



City of Bismarck, North Dakota

2023

ANNUAL ACTION PLAN

Community Development Department
221 North 5th Street
Bismarck, ND 58501

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Bismarck is a grant recipient of the Community Development Block Grant (CDBG) Entitlement program from the U.S Department of Housing and Urban Development (HUD). The primary objective of the CDBG program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, mainly for low-and moderate-income individuals.

The grant is used to develop viable communities for low- and moderate-income (LMI) persons. Activities funded with CDBG funds must meet one of the program's three broad national objectives: **(1)** Benefit low-and moderate-income persons; **(2)** Aid in the prevention or elimination of slums or blight; or **(3)** Meet community development needs having a particular urgency. At least 70% of the overall fund expenditures must be used for activities that benefit low-and moderate-income persons

The 2023 Annual Action Plan includes actions the City of Bismarck will take during the June 1, 2023, to May 31, 2024, program year to address housing and community development needs in the City of Bismarck, particularly the needs of the low-and moderate-income residents. The Annual Action Plan provides a basis for assessing past performance and identifying areas of improved coordination between the City and subrecipients.

While COVID-19 has continued to limit some in-person activities, the City of Bismarck has worked through consultations both remotely and on-site when possible. City staff has taken measures to encourage both new and previous subrecipients to apply for funds in order to secure projects in line with the 2020-2024 Consolidated Plan. Public comment periods continue to be provided and public hearings are offered both in-person and remotely as in-line with the City of Bismarck Citizen Participation Plan.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The need for affordable housing and permanent supportive housing units for people facing long-term homelessness continues to be a challenge. While Missouri Slope Areawide United Way (United Way) operates a high barrier shelter that caters to families and individuals not under the influence of a

substance, there is a continued need for a low-barrier shelter where the homeless can seek shelter especially in inclement weather conditions. Ministry on the Margins has continued to operate an overnight coffee shop this year, partially filling this need by offering coffee and consequentially, shelter, to homeless people who are under the influence of drugs or alcohol or unable to find shelter elsewhere. The coffee shop offers a space where homeless under the influence can have coffee/tea and snacks and socialize in a stigma free environment. A detox facility has been proposed by a local non-profit which would offer both social and medical detoxification programs along with various levels of treatments, socio-economic integration programs to reduce recidivism and eventual assistance in permanent housing. The shelter is proposed to accommodate up to eight individuals and 2022 CDBG funds have been set aside for this, pending the procurement of a location.

The need for rental assistance has continued to be high and subrecipients have generally exhausted ND Rent Help funds, relying more heavily on CDBG funds to aid in the prevention of homelessness due to non-payment. Salvation Army and Aid, Inc. have historically been the lead participants in the provision of back-rent and security deposits to assist individuals with securing permanent housing, furthering efforts to minimize homelessness. ND Rent Help ceased the acceptance of new applications on May 1, 2023, thus increasing demands from LMI households from those agencies referenced.

The following goals were established in the 2020-2024 Consolidated Plan for the City of Bismarck. These goals were used to guide the 2023 Annual Action Plan.

Housing Goals

- Development or renovation of affordable rental housing
- Promote special needs housing
- Support efforts to increase/preserve homeownership for LMI households

Homeless Goals

- Support facilities serving homeless individuals and households
- Assist in the development of additional housing for the homeless
- Provide for homeless service providers
- Allocate funds to prevent homelessness

Community Development Goals

- Support public service activities
- Improve the quality of public facilities
- Improve connectivity and access
- Planning and administration

The City of Bismarck received 11 applications for 2023 CDBG funds (*see CDBG 2023 Applications*). This year's funding will help address the 2020-2024 Consolidated Plan goals.

	Organization	Project Scope	Amount Requested
1	Abused Adult Resource Center	Heating and Cooling Unit Replacement	\$ 36,000.00
2	AID, Inc.	Emergency Assistance - housing, medical, food, etc.	\$ 30,000.00
3	Burleigh County Council on Aging	Walk-In Freezer	\$ 60,000.00
4	Community Action Program	ADA Accessibility Projects - ramps, bathrooms, etc.	\$ 30,000.00
5	Dacotah Foundation	Gerridee's Place Recovery Housing Renovation	\$ 175,000.00
6	Dream Center	Grocery Distribution/Meal Programs	\$ 50,000.00
7	Missouri Slope Areawide United Way	Operating expenses - emergency shelter, security, etc.	\$ 125,000.00
8	Mosaic Community Triage Center	Purchase and remodel of 8 bed acute withdrawal facility	\$ 250,000.00
9	Salvation Army	Emergency Housing Assistance/Homelessness Prevention	\$ 50,000.00
10	Uspire/Healthy Families ND	Staff salary to operate support services	\$ 15,000.00
11	Youthworks	Replacement of doors, windows, siding and deck	\$ 118,500.00
	TOTAL		\$ 939,500.00

Summary of Applicants

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Bismarck has been a recipient of Community Development Block Grant (CDBG) funds for many years. The City has addressed housing and community development needs of low-and moderate-income citizens and has worked effectively with the U.S Department of Housing and Urban Development (HUD).

A total of \$288,840.86 in CDBG and CDBG-CV funding was disbursed during the previous program year (06/01/2022-05/31/2023) to various subrecipient projects. CDBG funds went primarily towards housing assistance for LMI persons and households, as well as to projects for accessibility improvements and emergency repairs to single-occupant residences (Community Action Program and Lewis and Clark Development Council) and renovations to housing for at-risk youth (Youthworks). Additional service funds were provided to subrecipients to aid in the prevention of homelessness through the provision of

rent and security deposits (Salvation Army, Aid, Inc., and West Central Human Services) as well as agencies providing support services (UspireND and Legal Services of North Dakota). High Plains Fair Housing Center and Legal Services of North Dakota continued to help beneficiaries prepare for, prevent or respond to Coronavirus (see Project Transaction report attached), with remaining CDBG-CV funds by providing legal services and support for LMI beneficiaries facing evictions and by informing clients of their equal access to fair housing, facilitating tenant-landlord mediation where needed, and client referral to organizations that assist with payment of rent and utilities. Ministry on the Margins provided emergency shelter for people being released from jails, treatment centers, and hospitals with no place to go (being released into homelessness). (*See Project Transaction Report attached*)

Work continues to be done to sign 2022 subrecipient contracts to allow for the expenditure of obligated funds on selected projects. Abused Adult Resource Center has secured a contract for the installation of an elevator to improve ADA accessibility and City staff is continuing to work on contracts with Salvation Army for the provision of assistance to individuals needing aid in keeping or securing housing, as well as Mosaic Community Triage Center for the implementation of a detox facility. Contracting with Mosaic Community Triage Center has been delayed to a lack of availability of an acceptable facility and amount of available funding restricting the option of new construction.

During this program year, Lewis and Clark Regional Development Council and Community Action Program continued to use prior year funds to assist low-income homeowners with repairs and ADA access to help them stay in their homes. Services agencies including Salvation Army, Aid, Inc. and West Central Human Services have been able to exhaust State and Federal funds provided in response to COVID-19 allowing for more disbursement of their prior year CDBG funds. The City anticipates more project activities, drawdowns, and accomplishments this year as subrecipients continue to recover from the effects of the pandemic and return to a more standard way of interaction with their respective beneficiaries.

City staff has also defined a workout plan to address its credit balance being over the maximum allowable 1.5 carryover to include expenditure timelines, amendments to the 2019 Annual Action Plan, 2020 Annual Action Plan in the 2020-2024 Consolidated Plan, 2021 Annual Action Plan, and 2022 Annual Action Plan, which will de-obligate and reallocate available funds with the expectation that 2018, 2019 and 2020 funds will be spent down by March 2024.



Project Transaction Report

G/L Date Range 06/01/22 - 05/31/23

Exclude Sub Ledger Detail

Sorted By Project - G/L Account - Date

G/L Date	Journal	Journal Type	Sub Ledger	Description	Source/Reference	Revenue	Debit Amount	Credit Amount	Actual Balance	Net Change
COMDEVG.CDBG2018.CAP - Community Development Grants, CDBG 2018 HUD Grants, Community Action Program - accessibility Infrastructure									Life-to-Date	\$0.00
				315-315-130-3210-300 - CDBG Grant		.00		12,398.54	(12,398.54)	
				315-315-130-4900-300 - Capital Grants/Subsidies			12,398.54	.00	.00	
COMDEVG.CDBG2018.CAP Total							\$12,398.54	\$12,398.54	\$0.00	
COMDEVG.CDBG2019.WEST CENTRAL - Community Development Grants, CDBG 2019 HUD Grants, West Central Human Service Ctr - Housing SV									Life-to-Date	\$0.00
				315-315-130-3210-300 - CDBG Grant		.00		900.00	(900.00)	
				315-315-130-4900-300 - Capital Grants/Subsidies			1,800.00	900.00	.00	
COMDEVG.CDBG2019.WEST CENTRAL Total							\$1,800.00	\$1,800.00	\$0.00	
COMDEVG.CDBG2019.YOUTHWORKS - Community Development Grants, CDBG 2019 HUD Grants, Youthworks Building Renovation									Life-to-Date	\$0.00
				315-315-130-3210-300 - CDBG Grant		.00		3,154.00	(3,154.00)	
				315-315-130-4900-300 - Capital Grants/Subsidies			6,308.00	3,154.00	.00	
COMDEVG.CDBG2019.YOUTHWORKS Total							\$6,308.00	\$6,308.00	\$0.00	
COMDEVG.CDBG2020.CAP - Community Development Grants, CDBG 2020 HUD Grants, Homeowner Accessibility Projects									Life-to-Date	\$0.00
				315-315-130-3210-300 - CDBG Grant		.00		6,101.46	(6,101.46)	
COMDEVG.CDBG2020.CAP Total							\$0.00	\$6,101.46	(\$6,101.46)	
COMDEVG.CDBG2020.HPPH - Community Development Grants, CDBG 2020 HUD Grants, Education, Outreach, Enforcement									Life-to-Date	\$0.00
				315-315-130-3210-300 - CDBG Grant		.00		885.96	(885.96)	
				315-315-130-4900-300 - Capital Grants/Subsidies			1,771.92	885.96	.00	
COMDEVG.CDBG2020.HPPH Total							\$1,771.92	\$1,771.92	\$0.00	
COMDEVG.CDBG2020.LCD - Community Development Grants, CDBG 2020 HUD Grants, Emergency Housing Repairs									Life-to-Date	\$0.00
				315-315-130-3210-300 - CDBG Grant		.00		9,443.80	(9,443.80)	
				315-315-130-4900-300 - Capital Grants/Subsidies			9,443.80	.00	.00	
COMDEVG.CDBG2020.LCD Total							\$9,443.80	\$9,443.80	\$0.00	
COMDEVG.CDBG2020.SA - Community Development Grants, CDBG 2020 HUD Grants, Salvation Army - Emergency rent & other services									Life-to-Date	\$0.00
				315-315-130-3210-300 - CDBG Grant		.00		24,001.83	(24,001.83)	
				315-315-130-4900-300 - Capital Grants/Subsidies			25,326.83	1,325.00	.00	
COMDEVG.CDBG2020.SA Total							\$25,326.83	\$25,326.83	\$0.00	
COMDEVG.CDBG2020.YW - Community Development Grants, CDBG 2020 HUD Grants, Youthworks - flooring, doors, and shelving									Life-to-Date	\$0.00
				315-315-130-3210-300 - CDBG Grant		.00		41,500.00	(41,500.00)	

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Project Transaction Report

G/L Date Range 06/01/22 - 05/31/23

Exclude Sub Ledger Detail

Sorted By Project - G/L Account - Date

G/L Date	Journal	Journal Type	Sub Ledger	Description	Source/Reference	Revenue	Debit Amount	Credit Amount	Actual Balance	Net Change
315-315-130-4900-300 - Capital Grants/Subsidies										
					COMDEVG.CDBG2020.YW Total		83,000.00	41,500.00	.00	
							\$83,000.00	\$83,000.00	\$0.00	
COMDEVG.CDBG2021.AID - Community Development Grants, CDBG 2021 HUD Grants, AID Incorporated - Home repairs										
315-315-130-3210-300 - CDBG Grant										
						.00		Life-to-Date 6,567.50	(6,567.50)	
315-315-130-4900-300 - Capital Grants/Subsidies										
					COMDEVG.CDBG2021.AID Total	13,135.00		6,567.50	.00	
						\$13,135.00		\$13,135.00	\$0.00	
COMDEVG.CDBG2021.BDG - Community Development Grants, CDBG 2021 HUD Grants, Bridging the Dental Gap - Building Improvements										
No G/L Account										
					COMDEVG.CDBG2021.BDG Total	57,124.00		Life-to-Date 57,124.00	.00	
						\$57,124.00		\$57,124.00	\$0.00	
COMDEVG.CDBG2021.USPIREND - Community Development Grants, CDBG 2021 HUD Grants, USPIREND - Visitation Program for Families										
315-315-130-3210-300 - CDBG Grant										
						.00		Life-to-Date 10,000.00	(10,000.00)	
315-315-130-4900-300 - Capital Grants/Subsidies										
					COMDEVG.CDBG2021.USPIREND Total	10,000.00		.00	.00	
						\$10,000.00		\$10,000.00	\$0.00	
COMDEVG.CDBG2021.YW - Community Development Grants, CDBG 2021 HUD Grants, High Risk Youth Services at YW										
315-315-130-3210-300 - CDBG Grant										
						.00		Life-to-Date 12,294.00	(12,294.00)	
315-315-130-4900-300 - Capital Grants/Subsidies										
					COMDEVG.CDBG2021.YW Total	24,588.00		12,294.00	.00	
						\$24,588.00		\$24,588.00	\$0.00	
COMDEVG.CDBGCV.AID - Community Development Grants, CDBG Covid19 HUD Grant, AID - rent, utility, and deposits - CDBG CV										
315-315-130-3210-300 - CDBG Grant										
						.00		Life-to-Date 6,366.00	(6,366.00)	
315-315-130-4900-300 - Capital Grants/Subsidies										
					COMDEVG.CDBGCV.AID Total	6,366.00		.00	.00	
						\$6,366.00		\$6,366.00	\$0.00	
COMDEVG.CDBGCV.BPS - Community Development Grants, CDBG Covid19 HUD Grant, Bismarck Public Schools - transportation - CDBG CV										
315-315-130-3210-300 - CDBG Grant										
						.00		Life-to-Date 20,284.61	(20,284.61)	
315-315-130-4900-300 - Capital Grants/Subsidies										
					COMDEVG.CDBGCV.BPS Total	22,421.15		2,136.54	.00	
						\$22,421.15		\$22,421.15	\$0.00	

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Project Transaction Report

G/L Date Range 06/01/22 - 05/31/23

Exclude Sub Ledger Detail

Sorted By Project - G/L Account - Date

G/L Date	Journal	Journal Type	Sub Ledger	Description	Source/Reference	Revenue	Debit Amount	Credit Amount	Actual Balance	Net Change
COMDEVG.CDBGCV.HIGHPLAINS - Community Development Grants, CDBG Covid19 HUD Grant, High Plains Fair Housing - outreach and awareness - CDBG CV									Life-to-Date	\$0.00
	315-315-130-3210-300			CDBG Grant		.00		3,590.56	(3,590.56)	
	315-315-130-4900-300			Capital Grants/Subsidies		4,856.44		1,265.88	.00	
							COMDEVG.CDBGCV.HIGHPLAINS Total	\$4,856.44	\$4,856.44	\$0.00
COMDEVG.CDBGCV.LEGALSERVICES - Community Development Grants, CDBG Covid19 HUD Grant, Legal Services of ND - court costs									Life-to-Date	\$0.00
	315-315-130-3210-300			CDBG Grant		.00		8,036.36	(8,036.36)	
	315-315-130-4900-300			Capital Grants/Subsidies		10,301.18		2,264.82	.00	
							COMDEVG.CDBGCV.LEGALSERVICES Total	\$10,301.18	\$10,301.18	\$0.00
							Grand Totals	\$288,840.86	\$294,942.32	

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4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The citizen participation for this year consisted of a public announcement of the availability of the CDBG application form for the 2023 program year and included one public hearing to identify community needs. A draft 2023 Annual Action Plan is made available on our website for a 30-day comment period with a second public hearing scheduled for July 25, 2023. The City streamlined the application process by making the forms pdf fillable.

Although, public meetings/hearings were held as part of the overall citizen participation process, historically they have not been well attended, so in response other methods of engagement have been utilized. In addition to the opportunity to attend public hearings, the City continued to share application opportunities with previous CDBG subrecipients and provided guidance to current subrecipients with prior year funds still available. There remains a goal of increasing overall community involvement and

bridging any information gaps in order to assist organizations explore an interaction between their respective goals and objectives, Consolidated Plan priorities and CDBG funding.

Overall, citizen participation included notices of public hearings and program updates, advertisements, on-line information, and outreach/consultation with local organizations to obtain comments, suggestions for funding, and agency proposals. Hearings were held at the City-County Office Building, located in an LMI neighborhood and accessible to people with disabilities. In addition, all public notices provided information about additional assistance that was available for persons with a disability (e.g., TTY number), language assistance (e.g., Spanish phone number) and staff contact information. Technical assistance was offered to non-profit organizations, and emails and application information were sent to non-profits and other agencies who provide services to LMI households (see *attached public hearing notification soliciting applications and suggestions on activities that should receive funding*).



MAR 2 0 2023

Input Meeting Notice



**Minutes for a Public Hearing on the
City of Bismarck's 2023 Annual Action Plan**

Staff present: Hilary Balzum and Daniel Nairn

Time: Tuesday, July 18, 2023, at 5:00 pm

Location: David J. Blackstead Conference Room, City-County Office Building, 221 North 5th Street, Bismarck, ND.

Ms. Balzum opened the meeting and provided a sign-in sheet for visitors. The front door to the City-County Office Building was unlocked in preparation for the meeting, and it was advertised in the Bismarck Tribune and the City of Bismarck CDBG program web page.

Staff waited until 6:00 pm and with no members of the public attending to provide comments, the meeting was closed.



does not admit homeless people under the influence of either drugs and or alcohol. A low barrier shelter is needed to literally keep people alive in the City of Bismarck's sub-zero degree weather conditions in the winter. Ministry on the Margins has an overnight coffee shop which is currently filling this community need. Additional supportive services, such as a detox treatment program, will help sustain long-term sobriety and minimize returns into homelessness. Discussions have been and will continue to be had with Mosaic Community Triage Center in an attempt to secure a location for the operation of a detox facility in order to fund the project and meet this outstanding goal. There is also the potential for a low barrier shelter to co-locate with the detox facility.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Bismarck	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Ben Ehreth, Community Development Director | Kim Lee, Planning Manager | Hilary Balzum, Planner/CDBG Program Administrator

City of Bismarck, 221 North 5th Street, PO Box 5503, Bismarck, ND 58506-5503

Phone: (701) 355-1840 | Fax: (701) 222-6450 | TDD: 711 | Email: planning@bismarcknd.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The participation plan for this year consisted of a public announcement of the availability of the CDBG application form for the 2023-2024 program year, a public input meeting held on March 29, 2023, and a public hearing to be held on July 18, 2023, to help identify community needs. This draft 2023 Annual Action Plan is made available on our website for a 30-day comment period.

The preparation of the 2023 Annual Action Plan was done with consultation from non-profit organizations/agencies addressing the needs of the community and other service providers. In addition to the traditional public hearings, the City conducted in-person consultations with agencies to get feedback on their current projects, challenges and views on exigent community needs that should be addressed during this program year.

The City currently has one shelter that also serves as a shelter for families, and as such, not positioned to accommodate those under the influence. The pandemic and cold weather amplified the need for a low barrier shelter. Ministry on the Margins opened its doors to provide an all-night café for all unsheltered people, including those under the influence of drugs and or alcohol. A social and medical detox facility would ideally offer other supportive services such as mental health, detoxification programs, counselling, and permanent supportive housing. Ongoing discussions are being had with Mosaic Community Triage Center in a continued effort to meet this need and 2022 CDBG funds have been set aside for potential acquisition and/or improvements, pending the identification of an appropriate facility or location.

The City has held regular dialogue with agencies, both current and former subrecipients, to receive feedback on program needs, current and future construction and service plans, and expectations for the disbursement of allocated funds.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City collaborates with Burleigh County Housing Authority (BCHA) which provides public housing and affordable housing opportunities. BCHA also assists its clientele pursue homeownership. The City collaborates with the North Dakota Department of Human Services to provide health related assistance to LMI households and/or those threatened by lack of financial resources, emotional crisis, disabling conditions or inability to protect themselves. The City also works with other local nonprofits such as Bridging the Dental Gap which assists under-insured and low-income members of the community access dental care.

The City continues to work closely with the Missouri Valley Coalition for Homeless People (MVCHP), a coalition of over 40 members all of whom have an interest in the issues of homelessness. This coalition consists of non-profits, government agencies, churches, businesses, and individual citizens. The City reaches out to non-profit and other active agencies in Bismarck to establish their scope in community development and explore areas of potential synergy.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The MVCHP coordinates the local CoC process which provides a forum for local agencies to communicate, identify needs and prioritize local needs. The MVCHP provides local input into the CoC that is developed at the State level. Its regular meetings provide an opportunity to share information between members on a monthly basis and to coordinate activities. The City is an active member of this organization.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Bismarck does not receive ESG funds but is an active member of the MVCHP to promote awareness and communication.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Ministry on the Margins
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	MOTM operates a food panty for the homeless and LMI. MOTM also offers prison-to-society support by assisting formerly incarcerated individuals access housing, counseling service, food, health, and other such services. MOTM recently opened an all-night cafe for the homeless, many of whom are unable to access any shelter for being under the influence. The cafe is open from 10pm to 6am and serves coffee and bread/scones. MOTM recently facilitated a collaborative effort in conducting Point-in-Time (PIT) 2023 count. A previous consultation was held to identify areas of greatest need for the homeless and explore plausible CDBG funded solutions that would yield a great impact. This meeting identified the need for a low-barrier shelter in Bismarck. Currently, homeless people under the influence do not have anywhere they can shelter for the night, which has led to several deaths especially during winter sub-zero degree weather conditions. A more recent discussion with the MOTM Business Manager and Grants Coordinator was held to provide guidance on qualifying reimbursable expenses and to explore the potential for improvements with a long-term lease as the building occupied by MOTM is owned by a separate entity.

2	Agency/Group/Organization	Dream Center Bismarck
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Health Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Dream Center, a nonprofit organization dedicated to serving low-and moderate-income (LMI) and marginalized people in the community, is currently focused on free grocery distribution 6 days a week for those in need. Their Adopt-a-Block food distribution has positively impacted a little over 5000 households. The Center has a partnership with the Banquet, a nonprofit organization which provides food 4 times a week and, in the process, referrals to community-based services for financial, social, and physical well-being. The Dream Center was a subrecipient of 2021 CDBG funding, however, funds were de-obligated due to the purchase of their requested walk-in freezer prior to the issuance of a contract. City staff identified this performance issue and discussions were had on what a qualifying objective might be with a request for 2023 funds. It was identified at that time that there is a continued need for assistance with the procurement of food supplies from various entities due to inflated costs after the pandemic. The Dream Center has been selected as a recipient of 2023 CDBG funds to assist with these purchases from their vendors and will continue to explore areas of improved coordination as Dream Center expands its services.

3	Agency/Group/Organization	Abused Adult Resource Center
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City works with AARC as a sub-recipient of CDBG. The Agency assists victims of domestic violence and sexual assault by establishing and maintaining a program which will provide temporary shelter, crisis intervention, prevention, education, support, and hope as a vision to eliminate violence. They also work with the community to develop awareness and sensitivity to issues of domestic assault. Ongoing check-ins were had with their Grant and Development Manager, to look at some of their immediate needs explored how the CDBG funds can be used to support the efforts in addition to working through previous awards not yet contracted. City staff worked to correct environmental review issues in order to contract two previous allocations that were awarded and assisted with the disbursement of funds for improvements to the AARC domestic violence shelter. 2022 CDBG funds were also contracted for the installation of an elevator to improve ADA accessibility at the AARC thrift store, Seeds of Hope. A reallocation of funds with amendments to the 2022 Annual Action Plan will allow for coverage of nearly this entire expense. Due to multiple projects being worked on between these three contracts, AARC was not selected as a recipient of 2023 funds but is encouraged to apply for funds again in the future.
4	Agency/Group/Organization	Salvation Army
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Salvation Army has historically utilized CDBG funds to assist families and individuals who are homeless or at risk of homelessness. They assist with back rent, deposits or first month's rent to help households retain their existing, or secure new, housing. Salvation Army collaborates with multiple agencies to prevent duplication of benefits (DOB) and relies on the Homeless Management Information System (HMIS). They are aware and taking all the necessary precautions to make sure assistance gets to only those in need. During consult with Salvation Army, it was disclosed that they were met with a surplus of CDBG funds due to State and Federal assistance granted in response to COVID. Prior year funds have now been expended and additional reallocated funds being granted as part of amendments to the 2022 Annual Action Plan, Salvation Army will also receive a portion of requested 2023 CDBG funds.
5	Agency/Group/Organization	YOUTHWORKS
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Youthworks helps homeless, runaway, trafficked and struggling youth by offering transitional housing and support for both homeless and pregnant or parenting youth. A virtual meeting was had with their Program Manager to discuss current and future needs of the organization, as well as the timeline of funds allocated to Youthworks for improvements as part of the amendments to the 2022 Annual Action Plan. Youthworks was a recipient of 2021 CDBG funding which they utilized to carry out small to moderate renovations on their three main buildings that house their intake office and living spaces. The visit also explored the current program and potential future needs as well as assistance with a 2023 request for CDBG funds being submitted.

6	Agency/Group/Organization	High Plains Fair Housing Center
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	High Plains Fair Housing works to ensure equal access to fair housing through training, education, enforcement, and advocacy. The City works with High Plains Fair Housing to raise public awareness of federal and state fair housing laws that prohibit housing discrimination. They advocate for people experiencing discrimination through mediation and following their cases through the complaint process. General contact with HPFH included info-gathering on projected expenditures of prior year funds and direct sharing of the 2023 CDBG funds application period. The CDBG Program Administrator also participated in their annual Fair Housing conference in April 2023.
7	Agency/Group/Organization	Burleigh County Council on Aging
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Burleigh County Council on Aging (BCCA) most frequently utilizes their CDBG funds for improvements to the Burleigh County Seniors Center where affordable meals and activities are provided. The City's most recent work with their Executive Director included dialogue focused on securing contractors to start an improvement project and be able to expense prior year funds. BCCA was selected as recipient of additional 2022 CDBG funds with amendments to the 2022 Annual Action Plan and will receive 2023 CDBG funds for additional improvements to accommodate an increase in demand.

8	Agency/Group/Organization	Legal Services of North Dakota
	Agency/Group/Organization Type	Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Legal Services of North Dakota (LSND) provides free legal assistance to LMI or elderly individuals and does not charge clients for legal services. Throughout discussions with LSND, it was determined their remaining CDBG-CV funds would not be needed and the choice was made to de-obligate these funds to be provided to another subrecipient. LSND has not requested additional funding as of this time.
9	Agency/Group/Organization	Missouri Slope Areawide United Way
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Missouri Slope Areawide United Way provides the only emergency shelter in the community. It serves as ground zero for the homeless community, offers shelter that is open 7 days a week and links clientele to other supportive services. Consultation with this agency is ongoing since they continue to be the only emergency shelter in the community. They provide information on local needs and the ability of local nonprofits to provide services. A re-allocation of CDBG-CV funds in the 2019 Annual Action Plan has provided an opportunity for additional disbursement to assist Missouri Slope with service costs associated with Covid.

10	Agency/Group/Organization	Bismarck Global Neighbors
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bismarck Global Neighbors is a nonprofit group founded to meet the goals of the immigrant population in North Dakota. They operate the City's only New American mentorship program and offer free services to support integration into the community. According to the American Immigration Council, North Dakota has a small but growing community of immigrants. While an in-person consultation was not held, Bismarck Global Neighbors was invited, however chose not, to apply for 2023 CDBG funds. City staff will continue to share this opportunity with them as they see value in supporting the diversity of the Bismarck Global Neighbors mission.
11	Agency/Group/Organization	West Central Human Service Center
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A phone conference was held with the West Central Human Service Center Assistant Regional Director to discuss a timeline of their ability to expend prior year funds. He indicated that due to additional assistance received because of the pandemic they will now be able to utilize remaining funds by the end of October 2023. Additional challenges have been faced due to some program restructuring, but they are hopeful their addition of homeless case management services will draw in more individuals in need of these services. They chose to not apply for 2023 CDBG funds while these changes are taking place but intend to apply again in the future.
12	Agency/Group/Organization	Mosaic Community Triage Center
	Agency/Group/Organization Type	Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Mosaic Community Triage Center was granted 2022 CDBG funds to be used towards the acquisition of and/or improvements to an appropriate location or existing facility. The intent of this service is to provide a detox facility for those in need of health services for safe detox, but with no permanent shelter or housing. The facility is proposed to be able to accommodate up to eight individuals experiencing health emergencies due to substance abuse and provide guidance on how to achieve more sustainable living.
13	Agency/Group/Organization	LEWIS AND CLARK REGIONAL COUNCIL
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Emergency Repair Services

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lewis and Clark Regional Council has historically provided services for emergency home repairs to elderly, disabled and low-income households. Most recent discussions with their Multi-Family Development Director have revolved around their need to expense prior year funds. It was communicated to City staff that their agency would not be accepting additional funds with the 2022 Annual Action Plan amendments and did not intend to apply for 2023 CDBG funds at this time because of the delays in providing emergency repairs while environmental reviews were completed.
14	Agency/Group/Organization	Great Plains Food Bank
	Agency/Group/Organization Type	Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Great Plains Community Food Bank was a first-time recipient of CDBG funds in the 2021 program year. Their mission is to recover food that would otherwise go to waste and distribute it to those in need. This is accomplished through partnerships with various food and financial donors, produce growers and food industry participants. They offer school pantry, backpack, and summer lunch programs as well as services for seniors and new moms. An in-person meeting with their Chief Development Officer was held to discuss their successful participation in the program and interest in applying again in the future. She shared a potential construction project for improvements to the loading dock at their local food bank.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Missouri Valley Coalition for Homeless People	Bismarck's Consolidated Plan integrates the needs assessed by the statewide Continuum of Care and Region 7, which contains Bismarck.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The Burleigh County Housing Authority serves citizens of Bismarck and Burleigh County, and is a key player in the provision, preservation, and creation of affordable housing. At the municipal level, the City partners with the Bismarck Parks and Recreation District and Bismarck Public Schools on implementation of projects that benefit low-and moderate-income, special needs and homeless populations.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Public notices were published (attached), public comment periods were offered and public hearings were held in accordance with the City of Bismarck Citizen Participation Plan. While attendance and input has historically been minimal, goal-setting remains in-line with other City goals and objectives such as those included in the Together 2045 Plan and the City's plan to end homelessness (2019-2023).

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	A public input meeting was held on March 29, 2023. No members of the public participated.	No comments were received.		
2	Newspaper Ad	Non-targeted/broad community	A notice of public hearing was published in the Bismarck Tribune and online on June 17, 2023.	No comments were received.		
3	Public Hearing	Non-targeted/broad community	A public hearing was held on July 18, 2023.	No comments were received.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Conference and Virtual Calls; Email	Non-targeted/broad community Subrecipients/Agencies	Subrecipients and agencies were generally receptive of the urgency to spend down prior year funds.	Many agencies indicated an interest or intention of applying for CDBG funds in the future.		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

HUD financial system shows a relatively high timeliness ratio of unexpended funds. The City had obligated a significant amount of funding to Missouri Slope Areawide United Way (United Way) towards the renovation of the only homelessness shelter in Bismarck. This project unfortunately ran into a choice limiting violation. The City has finalized and HUD has accepted amendments to the 2019 Annual Action Plan to remedy a portion of this and a workout plan includes amendments to the 2019 Annual Action Plan within the 2020-2024 Consolidated Plan, 2020 Annual Action Plan, 2021 Annual Action Plan and 2022 Annual Action Plan. City staff will continue to monitor subrecipients and require

quarterly progress reports to ensure timely expenditure of allocated funds.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	376,290	0	24,043	400,333	376,290	2019 funds of \$4,043.20 were returned by Lewis and Clark Development to be allocated to a Youthworks 2023 project. Additionally, L&CD opted out of their 2022 allocation as part of the amended 2022 Annual Action Plan. This was communicated after the plan had been amended so these funds have not yet been reallocated.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

If local matching funds are required, the City could use several different options such as local sales tax revenue as match in economic development activities.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Promote special needs housing	2020	2024	Affordable Housing Non-Homeless Special Needs	Citywide	Special Needs Housing	CDBG: \$127,532	Rental units rehabilitated: 8 Household Housing Unit Homelessness Prevention: 0 Persons Assisted
2	Support public service activities	2020	2024	Non-Housing Community Development	Citywide	Homeless Housing and Services	CDBG: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 5150 Persons Assisted
3	Improve the quality of public facilities	2020	2024	Non-Housing Community Development	Citywide	Improved Public Facilities	CDBG: \$128,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1850 Persons Assisted
4	Planning and administration	2020	2024	Planning and Administration	Citywide		CDBG: \$75,258	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Promote special needs housing
	Goal Description	Dacotah Foundation intends to make improvements to their existing group space to create additional units for individuals struggling with mental illnesses. Youthworks has continued to make needed modifications to their properties that house their intake services and that serve as facilities for at-risk youth. Funding will go towards renovations that will help enhance safety and functionality of these spaces.
2	Goal Name	Support public service activities
	Goal Description	Dream Center provides food baskets to LMI households and funds will be used to offset expenses related to inflated food costs. The Salvation Army will provide emergency housing assistance in order to prevent homelessness and help individuals secure permanent housing.
3	Goal Name	Improve the quality of public facilities
	Goal Description	Burleigh County Council on Aging provides affordable meals and services to the elderly and has recently experience a higher volume of demand. Recent renovations have been implemented and improvements of a walk-in freezer will accommodate a need for storage of perishable food items.
4	Goal Name	Planning and administration
	Goal Description	Planning and administration of the CDBG program.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Bismarck receives direct funding from HUD in only one of the covered programs-- CDBG. Accordingly, its annual action plan contains only a CDBG application and required data that is relevant to the Consolidated Plan. The 2023 Annual Action plan is the fourth year in the City's current five-year Consolidated Plan. It must be noted that the CDBG funds may be used only for activities that primarily benefit low and moderate-income (LMI) persons, eliminate conditions of slum and blight, or address an urgent community need. This year Annual Action Plan will address: (1) affordable rental housing; (2) homeless housing and services; (3) special needs housing; (4) improved access to public services; and (5) improved public facilities.

Projects

#	Project Name
1	Dacotah Foundation - Gerridee's Place
2	Youthworks - Doors and Decks
3	Dream Center - Food Distribution Services
4	Salvation Army - Emergency Rent Assistance
5	Burleigh County Council on Aging - Walk-In Freezer
6	2023 CDBG Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Dacotah Foundation has determined that there is more of a need for separate units in their Gerridee's Place location over their group living area in the lower level of the facility. This will certainly be beneficial to both the Dacotah Foundation agency by creating opportunities to accommodate more individuals experiencing mental health and/or substance use disorders.

The main intake location at Youthworks has many structural components that are now over 40 years old and are experiencing failures thereby compromising the integrity of usable space. Doors and decks replacement were identified as the most urgent needs as the inability to latch doors properly creates a security concern; bulging and heaving thresholds are a safety issue and the cantilevered designs of the decks are no longer reliable causing concern for failure and injury.

Dream Center is a newer non-profit to Bismarck but has proved to be a necessity to our underserved population of low- moderate-income residents. They work closely with the Missouri Slope Area Wide

United Way and Ministry on the Margins agencies to ensure accessibility to adequate food. Beneficiaries have access here to a food pantry, breakfast and lunch programs, and connections to other health and social services.

Salvation Army continues to be a main source of providing emergency subsistence payments in the community. They are reliable in their performance as a subrecipient and provide a service in line with the Consolidated Plan by helping with preventing and ending homelessness. Rent and security deposits are provided to those eligible to secure or keep permanent housing.

The Burleigh County Seniors Center, operated by Burleigh County Council on Aging, has many integral needs at the facility that have started to experience failure, including the original walk-in freezer that was installed in 1979. Repairs to the freezer are no longer feasible and without this replacement they cannot meet the high demand of meals being experienced and would lose the main purpose of their mission. The replacement freezer will allow for additional storage of perishable food items and the provision of meals both on-site and through their meals to homes delivery program.

AP-38 Project Summary
Project Summary Information

1	Project Name	Dacotah Foundation - Gerridee's Place
	Target Area	Citywide
	Goals Supported	Promote special needs housing
	Needs Addressed	Special Needs Housing
	Funding	CDBG: \$127,532
	Description	Modifications to the configuration of the lower level of Gerridee's Place Recovery Housing will allow for the accommodation of eight additional individuals in need of supportive housing due to mental health or substance abuse needs.
	Target Date	5/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	8 additional individuals would be able to have supportive housing with this project.
	Location Description	3221 East Rosser Avenue, Bismarck
	Planned Activities	Rehabilitation of special needs housing
2	Project Name	Youthworks - Doors and Decks
	Target Area	Citywide
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improved Public Facilities
	Funding	CDBG: \$68,500
	Description	Improvements to doors and decks and the facilities used by Youthworks for intake and housing of at-risk youth will improve both functionality and safety. This project will also received 2020 funds in the amount of \$4,093.20 previously allocated to Lewis and Clark Redevelopment Council that are no longer needed by that subrecipient.
	Target Date	3/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	Youthworks estimates 350 persons will benefit from this activity.
	Location Description	225 West Rosser Avenue, Bismarck
	Planned Activities	Rehabilitation of facility

3	Project Name	Dream Center - Food Distribution Services
	Target Area	Citywide
	Goals Supported	Support public service activities
	Needs Addressed	Homeless Housing and Services
	Funding	CDBG: \$25,000
	Description	Dream Center has requested funding to help offset increased costs of purchases from their contractors due to inflation. The funds would be used for the purchase of food to continue to operate their various food provision services.
	Target Date	5/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	Dream Center estimates their services will provide benefits to approximately 5,000 individuals.
	Location Description	
	Planned Activities	
4	Project Name	Salvation Army - Emergency Rent Assistance
	Target Area	Citywide
	Goals Supported	Support public service activities
	Needs Addressed	Homeless Housing and Services
	Funding	CDBG: \$20,000
	Description	Homeless prevention and rapid rehousing. Assist families and individuals at risk of becoming homeless to preserve their housing. When a crisis occurs such as a medical emergency or a job loss, LMI households are likely to fall behind on critical bills such as rent. Salvation Army assists with overdue rent or meet upcoming rental payment the households are unable to meet. They work with homeless participants to develop a plan for housing stability which may include creating a household budget to plan for monthly rental costs, connection to employment resources and food pantry.
	Target Date	5/31/2024

	Estimate the number and type of families that will benefit from the proposed activities	Salvation Army estimates being able to assist 100 people in 50 households with the prevention of homelessness.
	Location Description	
	Planned Activities	Homeless Prevention
5	Project Name	Burleigh County Council on Aging - Walk-In Freezer
	Target Area	Citywide
	Goals Supported	Improve the quality of public facilities
	Needs Addressed	Improved Public Facilities
	Funding	CDBG: \$60,000
	Description	Burleigh County Council on Aging has experience an increase on the level of demand for their services, including their meal programs. A walk-in freezer will be able to accommodate the storage of more perishable food items and allow for more individuals to be served.
	Target Date	5/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	BCCA anticipates being able to benefit 2500 individuals in 1500 households with this improvement.
	Location Description	315 North 20th Street, Bismarck
	Planned Activities	Installation of walk-in freezer
6	Project Name	2023 CDBG Program Administration
	Target Area	Citywide
	Goals Supported	Planning and administration
	Needs Addressed	
	Funding	CDBG: \$75,258
	Description	CDBG Program Administration.
	Target Date	5/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG projects will serve residents within the City of Bismarck.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable. There are no areas within Bismarck designated as priority, CDFI area, local target area or strategy area.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

While the City of Bismarck supports affordable housing in the community, no affordable housing as defined by HOME 91.315(b) (2) will be provided with CDBG funding in 2023.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The city continues to work cooperatively with the Burleigh County Housing Authority, our local public housing entity.

Actions planned during the next year to address the needs to public housing

Burleigh County Housing Authority will begin construction of 34 new rental units to replace the demolished Dakota II Apartments.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Burleigh County Housing Authority will continue to offer its homeownership program. This program annually provides an opportunity for one to three interested tenants residing in public housing to purchase the single-family dwelling which they rent. However, escalating home prices in Bismarck have resulted in higher appraised values for these units, and the purchase price is currently too high for an LIMI household to afford.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The public housing authority has not been designated as troubled.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Activities that will benefit homeless persons and prevent homelessness were identified as a priority need in the Consolidated Plan. Projects funded with 2023 CDBG dollars will be targeted towards facilities that promote special needs housing and serve those most at risk of homelessness (Dacotah Foundation and Youthworks); towards supporting public service activities that aid in the prevention of homelessness (The Salvation Army); towards improvement of the quality of public facilities (Burleigh County Council on Aging); and additional support of public service activities for low-moderate households (Dream Center).

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Bismarck participates in a statewide Continuum of Care and several local agencies receive funding through that process. It also serves as a clearinghouse for statewide information on homeless data and resources, identifies gaps in services, and provides leadership in strategic planning. The local coalition provides education/outreach, services, and a means for local agencies to communicate and cooperate. The City will continue to work with the local coalition and provide CDBG assistance to subrecipients working on homelessness prevention to at risk-households and emergency services for homeless households. Local service agencies have received training on a coordinated assessment process in order to identify homeless households with the greatest needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

The selected projects at Dacotah Foundation and Youthworks will assist with abilities to offer interventions to prevent homelessness. These improvements to facilities that promote special needs housing and house those experiencing mental illness and at-risk youth will provide accommodations in transitioning those individuals back into stable housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Funds obligated to Salvation Army will continue to focus on offering support to public service activities through the provision of emergency rent to individuals needing assistance with past due rent and

security deposits in order to keep or secure permanent housing. In addition, aiding the programs at Dream Center will provide food support to those households experiencing or near homelessness, furthering a goal of contributing to the support of public service activities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

City staff will continue to work closely with the Director of Mosaic Community Triage Center with the goal of securing a detox facility to assist those experiencing substance abuse related illnesses who have no permanent housing when being released from correctional custody or otherwise in need of related assistance. This would greatly reduce strain on other services that are not equipped to handle the severity of these kinds of cases and needs. Currently, chronically homeless and qualifying individuals receive direction from hospital staff or law enforcement to social services, Ministry on the Margin or United Way.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City will continue to encourage nonprofit and private developers to apply for HOME funding (via the State). It will also provide support to these entities to apply to the State for HIF funding or to obtain Low Income Housing Tax Credits. The City's Planning Division completed an Infill and Redevelopment Plan in 2016, which includes provisions to encourage affordable housing in previously developed areas and hopefully will encourage more sustainable, affordable, and cost-effective housing development. The Plan allows for smaller lot sizes, accessory dwelling units, reduced roadway widths and other means to decrease costs for infrastructure and land. An ordinance reducing roadway widths was adopted in 2016, an ordinance allowing accessory dwelling units in single-family residential zoning districts was adopted in 2017 and the Together 2045 Plan was adopted by the Bismarck City Commission on December 27, 2023. Housing goals outlined in the Together 2045 Plan include to encourage a diversity of housing types to meet the variety of household needs in the community; expand the stock of affordable housing options for all income levels housing options for all income levels; support vulnerable populations with access to decent housing and necessary supportive services; and ensure that the variety and quality of housing is aligned with the needs of the community. City staff also intends to being the preliminary stages of rewriting the City of Bismarck zoning ordinance as it has been recognized that some requirements of the zoning ordinance may have a direct or indirect effect on rental or owner-occupied housing affordability.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Community Development Department includes the Building Inspections Division, so it is better able to provide information on zoning, land use, parking, permits, and other information needed for development. The Department reviews proposals and discusses all new developments with developers before meetings with the Planning and Zoning Commission. City fees are reasonable, and the City charges no impact fees. The City also uses a single development application process and has a streamlined permitting and approval process for housing and other developments. Parking requirements can be waived for elderly housing or other special need housing. A Quiet Rail zone has been implemented in the downtown area, facilitated the development of housing. In addition, the City has created minimum rental housing standards, which helps to preserve the existing affordable housing stock within the community. The City of Bismarck recently completed a comprehensive plan update title "Together 2045", which identifies numerous recommendations to enhance affordability of housing in

the community.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

The City has found that the largest obstacle to meeting underserved needs is the lack of resources. While the City has no control over the number of resources it will receive, the City will allocate what funds it does have to try to meet the priority needs identified in the Consolidated Plan. The City has also allocated a large share of its CDBG public service funds to emergency housing assistance needs since this has been one of the greatest priority needs, due to a shortage of affordable housing and facilities to serve homeless or potentially homeless persons.

Actions planned to address obstacles to meeting underserved needs

The City is part of the Missouri Valley Coalition for homeless people (MVCHP) which meets regularly to address emerging community needs. The coalition coordinates resources to meet underserved needs, the City will continue to participate in these meetings to gain an insight on existing obstacles and where possible leverage support. The City has also allocated a large share of its CDBG public service funds to emergency housing assistance needs since this has been one of the greatest priority needs, due to a shortage of affordable housing and facilities to serve homeless or potentially homeless persons.

Actions planned to foster and maintain affordable housing

Burleigh County Housing Authority (BCHA) provides affordable housing through their voucher program which provides assistance for LMI households in the private and rental market through the Housing Assistance Payment program (HAP). BCHA has a construction project underway which when complete, will offer 34 affordable units with project-based vouchers. The City will continue to allocate CDBG funding to subrecipients that assist LMI households improve accessibility and do emergency repairs. These activities will help maintain affordability for LMI households. In addition, CDBG funds will be used to renovate and preserve Section 8 rental housing that creates housing units with supportive services for seniors and the disabled. The Community Development Department, through its Planning Division, will also be researching ways to reduce costs in the development of new housing.

Actions planned to reduce lead-based paint hazards

The City continues to collaborate with subrecipients whose beneficiaries receive rental assistance to help reduce lead exposure. Subrecipients are required to report on pre-1978 rent assisted units and measures taken to ensure that there was no lead exposure. The City will continue to provide information on requirements and training to project owners and contractors working on CDBG funded activities. Guidance has been built into the draft CDBG Subrecipient Policies and Procedures Guide and the State Health Department provides technical assistance for these projects upon request or referral by

the City.

Actions planned to reduce the number of poverty-level families

BCHA will continue to operate its self-sufficiency program, and Community Action Program will continue its self-reliance activities. Both programs help low-income families escape poverty. Operational support, facility renovation, and improved accessibility will aid these efforts. The City intends to address poverty issues primarily through supportive services that encourage self-sufficiency.

Actions planned to develop institutional structure

The City will implement no new actions to develop its institutional structure. The City will continue to work and communicate with the Burleigh County Housing Authority, adjacent units of government, local nonprofits, and social service agencies.

Actions planned to enhance coordination between public and private housing and social service agencies

No new actions are planned for PY2023 to enhance coordination, but every effort will be made to encourage communication and awareness of programs and activities.

Discussion:

The City of Bismarck will continue to fund projects that help meet the needs of LMI residents of the City. One hundred percent of CDBG activity funds will be allocated to activities benefitting LMI persons. These efforts, along with activities implemented by other public and private agencies, will help to address the priority needs identified in the Consolidated Plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Attachments

Citizen Participation Comments



Minutes for a Public Hearing on the City of Bismarck's 2023 Annual Action Plan

Staff present: Hilary Balzum and Daniel Nairn

Time: Tuesday, July 18, 2023, at 5:00 pm

Location: David J. Blackstead Conference Room, City-County Office Building, 221 North 5th Street, Bismarck, ND.

Ms. Balzum opened the meeting and provided a sign-in sheet for visitors. The front door to the City-County Office Building was unlocked in preparation for the meeting, and it was advertised in the Bismarck Tribune and the City of Bismarck CDBG program web page.

Staff waited until 6:00 pm and with no members of the public attending to provide comments, the meeting was closed.



Grantee SF-424's and Certification(s)

DocuSign Envelope ID: 50C50DCD-90CB-4709-AFF9-902A6BAA14B9

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 2/27/23	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: HUD	5b. Federal Award Identifier: B-23-MC-38-0003	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Bismarck		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 45-6002036	* c. UEI: HHE6BW32JLP3	
d. Address:		
* Street1: 221 North 5th Street	Street2: <input type="text"/>	
* City: Bismarck	County/Parish: <input type="text"/>	
* State: ND: North Dakota	Province: <input type="text"/>	
* Country: United States	* Zip / Postal Code: 58506-5503	
e. Organizational Unit:		
Department Name: Community Development	Division Name: City Planning	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Hilary	Middle Name: <input type="text"/>
* Last Name: Balzum	Suffix: <input type="text"/>	
Title: CDBG Program Administrator		
Organizational Affiliation: City of Bismarck		
* Telephone Number: 701-355-1847	Fax Number: 701-222-6450	
* Email: hbalzum@bismarcknd.gov		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/></p> <p>Type of Applicant 2: Select Applicant Type: <input type="text"/></p> <p>Type of Applicant 3: Select Applicant Type: <input type="text"/></p> <p>* Other (specify): <input type="text"/></p>	
<p>* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/></p>	
<p>11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-218"/></p> <p>CFDA Title: <input type="text" value="Community Development Block Grant-Entitlement"/></p>	
<p>* 12. Funding Opportunity Number: <input type="text"/></p> <p>* Title: <input type="text" value="Community Development Block Grant"/></p>	
<p>13. Competition Identification Number: <input type="text"/></p> <p>Title: <input type="text"/></p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text" value="City of Bismarck"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/></p>	
<p>* 15. Descriptive Title of Applicant's Project: <input type="text" value="City of Bismarck 2023 Program Year projects will include program administration, two public facility improvements, two housing activities, and one public service activity that will benefit low and moderate income households."/></p>	
<p>Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/></p>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="ND00"/>	* b. Program/Project: <input type="text" value="ND00"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="06/01/2023"/>	* b. End Date: <input type="text" value="05/31/2024"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="376,290.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="334,393.00"/>
* e. Other	<input type="text" value="24,043.20"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="734,726.20"/>
Local funds include in-kind and private donations, ESG, HSG, estimated fundraising collections and costs over the amount to be provided by CDBG to be paid by the applicant on construction projects.	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Michael T."/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Schmitz"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="President - Board of City Commissioners"/>	
* Telephone Number: <input type="text" value="701-355-1300"/>	Fax Number: <input type="text" value="701-222-6606"/>
* Email: <input type="text" value="bismarckadmin@bismarcknd.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="8/25/2023"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	President - Board of City Commissioners
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Bismarck	08/25/2023

SF-424D (Rev. 7-97) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

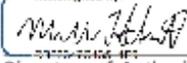
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

DocuSigned by: 	8/25/2023
Signature of Authorized Official	Date

President of the Board of City Commissioners
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022, 2023 and 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

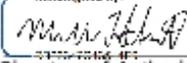
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

	8/25/2023
Signature of Authorized Official	Date

President of the Board of City Commissioners
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.