



Bismarck
FIRE



Bismarck Fire Department

Firefighter Applicant Information

Applications Due: August 4th, 2024 5:00pm

The following information is provided to give firefighter applicants a better understanding of the firefighter position and the elements involved in the selection process utilized by the Bismarck Fire Department. The department's goal is to maintain an active certification list of qualified candidates for the purpose of filling firefighter vacancies.

Position Information

Bismarck's firefighters perform challenging and rewarding work in preventing, combating, and extinguishing fires, responding to EMS incidents, training, operating and maintaining equipment. The work involves duties of protecting life and property through the performance of firefighting and rescue activities. Firefighters are also required to train and participate in the operation of equipment and apparatus on a very routine basis. Firefighters perform hazardous tasks under emergency conditions. These tasks may require strenuous exertion under conditions as fire, heat, smoke, cramped and hazardous surroundings.

While rescue and firefighting work is the primary area of responsibility, a significant portion of time is also spent inspecting premises for the purposes of fire prevention, preplanning, and delivering public fire education. Firefighters also spend a large part of their day training and drilling, performing routine station and equipment maintenance duties, as well as performing other duties as assigned.



Application Requirements

You must be at least 18 years old, a high school graduate or have a GED, and have possession of or ability to readily obtain a driver's license issued by the State of North Dakota (or state equivalent). You must also be able to report to work within 45 minutes for emergency callbacks. If you are team and goal oriented and are interested in a challenging and a rewarding career with the Bismarck Fire Department, submit a completed City of Bismarck application, online at <https://www.governmentjobs.com/careers/bismarcknd>. You will need to upload your resume and supporting credentials including college transcripts, licenses, certifications, training summaries, and any other supporting documentation. A job description is also available on the same website.

In addition, the department has general grooming principles that include but not limited to no gaged ears or facial or tongue piercings. Also, tattoos that could reasonably be interpreted as offensive, obscene, sexual, racial, or religiously discriminatory may not be exhibited while on duty. Head, face, or neck tattoos are not permitted.

Selection Process:

The applications are automatically scored by the recruiting software based on your information entered into the system. Approximately two weeks before the testing, the scored applications will be reviewed for required documentation. After the applications are reviewed we will invite the top applicants to participate in the written test. There will be two test dates to choose from with each date having limited space. The testing dates will be August 15th (evening) and 17th (morning), 2024. Candidates with the highest aggregate score on the written test and qualification points will advance to the interview.

A list of top candidates established by the department based on a matrix of all testing components will be placed on a certification list. Candidates will remain on the certification list for a period of approximately one calendar year or until the list is closed by the Director of Human Resources.

When a vacancy is to be filled the three highest ranked candidates on the certification list will be evaluated. The department may make a conditional offer of employment to any one of the three candidates. The candidate would then need successful completion of a medical examination including a drug screen, and background check before a final offer of employment is made.

Physical Ability Testing

The Bismarck Fire Department requires that candidates successfully complete the physical ability test. Failure of the test will disqualify a candidate from the process. Once employed, all firefighters must participate in a fitness program and successfully complete the test annually. Applicants should participate in a regular fitness program to prepare themselves for the test. It is recommended that applicants receive a medical examination from their personal physician before beginning any fitness program or participating in the test. The test will be held either in conjunction with the interviews or at time of contingent job offer. Candidates invited to participate in the written test will be informed when the physical ability test will be held.

The physical ability test consists of the following:

1. Mask Test (Blind Crawl)
2. Supply Hose Drag
3. Hydrant Opening
4. Forcible Entry
5. Attack Hose Advance
6. Ladder Raise
7. Stair Climb with High Rise Pack
8. Crawl Maze
9. Overhaul
10. Equipment Hoist
11. Manikin Drag

A detailed description will be made available with invitation to the physical ability test.



Salary

The firefighter starting salary range is \$59,211 - \$66,613.

City of Bismarck Fringe Benefit Program

EMPLOYER PAID

EMPLOYEE PAID

Health Insurance - 100% employer paid (Single or Family)

Dental Insurance

Life Insurance - \$30,000 policy for employee

Pension Plan: employee contribution (non-optinal)

Workers compensation

Voluntary Life Insurance for employee

Unemployment compensation

Dependent Life Insurance for spouse & children

Employee Assistance Program

Vision Insurance

Long Term Disability

Flexible Spending Accounts (125 Cafeteria Plan)

ICMA 457 Deferred Compensation plan - optional

Additional Benefits

- Annual and Sick Leave
- Wellness Program
- Tuition Reimbursement Program
- 10 paid Holidays per year
- Annual Medical Examinations
- Uniforms and Equipment
- In-service Training
- On-duty fitness training
- Annual fitness evaluation and fitness prescription

For details and to apply online: www.bismarcknd.gov/jobs

For more information: Kaitlyn Duncan at 701.355.1333 or kduncan@bismarcknd.gov

Must be legally authorized to work in the United States. No sponsorships considered. Subject to physical, pre-employment drug screen and background checks.

The City of Bismarck is an Equal Opportunity Employer