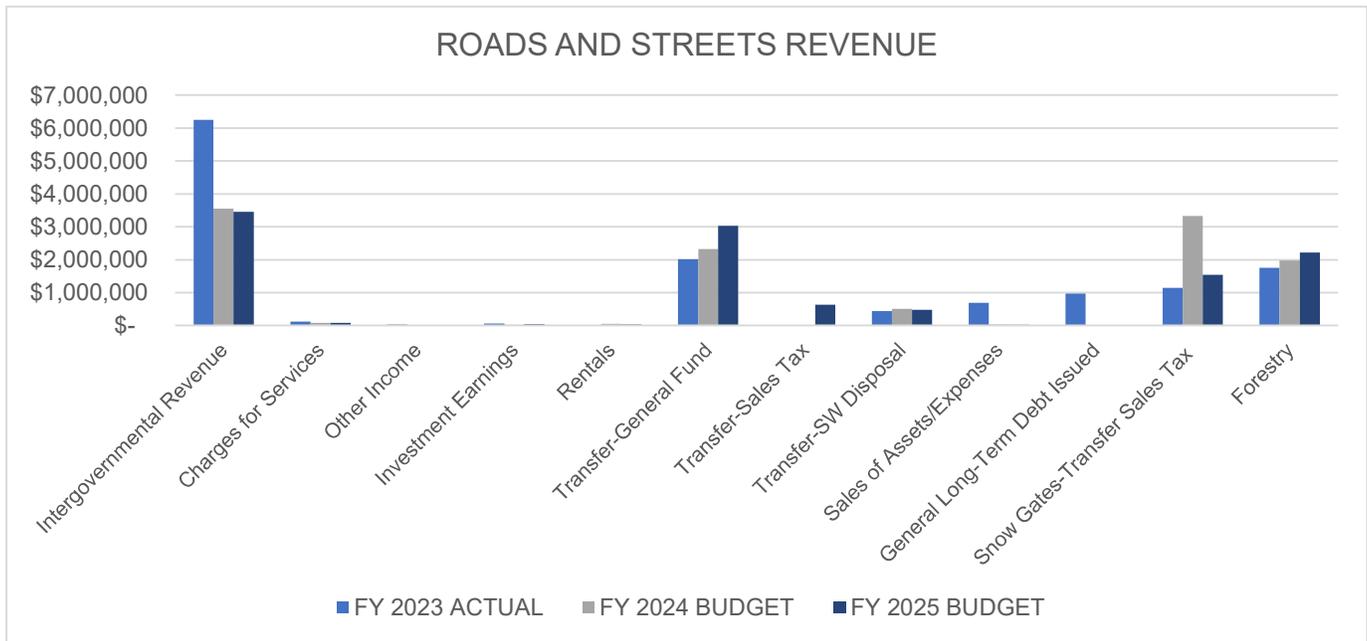
POLICE ASSET FORFEITURE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 138,188	\$ 205,000	\$ 145,000
Total Expenditures	121,201	459,420	50,499
Net Change in Fund Balances	\$ 16,987	\$ (254,420)	\$ 94,501
Fund Balances, Beginning of Year	535,131	552,118	297,698
Fund Balances, End of Year	<u>\$ 552,118</u>	<u>\$ 297,698</u>	<u>\$ 392,199</u>



ROADS AND STREETS

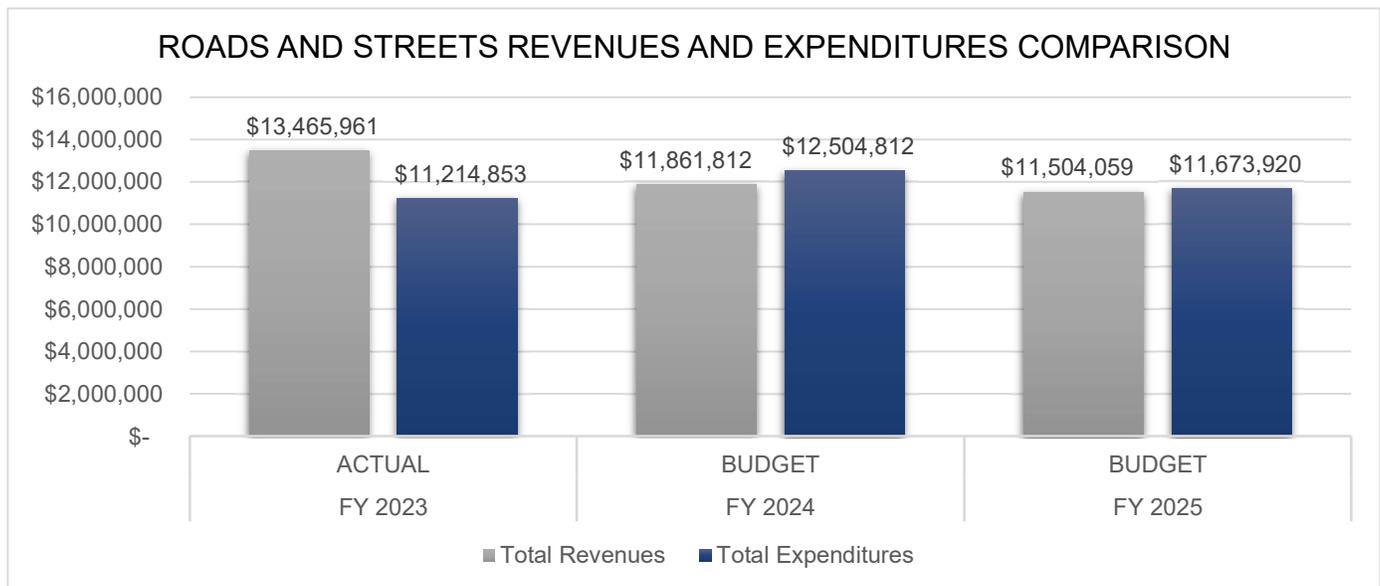
Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Intergovernmental Revenue	\$ 6,246,743	\$ 3,550,000	\$ 3,450,000	30%	-3%
Charges for Services	122,483	80,000	80,000	1%	0%
Other Income	35,089	500	500	0%	0%
Investment Earnings	65,186	26,000	40,000	1%	35%
Rentals	10,083	50,000	30,000	1%	-67%
Transfer-General Fund	2,012,487	2,317,602	3,031,048	26%	24%
Transfer-Sales Tax	-	-	622,682	5%	0%
Transfer-SW Disposal	434,915	500,000	475,000	4%	-5%
Sales of Assets/Expenses	684,064	32,000	25,000	0%	-28%
General Long-Term Debt Issued	967,980	-	-	0%	0%
Snow Gates-Transfer Sales Tax	1,140,781	3,329,931	1,536,512	13%	-117%
Forestry	1,746,150	1,975,779	2,213,317	19%	11%
Total Revenues	\$ 13,465,961	\$ 11,861,812	\$ 11,504,059	100%	



Expenditures	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Salaries and Wages	\$ 1,818,286	\$ 1,688,611	\$ 2,783,906	24%	39%
Fringe Benefits	1,129,814	835,764	1,342,564	12%	38%
Professional, Legal, and Contracted Service F	62,333	62,100	63,100	1%	2%
Building, Equipment, and Vehicle Services	1,916,895	1,327,584	1,902,784	16%	30%
Travel and Training	1,340	7,240	8,240	0%	12%
Other Operating Services	306,011	343,467	372,417	3%	8%
Operating Supplies	1,136,049	1,349,105	1,377,705	12%	2%
Capital Outlay	1,826,980	665,100	614,500	5%	-8%
Debt Service	683,238	370,131	843,687	7%	56%
Snow Gates	587,757	3,329,931	151,700	1%	-2095%
Forestry	1,746,150	2,525,779	2,213,317	19%	-14%
Total Expenditures	\$ 11,214,853	\$ 12,504,812	\$ 11,673,920	100%	

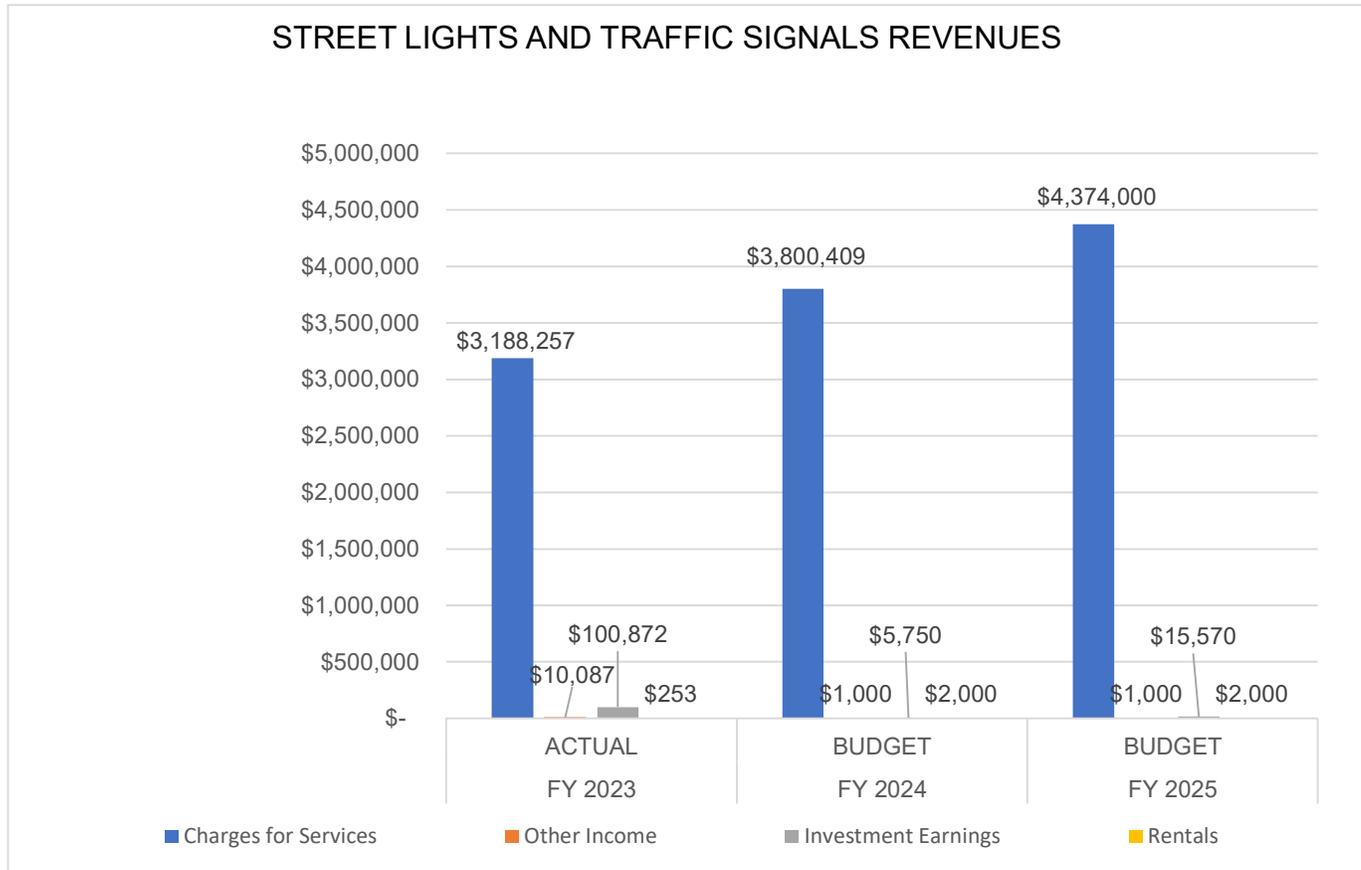
ROADS AND STREETS

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 13,465,961	\$ 11,861,812	\$ 11,504,059
Total Expenditures	11,214,853	12,504,812	11,673,920
Net Change in Fund Balances	\$ 2,251,108	\$ (643,000)	\$ (169,861)
Fund Balances, Beginning of Year	5,321,856	7,572,964	6,929,964
Fund Balances, End of Year	<u>\$ 7,572,964</u>	<u>\$ 6,929,964</u>	<u>\$ 6,760,103</u>



STREET LIGHTS AND TRAFFIC SIGNALS

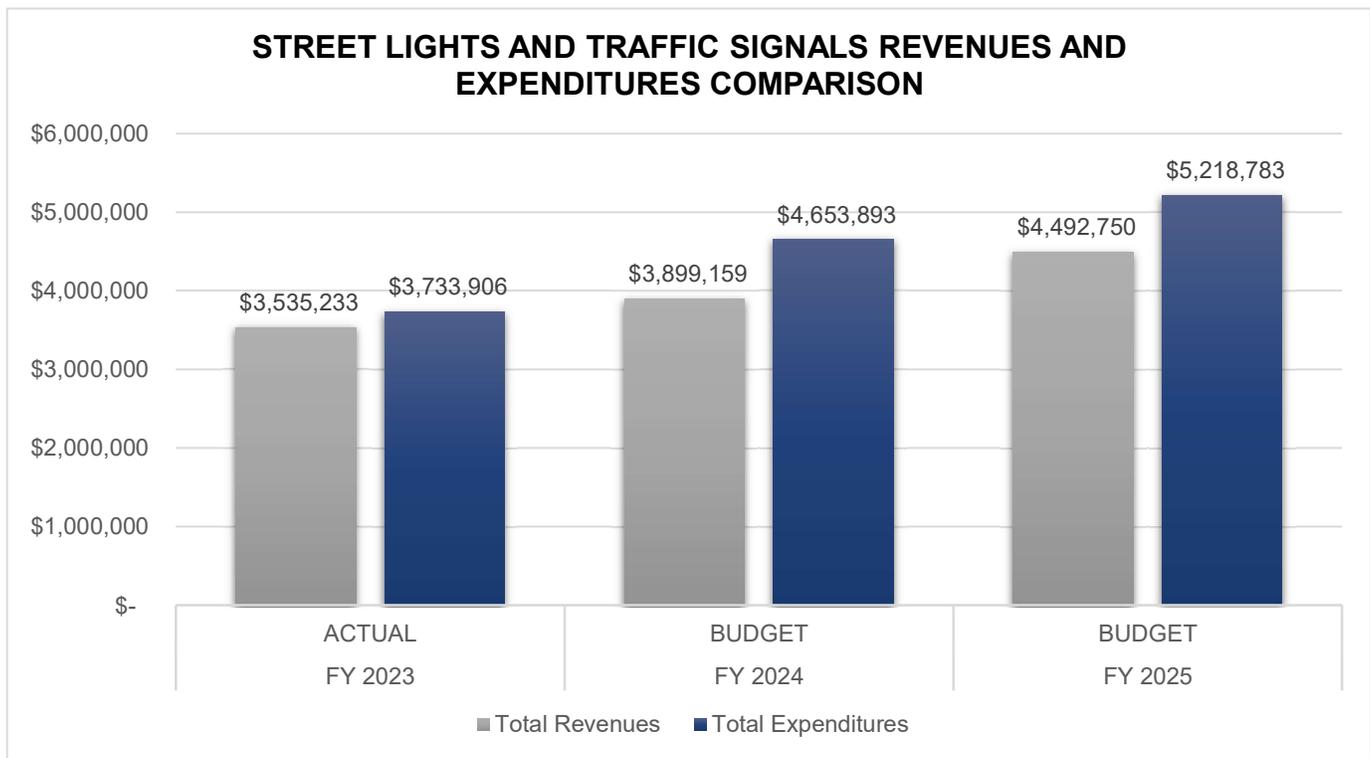
Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Charges for Services	\$ 3,188,257	\$ 3,800,409	\$ 4,374,000	98%	13%
Other Income	10,087	1,000	1,000	0%	0%
Investment Earnings	100,872	5,750	15,750	1%	63%
Rentals	253	2,000	2,000	0%	0%
Transfer-Government Grants/Activities	2,600	-	-	0%	0%
Sales of Assets/Expenses	233,164	90,000	100,000	1%	0%
Total Revenues	\$ 3,535,233	\$ 3,899,159	\$ 4,492,750	100%	



Expenditures	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Salaries and Wages	\$ 562,465	\$ 609,904	\$ 634,949	12%	4%
Fringe Benefits	283,378	300,688	323,614	7%	7%
Professional, Legal, and Contracted Service F	1,479	1,200	1,200	0%	0%
Building, Equipment, and Vehicle Services	1,329,650	1,322,622	1,482,422	28%	11%
Travel and Training	1,452	11,868	16,868	1%	30%
Other Operating Services	138,326	146,066	175,280	3%	17%
Operating Supplies	43,721	60,200	62,050	1%	3%
Capital Outlay	1,373,435	2,201,345	2,522,400	48%	13%
Total Expenditures	\$ 3,733,906	\$ 4,653,893	\$ 5,218,783	100%	

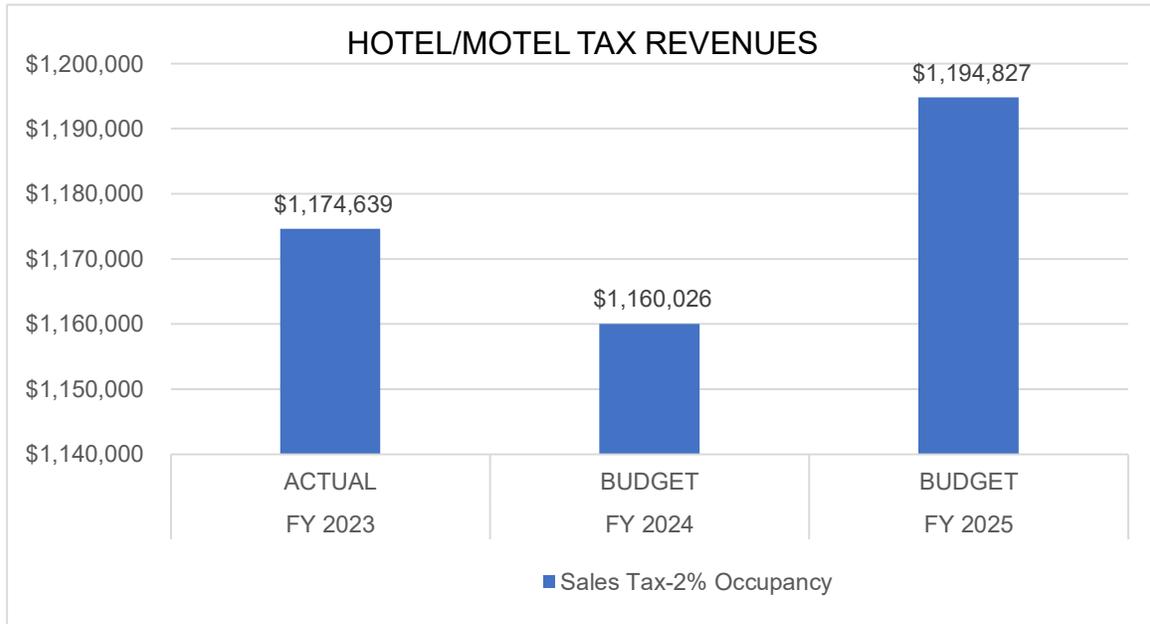
STREET LIGHTS AND TRAFFIC SIGNALS

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 3,535,233	\$ 3,899,159	\$ 4,492,750
Total Expenditures	3,733,906	4,653,893	5,218,783
Net Change in Fund Balances	\$ (198,673)	\$ (754,734)	\$ (726,033)
Fund Balances, Beginning of Year	3,632,531	3,433,858	2,679,124
Fund Balances, End of Year	<u>\$ 3,433,858</u>	<u>\$ 2,679,124</u>	<u>\$ 1,953,091</u>



HOTEL/MOTEL TAX

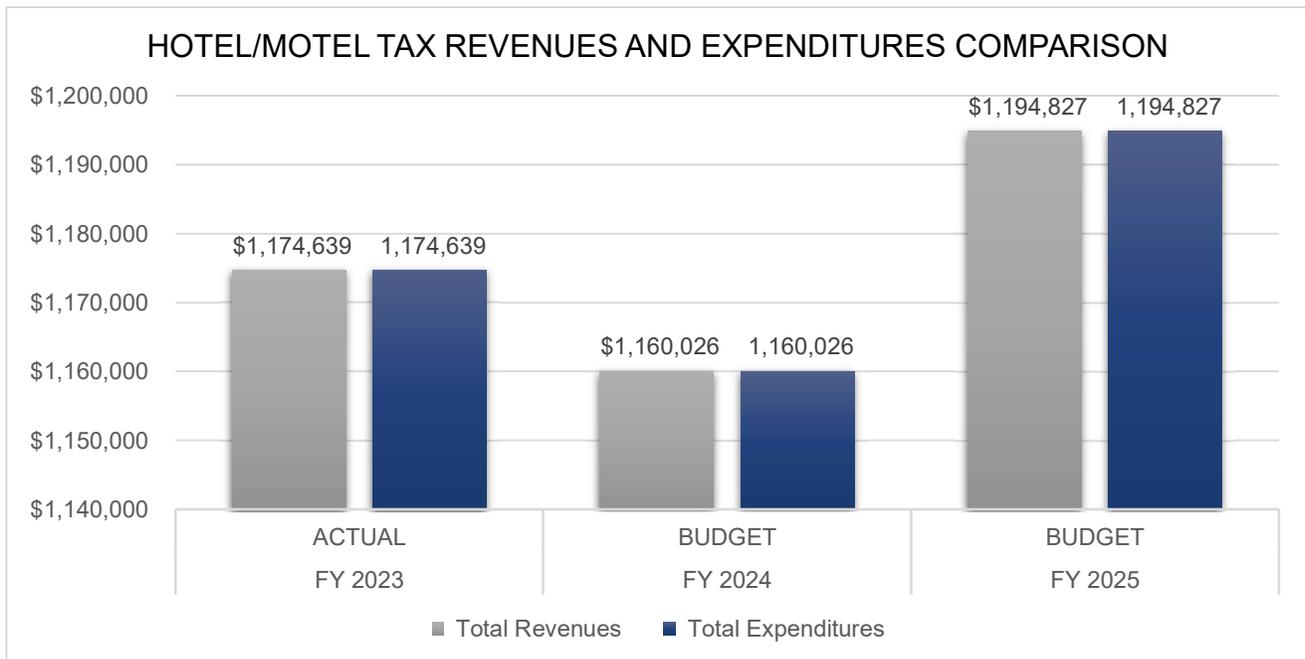
Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Sales Tax-2% Occupancy	\$ 1,174,639	\$ 1,160,026	\$ 1,194,827	100%	3%
Total Revenues	\$ 1,174,639	\$ 1,160,026	\$ 1,194,827	100%	



Expenditures	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Contract Service Fee:	\$ 232	\$ 200	\$ 250	1%	20%
Other Operating Services	17,570	24,431	24,968	2%	2%
Grants and Subsidies	880,979	851,546	875,590	73%	3%
Transfer-Event Center	275,858	283,849	294,019	24%	3%
Total Expenditures	\$ 1,174,639	\$ 1,160,026	\$ 1,194,827	100%	

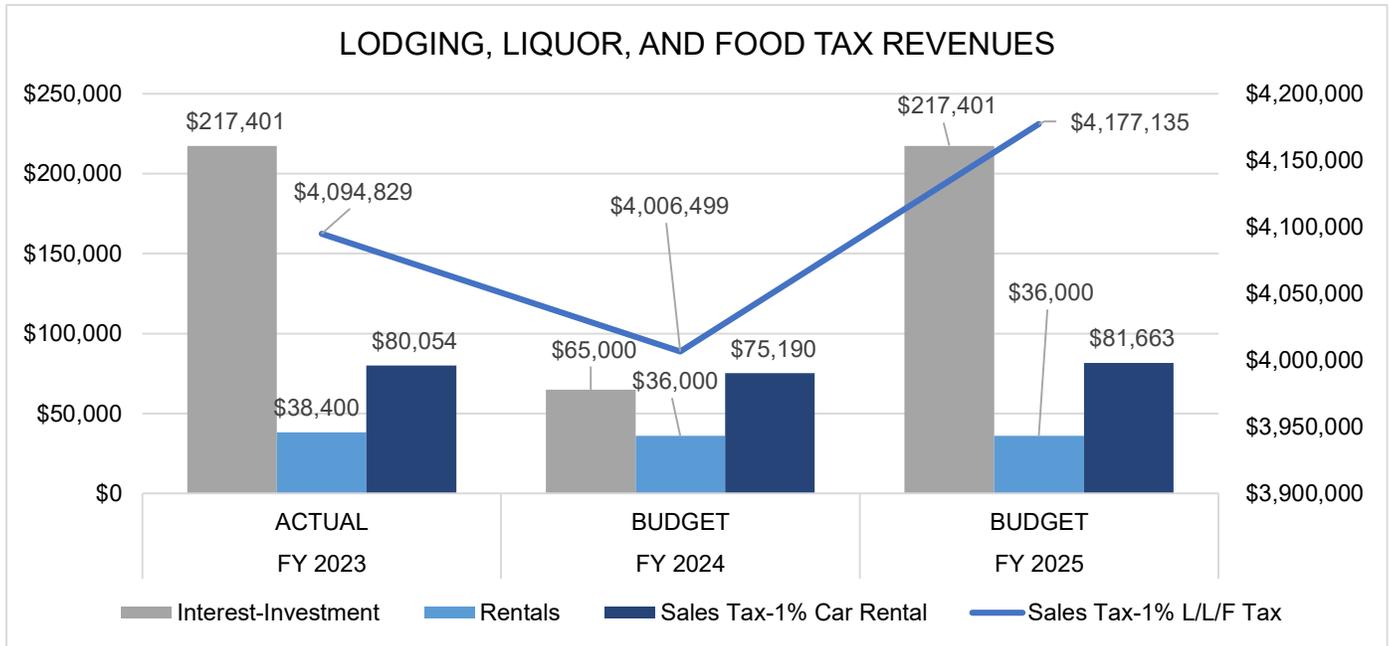
HOTEL/MOTEL TAX

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 1,174,639	\$ 1,160,026	\$ 1,194,827
Total Expenditures	1,174,639	1,160,026	1,194,827
Net Change in Fund Balances	\$ -	\$ -	\$ -
Fund Balances, Beginning of Year	-	-	-
Fund Balances, End of Year	\$ -	\$ -	\$ -



LODGING, LIQUOR, AND FOOD TAX

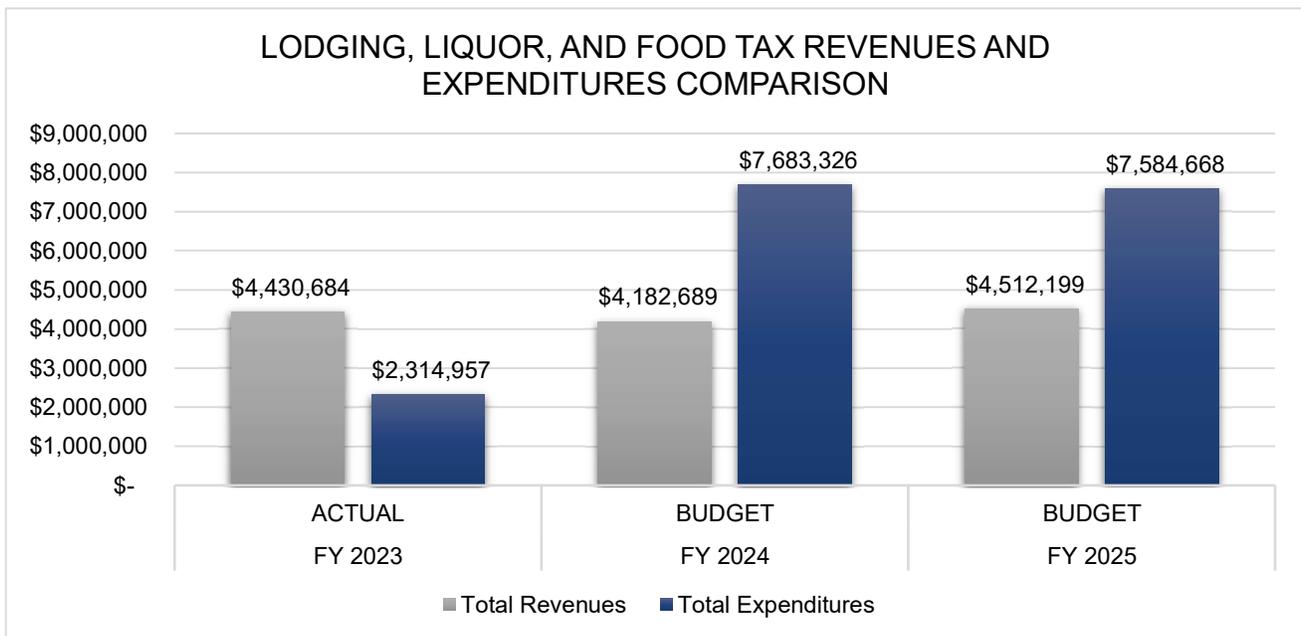
Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Sales Tax-1% L/L/F Tax	\$ 4,094,829	\$ 4,006,499	\$ 4,177,135	92.6%	4%
Interest-Investment	217,401	65,000	217,401	4.8%	70%
Rentals	38,400	36,000	36,000	0.8%	0%
Sales Tax-1% Car Rental	80,054	75,190	81,663	1.8%	8%
Total Revenues	\$ 4,430,684	\$ 4,182,689	\$ 4,512,199	100%	



Expenditures	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Contracted Svc Fees	\$ 200	\$ 125	\$ 100	0.1%	-25%
Other Operating Services	13,756	21,049	14,453	0.2%	-46%
Grants and Subsidies	12,000	12,000	15,000	0.2%	20%
Transfer-Building Improvements	-	416,000	-	0.0%	0%
Transfer-Lodging, Liquor, Food Bond	-	-	1,776,779	23.4%	100%
Transfer-Event Center	2,268,987	7,215,902	5,759,719	75.9%	-25%
Transfer-Airport	20,014	18,250	18,617	0.2%	2%
Total Expenditures	\$ 2,314,957	\$ 7,683,326	\$ 7,584,668	100%	

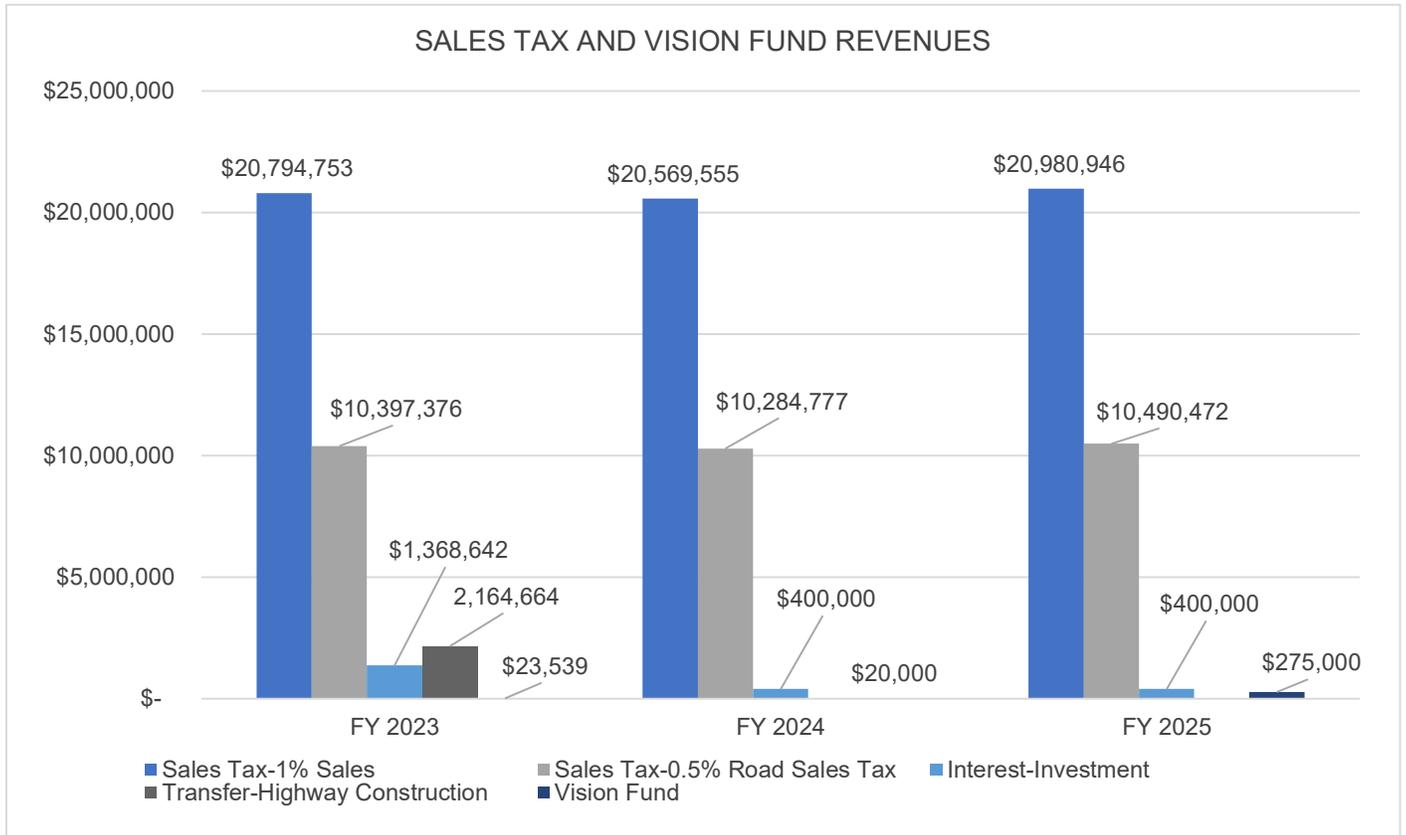
LODGING, LIQUOR, AND FOOD TAX

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 4,430,684	\$ 4,182,689	\$ 4,512,199
Total Expenditures	2,314,957	7,683,326	7,584,668
Net Change in Fund Balances	\$ 2,115,727	\$ (3,500,637)	\$ (3,072,469)
Fund Balances, Beginning of Year	7,689,775	9,805,502	6,304,865
Fund Balances, End of Year	\$ 9,805,502	\$ 6,304,865	\$ 3,232,396



SALES TAX AND VISION FUND

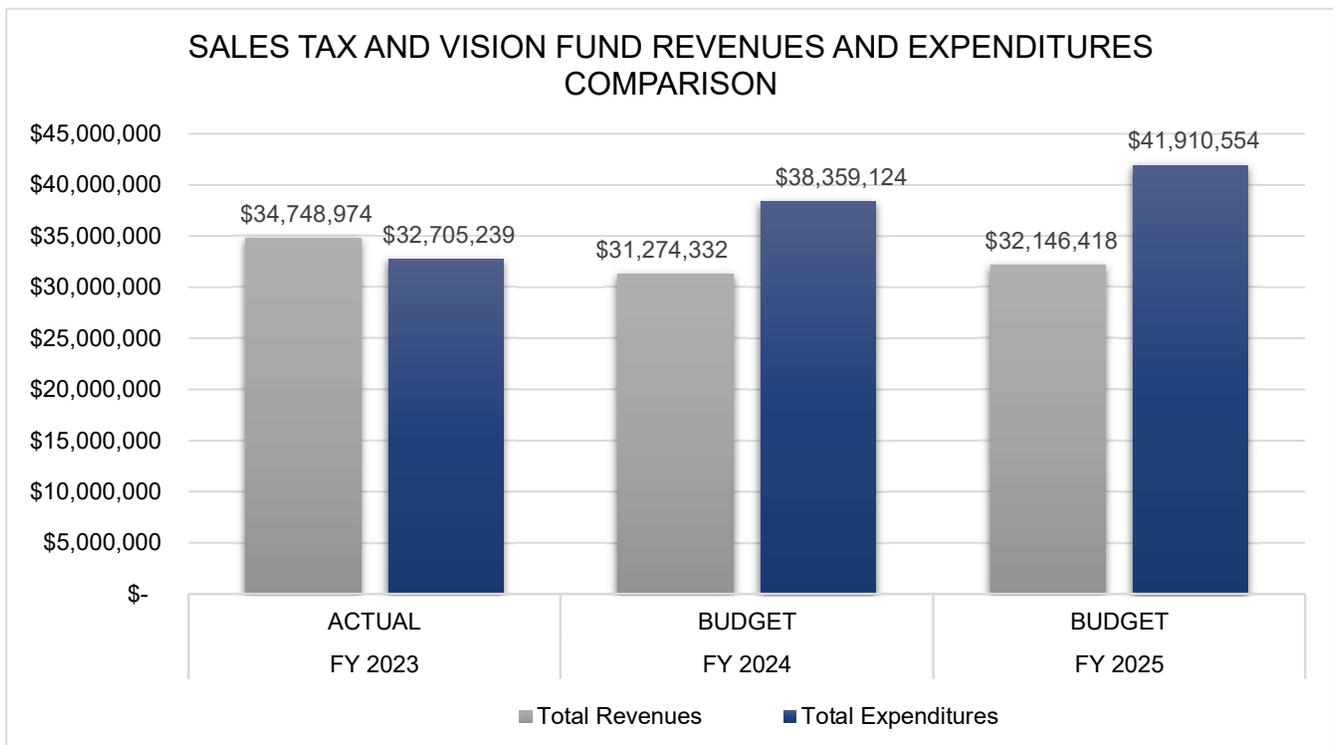
Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Sales Tax-1% Sales	\$ 20,794,753	\$ 20,569,555	\$ 20,980,946	65%	2%
Sales Tax-0.5% Road Sales Tax	10,397,376	10,284,777	10,490,472	33%	2%
Interest-Investment	1,368,642	400,000	400,000	1%	0%
Transfer-Highway Construction	2,164,664	-	-	0%	0%
Vision Fund	23,539	20,000	275,000	1%	93%
Total Revenues	\$ 34,748,974	\$ 31,274,332	\$ 32,146,418	100%	



Expenditures	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Svc Fees	\$ 1,110	\$ 1,000	\$ 1,000	0%	0%
Other Operating Services	141,756	116,667	118,034	0%	1%
Transfer-General Fund	9,853,526	9,853,526	9,853,526	24%	0%
Transfer-Roads and Streets	1,140,781	3,329,931	2,159,194	5%	-54%
Transfer-St Lights and Traffic Signals	2,600	-	-	0%	0%
Transfer-Vision Fund	-	-	250,000	0%	0%
Transfer-Highway Construction	21,365,466	24,808,000	29,278,800	70%	0%
Operating Grants and Subsidies	200,000	250,000	250,000	1%	0%
Total Expenditures	\$ 32,705,239	\$ 38,359,124	\$ 41,910,554	100%	

SALES TAX AND VISION FUND

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 34,748,974	\$ 31,274,332	\$ 32,146,418
Total Expenditures	32,705,239	38,359,124	41,910,554
Net Change in Fund Balances	\$ 2,043,735	\$ (7,084,792)	\$ (9,764,136)
Fund Balances, Beginning of Year	39,611,713	41,655,448	34,570,656
Fund Balances, End of Year	<u>\$ 41,655,448</u>	<u>\$ 34,570,656</u>	<u>\$ 24,806,520</u>



SALES TAX AND VISION FUND PROJECTIONS

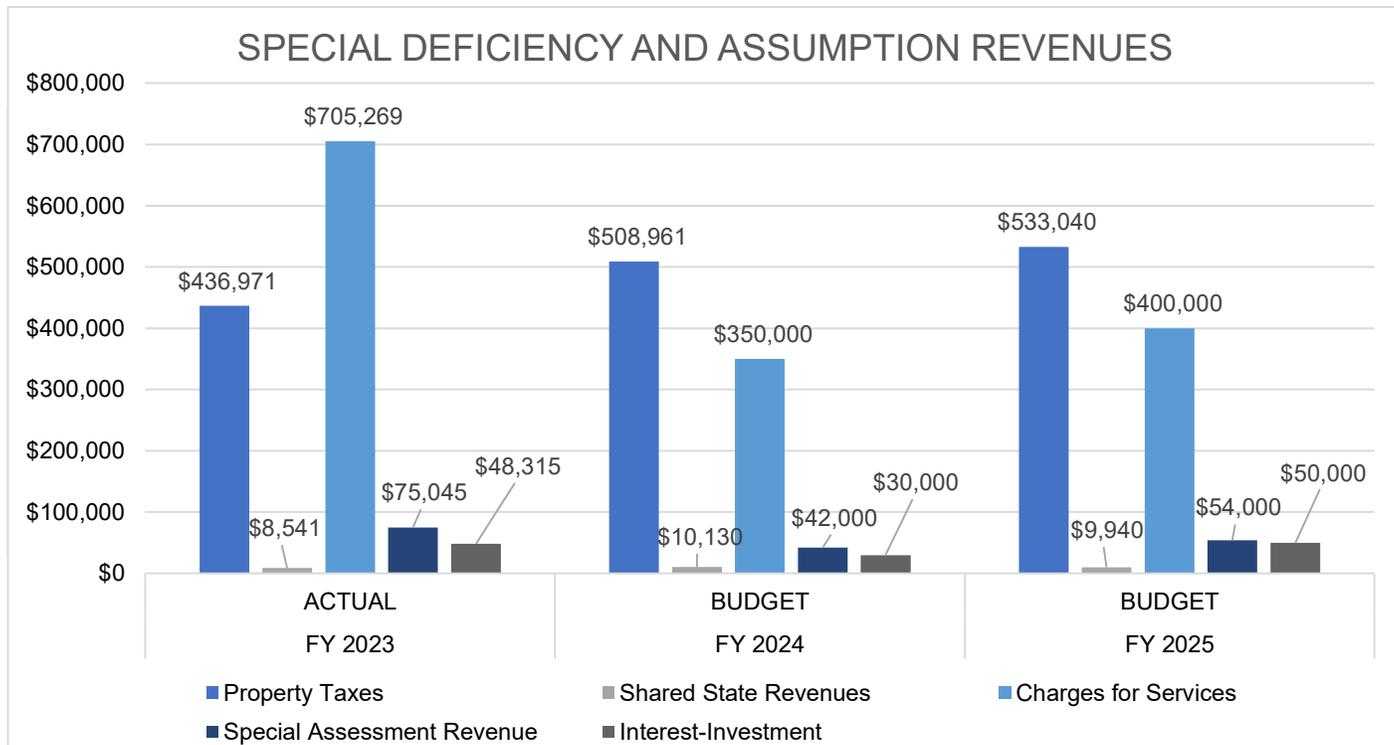
	FY 2025 BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET	FY 2029 PROJECTED BUDGET
Revenues					
Sales Tax-1% Sales	\$ 20,980,946	21,610,374	22,258,685	22,926,446	23,614,239
Sales Tax-0.5% Road Sales Tax	10,490,472	10,805,186	11,129,342	11,463,222	11,807,119
Interest-Investment	400,000	400,000	400,000	400,000	400,000
Vision Fund	275,000	275,000	275,000	275,000	275,000
Total Revenues	\$ 32,146,418	\$ 33,090,560	\$ 34,063,027	\$ 35,064,668	\$ 36,096,358
Expenditures					
Professional, Legal, and Svc Fees	\$ 1,000	\$ 1,030	\$ 1,061	\$ 1,093	\$ 1,126
Other Operating Services	118,034	121,575	125,222	128,979	132,848
Transfer-General Fund	9,853,526	9,853,526	9,853,526	9,853,526	9,853,526
Transfer-Roads and Streets	2,159,194	2,223,970	2,290,689	2,359,410	2,430,192
Transfer-Vision Fund	250,000	257,500	265,225	273,182	281,377
Transfer-Highway Construction	29,278,800	21,084,500	15,936,000	18,125,000	17,818,000
Operating Grants and Subsidies	250,000	250,000	250,000	250,000	250,000
Total Expenditures	\$ 41,910,554	\$ 33,792,101	\$ 28,721,723	\$ 30,991,190	\$ 30,767,069

The financial forecasts for years 2026 through 2029 are based on estimates. The goal is to project what will occur in the future based on historical data knowing that variances will occur. Base assumptions include real estate tax revenue growth at 5 percent annually due to increased valuations and new development/construction (no change in mills), 2 percent sales tax growth annually, 5 percent wage & benefit increases annually, as well as 5 percent increases in other operating expenses.

Capital needs are based on our five-year Capital Improvement Plan, as described in our Capital Improvement Plan pages and are based on expected need of repair/replacement of assets. These assumptions are based on historical/actual figures. These assumptions will be reviewed annually and adjusted based on any trends or extraordinary events that are expected to occur.

SPECIAL DEFICIENCY AND ASSUMPTION

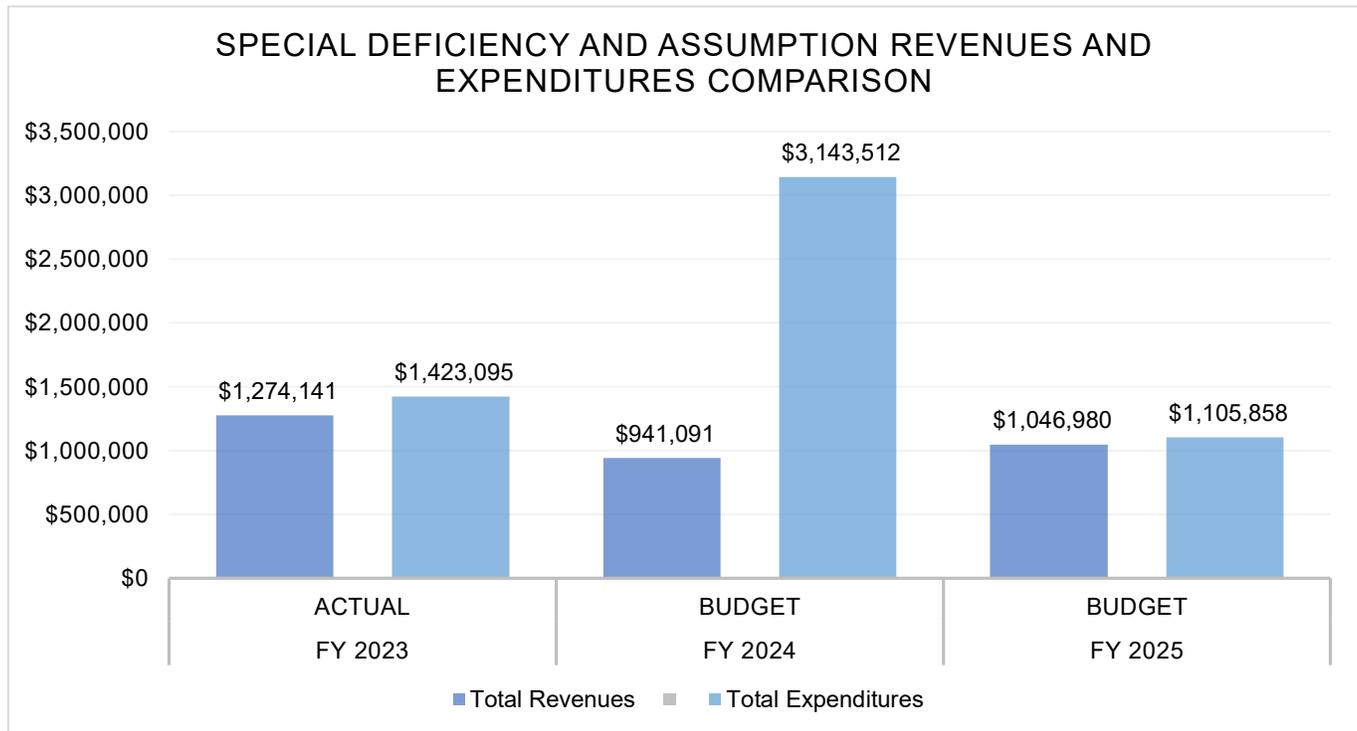
Revenues	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Property Taxes	\$ 436,971	\$ 508,961	\$ 533,040	51%	5%
Shared State Revenues	8,541	10,130	9,940	1%	-2%
Charges for Services	705,269	350,000	400,000	38%	13%
Special Assessment Revenue	75,045	42,000	54,000	5%	22%
Interest-Investment	48,315	30,000	50,000	5%	40%
Total Revenues	\$ 1,274,141	\$ 941,091	\$ 1,046,980	100%	



Expenditures	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Contracted Service Fee	\$ 3,747	\$ 6,000	\$ 6,000	1%	-29%
Building, Equipment, and Vehicle Services	327,036	230,000	209,000	19%	63%
Other Operating Services	430,482	397,512	389,858	35%	100%
Capital Outlay	-	150,000	-	0%	-10%
Transfer-Street Improvement Construction	661,830	2,360,000	501,000	45%	-76%
Total Expenditures	\$ 1,423,095	\$ 3,143,512	\$ 1,105,858	100%	

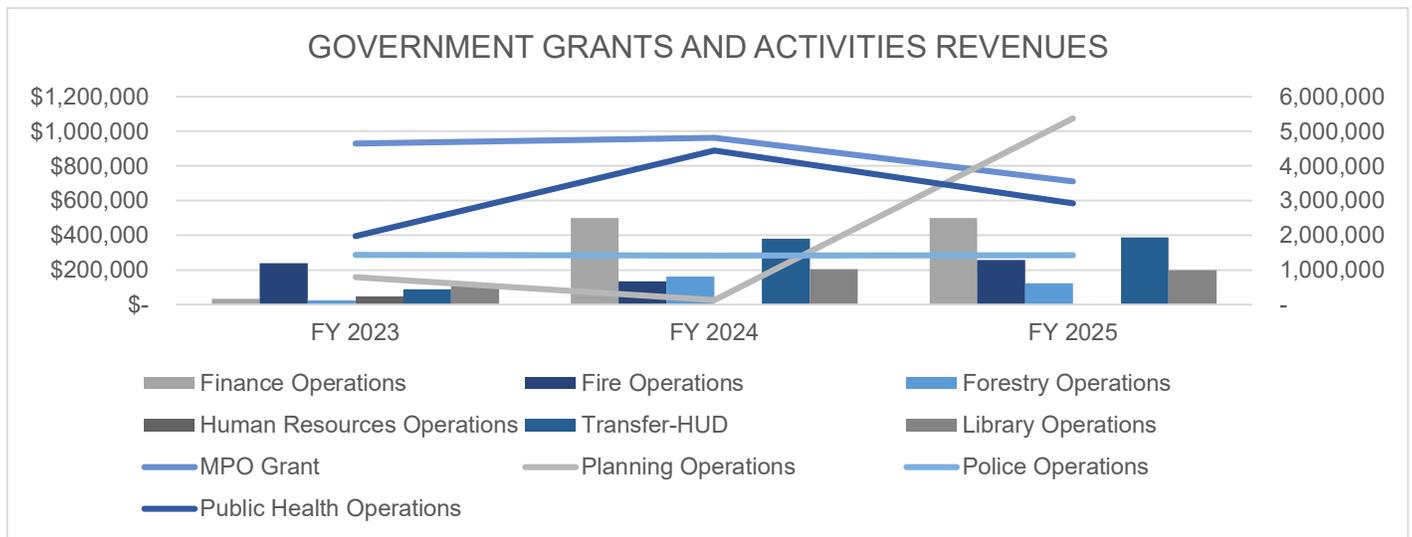
SPECIAL DEFICIENCY AND ASSUMPTION

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 1,274,141	\$ 941,091	\$ 1,046,980
Total Expenditures	1,423,095	3,143,512	1,105,858
Net Change in Fund Balances	\$ (148,954)	\$ (2,202,421)	\$ (58,878)
Fund Balances, Beginning of Year	2,613,080	2,464,126	261,705
Fund Balances, End of Year	<u>\$ 2,464,126</u>	<u>\$ 261,705</u>	<u>\$ 202,827</u>



GOVERNMENT GRANTS AND ACTIVITIES

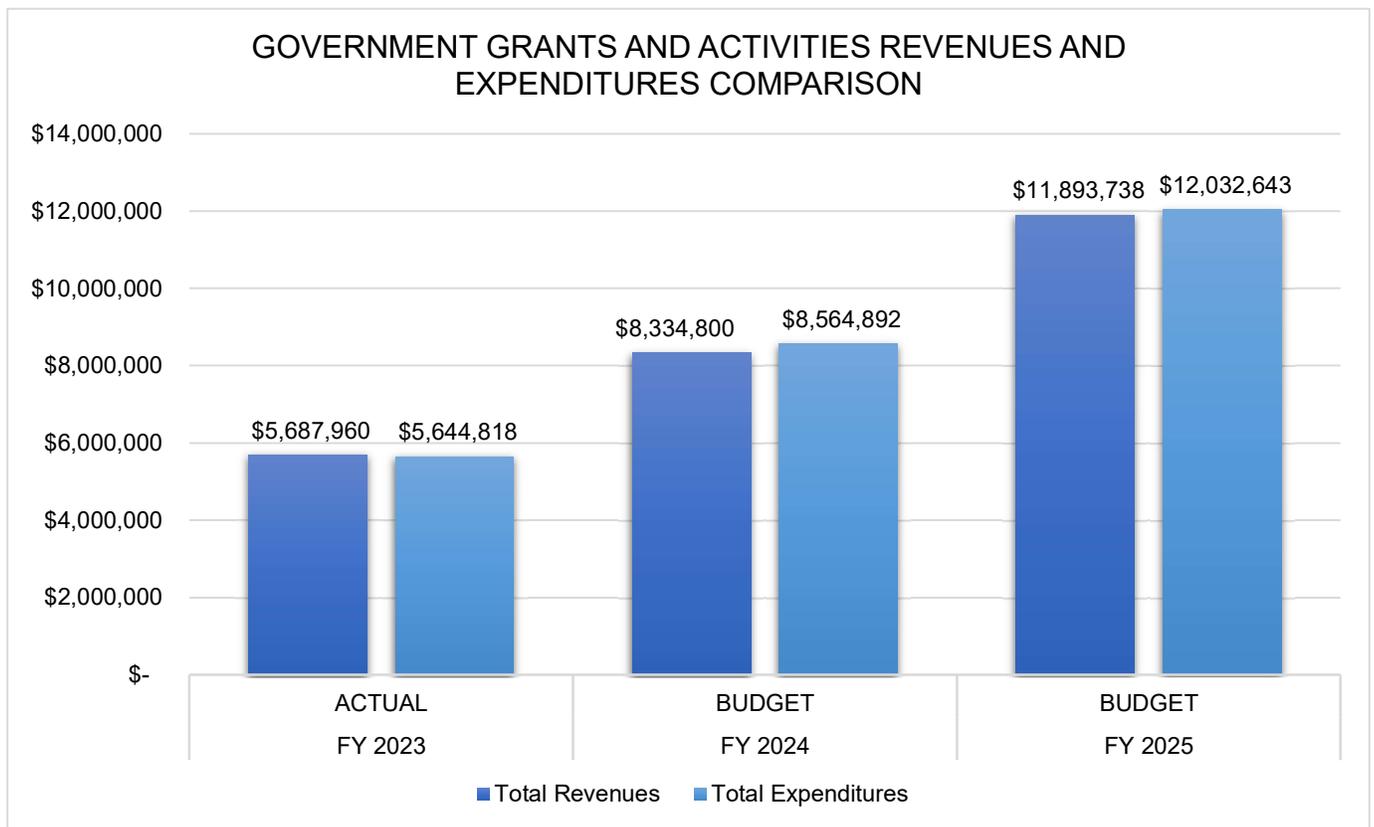
Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Finance Operations	\$ 33,208	\$ 500,000	\$ 500,000	4%	0%
Fire Operations	239,859	136,000	256,900	2%	47%
Forestry Operations	24,093	163,250	125,000	1%	-31%
Human Resources Operations	43,993	-	-	0%	0%
Transfer-HUD	87,417	380,000	387,937	3%	2%
MPO Grant	929,951	963,027	711,229	6%	-35%
Planning Operations	797,310	128,240	5,371,990	45%	98%
Police Operations	1,436,986	1,418,688	1,422,507	12%	0%
Public Health Operations	1,981,127	4,441,295	2,918,175	25%	-52%
Library Operations	114,016	204,300	200,000	2%	-2%
Total Revenues	\$ 5,687,960	\$ 8,334,800	\$ 11,893,738	100%	



Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Finance Operations	\$ 33,208	\$ 500,000	\$ 500,000	0%	0%
Fire Operations	242,101	136,000	256,900	2%	47%
Forestry Operations	21,830	163,250	125,000	1%	-31%
Human Resources Operations	43,674	-	-	0%	0%
Transfer-HUD	87,417	380,023	447,062	4%	15%
MPO Grant	929,951	963,013	720,599	6%	-34%
Planning Operations	797,310	128,240	5,371,990	46%	98%
Police Operations	1,310,707	1,552,104	1,467,224	13%	-6%
Public Health Operations	1,103,996	3,758,995	2,072,567	18%	-81%
Tobacco Grants	260,683	300,214	306,550	3%	2%
Women's Way	274,357	273,571	316,688	3%	14%
Bioterrorism	193,723	205,182	248,063	2%	17%
Library Operations	345,861	204,300	200,000	2%	-2%
Total Expenditures	\$ 5,644,818	\$ 8,564,892	\$ 12,032,643	100%	

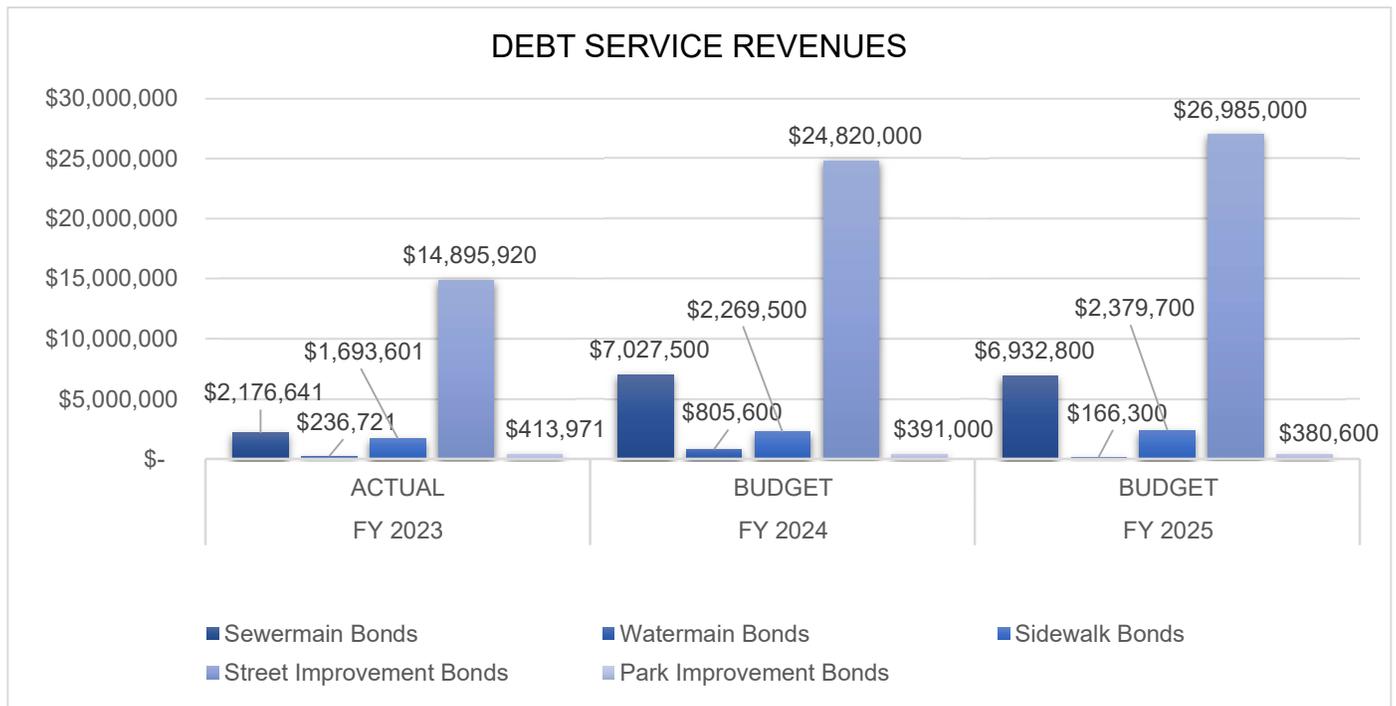
GOVERNMENT GRANTS AND ACTIVITIES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 5,687,960	\$ 8,334,800	\$ 11,893,738
Total Expenditures	5,644,818	8,564,892	12,032,643
Net Change in Fund Balances	\$ 43,142	\$ (230,092)	\$ (138,905)
Fund Balances, Beginning of Year	900,277	943,419	713,327
Fund Balances, End of Year	<u>\$ 943,419</u>	<u>\$ 713,327</u>	<u>\$ 574,422</u>



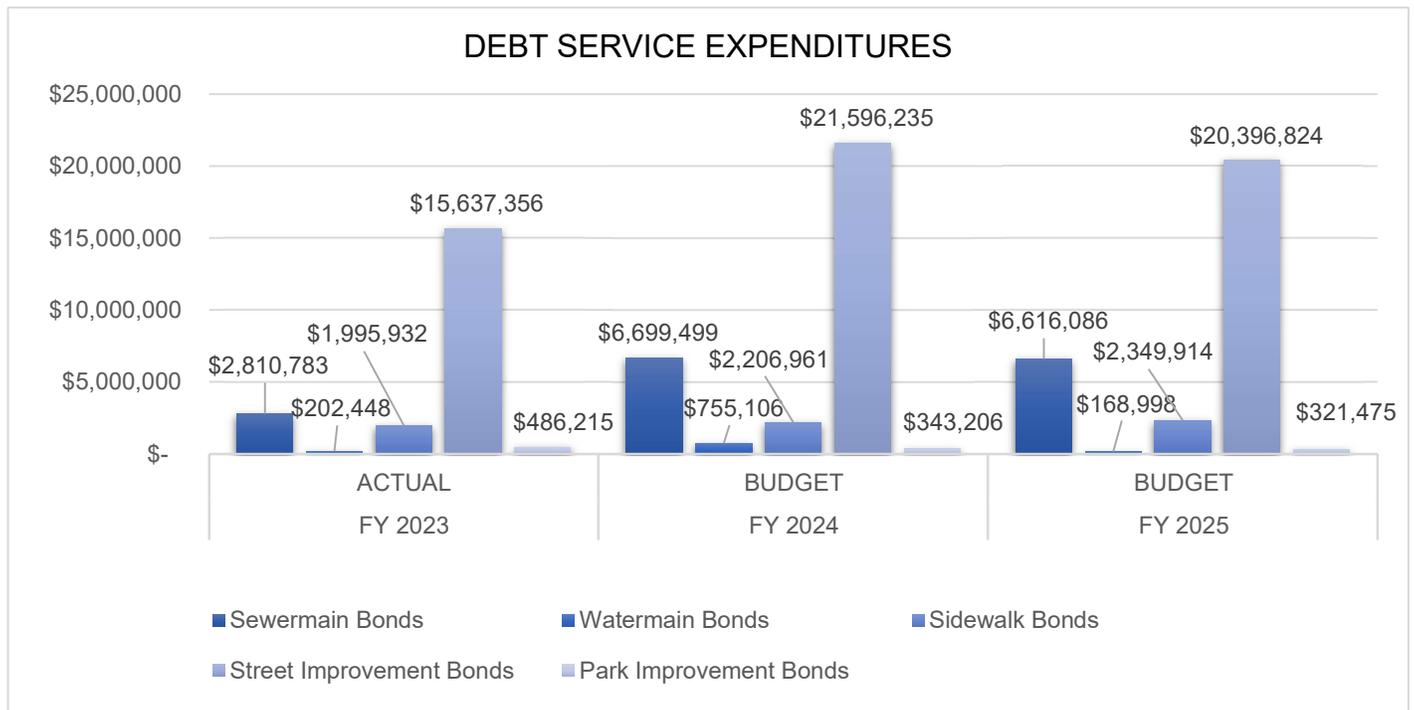
DEBT SERVICE

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Sewermain Bonds	\$ 2,176,641	\$ 7,027,500	\$ 6,932,800	19%	-1%
Watermain Bonds	236,721	805,600	166,300	0%	-384%
Sidewalk Bonds	1,693,601	2,269,500	2,379,700	6%	5%
Street Improvement Bonds	14,895,920	24,820,000	26,985,000	73%	8%
Park Improvement Bonds	413,971	391,000	380,600	1%	-3%
Total Revenues	\$ 19,416,854	\$ 35,313,600	\$ 36,844,400	100%	



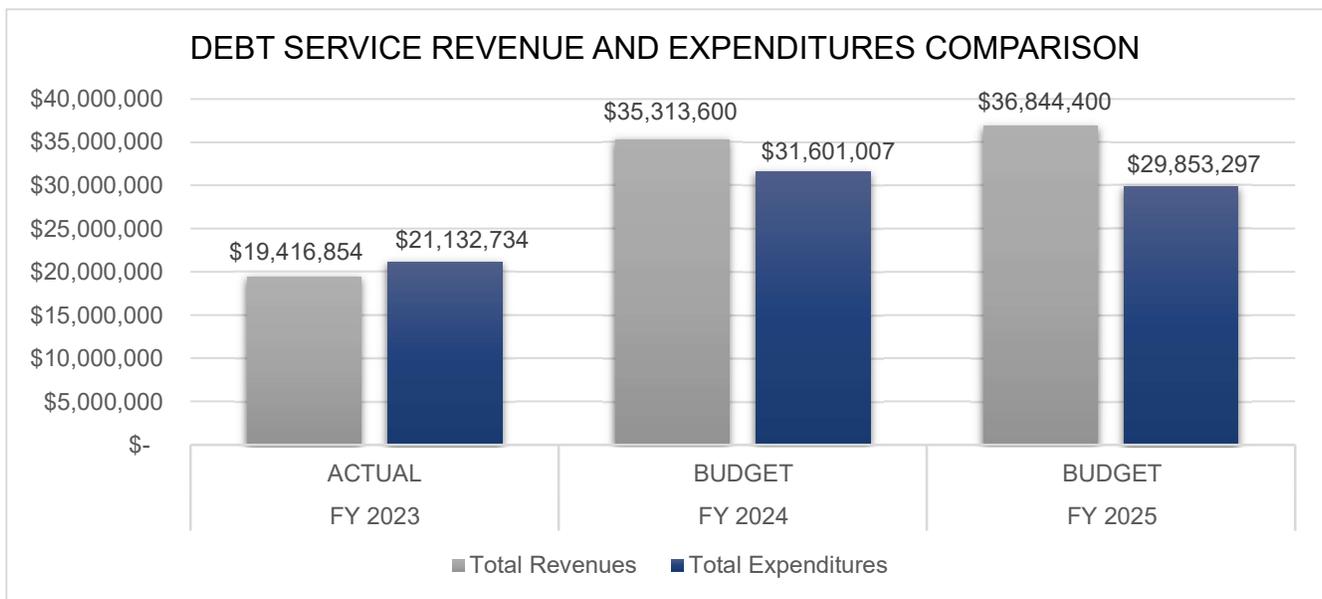
DEBT SERVICE

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Sewermain Bonds	\$ 2,810,783	\$ 6,699,499	\$ 6,616,086	22%	-1%
Watermain Bonds	202,448	755,106	168,998	1%	-347%
Sidewalk Bonds	1,995,932	2,206,961	2,349,914	8%	6%
Street Improvement Bonds	15,637,356	21,596,235	20,396,824	68%	-6%
Park Improvement Bonds	486,215	343,206	321,475	1%	-7%
Total Expenditures	\$ 21,132,734	\$ 31,601,007	\$ 29,853,297	100%	



DEBT SERVICE

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 19,416,854	\$ 35,313,600	\$ 36,844,400
Total Expenditures	21,132,734	31,601,007	29,853,297
Net Change in Fund Balances	\$ (1,715,880)	\$ 3,712,593	\$ 6,991,103
Fund Balances, Beginning of Year	48,136,370	46,420,490	50,133,083
Fund Balances, End of Year	<u>\$ 46,420,490</u>	<u>\$ 50,133,083</u>	<u>\$ 57,124,186</u>



DEBT SERVICE PROJECTIONS

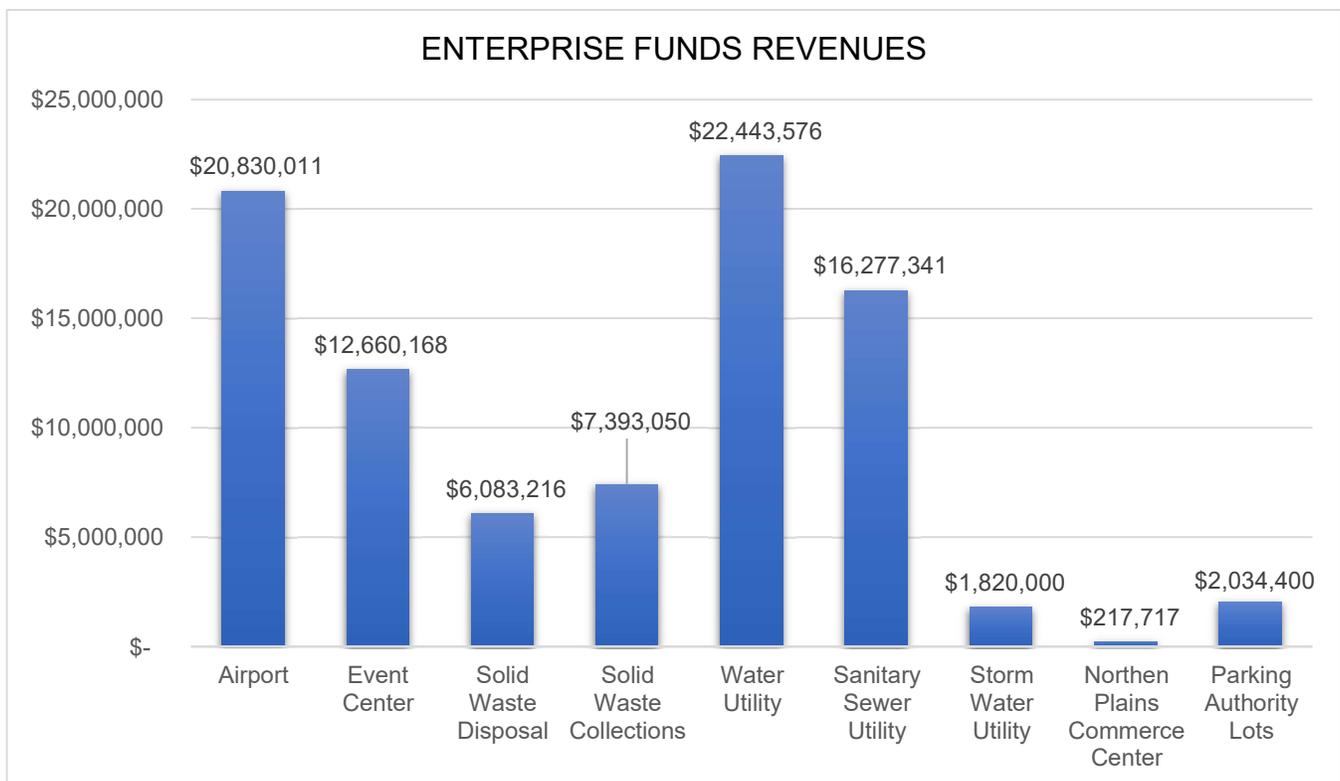
	FY 2025 BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET	FY 2029 PROJECTED BUDGET
Revenues					
Sewermain Bonds	\$ 6,932,800	\$ 7,140,784	\$ 7,355,008	\$ 7,575,658	\$ 7,802,928
Watermain Bonds	166,300	171,289	176,428	181,721	187,173
Sidewalk Bonds	2,379,700	2,451,091	2,524,624	2,600,363	2,678,374
Street Improvement Bonds	26,985,000	27,794,550	28,628,387	29,487,239	30,371,856
Park Improvement Bonds	380,600	392,018	403,779	415,892	428,369
Total Revenues	\$ 36,844,400	\$ 37,949,732	\$ 39,088,226	\$ 40,260,873	\$ 41,468,700
Expenditures					
Sewermain Bonds	\$ 6,616,086	\$ 6,814,569	\$ 7,019,006	\$ 7,229,576	\$ 7,446,463
Watermain Bonds	168,998	174,068	179,290	184,669	190,209
Sidewalk Bonds	2,349,914	2,420,411	2,493,023	2,567,814	2,644,848
Street Improvement Bonds	20,396,824	21,008,729	21,638,991	22,288,161	22,956,806
Park Improvement Bonds	321,475	331,119	341,053	351,285	361,824
Total Expenditures	\$ 29,853,297	\$ 30,748,896	\$ 31,671,363	\$ 32,621,505	\$ 33,600,150

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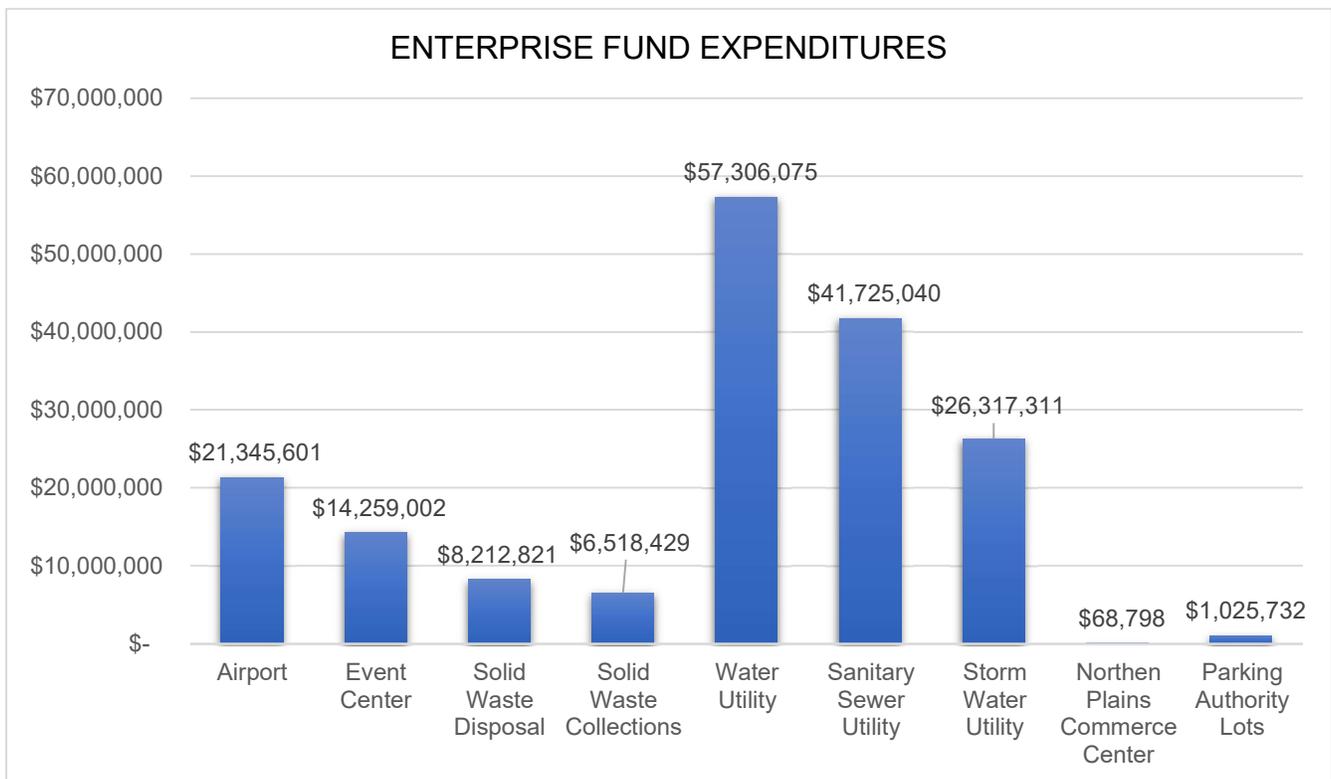
ENTERPRISE FUNDS

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Airport	\$ 30,834,881	\$ 30,932,045	\$ 20,830,011	23%	-48%
Event Center	8,969,165	16,142,569	12,660,168	14%	-28%
Solid Waste Disposal	5,833,746	5,862,613	6,083,216	7%	4%
Solid Waste Collections	6,308,520	6,614,837	7,393,050	8%	11%
Water Utility	26,795,889	23,233,864	22,443,576	26%	-4%
Sanitary Sewer Utility	18,382,014	16,118,876	16,277,341	18%	1%
Storm Water Utility	2,540,396	1,833,818	1,820,000	2%	-1%
Northern Plains Commerce Center	216,497	107,717	217,717	0%	51%
Parking Authority Lots	1,862,938	1,820,300	2,034,400	2%	11%
Total Revenues	\$ 101,744,046	\$ 102,666,639	\$ 89,759,479	100%	



ENTERPRISE FUNDS

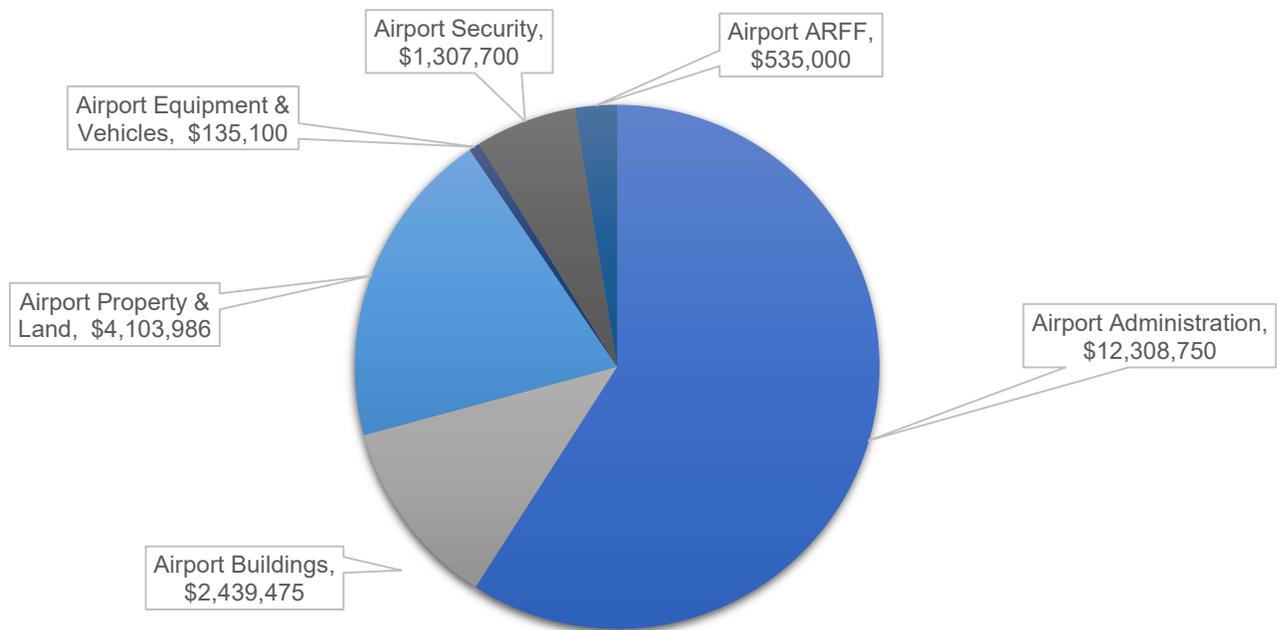
Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Airport	\$ 10,522,937	\$ 33,294,605	\$ 21,345,601	12%	-56%
Event Center	9,056,548	17,950,293	14,259,002	8%	-26%
Solid Waste Disposal	5,366,480	5,047,177	8,212,821	5%	39%
Solid Waste Collections	5,043,278	6,351,802	6,518,429	4%	3%
Water Utility	15,905,361	53,020,460	57,306,075	31%	7%
Sanitary Sewer Utility	9,883,292	44,440,669	41,725,040	24%	-7%
Storm Water Utility	2,341,523	1,490,624	26,317,311	15%	94%
Northern Plains Commerce Center	262,916	90,457	68,798	0%	-31%
Parking Authority Lots	1,839,820	974,465	1,025,732	1%	5%
Total Expenditures	\$ 60,222,155	\$ 162,660,552	\$ 176,778,809	100%	



BISMARCK MUNICIPAL AIRPORT

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Airport Administration	\$ 23,623,348	\$ 24,258,270	\$ 12,308,750	59%	-97%
Airport Buildings	3,040,119	2,454,100	2,439,475	12%	-1%
Airport Property & Land	3,045,900	2,793,736	4,103,986	20%	32%
Airport Equipment & Vehicles	116,523	135,100	135,100	0%	0%
Airport Security	598,434	875,839	1,307,700	6%	33%
Airport ARFF	410,557	415,000	535,000	3%	29%
Total Revenues	\$ 30,834,881	\$ 30,932,045	\$ 20,830,011	100%	

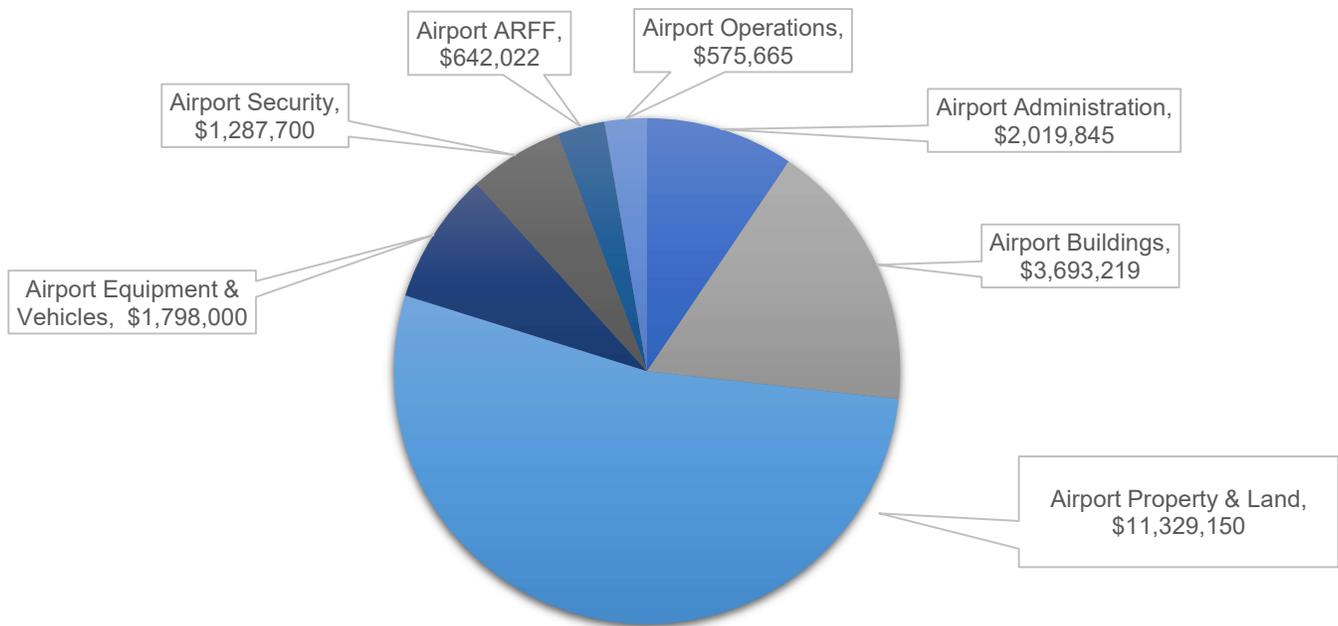
BISMARCK MUNICIPAL AIRPORT REVENUES



BISMARCK MUNICIPAL AIRPORT

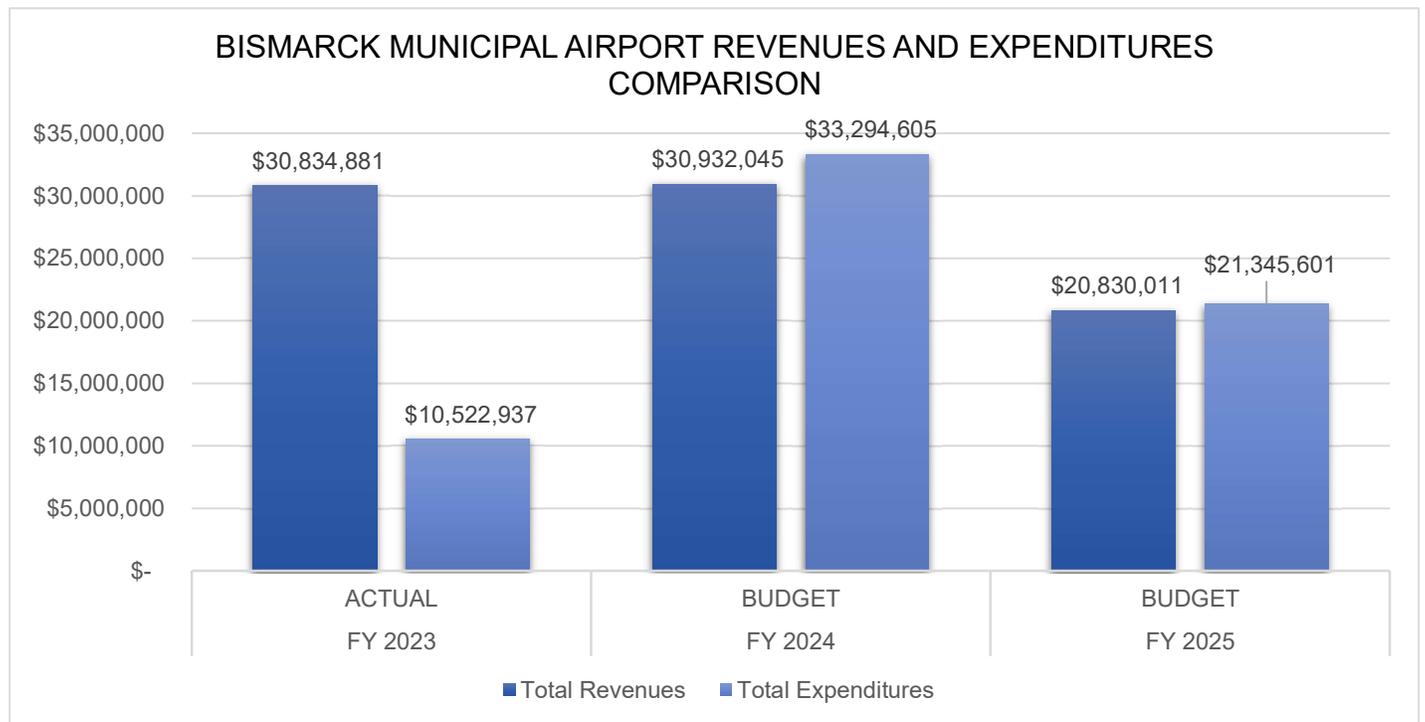
Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Airport Administration	\$ 1,350,307	\$ 2,019,109	\$ 2,019,845	10%	0%
Airport Buildings	2,578,107	6,893,460	3,693,219	17%	-87%
Airport Property & Land	4,306,528	21,215,200	11,329,150	53%	-87%
Airport Equipment & Vehicles	521,892	1,266,650	1,798,000	8%	30%
Airport Security	611,997	725,839	1,287,700	6%	44%
Airport ARFF	610,493	622,340	642,022	3%	3%
Airport Operations	543,613	552,007	575,665	3%	4%
Total Expenditures	\$ 10,522,937	\$ 33,294,605	\$ 21,345,601	100%	

BISMARCK MUNICIPAL AIRPORT EXPENDITURES



BISMARCK MUNICIPAL AIRPORT

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 30,834,881	\$ 30,932,045	\$ 20,830,011
Total Expenditures	10,522,937	33,294,605	21,345,601
Change in Net Position	\$ 20,311,944	\$ (2,362,560)	\$ (515,590)
Net Position, Beginning of Year	147,384,985	167,696,929	165,334,369
Net Position, End of Year	<u>\$ 167,696,929</u>	<u>\$ 165,334,369</u>	<u>\$ 164,818,779</u>



BISMARCK MUNICIPAL AIRPORT PROJECTIONS

	FY 2025 BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET	FY 2029 PROJECTED BUDGET
Revenues					
Airport Administration	\$ 12,308,750	\$ 9,333,013	\$ 8,478,003	\$ 10,372,343	\$ 31,587,833
Airport Buildings	2,439,475	2,512,659	2,588,039	2,665,680	2,745,650
Airport Property and Land	4,103,986	4,227,106	4,353,919	4,484,537	4,619,073
Airport Equipment and Vehicles	135,100	139,153	143,328	147,628	152,057
Airport Security	1,307,700	1,346,931	1,387,339	1,428,959	1,471,828
Airport ARFF	535,000	551,050	567,582	584,609	602,147
Total Revenues	\$ 20,830,011	\$ 16,211,931	\$ 15,563,289	\$ 17,670,188	\$ 39,104,613
Expenditures					
Airport Administration	\$ 2,019,845	\$ 2,080,440	\$ 2,142,853	\$ 2,207,139	\$ 2,273,353
Airport Buildings	3,693,219	3,804,016	3,918,136	4,035,680	4,156,750
Airport Property and Land	11,329,150	8,369,025	5,320,096	7,179,699	37,514,410
Airport Equipment and Vehicles	1,798,000	1,851,940	1,907,498	1,964,723	2,023,665
Airport Security	1,287,700	1,326,331	1,366,121	1,407,105	1,449,318
Airport ARFF	642,022	661,283	681,121	701,555	722,602
Airport Operations	575,665	592,935	610,723	629,045	647,916
Total Expenditures	\$ 21,345,601	\$ 18,093,035	\$ 15,335,825	\$ 17,495,901	\$ 48,140,098

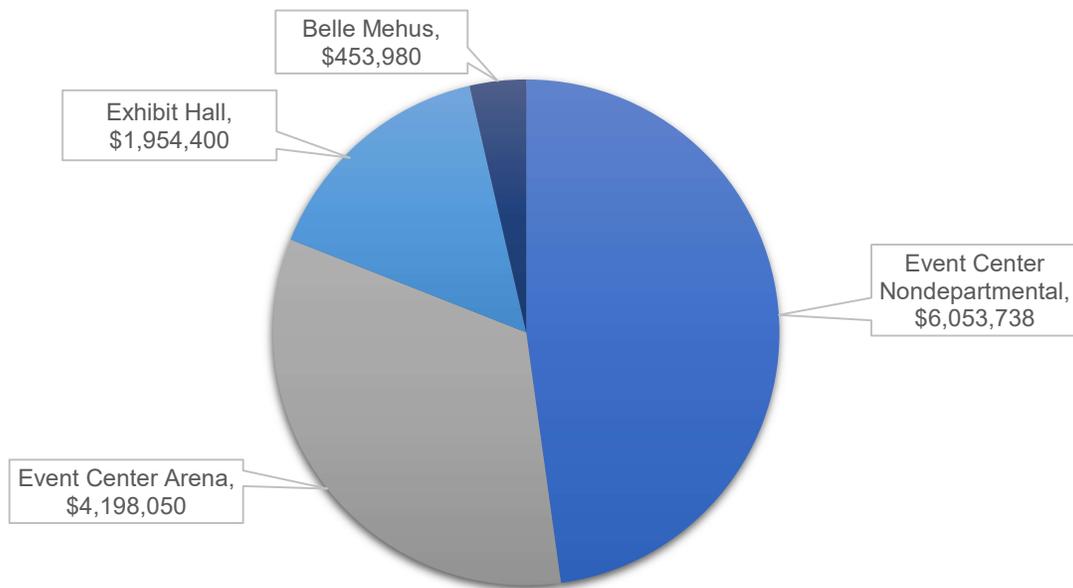
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BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Event Center Nondepartmental	\$ 2,042,817	\$ 7,369,449	\$ 6,053,738	48%	-22%
Event Center Arena	4,387,100	5,540,548	4,198,050	33%	-32%
Exhibit Hall	2,077,181	2,408,242	1,954,400	15%	-23%
Belle Mehus	462,067	824,330	453,980	4%	-82%
Total Revenues	\$ 8,969,165	\$ 16,142,569	\$ 12,660,168	100%	

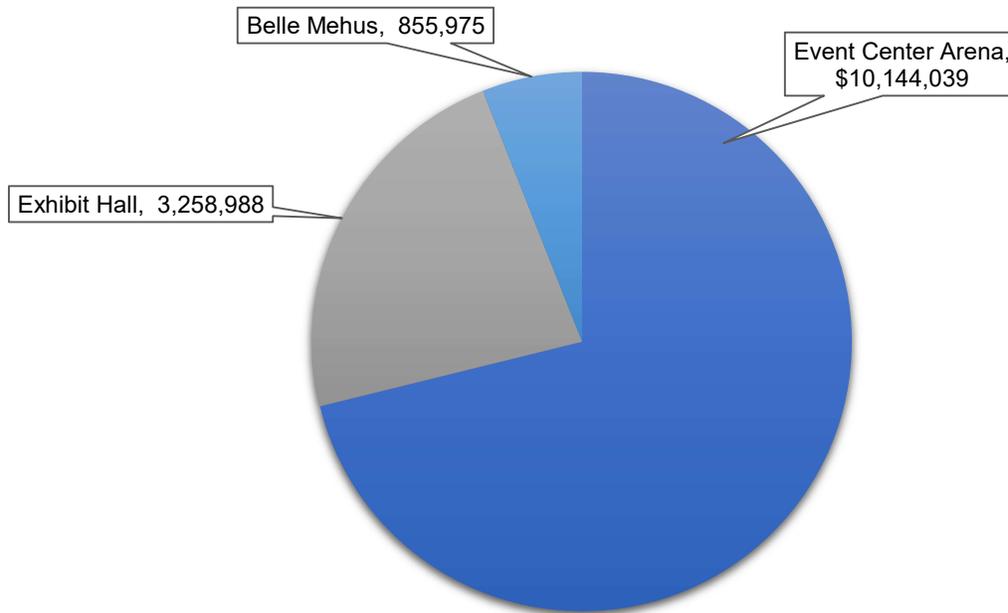
BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM REVENUES



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

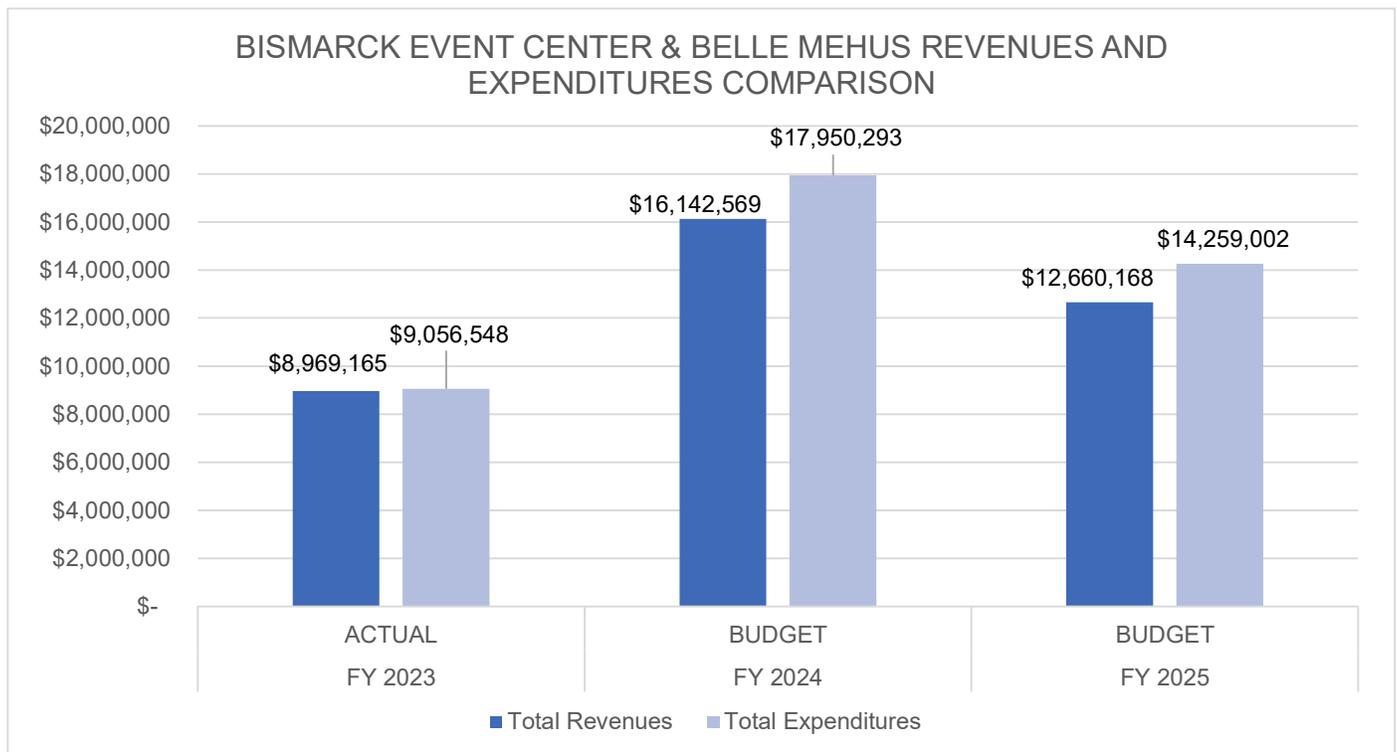
Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Event Center Arena	\$ 4,560,174	\$ 12,359,418	\$ 10,144,039	71%	-22%
Exhibit Hall	3,678,759	4,538,610	3,258,988	23%	-39%
Belle Mehus	817,615	1,052,265	855,975	6%	-23%
Total Expenditures	\$ 9,056,548	\$ 17,950,293	\$ 14,259,002	100%	

BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM EXPENDITURES



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 8,969,165	\$ 16,142,569	\$ 12,660,168
Total Expenditures	9,056,548	17,950,293	14,259,002
Change in Net Position	\$ (87,383)	\$ (1,807,724)	\$ (1,598,834)
Net Position, Beginning of Year	11,228,027	11,140,644	9,332,920
Net Position, End of Year	<u>\$ 11,140,644</u>	<u>\$ 9,332,920</u>	<u>\$ 7,734,086</u>



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM PROJECTIONS

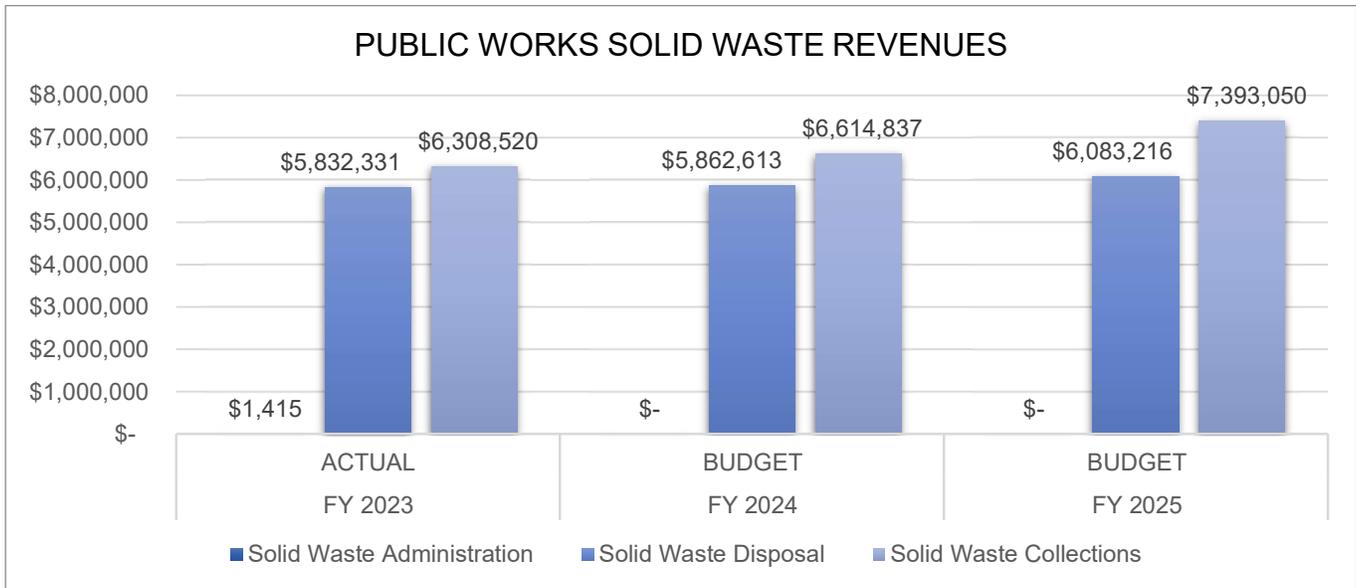
	FY 2025 BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET	FY 2029 PROJECTED BUDGET
Revenues					
Event Center Nondepartmental	\$ 6,053,738	1,875,631	631,900	1,000,857	680,883
Event Center Arena	4,198,050	4,323,992	4,453,712	4,587,323	4,724,943
Exhibit Hall	1,954,400	2,013,032	2,073,423	2,135,626	2,199,695
Belle Mehus	453,980	467,599	481,627	496,076	510,958
Total Revenues	\$ 12,660,168	\$ 8,680,254	\$ 7,640,662	\$ 8,219,882	\$ 8,116,479
Expenditures					
Event Center Arena	\$ 10,144,039	6,364,641	5,255,580	5,763,247	5,586,144
Exhibit Hall	3,258,988	3,080,758	3,173,181	3,268,376	3,366,427
Belle Mehus	855,975	881,654	908,104	935,347	963,407
Total Expenditures	\$ 14,259,002	\$ 10,327,053	\$ 9,336,865	\$ 9,966,970	\$ 9,915,978

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PUBLIC WORKS SOLID WASTE

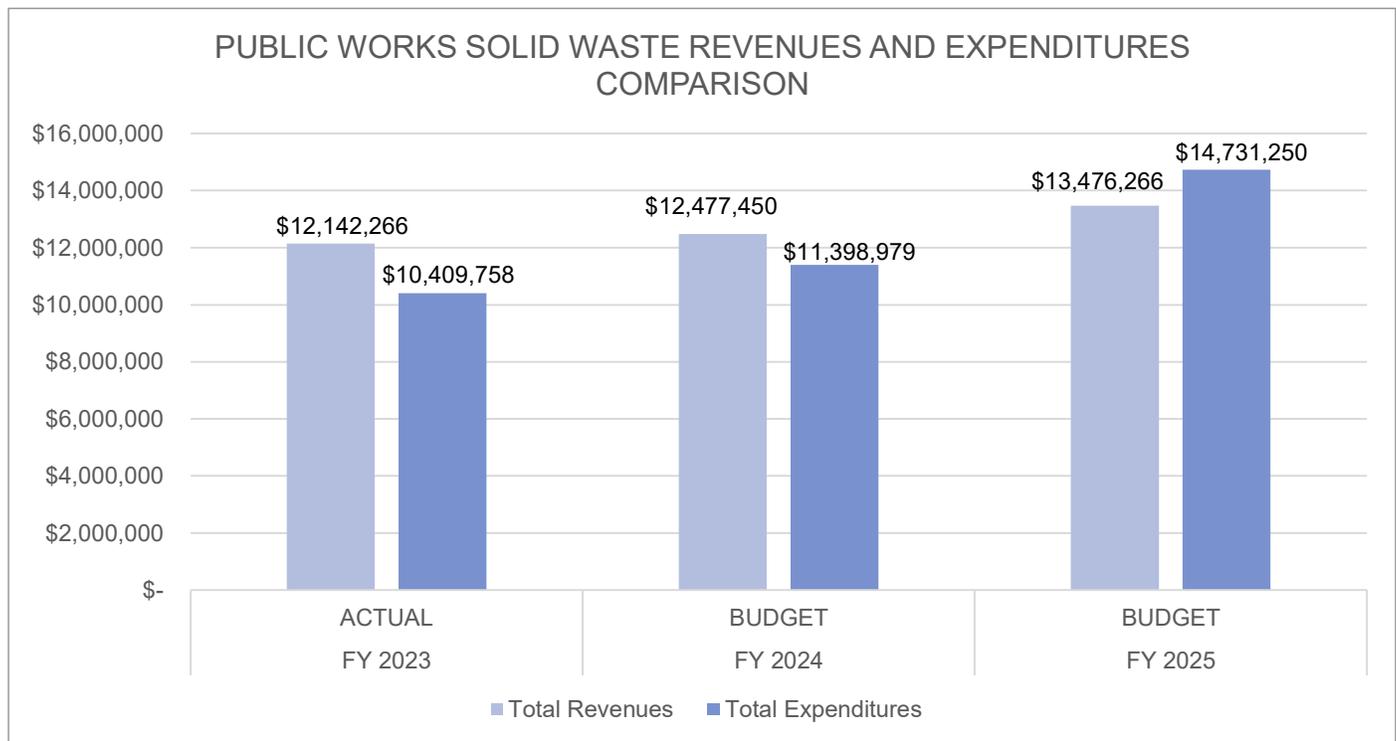
Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Solid Waste Administration	\$ 1,415	\$ -	\$ -	0%	0%
Solid Waste Disposal	5,832,331	5,862,613	6,083,216	45%	4%
Solid Waste Collections	6,308,520	6,614,837	7,393,050	55%	11%
Total Revenues	\$ 12,142,266	\$ 12,477,450	\$ 13,476,266	100%	



Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Solid Waste Administration	\$ 601,192	\$ 402,891	\$ 2,470,486	17%	84%
Solid Waste Disposal	4,765,288	4,644,286	5,742,335	39%	19%
Solid Waste Collections	5,043,278	6,351,802	6,518,429	44%	3%
Total Expenditures	\$ 10,409,758	\$ 11,398,979	\$ 14,731,250	100%	

PUBLIC WORKS SOLID WASTE

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 12,142,266	\$ 12,477,450	\$ 13,476,266
Total Expenditures	10,409,758	11,398,979	14,731,250
Change in Net Position	\$ 1,732,508	\$ 1,078,471	\$ (1,254,984)
Net Position, Beginning of Year	31,009,140	32,741,648	33,820,119
Net Position, End of Year	<u>\$ 32,741,648</u>	<u>\$ 33,820,119</u>	<u>\$ 32,565,135</u>



PUBLIC WORKS SOLID WASTE PROJECTIONS

	FY 2025 BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET	FY 2029 PROJECTED BUDGET
Revenues					
Solid Waste Disposal	\$ 6,083,216	6,265,712	6,453,683	6,647,293	6,846,712
Solid Waste Collections	7,393,050	7,614,842	7,843,287	8,078,586	8,320,944
Total Revenues	\$ 13,476,266	\$ 13,880,554	\$ 14,296,970	\$ 14,725,879	\$ 15,167,656
Expenditures					
Solid Waste Administration	\$ 2,470,486	2,544,601	2,620,939	2,699,567	2,780,554
Solid Waste Disposal	5,742,335	3,914,605	4,032,043	4,153,004	4,277,594
Solid Waste Collections	6,518,429	6,713,982	6,915,401	7,122,863	7,336,549
Total Expenditures	\$ 14,731,250	\$ 13,173,188	\$ 13,568,383	\$ 13,975,434	\$ 14,394,697

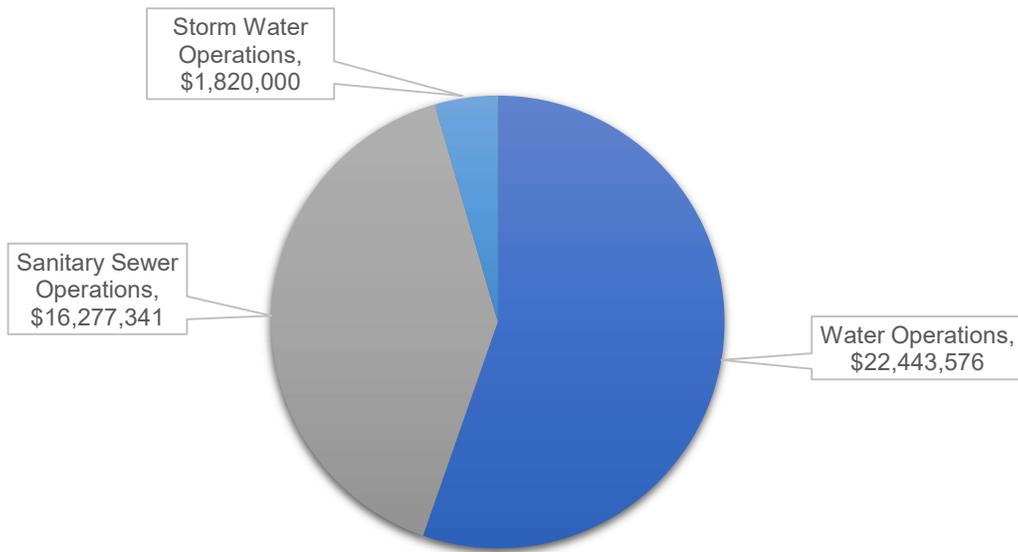
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PUBLIC WORKS UTILITY

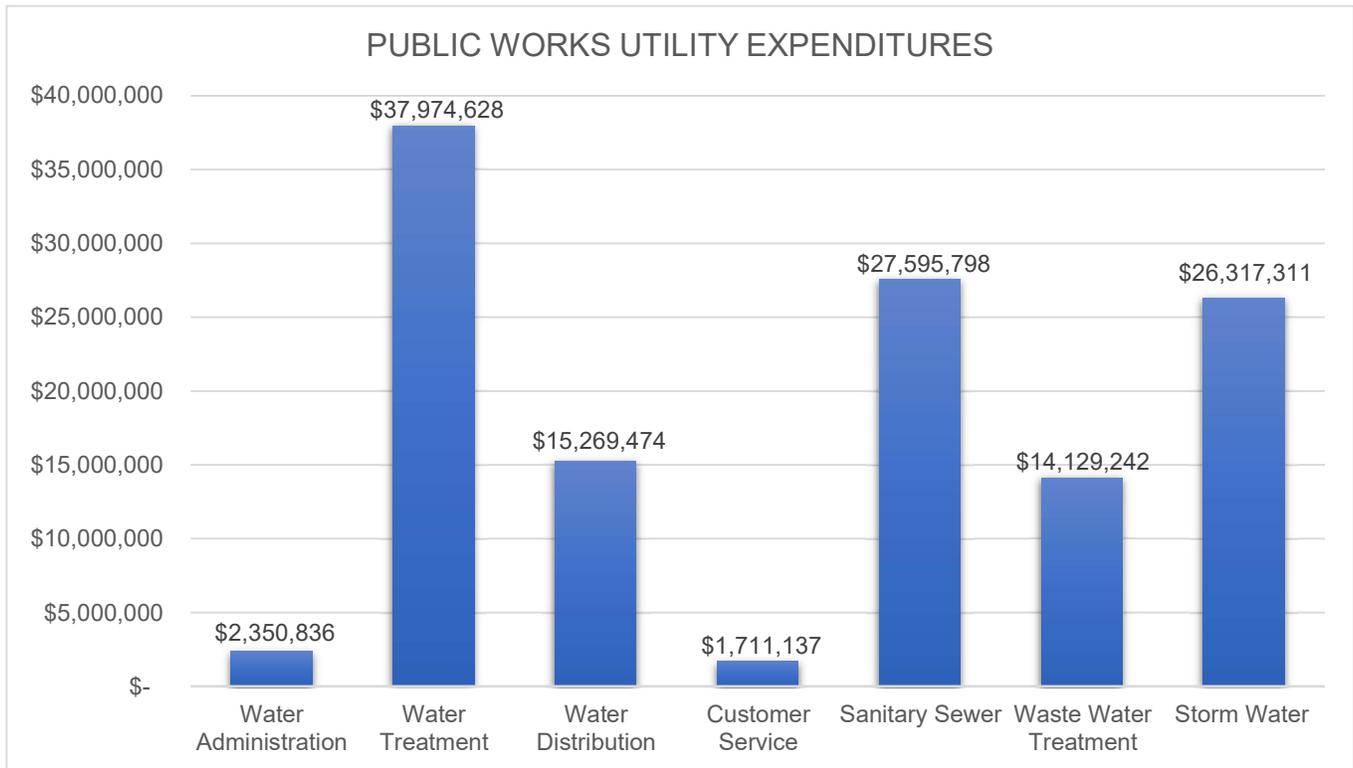
Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Water Operations	\$ 26,795,889	\$ 23,233,864	\$ 22,443,576	55%	-4%
Sanitary Sewer Operations	18,382,014	16,118,876	16,277,341	40%	1%
Storm Water Operations	2,540,396	1,833,818	1,820,000	5%	-1%
Total Revenues	\$ 47,718,299	\$ 41,186,558	\$ 40,540,917	100%	

PUBLIC WORKS UTILITY REVENUES



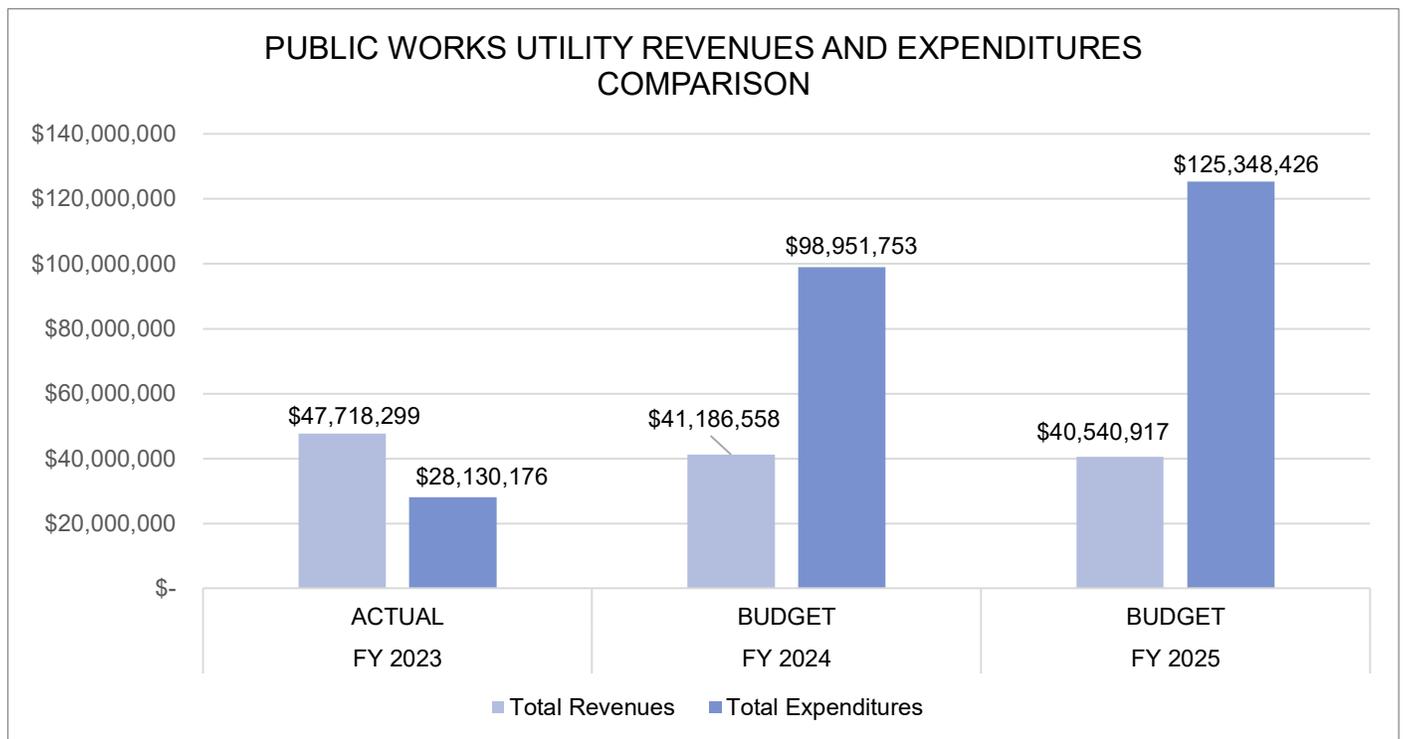
PUBLIC WORKS UTILITY

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Water Administration	\$ 2,042,506	\$ 2,722,225	\$ 2,350,836	2%	-16%
Water Treatment	6,414,089	37,783,283	37,974,628	30%	1%
Water Distribution	5,647,777	10,806,600	15,269,474	12%	29%
Customer Service	1,800,989	1,708,352	1,711,137	2%	0%
Sanitary Sewer	4,249,431	23,228,035	27,595,798	22%	16%
Waste Water Treatment	5,633,861	21,212,634	14,129,242	11%	-50%
Storm Water	2,341,523	1,490,624	26,317,311	21%	94%
Total Expenditures	\$ 28,130,176	\$ 98,951,753	\$ 125,348,426	100%	



PUBLIC WORKS UTILITY

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 47,718,299	\$ 41,186,558	\$ 40,540,917
Total Expenditures	28,130,176	98,951,753	125,348,426
Change in Net Position	\$ 19,588,123	\$ (57,765,195)	\$ (84,807,509)
Net Position, Beginning of Year	342,744,925	362,333,048	304,567,853
Net Position, End of Year	<u>\$ 362,333,048</u>	<u>\$ 304,567,853</u>	<u>\$ 219,760,344</u>



PUBLIC WORKS UTILITY PROJECTIONS

	FY 2025 BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET	FY 2029 PROJECTED BUDGET
Revenues					
Water Operations	\$ 22,443,576	23,116,883	23,810,389	24,524,701	25,260,442
Sanitary Sewer Operations	16,277,341	16,765,661	17,268,631	17,786,690	18,320,291
Storm Water Operations	1,820,000	1,874,600	1,930,838	1,988,763	2,048,426
Total Revenues	\$ 40,540,917	\$ 39,882,544	\$ 41,079,020	\$ 42,311,391	\$ 43,580,733
Expenditures					
Water Administration	\$ 2,350,836	2,308,084	2,377,327	2,448,647	2,522,106
Water Treatment	37,974,628	48,313,867	28,563,283	29,420,181	30,302,786
Water Distribution	15,269,474	14,011,558	14,431,905	21,294,862	15,503,708
Customer Service	1,711,137	1,762,471	1,815,345	1,869,805	6,515,899
Sanitary Sewer	27,595,798	28,173,672	29,458,882	34,458,448	33,025,601
Waste Water Treatment	14,129,242	9,513,119	14,598,513	12,936,468	10,324,562
Storm Water	26,317,311	27,326,830	28,146,635	28,991,034	29,860,765
Total Expenditures	\$ 125,348,426	\$ 64,633,509	\$ 45,372,515	\$ 53,163,690	\$ 48,328,600

The financial forecasts for years 2026 through 2029 are based on estimates. The goal is to project what will occur in the future based on historical data knowing that variances will occur. Base assumptions include real estate tax revenue growth at 5 percent annually due to increased valuations and new development/construction (no change in mills), 2 percent sales tax growth annually, 5 percent wage & benefit increases annually, as well as 5 percent increases in other operating expenses.

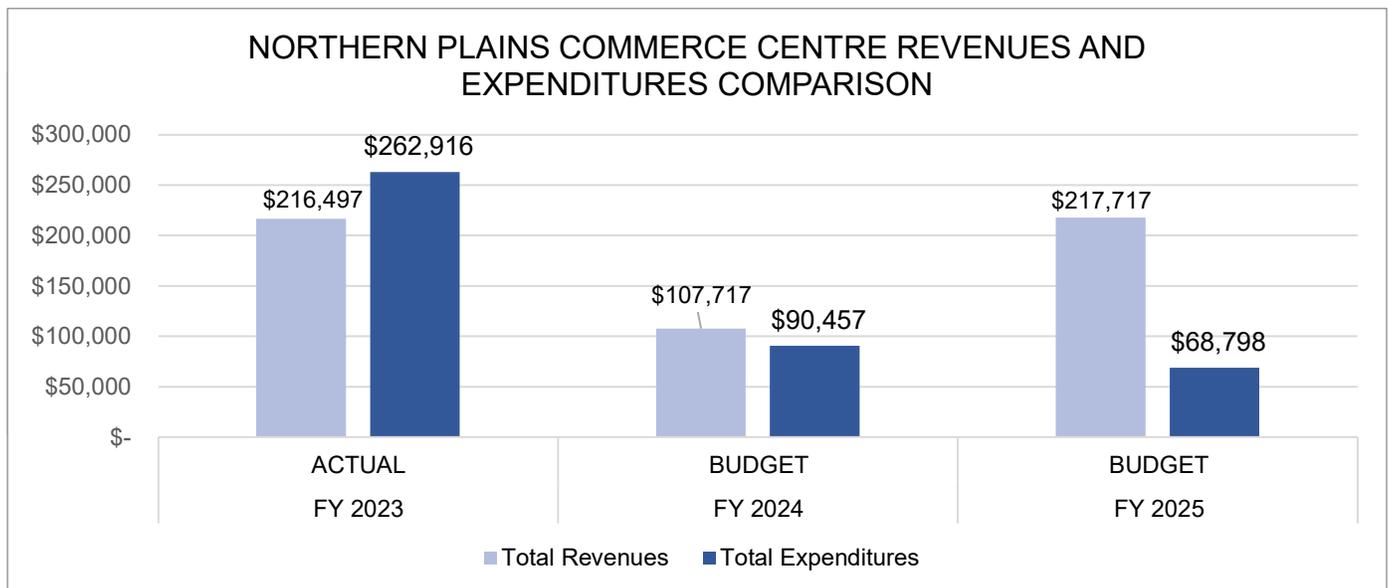
Enterprise Fund revenues and expenses are based on assumptions of 3 percent increases in revenues/expenses. Capital needs are based on our five-year Capital Improvement Plan, as described in our Capital Improvement Plan pages and are based on expected need of repair/replacement of assets. These assumptions are based on historical/actual figures. These assumptions will be reviewed annually and adjusted based on any trends or extraordinary events that are expected to occur.

NORTHERN PLAINS COMMERCE CENTRE

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Northern Plains Commerce Centre	\$ 216,497	\$ 107,717	\$ 217,717	100%	51%
Total Revenues	\$ 216,497	\$ 107,717	\$ 217,717	100%	

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Northern Plains Commerce Centre	\$ 262,916	\$ 90,457	\$ 68,798	100%	-31%
Total Expenditures	\$ 262,916	\$ 90,457	\$ 68,798	100%	

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 216,497	\$ 107,717	\$ 217,717
Total Expenditures	262,916	90,457	68,798
Surplus/(Deficit)	\$ (46,419)	\$ 17,260	\$ 148,919
Net Position, Beginning of Year	10,979,734	10,933,315	10,950,575
Net Position, End of Year	<u>\$ 10,933,315</u>	<u>\$ 10,950,575</u>	<u>\$ 11,099,494</u>

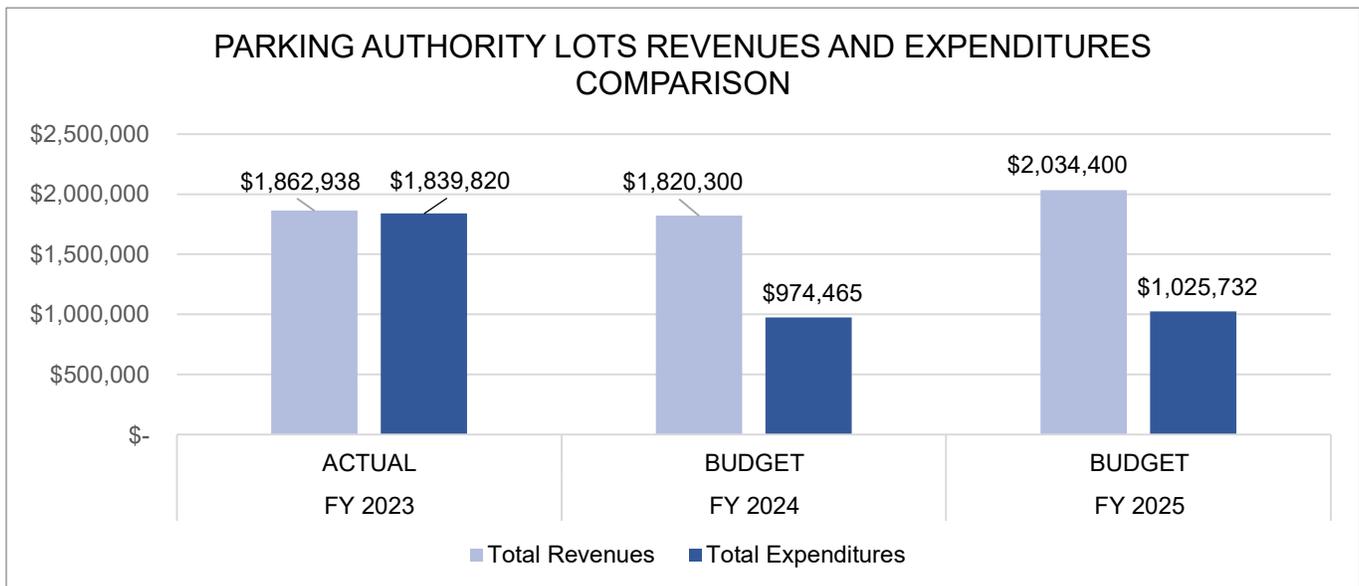


PARKING AUTHORITY LOTS

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Parking Authority Lots	\$ 1,862,938	\$ 1,820,300	\$ 2,034,400	100%	11%
Total Revenues	\$ 1,862,938	\$ 1,820,300	\$ 2,034,400	100%	

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Parking Authority Lots	\$ 1,839,820	\$ 974,465	\$ 1,025,732	100%	5%
Total Expenditures	\$ 1,839,820	\$ 974,465	\$ 1,025,732		

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 1,862,938	\$ 1,820,300	\$ 2,034,400
Total Expenditures	1,839,820	974,465	1,025,732
Surplus/(Deficit)	\$ 23,118	\$ 845,835	\$ 1,008,668
Net Position, Beginning of Year	20,970,073	20,993,191	21,839,026
Net Position, End of Year	<u>\$ 20,993,191</u>	<u>\$ 21,839,026</u>	<u>\$ 22,847,694</u>

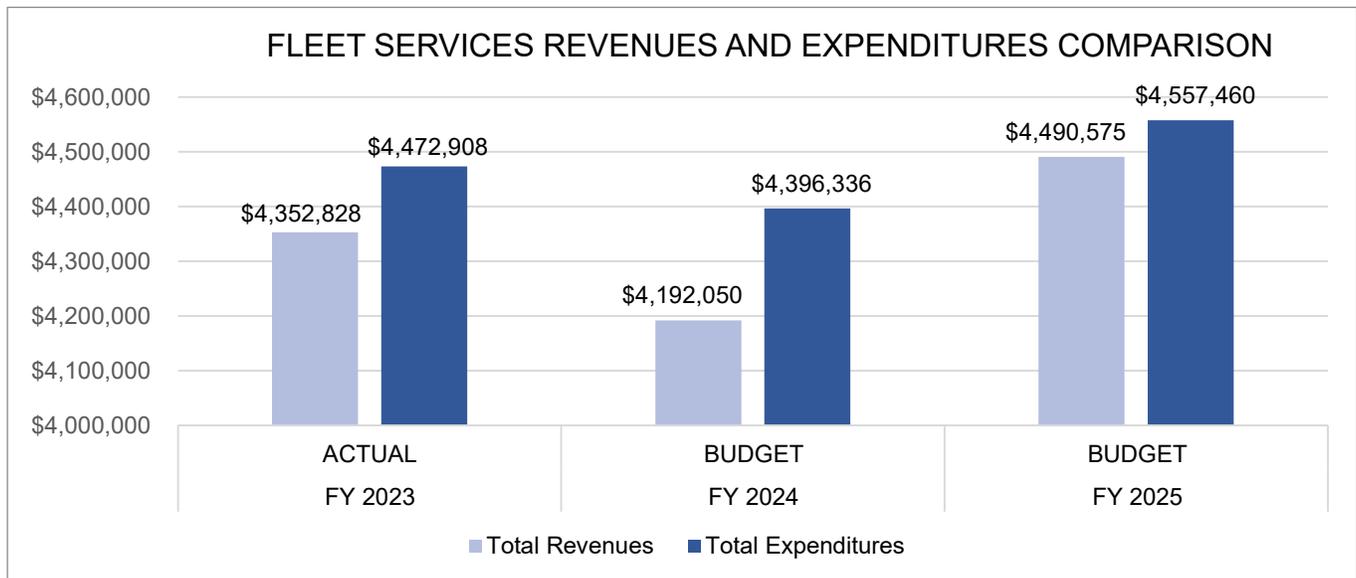


FLEET SERVICES

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Fleet Services	\$ 4,352,828	\$ 4,192,050	\$ 4,490,575	100%	7%
Total Revenues	\$ 4,352,828	\$ 4,192,050	\$ 4,490,575	100%	

Department	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET	% OF BUDGET	% OF GROWTH
Fleet Servies	\$ 4,472,908	\$ 4,396,336	\$ 4,557,460	100%	4%
Total Expenditures	\$ 4,472,908	\$ 4,396,336	\$ 4,557,460		

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Revenues	\$ 4,352,828	\$ 4,192,050	\$ 4,490,575
Total Expenditures	4,472,908	4,396,336	4,557,460
Change in Net Position	(120,080)	(204,286)	(66,885)
Net Position, Beginning of Year	576,263	456,183	251,897
Net Position, End of Year	<u>\$ 456,183</u>	<u>\$ 251,897</u>	<u>\$ 185,012</u>



**CITY
DEPARTMENT
BUDGET
OVERVIEWS**



DEPARTMENT BUDGET OVERVIEW

The following section presents information for each City department by fund. Each department page includes an organizational chart, a list of department positions, performance measures, and budget information.

A mission statement and/or vision statement is provided for each department. It identifies the focus of each department and lists how services should be provided to City residents. Following the mission and vision statements are a list of the internal and/or external customers the department supports along with a list of the services provided by that department. The performance measures for the department are also listed. The performance measures are intended to help residents understand how city funds are being used to achieve certain outcomes.

Next is a detailed summary of the department's operating expenditures and staffing levels over a three-year period. Included in the expenditure summary are actual expenses for FY 2023, FY 2024 adopted budget, and the FY 2025 adopted budget.

The categories listed for each department as applicable include:

- ◆ Salaries & Wages
- ◆ Fringe Benefits
- ◆ Professional, Legal, & Contract Services
- ◆ Building, Equipment, & Vehicle Services
- ◆ Travel and Training
- ◆ Operating Services
- ◆ Operating Supplies
- ◆ Grants & Contributions
- ◆ Capital Outlay
- ◆ Debt Service
- ◆ Transfers

Following the expenditure summary is the personnel summary, which lists the job title and number of authorized positions for the department. The positions are listed as full-time equivalents (FTEs) unless otherwise notated.

DEPARTMENT BUDGET OVERVIEW

GENERAL FUND

CITY COMMISSION
ADMINISTRATION
EMERGENCY MANAGEMENT
DAKOTA MEDIA ACCESS
PUBLIC WORKS SERVICES – BUILDING MAINTENANCE
PUBLIC WORKS SERVICE OPERATIONS - FORESTRY
CITY ATTORNEY
CENTRAL DAKOTA COMMUNICATIONS CENTER (GENCOM)
COMMUNITY DEVELOPMENT – BUILDING INSPECTION
COMMUNITY DEVELOPMENT – PLANNING
ENGINEERING
FINANCE – ASSESSING
FINANCE – FISCAL SERVICES
FINANCE – INFORMATION TECHNOLOGY/GIS SERVICES
FIRE
HUMAN RESOURCES
MUNICIPAL COURT
POLICE DEPARTMENT
BISMARCK BURLEIGH PUBLIC HEALTH
ENVIRONMENTAL HEALTH

SPECIAL REVENUE FUNDS

BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY
PUBLIC WORKS SERVICE OPERATIONS - ROADS & STREETS
PUBLIC WORKS SERVICE OPERATIONS - STREET LIGHTS AND TRAFFIC SIGNALS

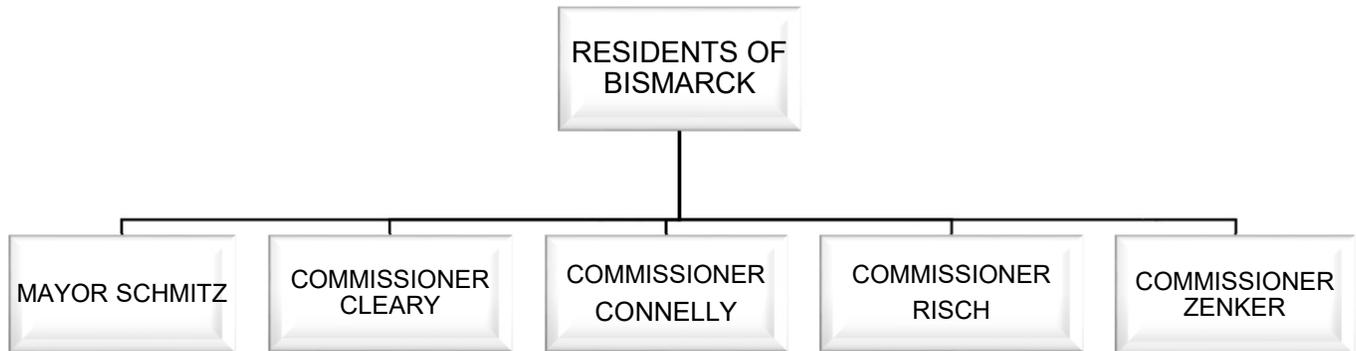
ENTERPRISE FUNDS

BISMARCK MUNICIPAL AIRPORT
BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM
PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE DISPOSAL
PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE COLLECTIONS
PUBLIC WORKS UTILITY - WATER ADMINISTRATION
PUBLIC WORKS UTILITY - CUSTOMER SERVICE
PUBLIC WORKS UTILITY - WATER DISTRIBUTION
PUBLIC WORKS UTILITY - WATER TREATMENT PLANT
PUBLIC WORKS UTILITY - WASTE WATER TREATMENT PLANT
PUBLIC WORKS UTILITY - STORM WATER
PUBLIC WORKS UTILITY - SANITARY SEWER

INTERNAL SERVICE FUNDS

PUBLIC WORKS SERVICES - FLEET DEPARTMENT

CITY COMMISSION



CITY COMMISSION

DEPARTMENTAL MISSION STATEMENT

The City Commission serves as the legislative governing body of the City of Bismarck. The Mayor and four Commissioners are elected to four-year terms by the voters of the City of Bismarck. The Mayor is the President of the Commission and serves as the chairperson of all Commission meetings.

CUSTOMERS

Residents of the City of Bismarck
 City Departments in their Portfolios

SERVICES PROVIDED

The role of the City Commission is to develop, approve, and enact policies to govern the municipality. The Mayor and Commissioners may serve on advisory boards and committees and represent departments through portfolio assignments.

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
N/A			

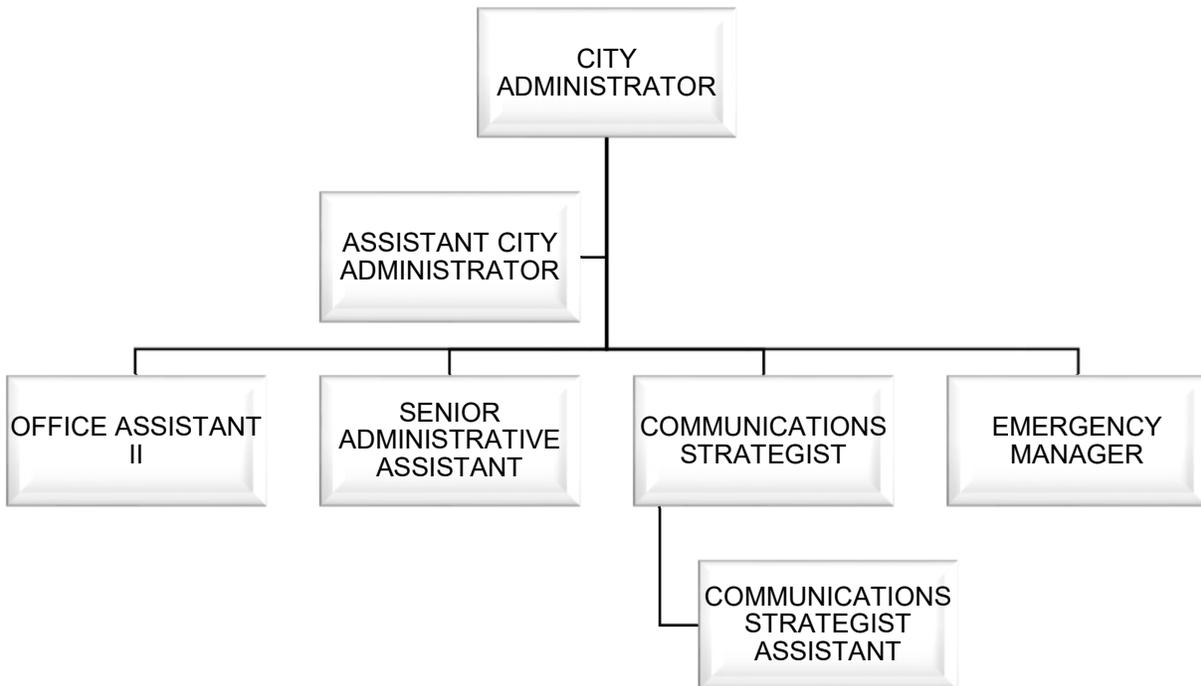
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 95,711	\$ 96,925	\$ 102,741
Fringe Benefits	8,362	10,504	9,963
Professional, Legal, & Contracted Services	16,335	-	19,340
Building, Equipment & Vehicle Services	-	-	5,000
Travel & Training	-	2,000	7,000
Operating Services	38,696	44,541	14,600
Operating Supplies	233	6,100	7,700
TOTAL	\$ 159,337	\$ 160,070	\$ 166,344

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
N/A			

ADMINISTRATION



ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The City Administrator and Assistant City Administrator are both appointed by the City Commission. They are the chief administrative officers for the City and along with their staff and are responsible for implementing the policies of the City Commission. The primary job of the Administration Department is to provide leadership and guidance for the day to day operations of the City.

CUSTOMERS

Citizens and Businesses of Bismarck	News Media
City Commission	Social Media Participants
City Departments and City Staff	City Website Users
Other Local Government Agencies	

SERVICES PROVIDED

- ◆ Provides Public Information; Answers Questions on Public Finance, Ordinances and Public Record
- ◆ Issues Various Licenses and Permits Such as Alcohol, Gaming, Taxi, 2nd Hand Dealer and Door-to-Door
- ◆ Provides Technical & Clerical Support for Various City Committees, Task Forces and Commissions and Coordinates Their Activities With the City Commission
- ◆ Coordinates the City Election With the County
- ◆ Maintain the City Website
- ◆ Coordinate City Priorities with Legislative Strategies
- ◆ Provides Leadership of Projects that Impact all Departments Within the Organization
- ◆ Press Releases
- ◆ Social Media
- ◆ Website Content and Maintenance

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Minutes of City Commission Meetings	35	36	36
Number of Special Event Permits	146	150	150
Number of Gaming Permits	202	200	200
Number of Pawnbroker Permits	1	1	1
Number of Junk Dealer Permits	3	3	3
Number of Second Hand Dealer Licenses	14	14	14
Number of Liquor Licenses	145	140	140
Press/Media Releases Issued	85	90	90
Number of Facebook Posts	1,028	1,100	1,100
Number of Visitors to City Website	416,972	425,000	430,000
Number of Facebook Followers	17,195	18,000	19,000

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$531,837	\$ 532,292	\$ 546,070
Fringe Benefits	145,424	152,315	164,240
Professional, Legal & Contracted Services	6,481	5,000	21,000
Building, Equipment & Vehicle Services	-	-	1,000
Travel & Training	1,774	8,500	13,566
Operating Services	25,445	34,150	43,900
Operating Supplies	9,115	17,945	25,800
Capital Outlay	-	-	14,738
TOTAL	\$ 720,076	\$ 750,202	\$ 830,314

ADMINISTRATION

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
City Administrator	1.00	1.00	1.00
Assistant Administrator	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00
Communications Strategist	1.00	1.00	1.00
Communications Strategist Assistant	-	-	0.50
Office Assistant II	1.00	1.00	1.00
TOTAL	5.00	5.00	5.50

EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

Emergency Management strives to protect health, safety and property for the City of Bismarck by coordinating the development of the City's Emergency Management Program, which emphasizes readiness for emergency and disaster events through coordination of planning, training, exercise events, and public education.

CUSTOMERS

Local, State and Federal Agencies
Citizens of Bismarck

SERVICES PROVIDED

- ◆ Provide Education and Awareness to the General Public
- ◆ Serve as Liaison to Entities Regarding Community Emergency Management Program Developments and Improvements
- ◆ Coordinate Emergency and Disaster Preparedness Activities
- ◆ Coordinate the Use and Maintenance of the Community's Outdoor Warning Siren System
- ◆ Serve at the Community Rating System (CRS) Coordinator (Flood Plain/Insurance Premium Discounts)

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
N/A			

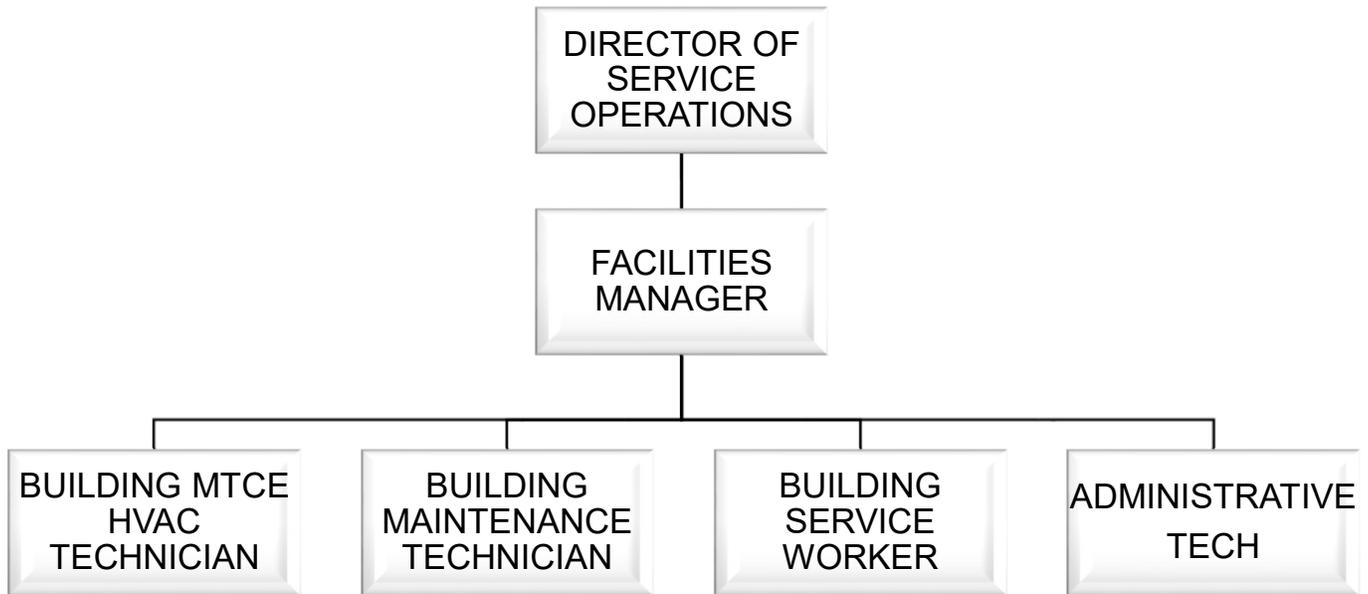
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 93,746	\$ 94,908	\$ 99,995
Fringe Benefits	30,807	32,237	32,718
Professional, Legal & Contracted Services	7,000	150	150
Building, Equipment & Vehicle Services	22,755	22,600	20,500
Travel & Training	914	2,160	2,260
Operating Services	7,226	8,593	10,140
Operating Supplies	3,258	3,154	3,723
TOTAL	\$ 165,705	\$ 163,802	\$ 169,486

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Emergency Manager	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00

PUBLIC WORKS SERVICES - BUILDING MAINTENANCE



PUBLIC WORKS SERVICES - BUILDING MAINTENANCE

DEPARTMENTAL MISSION STATEMENT

The mission of Building Maintenance is to provide and maintain safe, healthy, and accessible building environments in a sustainable, cost effective manner for the public and for city staff in support of goals and objectives of the City of Bismarck.

CUSTOMERS

- City/County Building
- Public Health Building
- Public Works Building
- Fire Stations (5)
- Landfill Buildings

SERVICES PROVIDED

- HVAC Maintenance
- Facility Maintenance
- Housekeeping Services
- Remodeling/Construction Projects
- Construction Oversight
- Snow removal for our customers

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
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N/A - Maintenance Dept. will dispatch over 1000 work orders annually.

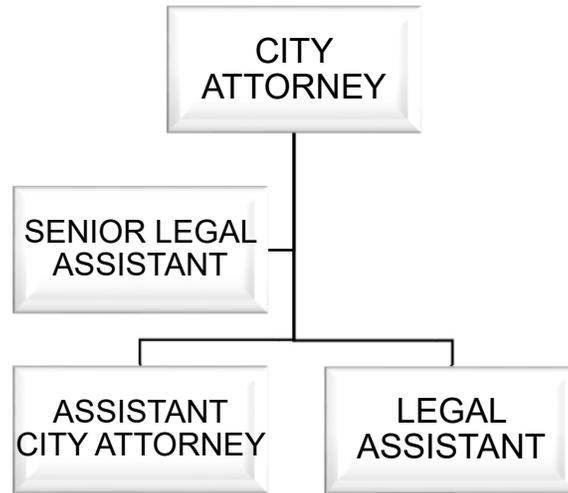
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 415,902	\$ 415,396	\$ 439,846
Fringe Benefits	167,647	178,866	188,951
Professional, Legal & Contracted Services	28,030	14,400	14,400
Building, Equipment & Vehicle Services	234,424	310,257	310,257
Travel & Training	134	-	-
Operating Services	28,023	27,615	27,615
Operating Supplies	51,809	58,157	58,157
Capital Outlay	8,800	-	-
TOTAL	\$ 934,769	\$ 1,004,691	\$ 1,039,226

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Facilities Manager	0.67	0.67	0.67
Building Maintenance HVAC Technician	1.00	1.00	1.00
Building Maintenance Technician	2.00	2.00	2.00
Administrative Tech	0.50	0.50	0.50
Building Service Worker	4.00	4.00	4.00
TOTAL	8.17	8.17	8.17

CITY ATTORNEY



CITY ATTORNEY

DEPARTMENTAL MISSION STATEMENT

The office of the City Attorney is responsible for all compliance with state and city legislative controls and providing a source of public record in order to ensure the City imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner. The City Attorney attends all City Commission meetings and advises for legal compliance and acts as general counsel and chief risk officer for the City. The criminal prosecutors handle municipal court and related District and Supreme Court prosecution of city ordinance violations, as well advise law enforcement and others to insure constitutional rights are protected. All contracts are reviewed by the Department as well as administration of city liability, boiler and property insurance, including representing the City in civil court actions or acting as advisory counsel with outside counsel.

CUSTOMERS

City Commission	City Administration	City Departments
Local, State, and Government Agencies	Citizens of Bismarck	

SERVICES PROVIDED

- ◆ Attorney for City of Bismarck Offices, Boards, Commission and Staff
- ◆ Prepares Legal Briefs and Opinions
- ◆ Represents the City in all Litigation and Controversies, Including Municipal Court Cases
- ◆ Prosecutes All Cases Before the Municipal Court, Including Any Appeals to the District and Supreme Court
- ◆ Reviews All Meeting Agendas and Supporting Materials for Compliance
- ◆ Educate City Departments in Regard to State Laws, Including But Not Limited To, Open Records and Record Management
- ◆ Maintain and Process All City Ordinances
- ◆ Maintain and Coordinate City's Liability, Property and Boiler Insurance Policies
- ◆ Conducts Administrative Hearings on Behalf of the City

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Court Cases	17,978	18,000	18,500
Number of Tickets Issued by Officers*	16,825	17,000	17,500
Complaints Drafted by Attorney	1,153	1,200	1,300
Reports Reviewed and Not Charged	388	400	415
Number of Insurance Claims Against City	59	65	70
Number of Sewer Claims	2	10	10

*Starting in 2020, Police, Municipal Court, and the City Attorney departments worked together to issue citations for many criminal and traffic matters that were previously long form complaints. This ensured more defendants appeared with personal service citations, had fewer failures to appear on complaints and expedited cases through the process. The court load for all three departments remains the same but makes the process more efficient for public and City resources.

CITY ATTORNEY

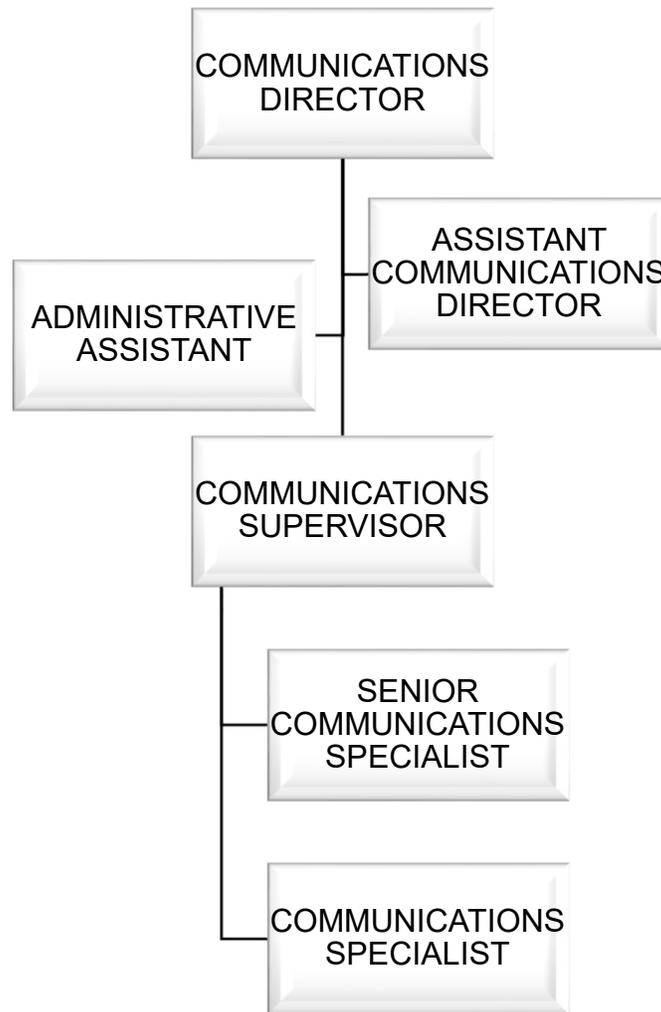
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 512,066	\$ 512,066	\$ 542,176
Fringe Benefits	167,597	174,767	177,422
Professional, Legal & Contracted Services	1,207	1,565	1,575
Travel & Training	2,349	4,600	4,600
Operating Services	4,515	8,820	10,532
Operating Supplies	20,765	22,408	20,800
TOTAL	\$ 708,499	\$ 724,226	\$ 757,105

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
City Attorney	1.00	1.00	1.00
Assistant City Attorney	2.00	2.00	2.00
Senior Legal Assistant	1.00	1.00	1.00
Legal Assistant	2.00	2.00	2.00
TOTAL	6.00	6.00	6.00

CENTRAL DAKOTA COMMUNICATIONS CENTER (CENCOM)



CENTRAL DAKOTA COMMUNICATIONS CENTER (CENCOM)

DEPARTMENTAL MISSION STATEMENT

It is the mission of Central Dakota Communications Center to ensure efficient, effective, and professional 9-1-1 services and public safety communications services for the citizens of Bismarck, Mandan and Burleigh County.

CUSTOMERS

Residents and visitors of the City of Bismarck, City of Mandan, and Burleigh County.

SERVICES PROVIDED

9-1-1 Emergency Dispatching	Bismarck Fire Communications
Non-Emergency Dispatching	Mandan Fire Communications
Bismarck Police Communications	Bismarck Rural Fire Communications
Mandan Police Communications	Airport Rescue & Firefighting Communications
Lincoln Police Communications	Wilton Fire Communications
Burleigh County Sheriff Communications	Wing Fire Communications
Metro Area Ambulance Communications	Sterling Fire Communications
Wilton Ambulance Communications	Braddock Fire Communications
Wing Ambulance Communications	City/County Public Works and Highway Communications
Kidder County Ambulance Communications	Coordinate with Local, County, State and Federal Govt
McClusky Ambulance Communications	National Weather Service Coordination, Siren Controls
Emergency Medical Dispatch Instruction	Emergency Notification System Management
Public Safety Systems Management	IPAWS - Integrated Public Alert & Warning System

PERFORMANCE MEASURES

CENCOM Targets	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
911 Calls Serviced	43,218	46,000	45,000
Non-Emergency Calls Serviced	89,179	98,000	95,000
CAD Events Managed	199,401	205,000	200,000
Calls For Service (All Agencies)	90,832	92,000	95,000
Total Calls Serviced	193,897	215,000	200,000

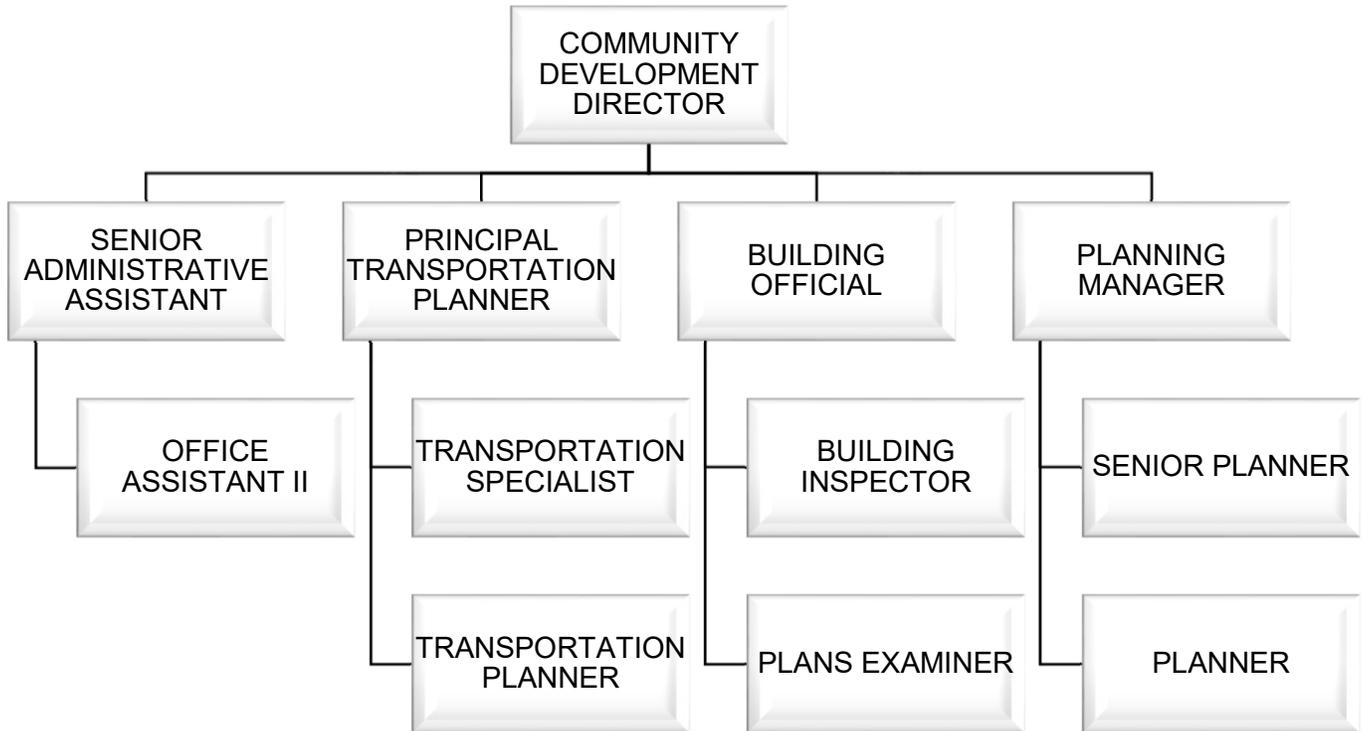
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 1,729,010	\$ 2,002,684	\$ 2,080,262
Fringe Benefits	765,672	1,032,855	1,065,575
Professional, Legal & Contracted Services	1,058,615	1,318,465	1,318,465
Building, Equipment & Vehicle Services	245,845	257,973	229,310
TOTAL	\$ 3,799,142	\$ 4,611,977	\$ 4,693,612

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
COMMUNICATIONS DIRECTOR	1.00	1.00	1.00
ASSISTANT COMMUNICATIONS DIRECTOR	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
SENIOR COMMUNICATIONS SPECIALIST	5.00	5.00	5.00
COMMUNICATIONS SPECIALIST	21.00	21.00	19.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
TOTAL	33.00	33.00	31.00

COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT - BUILDING INSPECTION

DEPARTMENTAL MISSION STATEMENT

The Building Inspections Division of Community Development strives to foster health, safety, and livability for the residents of Bismarck through the enforcement of all building codes, zoning issues, and floodplain management.

CUSTOMERS

City Departments	City Commission	Citizens of Bismarck
Planning and Zoning Commission	Renaissance Zone Authority	Developers
Industry/Trade Organizations	Board of Adjustment	Land/Property Owners
Parking Authority	Neighborhood Organizations	Media
Local, State and Federal Agencies	Renters and Contractors	Builders
Engineers and Architectural Consultants		

SERVICES PROVIDED

- ◆ Administer and Maintain City Development Codes, Including Site Development and Zoning Issues
- ◆ Perform On-Site Inspections During All Phases of Construction to Ensure Code Compliance
- ◆ Maintain Records and Reports Concerning Inspections, Licenses, Permits, and Certificates
- ◆ Enforcement of City Ordinances Related to Building Safety and Zoning Issues
- ◆ Building, Electrical, Plumbing, Mechanical, and Fuel Gas Codes
- ◆ Building Construction Plan Review
- ◆ Permits and Inspections for Building, Electrical, Mechanical and Plumbing Condemnations and Demolitions
- ◆ Occupancy Certificates
- ◆ Creating Property Addresses
- ◆ Floodplain Management

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Building Permits	1,020	1,000	1,050
Building Inspections	3,691	4,100	4,300
Plumbing Permits	441	400	400
Plumbing Inspections	1,319	2,000	1,500
Mechanical Permits	1,738	2,000	1,400
Mechanical Inspections	2,122	2,000	2,250
Electrical Permits	943	1,000	1,050
Electrical Inspections	2,396	2,500	2,500
Septic Permits	36	50	40
Septic Inspections	63	100	80

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 724,516	\$ 826,635	\$ 873,784
Fringe Benefits	290,553	358,755	348,838
Professional, Legal & Contracted Services	1,610	3,400	3,400
Building, Equipment & Vehicle Services	4,384	9,300	9,500
Travel & Training	7,377	17,638	11,600
Operating Services	14,657	14,325	18,400
Operating Supplies	11,804	24,700	26,463
TOTAL	\$ 1,054,901	\$ 1,254,753	\$ 1,291,985

COMMUNITY DEVELOPMENT - BUILDING INSPECTION

PERSONNEL SUMMARY

	FY 2023	FY 2024	FY 2025
POSITIONS	ACTUAL	BUDGET	BUDGET
Building Official	1.00	1.00	1.00
Building Inspector	7.00	7.00	7.00
Plans Examiner	2.00	2.00	2.00
Office Assistant II	3.00	3.00	3.00
TOTAL	13.00	13.00	13.00

COMMUNITY DEVELOPMENT - PLANNING

DEPARTMENTAL MISSION STATEMENT

The Planning Division of Community Development works to foster health, safety, and livability for the residents of Bismarck by administering land use regulations and long range planning of future land use. The Housing and Urban Development (HUD) and Metropolitan Planning Organization (MPO) programs also fall under the Planning umbrella.

CUSTOMERS

Metropolitan Planning Organization	City Departments	General Public
Planning and Zoning Commission	Parking Authority	Developers
Historic Preservation Commission	City Commission	Land/Property Owners
MPO Technical Advisory Committee	Renaissance Zone Authority	Media Professionals
Local, State and Federal Agencies	Board of Adjustment	MPO Policy Board
Engineers and Architectural Consultants	Neighborhood Organizations	Builders
Non Profit Organizations		

SERVICES PROVIDED

- ◆ Administers Land Use Regulations for the City of Bismarck and the ETA
- ◆ Responsible For the Long Range Planning of the City, Including Future Land Use
- ◆ Provide Staff Support for City Commission Related Planning Issues
- ◆ Administer the Community Development Block Grant (CDBG), HOME Program and Renaissance Zone Program
- ◆ Maintain City's Development Codes Including Zoning, Site Development, and Property Maintenance Codes
- ◆ Assign Addresses for New Developments
- ◆ Provide Staff Support for Planning and Zoning Commission and Board of Adjustment
- ◆ Work With Non Profit Organizations to Assist Low and Moderate Income Residents With Housing

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Planning and Zoning Applications	57	100	85
Board of Adjustment Applications	5	10	10
Renaissance Zone Applications	9	15	15
Plat Modifications	13	20	15
Lot Modifications	33	40	30
Site Plans	87	100	80

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 584,642	\$ 605,929	\$ 610,617
Fringe Benefits	198,541	233,708	197,929
Professional, Legal & Contracted Services	31,493	33,700	33,700
Building, Equipment & Vehicle Services	177	300	350
Travel & Training	8,562	14,440	14,940
Operating Services	24,284	22,372	26,900
Operating Supplies	9,933	19,950	23,110
Transfers	9,674	19,950	-
TOTAL	\$ 867,306	\$ 950,349	\$ 907,546

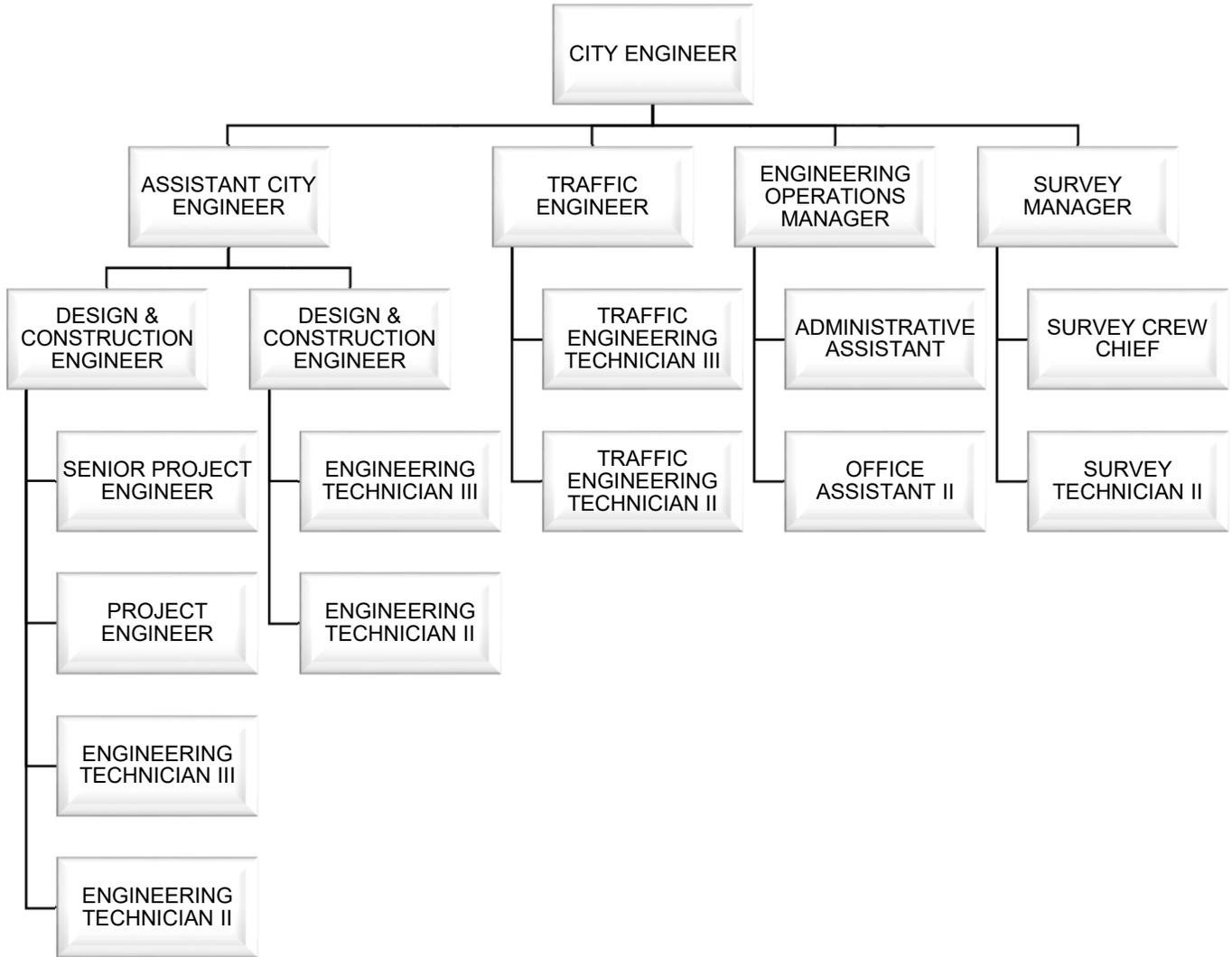
COMMUNITY DEVELOPMENT - PLANNING

PERSONNEL SUMMARY

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
POSITIONS-GENRAL FUND			
Community Development Director	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00
Principal Transportation Planner	0.20	0.20	0.20
Senior Planner	2.00	1.00	1.00
Planner	1.00	2.00	2.00
Transportation Planner	0.20	0.20	0.20
Senior Administrative Assistant	1.00	1.00	1.00
Transportation Specialist	0.20	0.20	0.20
Office Assistant II	1.00	1.00	1.00
TOTAL	7.60	7.60	7.60

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
POSITIONS-SPECIAL REVENUE FUND			
Planner	1.00	1.00	1.00
Principal Transportation Planner	0.80	0.80	0.80
Transportation Planner	0.80	0.80	0.80
Transportation Specialist	0.80	0.80	0.80
TOTAL	3.40	3.40	3.40

ENGINEERING



ENGINEERING

DEPARTMENTAL MISSION STATEMENT

The mission of the Engineering Department is to provide quality municipal engineering service and support to the City of Bismarck, its citizenry and customers. The principal responsibility of the Engineering Department is to plan, program, design and provide construction observation of municipal infrastructure.

CUSTOMERS

City Departments	Elected Officials	Businesses
Citizens of Bismarck	Contractors	Design Professionals
Local, State, and Federal Agencies	Developers	

SERVICES PROVIDED

Prepare Plans and Specifications	Utility Record Keeping	Pavement Management
Construction Observation	Traffic Engineering	Utility Modeling
Development Review and Approval	Site Plan Review and Approval	Surveying
Right of Way Activities Permitting	Stormwater Management Reviews	

PERFORMANCE MEASURES

ENGINEERING GOALS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Excavation Permits Issued	325	375	350
Number of Projects Bid	29	40	35
Construction Cost of Projects Awarded	\$ 48,735,244	\$ 45,000,000	\$ 40,000,000
Miles of New Watermains Constructed	-	2.0	2.0
Miles of Rehabilitated/Resurfaced Streets	24.0	22.0	20.0

EXPENDITURE SUMMARY

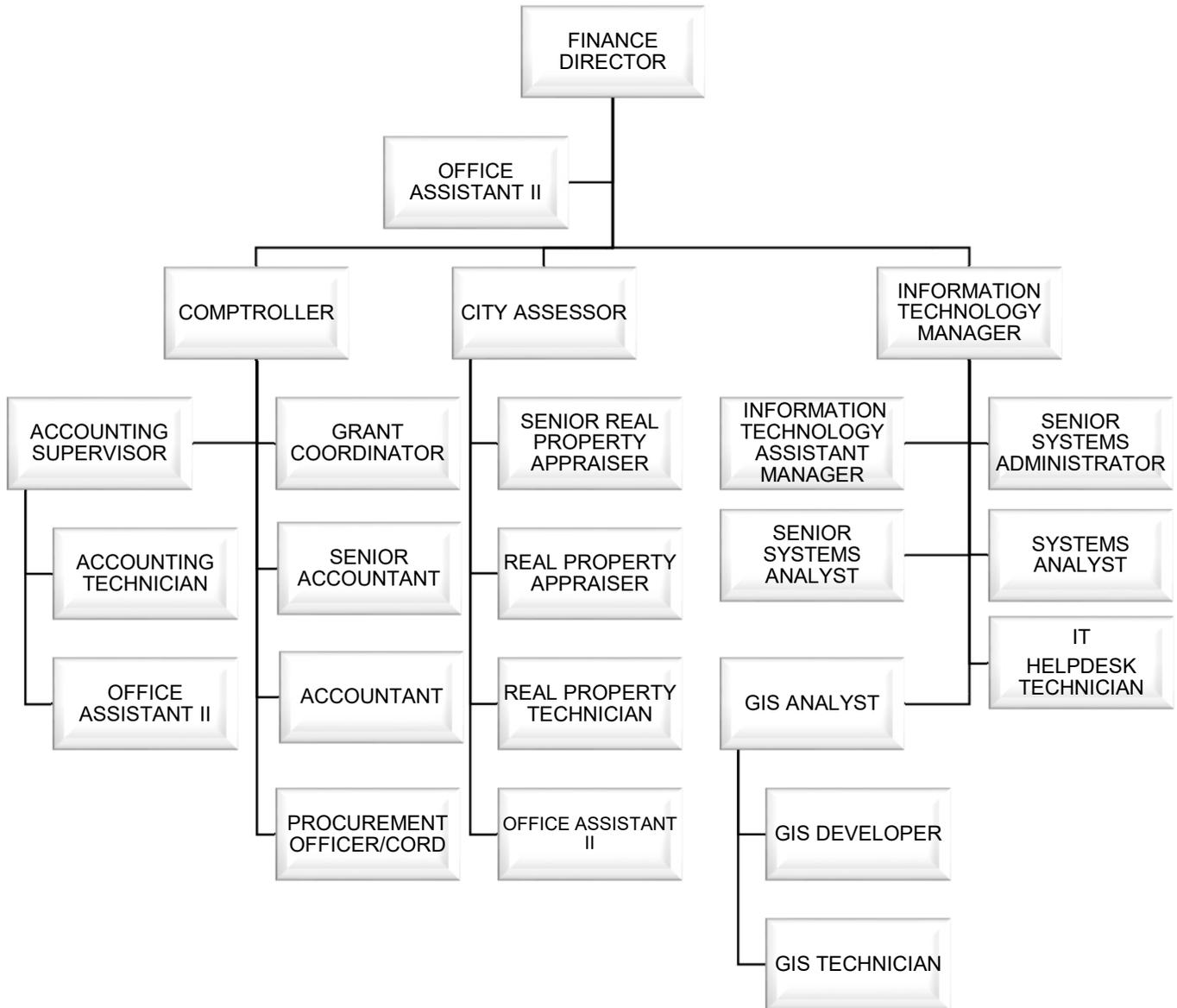
OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 2,076,856	\$ 2,232,030	\$ 2,423,463
Fringe Benefits	716,722	825,894	849,309
Professional, Legal & Contracted Services	1,999	4,980	5,200
Building, Equipment & Vehicle Services	13,210	18,908	18,719
Travel & Training	14,856	19,000	19,000
Operating Services	34,127	57,840	54,350
Operating Supplies	60,210	60,451	64,981
TOTAL	\$ 2,917,981	\$ 3,219,103	\$ 3,435,022

ENGINEERING

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
City Engineer	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00
Design and Construction Engineer	2.00	2.00	2.00
Traffic Engineer	1.00	1.00	1.00
Senior Project Engineer	1.00	2.00	2.00
Project Engineer	2.00	2.00	2.00
Engineering Operations Manager	1.00	1.00	1.00
Survey Manager	1.00	1.00	1.00
Survey Crew Chief	-	1.00	1.00
Engineering Technician III	5.00	7.00	7.00
Traffic Engineering Technician III	1.00	1.00	1.00
Engineering Technician II	8.00	6.00	6.00
Survey Technician II	1.00	1.00	1.00
Traffic Engineering Technician II	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00
TOTAL	28.00	30.00	30.00

FINANCE



FINANCE - ASSESSING

DEPARTMENTAL MISSION STATEMENT

The mission of the Assessing division is to provide equitable property valuations for all real property within the City of Bismarck. This is done by discovering, listing, and valuing all properties in the jurisdiction at market value, achieving equity and uniformity.

CUSTOMERS

Internal: Departments
City Commission

External: Property Owners
Burleigh County
Title Companies
Financial Institutions
North Dakota State Tax Commissioner's Office
Other Local Government Entities

SERVICES PROVIDED

Property Valuations Property Sales Information
Homestead Credit Applications Parcel Maintenance - New, Split, Combine, Annexed
Veterans Credit Applications Parcel Data - Property Records, GIS Parcel Map
Exemption Applications

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Charitable Exemptions	153	155	153
Disabled Veteran Credit Applications	470	502	530
Discretionary Exemptions	14	12	5
Homestead Credit Applicants	728	970	1,200
Residential Property Value	\$ 6,235,781,400	\$ 6,732,989,000	\$ 7,023,362,000
Commercial Property Value	\$ 3,482,085,700	\$ 3,860,557,800	\$ 4,030,763,400
Agricultural Property Value	\$ 830,900	\$ 772,900	\$ 635,000
Number of Properties	26,603	27,037	27,529
Number of Parcels Special Assessed	3,217	3,806	2,761
Total Amount Special Assessed	\$ 21,045,141	\$ 20,972,000	\$ 18,073,000
Certified Annual Installment	\$ 18,378,468	\$ 18,378,000	\$ 18,195,000
Outstanding Special Assessment Balance	\$ 85,534,846	\$ 86,065,000	\$ 85,760,000

EXPENDITURE SUMMARY

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 656,927	\$ 671,703	\$ 710,835
Fringe Benefits	255,715	276,469	280,519
Professional, Legal & Contracted Services	3,875	9,131	9,131
Building, Equipment & Vehicle Services	5,128	4,200	4,200
Travel & Training	3,793	9,000	9,000
Operating Services	32,156	30,708	30,708
Operating Supplies	16,968	17,371	23,337
TOTAL	\$ 974,562	\$ 1,018,582	\$ 1,067,730

FINANCE - ASSESSING

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
City Assessor	1.00	1.00	1.00
Senior Real Property Appraiser	2.00	2.00	2.00
Real Property Appraiser	4.00	5.00	5.00
Real Property Technician	2.00	2.00	1.00
Office Assistant II	1.00	1.00	1.00
	10.00	11.00	10.00

FINANCE - FISCAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The mission of the Fiscal Services division is to provide accurate budgeting, accounting, and reporting of financial information to the City Commission, departments and the public to ensure compliance with generally accepted accounting principles, federal and state statutes, and other financial regulations.

CUSTOMERS

Internal: Departments
City Commission

External: Tax Payers
Fees and Fine Payers
Local Businesses
Local, State and Federal Agencies

SERVICES PROVIDED

Accounts Payable/Accounts Receivable	Accounting and Financial Reporting
Cash Management/Investing	Budget Preparation and Creation
Payroll and Pension Checks	Budget Monitoring and Reporting
Coordinate Annual Audit	Analysis and Research
Grant Assistance and Administration	Maintains Vendor List
Assist with City-Wide Procurement	Assist Departments with Purchasing Requests

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGT
Number of Processed Documents:			
Payroll Checks	7	10	11
Payroll EFT's	28,205	25,900	28,300
Accounts Payable Checks	6,625	6,400	6,650
Invoices processed	21,192	22,000	23,000
Purchasing Card charges reviewed	9,739	9,700	9,800
Revenue Receipts	233,778	235,000	236,000
Number of Government Aid Grants/Activities	149	135	160
Value of Government Aid	\$ 7,581,334	\$ 8,231,160	\$ 11,569,788

EXPENDITURE SUMMARY

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 899,727	\$ 934,112	\$ 1,066,084
Fringe Benefits	300,823	343,406	379,447
Professional, Legal & Contracted Services	31,330	55,000	54,500
Building, Equipment & Vehicle Services	2	2,300	2,500
Travel & Training	7,409	8,600	9,450
Operating Services	18,234	10,900	14,050
Operating Supplies	26,411	31,095	26,844
TOTAL	\$ 1,283,936	\$ 1,385,413	\$ 1,552,875

FINANCE - FISCAL SERVICES

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Finance Director	1.00	1.00	1.00
Comptroller	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00
Senior Accountant	-	1.00	1.00
Grants Coordinator	1.00	1.00	1.00
Accountant	4.00	3.00	3.00
Procurement Coordinator/Officer	-	-	1.00
Accounting Technician II	3.00	3.00	3.00
Office Assistant II	2.00	2.00	2.00
TOTAL	13.00	13.00	14.00

FINANCE - INFORMATION TECHNOLOGY / GIS SERVICES

DEPARTMENTAL MISSION STATEMENT

The Information Technology/Geospatial (GIS) Department delivers quality and innovative technology solutions to provide the community and City staff with convenient access to information and services. The IT/GIS Department offers direct support, application development, and other technology-based services to City departments, City Commission, and and staff members that utilize the City's network, communications, and applications.

CUSTOMERS

City Staff	Burleigh County Staff
City Commission	State IT Staff
ITGC Board	Software/Hardware Vendors
Other Local Government Entities	

SERVICES PROVIDED

Application Support	Data Backup, Archival and Retrieval
Geospatial (GIS) Development and Analysis	Desktop Support
Local Area and Wide Area Network	HelpDesk
Server Support	Network Support
Security Management	VoIP Management and Support
WIFI Management	Datacenter Management
Process Improvement	Technical Support
Training	Workstation Set-Up and Desktop Upgrades

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 1,163,208	\$ 1,358,466	\$ 1,312,533
Fringe Benefits	391,881	470,742	451,867
Building, Equipment & Vehicle Services	4,830	5,500	5,500
Travel & Training	23,481	41,500	46,100
Operating Services	141,079	176,830	177,700
Operating Supplies	8,080	73,316	50,319
Capital Outlay	33	-	12,816
TOTAL	\$ 1,732,592	\$ 2,126,354	\$ 2,056,835

FINANCE - INFORMATION TECHNOLOGY / GIS SERVICES

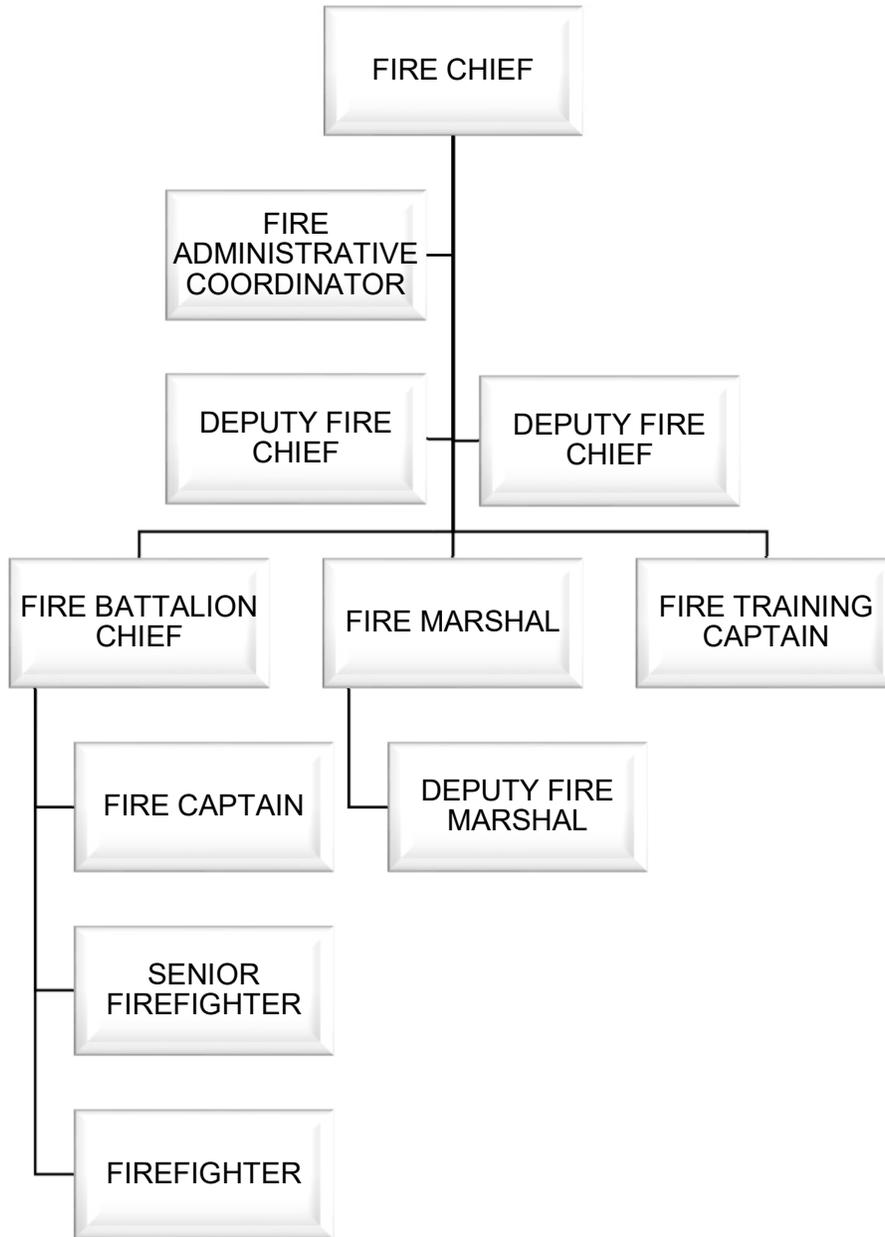
PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Information Technology Manager	1.00	1.00	1.00
Information Technology Assistant Manager	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	-
Senior Systems Analyst	1.00	1.00	1.00
GIS Developer	1.00	1.00	2.00
Senior Systems Administrator	1.00	1.00	1.00
Systems Analyst	3.00	3.00	3.00
GIS Analyst	1.00	1.00	1.00
Systems Administrator	5.00	4.00	4.00
GIS Technician	1.00	1.00	1.00
IT Helpdesk Technician	1.00	2.00	2.00
TOTAL	17.00	17.00	17.00

COMMON SOFTWARE

EXPENDITURES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Operating Services	\$ 422,603	\$ 510,801	\$ 592,001
Capital Outlay	-	-	20,000
TOTAL	\$ 422,603	\$ 510,801	\$ 612,001

FIRE



FIRE

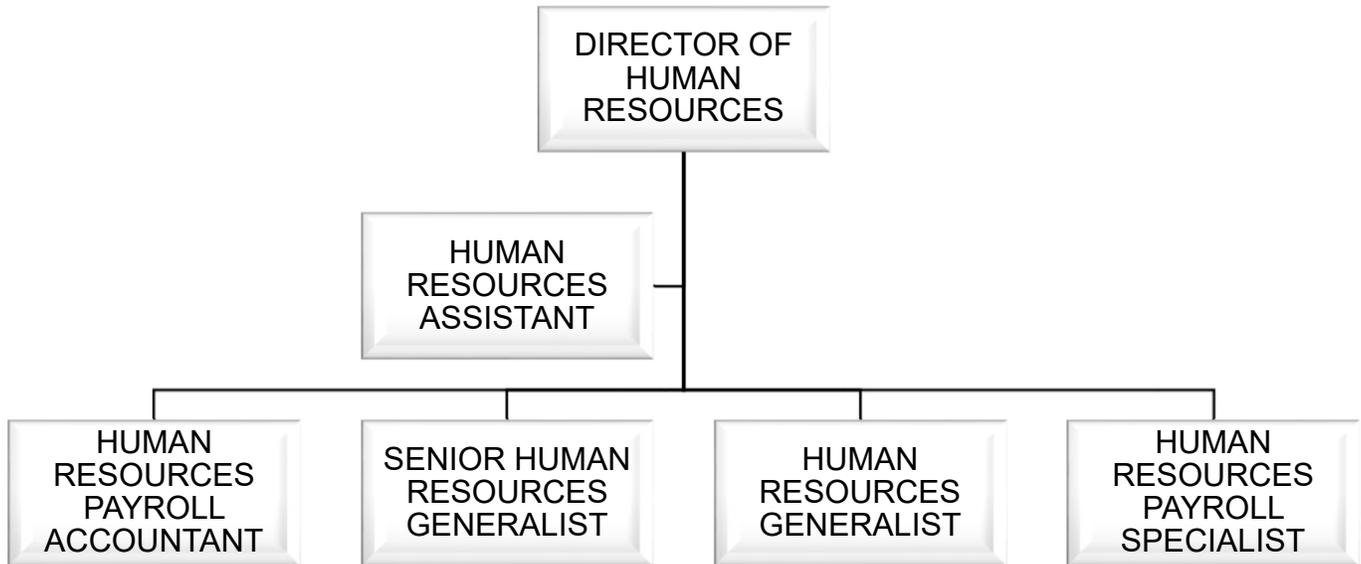
PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Fire Chief	1.00	1.00	1.00
Deputy Fire Chief	2.00	2.00	2.00
Fire Battalion Chief	3.00	3.00	3.00
Fire Marshal	1.00	1.00	1.00
Fire Captain	18.00	18.00	18.00
Fire Training Captain	1.00	1.00	1.00
Deputy Fire Marshal	2.00	2.00	2.00
Senior Firefighter	11.00	11.00	11.00
Firefighter	51.00	53.00	55.00
Fire Administrative Coordinator	1.00	1.00	1.00
Maintenance Tech	-	-	1.00
TOTAL	91.00	93.00	96.00

FIRE TRUCK AND EQUIPMENT

EXPENDITURES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Building, Equipment & Vehicle Services	\$ 8,127	\$ -	\$ 14,000
Operating Services	24,169	41,000	27,000
Capital Outlay	8,500	-	-
TOTAL	\$ 40,796	\$ 41,000	\$ 41,000

HUMAN RESOURCES

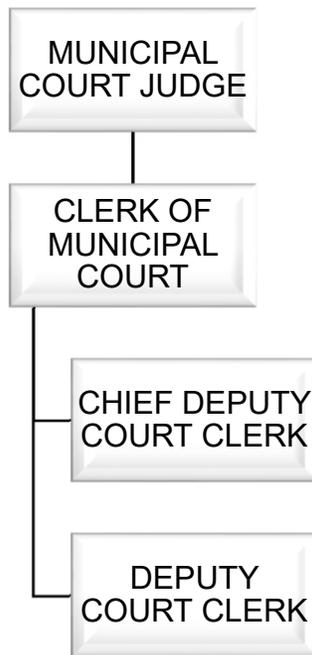


HUMAN RESOURCES

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Human Resources Director	1.00	1.00	1.00
Human Resources Payroll Accountant	1.00	1.00	1.00
Human Resources Generalist	2.00	1.00	1.00
Human Resources Payroll Specialist	-	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00
Senior Human Resource Generalist	1.00	1.00	1.00
TOTAL	6.00	6.00	6.00

MUNICIPAL COURT



MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

The Municipal Court has jurisdiction to hear, try and determine offenses against city ordinances, including parking tickets, noncriminal traffic complaints and criminal complaints for certain Class B misdemeanors. We strive to administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

CUSTOMERS

Citizens	City Employees	Victims
Attorneys	Judges	Witnesses
Litigants	Law Enforcement Personnel	Local, State, and Federal Agencies
Bondsmen	Parents of Juvenile Defendants	

SERVICES PROVIDED

Docket/Case Flow Management	Mandatory Reporting
Juvenile Case Processing	Warrant Maintenance
Access to Court	Compliance with Court Orders
Informational Services	

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Court Cases	17,978	18,000	18,500
Number of Parking Tickets	9,469	9,000	10,000
Revenue from Parking Tickets	142,439	160,000	170,000
Revenue from Fines & Forfeitures	1,125,818	1,144,000	1,267,000
Revenue from Record Search	404	225	225
Revenue from NSF Charge	330	200	200

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 461,825	\$ 471,904	\$ 476,321
Fringe Benefits	172,401	185,813	187,007
Professional, Legal & Contracted Services	73,007	77,250	77,450
Building, Equipment & Vehicle Services	18,834	52,142	52,142
Travel & Training	192	330	330
Operating Services	5,724	5,731	6,185
Operating Supplies	9,131	11,909	13,053
TOTAL	\$ 741,113	\$ 805,079	\$ 812,488

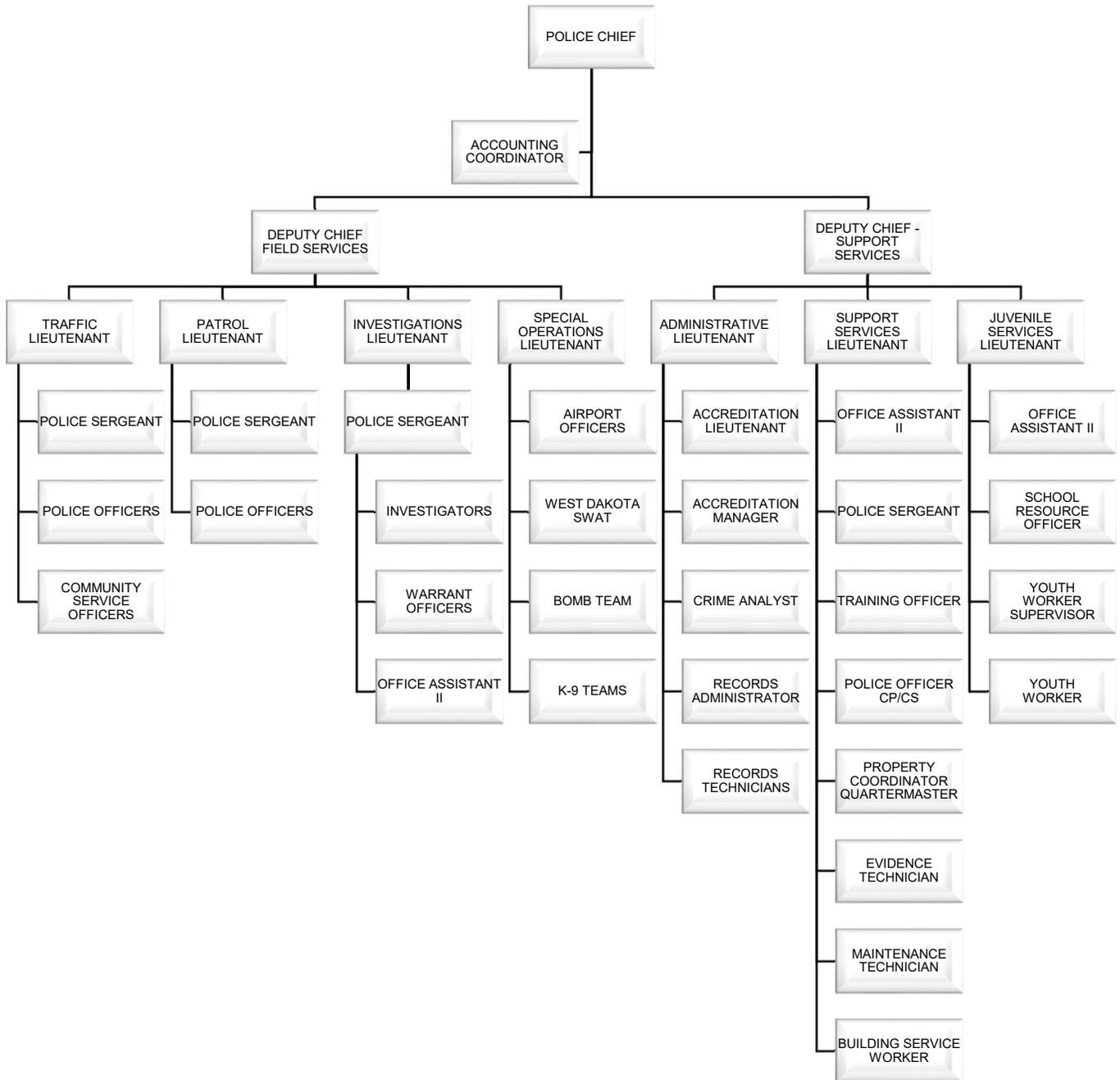
MUNICIPAL COURT

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Municipal Court Judge*	-	-	-
Clerk of Municipal Court	1.00	1.00	1.00
Chief Deputy Court Clerk	1.00	1.00	1.00
Deputy Court Clerk	4.00	4.00	4.00
TOTAL	6.00	6.00	6.00

* A Municipal court judge is appointed as an elected official and as such is not considered an FTE

POLICE DEPARTMENT



POLICE DEPARTMENT

DEPARTMENTAL MISSION STATEMENT

The mission of the Bismarck Police Department is to protect life and property, provide professional customer service, and foster community partnerships to preserve Bismarck's exceptional quality of life. We work with the community to build partnerships to meet current and future challenges. Animal Control is included in the Bismarck Police Department.

CUSTOMERS

Citizens of the City of Bismarck	City Employees	Visitors and Tourists
Law Enforcement Agencies	Approved Vendors	Volunteers
Complainants	Criminals	Traffic Violators

SERVICES PROVIDED

Routine Patrol Services	Emergency Medical Services	Law Enforcement
Traffic and Accident Reconstruction	Investigative Services	Animal Control Services
Homeless and Addiction Services	Records Management	Youth Services
Media/Public Relations	Crime Prevention and Training	Tactical Team Services
Bomb Squad EOD Services	Crowd Control Services	K9 Services
Pet Licensing	Community Services	Arrests of Criminal Suspects
Criminal Investigation	Traffic Enforcement	Response to Calls for Service
Field Return and Impounded Animals	Arrests of Criminal Suspects	Animal Cruelty Investigations

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Officers Per 1,000 Population	1.82	1.73	1.82
Number of 911 Emergency Dispatches	18,895	6,000	19,000
Calls for Service	91,291	92,000	92,500
Alarm Calls	473	1,250	500
Number of Traffic Accidents	3,072	3,650	4,000
DUI Arrests	374	400	425
Value of Stolen Property	\$ 4,500,000	\$ 5,000,000	\$ 4,000,000
Value of Recovered Property	\$ 700,000	\$ 900,000	\$ 800,000
Number of Physical Arrests	4,623	6,000	5,000
Number of Traffic Citations	15,412	12,000	16,000
Number of Parking Citations	9,469	8,000	9,500
Number of Public Presentations/Tours	153	100	160
Miles Driven	975,000	980,000	950,000
Square Miles Patrolled	31	31	31

POLICE DEPARTMENT

EXPENDITURE SUMMARY

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 10,847,389	\$ 11,053,476	\$ 11,599,938
Fringe Benefits	4,697,459	5,184,122	5,362,249
Professional, Legal & Contracted Services	55,928	58,300	57,700
Property, Equipment & Vehicle Services	273,500	267,351	266,506
Travel & Training	50,140	64,020	56,235
Operating Services	676,828	453,490	510,098
Operating Supplies	400,957	452,944	461,988
Capital Outlay	14,922	129,827	11,000
Debt Service	-	260,001	-
TOTAL	\$ 17,017,123	\$ 17,923,531	\$ 18,325,714

MATCH FOR GRANT

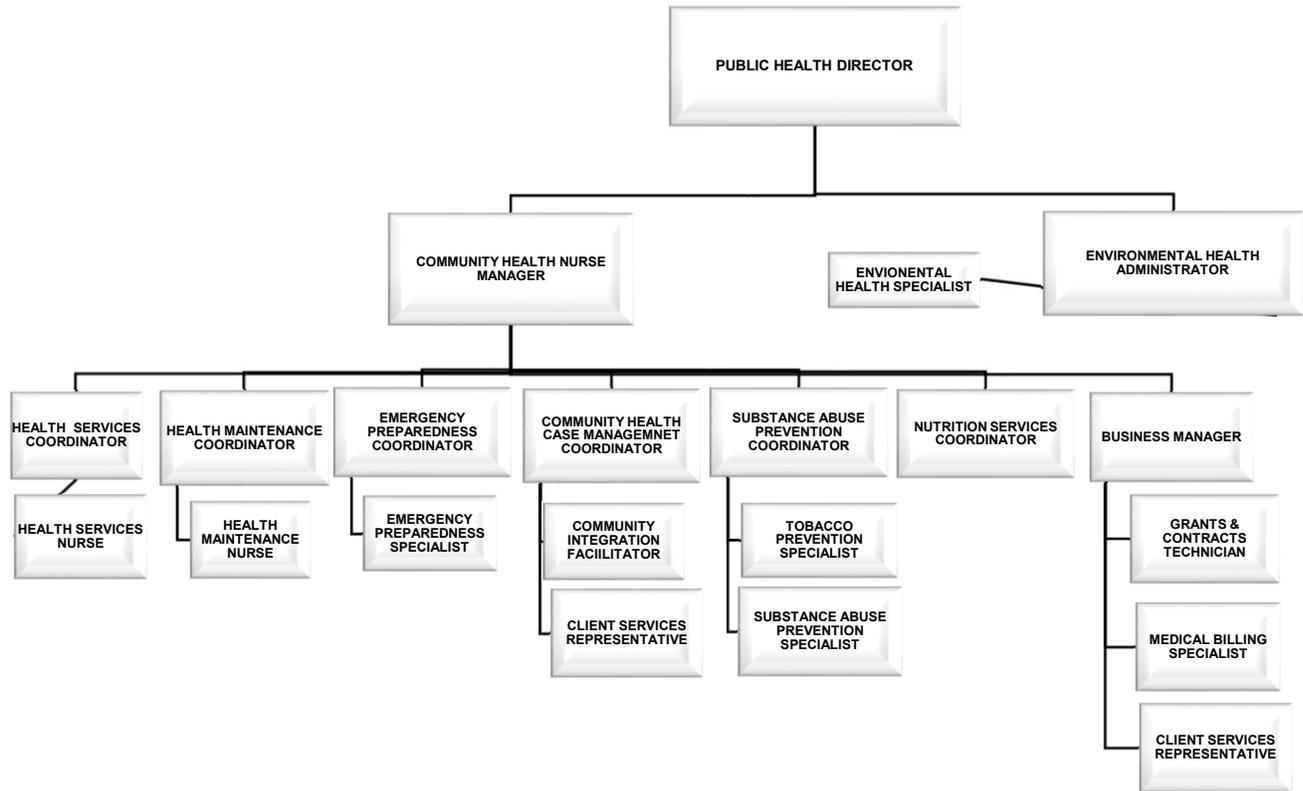
	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
EXPENDITURE SUMMARY			
Operating Supplies	\$ 24,930	\$ 20,788	\$ 26,298
TOTAL	\$ 24,930	\$ 20,788	\$ 26,298

PERSONNEL SUMMARY

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
POSITIONS-GENERAL FUND			
Police Chief	1.00	1.00	1.00
Deputy Police Chief - Field Services	1.00	1.00	1.00
Deputy Police Chief - Support Services	1.00	1.00	1.00
Police Lieutenant	9.00	9.00	9.00
Police Sergeant	18.00	18.00	18.00
Master Police Officer	18.00	18.00	18.00
Master Police Officer - Crime Analyst	1.00	1.00	1.00
Police Youth Worker Supervisor	1.00	1.00	1.00
Police Officer	78.00	78.50	78.50
Police Youth Worker	5.00	5.00	5.00
Records Administrator	1.00	1.00	1.00
Police Maintenance Supervisor	-	-	1.00
Police Accounting Coordinator	1.00	1.00	1.00
Police Property Coordinator	1.00	1.00	1.00
Police Maintenance Technician	1.00	1.00	-
Police Evidence Technician	2.00	2.00	2.00
Community Services Officer	5.00	5.00	5.00
Office Assistant II	3.00	3.00	3.00
Records Technician	8.00	8.00	8.00
Building Service Worker	2.00	2.00	2.00
TOTAL	157.00	157.50	157.50

	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET
POSITIONS-SPECIAL REVENUE FUND			
Master Police Officer	6.00	6.00	6.00
Police Officer	3.00	3.50	3.50
TOTAL	9.00	9.50	9.50

BISMARCK BURLEIGH PUBLIC HEALTH



BISMARCK BURLEIGH PUBLIC HEALTH

DEPARTMENTAL MISSION STATEMENT

Bismarck-Burleigh Public Health (BBPH) is dedicated to improving the health and safety of our community. We employ public health professionals who work to protect the health of our population and serve all residents of Bismarck and Burleigh County.

CUSTOMERS

Citizens of Burleigh County	Local, State Agencies
Residents of Bismarck	Federal Government Agencies
	Healthcare Agencies

SERVICES PROVIDED

Immunizations	Health and Wellness Screenings
Flu Shots	Medication Management
Nutrition Counseling and Education	Women's Way Program
Case Management Services	STD/HIV Screening
Home Health Services	Disease Prevention
Child Safety Car Seats	Tobacco Cessation
Injections	Substance Abuse Prevention
Emergency Preparedness	

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Home Health Patients	285	240	275
Number of Home Visits	4,722	4,800	4,800
Number of Immunizations (flu not included)	7,190	9,000	8,000
Number of Pedicures	623	600	600
Number of HIV Screenings (consults)	132	125	130
Number of STD Screenings	135	125	130
Number of Flu Shots	2,103	2,500	2,500
Number Screened in Women's Way	248	250	250
Car Seats Distributed	82	65	75
BAMBBE Visits	202	130	175
Nurse Family Partnership Visits	469	400	450

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 1,647,583	\$ 1,680,861	\$ 1,750,002
Fringe Benefits	609,801	642,595	667,739
Professional, Legal & Contracted Services	23,295	26,300	23,800
Building, Equipment & Vehicle Services	71,032	3,300	2,000
Travel & Training	13,570	22,400	21,000
Operating Services	49,870	84,150	60,665
Operating Supplies	341,255	294,612	448,462
TOTAL	\$ 2,756,406	\$ 2,754,218	\$ 2,973,668

BISMARCK BURLEIGH PUBLIC HEALTH

PERSONNEL SUMMARY

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
POSITIONS-GENERAL FUND			
Public Health Director	1.00	1.00	1.00
Community Health Nurse Manager	1.00	1.00	1.00
Health Service Program Coordinator	1.00	1.00	1.00
Health Services Nurse	4.00	4.00	4.00
Health Maintenance Program Coordinator	1.00	1.00	1.00
Home Health Nurse	5.00	5.00	5.00
Community Health Case Mangement Coordinator	0.45	0.45	0.55
Nutrition Service Program Coordinator	1.00	1.00	1.00
Business Manager	1.00	1.00	1.00
Client Services Representative	2.70	2.70	2.70
Grants and Contracts Technician	1.00	1.00	1.00
Medical Billing Technician	2.00	2.00	2.00
TOTAL	21.15	21.15	21.25

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
POSITIONS-SPECIAL REVENUE			
Substance Abuse Prevention Coordinator	1.00	1.00	1.00
Emgergency Preparedness Coordinator	1.00	1.00	1.00
Community Health Case Management Coordinator	0.55	0.55	0.45
Health Service Nurse	1.00	1.00	1.00
Health Communication Specialist	-	1.00	-
Community Integration Facilitator	-	1.00	1.00
Emergency Preparedness Specialist	1.00	1.00	1.00
Communications Strategist Assistant	-	-	0.50
Substance Abuse Prevention Specialist	1.00	1.00	1.00
Tobacco Prevention Specialist	1.00	1.00	1.00
Client Service Representative	1.30	1.30	1.30
TOTAL	7.85	9.85	9.25

ENVIRONMENTAL HEALTH

DEPARTMENTAL MISSION STATEMENT

The City of Bismarck Division of Environmental Health is dedicated to improving the health and safety of our community.

CUSTOMERS

Citizens of Burleigh County	Local, State Agencies	Healthcare Agencies
Residents of Bismarck	Federal Government Agencies	

SERVICES PROVIDED

Food Service Inspections	Tanning Facility Inspections	Mosquito Control
Public Health Nuisance Investigations	Lodging Facility Inspections	Special Pet Licensing
Tattoo/Body Art Facility Inspections	Junk Storage Mitigation	
Public/Semi-Public Swimming Pool Inspections		

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Food Service Inspections	1,112	1,100	1,100
Swimming Pool Inspections	57	50	55
Tattoo/Body Art Inspections	39	40	40
Lodging Inspections	34	45	40
Tanning Inspections	7	8	8
Nuisance Inspections Performed	610	500	550

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 293,241	\$ 294,742	\$ 313,103
Fringe Benefits	103,501	107,836	109,447
Professional, Legal & Contracted Services	500	200	500
Building, Equipment & Vehicle Services	1,562	1,500	1,500
Travel & Training	1,493	1,725	1,950
Operating Services	6,214	4,519	6,800
Operating Supplies	4,903	4,850	5,387
TOTAL	\$ 411,414	\$ 415,372	\$ 438,687

PERSONNEL SUMMARY

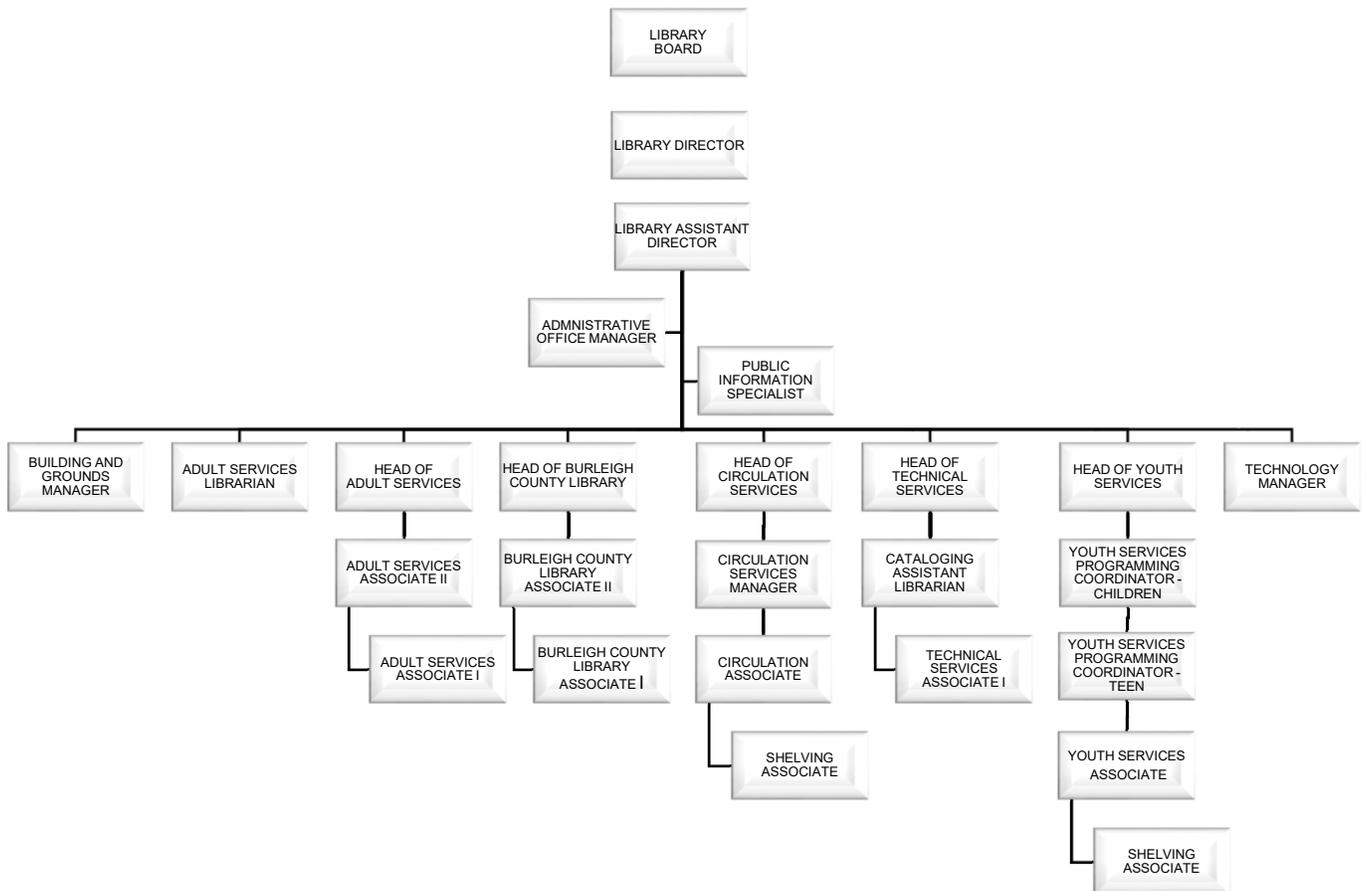
POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2024 BUDGET
Environmental Health Administrator	1.00	1.00	1.00
Environmental Health Specialist	3.00	3.00	3.00
TOTAL	4.00	4.00	4.00

ENVIRONMENTAL HEALTH

VECTOR CONTROL

	FY 2023	FY 2024	FY 2025
EXPENDITURES	ACTUAL	BUDGET	BUDGET
Salaries & Wages	\$ 13,493	\$ 23,937	\$ 23,400
Fringe Benefits	1,052	1,998	1,947
Professional, Legal & Contracted Services	560	500	600
Building, Equipment & Vehicle Services	5,204	6,000	6,004
Operating Services	1,248	600	1,250
Operating Supplies	19,217	27,963	30,253
Capital Outlay	-	-	-
TOTAL	\$ 40,774	\$ 60,998	\$ 63,454

BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY



BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY

DEPARTMENTAL MISSION STATEMENT

The mission of the Bismarck Veterans Memorial Public Library is to collect, organize, and provide open access to educational, informational, and cultural resources. They promote literacy, encourage lifelong learning, and provide personal enrichment opportunities for all citizens in Bismarck/Burleigh County.

CUSTOMERS

Internal:

Employees	Library Board Trustees	Bismarck Library Foundation Inc
Friends of the Bismarck Public Library	Volunteers	

External:

Patrons	Vendors	Local Government
Donors	Service Providers	State Government
Philanthropic Organizations	Other Libraries	Federal Government

SERVICES PROVIDED

Children's Library	Study Rooms
Early Literacy Programs	Community Meeting Rooms
Children's Story Time	Gifted Bean Coffee House
Teen Headquarters	Book Collection
Teen Programs and Events	Digital Collection
Adult Programs and Events	Audiobooks
Information Services	Movies, Music, Video Game, and Board Game Collections
Public Computer and WIFI Access	State Park Passes, Fishing Poles, and Child Life Vests
Notary Public Services	Local and National Newspapers and Magazines

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Circulation Materials	569,046	500,000	550,000
Visits	213,438	200,000	200,000
Registered Patrons	44,990	42,000	44,000
Collection Size	1,772,682	1,580,000	1,700,000
Technology Sessions (databases, computers, Wi-Fi, catalog statio	929,742	940,000	930,000
Library Event, Meeting Room, & Study Room Attendance	57,399	56,000	57,000

EXPENDITURE SUMMARY

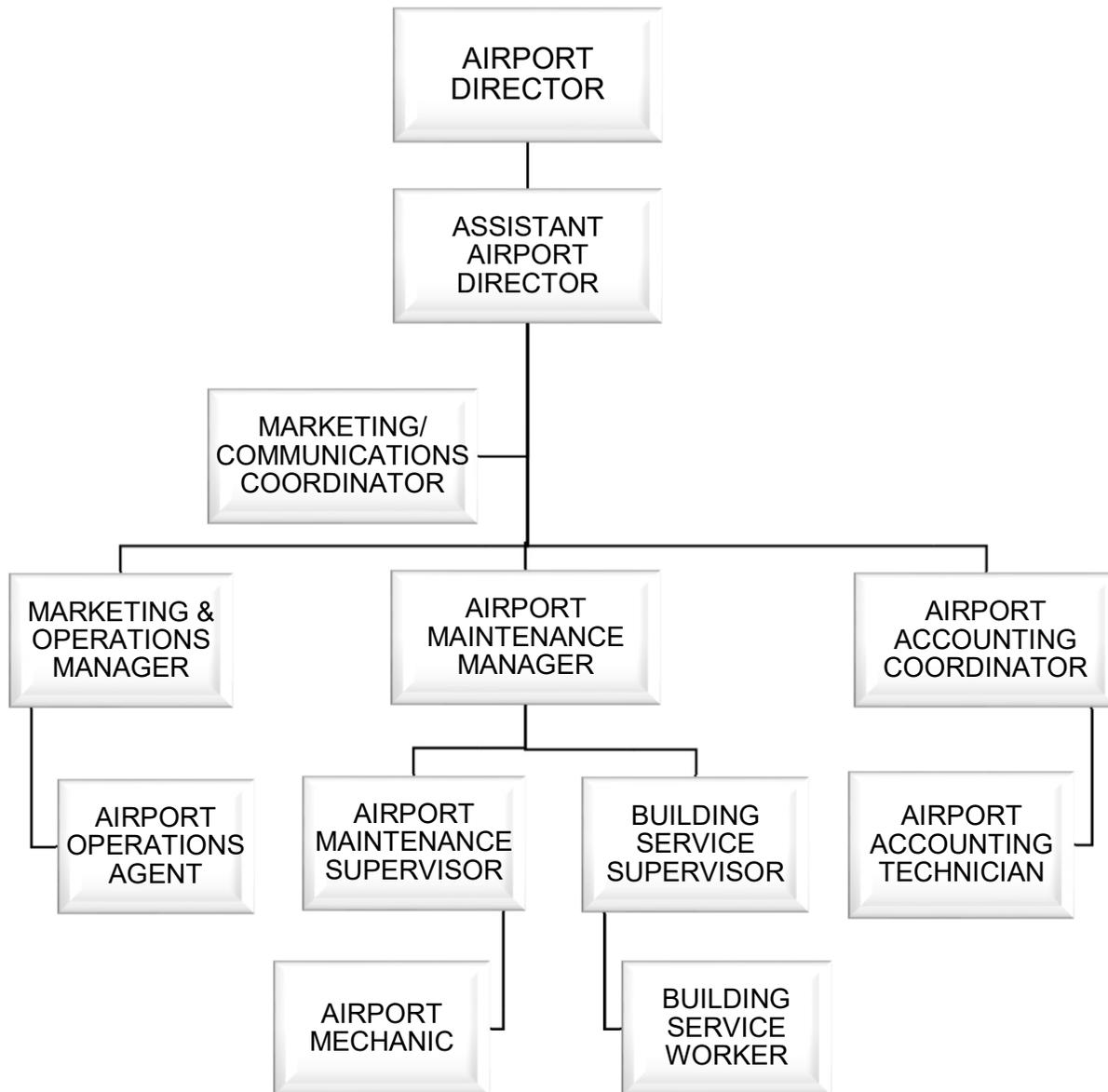
OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salary and Wages	\$ 1,555,225	\$ 1,821,644	\$ 1,944,080
Fringe Benefits	503,480	597,281	607,714
Professional, Legal, and Contracted Services	91,370	114,200	124,200
Building, Equipment, & Vehicle Services	202,895	269,115	303,600
Travel and Training	14,807	27,300	27,200
Operating Services	180,715	200,961	208,568
Operating Supplies	401,368	456,600	466,658
Grants and Contributions	-	15,000	-
Capital Outlay	53,360	340,000	512,501
Transfers	180,578	-	-
TOTAL	\$ 3,183,798	\$ 3,842,101	\$ 4,194,521

BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY

PERSONNEL SUMMARY

POSITIONS - FULL-TIME	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Library Director	1.00	1.00	1.00
Library Assistant Director	1.00	1.00	1.00
Administrative Office Manager	1.00	1.00	1.00
Public Information Specialist	1.00	1.00	1.00
Technology Manager	1.00	1.00	1.00
Head of Circulation Services	1.00	1.00	1.00
Head of Adult Services	1.00	1.00	1.00
Head of Burleigh County Library	1.00	1.00	1.00
Head of Technical Services	1.00	1.00	1.00
Head of Youth Services	1.00	1.00	1.00
Circulation Services Manager	1.00	1.00	1.00
Youth Services Programming Coordinator - Children	1.00	1.00	1.00
Youth Services Programming Coordinator - Teen	1.00	1.00	1.00
Technical Services Associate II	1.00	1.00	1.00
Building and Grounds Manager	1.00	1.00	1.00
Adult Services Librarian	1.00	1.00	1.00
Adult Services Program Coordinator	1.00	1.00	1.00
Burleigh County Library Associate II	1.00	1.00	1.00
TOTAL	18.00	18.00	18.00

BISMARCK MUNICIPAL AIRPORT



BISMARCK MUNICIPAL AIRPORT

DEPARTMENTAL MISSION STATEMENT

The mission of the Bismarck Airport is to provide, at the highest priority, a safe, cost effective, growth-oriented airport facility that enhances the community's ability to integrate into the National Air Transportation System. Airport staff will strive to achieve this mission everyday from the smallest task to the largest project.

CUSTOMERS

Residents of Bismarck, Mandan and Surrounding Areas
 Residents of the State of North Dakota

Visitors

SERVICES PROVIDED

Direct Service to 6 Destinations on 4 Airlines

PERFORMANCE MEASURES

AIRPORT GOALS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Total Enplaned Passengers	256,761	286,000	300,000
Gift Shop Revenue	\$ 147,311	\$ 156,000	\$ 166,000
Parking Revenue	\$ 2,435,389	\$ 2,315,000	\$ 3,600,000
Rental Car Revenue	\$ 1,129,401	\$ 1,294,810	\$ 1,297,885
Restaurant Revenue	\$ 122,898	\$ 170,000	\$ 172,500

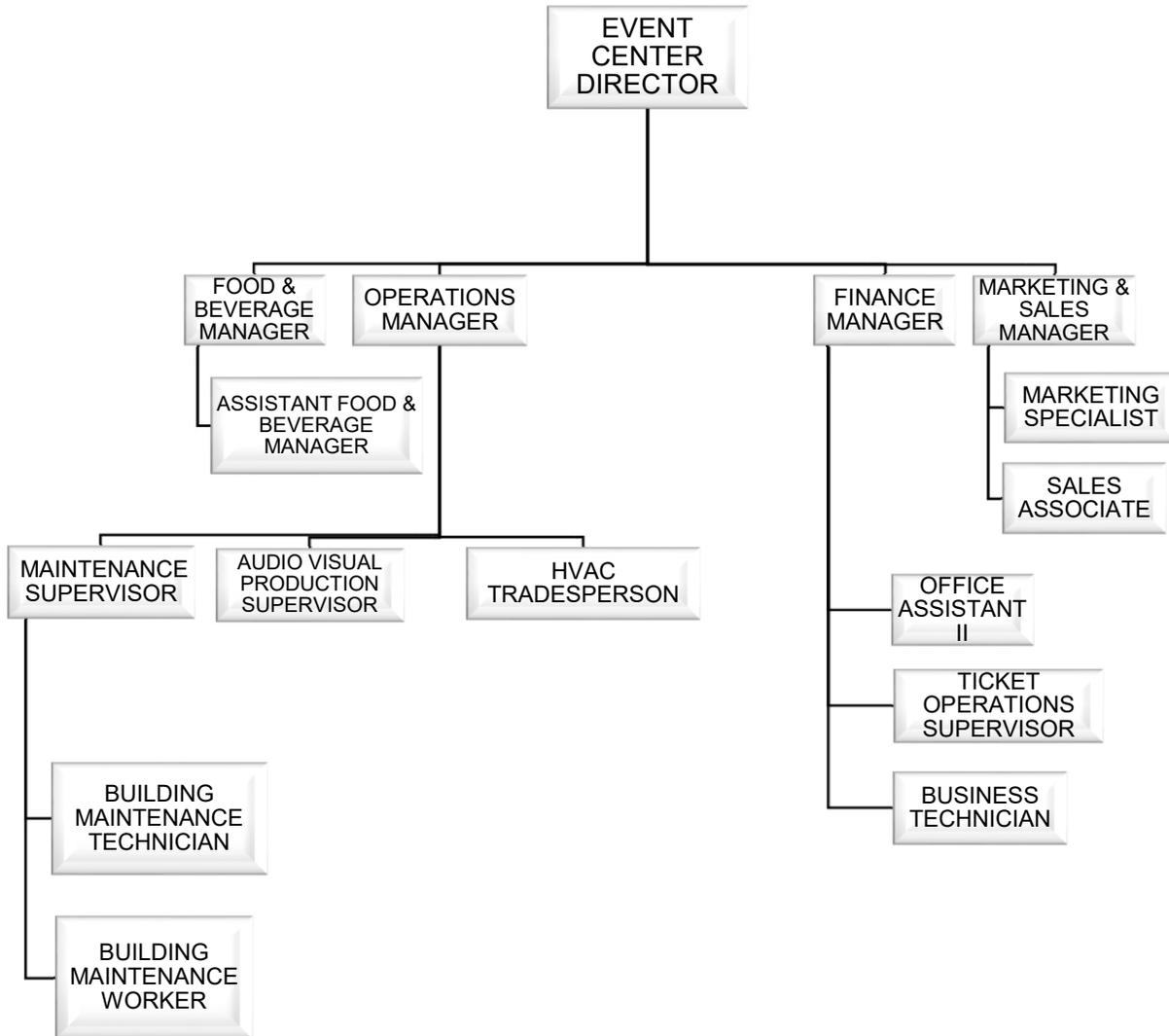
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 1,661,733	\$ 1,786,430	\$ 1,835,168
Fringe Benefits	798,582	859,669	924,825
Professional, Legal & Contracted Services	1,308,579	1,736,354	2,532,397
Building, Equipment & Vehicle Services	1,667,448	1,304,466	1,272,725
Travel & Training	18,500	41,375	43,816
Operating Services	4,687,607	651,611	730,486
Operating Supplies	380,488	684,700	561,400
Capital Outlay	-	26,230,000	13,353,000
TOTAL	\$ 10,522,937	\$ 33,294,605	\$ 21,253,817

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Airport Director	1.00	1.00	1.00
Assistant Airport Director	1.00	1.00	1.00
Marketing and Operations Manager	1.00	1.00	1.00
Airport Maintenance Manager	1.00	1.00	1.00
Airport Accounting Coordinator	1.00	1.00	1.00
Marketing/Communications Coordinator	-	-	1.00
Airport Maintenance Supervisor	1.00	1.00	1.00
Airport Mechanic	4.00	4.00	4.00
Airport Accounting Technician	2.00	2.00	2.00
Airport Operations Agent	6.00	6.00	6.00
Building Service Worker Supervisor	1.00	1.00	1.00
Building Service Worker	5.00	5.00	5.00
TOTAL	24.00	24.00	25.00

BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

DEPARTMENTAL MISSION STATEMENT

We are the provider of choice for our products and services. Customer service is our highest priority and we are responsive, effective and innovative in meeting and exceeding our customers' expectations. Our team is knowledgeable, flexible and accountable for our performance. We value those we serve and treat our customers and each other with respect and courtesy.

CUSTOMERS

Athletic Organizations
 Artists
 Business Organizations
 Citizens of Bismarck
 Educational Organizations

Non-Profit Organizations
 Promoters
 Ticketholders
 Tradeshow Organizers
 Vendors

SERVICES PROVIDED

3 Unique Facilities - Arena, Belle Mehus Auditorium, and the Exhibit Hall
 200,000 Square Feet of Convention and Tradeshow Space
 100,000 Square Feet of Exhibit Space
 46,000 Square Feet of Arena Space
 16 Meeting Rooms
 In-House Catering
 34,000 Square Feet Pre-Function Space

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Events	278	300	325
Attendance	295,829	455,000	350,000
Number of Days Occupied	587	600	590
Number of Events - Belle Mehus	68	75	80
Attendance - Belle Mehus	46,125	57,000	50,000
Number of Days Occupied - Belle Mehus	186	175	180

EXPENDITURE SUMMARY

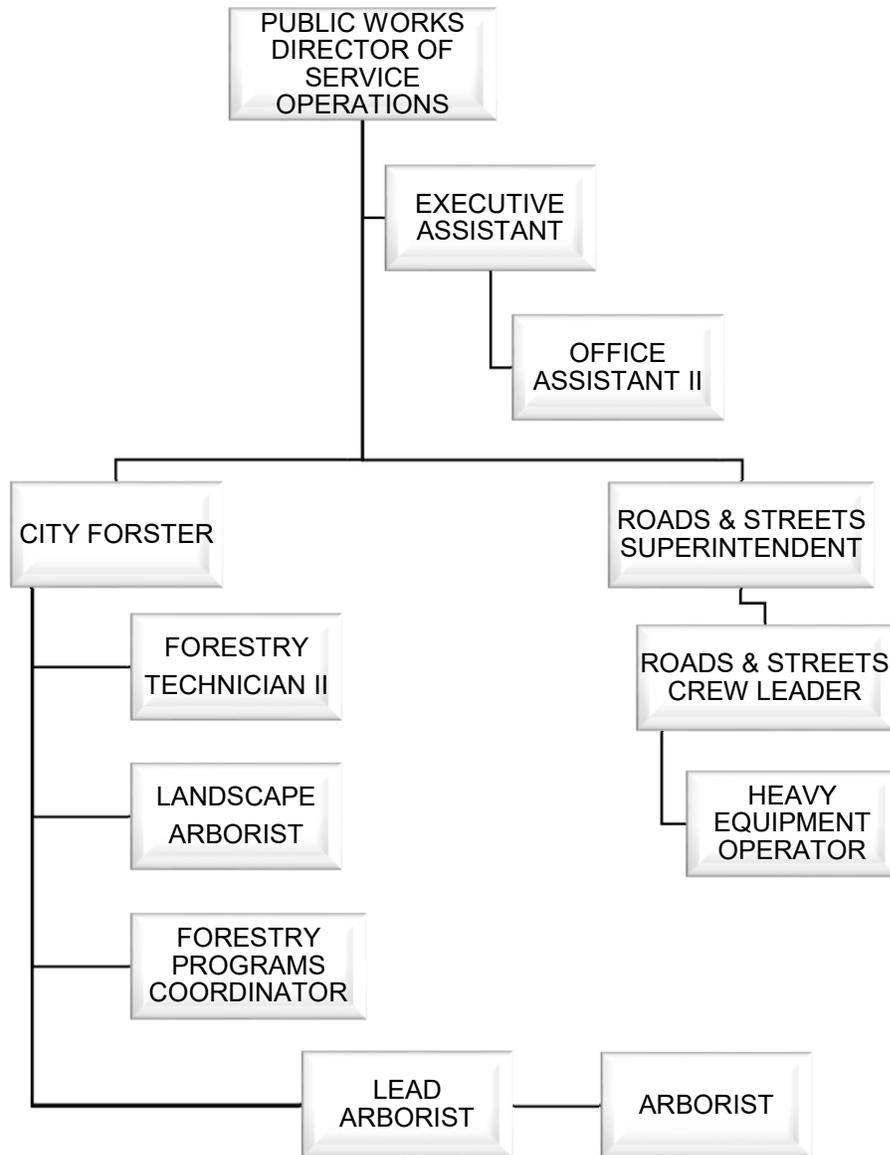
OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Cost of Goods Sold	\$ 2,647,908	\$ 3,785,810	\$ 2,635,450
Salaries & Wages	2,187,386	2,604,607	2,313,031
Fringe Benefits	789,603	888,593	916,300
Professional, Legal & Contracted Services	190,211	197,000	409,900
Building, Equipment & Vehicle Services	916,315	881,783	829,419
Travel & Training	17,130	20,653	19,079
Operating Services	1,680,597	493,561	558,985
Operating Supplies	120,919	217,311	151,085
Capital Outlay	-	7,085,600	5,937,999
Debt Service	506,479	1,775,376	391,356
TOTAL	\$ 9,056,548	\$ 17,950,294	\$ 14,162,604

BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Event Center Director	1.00	1.00	1.00
Operations Manager	1.00	1.00	1.00
Event Finance Manager	1.00	1.00	1.00
Marketing and Sales Manager	1.00	1.00	1.00
Event Center Maintenance Supervisor	2.00	2.00	2.00
Food and Beverage Manager	1.00	1.00	1.00
Audio Visual Production Supervisor	1.00	1.00	1.00
Event Center HVAC Tradesperson	1.00	1.00	1.00
Event Center Ticket Operations Supervisor	1.00	1.00	1.00
Assistant Food and Beverage Manager	2.00	2.00	2.00
Event Center Sales Associate	2.00	2.00	2.00
Building Maintenance Technician	1.00	1.00	1.00
Marketing Specialist	1.00	1.00	1.00
Building Maintenance Worker	7.00	7.00	7.00
Event Center Business Technician	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00
TOTAL	25.00	25.00	25.00

PUBLIC WORKS SERVICE OPERATIONS - ROADS & STREETS AND FORESTRY



PUBLIC WORKS SERVICE OPERATIONS - ROADS & STREETS

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Public Works Director - Service Operations^	0.50	0.50	0.50
Roads and Streets Superintendent	1.00	1.00	1.00
Roads and Streets Supervisor	-	-	1.00
Roads and Streets Crew Leader	3.00	3.00	3.00
Executive Assistant	0.25	0.25	0.25
Heavy Equipment Operator*	31.00	33.00	35.00
Office Assistant II	0.25	0.25	0.25
TOTAL	36.00	38.00	41.00

*Includes Snowgates operations

^Director oversees Roads and Streets, Snowgates, Forestry, Weed Control, Street Lights and Traffic Signals, Solid Waste Collections and Disposals

PUBLIC WORKS SERVICE OPERATIONS - FORESTRY

DEPARTMENTAL MISSION STATEMENT

The Forestry mission is to provide forest management plans for the City of Bismarck, City owned land managed by others and the Bismarck Parks and Recreation District to maintain the health and safety of our forest resource.

CUSTOMERS

Residents of Bismarck
Bismarck Parks and Recreation District

SERVICES PROVIDED

Weed Control Management and Maintenance of City ROW Trees
Rights-of-Way Landscape Maintenance Urban Forest Insect and Disease Control

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Park Acres	3,400	3,400	3,400
Number of Calls for Tech Assistance	7,500	3,600	7,500
Number of Planting Permits	226	350	350
Number of Trim/Removal Permits	32	35	35
Number of Street Trees Planted	1,032	800	800
Number of Street Trees Trimmed	2,527	3,300	3,300
Number of Street Trees Removed	302	350	350
Total Number of Street Trees	24,980	25,000	25,500
Number of Park Trees Planted	-	150	150
Number of Park Trees Trimmed	232	500	500
Number of Park Trees Removed	382	250	250
Total Number of Elm Trees	3,479	3,500	3,500
Number of Elm Trees Lost to Disease/Insect	98	100	100

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 626,907	\$ 810,711	\$ 828,870
Fringe Benefits	285,440	356,777	368,900
Professional, Legal & Contracted Services	126,854	2,500	87,500
Building, Equipment & Vehicle Services	156,231	204,131	205,631
Travel & Training	7,691	7,425	19,975
Operating Services	162,494	169,900	184,456
Operating Supplies	112,264	317,835	242,985
Capital Outlay	268,269	656,500	275,000
TOTAL	\$ 1,746,150	\$ 2,525,779	\$ 2,213,317

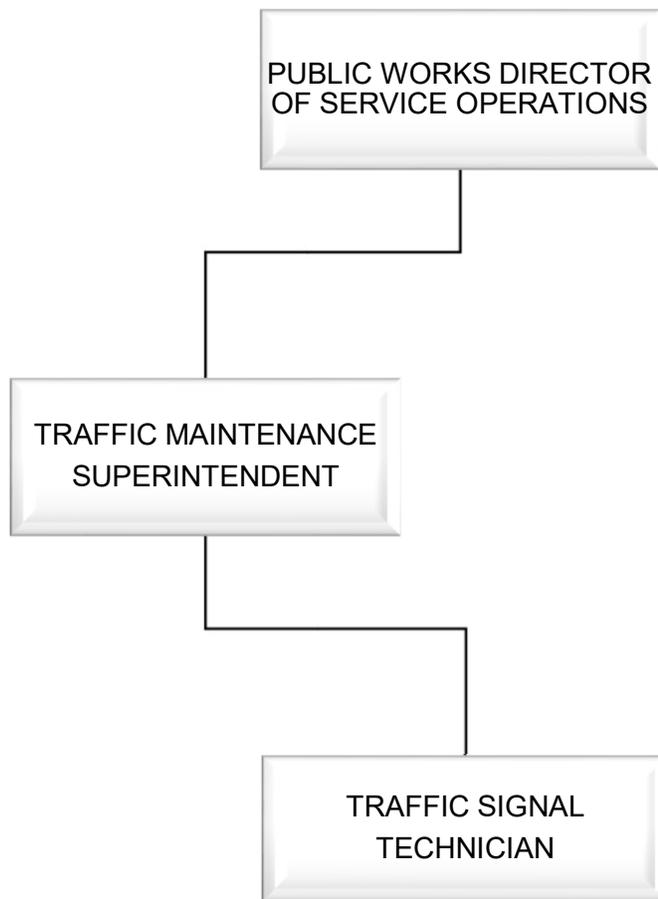
PUBLIC WORKS SERVICE OPERATIONS - FORESTRY

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
City Forester	1.00	1.00	1.00
Forestry Programs Coordinator	1.00	1.00	1.00
Landscape Arborist	1.00	1.00	1.00
Lead Arborist	1.00	1.00	1.00
Forestry Technician II	1.00	2.00	2.00
Arborist*	4.00	4.00	4.00
Administrative Technician	0.25	-	-
Office Assistant II*	-	0.25	0.25
TOTAL	9.25	10.25	10.25

*Includes Weed Control

PUBLIC WORKS SERVICE OPERATIONS - STREET LIGHTS AND TRAFFIC SIGNALS



PUBLIC WORKS SERVICE OPERATIONS - STREET LIGHTS AND TRAFFIC SIGNALS

DEPARTMENTAL MISSION STATEMENT

The City of Bismarck Street Light and Traffic Signal Department works to provide safe and efficient street lighting and traffic signal operations for pedestrians and vehicular traffic in a timely and professional manner. We are striving to achieve this goal by utilizing proven newer technology, implementing common sense preventative maintenance plans and training our technicians on the latest methods for troubleshooting our systems. This group is funded by revenue derived from a monthly city service fee collected from all residential and commercial property owners.

CUSTOMERS

Residents of Bismarck

SERVICES PROVIDED

Traffic Signal Maintenance	Maintain Pedestrian Crossings
Traffic Signal Telemetry	Maintains Street Lights
Provide Mobile or Field Repair Services	Maintain School Zone Warning Devices
Operates Traffic Management Center	Troubleshoot Malfunctioning Components
Maintain Coordination Plan Timing Clocks	Maintain Utility Telemetry System
Responds 24/7 to Signals in Flash	Maintain Wireless Backhaul Network
Traffic Signal and Whiteway Light Knock Downs	

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Street Lights Maintained	9,674	9,600	9,841
Number of Traffic Signals Maintained	108	111	107
Number of Feedpoints Maintained	398	405	401
Number of Miles of Underground Conductor	1,054	1,250	1,078
Number of Street Light Repairs	761	800	750
Number of Signal Malfunctions Investigated	700	900	690

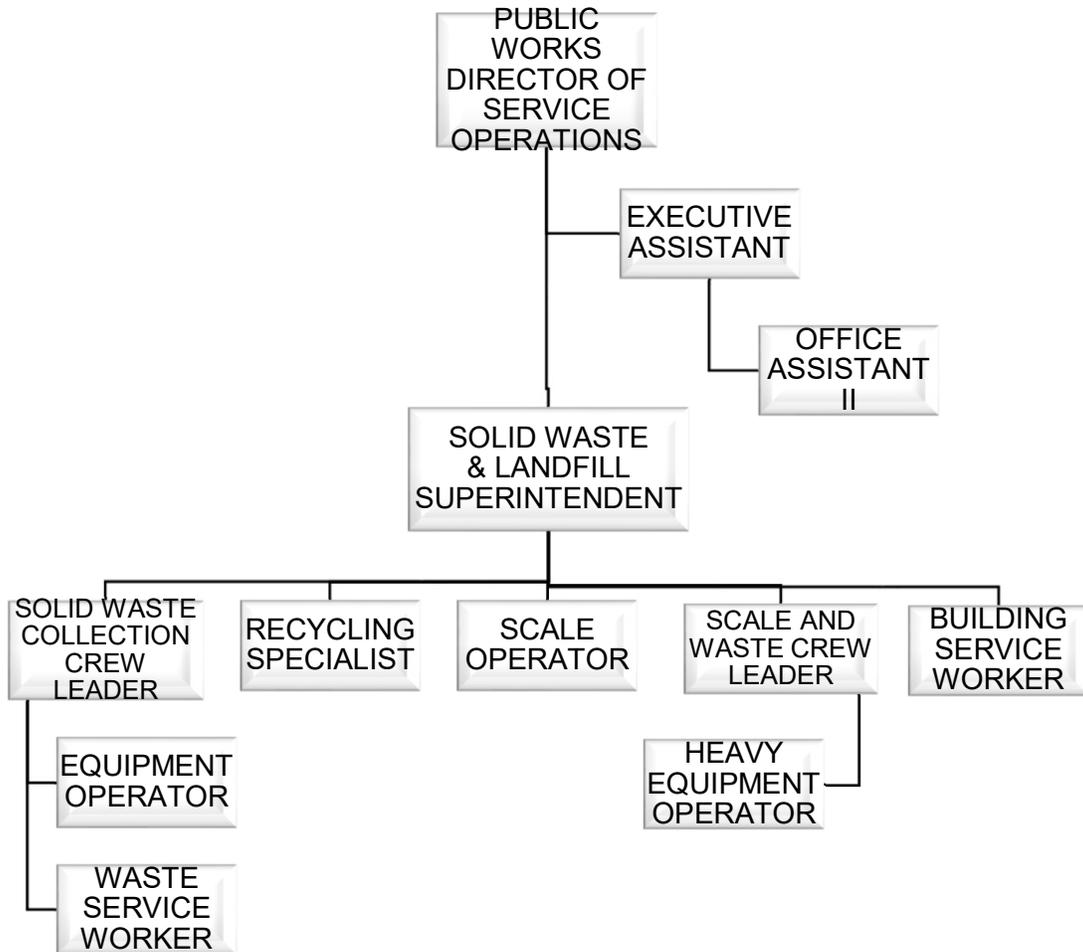
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 562,465	\$ 609,904	\$ 601,848
Fringe Benefits	283,378	300,688	323,614
Professional, Legal, & Contracted Services	1,479	1,200	1,200
Building, Equipment, & Vehicle Services	1,329,650	1,322,622	1,482,422
Travel and Training	1,452	11,868	16,868
Operating Services	138,326	146,066	175,280
Operating Supplies	43,721	60,200	62,050
Capital Outlay	1,373,435	2,201,345	2,522,400
TOTAL	\$ 3,733,906	\$ 4,653,893	\$ 5,185,682

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Traffic Maintenance Superintendent	1.00	1.00	1.00
Traffic Signal Technician	7.00	7.00	7.00
Office Assistant II	0.50	0.50	0.50
TOTAL	8.50	8.50	8.50

PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE DISPOSAL



PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE DISPOSAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Solid Waste Disposal Division is to provide high quality solid waste disposal services in a timely and effective manner to promote the safety and welfare of the City residents. The department is responsible for the management and disposal of solid waste.

CUSTOMERS

Residents and Businesses of Bismarck

Regional Landfill Customers

SERVICES PROVIDED

Landfill Operations

Hazardous Material Collection Site

Garbage Collection Services

e-Waste Collection Site

Finished Compost for Sale

Firewood Available for Sale

Saw Logs Available for Sale

Wood Chip Mulch Available for Sale

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Tons of Garbage Processed	129,417	125,000	130,000
Cost Per Ton	\$ 41.47	\$ 32.28	\$ 34.16
Acres Used at Landfill	20.00	20.00	20.00
Pounds of Hazardous Waste Collected/Recycled	46,000	56,000	50,000
Tons of E-Waste collected	75	128	80
Tons of Metal Collected	544	566	560
Tons of Other Recyclables Collected	3,835	4,767	4,000

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET'
Salaries & Wages	\$ 891,950	\$ 960,003	\$ 965,386
Fringe Benefits	437,134	482,436	518,791
Professional, Legal & Contracted Services	234,388	432,585	441,085
Building, Equipment & Vehicle Services	1,152,514	615,055	869,575
Travel & Training	9,479	11,950	16,950
Operating Services	1,923,119	529,986	627,634
Operating Supplies	282,652	300,200	324,605
Capital Outlay	-	1,012,000	3,720,000
Debt Service	329	202,962	201,724
Transfers	434,915	500,000	475,000
TOTAL	\$ 5,366,480	\$ 5,047,177	\$ 8,160,750

PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE DISPOSAL

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Public Works Director - Service Operations	0.50	0.50	0.50
Recycling Specialist	1.00	1.00	1.00
Scale & Waste Crew Lead	1.00	1.00	1.00
Solid Waste Crew Leader	1.00	1.00	1.00
Executive Assistant	0.75	0.75	0.75
Heavy Equipment Operator	6.00	6.00	6.00
Scale Operator	2.00	2.00	2.00
Office Assistant II	1.00	1.00	2.00
Building Service Worker	1.00	1.00	1.00
TOTAL	14.25	14.25	15.25

PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE COLLECTIONS

DEPARTMENTAL MISSION STATEMENT

The mission of the Solid Waste Collection Division of Public Works is to provide high quality services in a timely and effective manner for promoting the safety and welfare of City residents. The Department is responsible for the collection of Solid Waste and consists of 8 crews; 3 crews with rear load trucks and 5 crews with automated trucks, who collect all residential trash, Monday through Thursday, on five different routes. The collection crews also service an estimated 824 apartment building dumpsters and 4,000 alley customers.

CUSTOMERS

Residents of Bismarck

SERVICES PROVIDED

Municipal Solid Waste Trash Collection

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Tons Collected	28,460	28,446	28,500
Total Cost Per Ton	\$ 177.21	\$ 175.13	\$ 199.84
Number of Collection Trucks	18	18	18

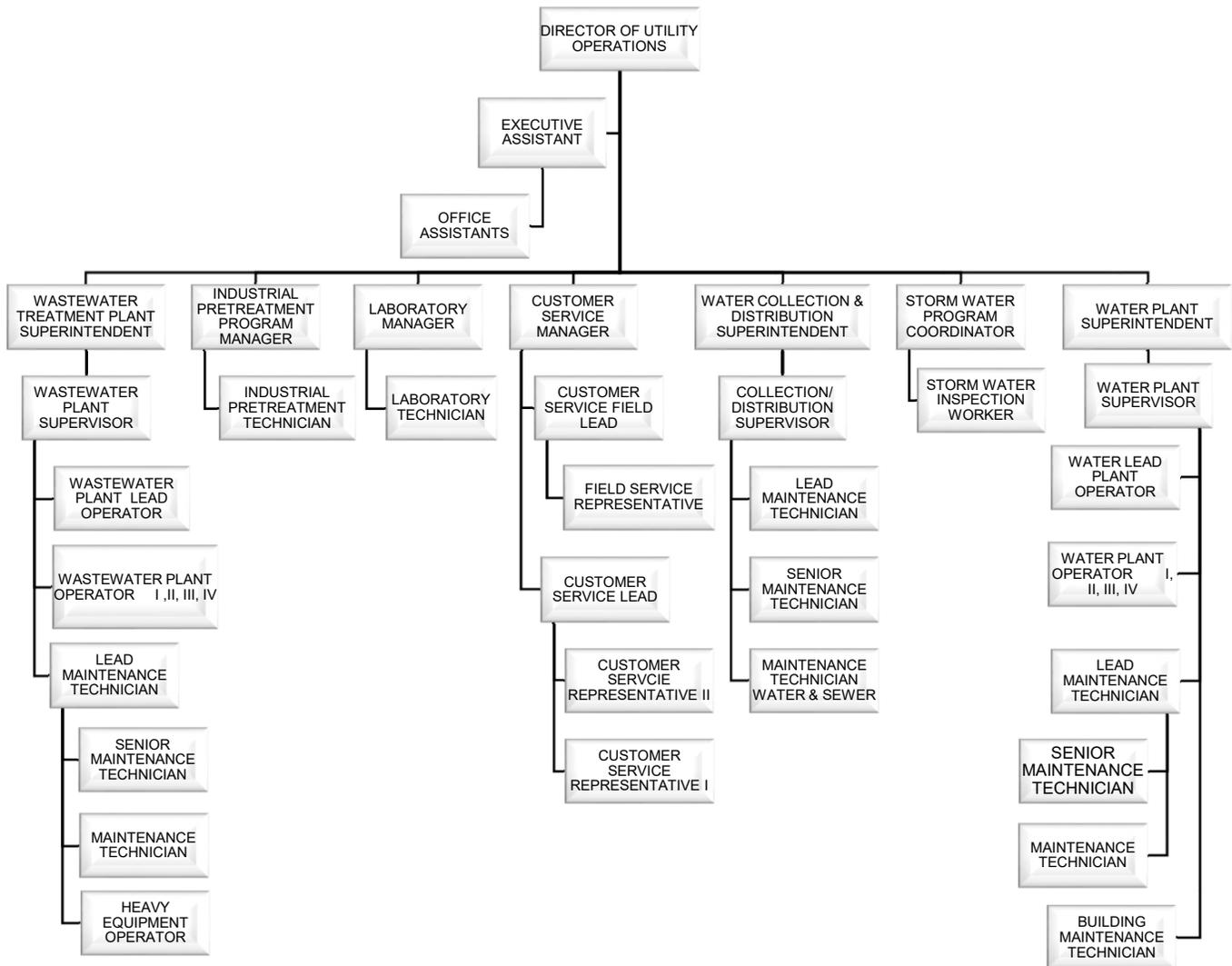
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 1,324,389	\$ 1,386,894	\$ 1,418,055
Fringe Benefits	763,185	826,039	842,513
Professional, Legal & Contracted Services	1,009	38,325	38,325
Building, Equipment & Vehicle Services	652,645	723,200	761,900
Travel & Training	174	3,525	3,525
Operating Services	2,083,512	1,714,919	2,341,084
Operating Supplies	218,364	288,900	289,950
Capital Outlay	-	1,370,000	748,000
TOTAL	\$ 5,043,278	\$ 6,351,802	\$ 6,443,352

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Solid Waste and Landfill Superintendent	1.00	1.00	1.00
Solid Waste Crew Leader	1.00	1.00	1.00
Equipment Operator	13.00	13.00	13.00
Waste Service Worker	10.00	10.00	10.00
TOTAL	25.00	25.00	25.00

PUBLIC WORKS UTILITY - WATER, WASTEWATER, STORM WATER



PUBLIC WORKS UTILITY - WATER ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners	Federal Regulatory Compliance Agencies
Bismarck Businesses	Public Works	State Regulatory Compliance Agencies
Contractors	Engineering	Recreational Users of the Missouri River
Vendors	Community Development	
Neighboring Communities	City Staff	

SERVICES PROVIDED

Public Works Administrative Support	Public Works Technical Support
Public Works Operational Support	Customer Service

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
N/A			

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Cost of Goods Sold	\$ 47,313	\$ -	\$ -
Salaries & Wages	324,611	487,545	388,637
Fringe Benefits	173,940	181,760	213,457
Professional, Legal & Contracted Services	38,630	43,500	43,500
Building, Equipment & Vehicle Services	305,410	433,368	457,468
Travel & Training	5,038	14,400	16,400
Operating Services	726,655	524,402	501,142
Operating Supplies	24,197	63,250	48,750
Capital Outlay	-	474,000	113,277
Transfers	396,712	500,000	541,681
TOTAL	\$ 2,042,506	\$ 2,722,225	\$ 2,324,312

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Utilities Operations Director*	0.34	0.34	0.34
Facility Manager^	0.33	0.33	0.33
Executive Assistant	1.00	1.00	1.00
Building Maintenance Technician	1.00	1.00	1.00
Office Assistant II	2.00	2.00	2.00
Building Service Worker	1.00	1.00	2.00
TOTAL	5.67	5.67	6.67

*The Director oversees all of the departments under Water Utility.

^The costs associated and the duties of this position is split between the General Fund and Utility divisions of the Public Works Departments.

PUBLIC WORKS UTILITY - CUSTOMER SERVICE

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

Provide Customer Service	Produce Utility Billing Statements
Collection of Billed Revenues	Monthly Billings For:
Monthly Meter Readings and Analysis	Water
Administer Water Consumption Analytics Program	Storm Water
Repair and Replace Water Meters	Sanitary Sewer
Install and Program Meter Transmitters	Solid Waste Collection
Assist Customers with Water Flow Issues	Street Lighting
Maintain all Large Water Meters Throughout the City System	

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Utility Accounts Active	22,261	23,300	23,700

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Cost of Goods Sold	\$ 125,970	\$ 130,000	\$ 145,000
Salaries & Wages	467,958	483,843	503,459
Fringe Benefits	285,661	312,659	322,408
Professional, Legal & Contracted Services	94,478	95,100	97,300
Building, Equipment & Vehicle Services	9,800	28,000	38,000
Travel & Training	10,438	14,950	20,100
Operating Services	786,784	470,600	504,000
Operating Supplies	19,900	42,200	53,800
Capital Outlay	-	131,000	-
TOTAL	\$ 1,800,989	\$ 1,708,352	\$ 1,684,067

PUBLIC WORKS UTILITY - CUSTOMER SERVICE

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Customer Service Manager	1.00	1.00	1.00
Customer Service Lead	1.00	1.00	1.00
Customer Service Field Lead	1.00	1.00	1.00
Field Service Representative	3.00	3.00	3.00
Customer Service Representative II	2.00	2.00	2.00
Customer Service Representative I	1.00	1.00	1.00
TOTAL	9.00	9.00	9.00

PUBLIC WORKS UTILITY - WATER DISTRIBUTION

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

The Water Distribution Department Services and Maintains:

3,800 Public Hydrants and 855 Private Hydrants	5 Booster Pump Water Stations
7 Underground Storage Tanks	3 Water Towers
9,228 Valves	20,844 Curb Stops
Infrastructure Projects - New and Rehabilitation	Lead Service Line Replacement Program
Customer Service	

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Miles of Water Mains	379	391	394

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 743,889	\$ 786,370	\$ 873,407
Fringe Benefits	374,357	404,145	416,621
Professional, Legal & Contracted Services	28,324	75,000	75,000
Building, Equipment & Vehicle Services	1,590,841	1,819,425	1,840,450
Travel & Training	2,234	15,250	15,250
Operating Services	2,792,085	150,410	43,560
Operating Supplies	51,413	93,000	93,250
Capital Outlay	-	7,123,000	11,870,200
Debt Service	15,000	340,000	-
Transfers	49,634	-	-
TOTAL	\$ 5,647,777	\$ 10,806,600	\$ 15,227,738

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Water Collection and Distribution Superintendent	1.00	1.00	1.00
Distribution and Collection Supervisor	0.50	0.50	0.50
Lead Maintenance Technician	3.00	3.00	3.00
Senior Maintenance Technician	3.00	3.00	3.00
Maintenance Technician	4.00	4.00	4.00
TOTAL	11.50	11.50	11.50

PUBLIC WORKS UTILITY - WATER TREATMENT PLANT

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	Bismarck Businesses	Contractors
Federal Regulatory Compliance Agencies	City Commissioners	Vendors
State Regulatory Compliance Agencies	Neighboring Communities	City Staff

SERVICES PROVIDED

Treat and Supply Drinking Water	Deliver Water Throughout Distribution Area
Monitor Water Quality	Perform Daily Testing of Water

The City of Bismarck's Water Treatment Plant is a 28 MGD (Million Gallons Daily) conventional lime softening plant. Water is treated to remove organic and inorganic contaminants. The treatment of water is done by license operators who maintain their licenses through continuing education and leadership development training. Water resource adequacy is continuously monitored. Operators also strive to ensure optimized corrosion control treatment for the Lead and Copper Rule and provide routine and preventative maintenance to maximize the life of our assets and infrastructure.

PERFORMANCE MEASURES

	FY 2023 ACUTAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Gallons Treated	3.417 Billion	3.7 Billion	3.7 Billion

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 878,312	\$ 930,010	\$ 983,315
Fringe Benefits	465,131	510,666	537,922
Professional, Legal & Contracted Services	19,123	160,000	110,000
Building, Equipment & Vehicle Services	1,155,492	1,621,200	1,687,200
Travel & Training	5,653	22,000	23,000
Operating Services	2,382,962	206,500	207,000
Operating Supplies	1,318,991	1,402,700	1,603,300
Capital Outlay	-	30,203,300	30,000,000
Debt Service	188,425	2,726,907	2,771,245
TOTAL	\$ 6,414,089	\$ 37,783,283	\$ 37,922,982

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Water Plant Superintendent	1.00	1.00	1.00
Water Treatment Plant Supervisor	1.00	1.00	1.00
Lead Maintenance Technician	1.00	1.00	1.00
Lead Water Plant Operator	1.00	1.00	1.00
Senior Maintenance Tech	-	1.00	1.00
Laboratory Technician	2.00	2.00	2.00
Maintenance Technician	2.00	1.00	1.00
Water Plant Operator II	1.00	1.00	1.00
Water Plant Operator I	5.00	5.00	5.00
Building Maintenance Technician	2.00	2.00	2.00
TOTAL	16.00	16.00	16.00

PUBLIC WORKS UTILITY - WASTE WATER TREATMENT PLANT

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

- ◆ Acceptance and Treatment of Wastewater from Local Businesses and Restaurants
- ◆ Provide Wastewater Treatment that Meets all Federal Clean Water Act and State Requirements and Regulations
- ◆ Acceptance and Treatment of Domestic Sludge from Rural Residents with Septic Tanks
- ◆ Administer Fats, Oils and Grease Control Program

The Waste Water Treatment Plant is a 12.4MGD (Million Gallon per Day) trickling filter wastewater treatment facility which consists of fine screening, grit removal, solids settling, anaerobic sludge digestion and disinfection. 7.0 million gallons of wastewater on average is treated daily and 12.5 million gallons of sludge is digested and recycled per year. Wastewater treatment services are performed by licensed operators and maintenance. The Industrial Pretreatment Program protects the sanitary sewer workers, treatment processes, biosolids recycling and the Missouri River. It routinely inspects the city's restaurants and businesses and it also regulates 8 industrial user permits.

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Gallons Treated	2,649,900,000	2,600,000,000	2,800,000,000
Land Applied Biosolids (In Pounds)	2,134,977	2,100,000	2,150,000
Pretreatment Program Inspections	52	350	150

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 973,536	\$ 1,021,558	\$ 1,061,366
Fringe Benefits	470,401	505,881	505,768
Professional, Legal & Contracted Services	56,586	102,000	105,000
Building, Equipment & Vehicle Services	707,265	1,097,975	1,103,650
Travel & Training	16,167	32,100	38,600
Operating Services	1,914,154	352,145	323,750
Operating Supplies	937,628	1,159,500	1,213,500
Capital Outlay	-	13,567,600	6,340,000
Debt Service	558,125	3,373,875	3,384,625
TOTAL	\$ 5,633,862	\$ 21,212,634	\$ 14,076,259

PUBLIC WORKS UTILITY - WASTE WATER TREATMENT PLANT

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Wastewater Treatment Plant Superintendent	1.00	1.00	1.00
Industrial Pretreatment Manager	1.00	1.00	1.00
Laboratory Manager	1.00	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Lead Maintenance Technician	1.00	1.00	1.00
Senior Maintenance Technician	-	-	-
Heavy Equipment Operator	1.00	1.00	1.00
Industrial Pretreatment Technician	1.00	1.00	1.00
Maintenance Technician	3.00	3.00	3.00
Wastewater Plant Operator IV	-	-	-
Wasterwater Plant Operator III	-	-	-
Wasterwater Plant Operator II	-	3.00	2.00
Wastewater Plant Operator I	5.00	2.00	3.00
TOTAL	15.00	15.00	15.00

PUBLIC WORKS UTILITY - STORM WATER

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

Repair/Replace City Infrastructure	Public Education
Maintenance of Infrastructure	Complaint Resolution
Exercise and Maintain Flood Control Structures	Site Inspection Construction
Assist Residents with Flow Issues	Illicit Discharge Resolution
Infrastructure/Outfall Inspections	Mitigation Areas Inspections

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Number of Storm Water Permits	177	200	200
Number of Storm Ponds Inspected	126	126	126
Number of Storm Outfalls Inspected	1,361	1,361	1,361
Number of Construction Site Inspections	1,482	1,500	1,500

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 343,206	\$ 363,619	\$ 381,022
Fringe Benefits	158,035	165,046	170,298
Professional, Legal & Contracted Services	174,315	210,000	210,000
Property, Equipment & Vehicle Services	206,250	255,300	304,135
Travel & Training	1,600	9,750	10,250
Operating Services	1,442,565	129,109	118,746
Operating Supplies	15,552	12,800	21,000
Capital Outlay	-	345,000	25,000,000
TOTAL	\$ 2,341,523	\$ 1,490,624	\$ 26,215,451

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Utilities Operations Director*	0.33	0.33	0.33
Storm Water Program Coordinator	1.00	1.00	1.00
Storm Water Inspection Worker	3.00	3.00	3.00
TOTAL	4.33	4.33	4.33

*The Director oversees all of the departments under Water Utility.

PUBLIC WORKS UTILITY - SANITARY SEWER

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

Customer Service	Televising Sewermain
Jetting Sewermain	
The Sanitary Sewer Department Services and Maintains:	
◆ Sewermain and Force Main (pressurized) Pipeline	◆ 16 Small Package Lift Stations
◆ 5 Major Lift Stations	◆ Infrastructure Projects - New and Rehabilitation

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Miles of Sewermain	328	347	355
Number of Manholes	5,720	6,130	6,170

EXPENDITURE SUMMARY

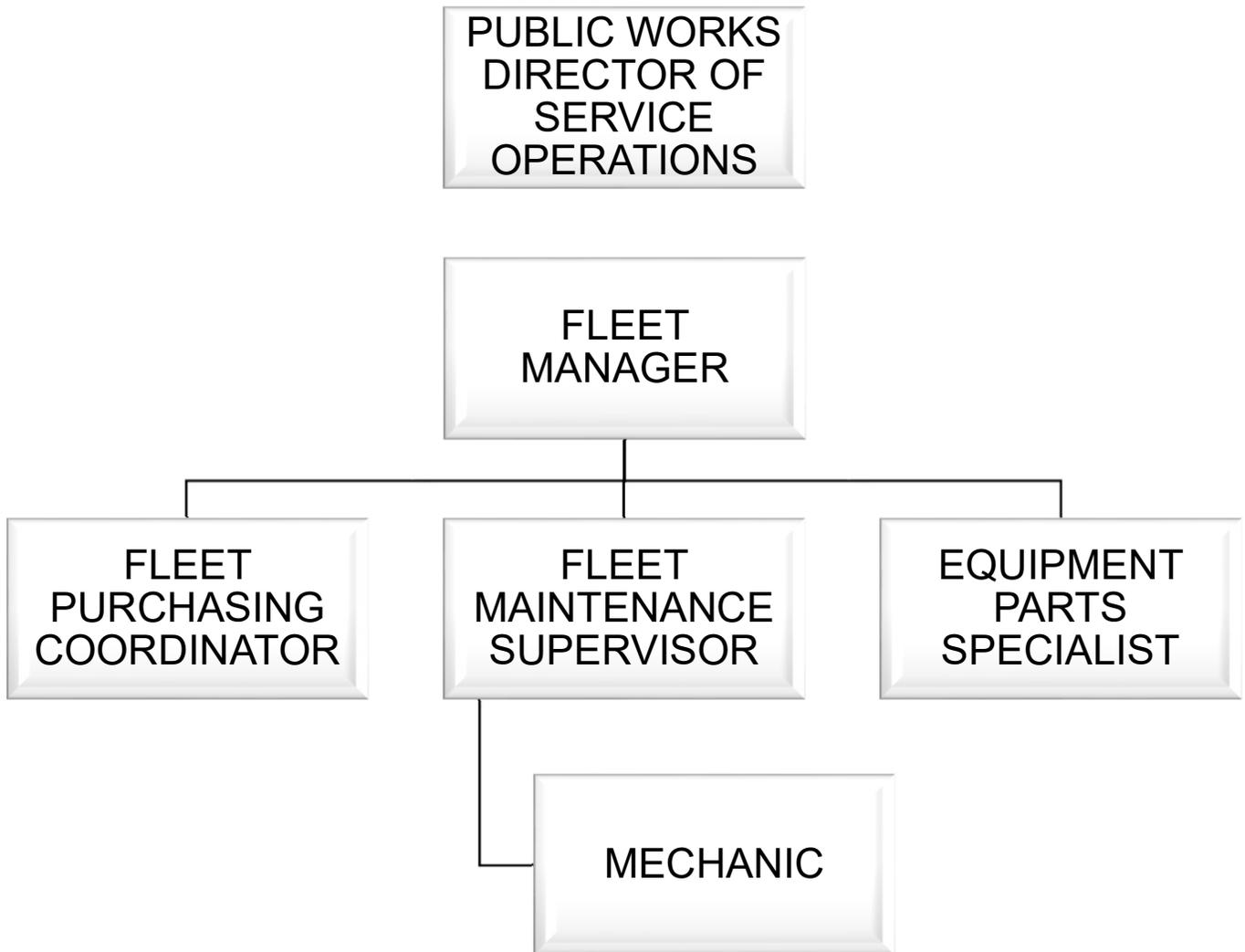
OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Salaries & Wages	\$ 354,429	\$ 441,964	\$ 377,467
Fringe Benefits	175,095	189,138	192,227
Professional, Legal & Contracted Services	109,680	117,500	115,000
Building, Equipment & Vehicle Services	645,789	937,900	982,700
Travel & Training	1,493	15,300	15,300
Operating Services	2,873,156	380,233	384,535
Operating Supplies	89,789	176,000	186,750
Capital Outlay	-	20,970,000	25,317,346
TOTAL	\$ 4,249,431	\$ 23,228,035	\$ 27,571,325

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Utilities Operations Director*	0.33	0.33	0.33
Distribution and Collection Supervisor	0.50	0.50	0.50
Senior Maintenance Technician	1.00	1.00	1.00
Maintenance Technician	4.00	4.00	4.00
TOTAL	5.83	5.83	5.83

*The Director oversees all of the departments under Water Utility.

PUBLIC WORKS SERVICES - FLEET DEPARTMENT



PUBLIC WORKS SERVICES - FLEET DEPARTMENT

DEPARTMENTAL MISSION STATEMENT

The mission of fleet services is to provide safe and dependable vehicles and equipment for city employees and to conserve vehicle and equipment value through a program of inspection, periodic preventative maintenance, and replacement of equipment as necessary.

CUSTOMERS

City Staff

SERVICES PROVIDED

- ◆ Perform Repairs/Maintenance of Vehicles and Equipment
- ◆ Provide Mobile or Field Repair Services
- ◆ Keep Maintenance/Repair Records on Vehicles and Equipment
- ◆ Warehouse Services
- ◆ Purchase and Sell Vehicles and Equipment
- ◆ Order Gas, Diesel Fuel and Oil and Report Usage

PERFORMANCE MEASURES

	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Preventative Maintenance	841	2,000	2,100
Service/Road Calls	30	90	90
Total Work Orders Completed	4,617	4,500	4,600
Number of Vehicles Maintained	292	302	300
Number of Pieces of Equipment Maintained	445	457	460

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Cost of Goods Sold	\$ 2,897,374	\$ 2,730,000	\$ 2,866,500
Salary & Wages	733,888	777,424	819,186
Fringe Benefits	360,752	396,269	399,183
Professional, Legal & Contracted Services	988	1,250	1,250
Building, Equipment & Vehicle Services	251,689	254,000	260,700
Travel & Training	8,937	15,350	16,075
Operating Services	188,015	145,443	158,166
Operating Supplies	31,265	29,600	36,400
Capital Outlay	-	47,000	-
TOTAL	\$ 4,472,908	\$ 4,396,336	\$ 4,557,460

PERSONNEL SUMMARY

POSITIONS	FY 2023 ACTUAL	FY 2024 BUDGET	FY 2025 BUDGET
Fleet Manager	1.00	1.00	1.00
Fleet Maintenance Supervisor	1.00	1.00	1.00
Mechanic II	1.00	1.00	1.00
Mechanic I	6.00	6.00	6.00
Fleet Parts Coordinator	1.00	1.00	1.00
Administrative Technician	0.50	0.50	0.50
Equipment Parts Specialist	1.00	1.00	1.00
TOTAL	11.50	11.50	11.50

**CAPITAL
IMPROVEMENTS
PLAN
(CIP)**



CAPITAL IMPROVEMENT PROGRAM GUIDE

The Capital Improvement Plan (CIP) Budget describes the large, multi-year projects which provide new or improved City infrastructure. The CIP is a tool to ensure that the City's infrastructure needs are addressed and that the related expenditures are planned for. These expenditures are included in the annual budget each year. Capital expenditures are defined as expenditures that acquire or improve capital assets with a value of \$5,000 or more and have a life of more than one year. Projects that are \$50,000 or more are submitted on a form and are reviewed annually to make any changes and adjustments necessary based on new developments throughout the current year.

The departments of the City are first to identify future projects. Initially, studies or consultants may be used by departments to identify projects. For example, the Public Works Utility department may hire a consultant to review the infrastructure of the water treatment plant and to provide an infrastructure improvement schedule. The Public Works Utility department would then decide how to address the consultant's findings and could then use that plan to submit a CIP request to the City's Budget Committee. Departments may also identify projects that need to be funded based on the population growth of the City in recent years. Due to the growing footprint of the City, certain road, water, and sewer improvements are determined to be necessary to address increased traffic and encourage new residential and commercial development.

Nonrecurring capital projects will affect the City's operating budget in different ways depending on the fund and the particular project that is being pursued. For example, if the City decides to replace an old building with a new building, it will greatly impact operating costs in the year it is built. However, in future years utility costs and general maintenance of the new building should be less than the old building. Other operational efficiencies such as the location or layout of the new building may help City employees provide services in a more timely and efficient manner, saving personnel costs and fuel costs while also improving services for the citizens of Bismarck.

For enterprise funds like the water department, improvements to the water treatment plant help mitigate future risks to Bismarck's clean water supply and promote efficiencies to keep citizens' water rates lower. Improvements are very expensive, but planned improvements are more likely to be partially funded by state or federal aid. Large emergency repairs can upset the budget quickly, and procurement for water parts and machines can take many months to arrive. For other enterprise funds like the Event Center, CIP improvements are meant to maintain or improve the venue to attract more business, generating more revenue to offset the cost of the improvement over time.

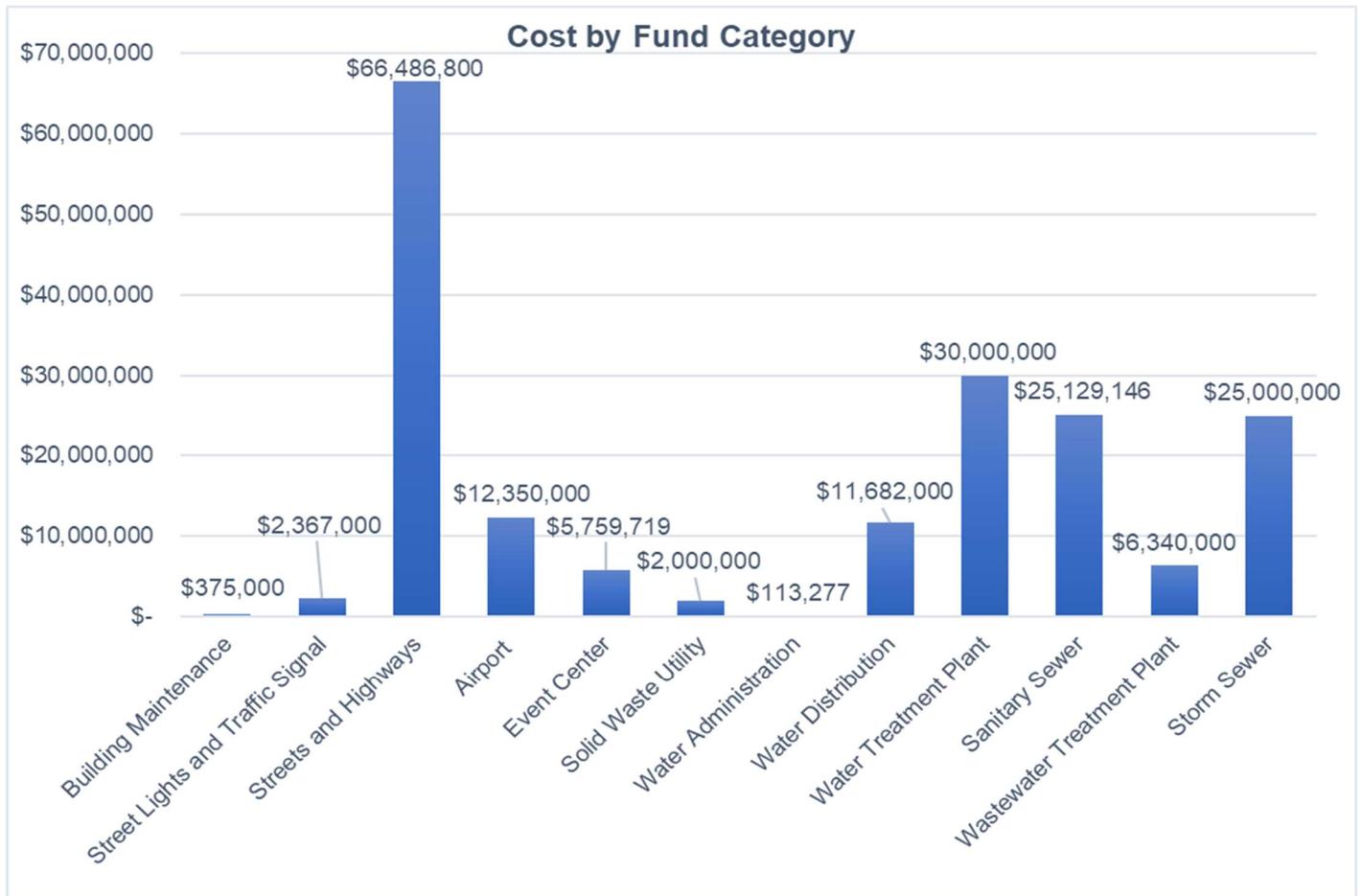
In planning the CIP, it is necessary to forecast the funds available and the funds needed each year in the plan. The forecast is formulated using facts, debt capacity, economic trends, and educated assumptions based on prior year trends and data. The City does not have all the funds available to finance all desired projects. With suggestions and input from City staff and the Budget Committee, the City Commission must prioritize the numerous projects and allocate them to future years as funds are available. The CIP is formally approved after the budget is adopted each year and is a fully funded program based on future revenue projections.

This section includes a summary of projects that will begin or continue in the adopted year, a summary of the operating budget impacts of new projects, and the detail sheets on new and revised projects.

The CIP summary outlines FY2025 capital expenditures for ongoing and upcoming capital projects. Expenditures are first illustrated by fund category and then by funding source (see below). Detail for individual projects can be found throughout the CIP Budget section.

CAPITAL IMPROVEMENT PROGRAM GUIDE

The following table details FY2025 expenditures by fund category. Total CIP expenditures for FY2025 are \$187,602,942.

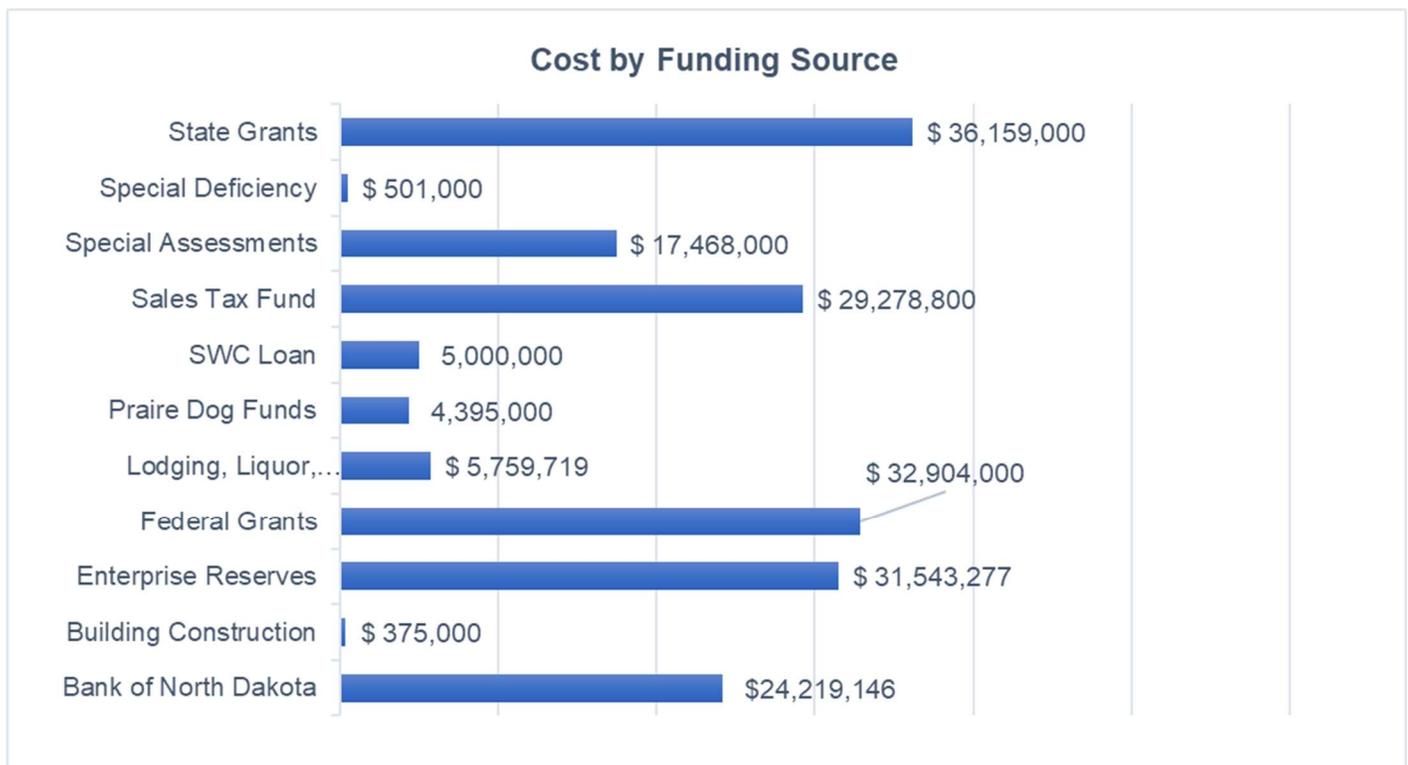


CAPITAL IMPROVEMENT PROGRAM GUIDE

The following tables detail FY2025 expenditures by funding source.

FY2025 CIP EXPENDITURES BY FUNDING SOURCE

Funding Source	Cost
Bank of North Dakota	\$ 24,219,146
Building Construction	375,000
Enterprise Reserves	31,543,277
Federal Grants	32,904,000
Lodging, Liquor, Restaurant Tax	5,759,719
Praire Dog Funds	4,395,000
SWC Loan	5,000,000
Sales Tax Fund	29,278,800
Special Assessments	17,468,000
Special Deficiency	501,000
State Grants	36,159,000
Total	\$ 187,602,942



The following pages provide a list of all active capital projects. In some instances, several capital improvement projects will make up one overarching project. For example, when the City Commission approves a new road project, the City sets up separate projects to monitor the expenses associated with the construction of the road, the water utility lines, and the sewer utility lines. There were no overarching budgeted projects for FY2025.

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2025

PROJECT NAME	PROJECT CODE	PRIOR FUNDING	FY 2025 COST	FUTURE FUNDING	FUNDING SOURCE
BUILDING MAINTENANCE:					
Lighting Project	BLD 25-02		300,000		Building Construction
Domestic Water Fixture Upgrade	BLD 25-03		75,000		Building Construction
BUILDING MAINTENANCE TOTAL			375,000		
FIRE:					
Fire Station Land	FIR 25-02		TBD		Building Construction
FIRE TOTAL					
POLICE:					
New Police Department	POL 25-01		TBD		Building Construction
POLICE TOTAL					
STREET LIGHTS AND TRAFFIC SIGNAL UTILITY:					
Traffic Signal Pole Replacement Program	PWS-STL 25-01	463,500	509,000	1,669,000	Street Lights Utility Fund
Traffic Signal Cabinet Upgrade	PWS-STL 25-02	121,000	130,000	538,000	Street Lights Utility Fund
Traffic Signal Fiber Upgrade	PWS-STL 25-03	154,000	218,000	421,000	Street Lights Utility Fund
Traffic Signal Camera Replacement	PWS-STL 25-04	70,000	70,000	329,000	Street Lights Utility Fund
Whiteway Feed Point Replacement	PWS-STL 25-05	121,000	170,000	680,000	Street Lights Utility Fund
Street Light LED Relamping Program	PWS-STL 25-06	1,055,850	1,060,000		Street Lights Utility Fund
Whiteway Conductor Replacement Projects	PWS-STL 25-07	130,800	210,000	723,000	Street Lights Utility Fund
STREET LIGHTS AND TRAFFIC SIGNAL UTILITY TOTAL		2,116,150	2,367,000	4,360,000	
STREETS AND HIGHWAYS:					
Construction of Sidewalks, Curb & Gutter and Driveway	ENG 25-01		2,612,000	11,310,000	Special Assessments
			220,000	880,000	Sales Tax Fund
Roadway Lighting	ENG 25-02		472,000	2,006,000	Special Assessments
Asphalt Street Resurfacing and Reconstruction	ENG 25-03			15,341,000	Sales Tax Fund
			3,560,000		Prairie Dog Fund
			6,192,000	26,681,000	Special Assessments
			497,000	2,141,000	Special Deficiency
Asphalt Street Preventative Maintenance (Scrub Seal)	ENG 25-04		170,000	732,000	Sales Tax Fund
			620,000	2,672,000	Special Assessments
			4,000	16,000	Special Deficiency
Concrete Pavement Repair	ENG 25-05		300,000	808,000	Sales Tax Fund
			1,102,000	2,971,000	Special Assessments
Ditch Section Roadway Maintenance	ENG 25-06			1,779,000	Sales Tax Fund
			835,000		Prairie Dog Fund
			1,058,000	6,529,000	Special Assessments
Crack Sealing	ENG 25-07		220,000	948,000	Sales Tax Fund
Pavement Marking Maintenance	ENG 25-08		275,000	1,188,000	Sales Tax Fund
Commission Special Roads Projects	ENG 25-09		55,000	240,000	Sales Tax Fund
Low Cost Improvement Projects	ENG 25-10		30,000	130,000	Sales Tax Fund
NDDOT Microsurfacing	ENG 25-11		396,000		Sales Tax Fund
			3,564,000		Federal Grant
Memorial Bridge Preservation Project	ENG 25-12		403,800		Sales Tax Fund
			7,670,000		Federal Grant
Front Avenue Washington Street Signal Replacement Pvmt	ENG 25-13		198,000		Sales Tax Fund
Rural Roads Upgrades	ENG 25-14		950,000	4,094,000	Sales Tax Fund
			3,520,000	15,030,000	Special Assessments
E Century Avenue Reconstruction - 1/2 cent	ENG 25-15	1,650,000	24,257,000		Sales Tax Fund
			2,000,000		State Grant
Tyler Parkway Extension	ENG 25-16	475,000	1,340,000	12,597,000	Sales Tax Fund
2027 Half Cent Sales Tax Project	ENG 25-17		420,000	8,155,000	Sales Tax Fund
RRFB 2026 Locations	ENG 25-18		44,000	60,000	Sales Tax Fund
				270,000	Federal Grant
Downtown Front Ave Payment Rehabilitation	ENG 25-19		1,892,000		Special Assessments
			1,610,000		Federal Grant
STREETS AND HIGHWAYS TOTAL		2,125,000	66,486,800	116,578,000	

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2025

PROJECT NAME	PROJECT CODE	PRIOR FUNDING	FY 2025 COST	FUTURE FUNDING	FUNDING SOURCE
AIRPORT:					
Rehabilitate Runway 3-21	AIR 25-01		420,000		Airpt Operations
			7,560,000		Federal Grant
			420,000		State Grant
Runway 13/31 Concrete Rehabilitation	AIR 25-02		1,000,000		Airpt Operations
			1,000,000		State Grant
Rehabilitate/Expand ARFF Building	AIR 25-03		375,000		Airpt Operations
			375,000		State Grant
Purchase Snow Removal Equipment	AIR 25-04		1,200,000		Airpt Operations
AIRPORT TOTAL			12,350,000		
EVENT CENTER:					
Exhibit Hall - Upgrade Pneumatic Controls Halls C & D	BEC 25-02		100,000	400,000	M/L/R Tax
Arena Roof	BEC 25-03		2,640,000		M/L/R Tax
Air Walls - Prairie Rose Rooms	BEC 25-04		276,000		M/L/R Tax
Pavement Repair/Replace Parking Lot D	BEC 25-05		1,582,749		M/L/R Tax
Fencing	BEC 25-08		160,970		M/L/R Tax
Point of Sales for Concessions & All Third Party Vendors	BEC 25-10		100,000		M/L/R Tax
Economic Impact Study	BEC 25-11		200,000		M/L/R Tax
Arena Sound System	BEC 25-12		700,000		M/L/R Tax
EVENT CENTER TOTAL			5,759,719	400,000	
SOLID WASTE UTILITY:					
New Scale and Scale House	PWS SW 25-01		2,000,000		Solid Waste Utility
Purchase Land for Future Landfill Site	PWS SW 25-02		TBD		Solid Waste Utility
SOLID WASTE UTILITY TOTAL			2,000,000		
WATER UTILITY:					
WATER ADMINISTRATION					
High Speed Full Vision Overhead Doors	PWU WA 25-01		113,277		Water Utility
WATER ADMINISTRATION TOTAL			113,277		
WATER DISTRIBUTION					
Cast Iron Water Main Replacement	PWU WU 25-01	2,200,000	2,640,000	10,560,000	Water Utility
		2,170,000	3,960,000	15,840,000	State Grant
Valve & Hydrant Replacement	PWU WU 25-02	99,000	132,000	528,000	Water Utility
Watermain Extensions	PWU WU 25-03	220,000	220,000	880,000	Water Utility
		330,000	330,000	1,320,000	State Grant
Watermain Upsizing	PWU WU 25-04	110,000	110,000	440,000	Water Utility
Watermain - East Century Ave and 52nd St	PWU WU 25-07		1,716,000		Water Utility
			2,574,000		State Grant
WATER DISTRIBUTION TOTAL		5,129,000	11,682,000	29,568,000	
WATER TREATMENT PLANT					
Water Treatment Plant Expansion and Improvements	PWU WTP 25-01	2,000,000	12,000,000	21,200,000	Water Utility
		3,000,000	18,000,000	31,800,000	State Grant
WATER TREATMENT PLANT TOTAL		5,000,000	30,000,000	53,000,000	
WATER UTILITY TOTAL		10,129,000	41,795,277	82,568,000	
SEWER UTILITY:					
SANITARY SEWER					
Haycreek Lift Station	PWU SU 25-01	5,337,000	19,719,146	2,617,820	Bonds
Haycreek Interceptor	PWU SU 25-02			4,545,000	Sewer Utility
		7,933,000	4,500,000	9,759,900	Bonds
Sanitary Sewer - SCADA	PWU SU 25-03	375,000	250,000	500,000	Sewer Utility
Sewer Lining	PWU SU 25-04	660,000	660,000	2,140,000	Sewer Utility
SANITARY SEWER TOTAL		14,305,000	25,129,146	19,562,720	

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2025

PROJECT NAME	PROJECT CODE	PRIOR FUNDING	FY 2025 COST	FUTURE FUNDING	FUNDING SOURCE
WASTEWATER TREATMENT PLANT					
FEQ/Primary Clarifier Rehabilitation	PWU WWTP 25-01	25,000,000	6,265,000		Sewer Utility
Update SCADA Software	PWU WWTP 25-02		75,000		Sewer Utility
WASTEWATER TREATMENT PLANT TOTAL		25,000,000	6,340,000		
SEWER UTILITY TOTAL		39,305,000	31,469,146	19,562,720	
STORM SEWER:					
South Bismarck Flood Protection	PWU ST 25-01		12,500,000	37,500,000	Federal Grant
			7,500,000	35,967,600	State Grant
			5,000,000	23,978,400	SWC Loan
Storm Sewer - Master Plans	PWU ST 25-02	110,000	TBD	440,000	Storm Utility
Storm Sewer Repairs	PWU ST 25-03	305,000	TBD	880,000	Storm Utility
STORM SEWER TOTAL		415,000	25,000,000	98,766,000	
TOTAL CIP PROJECTS		\$ 54,090,150	\$ 187,602,942	\$ 322,234,720	

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BLD 25-02

Project Name Lighting Project

Project Description There is an excellent opportunity to both improve the quality of lighting as well as significantly reduce the energy and maintenance costs associated with the lighting systems in the facility. By removing the inefficient fluorescent lamps and ballasts with new direct wired LED lights.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	25,000	-	-	-	-	25,000
Construction	-	275,000	-	-	-	-	275,000
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Project Funding:							
City - (Building Construction)	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Project Number BLD 25-03

Project Name Domestic Water Fixture Upgrade

Project Description There is a need to upgrade the restroom fixtures. Many of the existing toilets, urinals, and sinks on campus are older and are of high water consumption design. Many have exceeded their life expectancy. Leading to pitting and calcifying and twice the water consumption of newer models.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	10,000	-	-	-	-	10,000
Construction	-	65,000	-	-	-	-	65,000
Total	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Project Funding:							
City - (Building Construction)	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number FIR 25-02
Project Name Fire Station Land
Project Description Purchase land for future fire station(s).

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	TBD	-	-	-	-	TBD
Total	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD
Project Funding:							
City - (Building Construction)	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number POL 25-01
Project Name New Police Department

Project Description Build a new Police Station to meet the current and future needs of the Bismarck Police Department (BPD) and the citizens we serve. We have outgrown our current building and during an assessment it was determined it was not feasible to build an addition to the current site due to limited onsite square footage. Leo A. Daly has done a full review and has given their recommendations.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	TBD	-	-	-	-	TBD
Total	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD
Project Funding:							
City - (Building Construction)	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 25-01
Project Name Traffic Signal Pole Replacement Program
Project Description Public safety and system integrity improvement due to rusting, deteriorating poles, and outdated equipment.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	80,428	88,853	70,362	79,712	70,154	71,800	461,309
Construction	383,072	420,147	330,638	379,288	329,846	337,200	2,180,191
Total	\$ 463,500	\$ 509,000	\$ 401,000	\$ 459,000	\$ 400,000	\$ 409,000	\$ 2,641,500
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 463,500	\$ 509,000	\$ 401,000	\$ 459,000	\$ 400,000	\$ 409,000	\$ 2,641,500
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 463,500	\$ 509,000	\$ 401,000	\$ 459,000	\$ 400,000	\$ 409,000	\$ 2,641,500

Project Number PWS-STL 25-02
Project Name Traffic Signal Cabinet Upgrade
Project Description Replacement of intersection traffic signal control cabinet that are unable to accommodate new technology.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	21,000	23,000	23,000	34,500	23,000	14,500	139,000
Construction	100,000	107,000	107,000	160,500	107,000	68,500	650,000
Total	\$ 121,000	\$ 130,000	\$ 130,000	\$ 195,000	\$ 130,000	\$ 83,000	\$ 789,000
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 121,000	\$ 130,000	\$ 130,000	\$ 195,000	\$ 130,000	\$ 83,000	\$ 789,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 121,000	\$ 130,000	\$ 130,000	\$ 195,000	\$ 130,000	\$ 83,000	\$ 789,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 25-03

Project Name Traffic Signal Fiber Upgrade

Project Description This project will allow us to have more reliable communication with our traffic signals. It will allow us to upgrade/replace our communications systems that rely on antiquated copper phone lines, Midco modems and cell modems with fiber that we can then connect directly into our system. NDIT has expressed security concerns with utilizing Midco/Cell modems that are not set ups by NDIT.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	26,709	38,550	42,670	31,400	-	-	139,329
Construction	127,291	179,450	199,330	147,600	-	-	653,671
Total	\$ 154,000	\$ 218,000	\$ 242,000	\$ 179,000	\$ -	\$ -	\$ 793,000
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 154,000	\$ 218,000	\$ 242,000	\$ 179,000	\$ -	\$ -	\$ 793,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 154,000	\$ 218,000	\$ 242,000	\$ 179,000	\$ -	\$ -	\$ 793,000

Project Number PWS-STL 25-04

Project Name Traffic Signal Camera Replacement

Project Description Replacement of traffic signal cameras that are no longer supported due to obsolete technology.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	70,000	70,000	80,000	119,000	80,000	50,000	469,000
Total	\$ 70,000	\$ 70,000	\$ 80,000	\$ 119,000	\$ 80,000	\$ 50,000	\$ 469,000
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 70,000	\$ 70,000	\$ 80,000	\$ 119,000	\$ 80,000	\$ 50,000	\$ 469,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 70,000	\$ 70,000	\$ 80,000	\$ 119,000	\$ 80,000	\$ 50,000	\$ 469,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 25-05

Project Name Whiteway Feed Point Replacement

Project Description Our aging system has cabinet deterioration and poor location for servicing. Newer and more efficient technology in feed points along with better placement would make these cabinets a money and time saver for the utility.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	21,000	20,000	20,000	20,000	20,000	20,000	121,000
Construction	100,000	150,000	150,000	150,000	150,000	150,000	850,000
Total	\$ 121,000	\$ 170,000	\$ 971,000				
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 121,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 971,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 121,000	\$ 170,000	\$ 971,000				

Project Number PWS-STL 25-06

Project Name Street Light LED Relamping Program

Project Description This will reduce electrical demand on the utility which will reduce electrical costs and increase longevity of lights throughout the city. HPS fixtures and lamps have become difficult to find for replacements and both have more than doubled in price over the last 5 years.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	180,850	182,500	-	-	-	-	363,350
Construction	875,000	877,500	-	-	-	-	1,752,500
Total	\$ 1,055,850	\$ 1,060,000	\$ -	\$ -	\$ -	\$ -	\$ 2,115,850
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 1,055,850	\$ 1,060,000	\$ -	\$ -	\$ -	\$ -	\$ 2,115,850
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 1,055,850	\$ 1,060,000	\$ -	\$ -	\$ -	\$ -	\$ 2,115,850

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 25-07

Project Name Whiteway Conductor Replacement Program

Project Description Street light wire conductors that are deteriorating in areas of town are creating multiple breaks. This is creating faults that cause the lights to be off, public opinions fall regarding the service and it is difficult if not impossible to repair these faults during the winter season with the frozen ground.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	22,700	20,010	16,160	16,160	23,900	13,510	112,440
Construction	108,100	189,990	148,840	148,840	224,100	131,490	951,360
Total	\$ 130,800	\$ 210,000	\$ 165,000	\$ 165,000	\$ 248,000	\$ 145,000	\$ 1,063,800
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 130,800	\$ 210,000	\$ 165,000	\$ 165,000	\$ 248,000	\$ 145,000	\$ 1,063,800
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 130,800	\$ 210,000	\$ 165,000	\$ 165,000	\$ 248,000	\$ 145,000	\$ 1,063,800

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-01

Project Name Construction of Sidewalks, Curb & Gutter and Driveway

Project Description This project is to construct concrete sidewalks, driveway and other concrete as petitioned by land developers or homeowners or selected by the City. Includes A1 new sidewalks, A2 gap sidewalks, and B non-compliant sidewalks. A2 gap sidewalk to include a 25% city subsidy.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	240,000	247,000	254,000	262,000	270,000	1,273,000
Construction	-	2,400,000	2,470,000	2,540,000	2,620,000	2,700,000	12,730,000
Special Assessment Additives	-	192,000	198,000	203,000	210,000	216,000	1,019,000
Total	\$ -	\$ 2,832,000	\$ 2,915,000	\$ 2,997,000	\$ 3,092,000	\$ 3,186,000	\$ 15,022,000
Project Funding:							
City - Sales Tax	\$ -	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 1,100,000
City - Special Assessment Bonds	-	2,612,000	2,695,000	2,777,000	2,872,000	2,966,000	13,922,000
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 2,832,000	\$ 2,915,000	\$ 2,997,000	\$ 3,092,000	\$ 3,186,000	\$ 15,022,000

Project Number ENG 25-02

Project Name Roadway Lighting

Project Description Roadways without street lighting are evaluated each year to identify areas that have reached 50% of the lots improved with a building to justify street lighting. The scope and size of this project is depended on the pace of development. The cost associated with roadway lights are assessed to the benefiting lots.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	40,000	41,000	42,000	43,000	44,000	210,000
Construction	-	400,000	410,000	420,000	430,000	440,000	2,100,000
Special Assessment Additives	-	32,000	33,000	34,000	34,000	35,000	168,000
Total	\$ -	\$ 472,000	\$ 484,000	\$ 496,000	\$ 507,000	\$ 519,000	\$ 2,478,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City - Special Assessment Bonds	-	472,000	484,000	496,000	507,000	519,000	2,478,000
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 472,000	\$ 484,000	\$ 496,000	\$ 507,000	\$ 519,000	\$ 2,478,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-03
Project Name Asphalt Street Resurfacing and Reconstruction

Project Description Repairs and maintenance to City's asphalt street network. Proposed work includes mill and overlay (resurfacing) or reconstructed with subbase drainage system and cement treated subgrade. Project may incorporate underground utility improvements as needed (paid by the Utility). Project includes geotechnical analysis used during design development. Subsidized through sales tax (70% recon/25% resurface).

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	890,000	917,000	944,000	973,000	1,002,000	4,726,000
Construction	-	8,900,000	9,167,000	9,442,000	9,725,000	10,017,000	47,251,000
Special Assessment Additives	-	459,000	472,000	487,000	501,000	516,000	2,435,000
Total	\$ -	\$10,249,000	\$ 10,556,000	\$ 10,873,000	\$ 11,199,000	\$ 11,535,000	\$ 54,412,000
Project Funding:							
City - Sales Tax	\$ -	\$ 3,560,000	\$ 3,667,000	\$ 3,777,000	\$ 3,890,000	\$ 4,007,000	\$ 18,901,000
City - Special Assessment Bonds	-	6,192,000	6,377,000	6,569,000	6,766,000	6,969,000	32,873,000
City - Special Deficiency	-	497,000	512,000	527,000	543,000	559,000	2,638,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 10,249,000	\$ 10,556,000	\$ 10,873,000	\$ 11,199,000	\$ 11,535,000	\$ 54,412,000

Project Number ENG 25-04
Project Name Asphalt Street Preventative Maintenance (Scrub Seal)

Project Description Asphalt street preventative maintenance practices can be utilized to extend the service life of the pavement by 3-5 years. The reduced cost of preventative maintenance practices can be seen in the life cycle cost analysis provided. Subsidized 25% through sales tax.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	68,000	70,000	72,000	74,000	77,000	361,000
Construction	-	680,000	700,000	721,000	743,000	765,000	3,609,000
Special Assessment Additives	-	46,000	47,000	49,000	50,000	52,000	244,000
Total	\$ -	\$ 794,000	\$ 817,000	\$ 842,000	\$ 867,000	\$ 894,000	\$ 4,214,000
Project Funding:							
City - Sales Tax	\$ -	\$ 170,000	\$ 175,000	\$ 180,000	\$ 186,000	\$ 191,000	\$ 902,000
City - Special Assessment Bonds	-	620,000	638,000	658,000	677,000	699,000	3,292,000
City - Special Deficiency	-	4,000	4,000	4,000	4,000	4,000	20,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 794,000	\$ 817,000	\$ 842,000	\$ 867,000	\$ 894,000	\$ 4,214,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-05

Project Name Concrete Pavement Repair

Project Description Concrete pavement repairs including crack and joint cleaning and sealing, panel replacement, select reconstruction and drainage correction.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	120,000	77,000	80,000	82,000	85,000	444,000
Construction	-	1,200,000	773,000	796,000	820,000	845,000	4,434,000
Special Assessment Additives	-	82,000	53,000	54,000	56,000	58,000	303,000
Total	\$ -	\$ 1,402,000	\$ 903,000	\$ 930,000	\$ 958,000	\$ 988,000	\$ 5,181,000
Project Funding:							
City - Sales Tax	\$ -	\$ 300,000	\$ 193,000	\$ 199,000	\$ 205,000	\$ 211,000	\$ 1,108,000
City - Special Assessment Bonds	-	1,102,000	710,000	731,000	753,000	777,000	4,073,000
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 1,402,000	\$ 903,000	\$ 930,000	\$ 958,000	\$ 988,000	\$ 5,181,000

Project Number ENG 25-06

Project Name Ditch Section Roadway Maintenance

Project Description Program for maintaining existing functionally classified arterial and collector ditch section (rural) roadways pavements. Improvement strategies would be overlays while maintaining a ditch section roadway. Many of these segments are also eligible for 1/2 cent sales tax funding for arterial road construction. Strategy would be to invest overlays in segments that are not programmed for near term reconstruction.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	165,000	170,000	175,000	180,000	186,000	876,000
Construction	-	1,650,000	1,700,000	1,751,000	1,804,000	1,858,000	8,763,000
Special Assessment Additives	-	78,000	116,000	119,000	123,000	126,000	562,000
Total	\$ -	\$ 1,893,000	\$ 1,986,000	\$ 2,045,000	\$ 2,107,000	\$ 2,170,000	\$ 10,201,000
Project Funding:							
City - Sales Tax	\$ -	\$ 835,000	\$ 425,000	\$ 438,000	\$ 451,000	\$ 465,000	\$ 2,614,000
City - Special Assessment Bonds	-	1,058,000	1,561,000	1,607,000	1,656,000	1,705,000	7,587,000
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 1,893,000	\$ 1,986,000	\$ 2,045,000	\$ 2,107,000	\$ 2,170,000	\$ 10,201,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-07

Project Name Crack Sealing

Project Description Crack sealing of snow emergency routes with a rubberized sealant on a 3-year cycle and after 8-9 years after a pavement rehab project is performed. First proposed as separate project in 2024. Would fund entirely with sales tax and no special assessments.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	20,000	21,000	21,000	22,000	23,000	107,000
Construction	-	200,000	206,000	212,000	218,000	225,000	1,061,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 220,000	\$ 227,000	\$ 233,000	\$ 240,000	\$ 248,000	\$ 1,168,000
Project Funding:							
City - Sales Tax	\$ -	\$ 220,000	\$ 227,000	\$ 233,000	\$ 240,000	\$ 248,000	\$ 1,168,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 220,000	\$ 227,000	\$ 233,000	\$ 240,000	\$ 248,000	\$ 1,168,000

Project Number ENG 25-08

Project Name Pavement Marking Maintenance

Project Description This project would place pavement markings on arterial roadways outside of other pavement maintenance project areas. First proposed as a separate project in 2024. Public Works Roads and Streets would continue to maintain collector and local streets.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	25,000	26,000	27,000	27,000	28,000	133,000
Construction	-	250,000	258,000	266,000	274,000	282,000	1,330,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 275,000	\$ 284,000	\$ 293,000	\$ 301,000	\$ 310,000	\$ 1,463,000
Project Funding:							
City - Sales Tax	\$ -	\$ 275,000	\$ 284,000	\$ 293,000	\$ 301,000	\$ 310,000	\$ 1,463,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 275,000	\$ 284,000	\$ 293,000	\$ 301,000	\$ 310,000	\$ 1,463,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-09

Project Name Commission Special Roads Projects

Project Description Discretionary funds for the use by the Board of City Commissioners for projects they determine are necessary but have no other means of funding. No project is identified as of yet for 2025 funding. If no project is identified, funds would not be required.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	5,000	5,000	5,000	5,000	5,000	25,000
Construction	-	50,000	52,000	54,000	56,000	58,000	270,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 55,000	\$ 57,000	\$ 59,000	\$ 61,000	\$ 63,000	\$ 295,000
Project Funding:							
City - Sales Tax	\$ -	\$ 55,000	\$ 57,000	\$ 59,000	\$ 61,000	\$ 63,000	\$ 295,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 55,000	\$ 57,000	\$ 59,000	\$ 61,000	\$ 63,000	\$ 295,000

Project Number ENG 25-10

Project Name Low Cost Improvement Projects

Project Description Source of funding to implement small improvement projects at isolated locations:
1) cross walk enhancements and other ped improvements

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	5,000	5,000	5,000	5,000	5,000	25,000
Construction	-	25,000	26,000	27,000	28,000	29,000	135,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 30,000	\$ 31,000	\$ 32,000	\$ 33,000	\$ 34,000	\$ 160,000
Project Funding:							
City - Sales Tax	\$ -	\$ 30,000	\$ 31,000	\$ 32,000	\$ 33,000	\$ 34,000	\$ 160,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 30,000	\$ 31,000	\$ 32,000	\$ 33,000	\$ 34,000	\$ 160,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number	ENG 25-11						
Project Name	NDDOT Microsurfacing						
Project Description	NDDOT Led - City Funding Participant Only - Microsurfacing and pavement marking on NDDOT roadways that received a mill and overlay in 2023 including 9th St - Bismarck Expy to Front Ave, Bismarck Expy - Washington St to north of Main Ave, and University Dr - Bismarck Expy to 48th Ave. Construction in 2025						
	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	360,000	-	-	-	-	360,000
Construction	-	3,600,000	-	-	-	-	3,600,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 3,960,000	\$ -	\$ -	\$ -	\$ -	\$ 3,960,000
Project Funding:							
City - Sales Tax	\$ -	\$ 396,000	\$ -	\$ -	\$ -	\$ -	\$ 396,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	3,564,000	-	-	-	-	3,564,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 3,960,000	\$ -	\$ -	\$ -	\$ -	\$ 3,960,000

Project Number	ENG 25-12						
Project Name	Memorial Bridge Preservation Project						
Project Description	NDDOT Led - City Funding Participant Only - HC 138. PCN 22902. Bridge preservation project consisting of Deck & Sidewalk Overlay, Curb and Barrier Spall Repairs, Painting Inside of Tub Girders & Railing. Local share split 50/50 between Mandan and Bismarck.						
	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	734,000	-	-	-	-	734,000
Construction	-	7,339,800	-	-	-	-	7,339,800
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 8,073,800	\$ -	\$ -	\$ -	\$ -	\$ 8,073,800
Project Funding:							
City - Sales Tax	\$ -	\$ 403,800	\$ -	\$ -	\$ -	\$ -	\$ 403,800
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	7,670,000	-	-	-	-	7,670,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 8,073,800	\$ -	\$ -	\$ -	\$ -	\$ 8,073,800

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-13

Project Name Front Avenue Washington Street Signal Replacement Pvm

Project Description PW-Service Operations Lighting and Traffic Signal Division will replace the traffic signal at Front Ave/Washington St in 2025. This presents an opportunity to address ADA compliance and geometric deficiencies concurrently with the replacement of the traffic signal. These costs are in addition to the traffic signal replacement.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	18,000	-	-	-	-	18,000
Construction	-	180,000	-	-	-	-	180,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 198,000	\$ -	\$ -	\$ -	\$ -	\$ 198,000
Project Funding:							
City - Sales Tax	\$ -	\$ 198,000	\$ -	\$ -	\$ -	\$ -	\$ 198,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 198,000	\$ -	\$ -	\$ -	\$ -	\$ 198,000

Project Number ENG 25-14

Project Name Rural Road Upgrades

Project Description Upgrade ditch section roadways (rural) to a curb and gutter section (urban). The Rural Roads Sales Tax Usage Policy provides for sales tax usage for the purpose of holding costs for non-annexed properties in abeyance until the property is annexed and for other types of projects with their approval. CIP assumes a non-refundable cost sharing of up to 25% sales tax subsidy with Commission approval.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	380,000	391,000	403,000	415,000	428,000	2,017,000
Construction	-	3,800,000	3,914,000	4,031,000	4,152,000	4,277,000	20,174,000
Special Assessment Additives	-	290,000	266,000	274,000	282,000	291,000	1,403,000
Total	\$ -	\$ 4,470,000	\$ 4,571,000	\$ 4,708,000	\$ 4,849,000	\$ 4,996,000	\$ 23,594,000
Project Funding:							
City - Sales Tax	\$ -	\$ 950,000	\$ 979,000	\$ 1,008,000	\$ 1,038,000	\$ 1,069,000	\$ 5,044,000
City - Special Assessment Bonds	-	3,520,000	3,592,000	3,700,000	3,811,000	3,927,000	18,550,000
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 4,470,000	\$ 4,571,000	\$ 4,708,000	\$ 4,849,000	\$ 4,996,000	\$ 23,594,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-15
Project Name E Century Avenue Reconstruction - 1/2 cent

Project Description 1/2 cent sales tax - City Project HC 165 - Centennial Rd to 52nd Street. Reconstruction and widening project to include pavement, pedestrian facilities, lighting, and pavement marking improvements. 52nd Street would be extended as a two-lane ditch roadway from Century Ave to Gold Dr. \$750,000 in one-cent sales tax for 52nd St extension. \$2,000,000 in NDDOT Flexible Funding awarded to this project.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	1,650,000	2,531,000	-	-	-	-	4,181,000
Construction	-	23,726,000	-	-	-	-	23,726,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ 1,650,000	\$26,257,000	\$ -	\$ -	\$ -	\$ -	\$ 27,907,000
Project Funding:							
City - Sales Tax	\$ 1,650,000	\$24,257,000	\$ -	\$ -	\$ -	\$ -	\$ 25,907,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	2,000,000	-	-	-	-	2,000,000
Total	\$ 1,650,000	\$26,257,000	\$ -	\$ -	\$ -	\$ -	\$ 27,907,000

Project Number ENG 25-16
Project Name Tyler Parkway Extension

Project Description This project would extend Tyler Parkway from Valley Drive to Cogburn Rd across Tyler Coulee. The project could also include other improvements along Tyler Parkway north and south of the extension area.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ 475,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475,000
Engineering/Architectural	-	840,000	1,197,000	-	-	-	2,037,000
Construction	-	500,000	11,400,000	-	-	-	11,900,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ 475,000	\$ 1,340,000	\$ 12,597,000	\$ -	\$ -	\$ -	\$ 14,412,000
Project Funding:							
City - Sales Tax	\$ 475,000	\$ 1,340,000	\$ 12,597,000	\$ -	\$ -	\$ -	\$ 14,412,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 475,000	\$ 1,340,000	\$ 12,597,000	\$ -	\$ -	\$ -	\$ 14,412,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-17

Project Name 2027 Half Cent Sales Tax Project

Project Description This project would consist of an improvement project of a 1/2 cent sales tax eligible roadway reconstruction. Specific project has not been identified by Commission at this time but costs and funding below represent typical project development schedule. Note this budget reflects the estimated remaining 1/2 cent sales tax that will be generated without an extension of this tax.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ 420,000	\$ -	\$ -	\$ -	\$ -	\$ 420,000
Engineering/Architectural	-	-	420,000	735,000	-	-	1,155,000
Construction	-	-	-	7,000,000	-	-	7,000,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 420,000	\$ 420,000	\$ 7,735,000	\$ -	\$ -	\$ 8,575,000
Project Funding:							
City - Sales Tax	\$ -	\$ 420,000	\$ 420,000	\$ 7,735,000	\$ -	\$ -	\$ 8,575,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 420,000	\$ 420,000	\$ 7,735,000	\$ -	\$ -	\$ 8,575,000

Project Number ENG 25-18

Project Name RRFB 2026 Locations

Project Description City Led - NDDOT Funding - Project HC 171 - NDDOT Project TBD - Proposed work includes Rectangular Rapid Flash Beacons at 16th St and Braman Ave and Jericho Rd and Centennial Rd. Crossing enhancements are eligible for HSIP funding but sidewalk extension will be 100% local cost may be constructed in 2025 ahead of the NDDOT funded project in 2026.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	4,000	30,000	-	-	-	34,000
Construction	-	40,000	300,000	-	-	-	340,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 44,000	\$ 330,000	\$ -	\$ -	\$ -	\$ 374,000
Project Funding:							
City - Sales Tax	\$ -	\$ 44,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 104,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	270,000	-	-	-	270,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 44,000	\$ 330,000	\$ -	\$ -	\$ -	\$ 374,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-19

Project Name Downtown Front Ave Pavement Rehabilitation

Project Description City Led - NDDOT Funding - Project HC 166 - NDDOT Project UGP-1-981(141) PCN 24127 - Proposed work includes mill and overlay (resurfacing). Bid in 2025/construction 2026. Federal cap at \$1,610,000.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	306,000	-	-	-	-	306,000
Construction	-	3,056,000	-	-	-	-	3,056,000
Special Assessment Additives	-	140,000	-	-	-	-	140,000
Total	\$ -	\$ 3,502,000	\$ -	\$ -	\$ -	\$ -	\$ 3,502,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City - Special Assessment Bonds	-	1,892,000	-	-	-	-	1,892,000
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	1,610,000	-	-	-	-	1,610,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 3,502,000	\$ -	\$ -	\$ -	\$ -	\$ 3,502,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-01
Project Name Rehabilitate Runway 3-21

Project Description Runway 3-21 will be milled and overlaid. The overlay will increase thickness and strength rating of the runway. Includes replacement of runway lights, subsurface cans, conduit and wiring, signs, runway end identifier lights (REIL), precision approach path indicator (PAPI), and adjustments to runway safety area (RSA) and paved overruns if needed to conform with FAA standards.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	8,400,000	-	-	-	-	8,400,000
Total	\$ -	\$ 8,400,000	\$ -	\$ -	\$ -	\$ -	\$ 8,400,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 420,000	\$ -	\$ -	\$ -	\$ -	\$ 420,000
Non-City - Federal Grant	-	7,560,000	-	-	-	-	7,560,000
Non-City - State Grant	-	420,000	-	-	-	-	420,000
Total	\$ -	\$ 8,400,000	\$ -	\$ -	\$ -	\$ -	\$ 8,400,000

Project Number AIR 25-02
Project Name Runway 13/31 Concrete Rehabilitation

Project Description Rehabilitation includes joint sealing, space repair concrete paver repairs, rubber removal and pavement markings.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	2,000,000	-	-	-	-	2,000,000
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	1,000,000	-	-	-	-	1,000,000
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-03
Project Name Rehabilitate/Expand ARFF Building
Project Description Rehabilitate / Expand ARFF building / ARFF building addition to accommodate security badging office.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	750,000	-	-	-	-	750,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ 375,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	375,000	-	-	-	-	375,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

Project Number AIR 25-04
Project Name Purchase Snow Removal Equipment
Project Description Purchase 2 snowplows. Required to meet airport certification requirements.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	1,200,000	-	-	-	-	1,200,000
Total	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 25-02

Project Name Exhibit Hall - Upgrade Pneumatic Controls Halls C & D

Project Description Most of the pneumatic controls in these areas are worn out and in need of replacement.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	100,000	100,000	100,000	100,000	100,000	500,000
Total	\$ -	\$ 100,000	\$ 500,000				
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 100,000	\$ 500,000				

Project Number BEC 25-03

Project Name Arena Roof

Project Description The current roof is at the end of its life cycle and is leaking in various spots.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ 2,640,000	\$ -	\$ -	\$ -	\$ -	\$ 2,640,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Total	\$ -	\$ 2,640,000	\$ -	\$ -	\$ -	\$ -	\$ 2,640,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 2,640,000	\$ -	\$ -	\$ -	\$ -	\$ 2,640,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 2,640,000	\$ -	\$ -	\$ -	\$ -	\$ 2,640,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 25-04
Project Name Air Walls - Prairie Rose Rooms
Project Description Replace the Air Walls in the Prairie Rose rooms. The current ones are at the end of their life cycle.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	276,000	-	-	-	-	276,000
Total	\$ -	\$ 276,000	\$ -	\$ -	\$ -	\$ -	\$ 276,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 276,000	\$ -	\$ -	\$ -	\$ -	\$ 276,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 276,000	\$ -	\$ -	\$ -	\$ -	\$ 276,000

Project Number BEC 25-05
Project Name Pavement Repair/Replace Parking Lot D
Project Description The pavement in Parking Lot D is in very poor condition and needs to be replaced.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	1,582,749	-	-	-	-	1,582,749
Total	\$ -	\$ 1,582,749	\$ -	\$ -	\$ -	\$ -	\$ 1,582,749
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 1,582,749	\$ -	\$ -	\$ -	\$ -	\$ 1,582,749
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 1,582,749	\$ -	\$ -	\$ -	\$ -	\$ 1,582,749

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 25-08

Project Name Fencing

Project Description New 6' chain link fence with rails and posts. Replacement for parking lots C & D. Price includes installation but does not include removal of old fence.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	160,970	-	-	-	-	160,970
Total	\$ -	\$ 160,970	\$ -	\$ -	\$ -	\$ -	\$ 160,970
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 160,970	\$ -	\$ -	\$ -	\$ -	\$ 160,970
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 160,970	\$ -	\$ -	\$ -	\$ -	\$ 160,970

Project Number BEC 25-10

Project Name Point of Sales for Concessions & All Third Party Vendors

Project Description To get a unified Point of Sale system for the Event Center to comply with the findings of the special investigation. Proper internet would need to be brought in with this project also.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	100,000	-	-	-	-	100,000
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 25-11
Project Name Economic Impact Study
Project Description This would provide all parties the economic impact that the Bismarck Event Center brings to the community.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	200,000	-	-	-	-	200,000
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Project Number BEC 25-12
Project Name Arena Sound System
Project Description The current sound system is terrible and needs to be upgraded. It has been a concern of customers for a few years now.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	700,000	-	-	-	-	700,000
Total	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS SW 25-01
Project Name New Scale and Scale House

Project Description The landfill has been getting busier every year and at times the line to weigh your vehicles extends down to the entrance gate. To solve this problem we would like to plan for two scales, one for commercial haulers who have an RFID Tag and one for residents who pay cash, or one for inbound traffic and one for exiting traffic (whichever is more efficient). In order to do that we will need to construct a new scale house to accommodate scales on both sides of the building. Once the new scale house and scales are in place we would then remove the existing scale house. This will allow two scales to run at the same time getting customers through more efficiently.

The current scale is old and has reached the end of its useful life and is hard to get parts for. In 2022 it was down for a period of two months while they searched for parts. During this time we had to charge customers a flat rate because we had no way of weighing them. This caused us to lose revenue since our flat rates give the customer the benefit and do not charge them actual weights. We are currently working on the preliminary design of the new scale and scalehouse and would like to do the final design and construction in 2025 or 2026.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	250,000	-	-	-	-	250,000
Construction	-	1,750,000	-	-	-	-	1,750,000
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Project Funding:							
City - (Solid Waste Utility)	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

Project Number PWS SW 25-02
Project Name Purchase Land for Future Landfill Site

Project Description The Landfill has an estimated life of about 40 years before running out of space. However, with the closure of various landfills across the state, we could expect to see more entities bringing their trash to our landfill which would shorten the estimated life. As Bismarck grows, land around the landfill may be prime for development. It may be in our best interest to purchase a new site for future landfill operations now to save money.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	TBD	-	-	-	-	TBD
Total	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Bank of North Dakota	-	-	-	-	-	-	-
Total	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WA 25-01
Project Name High Speed Full Vision Overhead Doors
Project Description The High Speed doors on our entrance and exit doors will help significantly with energy efficiency. As the opening/closing speed of up to 100 inches per second improves, energy efficiency, maintenance costs, and traffic flow.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	113,277	-	-	-	-	113,277
Total	\$ -	\$ 113,277	\$ -	\$ -	\$ -	\$ -	\$ 113,277
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 113,277	\$ -	\$ -	\$ -	\$ -	\$ 113,277
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 113,277	\$ -	\$ -	\$ -	\$ -	\$ 113,277

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 25-01
Project Name Cast Iron Water Main Replacement
Project Description Replacing 75-100 year old water main that has rust and capacity issues.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	600,000	600,000	600,000	600,000	600,000	3,000,000
Construction	4,370,000	6,000,000	6,000,000	6,000,000	6,000,000	6,000,000	34,370,000
Total	\$ 4,370,000	\$ 6,600,000	\$ 37,370,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ 2,200,000	\$ 2,640,000	\$ 2,640,000	\$ 2,640,000	\$ 2,640,000	\$ 2,640,000	\$ 15,400,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	2,170,000	3,960,000	3,960,000	3,960,000	3,960,000	3,960,000	21,970,000
Total	\$ 4,370,000	\$ 6,600,000	\$ 37,370,000				

Project Number PWU WU 25-02
Project Name Valve & Hydrant Replacement
Project Description Replacing broken valves and non-operating hydrants.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	9,000	12,000	12,000	12,000	12,000	12,000	69,000
Construction	90,000	120,000	120,000	120,000	120,000	120,000	690,000
Total	\$ 99,000	\$ 132,000	\$ 759,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ 99,000	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000	\$ 132,000	\$ 759,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 99,000	\$ 132,000	\$ 759,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 25-03

Project Name Watermain Extensions

Project Description Water main extensions for growth are the cities sole responsibility, this is when the master plan calls for a transmission line and outside of the development.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Construction	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000
Total	\$ 550,000	\$ 3,300,000					
Project Funding:							
City - Enterprise Construction Reserves	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 1,320,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	330,000	330,000	330,000	330,000	330,000	330,000	1,980,000
Total	\$ 550,000	\$ 3,300,000					

Project Number PWU WU 25-04

Project Name Watermain Upsizing

Project Description The developer has the option of using capital charges to help fund the upsizing of the watermain where transmission lines go through the development, if they choose not to then it is the cities responsibility to cashflow the upsizing.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	10,000	10,000	10,000	10,000	10,000	10,000	60,000
Construction	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Total	\$ 110,000	\$ 660,000					
Project Funding:							
City - Enterprise Construction Reserves	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 660,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 110,000	\$ 660,000					

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 25-07
Project Name Watermain - East Century Ave and 52nd St
Project Description Extending a zone 2 & zone 3 water main in conjunction with the street improvement project HC165.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	390,000	-	-	-	-	390,000
Construction	-	3,900,000	-	-	-	-	3,900,000
Total	\$ -	\$ 4,290,000	\$ -	\$ -	\$ -	\$ -	\$ 4,290,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 1,716,000	\$ -	\$ -	\$ -	\$ -	\$ 1,716,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	2,574,000	-	-	-	-	2,574,000
Total	\$ -	\$ 4,290,000	\$ -	\$ -	\$ -	\$ -	\$ 4,290,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WTP 25-01
Project Name Water Treatment Plant Expansion and Improvements
Project Description Water Treatment Plant expansion and necessary improvements.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	30,000,000	53,000,000	-	-	-	83,000,000
Total	\$ 5,000,000	\$ 30,000,000	\$ 53,000,000	\$ -	\$ -	\$ -	\$ 88,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 2,000,000	\$ 12,000,000	\$ 21,200,000	\$ -	\$ -	\$ -	\$ 35,200,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	3,000,000	18,000,000	31,800,000	-	-	-	52,800,000
Total	\$ 5,000,000	\$ 30,000,000	\$ 53,000,000	\$ -	\$ -	\$ -	\$ 88,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 25-01
Project Name Haycreek Lift Station
Project Description Haycreek Lift Station is over capacity and a new station needs to be built.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	976,346	-	-	-	-	976,346
Construction	5,337,000	18,742,800	2,617,820	-	-	-	26,697,620
Total	\$ 5,337,000	\$ 19,719,146	\$ 2,617,820	\$ -	\$ -	\$ -	\$ 27,673,966
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Bank of North Dakota	5,337,000	19,719,146	2,617,820	-	-	-	27,673,966
Total	\$ 5,337,000	\$ 19,719,146	\$ 2,617,820	\$ -	\$ -	\$ -	\$ 27,673,966

Project Number PWU SU 25-02
Project Name Haycreek Interceptor
Project Description The Haycreek Interceptor has to be upsized for the future growth in the Haycreek Sewer Shed.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	500,000	604,200	496,100	96,800	200,200	1,897,300
Construction	7,933,000	4,000,000	5,803,600	2,856,000	3,084,000	1,164,000	24,840,600
Total	\$ 7,933,000	\$ 4,500,000	\$ 6,407,800	\$ 3,352,100	\$ 3,180,800	\$ 1,364,200	\$ 26,737,900
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 3,180,800	\$ 1,364,200	\$ 4,545,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Bank of North Dakota	7,933,000	4,500,000	6,407,800	3,352,100	-	-	22,192,900
Total	\$ 7,933,000	\$ 4,500,000	\$ 6,407,800	\$ 3,352,100	\$ 3,180,800	\$ 1,364,200	\$ 26,737,900

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 25-03

Project Name Sanitary Sewer - SCADA

Project Description We started this project in 2022 with \$400,000 and will proceed with \$250,000/yr until we have completed the project.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	375,000	250,000	250,000	250,000	-	-	1,125,000
Total	\$ 375,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 1,125,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 375,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 1,125,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 375,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 1,125,000

Project Number PWU SU 25-04

Project Name Sewer Lining

Project Description We have been dedicating money towards the relining of old clay tile sewer mains that are starting to fail. If we need to push this project to another year this is the one.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	60,000	60,000	37,275	37,275	60,000	60,000	314,550
Construction	600,000	600,000	372,725	372,725	600,000	600,000	3,145,450
Total	\$ 660,000	\$ 660,000	\$ 410,000	\$ 410,000	\$ 660,000	\$ 660,000	\$ 3,460,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 660,000	\$ 660,000	\$ 410,000	\$ 410,000	\$ 660,000	\$ 660,000	\$ 3,460,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 660,000	\$ 660,000	\$ 410,000	\$ 410,000	\$ 660,000	\$ 660,000	\$ 3,460,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WWTP 25-01
Project Name FEQ/Primary Clarifier Rehabilitation

Project Description Add additional flow equalization, piping, and aeration. Replace electrical in flow control. Full rehabilitation of 3 primary clarifiers. Construct biosolids maintenance equipment storage and additional office space. Rehab pretreatment piping, vaults, and biorem. I&C work for project.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	3,000,000	300,000	-	-	-	-	3,300,000
Construction	22,000,000	5,965,000	-	-	-	-	27,965,000
Total	\$ 25,000,000	\$ 6,265,000	\$ -	\$ -	\$ -	\$ -	\$ 31,265,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 25,000,000	\$ 6,265,000	\$ -	\$ -	\$ -	\$ -	\$ 31,265,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 25,000,000	\$ 6,265,000	\$ -	\$ -	\$ -	\$ -	\$ 31,265,000

Project Number PWU WWTP 25-02
Project Name Update SCADA Software
Project Description Update SCADA software & servers.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	75,000	-	-	-	-	75,000
Total	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU ST 25-01
Project Name South Bismarck Flood Protection

Project Description FEMA accredited Flood Protection project under design in 2024, has received FEMA funding of \$50M and eligible for SWC cost share. Work is being completed through the City Engineering department. Approx 950 structures will be impacted by pending changes to the regulatory floodplain.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	20,000,000	25,000,000	50,000,000	22,446,000	-	117,446,000
Total	\$ -	\$ 25,000,000	\$ 25,000,000	\$ 50,000,000	\$ 22,446,000	\$ -	\$ 122,446,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-City - Federal Grant	-	12,500,000	12,500,000	25,000,000	-	-	50,000,000
Non-City - State Grant	-	7,500,000	7,500,000	15,000,000	13,467,600	-	43,467,600
Loan	-	5,000,000	5,000,000	10,000,000	8,978,400	-	28,978,400
Total	\$ -	\$ 25,000,000	\$ 25,000,000	\$ 50,000,000	\$ 22,446,000	\$ -	\$ 122,446,000

Project Number PWU ST 25-02
Project Name Storm Sewer - Master Plans
Project Description Review - update existing Master plans - creating Unit Rate for new commercial development areas.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ 110,000	TBD	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 550,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Total	\$ 110,000	TBD	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 550,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 110,000	TBD	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 550,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 110,000	TBD	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 550,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU ST 25-03
Project Name Storm Sewer Repairs
Project Description Sidewalk improvements, Street assessments for SW parcels.

	<u>Prior Years</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>Total</u>
Costs:							
Planning and Preliminary Design	\$ -	TBD	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	305,000	-	220,000	220,000	220,000	220,000	1,185,000
Total	\$ 305,000	TBD	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 1,185,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 305,000	TBD	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 1,185,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 305,000	TBD	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 1,185,000

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR FUTURE YEARS

PROJECT NAME	PROJECT CODE	FUTURE FUNDING	FUNDING SOURCE
BUILDING MAINTENANCE:			
Replace Burnham Backup Boiler	BLD 25-04	473,000	Building Construction
BUILDING MAINTENANCE TOTAL		473,000	
STREETS AND HIGHWAYS:			
2028 Half Cent Sales Tax Project	ENG 25-20	12,000,000	Sales Tax Fund
2029 Half Cent Sales Tax Project	ENG 25-21	12,000,000	Sales Tax Fund
HC144: Main Avenue Pedestrian Bridge Rehabilitation Project	ENG 25-22	725,000	Sales Tax Fund
HC164: N 19th St and E Century Avenue Safety Improvements - NDDOT HSIP	ENG 25-23	270,000	Sales Tax Fund
		1,215,000	Federal Grant
Front Avenue/Washington Street Signal Replacement Pavement	ENG 25-24	165,000	Sales Tax Fund
HC172: Washington St and Bowen Ave Safety Improvements	ENG 25-25	28,000	Sales Tax Fund
		126,000	Federal Grant
HC162: 7th St, 9th St & State St - Concrete Pavement Repair	ENG 25-26	377,000	Sales Tax Fund
		1,614,000	Federal Grant
HC160: Bismarck Expressway Traffic Signal Replacement	ENG 25-27	357,000	Sales Tax Fund
		2,817,000	Federal Grant
Asphalt Mill and Overlay - S Bismarck Arterials	ENG 25-28	305,600	Special Assessments
		753,600	Federal Grant
NDDOT Microsurfacing	ENG 25-29	89,500	Sales Tax Fund
		805,500	Federal Grant
STREETS AND HIGHWAYS TOTAL		33,648,200	
AIRPORT:			
Rehabilitate Taxiway D	AIR 25-05	265,000	Airport Operations
		4,770,000	Federal Grant
		265,000	State Grant
Prepare Wildlife Hazard Study/Plan Update	AIR 25-06	25,000	Airport Operations
		450,000	Federal Grant
		25,000	State Grant
Commercial and General Aviation Ramp Panel Replacement	AIR 25-07	500,000	Airport Operations
		500,000	State Grant
Expand Passenger Parking	AIR 25-08	1,500,000	Airport Operations
Purchase Snow Removal Equipment (Broom or Loader)	AIR 25-09	750,000	Airport Operations
Plans and Specifications to Expand Commercial Terminal Building	AIR 25-10	100,000	Airport Operations
		3,800,000	Federal Grant
		100,000	State Grant
Plans and Specifications to Expand Commercial Terminal Apron	AIR 25-11	25,000	Airport Operations
		950,000	Federal Grant
		25,000	State Grant
Purchase Snow Removal Equipment (Broom or Loader)	AIR 25-12	750,000	Airport Operations
Expand Commercial Terminal Apron Phase 1 (Construction)	AIR 25-13	150,000	Airport Operations
		5,700,000	Federal Grant
		150,000	State Grant
Deicing Fluid Collection (Per Drainage Study)	AIR 25-14	25,000	Airport Operations
		450,000	Federal Grant
		25,000	State Grant
Purchase Snow Removal Equipment (Broom or Loader)	AIR 25-15	750,000	Airport Operations
EA for Runway 13 RPZ Land Purchase (Phase 2)	AIR 25-16	10,000	Airport Operations
		180,000	Federal Grant
		10,000	State Grant
Expand Commercial Terminal Building (Phase 1) (Construction)	AIR 25-17	3,000,000	Airport Operations
		8,190,854	Contributions
		6,000,000	Bonds
		13,000,000	Federal Grant
		1,378,466	State Grant
Install New Passenger Boarding Bridges	AIR 25-18	200,000	Airport Operations
		3,600,000	Federal Grant
		200,000	State Grant

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR FUTURE YEARS

PROJECT NAME	PROJECT CODE	FUTURE FUNDING	FUNDING SOURCE
Replace Existing ARFF Truck	AIR 25-19	900,000	Airport Operations
		100,000	State Grant
B Area Development	AIR 25-20	50,000	Airport Operations
		900,000	Federal Grant
		50,000	State Grant
AIRPORT TOTAL		59,819,320	
EVENT CENTER:			
Lighting Control System	BEC 25-13	350,000	M/L/R Tax
Marquee 7th Street	BEC 25-14	1,300,000	M/L/R Tax
EVENT CENTER TOTAL		1,650,000	
WATER UTILITY:			
WATER DISTRIBUTION			
N 52nd Water Tower	PWU WU 25-05	2,750,000	Water Utility
Lockport Underground Reservoir	PWU WU 25-06	3,680,000	Water Utility
		5,520,000	State Grant
WATER DISTRIBUTION TOTAL		11,950,000	
CUSTOMER SERVICE			
ERT/Fixed Network Meter Reading System Replacement	PWU CS 25-01	4,590,000	Water Utility
CUSTOMER SERVICE TOTAL		4,590,000	
WATER UTILITY TOTAL		16,540,000	
SEWER UTILITY:			
SANITARY SEWER			
Tyler Coulee Valley Dr to Kites/Ivory Ln	PWU SU 25-05	935,000	Sewer Utility
Tyler Coulee Node B-C Sewer Plan	PWU SU 25-06	725,000	Sewer Utility
Eagle Crest Lift Station Decommission	PWU SU 25-07	440,000	Sewer Utility
Centennial Road	PWU SU 25-08	440,000	Sewer Utility
SANITARY SEWER TOTAL		2,540,000	
WASTEWATER TREATMENT PLANT			
Digester Rehabilitation	PWU WWTP 25-03	11,400,000	Sewer Utility
Final Clarifier Rehabilitation	PWU WWTP 25-04	1,000,000	Sewer Utility
WATER TREATMENT PLANT TOTAL		12,400,000	
SEWER UTILITY TOTAL		14,940,000	
TOTAL CIP PROJECTS		\$ 127,070,520	

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BLD 25-04

Project Name Replace Burnham Backup Boiler

Project Description The Burnham Backup Boiler was removed in 2023 because it was leaking and no longer functional. The two existing boilers are operating adequately, so there may not be a need to replace the backup boiler, however, we did not want to loose sight of it just in case so this is intended as a holding place and reminder that we may or may not need to do something.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	43,000	-	43,000
Construction	-	-	-	-	-	430,000	430,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 43,000	\$ 430,000	\$ 473,000
Project Funding:							
City - (Building Construction)	\$ -	\$ -	\$ -	\$ -	\$ 43,000	\$ 430,000	\$ 473,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 43,000	\$ 430,000	\$ 473,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-20

Project Name 2028 Half Cent Sales Tax Project

Project Description This project would consist of an improvement project of a 1/2 cent sales tax eligible roadway reconstruction. Specific project has not been identified by Commission at this time but costs and funding below represent typical project development schedule. Note this item assumes an extension of half-cent sales tax as this project may exceed the revenue generated from the sales tax prior to its sunset in 2028.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Engineering/Architectural	-	-	-	500,000	1,000,000	-	1,500,000
Construction	-	-	-	-	10,000,000	-	10,000,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ -	\$ 12,000,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ -	\$ 12,000,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ -	\$ 12,000,000

Project Number ENG 25-21

Project Name 2029 Half Cent Sales Tax Project

Project Description This project would consist of an improvement project of a 1/2 cent sales tax eligible roadway reconstruction. Specific project has not been identified by Commission at this time but costs and funding below represent typical project development schedule. Note this item assumes an extension of half-cent sales tax as this project would likely exceed the revenue generated from the sales tax prior to its sunset in 2028.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Engineering/Architectural	-	-	-	-	500,000	1,000,000	1,500,000
Construction	-	-	-	-	-	10,000,000	10,000,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ 12,000,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ 12,000,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ 12,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-22

Project Name HC144: Main Avenue Pedestrian Bridge Rehabilitation Project

Project Description The Pedestrian Bridge over Main Avenue 350 feet east of Missouri Avenue/Center Street is in need of rehabilitation. The existing bridge deck and railing are in need of replacement and the super structure needs to be repainted.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	150,000	-	-	-	-	-	150,000
Construction	475,000	-	100,000	-	-	-	575,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ 625,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 725,000
Project Funding:							
City - Sales Tax	\$ 625,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 725,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 625,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 725,000

Project Number ENG 25-23

Project Name HC164: N 19th St and E Century Ave Safety Improvements - NDDOT HSIP

Project Description City Led - NDDOT Funding - Project HC 164 - NDDOT Project HEU-1-981(134) PCN 23645 - Proposed work includes traffic signal replacement and lane geometry improvements. NDDOT cost participation at 90% of construction costs. All engineering performed in house.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	135,000	-	-	-	135,000
Construction	-	-	1,350,000	-	-	-	1,350,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,485,000	\$ -	\$ -	\$ -	\$ 1,485,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 270,000	\$ -	\$ -	\$ -	\$ 270,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	1,215,000	-	-	-	1,215,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,485,000	\$ -	\$ -	\$ -	\$ 1,485,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-24

Project Name Front Avenue/Washington Street Signal Replacement Pavement

Project Description PW-Service Operations Lighting and Traffic Signal Division will replace the traffic signal at Main Avenue/Airport Rd in 2026. This presents an opportunity to address ADA compliance and geometric deficiencies concurrently with the replacement of the traffic signal. These costs are in addition to the traffic signal replacement.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	15,000	-	-	-	15,000
Construction	-	-	150,000	-	-	-	150,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ 165,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ 165,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ 165,000

Project Number ENG 25-25

Project Name HC172: Washington St and Bowen Ave Safety Improvements

Project Description City Led - NDDOT Funding - Project HC 172 - NDDOT Project TBD - Proposed work includes removing traffic signals at the off-set T intersections of S Washington St and Bowen Ave and replace with minor street stop control and a ped crossing treatment and refuge island.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	14,000	-	-	14,000
Construction	-	-	-	140,000	-	-	140,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 154,000	\$ -	\$ -	\$ 154,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ 28,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	126,000	-	-	126,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 154,000	\$ -	\$ -	\$ 154,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-26

Project Name HC162: 7th St, 9th St and State St - Concrete Pavement Repair

Project Description City Project HC 162 - NDDOT led concrete pavement repairs including crack and joint cleaning and sealing, and panel replacement, and ADA ramps. 7th Street from Front Ave to Broadway Ave, 9th Street from Front Ave to Main Ave, State St/Boulevard from 6th Street to Divide Ave 1-083(145)901, PCN 23742, 1-981(136), PCN 23747, 1-083(146)900, PCN 23743

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	181,000	-	-	181,000
Construction	-	-	-	1,810,000	-	-	1,810,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 1,991,000	\$ -	\$ -	\$ 1,991,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	377,000	\$ -	\$ -	\$ 377,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	1,614,000	-	-	1,614,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 1,991,000	\$ -	\$ -	\$ 1,991,000

Project Number ENG 25-27

Project Name HC160: Bismarck Expressway Traffic Signal Replacement

Project Description NDDOT Led - City Funding Participant Only - HC 160 - PCN 23741, NHU-SU-1-810(033)002. The Bismarck Expressway traffic signal upgrade project would replace the existing traffic signal equipment on Bismarck Expy from Washington St to Burlington Dr and includes tied local streets that has reached or is approaching the end of its service life.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	414,000	-	-	414,000
Construction	-	-	-	2,760,000	-	-	2,760,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 3,174,000	\$ -	\$ -	\$ 3,174,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	357,000	\$ -	\$ -	\$ 357,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	2,817,000	-	-	2,817,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 3,174,000	\$ -	\$ -	\$ 3,174,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 25-28

Project Name Asphalt Mill and Overlay - S Bismarck Arterials

Project Description Federally funded mill and overlay project 12th St – Santa Fe to Burleigh Av and Burleigh Av – Tavis Rd to Washington St representing 1.86 miles of roadway. Local funding source TBD and could be a combination of sales tax and/or special assessments.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	94,200	-	94,200
Construction	-	-	-	-	942,000	-	942,000
Special Assessment Additives	-	-	-	-	23,000	-	23,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 1,059,200	\$ -	\$ 1,059,200
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City - Special Assessment Bonds	-	-	-	-	305,600	-	305,600
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	753,600	-	753,600
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 1,059,200	\$ -	\$ 1,059,200

Project Number ENG 25-29

Project Name NDDOT Microsurfacing

Project Description NDDOT Led - City Funding Participant Only - Microsurfacing and pavement marking on NDDOT roadways that received a mill and overlay in 2024 including 7th St - Bismarck Expy to Front Ave/Broadway Ave to Boulevard Ave and 9th St (Broadway Ave to Boulevard Ave). Construction in 2026.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	81,000	-	-	-	81,000
Construction	-	-	814,000	-	-	-	814,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 895,000	\$ -	\$ -	\$ -	\$ 895,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 89,500	\$ -	\$ -	\$ -	\$ 89,500
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	805,500	-	-	-	805,500
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 895,000	\$ -	\$ -	\$ -	\$ 895,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-05

Project Name Rehabilitate Taxiway D

Project Description Taxiway D will include mill and overlay with increased thickness and strength rating for taxiway. Includes replacement of taxiway D lights, subsurface cans, wiring and conduit and signs.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	5,300,000	-	-	-	5,300,000
Total	\$ -	\$ -	\$ 5,300,000	\$ -	\$ -	\$ -	\$ 5,300,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 265,000	\$ -	\$ -	\$ -	\$ 265,000
Non-City - Federal Grant	-	-	4,770,000	-	-	-	4,770,000
Non-City - State Grant	-	-	265,000	-	-	-	265,000
Total	\$ -	\$ -	\$ 5,300,000	\$ -	\$ -	\$ -	\$ 5,300,000

Project Number AIR 25-06

Project Name Prepare Wildlife Hazard Study/Plan Update

Project Description Prepare update of Wildlife Hazard Study/Plan update.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Non-City - Federal Grant	-	-	450,000	-	-	-	450,000
Non-City - State Grant	-	-	25,000	-	-	-	25,000
Total	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-07
Project Name Commercial and General Aviation Ramp Panel Replacement
Project Description Replace ramp panels that are damaged or have reached the end of service life.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	1,000,000	-	-	-	1,000,000
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Reserves	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	500,000	-	-	-	500,000
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Project Number AIR 25-08
Project Name Expand Passenger Parking
Project Description Expands passenger terminal parking to accommodate increased passenger growth.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	1,500,000	-	-	-	1,500,000
Total	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-09
Project Name Purchase Snow Removal Equipment (Broom or Loader)
Project Description Required to meet airport certification requirements.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	750,000	-	-	-	750,000
Total	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

Project Number AIR 25-10
Project Name Plans and Specifications to Expand Commercial Terminal Building
Project Description Design commercial terminal expansion. Provides information needed for completion of environmental actions needed for FAA and state grant applications. Provides estimates of costs for budgeting.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	-	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
Non-City - Federal Grant	-	-	-	3,800,000	-	-	\$ 3,800,000
Non-City - State Grant	-	-	-	100,000	-	-	100,000
Total	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-11

Project Name Plans and Specifications to Expand Commercial Terminal Apron

Project Description Prepare plans and specifications to expand commercial terminal apron. Includes replacement of asphalt apron area on NW end of terminal apron.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
Non-City - Federal Grant	-	-	-	950,000	-	-	950,000
Non-City - State Grant	-	-	-	25,000	-	-	25,000
Total	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000

Project Number AIR 25-12

Project Name Purchase Snow Removal Equipment (Broom or Loader)

Project Description Required to meet airport certification requirements.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	750,000	-	-	750,000
Total	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-13
Project Name Expand Commercial Terminal Apron Phase 1 (Construction)
Project Description Add Apron needed to support commercial terminal expansion.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	6,000,000	-	6,000,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ 6,000,000
Project Funding:							
City - Enterprise Reserves	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000
Non-City - Federal Grant	-	-	-	-	5,700,000	-	5,700,000
Non-City - State Grant	-	-	-	-	150,000	-	150,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ 6,000,000

Project Number AIR 25-14
Project Name Deicing Fluid Collection (Per Drainage Study)
Project Description Install area to stockpile snow and deicing fluid on terminal ramp. System will allow captured fluid to be metered into the wastewater system for treatment.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	500,000	-	500,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
Non-City - Federal Grant	-	-	-	-	450,000	-	450,000
Non-City - State Grant	-	-	-	-	25,000	-	25,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-15
Project Name Purchase Snow Removal Equipment (Broom or Loader)
Project Description Required to meet airport certification requirements.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	750,000	-	750,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000
Project Funding:							
City - Bank of North Dakota Bonds	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000

Project Number AIR 25-16
Project Name EA for Runway 13 RPZ Land Purchase (Phase 2)
Project Description Complete environmental actions required to purchase land in Runway Protection Zone (RPZ). FAA recommends owning land in RPZ.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	200,000	-	200,000
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
Non-City - Federal Grant	-	-	-	-	180,000	-	180,000
Non-City - State Grant	-	-	-	-	10,000	-	10,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-17
Project Name Expand Commercial Terminal Building (Phase I) (Construction)
Project Description Expansion of commercial passenger terminal needed to accommodate passenger growth based on study conducted in 2022-2023.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	31,569,320	31,569,320
Total	\$ -	\$ 31,569,320	\$ 31,569,320				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000
City - Contributions	-	-	-	-	-	8,190,854	8,190,854
City - Bank of North Dakota Bonds	-	-	-	-	-	6,000,000	6,000,000
Non-City - Federal Grant	-	-	-	-	-	13,000,000	13,000,000
Non-City - State Grant	-	-	-	-	-	1,378,466	1,378,466
Total	\$ -	\$ 31,569,320	\$ 31,569,320				

Project Number AIR 25-18
Project Name Install New Passenger Boarding Bridges
Project Description New passenger boarding bridges (2). Replaces 2 bridges that have reached obsolescence.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	4,000,000	4,000,000
Total	\$ -	\$ 4,000,000	\$ 4,000,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
Non-City - Federal Grant	-	-	-	-	-	3,600,000	3,600,000
Non-City - State Grant	-	-	-	-	-	200,000	200,000
Total	\$ -	\$ 4,000,000	\$ 4,000,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 25-19
Project Name Replace Existing ARFF Truck
Project Description Replace existing ARFF truck.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	1,000,000	1,000,000
Total	\$ -	\$ 1,000,000	\$ 1,000,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ 900,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	100,000	100,000
Total	\$ -	\$ 1,000,000	\$ 1,000,000				

Project Number AIR 25-20
Project Name B Area Development
Project Description Expand B Area taxilanes to provide additional areas for T-Hangar development.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 1,000,000	\$ 1,000,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
Non-City - Federal Grant	-	-	-	-	-	900,000	900,000
Non-City - State Grant	-	-	-	-	-	50,000	50,000
Total	\$ -	\$ 1,000,000	\$ 1,000,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 25-13
Project Name Lighting Control System

Project Description We currently operate with 4 independent lighting control systems. This would streamline controls. The LC&D Lighting system in the Exhibit Halls are unable to perform simple tasks like recalling/storing scenes. Making the process for change labor intensive. Additionally, they are no longer manufacturing parts for this system and will not provide on-site technical services. The Unity lighting system for the Arena concourse is mostly operated by using a keyed system and having all the lighting systems under one roof would breed consistency across the board.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000

Project Number BEC 25-14
Project Name Marquee 7th Street

Project Description Displays upcoming events and sponsorship signage. The current system is extremely outdated and has very limited capabilities.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	1,300,000	-	-	-	1,300,000
Total	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,300,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,300,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,300,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 25-05
Project Name N 52nd Water Tower
Project Description New water Tower in NE part of the city.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	250,000	-	250,000
Construction	-	-	-	-	2,500,000	-	2,500,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000	\$ -	\$ 2,750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000	\$ -	\$ 2,750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000	\$ -	\$ 2,750,000

Project Number PWU WU 25-06
Project Name Lockport Underground Reservoir
Project Description 2 million gallon underground reservoir at Lockport Pump Station.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	920,000	-	920,000
Construction	-	-	-	-	8,280,000	-	8,280,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 9,200,000	\$ -	\$ 9,200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 3,680,000	\$ -	\$ 3,680,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	5,520,000	-	5,520,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 9,200,000	\$ -	\$ 9,200,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU CS 25-01
Project Name ERT/Fixed Network Meter Reading System Replacement
Project Description Replacment of the ERT/Fixed Network Replacement meter reading system. As the fixed network/ERT meter reading system ages the reliability and efficiency of the system will begin to fail. The fixed network system will require replacment, moving to a cellular system is also a potential solution as the logical progression of the technology.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	-	4,590,000	4,590,000
Total	\$ -	\$ 4,590,000	\$ 4,590,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,590,000	\$ 4,590,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 4,590,000	\$ 4,590,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 25-05
Project Name Tyler Coulee Valley Dr to Kites/Ivory Ln
Project Description Valley Drive to Kites/ Ivory Lane future cul-de-sac sewer extension (be done only if street is being constructed).

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	85,000	-	85,000
Construction	-	-	-	-	850,000	-	850,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 935,000	\$ -	\$ 935,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 935,000	\$ -	\$ 935,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 935,000	\$ -	\$ 935,000

Project Number PWU SU 25-06
Project Name Tyler Coulee Node B-C Sewer Plan
Project Description Tyler Coulee Node B-C on the Tyler Coulee sewer plan. Clairmont Road to Valley Drive.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	75,000	75,000
Construction	-	-	-	-	-	650,000	650,000
Total	\$ -	\$ 725,000	\$ 725,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 725,000	\$ 725,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 725,000	\$ 725,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 25-07
Project Name Eagle Crest Lift Station Decommission
Project Description This lift station will be decommissioned once the sanitary is in place at Eagle Crest and Elk Ridge.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	40,000	-	-	40,000
Construction	-	-	-	400,000	-	-	400,000
Total	\$ -	\$ -	\$ -	\$ 440,000	\$ -	\$ -	\$ 440,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 440,000	\$ -	\$ -	\$ 440,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 440,000	\$ -	\$ -	\$ 440,000

Project Number PWU SU 25-08
Project Name Centennial Road
Project Description Centennial Road sanitary sewer replacement from Exit 161 road improvement.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	40,000	-	40,000
Construction	-	-	-	-	400,000	-	400,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 440,000	\$ -	\$ 440,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 440,000	\$ -	\$ 440,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 440,000	\$ -	\$ 440,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WWTP 25-03

Project Name Digester Rehabilitation

Project Description Rehabilitation primary and secondary digesters, replace digester building electrical, Hvac and gas handling system and address other code related issues. Replace electrical building 11.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	1,300,000	600,000	-	-	1,900,000
Construction	-	-	-	5,500,000	4,000,000	-	9,500,000
Total	\$ -	\$ -	\$ 1,300,000	\$ 6,100,000	\$ 4,000,000	\$ -	\$ 11,400,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 1,300,000	\$ 6,100,000	\$ 4,000,000	\$ -	\$ 11,400,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,300,000	\$ 6,100,000	\$ 4,000,000	\$ -	\$ 11,400,000

Project Number PWU WWTP 25-04

Project Name Final Clarifier Rehabilitation

Project Description Final clarifier rehabilitation and performance improvements. Replace electrical building 12.

	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	1,000,000	1,000,000
Construction	-	-	-	-	-	-	-
Total	\$ -	\$ 1,000,000	\$ 1,000,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 1,000,000	\$ 1,000,000				

APPENDIX



ORDINANCE NO. 6589

<i>First Reading</i>	<i>September 10, 2024</i>
<i>Second Reading</i>	<i>September 24, 2024</i>
<i>Final Passage and Adoption</i>	<i>September 24, 2024</i>
<i>Publication Date</i>	<i>September 14 & 21, 2024</i>

AN ORDINANCE MAKING THE ANNUAL APPROPRIATIONS FOR EXPENDITURES OF THE CITY OF BISMARCK, NORTH DAKOTA FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR 2024.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA:

Section 1. There are hereby appropriated the following sums of money for so much thereof that may be necessary for the purpose of paying expenses of the City of Bismarck, North Dakota for the fiscal year commencing January 1, 2025 and ending December 31, 2025. Adjustments between categories may be performed and approved by the City Commission without changes to the total appropriation.

	Personnel	Maintenance and Operations	Capital Outlay	Debt Service	Transfers	Total
Budgeted Funds:						
General Fund						
Administration	823,013	251,874	14,738	-	-	1,089,625
Salary and Benefits Adjustment	1,817,625	18,000	-	-	-	1,835,625
One-Time Operations	-	200,000	-	-	-	200,000
Equipment Reserve	-	20,000	80,000	-	-	100,000
Recurring	-	135,000	-	-	-	135,000
Building Maintenance	628,797	410,429	-	-	-	1,039,226
One-Time Operations	-	-	79,000	-	-	79,000
Building Construction	-	-	-	-	375,000	375,000
Dakota Media Access	-	644,028	-	-	-	644,028
One-Time Operations	-	34,650	-	-	-	34,650
Contingencies	-	-	-	-	825,000	825,000
Attorney	719,598	37,507	-	-	-	757,105
Central Dakota Comm Center	3,278,550	1,584,548	-	-	-	4,863,098
Engineering	3,272,772	162,250	-	-	-	3,435,022
One-Time Operations	-	-	117,000	-	-	117,000
Recurring	-	65,000	-	-	15,000	80,000
Finance	4,201,284	1,056,340	32,816	-	-	5,290,440
Equipment Reserve	-	7,500	-	-	-	7,500
Fire	11,197,996	971,959	-	-	-	12,169,955
Fire Truck Reserve	-	41,000	-	-	-	41,000
One-Time Operations	-	66,900	270,500	-	-	337,400
Equipment Reserve	-	25,000	-	-	-	25,000
Recurring	310,000	32,000	-	-	-	342,000
Human Resources	648,089	67,899	-	-	-	715,988
Recurring	-	75,000	-	-	-	75,000
Municipal Court	663,328	149,160	-	-	-	812,488
Prisoner Care	-	901,600	-	-	-	901,600

	Personnel	Maintenance and Operations	Capital Outlay	Debt Service	Transfers	Total
Community Development	2,031,168	168,363	-	-	-	2,199,531
One-Time Operations	-	75,000	-	-	-	75,000
Equipment Reserve	-	-	60,000	-	-	60,000
Police	16,962,187	1,378,825	11,000	-	-	18,352,012
One-Time Operations	-	141,870	459,904	-	-	601,774
Recurring	60,000	449,983	741,993	348,355	-	1,600,331
Public Health	2,865,638	610,171	-	-	-	3,475,809
Equipment Reserve	-	50,000	-	-	-	50,000
Non-departmental	1,346,344	86,921	-	-	5,566,394	6,999,659
General Fund Total	50,826,389	9,918,777	1,866,951	348,355	6,781,394	69,741,866
Special Revenue Funds						
Public Transit System	-	4,385,254	-	-	-	4,385,254
Bismarck Public Library	2,551,794	1,130,226	512,501	-	-	4,194,521
Police Asset Forfeiture	-	23,000	27,499	-	-	50,499
Roads & Streets	5,324,240	4,616,493	889,500	843,687	-	11,673,920
Street Lights & Traffic Signal	958,563	1,737,820	2,522,400	-	-	5,218,783
Hotel & Motel Tax	-	900,808	-	-	294,019	1,194,827
Lodging Liquor & Food Tax	-	29,553	-	-	7,555,115	7,584,668
Sales Tax	-	119,034	-	-	41,541,520	41,660,554
Vision Fund	-	250,000	-	-	-	250,000
Special Deficiency & Assumption	-	604,858	-	-	501,000	1,105,858
Gov't Grants & Activities	2,807,678	8,907,465	317,500	-	-	12,032,643
Special Revenue Funds Total	11,642,275	22,704,511	4,269,400	843,687	49,891,654	89,351,527
Debt Service Funds						
Sewermain Bonds	-	3,350	-	6,112,736	500,000	6,616,086
Watermain Bonds	-	246	-	168,752	-	168,998
Sidewalk Bonds	-	11,800	-	2,138,114	200,000	2,349,914
Street Improvement Bonds	-	13,900	-	20,404,399	300,000	20,718,299
Debt Service Funds Total	-	29,296	-	28,824,001	1,000,000	29,853,297
Total Budgeted Funds	62,468,664	32,652,584	6,136,351	30,016,043	57,673,048	188,946,690
Enterprise Funds						
Airport	2,851,777	5,140,824	13,353,000	-	-	21,345,601
Event Center	3,325,729	4,603,918	5,937,999	391,356	-	14,259,002
Solid Waste Disposal	1,536,248	2,279,849	3,720,000	201,724	475,000	8,212,821
Solid Waste Collections	2,335,645	3,434,784	748,000	-	-	6,518,429
Water	4,386,202	7,623,470	41,983,477	2,771,245	541,681	57,306,075
Sanitary Sewer	2,214,284	4,468,785	31,657,346	3,384,625	-	41,725,040
Storm Water	570,180	664,131	25,083,000	-	-	26,317,311
Northern Plains Commerce Centre	-	68,798	-	-	-	68,798
Parking Authority Lots	-	1,025,732	-	-	-	1,025,732
Enterprise Funds Total	17,220,065	29,310,291	122,482,822	6,748,950	1,016,681	176,778,809
Internal Service Funds						
Fleet Services	1,218,369	3,339,091	-	-	-	4,557,460
Internal Service Funds Total	1,218,369	3,339,091	-	-	-	4,557,460
Total City Funds	80,907,098	65,301,966	128,619,173	36,764,993	58,689,729	370,282,959

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2024 (2025 budget year) and for the purpose of paying expenses of the City of Bismarck.

CATEGORY	AMOUNT
General Fund	\$ 34,727,847
Building Construction	393,828
Special Deficiency	525,104
Public Transit System	1,575,313
Library	3,145,376
TOTAL	\$ 40,367,468

Section 3. Repeal. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. Taking Effect. This ordinance shall be in full force and effect from and after its final passage and adoption.

TAX ADOPTION ORDINANCE (MILL LEVY)

The adopted 2024 mill levy to be collected in 2025 is itemized as follows:

	<u>Amount</u>
General Fund	\$ 34,727,847
Building Construction	393,828
Special Deficiency	525,104
Public Transit System	1,575,313
Library	<u>3,145,376</u>
Total	<u>\$ 40,367,468</u>

FEES AND CHARGES - ADMINISTRATION

SERVICE	2024 FEE	2025 FEE
Liquor License - By Class:		
Class A	3,700.00	3,700.00
Class B-1	650.00	650.00
Class B-2	650.00	650.00
Class B-3	650.00	650.00
Class B-4	650.00	650.00
Class B-5	650.00	650.00
Class B-6	650.00	650.00
Class C-1	3,800.00	3,800.00
Class C-2	1,000.00	1,000.00
Class D	4,100.00	4,100.00
Class E	800.00	800.00
Class F-1	3,500.00	3,500.00
Class F-2	1,100.00	1,100.00
Class G	650.00	650.00
Class H	800.00	800.00
Class I	350.00	350.00
Late Fee	50.00	50.00
Permits:		
Alcohol Special Event - 14 Days Recurring Event at One Location	25.00	25.00
Alcohol Special Event - Late Fee	25.00	25.00
Alcohol Special Event - Event Center Events	100.00	100.00
Site Authorization	100.00	100.00
Pawnbroker	75.00	75.00
Junk Dealer	50.00	50.00
Second Hand Dealer	25.00	25.00
Door-to-Door Sales Application Fee	200.00	200.00
Door-to-Door Sales License (Per Person)	40.00	40.00
Raffle Ticket Permit	25.00	25.00
Taxi Company License:		
Application Fee	100.00	100.00
New Vehicles	25.00	25.00
Renewal Vehicles	25.00	25.00

FEES AND CHARGES - AIRPORT

SERVICE	2024 FEE	2025 FEE
Terminal Building Income:		
Conference Room Rental - Terminal	45.00/60.00/75.00	45.00/60.00/75.00
Conference Room Rental - Office	45.00/60.00/75.00	45.00/60.00/75.00
Security Costs:		
Lost Key Card, Badge, or Metal Key Reimbursement		
First Loss (Non-refundable)	40.00	40.00
Second Loss (Non-refundable)	100.00	100.00
Third Loss (Non-refundable)	200.00	200.00
Baggage Hygiene Fee (Per Event)	50.00	50.00
Repetitive Security Violation (Per Incident)	500.00 - 1,500.00	500.00 - 1,500.00
Safety Violation (Per Incident)	50.00 - 1,500.00	50.00 - 1,500.00
Employee Parking Lot Violation (Per Incident)	25.00	25.00
Fingerprint Fees	50.00	50.00
Application & Processing Fee - Blue Badges	15.00	15.00
Application & Processing Fee - White & Red Badges	70.00	70.00
Renewal Fee - Blue Badges	5.00	5.00
Renewal Fee - White & Red Badges	20.00	20.00
Equipment Rental Rates: (2 hr min for Callback)		
950 Loader Cat	120.00/hr	120.00/hr
12E Patrol (Motor Grader)	75.00/hr	Eliminate
Skid Steer	75.00/hr	75.00/hr
*Clark 290/Oshkosh 24 ft Plow	100.00/hr	100.00/hr
*MB Snow Blower	250.00/hr	250.00/hr
Small Power Plant	25.00/hr	25.00/hr
644 Loader (John Deere)	125.00/hr	200.00/hr
744 Loader (John Deere)	250.00/hr	250.00/hr
15' Rotary Mower with Tractor	75.00/hr	75.00/hr
Daewoo 6000lb Forklift	65.00/hr	65.00/hr
Hyster Forklift	65.00/hr	65.00/hr
High Pressure Washer/Steam	25.00/hr	25.00/hr
Tire Dolly	125.00/use	125.00/use
Bldg #18 Shop Rental to Contractor	50.00/hr	50.00/hr
Bldg #18 Bay Rental (Ad Hoc)	New	\$75/24 hrs
Shop Supplies	5% repair labor + environ disposal fee	5% repair labor + environ disposal fee
Light Plant	25.00/hr or 150.00/24hrs	25.00/hr or 150.00/24hrs
*Snow Broom	250.00/hr	250.00/hr
Bucket Truck (Deicer)	100.00/hr + cost of fluid and cost of fuel	175.00/hr + cost of fluid and cost of fuel
Genie 3232 Scissor Lift	125.00/hr	125.00/hr
John Deere Tractor	85.00/hr + cost of fuel	85.00/hr + cost of fuel
Challenger Tractor with Loader	75.00/hr + cost of fuel	75.00/hr + cost of fuel
*Sander - Deicer Truck with Operator (See Labor Rates) (Ramps, Streets)	70.00/hr + cost of fuel, fluids, and sand	100.00/hr + cost of fuel, fluids, and sand

FEES AND CHARGES - AIRPORT

SERVICE	2024 FEE	2025 FEE
Tractor Tug (A/C Towing)	75.00/hr + cost of fuel	75.00/hr + cost of fuel
Belt Loader	75.00/hr + cost of fuel	75.00/hr + cost of fuel
Labor Rates: (2 hr min for Callback)		
Jetway Labor	125.00/hr, OT 187.50/hr	125.00/hr, OT 187.50/hr
Operator/Mechanics/Operations Agent Labor	100.00/hr, OT 150.00/hr	100.00/hr, OT 150.00/hr
Supervisor Labor	125.00/hr, OT 187.50/hr	125.00/hr, OT 187.50/hr
Grove 66' Telescoping Lift with Operator	175.00/hr plus	175.00/hr plus
Portable Welder with Operator	80.00/hr	80.00/hr
Cable Locator with Operator	125.00/hr, OT 175.00/hr	125.00/hr, OT 175.00/hr
Office Reimbursement and Vending:		
NSF Check Charges	30.00	35.00
Airport/Terminal User Fees:		
Jetway Use Gates 1 & 4 (Signatory)	PFC bridge/actual O & M	PFC bridge/actual O & M
Jetway Use Gate (Sched Chtr) Gates 1-4	PFC bridge/actual O & M	PFC bridge/actual O & M
Jetway Use Gate (Ad-hock Chtr) Gates 1-2-3-4	150.00	250.00
Passenger Loading Ramp (Ad Hoc Cctr)	150.00	250.00
Passenger Loading Ramp (FBO's on GA A/C)	150.00	150.00
Airstairs (Ford)	150.00/use + cost of fuel	150.00/use + cost of fuel
Ad-hoc Charters Terminal Use Fee	700.00/use	1000.00/use
Permits-Commercial Aero	250.00	250.00
Cargo Gate Access Fees	10.00/day	10.00/day
Total Passenger Facility Charge	4.50/passenger	4.50/passenger
Parking Rates		
Short Term		
First 30 Minutes-free	-	-
Each Half Hour	1.00	1.00
Daily Max	14.00	14.00
Long-Term		
Each Half Hour	1.00	1.00
Daily Max	11.00	11.00
Weekly Max	66.00	66.00
Economy Lot		
Each Half Hour	1.00	1.00
Daily Max	9.00	9.00
Weekly Max	54.00	54.00

NOTES:

All rentals are machine rental only unless specified.

*Rental will have the additional cost of Operator Agent Labor.

Minimum charge for all equipment is 1 hour.

Minimum charge for operator/labor is 1 hour, except call back or overtime.

FEEES AND CHARGES - CENTRAL DAKOTA COMMUNICATIONS CENTER (CENCOM)

SERVICE	2024 FEE	2025 FEE
Lincoln Police Dispatching	300.00 per month	300.00 per month
Tape and Fee for Production	30.00 per tape	30.00 per tape

FEES AND CHARGES - COMMUNITY DEVELOPMENT

SERVICE	2024 FEE	2025 FEE
Building Inspections Division:		
Electrical Permits	25.00 each	25.00 each
Drainfield/Perc Permits	75.00 / installation	75.00 / installation
Building Permits:		
\$1 to 2,000	40.00 1st 500 1.85 each add'l 100	40.00 1st 501 1.85 each add'l 101
\$2,001 to 25,000	67.75 1st 2,000 8.40 each add'l 1,000	67.75 1st 2,001 8.40 each add'l 1,001
\$25,001 to 50,000	260.95 - 25,000 6.10 each add'l 1,000	260.95 - 25,001 6.10 each add'l 1,001
\$50,001 to 100,000	413.45 - 50,000 4.20 each add'l 1,000	413.45 - 50,001 4.20 each add'l 1,001
\$100,001 to 500,000	623.45 - 100,000 3.40 each add'l 1,000	623.45 - 100,001 3.40 each add'l 1,001
\$500,001 to 1,000,000	1,983.45 - 500,000 2.85 each add'l 1,000	1,983.45 - 500,001 2.85 each add'l 1,001
\$1,000,000 and Up	3,408.45 - 1 mill 2.20 each add'l 1,000	3,408.45 - 1 mill 2.20 each add'l 1,001
Plan Review Fee for all commercial projects (excluding 1 & 2 family residential)	20% of building permit fee	20% of building permit fee
Demolition Permit	75.00	75.00
Structural Assessment Inspection Fee	50.00	50.00
Structural Assessment Re-inspection Fee	50.00	50.00
Moving Permit	50.00 250/500 liability 500.00 performance	50.00 250/500 liability 500.00 performance
Temporary Use/Structure Permit	50.00	50.00
Mobile Home Park License	3.00 per space	3.00 per space
Mechanical Permits:		
\$1 to 2,000	40.00	40.00
\$2,001 - 20,000	40.00 1st 2,000 1.65 each add'l 1,000	40.00 1st 2,001 1.65 each add'l 1,001
\$20,001 - 100,000	69.70 1st 20,000 1.10 each add'l 1,000	69.70 1st 20,001 1.10 each add'l 1,001
\$100,001 +	157.70 1st 100,000 0.60 each add'l 1,000	157.70 1st 100,001 0.60 each add'l 1,001
Plumbing Permits:		
Residence/Apartment(s)/ New Construction:		
\$1 to 20,000	40.00 1st 2,000 1.65 each add'l 1,000	40.00 1st 2,001 1.65 each add'l 1,001
\$20,001 - 100,000	69.70 1st 20,000 1.10 each add'l 1,000	69.70 1st 20,001 1.10 each add'l 1,001
\$100,001 +	157.70 1st 100,000 0.60 each add'l 1,000	157.70 1st 100,001 0.60 each add'l 1,001

FEES AND CHARGES - COMMUNITY DEVELOPMENT

SERVICE	2024 FEE	2025 FEE
Commercial:		
\$1 - 20,000	40.00 1st 2,000	40.00 1st 2,001
	1.65 each add'l 1,000	1.65 each add'l 1,001
\$20,001 - 100,000	69.70 1st 20,000	69.70 1st 20,001
	1.10 each add'l 1,000	1.10 each add'l 1,001
\$100,001 - +	157.70 1st 100,000	157.70 1st 100,001
	0.60 each add'l 1,000	0.60 each add'l 1,001
Home Business Occupation	25.00	25.00
Manufactured Homes	150.00	150.00
Administrative Fee	125.00	125.00
Non-structural Permit	125.00	125.00
Community Acknowledgement Form Request	50.00	50.00
Mechanical/Fuel Gas Licensing Program		
Class A Annual Fee	125.00	125.00
Class B Annual Fee	75.00	75.00
Exam Fee	125.00	125.00
Planning Division:		
Application Fees:		
Preliminary Major Plat	750.00	see following
Preliminary Major Plat < 3 Acres	New	700.00
Preliminary Major Plat >= 3 Acres & <= 10 Acres	New	900.00
Preliminary Major Plat > 10 Acres	New	1,100.00
Preliminary Major Plat Resubmittal Fee	50.00	250.00
Final Major Plat	1,300.00	1,300.00
Final Major Plat Resubmittal Fee	50.00	250.00
Minor Plat	1,400.00	see following
Minor Plat < 1 Acres	New	1,350.00
Minor Plat >= 1 Acres and <= 5 Acres	New	1,450.00
Minor Plat > 5 Acres	New	1,550.00
Minor Plat Resubmittal Fee	50.00	250.00
Plat Vacation	1,200.00	1,300.00
Zoning Map Amendment	1,300.00	see following
Zoning Map Amendment < 3 Acres	New	1,250.00
Zoning Map Amendment >= 3 Acres & <= 10 Acres	New	1,350.00
Zoning Map Amendment > 10 Acres	New	1,450.00
Zoning Map Amendment - PUD	1,400.00	1,400.00
Zoning Map Amendment - PUD Addition	New	150.00
PUD Amendment	1,100.00	1,100.00
Annexation	750.00	Eliminate
Special Use	700.00	700.00
Rural Lot Splits	750.00	800.00
FARMP Amendment w/o Plat	1,300.00	1,300.00

FEES AND CHARGES - COMMUNITY DEVELOPMENT

SERVICE	2024 FEE	2025 FEE
MSP Amendment	New	500.00
LUP Amendment w/o Zoning Change	1,300.00	1,300.00
FLUP Amendment	New	500.00
Vacation - ROW	550.00	600.00
Vacation - Non-access Lines	400.00	400.00
Release - Easements	400.00	400.00
Lot Modification	150.00	150.00
Downtown Design Review w/o RZA	150.00	150.00
Renaissance Zone Project	150.00	150.00
Zoning Verification Letter	100.00	100.00
Major Site Plan	175.00	350.00
Site Plan Review Resubmittal Fee	50.00	Eliminate
Site Plan Review - Landscape Plan	150.00	Eliminate
Site Plan Review - Landscape Plan Resubmittal Fee	50.00	Eliminate
Amended Site Plan	100.00	100.00
Minor Site Plan	100.00	250.00
Appeals	New	250.00
Variances	550.00	550.00

FEES AND CHARGES - ENGINEERING

SERVICE	2024 FEE	2025 FEE
Administrative:		
24" X 36" Paper Copy	10.00	Eliminate
24" X 36" Mylar Copy	10.00	Eliminate
24" X 36" Paper Plotted Color	15.00	15 per/pg
24" X 36" Paper Plotter Black and White	10.00	10 per/pg
Smaller Sizes Engineering Archive Copies	Varies	Eliminate
Photocopies	0.10 pp after 10 pages	0.10 pp after 10 pages
Digital Copy of All Plats	50.00	Eliminate
USB Flashdrive with Requested Data	5.00 or cost + 10%	5.00 or cost + 10%
Review and Recording Fees (Private Drive,etc.)	Cost + 25.00 admin fee	Cost + 25.00 admin fee
Release of Non-platted Easements	Cost + 50.00 admin	Cost + 50.00 admin
Project Plans & Specifications:		
11x17 Sheet Set	150.00	150.00
24X36 Sheet Set	200.00	200.00
Plans Purchased Through QuestCDN On The Internet	50% of paper copy fee	QuestCDN min. fee
Project Spec Book (Must be Purchased w/plan Set)	included in plan fee	included in plan fee
Online Bidding Through QuestCDN On The Internet	New	QuestCDN Min. Fee
City Specification Printed Manual	65.00 ea	65.00 ea
City Specification Manual on Digital Media	20.00	Eliminate
Excavation Permit: Traffic Control Fees May Apply:		
New (including random testing)	160.00	170.00
Stub Out (including random testing)	160.00	170.00
Completion (including random testing)	160.00	170.00
Cutoff (including random testing)	160.00	170.00
Repair (including random testing)	160.00	170.00
Surface Cut	110.00	120.00
Fire Line Flush	70.00	80.00
Approach Permit	100.00	100.00
Ditch Grading Permits	50.00	50.00
Grading Permits (Right of Way)	300.00 minimum or (lineal feet/400)*25.00	300.00 minimum or (lineal feet/400)*25.00
Concrete Permit (includes random testing)	50.00 minimum or \$0.75 per SF	50.00 minimum or \$0.75 per SF
Traffic Control Fees- Per Week:		
Local Street - Full Closure w/o Detour	100.00	100.00
Local Street - Full Closure w/Detour	100.00	100.00
Collector Street - Partial/No Detour	100.00	100.00
Collector Street - Full Closure w/o Detour	150.00	150.00
Collector Street - Full Closure w/Detour	300.00	300.00
Minor Arterial - Partial/No Detour	300.00	300.00
Minor Arterial - Full Closure w/o Detour	500.00	500.00
Minor Arterial - Full Closure w/Detour	1,000.00	1,000.00
Principal Arterial - Partial/No Detour	300.00	500.00

FEES AND CHARGES - ENGINEERING

SERVICE	2024 FEE	2025 FEE
Principal Arterial - Full Closure w/o Detour	500.00	1,000.00
Principal Arterial - Full Closure w/Detour	3,000.00	3,000.00
Parking Lane Closure - PER WEEK (Timed Parking Locations):		
Parking Space Closure<4 Spaces	100.00	100.00
Parking Lane Closure > OR = 4 Spaces	500.00	500.00
Sidewalk Closure Fee	100.00	100.00
Sidewalk Covered Walkway Fee (One-time Fee)	300.00	300.00
Public Bid Projects - Design and Observation	10% construction costs	10% construction costs
Public Bid Projects - Observation Only	5% construction costs	5% construction costs
3-Way Projects - Review and Observation	Wages X 2.00 plus add'l costs	Wages X 2.00 plus add'l costs
Public Bid Projects - Design & Observation with Consultant Design & Observation Contract	5% of consultants fee	5% of consultants fee
Snow Removal - Sidewalk (Special Assessed)	Cost+100.00 admin fee	Cost+100.00 admin fee
Special Assessment Fee:		
Assessment Period 7 years and Under	0.03	0.03
Assessment Period 10 years	0.03	0.03
Assessment Period 15 years	0.05	0.05
Vehicle Permits:		
Trip Permit - Special Mobile Equipment	25.00 permit + 25.00 admin fee	25.00 permit + 25.00 admin fee
Trip Permit - Trailer Towed by Semi	20.00 permit + 25.00 admin fee	20.00 permit + 25.00 admin fee
Trip Permit - Over Height/Width/Length (Structures)	100.00	100.00
Ton Mile Fee (NDCC Title 39) - Added During Spring Load Restrictions To All Trip Permits	Ton mile fee	Ton mile fee
Monthly - Special Mobile Equipment or Non- divisible Load	400.00	400.00
Traffic Impact Study Review (Plats, Site Plans)	200.00	200.00
Vendor Permits	50.00/year	50.00/year
Rolloff Dumpster Permit (Private Use)	100.00/week	100.00/week
Site Plan Reviews:		
Duplex	100.00	100.00
Triplex	100.00	100.00
4-plex	100.00	100.00
Multi-Family Over 4 and Commercial	400.00	400.00
Minor Site Plan Review	50.00	50.00

FEES AND CHARGES - ENGINEERING

SERVICE	2024 FEE	2025 FEE
Small Cell Site Review Fee:		
Application Fee (Phase I)	50.00	50.00
Plan Review Fee (Phase II)	200.00	200.00
Renewal Fee (at 15 years)	1,000.00	1,000.00
Plat Reviews:		
Preliminary Plat Review	250.00	250.00
Minor Plat Review	350.00	350.00
Final Plat Review	350.00	350.00
Stormwater PCSMP Reviews:		
Waiver	100.00	100.00
Stormwater Scoping Sheet (SM-04)	50.00	100.00
Application (SM-01) & PCSMP Checklist (SM-05)	250.00 up to 10 acres 15.00 each add'l acre	300.00 up to 10 acres 20.00 each add'l acre
Expedited (Conforms to Prev. Masterplan or SWMP) Application (SM-01) & PCSMP Checklist (SM-05)	250.00 up to 10 acres 15.00 each add'l acre	300.00 up to 10 acres 20.00 each add'l acre

FEES AND CHARGES - BELLE MEHUS AUDITORIUM

SERVICE	2024 FEE	2025 FEE
Commercial Events/Shows (Basic Rental) for 8 hrs	Up to \$4,000	Up to \$4,000
Additional Performance on Same Day	50% off Highest grossing perf.	50% off Highest grossing perf.
Local Events	Up to 850.00 / day	Up to 850.00 / day
Electrical Demand	Up to 200.00 / day	Up to 200.00 / day
Rehearsal/Practice/Photo Shoot	50.00 / hr	50.00 / hr
Catering Fee (List of Approved Caterers Provided)	17% of billed amount	17% of billed amount
BEC Catering	Per provided menu	Per provided menu
Cleanup Fee	Up to 1,000.00	Up to 1,000.00
Conductor Room (with Auditorium Rental)	Up to 50.00	Up to 50.00
Conductor Room	120.00	120.00
Atrium Upper/Lower	165.00	165.00
Equipment Rental: Belle Mehus		
Chairs	Included in rent	Included in rent
Clear Com	Included in rent	Included in rent
Facility Fee:		
All Tickets	Up to 4.00 / ticket	Up to 4.00 / ticket
High School Activities/NDHSAA	Up to 4.00 / ticket	Up to 4.00 / ticket
Flat Light Fee	500.00 / event	500.00 / event
Lighting Operator	35.00 / hour	35.00 / hour
Half Day Lighting Operator	250.00 / day	250.00 / day
Full Day Lighting Operator	450.00 / day	450.00 / day
Labor Rates	Prevailing rate	Prevailing rate
Liquor Catering	Provided by exclusive Liquor caterer	Provided by exclusive Liquor caterer
Microphones - Additional	35.00	35.00
Monitor	35.00 each	35.00/event
Pit Wall - Remove and Replace	Up to 360.00	Up to 360.00
Piano	100.00	100.00
Piano Tuning	Prevailing rate	Prevailing rate
Risers - Stage	4 sections incl. in rent	4 sections incl. in rent
Mixer Board	Prevailing rate	Prevailing rate
Sound/Light Tech	Prevailing rate	Prevailing rate
Spotlights - Trouperette	Up to 50.00 + operator	Up to 50.00 + operator
Tables	Up to 8.00 / table	Up to 8.00 / table
Risers - Stage	4 sections incl. in rent	4 sections incl. in rent
NSF Fee	Up to 100.00	Up to 100.00
Novelties	Up to 30% soft and up to 10% music or buyout up to 250.00	Up to 30% soft and up to 10% music or buyout up to 250.00
Wedding Package	650.00 / day	700.00/day

FEES AND CHARGES - EVENT CENTER

SERVICE	2024 FEE	2025 FEE
Equipment Rental:		
Banner/Signage Labor	Prevailing rate	Prevailing rate
Barricade	800.00/event	800.00/event
Basketball Floor-Set Up	Up to 1,000.00/event	Up to 1,000.00/event
Full Basketball Set Up (Shot Clock, Score Tables, Hoops, Med Tent)	Up to 1,500.00/event	Up to 1,500.00/event
Basketball Hoop	250.00/event	250.00/event
Bike Racks or Stanchions	2.00/each	2.00/each
Booths	70.00 ea exhibit/arena	70.00 ea exhibit/arena
Booths w/out Pipe and Drape	25.00 each	25.00 each
Box Office (eTix)	4% vs cap up to 2,500.00	4% vs cap up to 2,500.00
Ticket Sellers - Day of Show	Up to 30.00/hr	Up to 30.00/hr
Broadway Curtains	Up to 1,750.00	Up to 1,750.00
Broadway Portal Curtains	Up to 750.00	Up to 750.00
Bulk Space	Up to 1.00/sq ft	Up to 1.00/sq ft
Carpet	35.00/booth	35.00/booth
Carpet Exhibit Hall-Hall D	Up to 1,500.00/event	Up to 1,500.00/event
Catering Fee - List of Approved Caterers Provided	17% of billed amount	17% of billed amount
Catering by Event Center	Per menu	Per menu
Catering - Liquor	Per liquor caterer	Per liquor caterer
Clean Up Fee	Up to 1,500/day	Up to 1,500/day
Closing Bowen Avenue	275.00/event	275.00/event
Copies		
Black & White	0.25	0.25
Color	1.00	1.00
Dance Floor (30'x36)	500.00/event	500.00/event
Draping	1.75/ft	1.75/ft
Drawing Barrel	20.00	20.00
Electrical Charge Buy Out of Arena or Exhibit Hall	Up to 2,500.00	Up to 2,500.00
Trade Shows/Booth Power	15.00/110v	15.00/110v
Trade Shows/Booth Power	30.00/220v	30.00/220v
Electrical - Parking Lots	Prevailing rate	Prevailing rate
MDU Meter Fee	Prevailing rate	Prevailing rate
All Tickets	Up to 4.00/ticket	Up to 4.00/ticket
High School Activities/NDHSAA	Up to 4.00/ticket	Up to 4.00/ticket
Faxes	2.00/page	2.00/page
Forklift (Includes Operator)	60.00/hr 350.00 per 8 hours	60.00/hr 350.00 per 8 hours
Flipchart	18.00 each	18.00 each
Genie Lift	Up to 200.00/day	Eliminate
Gaffers Tape	30.00/roll	30.00/roll
Internet:		
Secure Hardline	Up to 100.00/event	Up to 100.00/event
One (1) Unique Code	5.00/day	5.00/day
Lighting Truss	700.00 + Set Up	700.00 + Set Up
Lighting Truss Operator	Prevailing rate	Prevailing rate

FEES AND CHARGES - EVENT CENTER

SERVICE	2024 FEE	2025 FEE
Marker Board	25.00 each	25.00 each
Lavaliere Mic	New	35.00 each
Microphones-Regular	35.00 each	35.00 each
Lapel	35.00 each	35.00 each
Wireless Handheld	35.00 each	35.00 each
Novelties - In House	Up to 30% soft & Up to 10% music	Up to 30% soft & Up to 10% music
Paid Parking Per Vehicle for Lots B, C, D or E	5.00/space per day	Up to 10.00/space per day
Parking Lot Buyout for Lots B, C or D	Up to 1,000.00/lot/day	Up to 1,000.00/lot/day
Parking Attendant	Prevailing rate	Prevailing rate
Phone Line/Ethernet Connection	100.00/line	100.00/line
Piano (Tuning Extra)	50.00/event	50.00/event
Projector Screen-12'x12' or 12'x9'	Up to 60.00/event	Up to 60.00/event
Projector Screen-Smaller Sizes	Up to 35.00/event	Up to 35.00/event
Registration Tables - Tall w/Skirt & Cover	Up to 55.00 each	Up to 55.00 each
Registration Tables - Regular w/Skirt & Cover	Up to 43.00 each	Up to 43.00 each
Reset Charge- Meeting Room *minimum 1 hour	Up to 200.00/hr	Up to 200.00/hr
Reset Charge- Exhibit Hall or Arena	Up to 1,000.00 each	Up to 1,000.00 each
Risers - Stage	Up to 1.25 sq ft	Up to 1.25 sq ft
Risers for Seating	250.00/75 chairs	250.00/75 chairs
Scoreboard:		
Base Prod	90.00/hr	90.00/hr
Mid Level	135.00/hr	135.00/hr
Full Prod	270.00/hr	270.00/hr
Recording Fee	50.00	50.00
Scoreboard Usage	750.00/Event + labor	750.00/Event + labor
Service Fee (Added to Outside Rented Equipment)	Up to 10% fee	Up to 10% fee
Skirting - Vinyl	Up to 18.00 each	Up to 18.00 each
Skirting - Cloth	Up to 29.00 each	Up to 29.00 each
Skirting (Vinyl) & Paper Cover	Up to 26.00 each	Up to 26.00 each
Skirting (Cloth) & Cloth Cover	Up to 44.00 each	Up to 44.00 each
Sound:		
Mini Portable Setup/No Mixer	50.00/1 microphone	50.00/1 microphone
Portable Setup	125.00/1 microphone	125.00/1 microphone
Arena or Exhibit Hall	Included in rent	Included in rent
Mixer Board:	Up to 100.00	Up to 100.00
Sound Tech	Prevailing rate	Prevailing rate
Monitors	35.00/event	35.00/event
Spotlights - Lycian 1290 Xlt w/cir Com	175.00/performance	175.00/performance
Spotlights - Fixed Spots	25.00/light	25.00/light
Staging w/Backdrop & Side Curtain	Up to 1.25/sq ft	Up to 1.25/sq ft

FEES AND CHARGES - EVENT CENTER

SERVICE	2024 FEE	2025 FEE
Tables:		
4x30,6x30,8x30 5x18, 8x18 or 5' Round	8.00 each	8.00 each
High Top Tables	25.00 each	25.00 each
High Chairs	5.00 each	5.00 each
*Right to charge for additional tables outside of initial setup		
Table Covers	6.00 each vinyl/paper	6.00 each vinyl/paper
Table Covers	15.00 each cloth	Up to 15.00 each cloth
Spandex Table Covers	Up to 32.00 each	Up to 32.00 each
Hi-Top Spandex Covers	Up to 15.00 each	Up to 15.00 each
Chair Covers	New	3.00 each cover
Towels - Hand	Up to 2.00 each	Up to 2.00 each
Towels - Bath	Up to 3.00 each	Up to 3.00 each
Water/Sewer Usage Fee	Up to 6.00 per unit	Up to 6.00 per unit
Water in Parking Lots:		
Hookup & Disconnect	50.00	50.00
Arena + All Arena Meeting Rooms	Up to 5,000.00	Up to 5,000.00
Arena Only	Up to 3,500.00	Up to 3,500.00
Entire Building:		
Arena, Exhibit Hall, and All Meeting Rooms	Up to 10,000.00/day	Up to 11,000.00/day
Full Exhibit Hall	New	Up to 8,000.00/day
Ticketed Events	10% vs cap up to 7,500.00	10% vs cap up to 7,500.00
Theatre Set Carpet	Up to 1,000.00	Up to 1,000.00
Meeting Room Rentals:		
Aspen Room - (45 Capacity)	Up to 300.00/day	Up to 300.00/day
Birch Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Cottonwood Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Linden Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Maple Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Oak Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Pine Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Spruce Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Murdoch Room - (100 Capacity)	Up to 300.00/day	Up to 300.00/day
Karlgaard Room - (75 Capacity)	Up to 300.00/day	Up to 300.00/day
Bay Area	250.00/day	250.00/day
Local School Graduation/Music/Play	Up to 3,500.00/day	Up to 3,500.00/day
Basketball (Games & Trnys)/2 Gms	Up to 3,500.00/day	Up to 3,500.00/day
Additional Games	250.00/game	250.00/game
Other Sporting Events (Wrestling)	Up to 3,500.00/day	Up to 3,500.00/day
Exhibit hall (All 4 Halls) & Meeting Rooms	Up to 12,500.00/day	Up to 12,500.00/day
Exhibit Hall A Only	Up to 3,000.00/day	Up to 3,000.00/day
Exhibit Hall B Only	Up to 3,000.00/day	Up to 3,000.00/day
Mayor's Conference Room	Up to 100.00/day	Up to 100.00/day
BEK Fiber Club Room	Up to 225.00/day	Up to 225.00/day
Hall A VIP Room	Up to 250.00/day	Up to 250.00/day
Exhibit Hall Lounge	Up to 250.00/day	Up to 250.00/day
Exhibit Hall C Only	Up to 2,500.00/day	Up to 2,500.00/day
Exhibit Hall D Only	Up to 3,000.00/day	Up to 3,000.00/day

FEES AND CHARGES - EVENT CENTER

SERVICE	2024 FEE	2025 FEE
Stage Shows vs 12% Gross Received	10% vs cap up to 5,000.00	10% vs cap up to 5,000.00
Wedding Package - Exhibit Hall A	3,750.00/day	4,000.00/day
Wedding Package - Exhibit Halls B, C & D	2,750.00/day	3,000.00/day
Exhibit Hall Meeting Rooms:		
Prairie Rose #101	Up to 500.00/day	Up to 500.00/day
Prairie Rose #102	Up to 500.00/day	Up to 500.00/day
Prairie Rose #103	Up to 500.00/day	Up to 500.00/day
Prairie Rose #104	Up to 500.00/day	Up to 500.00/day
Prairie Rose #105	Up to 500.00/day	Up to 500.00/day
Prairie Rose #106	Up to 300.00/day	Up to 300.00/day
5 Prairie Rose Rooms	New	Up to 1,800.00/day
Upper & Lower Lobby Areas Exhibit Hall	Up to 350.00/day	Up to 350.00/day
Labor Rates	Prevailing rate	Prevailing rate
Move-in/Move-out (4 hrs Min Chg)	75% of contracted rent	75% of contracted rent
Parking Lot B - Outdoor Event	Up to 1,000.00/day	Up to 1,000.00/day
Parking Lot C - Outdoor Event	Up to 1,000.00/day	Up to 1,000.00/day
Parking Lot D - Outdoor Event	Up to 1,000.00/day	Up to 1,000.00/day
Wedding Move-in (8 hours)	500.00	500.00
Practice - Music/Athletics	Up to 75.00/hr	Up to 75.00/hr
Setup/Take Down Fee - Per Event	Up to 2,500.00/day	Up to 2,500.00/day
Exhibitor Services Prices:		
	Per requested list	Per requested list
Pre-programming	Up to 60.00/hr	Up to 60.00/hr
Tri-Caster	Up to 90.00/hr	Up to 90.00/hr
Initial Setup Fee	Up to 500.00/hr	Up to 500.00/hr
Operator/Camera	Up to 100.00/hour/each	Up to 100.00/hour/each
NSF Fee	Up to 100.00	Up to 100.00

FEEES AND CHARGES - FINANCE

SERVICE	2024 FEE	2025 FEE
GIS Maps:		
City Street Map (30"x30")	26.00 each	26.00 each
City Base/Zoning (45"x36")	27.00 each	27.00 each
City Base/Street/Zoning (42"x50")	29.00 each	29.00 each
City Zoning (84"x84")	53.00 each	53.00 each

FEES AND CHARGES - FIRE

SERVICE	2024 FEE	2025 FEE
Fireworks Display - Indoor	100.00/500k bond	100.00/500k bond
Fireworks Display - Outdoor	300.00/500k bond	300.00/500k bond
Fire Permits Not Listed	65.00	65.00
Day Care Center Inspection	50.00	50.00
Group Home Inspection	50.00	50.00
Hood Fire System Permit:		
\$1 - 20,000	100.00/hood	100.00/hood
	1.65 for each add'l 1,000	1.65 for each add'l 1,000
\$20,001 - 100,000	69.70 for 1st 20,000	69.70 for 1st 20,000
	1.10 for each add'l 1,000	1.10 for each add'l 1,000
\$100,001 - +	157.70 for 1st 100,000	157.70 for 1st 100,000
	.60 for each add'l 1,000	.60 for each add'l 1,000
Site Plan Review	125.00	125.00
Fire Sprinkler/Standpipe Permit:		
Cost Per Wet Riser	150.00	150.00
Cost Per Dry Riser	200.00	200.00
Fire Pump (Each)	150.00	150.00
Standpipe	250.00	250.00
Dwellings (1/2 Family)	25.00	25.00
Fire Alarm System Permit:		
Fire Alarm System	85.00 + (\$1 x0.1% (total fire flow calculation area))	85.00 + (\$1 x0.1% (total fire flow calculation area))
Open Burning	65.00	65.00
Tanks	65.00	65.00
Gates and Barricades	65.00	65.00
NDFAs Reimbursement	New	Actual \$400.00/occurrence

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2024 FEE	2025 FEE
Traffic Citations:		
Sale/Possession of Tobacco Under 18	70.00	70.00
Authority of Police/Fire Department	20.00	20.00
Public Employees to Obey Traffic Regulations	40.00	40.00
Emergency Vehicles	50.00	50.00
Yield to Emergency Vehicle	100.00	100.00
Written Report of Accident	100.00	100.00
No Current Registration	40.00	20.00
No Drivers License	40.00	20.00
No Class 4 Drivers License	40.00	20.00
No Drivers License in Possession	40.00	20.00
Child Restraint Devices	50.00	50.00
Registration Card to be Carried in Vehicle	20.00	20.00
Registration Card Upon Employment	40.00	40.00
Visible License Plate	40.00	20.00
Seatbelts Required	40.00	20.00
Notice Change of Address	20.00	20.00
License Required Upon Residency	20.00	20.00
Red Light Violation	40.00	40.00
Flashing Red Light Violation	40.00	40.00
Pedestrian Control Signal	40.00	40.00
Designation of Lanes, Walks, Etc	40.00	40.00
Obedience to Traffic Control Device	40.00	40.00
Fail to Obey Traffic Signal	40.00	40.00
Careless Driving	60.00	60.00
Care Required	60.00	60.00
Speeding (4 mph over limit)	10.00	10.00
Speeding (5 mph over limit)	10.00	10.00
Speeding (6 mph over limit)	12.00	12.00
Speeding (7 mph over limit)	14.00	14.00
Speeding (8 mph over limit)	16.00	16.00
Speeding (9 mph over limit)	18.00	18.00
Speeding (10 mph over limit)	20.00	20.00
Speeding (11 mph over limit)	22.00	22.00
Speeding (12 mph over limit)	24.00	24.00
Speeding (13 mph over limit)	26.00	26.00
Speeding (14 mph over limit)	28.00	28.00
Speeding (15 mph over limit)	30.00	30.00
Speeding (16 mph over limit)	34.00	34.00
Speeding (17 mph over limit)	38.00	38.00
Speeding (18 mph over limit)	42.00	42.00
Speeding (19 mph over limit)	46.00	46.00
Speeding (20 mph over limit)	50.00	50.00
Speeding (21 mph over limit)	56.00	56.00
Speeding (22 mph over limit)	62.00	62.00
Speeding (23 mph over limit)	68.00	68.00
Speeding (24 mph over limit)	74.00	74.00
Speeding (25 mph over limit)	80.00	80.00
Speeding (26 mph over limit)	86.00	86.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2024 FEE	2025 FEE
Speeding (27 mph over limit)	92.00	92.00
Speeding (28 mph over limit)	98.00	98.00
Speeding (29 mph over limit)	104.00	104.00
Speeding (30 mph over limit)	110.00	110.00
Speeding (31 mph over limit)	116.00	116.00
Speeding (32 mph over limit)	122.00	122.00
Speeding (33 mph over limit)	128.00	128.00
Speeding (34 mph over limit)	134.00	134.00
Speeding (35 mph over limit)	140.00	140.00
Speeding (36 mph over limit)	146.00	146.00
Speeding (37 mph over limit)	152.00	152.00
Speeding (38 mph over limit)	158.00	158.00
Speeding (39 mph over limit)	164.00	164.00
Speeding (40 mph over limit)	170.00	170.00
Speeding (41 mph over limit)	176.00	176.00
Speeding (42 mph over limit)	182.00	182.00
Speeding (43 mph over limit)	188.00	188.00
Speeding (44 mph over limit)	194.00	194.00
Speeding (45 mph over limit)	200.00	200.00
Speeding (46 mph over limit)	210.00	210.00
Speeding (47 mph over limit)	220.00	220.00
Speeding (48 mph over limit)	230.00	230.00
Speeding (49 mph over limit)	240.00	240.00
Speeding (50 mph over limit)	250.00	250.00
Speeding (51 mph over limit)	260.00	260.00
Speeding (52 mph over limit)	270.00	270.00
Speeding (53 mph over limit)	280.00	280.00
Speeding (54 mph over limit)	290.00	290.00
Speeding (55 mph over limit)	300.00	300.00
Speeding (56 mph over limit)	310.00	310.00
Speeding (57 mph over limit)	320.00	320.00
Speeding (58 mph over limit)	330.00	330.00
Speeding (59 mph over limit)	340.00	340.00
Speeding (60 mph over limit)	350.00	350.00
Speeding (61 mph over limit)	360.00	360.00
Speeding (62 mph over limit)	370.00	370.00
Speeding (63 mph over limit)	380.00	380.00
Speeding (64 mph over limit)	390.00	390.00
Speeding (65 mph over limit)	400.00	400.00
Minimum Speed Limits	40.00	40.00
Drag Racing	100.00	100.00
Exhibition Driving	50.00	50.00
Exceed Speed Limit on Private Property	20.00	20.00
Construction Speeding (1 mph over limit)	80.00	80.00
Construction Speeding (2 mph over limit)	80.00	80.00
Construction Speeding (3 mph over limit)	80.00	80.00
Construction Speeding (4 mph over limit)	80.00	80.00
Construction Speeding (5 mph over limit)	80.00	80.00
Construction Speeding (6 mph over limit)	80.00	80.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2024 FEE	2025 FEE
Construction Speeding (7 mph over limit)	80.00	80.00
Construction Speeding (8 mph over limit)	80.00	80.00
Construction Speeding (9 mph over limit)	80.00	80.00
Construction Speeding (10 mph over limit)	80.00	80.00
Construction Speeding (11 mph over limit)	82.00	82.00
Construction Speeding (12 mph over limit)	84.00	84.00
Construction Speeding (13 mph over limit)	86.00	86.00
Construction Speeding (14 mph over limit)	88.00	88.00
Construction Speeding (15 mph over limit)	90.00	90.00
Construction Speeding (16 mph over limit)	92.00	92.00
Construction Speeding (17 mph over limit)	94.00	94.00
Construction Speeding (18 mph over limit)	96.00	96.00
Construction Speeding (19 mph over limit)	98.00	98.00
Construction Speeding (20 mph over limit)	100.00	100.00
Construction Speeding (21 mph over limit)	102.00	102.00
Construction Speeding (22 mph over limit)	104.00	104.00
Construction Speeding (23 mph over limit)	106.00	106.00
Construction Speeding (24 mph over limit)	108.00	108.00
Construction Speeding (25 mph over limit)	110.00	110.00
Construction Speeding (26 mph over limit)	112.00	112.00
Construction Speeding (27 mph over limit)	114.00	114.00
Construction Speeding (28 mph over limit)	116.00	116.00
Construction Speeding (29 mph over limit)	118.00	118.00
Construction Speeding (30 mph over limit)	120.00	120.00
Obedience to Turn Signs	40.00	40.00
Required Position/Method of Turn at Intersection	40.00	40.00
Left Turn at Other Than 2-Way Roadway	40.00	40.00
Vehicle Turn Left at Intersection	40.00	40.00
Limitations on Turning Around	40.00	40.00
Turning Movements and Required Signals	40.00	40.00
Stopping Vehicle on Roadway	40.00	40.00
Fail to Use Hand/Arm or Signal Lamps	40.00	40.00
Wrong Way on a One-Way	40.00	40.00
Rotary Traffic Islands	New	40.00
Stop Sign Violation	80.00	80.00
Fail to Yield	80.00	80.00
Train	10.00	100.00
Vehicle Stop-Railroad Crossing/Stop Signs	100.00	100.00
Certain Vehicles to Stop at all Railroad Crossing When Traffic Obstructed	40.00	40.00
Drive Through Funeral Procession	40.00	40.00
Drive on Right Side of Roadway	40.00	40.00
Passing Vehicles Proceeding/Opposite Direction	40.00	40.00
Overtaking Vehicle on Left	40.00	40.00
Overtaking when on the Right is Permitted	40.00	40.00
Limitations on Over-Taking on the Left	40.00	40.00
Pass With Obstructed View	40.00	40.00
Further Limitation for Driving Left of Center	New	40.00
No Passing Zone	40.00	40.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2024 FEE	2025 FEE
Drive on Road Laned for Traffic	40.00	40.00
Following Too Close	40.00	40.00
Driving on Divided Highway	40.00	40.00
Restricted Access	40.00	40.00
Vehicle Entering Roadway	40.00	40.00
Vehicle Approach/Enter Intersection	40.00	40.00
Overtaking & Passing a School Bus	100.00	100.00
Unattended Motor Vehicle	40.00	40.00
Use of Wireless Communications Device	200.00	200.00
Use of Electronic Comm Device by Minor	40.00	40.00
Limitations on Backing	40.00	40.00
Mechanism	40.00	40.00
Open/Close Vehicle Door When Unsafe	40.00	40.00
Coasting Prohibited	40.00	40.00
Following Fire Apparatus	40.00	40.00
Crossing Fire Hose	40.00	40.00
Driving through a Safety Zone	New	40.00
Garbage/Glass on Highway Prohibited	40.00	500.00
Open Container in Motor Vehicle	100.00	100.00
Permitting Minor to Drive	50.00	50.00
Permit Unauthorized Person to Drive	40.00	40.00
Driving Upon Sidewalk	40.00	40.00
Start a Stopped Vehicle Unsafely	40.00	40.00
Driving on Blvd/Private Property Prohibited	40.00	40.00
Entering Freeways - Right of Way	40.00	40.00
Operation of Snowmobiles	20.00	20.00
Vehicle Sound System	50.00	50.00
Motorized Scooter Violation	New	50.00
Unlawful Use of Motorized Scooter	100.00	100.00
No Liability Insurance	New	150.00
No Liability Insurance -2nd offense or more	New	300.00
Riding on Motorcycles	40.00	40.00
Motorcycle Lane Violation	40.00	40.00
Clinging to Other Vehicles (motorcycles)	40.00	40.00
Motorcycle, Footrests	40.00	40.00
Motorcycle Equipment	20.00	20.00
No Crash Helmet on Motorcycle	40.00	40.00
Bicycles Traffic Laws Apply	5.00	10.00
Riding on Sidewalk (bicycles)	5.00	10.00
Bicycle Clinging to Vehicle	10.00	10.00
Bicycle Equipment, Lamps & Equipment	5.00	10.00
Motor Vehicle Driving in Bike Lane Prohibited	New	40.00
Equipment on Vehicle to Conform	40.00	20.00
Mufflers Required	40.00	40.00
Improper Brakes	20.00	20.00
No Tail/Clearance Lights	20.00	20.00
Improper Horn	20.00	20.00
Improper Mirror	20.00	20.00
Improper Tires	40.00	20.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2024 FEE	2025 FEE
Signals Not Working	20.00	20.00
Improper Wipers	20.00	20.00
Obstructed/Tinted Windows	40.00	40.00
Size, Width & Height Restrictions	40.00	20.00
Travel Off Truck Route/Load Restrictions	40.00	40.00
Pedestrians to Obey Traffic Devices	20.00	20.00
Fail to Yield to Pedestrian	100.00	100.00
Jaywalking	40.00	40.00
Driver to Exercise Due Care	40.00	40.00
Pedestrian on Roadway	40.00	40.00
Blind Pedestrian Right of Way	50.00	50.00
Pedestrian Under Influence-Alcohol/Drugs	20.00	20.00
Soliciting Rides or Business	20.00	20.00
Roll/Skate/Board Restrictions	30.00	30.00
Parking Citations:		
10 Minute Zone	15.00	15.00
30 Minute Zone (1st offense)	15.00	15.00
30 Minute Zone (2nd offense)	25.00	25.00
30 Minute Zone (3rd offense)	35.00	35.00
30 Minute Zone (4th offense)	45.00	45.00
30 Minute Zone (5th offense)	55.00	55.00
60 Minute Zone (1st offense)	15.00	15.00
60 Minute Zone (2nd offense)	25.00	25.00
60 Minute Zone (3rd offense)	35.00	35.00
60 Minute Zone (4th offense)	45.00	45.00
60 Minute Zone (5th offense)	55.00	55.00
90 Minute Zone (1st offense)	15.00	15.00
90 Minute Zone (2nd offense)	25.00	25.00
90 Minute Zone (3rd offense)	35.00	35.00
90 Minute Zone (4th offense)	45.00	45.00
90 Minute Zone (5th offense)	55.00	55.00
2 Hour Zone (1st offense)	15.00	15.00
2 Hour Zone (2nd offense)	25.00	25.00
2 Hour Zone (3rd offense)	35.00	35.00
2 Hour Zone (4th offense)	45.00	45.00
2 Hour Zone (5th offense)	55.00	55.00
48 Hour Zone	15.00	15.00
Double Parking	15.00	15.00
Fire Hydrant	15.00	15.00
Fire Lane	10.00	10.00
Block Driveway	10.00	10.00
Bus Stop	10.00	10.00
Night Restriction	10.00	10.00
Oversize Close to Intersection	10.00	10.00
Overtime Rec Vehicle	15.00	15.00
15 Feet From Intersection	10.00	10.00
10 Feet From Crosswalk	10.00	10.00
Blocking Sidewalk	10.00	10.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2024 FEE	2025 FEE
Blocking Crosswalk	15.00	15.00
Parking on Boulevard	10.00	10.00
No Parking Zone	10.00	10.00
Alley Parking	10.00	10.00
Blocking Alley	10.00	10.00
Left Side of Street	10.00	10.00
Loading Zone	10.00	10.00
Loading Zone (5th & Main)	50.00	40.00
Handicap Zone	100.00	100.00
Display Mobility Permit	5.00	5.00
No Skate/Rollerblade	5.00	5.00
Miscellaneous Offense	5.00	5.00
Airport Mobility Impaired Loading & Unloading Zone	100.00	100.00
Record Search	1.00/page or 5.00 certified copy	1.00/page or 5.00 certified copy
NSF Check Charge	30.00	30.00
Criminal Citations		
Camper/Trailer 48 hr Violation	150.00	150.00
Camper/Trailer 48 hr Violation in Commercial Zone	15.00	15.00

FEES AND CHARGES - POLICE

SERVICE	2024 FEE	2025 FEE
Vehicle Impound - Towing	30.00	30.00
Vehicle Storage:		
1-31 days	10.00/day	10.00/day
32+ days	35.00/day	35.00/day
Criminal Report:		
Cost (after 1st 10 pages)	0.25/page + postage	0.25/page + postage
Locate Records (after 1st hour)	25.00/hr	25.00/hr
Redacting the Records	25.00/hr	25.00/hr
Fingerprinting:		
1-2 cards	10.00	10.00
3 or more cards	15.00	15.00
Accident Reports:		
Officer Report	2.00	2.00
Officer's Narrative	5.00	5.00
Both Report and Narrative	7.00	7.00
Photo CD	5.00	5.00
Gaming Permit:		
New	25.00/3 years	25.00/3 years
Renewal	20.00/3 years	20.00/3 years
Duplicate	10.00	10.00
Change Organization	10.00	10.00
Alarms:		
1-3 Responses/Yr	15.00 each	15.00 each
4-6 Responses/Yr	25.00 each	25.00 each
7-12 Responses/Yr	50.00 each	50.00 each
12+ Responses/Yr	75.00 each	75.00 each
Taxi Drivers License:		
Application Fee	15.00	15.00
New	45.00/yr	45.00/yr
Renewal	30.00/yr	30.00/yr
Impounds:		
Animal Impoundment Other Than Dogs and Cats		
Impound Fee	35.00	35.00
Board Fee	20.00	20.00
Dog Impoundment - Unlicensed		
Impound Fee	35.00	35.00
Board Fee	20.00	20.00
Dogs Under 6 Mo/Licensed		
Impound Fee	15.00	15.00
Board Fee	20.00	20.00
Cats Under 6 Mo/Licensed		
Impound Fee	15.00	15.00
Board Fee	20.00	20.00
Cats Over 6 Mo/Not Licensed		
Impound Fee	35.00	35.00
Board Fee	20.00	20.00

FEES AND CHARGES - POLICE

SERVICE	2024 FEE	2025 FEE
Dog/Cat License:		
Spayed / Neutered Pet	0.50/month	0.50/month
Unaltered Cat or Dog	1.50/month	1.50/month
Replacement for Lost License	3.00	3.00
Public Dance:		
One Dance		
Filing Fee	10.00	10.00
Officer Presence	50.00/officer/hr	52.00/officer/hr
Annual	100.00 filing fee	100.00 filing fee
MIP & Marijuana Class Fees	50.00/ person	50.00/ person
Shoplifting Kit Fees	40.00/kit	40.00/kit
Drug Testing Youth Fees	10.00	10.00
Contract Policing-OT rate per Officer	50.00/hr	50.00/hr
Park Policing	14,000 yearly	14,000 yearly
Permits - Deer	5.00/permit issued	5.00/permit issued
Permits - Turkey	5.00/permit issued	5.00/permit issued
Door-to-Door Replacement Badge	10.00	10.00
Choices Class (Formerly MISD)	50.00/person	50.00/person
Cognitive Life Skills Class	75.00/person	75.00/person
Truancy II	50.00/person (deposit)	50.00/person (deposit)
Drug and Alcohol	50.00/person	50.00/person
Traffic Escorts	25.00/officer/escort	25.00/officer/escort

FEES AND CHARGES - PUBLIC HEALTH

SERVICE	2024 FEE	2025 FEE
Health Services/Office Visits:		
1 Unit = 15 Minutes		
Nursing Assessment/Med Fill Per Unit	19.00	19.00
Blood Collection - Venous	12.00	12.00
Blood Collection - Capillary	13.00	13.00
Cholesterol Screening Fee (w/Capillary Blood Collection)	33.00	33.00
Dressing Change - 1 Unit	19.00	19.00
Ear Exam - 1 Unit	19.00	19.00
Ear Wash - Impacted Wax		
Instrument Removal Unilateral (One Ear)	54.00	54.00
Instrument Removal Bilateral (Both Ears)	80.00	80.00
Irrigation Removal Unilateral (One Ear)	22.00	22.00
Irrigation Removal Bilateral (Both Ears)	33.00	33.00
Blood Glucose Screening Fee (w/ Capillary Blood Collection)	18.00	18.00
Head Lice Screening - 1 Unit	19.00	19.00
Hearing Screening - 1 Unit	19.00	19.00
Hemoglobin Screening (w/ Capillary Blood Collection)	18.00	18.00
Injections	46.00	46.00
Foot Care/Assessment Fee	41.00	41.00
Prottime Fee (w/Capillary Blood Collection)	19.00	19.00
Pulse Oximetry Fee	5.00	5.00
Suture Removal - 1 Unit	19.00	19.00
STD Screening Fee	35.00	35.00
Pregnancy Test	9.00	9.00
Tuberculin (TB) Test (Skin Test)	15.00	15.00
QuantiFERON-TB Gold (Blood Test)	43.00	43.00
Urinalysis (w/ Nursing Assessment)	23.00	23.00
Vision Screening - 1 Unit	19.00	19.00
Lead Screening (w/ blood collection/venous)	35.00	37.00
Fluoride Varnish - Nurse of the Day	30.00	30.00
STD Blood Draw (Syphilis)	New	25.00
Immunizations:		
Flu Shots	70.00	70.00
Flu Mist	70.00	70.00
Flu Shots High Dose	110.00	110.00
VFC Vaccine Administration	20.00	20.00
Private Vaccine	Variable	Variable
Based on 3rd party payer fee schedules or the cost for vaccine, whichever is greater		
COVID Specimen Collection	24.00	24.00
RN Home Care- Per Diem Flat Rate	73.00	75.00

FEES AND CHARGES - PUBLIC HEALTH

SERVICE	2024 FEE	2025 FEE
Dietetic Services:		
Nutrition Services - Initial	52.00	52.00
Nutrition Services - Reassessment	45.00	45.00
Nutrition Services - Group Therapy	25.00	25.00
Worksite Wellness (Includes Time & Materials)	55.00	55.00
Health Tracks:		
Health Tracks Screening	138.00	145.00
Denver Pediatric Screening	13.00	13.00
Edinburgh Post-Natal Depression Screening/PHC	6.00	6.00
Fluoride Varnish	30.00	30.00
Behavioral Assessment	10.00	10.00
Environmental Health Division Food Service:		
Food Establishment - Level 1 (e.g. Retail Food Market, Limited Food Service, Bakery, Bar/Tavern)		
Less than 5,000 sq ft	150.00	150.00
5,000 to 10,000 sq ft	175.00	175.00
More than 10,000 sq ft	250.00	250.00
Food Establishment - Level 2 (e.g. Retail Food Market, Ltd Food Service, Food Processing, Bakery, Restaurant)		
Less than 5,000 sq ft	250.00	250.00
5,000 to 10,000 sq ft	275.00	275.00
More than 10,000 sq ft	300.00	300.00
Food Establishment - Level 3 (Restaurant)		
Less than 5,000 sq ft	350.00	350.00
5,000 to 10,000 sq ft	375.00	375.00
10,001 to 20,000 sq ft	400.00	400.00
More than 20,000 sq ft	500.00	500.00
Institutions - Type 1 (Schools, Childcare Facilities, Churches, Fraternal Clubs, Non-profit Orgs.)		
	150.00	150.00
Institutions - Type 2 (Hospitals, Assisted Living/Nursing Homes)		
	250.00	250.00
Temporary Food Permit (no proration)	75.00 annual	75.00
Food License Type - Concessions	75.00	75.00
Mobile Food I - Risk Level 1	75.00	75.00
Mobile Food II - Risk Level 2	150.00	150.00
Non-Food Permits:		
Lodging Permit (1 - 18 units)	115.00	115.00
Lodging Permit (19-35 units)	145.00	145.00
Lodging Permit (36-100 units)	175.00	175.00
Lodging Permit (Excess of 100 units)	200.00 + 1.00/unit	200.00 + 1.00/unit

FEES AND CHARGES - PUBLIC HEALTH

SERVICE	2024 FEE	2025 FEE
Swimming Pools: Semi-Public/Public Operation:		
Year Round Pool	200.00	200.00
Each additional body of water	50.00	50.00
Seasonal Pool	100.00	100.00
Each additional body of water	50.00	50.00
Year Round Spa/Whirlpool	50.00	50.00
Tanning Permit (1-5 beds)	100.00	100.00
Tanning Permit (6 + beds)	150.00	150.00
Tattoo/Body Art	150.00	150.00
Environmental Health Assessment (1 hour minimum)	50.00	50.00
Special Pet	75.00	75.00

Reimbursement for public health nursing services is based on Medicaid allowable fees as well as the cost of lab fees associated with the service provided. Fees may vary depending on Medicaid reimbursement rate changes.

NDCC 23-24-08 Boards of Health Powers & Duties: Except when in conflict with a local ordinance or a civil service rule within the board of health jurisdiction, each board of health may establish by rule, a schedule of reasonable fees that may be charged for services rendered. Services may not be withheld due to inability to pay any fees established under this subsection.

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2024 FEE	2025 FEE
Forestry:		
Tree Trimmers License	75.00	75.00
Arborist Certification Test	75.00	75.00
Private Property Technical Svc	50.00/hr	50.00/hr (minimum fee)
Firewood Sales	10.00/ton	10.00/ton
Forestry Wood Chipper Mulch Single Grind	0.024/lb or 8.00/cy	Eliminate
Forestry Wood Chipper Bulk (Over 1 Ton)	0.02/lb or 6.70/cy or 40.00/ton	Eliminate
Saw Logs	150.00/1,000 board ft	150.00/1,000 board ft
Aerial Lift Truck w/Chipper Body	28.00	83.00/hr
Log Truck w/Crane	40.00/hr	85.00/hr
Wood Chipper-Bandit	18.00/hr	75.00/hr
Chipper Truck	20.00/hr	35.00/hr
Stump Router	25.00/hr	150.00/hr
Fee - Site Plan Review	150.00	150.00
Fee - Adm Service Fee (Weed Cutting)	60.00	60.00
Roads & Streets:		
Asphalt Repair	bill actual	bill actual
Equipment Rental:		
Compact Pickup	0.33/mile	11.00/day
1/2 Ton Pickup	0.36/mile	11.00/day
3/4 Ton Pickup	0.33/mile	11.00/day
1 Ton Pickup	0.89/mile	11.00/day
Tandem Axle Dump Truck	30.00/hr	86.00/hr
Tandem Axle Dump Truck w/Sander & Plow	50.00/hr	90.00/hr
Tandem Axle Dump Truck w/Sander	40.00/hr	86.00/hr
Single Axle Dump Truck	25.00/hr	85.00/hr
Single Axle Dump Truck w/Sander	35.00/hr	93.00/hr
Single Axle Dump Truck w/Sander & Plow	45.00/hr	106.00/hr
Motor Grader	55.00/hr	75.00/hr
Front End Loader w/Bucket	45.00/hr	65.00/hr
Front End Loader w/Snow Plow	55.00/hr	80.00/hr
Front End Loader w/8 ft Snow Blower	88.00/hr	250.00/hr
Skid Steer w/Bucket	30.00/hr	60.00/hr
Asphalt Saw w/Skid Steer	60.00/hr	160.00/hr
Snow Blower w/Skid Steer	60.00/hr	110.00/hr
Utility Trailer	3.47/hr	7.00/hr
Sweeper	60.00/hr	105.00/hr
Paver	40.00/hr	250.00/hr
Roller (Small)	20.00/hr	140.00/hr
Roller (Large)	32.00/hr	185.00/hr
Air Compressor	13.00/hr	15.00/hr
Disc	35.00/hr	35.00/hr
Self Propelled Broom 8 ft	30.00/hr	120.00/hr
Service Truck	30.00/hr	35.00/hr
Chip Spreader	77.00/hr	120.00/hr
Oil Distributor	75.00/hr	75.00/hr
Truck-mounted Generator	20.00/hr	95.00/hr

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2024 FEE	2025 FEE
Backhoe	40.00/hr	85.00/hr
Mower w/Tractor 72" and Below	25.00/hr	35.00/hr
Broom w/Tractor 60" and Below	25.00/hr	31.00/hr
Snow Blower w/Tractor 48" and Below	25.00/hr	34.00/hr
Generator 4000kw & Less	2.50/hr	5.00/hr
Generator 4001kw & More	21.00/hr	28.00/hr
Loop Saw	14.00/hr	Eliminate
Barricades	1.16/day/barricade	2.00/day/barricade
Paint Striper	5.00/hr	5.00/hr
Concrete Saw	14.00/hr	20.00/hr
Aerial Lift Truck	32.00/hr	120.00/hr
Farm Tractor w/Mower	35.00/hr	95.00/hr
*Plus labor - Average Costs of Department Payroll		
Infrastructure Damage Claim Requests Will Include		
Replacement Costs of Infrastructure Plus Labor		
Landfill Franchise Fee - Internal Charge	4.00 per ton	4.00 per ton
Street Lights:		
Residential w/Lights	10.82	11.36
Residential w/o Lights	4.20	4.74
Rental Units - Apartments	10.82/4.20	11.36/4.74
Commercial - Other	15.16/9.42	15.92/9.89
*Plus labor - Average Costs of Department Payroll		
Infrastructure Damage Claim Requests Will Include		
Replacement Costs of Infrastructure Plus Labor		
Small Cell Site Annual Fee	200.00	210.00
Solid Waste:		
Commercial/Non-resident With Scale Installation		
Special Fees:		
Furniture and Major Appliances - Resident	6.00	10.00
Furniture and Major Appliances - Non-resident	10.00	20.00
Refrigerated Appliances - Resident	18.00	20.00
Refrigerated Appliances - Non-resident	25.00	30.00
Tires:		
14" to 20"	5.00, 7.50 with rim	6.00, 12.00 with rim
Semi Truck Tire	17.00, 30.00 with rim	20.00, 50.00 with rim
Tractor Tire	50.00	75.00
Antifreeze - Resident	New	10 gals or more \$0.25/gallon
Antifreeze - Non-Resident	New	\$0.25/gallon
Used Enging Oil - Resident	New	10 gals or more \$0.25/gallon
Used Engine Oil - Non-Resident	New	\$0.25/gallon
Car Body - Resident	25.00 each	25.00 each
Car Body - Non-resident	30.00 each	30.00 each
Trailer Homes - Resident	750.00	1,200.00
Trailer Homes - Non-resident	900.00	1,350.00
Camper	New	500.00
Boat	75.00	100.00

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2024 FEE	2025 FEE
Entry Shed - Site 1	125.00	150.00
Entry Shed - Site 4	100.00	125.00
Asbestos	New 61.00/ton + \$80.00 loader fee	
Large Animals - Non-resident	35.00 each	50.00 each
Small Animals - Resident	10.00 each	10.00 each
Small Animals - Non-resident	10.00 each	10.00 each
Vehicle Weighing/Other Scale Usage		
Resident	20.00 each	20.00 each
Non-resident	25.00 each	25.00 each
Commercial	25.00 each	25.00 each
Loading Fee for Compost or Wood Chips	80.00 for 4 loads/25.00 single	80.00 for 4 loads/25.00 single
Fluorescent Lamps 4 ft in Length and Under	1.00	1.10
Fluorescent Lamps 5 ft and Over in Length	1.50	1.65
U-shaped and Circular Fluorescent Lamps	3.00	3.30
High Intensity Discharge Lamps	3.00	3.30
Compact Fluorescent Lamps With Ballasts	1.50	1.65
PCB Ballasts	5.00/lb	5.50
PCB Capacitor	11.50/lb	12.65
Unstable Reactive/Pound	2.00	12.50
Waste Reactive/Pound	7.07	11.26
Oxidizers (Class I & II) Per Pound	1.82	3.18
Organic Peroxides (Class I) Per Pound	7.07	11.26
Flammables (Including Solvent, Aerosol) Per Pound	1.82	3.18
Flammables (Oil-based Paint/Stain) Per Gallon	0.86/lb	2.31
Corrosives Per Pound	1.82	3.18
Toxics Per Pound	1.82	3.18
Paint (Water Based) Per Gallon	0.54/lb	1.74
Unknowns (Liquid/Solid) Per Pound	1.82	3.18
Electronics Per Pound	0.35	0.39
Collection Fees:		
Residential-96 Gallon Container	16.66	17.58
Single Sort Recycling	7.33	7.33
Combined Waste Collection Fee w/Curbside		
SS Recycling	23.99	24.91
Residential-96 Gallon Container Who Opted Out of		
Curbside Recycling in 2013	16.66	17.58
2nd Residential-96 Gallon Container	-	8.79
(50% rate of regular collection fee - 12 month minimum commitment)		
2nd Container Delivery/Service Fee (One-Time (-	50.00
Bulk Item Collections Fee (Up to 5 items)	-	\$20 + Cost of Disposal

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2024 FEE	2025 FEE
Dumpsters - 1X		
1 CY \$43.08 Pickup plus \$9.00/yd	52.08	59.47
1.5 CY	56.58	64.42
2 CY	61.08	69.37
3 CY	70.08	79.27
4 CY	79.08	89.17
6 CY	97.08	108.97
8 CY	115.08	128.77
Dumpsters - 2X \$43.08 Pickup plus \$9.00/yd times 2		
1 CY	104.16	118.94
1.5 CY	113.16	128.84
2 CY	122.16	138.74
3 CY	140.16	158.54
4 CY	158.16	178.34
6 CY	194.16	217.94
8 CY	230.16	257.54
Dumpsters - 3X \$43.08 Pickup plus \$9.00/yd times 3		
1 CY	156.24	178.41
1.5 CY	169.74	193.26
2 CY	183.24	208.11
3 CY	210.24	237.81
4 CY	237.24	267.51
6 CY	291.24	326.91
8 CY	345.24	386.31
Disposal Fees:		
Mimumum Dumping Fee	5.00	6.00
Unsecured Loads	20.00	25.00
Inert Waste	40.00	45.00
Subtitle D Pit	55.00	61.00
Trees and Wood Waste	18.22	25.00
Sump and Grease Trap Waste	55.00	61.00
Contaminated Soil	65.00	75.00
Landfill Commercial Account:		
Inspections Landfill Site Surcharge	2.00	2.00
Set Up Fee	10.00	10.00
Minimum Monthly Charge	5.00	5.00
Hauler's License	1,000/year	1,000/year
Solid Waste Overflow Surcharge (Ord 8-07-06.2)	20.00	20.00
Dumpster Changeout Charge (Ord 8-07-06.2)	75.00	80.00

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2024 FEE	2025 FEE
Equipment Rental:		
Excavator	New	65.00/hr
Scraper	90.00/hr	280.00/hr
Dozer	80.00/hr	140.00/hr
Side Load Garbage Truck	New	45.00/hr
Front & Rear Load Garbage Truck	30.00/hr	39.00/hr
Tubgrinder	180.00/hr	320.00/hr
Farm Tractor w/Seeder	35.00/hr	70.00/hr
Water Truck - 2500 Gal	25.00/hr	50.00/hr
Compost	5.00/cy	5.00/cy
Tub Grinder Wood Chips Single Grind	0.01/lb	Free
(Volume Under 1 Ton or Less Than 6 cy)	3.32/cy	Free
Tub Grinder Wood Chips Single Grind	9.95/ton	Free
(Bulk Over 1 Ton or More Than 6 cy)	1.66/cy	Free
Tub Grinder Double Grind Wood Chips	26.66/ton	30.00/ton
(Volume Under 1 Ton or Less Than 6 cy)	4.44/cy	5.00/cy
Tub Grinder Double Grind Wood Chips	13.33/ton	30.00/ton
(Bulk Over 1 Ton or More Than 6 cy)	2.22/cy	30.00/ton or 5.00/cy
*Plus Labor - Average Costs of Department Payroll		
Fleet Service:		
Mechanic Labor	95.00	110.00
In-field Fleet Labor	142.50	165.00
Passenger Vehicle Rental	11.00	11.00
NSF Charge	30.00	30.00

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2024 FEE	2025 FEE
Monthly Utility Bill Fees:		
Surcharge Water Curb Stop Repair		
Single and Multi-family up to 4 units, Not on Private Drive	1.50	1.50
Returned Payment Fee	30.00	30.00
Credit Card Fees	passed to customer	passed to customer
Monthly Water Base Rate:		
5/8" Meter	10.64	10.11
3/4" Meter	13.37	12.70
1" Meter	18.82	17.88
1.5" Meter	32.44	30.82
2" Meter	48.79	46.35
3" Meter	100.57	95.54
4" Meter	168.69	160.26
6" Meter	373.07	354.42
8" Meter	441.19	419.13
10" Meter	1,149.69	1,092.21
Water Usage Rate Per Unit Added to Base (748 gallons per unit):		
Single Family		
1-8 Units	1.75	1.75
9-16 Units	4.79	4.79
17-24 Units	6.16	6.16
25 Units and Above	7.86	7.86
Multi-family (2 Dwelling Units and Above)	2.15	2.15
Non-residential	2.97	2.97
Monthly Sewer Rates: Base Rate		
5/8" Meter	7.34	7.51
3/4" Meter (All Single Family are Set to the 3/4" Meter Fee)	11.01	11.26
1" Meter	18.34	18.75
1.5" Meter	36.70	37.53
2" Meter	58.70	60.02
3" Meter	128.44	131.33
4" Meter	220.16	225.11
6" Meter	495.37	506.52
8" Meter	587.10	600.31
10" Meter	1,541.14	1,575.82
Additional Surcharge for Backup Coverage (not on private drives)	0.30	0.30

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2024 FEE	2025 FEE
Sewer Usage Rate Per Unit Added to Base (748 Gallons Per Unit):		
Single Family	3.01	3.08
Multi-family (2 Dwelling Units and Above)	4.89	5.00
Non-residential	4.88	4.99
Monthly Stormwater Rates:		
Single Family Flat Rate Based on Assessed Square Footage (ASF)		
Property < 8,000 (ASF)	1.54	1.54
Property 8,001-16,000 ASF	3.09	3.09
Property Over 16,001 ASF	4.63	4.63
Multifamily up to 4 Units, Each Unit	1.54	1.54
Multifamily 5 Units and Above and Non-residential.		
Fee per 1,000 sq ft of Impervious Hard Surface	0.51	0.51
Water:		
Delinquent Turn on Service (Mon-Fri 8am-4pm)		
Office and Field Cost	75.00	75.00
Delinquent Turn on Service (After Hours) Office		
and Field Cost	150.00	150.00
Service Order Charge:		
Curbstop Turn On/Off (For Interior Home Valve Repair by Homeowner)		
Scheduled at Least One Day in Advance	no charge	no charge
Curbstop Turn Off/On Same Day Normal		
Business Hrs	30.00	35.00
Curbstop Turn Off/On Return Trip Normal		
Business Hrs	30.00	35.00
Curbstop Turn on or Turn Off for Work on Home/Business		
After Hours Service (Per Trip)	80.00	100.00
Customer Requested Meter Check Due to		
Disputed Meter Reading	50.00	50.00
If Equipment Failure is Identified	fee waived	fee waived
1st Scheduled Service Call on Issue in Home Fir		
Additional Scheduled Service Calls on Same	no charge	no charge
Issue (Per Hr)	30.00	50.00
Unscheduled Service Calls - Same Day		
Response	50.00	50.00
Additional Service Calls to Address Abused Equipment		
(Time on Site per Hour and Materials Billed)	50.00	50.00
Repair Frozen Meters (Per Hour Plus Materials)	50.00	50.00
Install/Remove Lawn Meters	50.00	50.00
Hydrant Hookups	50.00	50.00

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2024 FEE	2025 FEE
Hydrant Water Sales:		
Sale of Water From Hydrant Hookup (Per Gallon)	0.01	0.01
Hydrant Meter Rental (3-inch meter) Per Day	5.60	5.60
Hydrant Meter Rental (5/8-inch meter) Per Day	1.20	1.20
Bulk Water Sales:		
Bulk Water Sale Credit Card Minimum Fee	5.00	Eliminate
Bulk Water Prepayment Fob	15.00	15.00
Bulk Water Sales to Fill Tanks Per Gallon	0.01	0.01
Meter and Installation Costs:		
Cost for 3/4" to 2" Water Meter, Meter Read Transmitters, Parts are Based on Actual Cost + 25% Markup & Tax.		
3/4" - 2" Meter Read Transmitter Installation	50.00	50.00
Cost for 3" to 6" Water Meter, Meter Read Transmitters, Parts are Based on Actual Cost + 10% Markup & Tax.		
3" to 6" Meter Read Transmitter Installation	74.00	50.00
3/4" and 1" Water Connection Fee	55.00	55.00
1.5" Water Connection Fee	65.00	65.00
2" Water Connection Fee	105.00	105.00
Tapping Fees Water & Sewer:		
Water Tapping Fee Up to 2"	incl. in meter cost	Eliminate
Water 3'-6'	500.00	500.00
Water 8"-12"	800.00	800.00
Sewer 8"-12" Clay Tile	600.00	600.00
Sewer 8"-12" - Concrete	800.00	800.00
Sewer 4"- 6" PVC	150.00	150.00
Sewer 4"- 6" Non-PVC	275.00	275.00
Stormwater: New Construction:		
Stormwater Construction Site Management Permit		
Small Site, Less Than 10,000sf	55.00	55.00
Large Site, 10,001 to 20,000sf	110.00	110.00
Large Site Over 20,000 sf Disturbed (per sq ft)	0.01	0.01
Residential Reissuance After 180 Days	27.50	27.50
Reissue Large Site Permit at 50% of Original Fee After 18 Months	55.00	55.00
Testing		
Lab Testing:		
Swimming Pool Testing*	40.00	45.00
Up to 12 Prepaid Tests For Individual Pool Open Year Round**	360.00	420.00
Up to 4 Prepaid Tests For Individual Pool Open Only Months**	120.00	140.00
*Environmental Health Division of Public Health Performs the Sampling		
**Prepayment Due February 1st, or Tests are Billed Individually		

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

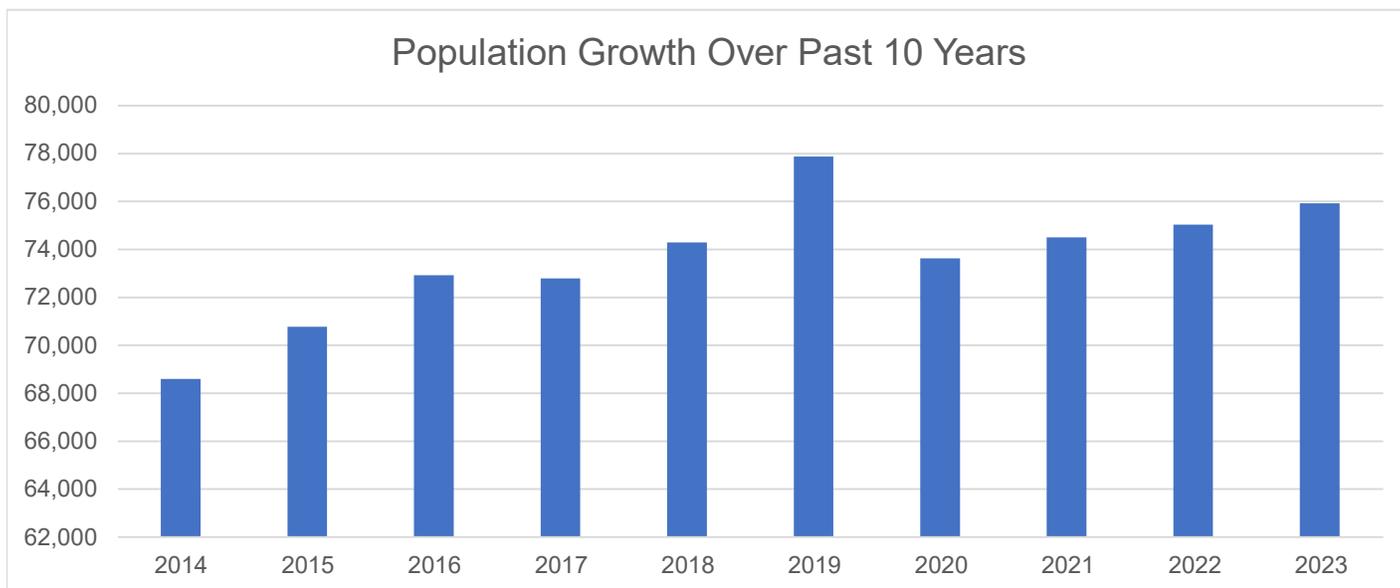
SERVICE	2024 FEE	2025 FEE
Wastewater:		
Surcharge Industrial User High Strength (Over 300Mg/L)*	*over 250Mg/L	*over 300Mg/L
Per 1,000 lbs BOD	265.00	280.00
Per 1,000 lbs SS	265.00	280.00
Sewer Waste Hauled to Treatment Plant Per 1,000 Gallons	85.00	87.00
Inadequate Grease Control Monthly Surcharge*	140.00	150.00
*Utility will not accept backup claims for industry with inadequate grease control. Backup surcharge will be removed and grease surcharge will be in effect until the issue is resolved.		
Capital Charges- At Time of Development Capital Charge is Based for Residential at 3/4" and Commercial at 2". Capital Charge at Time of Building Permit is a True up Based on Actual Meter Size.		
Water Treatment:		
3/4" Meter	1,252.00	1,252.00
1" Meter	2,087.00	2,087.00
1.5" Meter	4,174.00	4,174.00
2" Meter	6,678.00	6,678.00
3" Meter	14,607.00	14,607.00
4" Meter	25,040.00	25,040.00
6" Meter	56,340.00	56,340.00
8" Meter and Above	based on city review	based on city review
Water Transmission:		
3/4" Meter	1,833.00	1,833.00
1" Meter	3,055.00	3,055.00
1.5" Meter	6,110.00	6,110.00
2" Meter	9,776.00	9,776.00
3" Meter	21,385.00	21,385.00
4" Meter	36,660.00	36,660.00
6" Meter	82,485.00	82,485.00
8" Meter and Above	based on city review	based on city review
Wastewater Treatment:		
3/4" Meter	852.00	852.00
1" Meter	1,420.00	1,420.00
1.5" Meter	2,840.00	2,840.00
2" Meter	4,544.00	4,544.00
3" Meter	9,940.00	9,940.00
4" Meter	17,040.00	17,040.00
6" Meter	38,340.00	38,340.00
8" Meter and Above	based on city review	based on city review

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2024 FEE	2025 FEE
Wastewater Conveyance:		
3/4" Meter	700.00	700.00
1" Meter	1,167.00	1,167.00
1.5" Meter	2,334.00	2,334.00
2" Meter	3,734.00	3,734.00
3" Meter	8,167.00	8,167.00
4" Meter	14,000.00	14,000.00
6" Meter	31,500.00	31,500.00
8" Meter and Above	based on city review	based on city review
Water & Wastewater Combined:		
3/4" Meter	4,637.00	4,637.00
1" Meter	7,729.00	7,729.00
1.5" Meter	15,458.00	15,458.00
2" Meter	24,732.00	24,732.00
3" Meter	54,099.00	54,099.00
4" Meter	92,740.00	92,740.00
6" Meter	208,665.00	208,665.00
8" Meter and Above	based on city review	based on city review

**STATISTICAL DATA
DEMOGRAPHIC AND ECONOMIC STATISTICS**

Fiscal Year	Population¹	Personal Income²	Per Capita Personal Income²	Median Age¹	Public School Enrollment³	Unemployment Rate⁴
2014	68,601	\$ 3,019,653,476	\$ 73,371	38.0	12,020	2.5%
2015	70,766	3,387,188,980	80,166	38.0	12,380	2.3%
2016	72,926	3,387,893,453	78,906	38.0	12,683	2.5%
2017	72,793	3,200,488,435	75,384	38.0	12,861	2.6%
2018	74,294	3,301,033,103	77,952	38.0	13,007	2.4%
2019	77,880	3,497,297,521	82,701	37.5	13,331	2.4%
2020	73,622	3,653,485,099	84,007	37.5	13,276	3.4%
2021	74,505	3,699,523,016	86,377	37.5	13,476	2.5%
2022	75,028	4,327,719,605	100,942	37.5	13,638	2.0%
2023	75,928	4,349,038,763	101,749	37.4	13,716	1.4%



Note: Population, median age, and education level information are based on surveys conducted during the last quarter of the calendar year. Personal income information is a total for the year. Unemployment rate information is an adjusted yearly average. School enrollment is based on the census at the start of the school year.

Sources:

- ¹ Community Development
- ² ND State Tax Department
- ³ Bismarck Public Schools
- ⁴ North Dakota Job Service Labor Market Information Center website

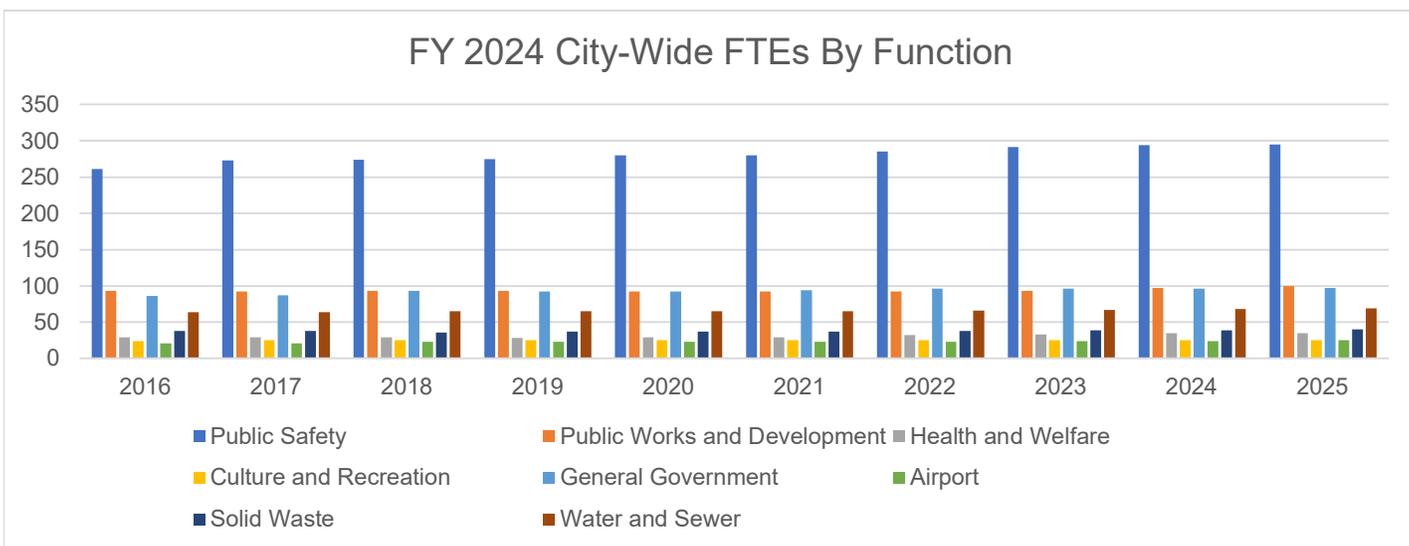
STATISTICAL DATA
MAJOR EMPLOYERS AND BUSINESSES

The City of Bismarck is the state capital and is a hub for government services. The capitol building and ancillary buildings hold about 4,900 state employees, making up almost 12% of the City's workforce. Overall, healthcare, government, and education are the top industries in Bismarck.

Major Employers	Description
State of North Dakota	Government
Bismarck Public Schools	Education
Sanford Health	Hospital, Acute Care
Bobcat/Doosan Company	Machinery Manufacturing
CHI St. Alexius Medical Center	Hospital, Acute Care
Bismarck State College	Higher Education
North Walmart and South Walmart	Retail & Grocery Store
City of Bismarck	Government
MDU Resources Group	Oil and Gas Services
Missouri Slope Lutheran Care Center	Senior Residential Care
Basin Electric Power Cooperative	Electric Cooperative
University of Mary	Higher Education
Bismarck Parks & Rec	Government
Menards	Home Improvement Store
Family Fare	Grocery Retailer

STATISTICAL DATA
FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

Function	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Public Safety										
Central Dakota Comm. Center	30	31	31	31	33	33	34	34	34	32
Police	146	158	158	159	159	159	163	166	167	167
Fire	85	84	85	85	88	88	88	91	93	96
Total Public Safety	261	273	274	275	280	280	285	291	294	295
Public Works & Development										
Engineering	29	29	29	29	29	29	29	29	30	30
Maintenance	64	63	64	64	62	62	63	64	67	70
Total Public Works & Development	93	92	93	93	91	91	92	93	97	100
Health and Welfare										
Public Health	29	29	29	28	29	30	32	33	35	35
Total Health and Welfare	29	29	29	28	29	30	32	33	35	35
Event Center	24	25								
General Government	86	87	93	92	93	93	96	96	96	97
Airport	21	22	23	23	23	23	23	24	24	25
Solid Waste	38	38	36	37	37	38	38	39	39	40
Water and Sewer	64	64	65	65	65	65	66	68	68	69
Total FTE Employees	616	631	638	637	643	645	657	669	678	686



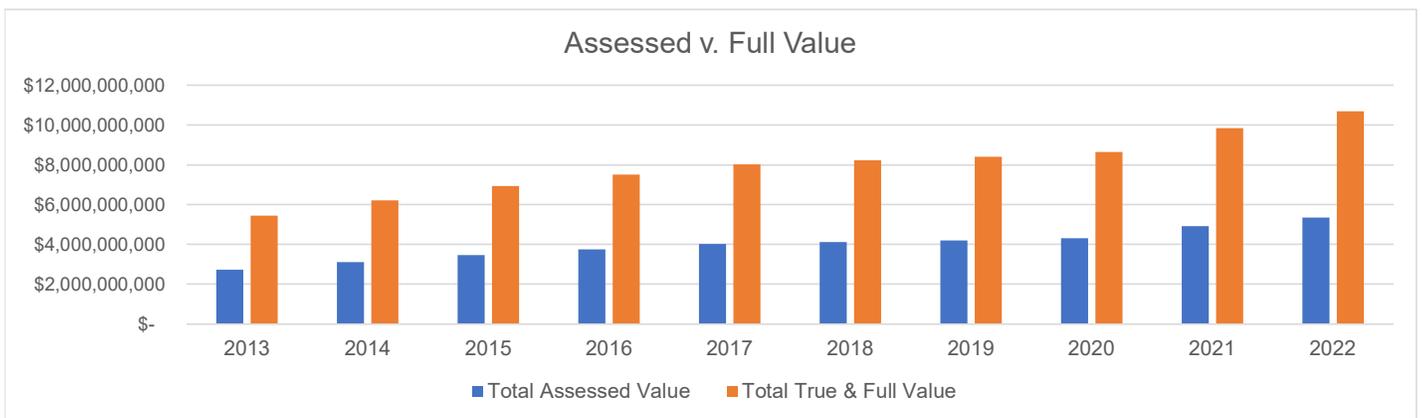
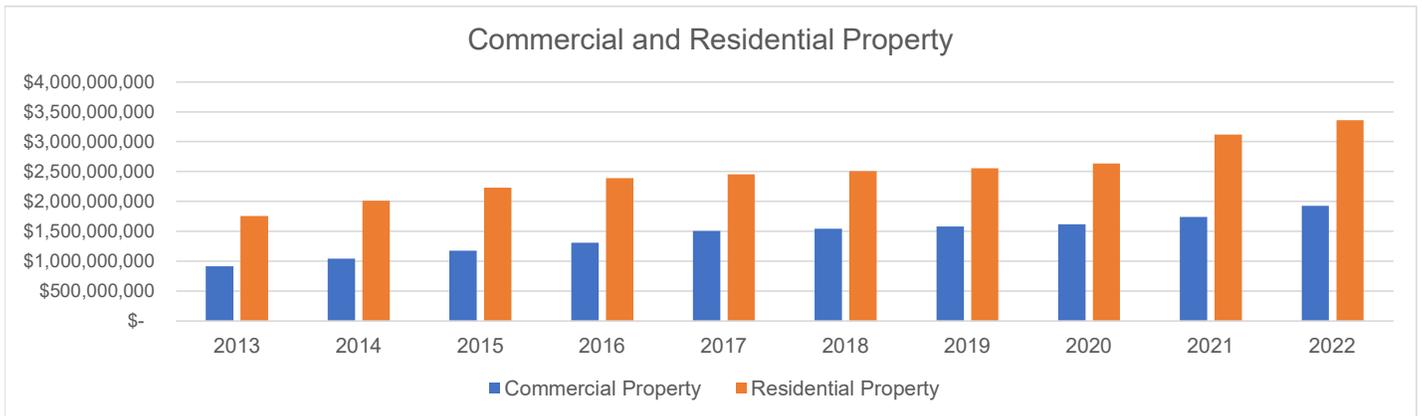
STATISTICAL DATA
VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

Year	Residential Property	% of Total	Commercial Property	% of Total	Undeveloped and Other Property	% of Total	Total Assessed Value
2013	\$ 1,760,180,545	65%	\$ 917,646,830	34%	\$ 44,665,350	2%	\$ 2,722,492,725
2014	2,012,744,111	65%	1,041,981,000	34%	51,031,380	2%	3,105,756,491
2015	2,232,032,489	64%	1,177,555,620	34%	54,793,280	2%	3,464,381,389
2016	2,389,363,545	64%	1,308,377,570	35%	50,867,320	1%	3,748,608,435
2017	2,454,101,322	61%	1,505,305,200	38%	53,418,160	1%	4,012,824,682
2018	2,509,157,700	61%	1,545,115,150	38%	59,274,650	1%	4,113,547,500
2019	2,556,190,778	61%	1,578,354,350	38%	62,484,520	1%	4,197,029,648
2020	2,635,647,022	61%	1,614,437,480	37%	68,120,610	2%	4,318,205,112
2021	3,117,471,350	63%	1,739,463,700	35%	61,063,678	1%	4,917,998,728
2022	3,361,207,350	63%	1,928,105,750	36%	62,552,957	1%	5,351,866,057



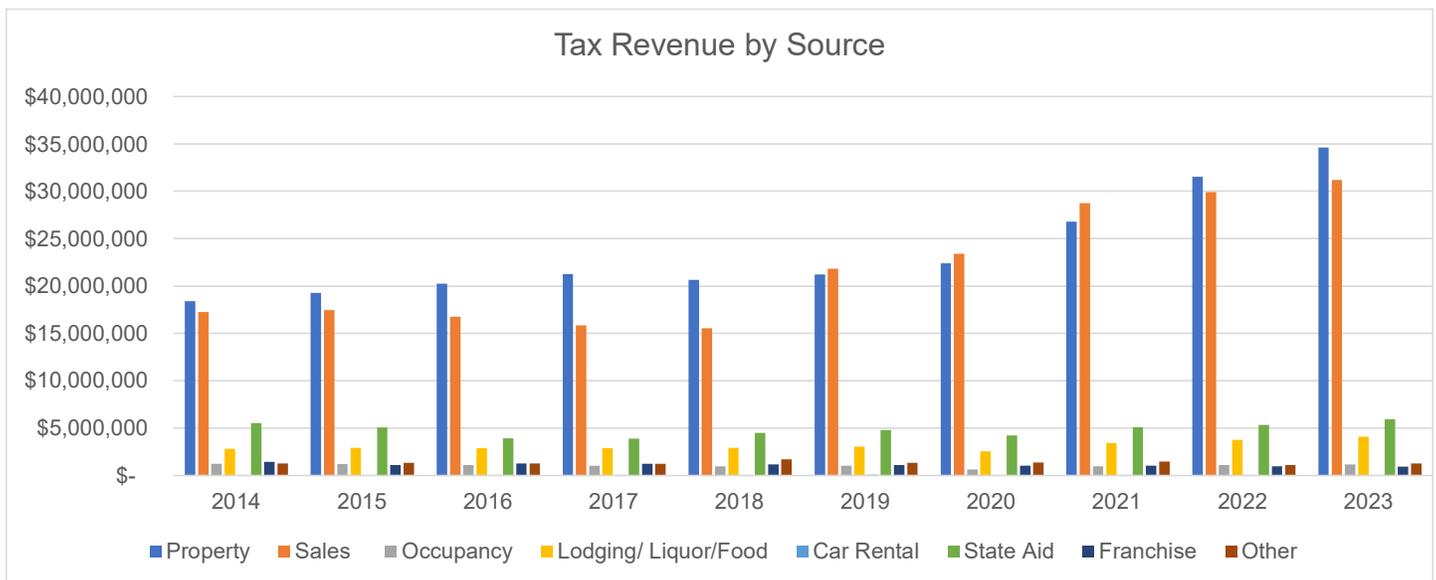
STATISTICAL DATA
ASSESSED VALUE AND TRUE AND FULL VALUE OF TAXABLE PROPERTY

Year	Commercial Property	Residential Property	Agricultural Property	Public Utilities	Total Assessed Value	Total True & Full Value	Taxable Value	Total Direct Tax Rate
2013	\$ 917,646,830	\$ 1,760,180,545	\$ 361,800	\$ 44,303,550	\$ 2,722,492,725	\$ 5,444,985,449	\$ 254,647,467	69.35%
2014	1,041,981,000	2,012,744,111	401,100	50,630,280	3,105,756,491	6,211,512,982	290,448,208	63.10%
2015	1,177,555,620	2,232,032,489	371,000	54,422,280	3,464,381,389	6,928,762,778	324,136,621	59.07%
2016	1,308,377,570	2,389,363,545	428,050	50,439,270	3,748,608,435	7,497,216,869	350,957,710	57.01%
2017	1,505,305,200	2,454,101,322	475,150	52,943,010	4,012,824,682	8,025,649,364	376,741,455	57.01%
2018	1,545,115,150	2,509,157,700	389,950	58,884,700	4,113,547,500	8,227,095,000	386,263,173	56.88%
2019	1,578,354,350	2,556,190,778	411,050	62,073,470	4,197,029,648	8,394,059,296	394,141,057	58.88%
2020	1,614,437,480	2,635,647,022	413,350	67,707,260	4,318,205,112	8,636,410,224	410,774,405	68.70%
2021	1,739,463,700	3,117,471,350	413,650	60,650,028	4,917,998,728	9,835,997,456	415,417,808	77.75%
2022	1,928,105,750	3,361,207,350	373,850	62,179,107	5,351,866,057	10,703,732,114	454,803,538	77.88%



STATISTICAL DATA
GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE

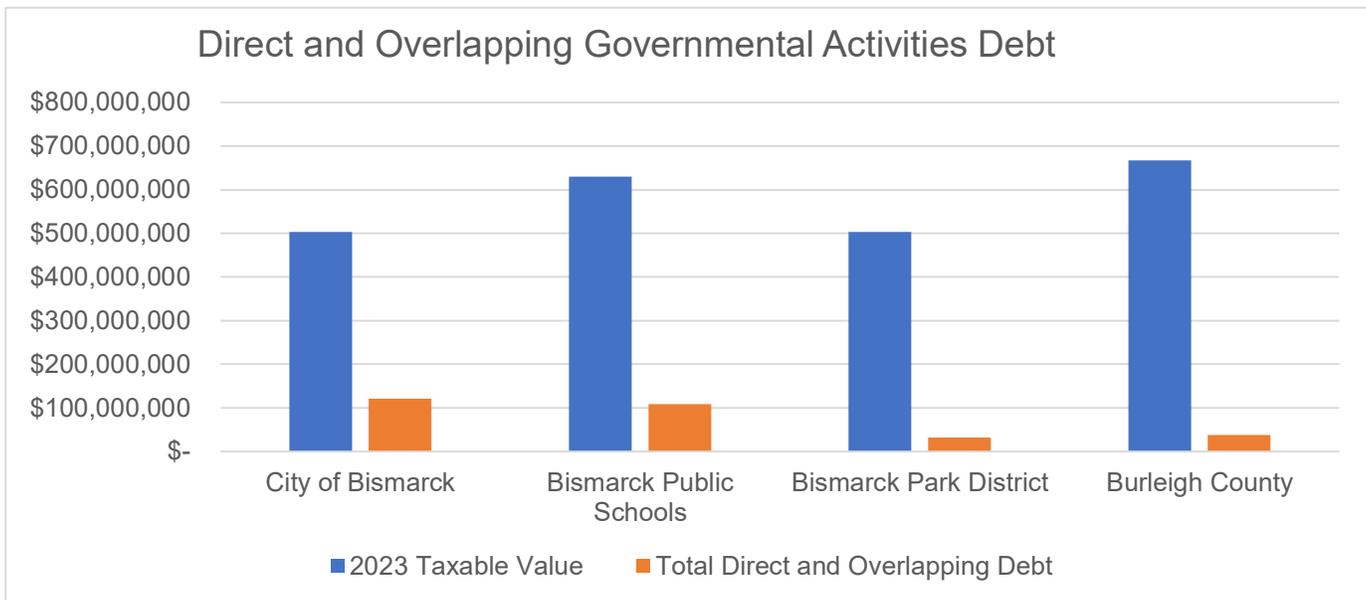
Year	Property	Sales	Occupancy	Lodging/ Liquor/Food	Car Rental	State Aid	Franchise	Other	Total
2014	\$ 18,398,151	\$ 17,238,016	\$ 1,219,152	\$ 2,809,757	\$ 72,999	\$ 5,539,292	\$ 1,427,837	\$ 1,239,000	\$ 47,944,204
2015	19,270,501	17,436,203	1,188,853	2,910,312	71,808	5,069,954	1,123,478	1,333,130	48,404,239
2016	20,253,570	16,747,940	1,086,064	2,848,332	73,046	3,902,315	1,243,287	1,247,280	47,401,834
2017	21,250,283	15,849,579	1,014,964	2,877,076	78,262	3,888,355	1,218,141	1,225,954	47,402,614
2018	20,628,624	15,543,636	965,445	2,919,682	66,121	4,498,092	1,158,319	1,706,736	47,486,655
2019	21,198,684	21,833,317	1,031,410	3,036,341	81,482	4,784,709	1,093,964	1,329,301	54,389,208
2020	22,387,939	23,411,959	619,471	2,553,256	39,722	4,202,218	1,040,153	1,360,245	55,614,963
2021	26,793,510	28,739,637	966,856	3,436,681	71,203	5,080,152	1,027,705	1,438,979	67,554,723
2022	31,520,584	29,929,510	1,090,781	3,752,153	72,109	5,309,646	978,463	1,073,363	73,726,609
2023	34,614,680	31,192,129	1,174,639	4,094,829	80,054	5,947,512	924,506	1,272,976	79,301,325



STATISTICAL DATA
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

Governmental Unit	2023 Taxable Value	Net Debt Outstanding	Estimated Percentage Applicable ¹	Total Direct and Overlapping Debt
City of Bismarck	\$ 502,656,749	\$ 120,790,514	100.00%	\$ 120,790,514
Bismarck Public Schools	629,690,677	135,645,275	79.83%	108,285,624
Bismarck Park District	502,656,749	32,162,996	100.00%	32,162,996
Burleigh County	667,772,123	50,027,679	75.27%	37,655,834
Total Overlapping Debt	\$ 1,800,119,549	\$ 217,835,950		\$ 178,104,454

Total Direct and Overlapping Debt	\$ 338,626,464	\$ 298,894,968
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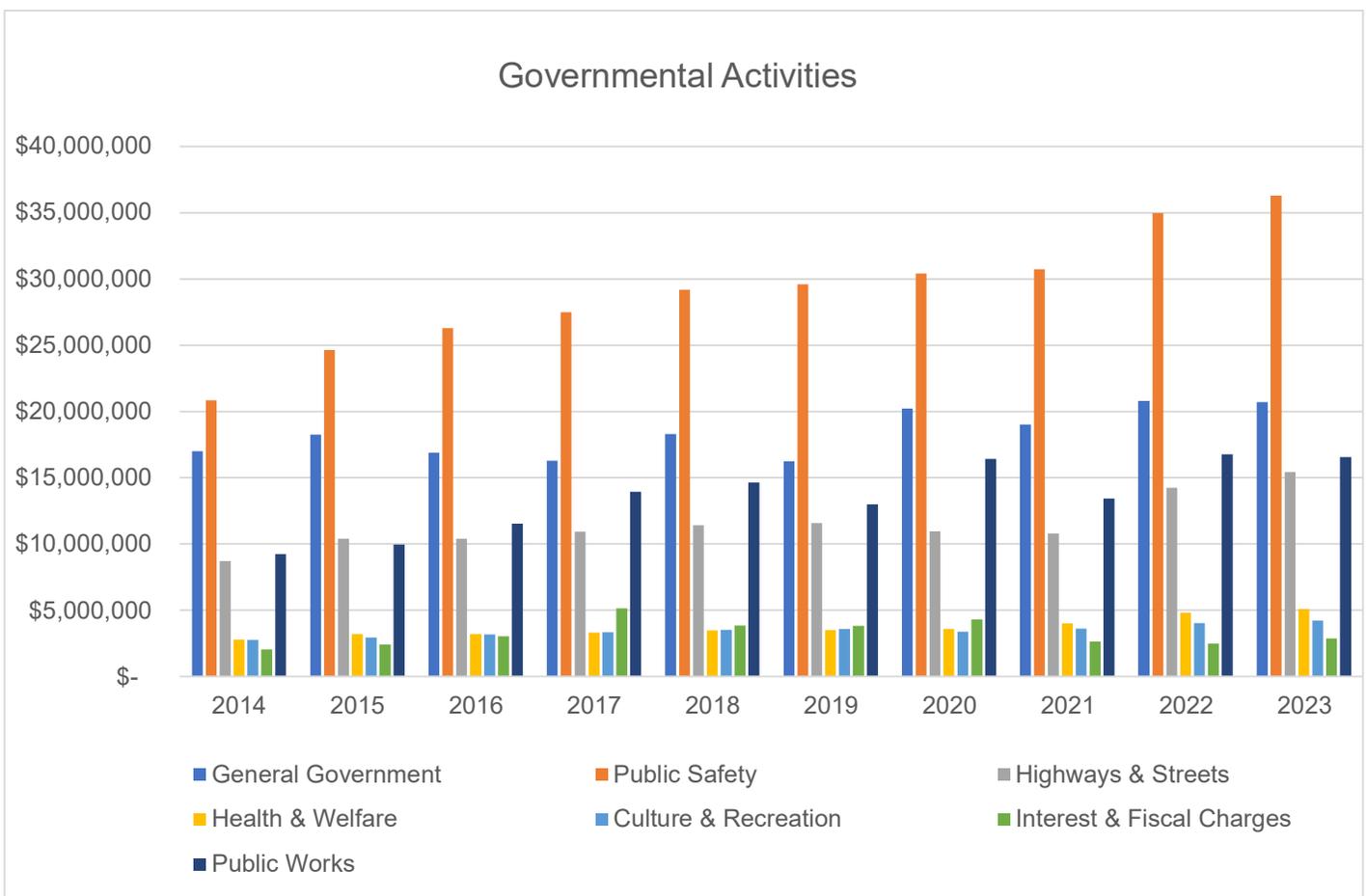
Note: Overlapping governments are those that coincide, at least in part, with geographic boundaries of the City. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Bismarck. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident who is responsible for repaying the debt of each overlapping government.

¹ The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the government's boundaries and dividing it by the county's total taxable assessed value.

Sources:
 Bismarck Public Schools as of June 30, 2022
 Bismarck Park District
 Burleigh County Levies, 2022
 Burleigh County Auditor, 2021 Audit Report

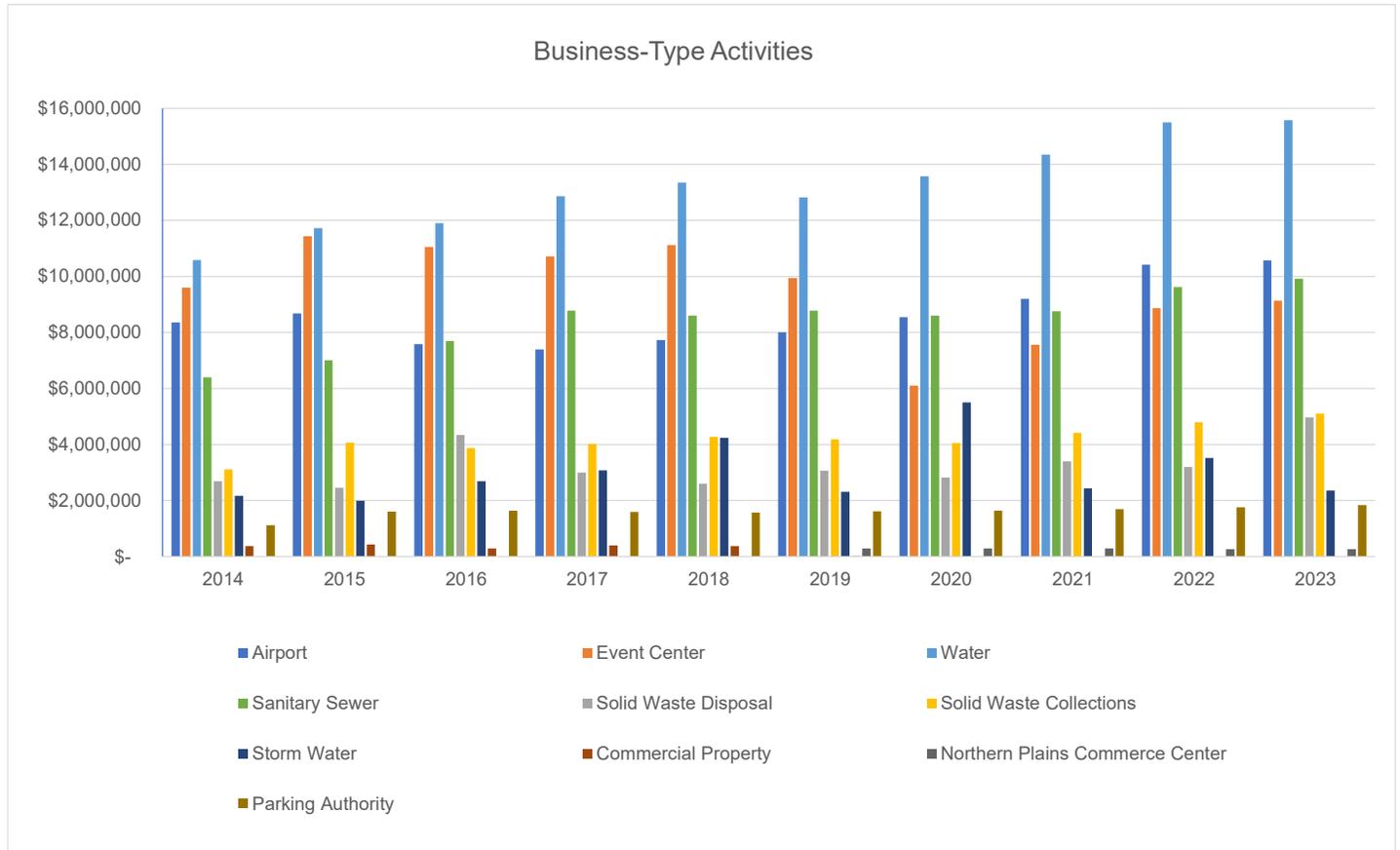
STATISTICAL DATA
CHANGES IN NET POSITION EXPENSES BY FUNCTIONS/PROGRAMS - GOVERNMENTAL

Year	General Government	Public Safety	Highways & Streets	Health & Welfare	Culture & Recreation	Interest & Fiscal Charges	Public Works	Total
2014	\$ 17,017,718	\$ 20,852,897	\$ 8,727,481	\$ 2,782,462	\$ 2,757,172	\$ 2,063,752	\$ 9,243,920	\$ 63,445,402
2015	18,265,605	24,641,875	10,413,928	3,201,291	2,953,530	2,400,187	9,972,223	71,848,639
2016	16,888,611	26,286,801	10,407,454	3,201,853	3,182,488	3,041,297	11,551,442	74,559,946
2017	16,268,593	27,502,752	10,946,367	3,329,632	3,336,676	5,144,125	13,945,500	80,473,645
2018	18,290,495	29,185,109	11,430,676	3,486,093	3,524,975	3,849,896	14,626,171	84,393,415
2019	16,227,336	29,579,689	11,597,897	3,506,605	3,610,946	3,835,971	12,980,551	81,338,995
2020	20,219,261	30,415,140	10,975,903	3,606,230	3,398,425	4,314,667	16,422,484	89,352,110
2021	19,001,461	30,725,138	10,782,345	4,006,766	3,627,670	2,659,445	13,436,853	84,239,678
2022	20,791,192	34,973,641	14,260,875	4,825,140	4,027,559	2,507,919	16,766,244	98,152,570
2023	20,704,945	36,282,115	15,429,235	5,106,925	4,235,992	2,878,081	16,560,851	101,198,144



**STATISTICAL DATA
CHANGES IN NET POSITION EXPENSE BY FUNCTIONS/PROGRAMS - BUSINESS-TYPE**

Year	Airport	Event Center	Water	Sanitary Sewer	Solid Waste Disposal	Solid Waste Collections	Storm Water	Commercial Property	Northern Plains Commerce Center	Parking Authority	Total
2014	\$ 8,361,929	\$ 9,594,634	\$ 10,581,458	\$ 6,401,858	\$ 2,694,350	\$ 3,118,929	\$ 2,167,522	\$ 385,053	\$ -	\$ 1,114,692	\$ 44,420,425
2015	8,679,828	11,436,810	11,722,982	7,014,055	2,453,612	4,065,304	1,993,037	441,991	-	1,608,473	49,416,092
2016	7,588,752	11,043,455	11,896,989	7,691,135	4,340,662	3,872,531	2,697,316	293,168	-	1,639,973	51,063,981
2017	7,399,832	10,718,816	12,867,647	8,772,088	2,997,121	4,018,808	3,076,950	399,710	-	1,596,137	51,847,109
2018	7,735,107	11,108,512	13,347,820	8,601,984	2,600,476	4,275,343	4,239,065	376,854	-	1,575,237	53,860,398
2019	8,008,830	9,947,984	12,825,126	8,776,175	3,068,343	4,185,101	2,313,297	26,593	286,817	1,615,739	51,054,005
2020	8,548,410	6,096,566	13,571,779	8,601,524	2,820,233	4,057,608	5,509,598	-	285,811	1,641,385	51,132,914
2021	9,198,785	7,561,220	14,347,047	8,756,497	3,399,701	4,417,323	2,438,293	-	298,481	1,697,382	52,114,729
2022	10,417,823	8,870,482	15,490,859	9,619,713	3,204,427	4,791,389	3,523,528	-	267,383	1,764,888	57,950,492
2023	10,568,092	9,132,878	15,575,391	9,923,021	4,974,389	5,099,369	2,355,935	-	262,915	1,839,817	59,731,807



BUDGET GLOSSARY

Accounting Period	A period at the end of which financial statements are prepared.
Accounting System	The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, or organizational components.
Accounts Payable	Amounts owed to persons or organizations for goods and services received by the City but not yet paid for.
Accounts Receivable	Amounts owed from persons or organizations for goods and services furnished by the City but not yet paid for.
Accrual Basis of Accounting	The method of accounting under which revenues are recorded when they are earned and become measurable (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).
Accumulated Depreciation	Accumulated costs associated with the expiration of the estimated service life of capital assets.
Adjustment to Base Request	A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.
Advanced Refunding Bonds	Bonds issued to refinance and outstanding bond issue before the date the outstanding bonds become due or callable. The issue of the new bond is at a lower interest rate than the older, unpaid obligation.
Amortization	The reduction of debt by payments of principal and interest sufficient to retire the debt by maturity.
Appropriations	An authorization by the City Council which permits the City to make expenditures and incur obligations.
Assessed Value	A valuation set upon real estate or other property as a basis for levying property taxes by the City Assessor.
Asset	Resources owned or held by a government that have monetary value.
Assigned Fund Balance	The portion of net position of a government fund that represents the resources set aside by the government for a particular purpose.
Audit	A comprehensive examination of the manner in which the City's resources were utilized and if they are in compliance with the legislative body's appropriations. The City is required to have an annual audit conducted by qualified certified public accountants.
Available Fund Balance	This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.
Balanced Budget	A balanced budget occurs when the total sum of money a government collects is equal to the amount it spends on goods, services, and debt interest.
Basis of Accounting	Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.
Bonded Debt	The portion of indebtedness represented by outstanding (unpaid) bonds.

BUDGET GLOSSARY

Bonds	Bonds are a debt instrument which require repayment of a specific principal amount on a certain date (maturity date), together with interest at a stated rate, usually paid periodically. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.
Bonds Issued	Bonds sold by the City.
Bonds Payable	The face value of the bonds issued and unpaid.
Budgetary Basis	This refers to the basis of accounting used to estimate financing resources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.
Budget	A financial plan for a specific period of time indicating all projected revenues and proposed expenses.
Budget Amendment	A procedure to revise a budget appropriation by City commission approval.
Budget Calendar	The schedule of key dates which a government follows in the preparation and adoption of the budget.
Capital Assets	Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
Capital Budget	A plan of proposed capital outlays and the means of financing them for the current fiscal period.
Capital Improvements	Expenditures related to the acquisition, expansion, or rehabilitation of an element of the City's facilities or property.
Capital Improvement Program	A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the City's long-term needs.
Capital Outlay	Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years.
Charges for Service	The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Utility charges.
Committed Fund Balance	The portion of the net position of a governmental fund that represents resources whose use is subject to legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and remains legally binding unless removed in the same manner.
Contingency	A reserve held in the General Fund for unforeseen emergencies and expenditures that have not been budgeted.
Contractual Services	Services rendered to the City by other entities. Examples include utilities, maintenance agreements, and professional consulting services.
Debt Service Fund	A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due.

BUDGET GLOSSARY

Department	The basic organizational unit of government which is functionally unique in its delivery of services.
Designated Fund Balance	Fund balance that is not considered expendable or available financial resources.
Disbursement	The expenditures of monies from an account.
Employee Benefits	Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.
Encumbrance	The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit.
Enterprise Funds	Funds that operate similar to a business, in that they provide goods and/or services and primarily recover costs of operations through user fees.
Expenditure	The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.
Expense	Charges incurred for operations, maintenance, interest or other charges.
Fees	Charges for specific goods or services.
Fiduciary Fund	A fund used to report assets held in a trust or agency capacity for others and cannot be used to support the City's own programs.
Fines and Forfeitures	Revenue collected for violation of city ordinances such as parking violations or forfeiture of deposits.
Fiscal Policy	A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.
Full-time Equivalent	A calculation used to convert part-time hours to equivalent full-time positions. Full-time employee salaries are based on 2,080 hours per year.
Fund	A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.
Fund Balance	Net position of a governmental fund's resources that are spendable or available for appropriation.
General Fund	Accounts for activities not accounted for in another fund and contains the activities associated with municipal government such as police and fire protection. General Fund departments are tax supported.
Governmental Funds	Funds generally used to account for tax-supported activities. There are five different types of governmental funds: general fund, special revenue fund, debt service fund, capital projects fund, and permanent fund.
Infrastructure	The physical assets of a government (streets, water, sewer, public buildings, etc.)
Interfund Transfers	The movement of monies between funds of the same government entity.

BUDGET GLOSSARY

Intergovernmental Revenue	Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.
Internal Service Fund	A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.
Levy	To impose taxes for the support of government activities.
Liability	Resources owed to another entity that have monetary value
Major Fund	A fund that is reported in a separate column in the basic fund financial statements and is subject to a separate audit opinion in the independent auditor's report.
Mill	Monetary unit equal to \$.001 of a dollar (one tenth of a cent). A mill levy is the number of dollars a taxpayer must pay for every \$1,000 of taxable value
Mill Rate	Rate at which tax is charged. The amount of tax paid per dollar of the assessed property value.
Non-Major Fund	A fund that is reported singly, or combined into a nonmajor governmental funds column, and a nonmajor proprietary fund column.
Operating Revenue	Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.
Ordinance	A formal legislative enactment by the governing body of a municipality.
Performance Indicator	A departmental measure of performance.
Performance Measures	Specific qualitative and quantitative measure or worked performed as an objective.
Permanent Fund	A fund used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the City or its citizenry.
Personnel Services	Salaries and fringe benefits paid to City employees.
Prairie Dog Funds	New funds coming from oil and tax revenue in North Dakota. These funds are designated for essential infrastructure related to water, sewer, street, bridge, utility, and communications infrastructure.
Principal	The face value of a bond, payable on stated dates of maturity.
Property Tax	A tax that is based according to value of property and is used as a source of monies to pay general obligation debt and to support the general fund.
Proprietary Funds	Funds that focus on the determination of operating income, cost recovery, financial position, and cash flow. There are two types of proprietary funds: enterprise funds and internal service funds.
Purchase Order (PO)	A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

BUDGET GLOSSARY

Refunding	A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. The new obligations are referred to as the refunding bond and the outstanding obligations being refinanced are referred to as the refunded bonds.
Reserve	An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.
Revenue Bonds	Bonds payable from a specific source of revenue, which do not pledge the full faith and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not effect the property tax rate.
Reserved Fund Balance	Fund balance that is legally restricted for a specific use or not available for appropriation.
Sales Tax	A tax levied by the state and city on the retail price of an item collected by the retailer.
Special Assessment	A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.
Special Revenue Fund	A fund used to account for the proceeds of specific revenue (other than special assessments, expendable trust, or for major capital projects) that are legally restricted to expenditure for specific purposes.
State Aid	State sales tax collections shared with cities and towns based on population. A five percent sales tax is collected by the state and four tenths of one percent is allocated to cities and towns in North Dakota.
Tax	A compulsory charge levied by a government for the purpose of financing services performed for common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, such as water service.
Tax Rate	The amount of tax levied for each \$1,000 of assessed valuation.
Transfers	Authorized exchanges of cash or other resources between funds.
Undesignated Fund Balance	Fund balance that has no restrictions, either legal or tentative, and may be used for future use.
User Fee	A charge for services provided by the City of Bismarck to citizens.

BUDGET ACRONYMS

ADA – Americans with Disabilities Act.

ACFR – Annual Comprehensive Financial Report

ARPA – American Rescue Plan Act.

ARRA – American Recovery and Reinvestment Act.

BND – Bank of North Dakota.

CARES – The Coronavirus Aid, Relief, and Economic Security Act.

CDBG – Community Development Block Grant.

CIP – Capital Improvement Program.

COVID-19 – 2019 Novel Coronavirus Disease.

CVB – Convention and Visitors Bureau.

DWSRF – Drinking Water State Revolving Loan Fund.

FASB – Financial Accounting Standards Board.

FEMA – Federal Emergency Management Agency.

FTA – Federal Transit Administration.

FTE – Full-Time Equivalent.

FY – Fiscal Year.

GAAFR – Governmental Accounting, Auditing and Financial Reporting.

GAAP – Generally Accepted Accounting Principles.

GASB – Governmental Accounting Standards Board.

GFOA – Government Finance Officers Association.

GIS – Geographic Information Systems.

HUD – Housing and Urban Development.

IT – Information Technology.

MPO – Metropolitan Planning Organization.

NDCC – North Dakota Century Code.

NDDOT – North Dakota Department of Transportation.

NDIRF – North Dakota Insurance Reserve Fund.

O&M – Operations and Management.