



Photo by Jamie Vetter

BISMARCK, NORTH DAKOTA

**ANNUAL BUDGET
FISCAL YEAR 2023**



**CITY OF BISMARCK
2023 BUDGET REPORT
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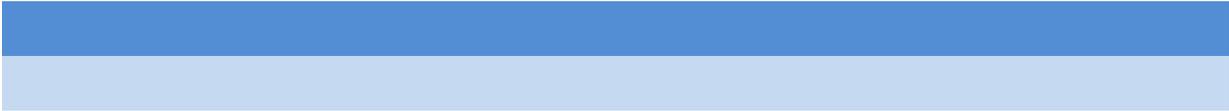
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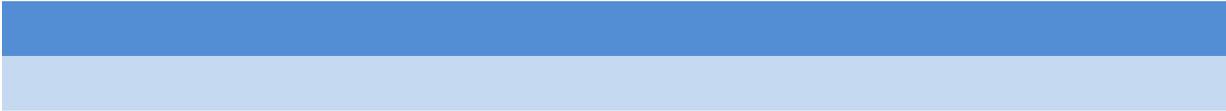
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VISION STATEMENT

Bismarck is a preferred destination for people who enjoy living, learning, working, and playing in a city with an enduring community pride. We embrace our rich heritage, economic opportunity, and lifelong learning to cultivate a healthy and sustainable environment fostering opportunity for all.

MISSION STATEMENT

Our mission is to provide high quality public services in partnership with our community to enhance our quality of life.

CORE VALUES

Act with Integrity

We are accountable for our words and actions. We strive to always act in the best interest of the community in every situation, regardless of our audience.

Exhibit Community Pride

There is a distinct culture in Bismarck which we continuously uphold by our high standards of hard work, transparency, and sincere regard for our neighbors.

Welcome Diversity

Embracing a multitude of people, experiences, cultures, businesses, neighborhoods, backgrounds, and ideas allows us to fully enrich ourselves and our community.

Consider the Environmental Impact

There is an exceptional array and quality of both human-made and natural resources in Bismarck. Giving earnest consideration to the short and long-term environmental impacts of our decisions empowers us to be responsible stewards of these resources.

Look to the Future

Proactively identifying needs and opportunities is crucial work. By recognizing the likely future impact of our current actions, we can be best prepared to leverage our time, energy, effort, and resources that effectively meet the needs of our community.



SIGNATURE SPACES

The City will seek to identify creative partnerships to foster the development of signature spaces, in order to provide community with gathering spots, beautify the City, and leverage existing assets to continually drive towards creating memorable experiences for citizens and visitors. Facilitating a community-wide effort to develop these signature spaces encourages community pride and is integral to making Bismarck a preferred destination.



ALL AGES & ALL WAGES

The City will ensure that Bismarck is a place where people of all ages and all social segments can thrive. Encouraging people of different ages and wages to interact with one another regularly and meaningfully will help to ensure that Bismarck is a preferred place and fosters opportunities for all people.



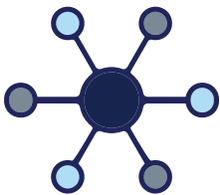
SOCIAL HEALTH

The City will work with partners to generate meaningful momentum in addressing social health issues around homelessness, mental health, and substance abuse. While these are not social concerns that can be solved entirely, the City can lead in having a substantial impact on people's lives. Generating momentum on these issues helps to create a community where all people can enjoy living and helps to foster opportunity for all.



21ST CENTURY BUSINESS HUB

The City will proactively push towards becoming a leader in a changing economy. Identifying and embracing emerging business trends will help Bismarck to develop continued economic opportunity and will promote an environment for people to live, learn and work.



COMPLETE CONNECTIVITY

Every City is primarily a network of people, infrastructure, and opportunities. Bismarck will develop effective and efficient connectivity in its transportation and utility systems, communication methods, neighborhoods, businesses to strengthen Bismarck's enduring sense of community pride, economic opportunities, and cultivate a healthy and sustainable environment.



GOVERNMENT EXCELLENCE

Bismarck is a community, and it is also a large and complex business organization. The City of Bismarck will continually improve its delivery of effective and efficient services, always operating as a steward of the resources the community has entrusted to it.

Below are the major objectives identified as part of the 2019 update, along with the primary strategic focus area that the objective is addressing. Additional detail for each objective is available in the Strategy Management System where tracking and reporting of the objectives will be managed. At the time of adoption, the strategic objectives identified are:

SIGNATURE SPACES



1. *Create and facilitate a community partnership program to identify and develop one Signature Space*
2. *Optimize the utilization of existing public spaces and facilities through enhanced coordination and access*
3. *Increase the use of existing community spaces through additional development and programming*

ALL AGES & ALL WAGES



1. *Enhance and contribute to programs and activities to connect existing employers and the upcoming workforce*
2. *Broaden and expand City of Bismarck relationships with existing intergenerational service group*
3. *Develop a new program and facility to serve as the "Center for Opportunity"*

SOCIAL HEALTH



1. *Finalize a community solution for intoxication management that leverages regional support*
2. *Decide upon a clear consensus on the appropriate level of local government in the community to approach these issues*
3. *Launch a collective impact initiative around one social issue*
4. *Create an environment supportive of mental health and reduce the stigma of mental health in our community*

21st CENTURY BUSINESS HUB



1. *Assist and support job creation and attraction programs for targeted industries*
2. *Support methods to strategically recruit and retain top talent*
3. *Creatively market existing and new strategic incentives to broaden awareness of process and availability*

COMPLETE CONNECTIVITY



1. *Foster a vibrant local arts community*
2. *Strengthen collaboration with partners, stakeholders, the development community, and the public to understand and cost effectively maximize quality of life and the long-term value of properties in the community*
3. *Lead the effort to improve the efficacy of the IGC (Intergovernmental Committee)*
4. *Prioritize and begin implementation of Phase 1 of the 1/2 cent sales tax projects identified in the 2018 City Ballot Measure #1*
5. *Grow the Bismarck Veterans Memorial Public Library's capacity as the community's hub of lifelong learning and cultural/arts programming*

GOVERNMENT EXCELLENCE



1. *Leverage the use of advanced technology in the field, back-office, and in customer-facing uses to maximize the efficiency and effectiveness of public services*
2. *Continually decrease the five-year average number of traffic fatalities within Bismarck*
3. *Ensure that the community maximizes its investment in assets through rigorous maintenance and efficiency programs*
4. *Retain and recruit a highly qualified public service workforce*
5. *Enhance public trust and engagement through transparency of operations*

ELECTED OFFICIALS

CITY COMMISSION
 Four-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Michael Schmitz, Mayor	2026
Anne Cleary, Commissioner	2026
Steve Marquardt, Commissioner	2024
Mark Splonskowski, Commissioner	2024
Greg Zenker, Commissioner	2026
Other Elected Official	
William Severin, Municipal Court Judge	2024

APPOINTED OFFICIALS

<u>NAME</u>	<u>POSITION</u>	<u>DATE APPOINTED</u>
Keith Hunke	City Administrator	April 15, 2016
Jannelle Combs	City Attorney	May 21, 2018
Jason Tomanek	Assistant City Administrator	April 25, 2016

DEPARTMENT DIRECTORS

<u>NAME</u>	<u>DEPARTMENT</u>
Greg Haug	Municipal Airport
Charlie Jeske	Event Center
Gabe Schell	Engineering
Dmitriy Chernyak	Finance
Joel Boespflug	Fire
Leanne Schmidt	Human Resources
Christine Kujawa	Library
Renae Moch	Public Health
Ben Ehreth	Community Development
Dave Draovitch	Police
Steven Salwei	Public Works Service Operations
Michelle Klose	Public Works Utility Operations
Mike Dannenfelzer	Central Dakota Communications Center

BOARDS AND COMMISSIONS

Animal Advisory Board

The purpose of the Animal Advisory Board is to advise the Bismarck Police Department on companion animal policies, promote collaboration between the City and private citizens, institutions, and agencies interested in or conducting activities relating to companion animals in the city, to identify proactive, creative approaches to engage and facilitate communication and education within the companion animal community and to foster and assist the development of companion animal programs in the community. The Animal Advisory Board may study, advise, and report on policy recommendations it deems effective to promote outcomes consistent with City goals and objectives as outlined by the Police Department and the City Commission.

Planning and Zoning Commission

The Bismarck Planning and Zoning Commission is an 11-member advisory board to the City Commission. The Bismarck Planning and Zoning Commission includes the mayor; five Bismarck residents appointed by the mayor; a Burleigh County Commissioner; three members appointed by the Burleigh County Commission to represent the City's extraterritorial area; and the City Engineer, who serves as an ex officio member. In addition, for applications within the extraterritorial area, a township supervisor from the organized township in which the property is located participates as a voting member for that item. The Bismarck Planning and Zoning Commission hears requests for major and minor subdivision plats, zoning changes, zoning ordinance text amendments, annexations, special use permits and rural lot splits. The City of Bismarck has zoning and subdivision authority within the corporate limits and the extraterritorial area.

Board of Adjustment

The Board of Adjustment is a six-member board appointed by the Bismarck City Commission to decide appeals from an order, requirement or determination made by an administrative official of the City of Bismarck. The Board of Adjustment is empowered to make interpretations and grant variances related to zoning regulations.

Burleigh-Morton Behavioral Health Coalition

The task force consists of a diverse group of caring and committed individuals who have a vision to create change and make an impact on the current substance abuse and behavioral health issues affecting the local population. Members include representation from law enforcement, healthcare facilities, policymakers, schools, city/county officials, treatment providers, community organizations, community members and youth.

Civil Service Commission

The Civil Service Commission aims to ensure that all employees of the City of Bismarck receive fair and equal treatment. The duties of the commission are to propose to City Commissioners; rules and regulations necessary to the Civil Service Commission, hear appeals on disciplinary cases and other personnel matters, make investigations on complaints or other personnel matters associated with the civil service matters, make reports and recommendations to the Board of City Commissioners, and make special analysis or reports as requested by the Board of City Commissioners.

Committee for People with Disabilities

The Bismarck-Mandan Mayors' Committee for People with Disabilities works to educate the public and initiate projects. The goal of their work is to establish a receptive climate for the involvement of people with disabilities in all aspects of life within the communities of Bismarck-Mandan

Forest Advisory Board

The Bismarck Forestry Advisory Board has been established to advise and assist the City Forester in the selection, planting, maintenance, protection and removal of trees on streets, in parks and on other public property in the city. Advise and assist the City Forester in the enforcement of the Forestry Ordinance. Make recommendations to the City Forester as to desirable legislation concerning the selection, planting, maintenance, protection and removal of trees on streets, in parks and on other public areas in the City of Bismarck and the Bismarck Parks & Recreation District.

BOARDS AND COMMISSIONS

Historic Preservation Commission

The Historic Preservation Commission is a seven-member advisory board that carries out matters related to the Historic Preservation Ordinance of the City of Bismarck. The Historic Preservation Commission's responsibilities are to advise on matters related to nominations to the National Register of Historic Places, work to promote and educate about the City's history, heritage, historic properties, and past citizens; and serve as local historic resource for citizens and other City boards/Commission seeking historic expertise.

Human Relations Commission

The purpose of the Bismarck Human Relations Committee is to create an atmosphere of inclusion, equality and accessibility through education and outreach to recognize the value of a diverse community.

Library Board

The Library Board of Trustees responsibilities include establishing the mission and vision for the library, determining the policies that are implemented to govern the library, hiring, and evaluating the Library Director, advocating for the library, and oversees the finances of the library. Board Trustees are volunteer positions, must be residents of Bismarck, and are appointed by the City Commission under authority of state statute. Board Trustees may serve for no more than two consecutive 3-year terms.

Metropolitan Planning Organization Policy Board

The Bismarck-Mandan MPO consists of the cities of Bismarck, Mandan, Lincoln, and portions of Burleigh and Morton Counties. The Policy Board represents the member cities/counties and is the decision-making body of the MPO.

Metropolitan Planning Organization Technical Advisory Committee

The Technical Advisory Committee (TAC) of the Bismarck-Mandan MPO represents the member cities/counties, North Dakota Department of Transportation, Federal Highway Administration, and the local transit authority. This group is responsible for facilitating the recommendations to assist the Policy Board in the transportation planning decision making process for the MPO study area.

Renaissance Zone Authority

The Renaissance Zone Authority is a seven-member advisory board that makes recommendations on requests for designation as a [Renaissance Zone](#) project. The Renaissance Zone Authority also provides guidance on [Downtown Design Review](#) and other activities impacting the core of the community.

Special Assessment Commission

The Special Assessment Commission is a three-member board appointed by the City Commission. The commission's job is to make sure that assessments are spread fairly.

Vision Fund Committee

The Vision Fund is intended to provide assistance to businesses that desire to expand or locate in the Bismarck Region. The primary purpose of this fund is to encourage and assist in the development of employment within the region by creating new jobs; expanding the regional tax base; increasing capital investment; improving the entrepreneurial climate of the region; and generally expanding the financial base of the region. Generally, the Vision Fund funds will be used to develop private enterprise. Non-profit organizations will be considered for these funds when it can be determined that the nonprofit venture meets the General Purposes for which the fund was established.

HISTORY OF BISMARCK

Government

Bismarck is the state capital and the center of state government in North Dakota. The City of Bismarck operates a municipal style form of government with a five-member city commission, elected at-large, of which the president is also the mayor of the city. The City Commission meets every second and fourth Tuesday of each month.

Statistics

Bismarck's major economic strengths include agriculture, agri-business, energy, development, and health services. Bismarck's medical community is one of the premier medical communities in a multi-state area. The medical community provides state of the art health care services to residents of western North Dakota, northern South Dakota and eastern Montana.

Bismarck has a modern water system, obtained from the Missouri River, consisting of filtering and sterilizing before delivery. Vast supplies of electricity are available from giant generating plants and the Garrison Dam on the Missouri River, deposits of lignite coal; availability of natural gas and ample supply of water from the Missouri River.

Bismarck Airport has passenger airlines providing air service to various destinations in the United States. In addition to passenger airlines, the airport has cargo operations with FedEx, UPS and other regional carriers. Bismarck Airport also has two Fixed Based Operators that offer pilot training, air-taxi and charter services. Several truck lines to provide local, intrastate service. One bus terminal, 2 US highways such as Highway 83 and Interstate 94 going from east to west, north to south.

Western North Dakota's energy production is a major economic generator for the state. Bismarck is the corporate headquarters for many energy companies working in North Dakota. Bismarck is within 85 miles of five coal-fired electrical generating facilities producing over 4000 megawatts of electricity.

Bismarck is the corporate headquarters for Dakota Gasification, the owners, and operators of North America's only commercial lignite coal to synthetic natural gas production facility. This plant, known as the Great Plains Coal Gasification facility, is a \$2.1 billion facility that was completed in 1984. The plant produces quality synthetic natural gas and is beginning to develop various byproducts that come out of the conversion process. To name just a few, these byproducts include rare gases, coal tars, sulfur, nitrogen, anhydrous ammonia, and CO₂ which is used to enhance oil recovery in the nearby Williston Basin oil fields. Another major byproduct of the conversion process is the waste warm water used in the cooling towers of the gasification system. Currently, there are products that include the possibility of raising hot house roses, various vegetables such as tomatoes and lettuce and also for the use of raising fish and shrimp.

Recreation

The North Dakota [Heritage Center](#), an enduring monument to North Dakota's past, has been constructed on the Capitol Grounds, including a main gallery with approximately 22,000 feet of exhibit space. It is much more than a museum; it houses collections of the historical society and is an educational center as well.

Bismarck has approximately 61 parks administered by the [Bismarck Park District](#), comprising 3,464 acres of scenic and historic lands. Lighted baseball parks, 48 softball and baseball diamonds; 25-30 soccer fields; 7 lighted tennis courts, with 17 additional concrete and 8 asphalt tennis courts; racquetball courts, pickleball courts, volleyball courts, outdoor hockey rinks, skating rinks, indoor ice arena, skate parks, lighted horseshoe courts, 4 golf courses, indoor and outdoor archery ranges, cross country skiing locations, sledding hill, 3 outdoor pools, 2 splash pads, 6 community garden complexes, dog park, horse arena, 9 boat ramps, 4 fishing piers, remote controlled aircraft fields, and athletic field. Bismarck provides more than 70+ miles of recreational trails to the public. The Missouri Valley Trail connects the people of Bismarck to several historical, recreational, and cultural places along the Missouri River. The trail begins at the Bismarck-Mandan Convention and Visitors Bureau, proceeds along Pioneer and Sertoma parks, and concludes at Fort Abraham Lincoln State Park.

HISTORY OF BISMARCK

Sertoma Park offers picnic shelters, walking trails, playgrounds, an amusement park and a miniature golf course.

Sibley Park, south of the City provides campgrounds and picnic areas, with full-time recreational directors.

McDowell Dam is located 6 miles east of Bismarck on Highway 10. Recreational facilities include picnic shelters and tables, restrooms, swimming beach, playground, bathhouse, boat ramp and dock.

[Dakota Zoo](#), one of the finest open-air zoos in the Midwest, features native, exotic and domestic animals. The zoo is located between Sertoma Park and the Missouri River.

Bismarck offers a lifestyle that is difficult to imagine for someone who has never been to our city. The city offers one of the lowest crime rates in the nation, an outstanding educational system from kindergarten through graduate college degrees in both public and private educational institutions; outstanding recreational activities; hunting and fishing activities minutes away from your front door. Being located on the Missouri River and only forty miles south of Lake Sakakawea (which has over 1600 miles of shoreline), Bismarck offers some of the finest trophy fishing in the nation. Upland game and waterfowl hunting is among the finest anywhere.

CITY AND AREA DEMOGRAPHICS

CLIMATE

AVERAGE ANNUAL TEMPERATURE	55 Degrees Farenheit
MEDIAN WINTER TEMPERATURE	25 Degrees Farenheit
MEDIAN SUMMER HIGH TEMPERATURE	82 Degrees Farenheit
RECORD LOW TEMPERATURE	-45 Degrees Farenheit February 16, 1936
RECORD HIGH TEMPERATURE	114 Degrees Farenheit July 6, 1936
AVERAGE ANNUAL PRECIPITATION	17.85"
AVERAGE ANNUAL SNOWFALL	49.3"
RECORD SNOWFALL	101.6" winter 1996-1997

POPULATION

	1990	2000	2010	2020
BISMARCK	49,256	54,891	61,272	73,622
BURLEIGH COUNTY	60,267	69,534	81,308	98,458
NORTH DAKOTA	638,800	642,200	672,591	779,094
UNITED STATES	248,709,873	281,421,906	308,745,538	331,449,281

UNEMPLOYMENT RATES

	1990	2000	2010	2020
BISMARCK	3.7%	2.3%	3.5%	4.5%
BURLEIGH COUNTY	3.8%	2.3%	3.5%	4.4%
NORTH DAKOTA	4.1%	3.0%	3.7%	5.1%
UNITED STATES	5.6%	4.0%	9.6%	8.1%

EDUCATION

UNIVERSITY OF MARY	UNITED TRIBES TECHNICAL COLLEGE
BISMARCK STATE COLLEGE	RASMUSSEN COLLEGE
NDSU SCHOOL OF NURSING AT SANFORD	

HIGH SCHOOLS

BISMARCK
 CENUTRY
 LEGACY
 SHILOH CHRISTIAN
 SOUTH CENTRAL
 ST MARY'S CENTRAL

MIDDLE SCHOOLS

HORIZON
 SIMLE
 WACHTER
 SHILOH CHRISTIAN
 ST MARY'S ACADEMY

ELEMENTARY SCHOOLS

CATHEDRAL OF THE
 HOLY SPIRIT
 CENTENNIAL
 ELK RIDGE
 GRIMSRUD
 HIGHLAND ACRES
 LIBERTY
 LINCOLN
 MARTIN LUTHER
 MILLER
 MOSES
 MURPHY
 MYHRE
 NORTHRIDGE
 PIONEER
 PRAIRIE ROSE
 ROOSEVELT
 SAINT ANNE
 SHILOH CHRISTIAN
 SILVER RANCH
 SOLHEIM
 ST MARY'S GRADE
 SUNRISE
 WILL-MOORE



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Bismarck
North Dakota**

For the Fiscal Year Beginning

January 01, 2022

Christopher P. Morill

Executive Director

GUIDE TO THE BUDGET

OVERVIEW

The City of Bismarck offers the readers this overview to assist the reader in the use and understanding of the City's Annual Budget. The annual budget serves as a policy document, a financial plan, an operation guide, and a communication device for the City's annual operations.

BUDGET SECTIONS

The budget is organized into six sections. A brief description of each section is listed below:

- Budget Guide
- Budget Summary
- Source and Use of Fund Statements
- City Department Budget Overviews
- Capital Improvement Plan
- Appendix

BUDGET GUIDE

This section is intended to provide the reader a summary of the Budget Document and inform the user of the City's financial and budget policies.

BUDGET SUMMARY

This section contains the City Administrator's letter of transmittal, the budget summary, program changes, citywide organizational chart and personnel schedule. The letter of transmittal is the City Administrator's message to the Mayor and City Commission highlighting significant changes in the Annual Budget. It also provides the reader with a synopsis of the budget, including information on expenditures and revenues, major program changes, and a schedule of staffing levels detailing changes in the City's authorized positions.

SOURCE AND USE OF FUND STATEMENTS

This section is organized by fund type and contains a schedule of revenues, appropriations, and fund balance for each City fund, arranged by fund type, including the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds, and Internal Service Funds.

CITY DEPARTMENT BUDGET OVERVIEWS

This section is organized by department and provides the reader a better understanding of the kind of services provided by the City through each department. Department summaries contain an organizational chart, mission and vision statement, a description of services provided, performance indicators, staffing levels, and budget by category.

GUIDE TO THE BUDGET

CAPITAL IMPROVEMENT PLAN

This section consists of the City's Capital Improvement Plan. The program represents the City's long- range infrastructure development and improvement plan.

APPENDIX

This section is designed to assist the user in locating information within the document or obtaining additional information. It contains the Budget and Tax Ordinances approved by the City Commission, statistical data, and a glossary of financial and budget terms.

THE CITY ORGANIZATION

The City of Bismarck operates under a city commission form of government under the Home Rule Charter. The City is governed by a mayor and four city commissioners elected by the residents known as the Board of City Commissioners (City Commission). The City enacts local legislation, passing ordinances, adopting the budget, determines City policies, and appoints the City Administrator.

The City Administrator serves as the head of the City government. The City Administrator reports to the Commission and is responsible for the proper administration of all affairs of the City.

The City government provides a wide range of goods and services to its residents. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

BASIS OF ACCOUNTING AND BUDGETING

The City's accounting and budgeting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if they are collected within 60 days of the end of the current fiscal year. The proprietary funds are accounted and budgeted for using the full accrual basis. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred. The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances on a basis of Generally Accepted Accounting Principles (GAAP).

GUIDE TO THE BUDGET

FUND STRUCTURE

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, similar to other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, and balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Bismarck maintains twenty-four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Sales Tax Fund, Street Improvement Construction Fund, Sewermain Bond Fund and Street Improvement Bond Fund which are major funds. Data from the other nineteen governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided elsewhere in this report.

The City of Bismarck adopts an annual appropriated budget for its governmental funds, except for capital project funds. A budgetary comparison statement has been provided for all these funds to demonstrate compliance with the approved budget.

The City of Bismarck maintains two different types of proprietary funds. Enterprise funds are used to report activities that charge for services it provides to outside customers. The enterprise funds are presented as business-type activities in the government-wide financial statements. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City of Bismarck's various functions. The internal service funds are reported with the governmental activities in the government-wide statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Airport, Event Center, Solid Waste Disposal, Solid Waste Collections, Water, Sanitary Sewer, Storm Water, Northern Plains Commerce Centre and Parking Authority Lots. Airport, Event Center, Water, and Sanitary Sewer are considered major funds. Data from the nonmajor proprietary funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor proprietary funds is provided in the form of combining statements elsewhere in this report.

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the City of Bismarck's own programs. The accounting use for fiduciary funds is the accrual basis of accounting.

Below is a description of the Major Governmental funds.

MAJOR GOVERNMENTAL FUNDS

General Fund – This fund is the general operating fund of the City. It is used to account for all financial resources except those accounted for in another fund.

Sales Tax Fund – This is a special revenue fund that accounts for the collection of the City-imposed one and one-half percent sales tax revenue used for voter-approved eligible expenditures.

Sewermain Bond Fund – This debt service fund accounts for the collection of the special assessment revenue and the payment of special assessment bonds for sewermain improvements.

Street Improvement Bond Fund – This debt service fund accounts for the collection of the special assessment revenue and the payment of special assessment bonds related to street improvements.

Street Improvement Construction Fund – This capital projects fund accounts for the expenditures related to construction of street improvements. The street improvement expenditures are financed by special assessment bond proceeds.

MAJOR PROPRIETARY FUNDS

Airport – This fund accounts for the operations of the Bismarck Municipal Airport.

Event Center – This fund accounts for the operations of the Bismarck Event Center.

Water – This fund accounts for the operations of water treatment and distribution.

Sanitary Sewer – This fund accounts for the operations of sanitary sewers and wastewater treatment.

Below is a description of the Nonmajor funds.

NONMAJOR SPECIAL REVENUE FUNDS

Public Transit System – This fund accounts for the pass through of federal funds and a tax levy of 3 mills to the Bismarck-Mandan Transit Board. These funds are used to operate a bus system for the elderly and handicapped citizens and a fixed route for general transportation in Bismarck and Mandan.

Library – This fund accounts for the operation of the Public Library. Financing is provided by a specific annual property tax levy.

Police Asset Forfeiture – This fund accounts for programs related to drug enforcement that is funded through forfeitures.

Roads and Streets – This fund accounts for the maintenance of all public streets. Financing is provided by motor vehicle license and gasoline tax collected by the State and reimbursed on a per capita basis. Snow gating activities are funded by Sales Tax.

Street Lights and Traffic Signals – This fund accounts for the cost of providing electricity and maintenance of the City's residential street lights and traffic signals. Financing is provided by a monthly fee billed to each property owner.

Hotel/Motel Tax – This fund accounts for the distribution of 85% of the hotel/motel two percent tax collections. Revenues from this fund are passed through to Bismarck/Mandan Convention Visitors Bureau to promote tourism.

Lodging, Liquor and Food Tax – This fund accounts for the collection of the one percent lodging, liquor and food tax used for visitor's promotion capital projects.

Vision Fund – This fund accounts for the economic development activities for the City of Bismarck and is funded by Sales Tax.

Governmental Grants and Activities – This fund accounts for federal and state grants, self-funded activities, and donations.

NONMAJOR DEBT SERVICE FUNDS

Watermain Bonds - This fund accounts for the collection of special assessments and payment of special assessment bonds.

Sidewalk Bonds - This fund accounts for the collection of special assessments and payment of special assessment bonds.

NONMAJOR ENTERPRISE FUNDS

Solid Waste Disposal – This fund accounts for the disposal of solid waste.

Solid Waste Collections – This fund accounts for the operations of solid waste collections.

Storm Water – This fund accounts for the operations of storm sewers.

Northern Plains Commerce Centre – This fund accounts for the operations of the northern plains commerce centre.

Parking Authority – This fund accounts for the operations of the parking lots under the jurisdiction of the Parking Authority Board.

NONMAJOR INTERNAL SERVICE FUNDS

Fleet Services – This fund accounts for the distribution of vehicle maintenance and fuel sales to the departments.

FINANCIAL POLICIES

ANNUAL FINANCIAL PERFORMANCE GOALS

- City Commission shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.
- The City will maintain an unassigned general fund balance at a minimum reserve level of 60% of budgeted operations and maintenance expenditures.
- The City will be conservative rather than aggressive in its budgeting of revenues and expenditures.
- The City will utilize a five-year Capital Improvement Program to plan for the future.
- All budgets will be balanced in accordance with North Dakota State law with revenue estimates and available fund balances. To achieve a balanced budget for each fund, the total of proposed expenditures/expenses shall not exceed the total of the estimated income plus the balance carried forward, exclusive of reserve.
- Grants will be actively sought, but only as appropriate and with suitable oversight to ensure compliance.
- Cash and investments will be effectively managed.
- Capital assets will be inventoried

BUDGET POLICIES

- The City Commission shall adopt a structurally balanced budget for the upcoming fiscal year.
- The budget procedures, according to the City's Home Rule Charter continue as the basis for budget development. The utilization of annual budgeted revenues for base operations, one-time and recurring expenditures and fund balances for equipment reserve expenditures in accordance with generally accepted accounting principles (GAAP) to serve as the primary options for balancing the City's budget.
- Five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process.
- User fees are adopted annually at the commission level, and are designed to cover the costs of the service unless the commission decides to subsidize the cost.
- Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly and quarterly reporting.
- Capital projects and purchases that are listed in the current budget are presumed approved and can be carried over and expended in the new year as long as there are sufficient funds.
- One-time revenues will be used for one-time expenditures only.

REVENUE POLICIES

The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes. Uncollectable revenues will be considered on a case-by-case basis, and decisions related to write-offs will be brought to the directors or supervisors as deemed appropriate.

The City will establish all user charges fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service. The City will review fees during the budget process.

EXPENDITURE POLICIES

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior years.

The City shall make every effort to maximize any discounts offered by creditors/vendors. Staff shall follow applicable procurement policies and use competitive bidding to attain the best possible price on goods and services.

FINANCIAL POLICIES

RESERVE POLICIES

In the General Fund, the City will strive to maintain a minimum unrestricted fund balance equal to 60% of the General Fund revenue. This will assist in maintaining an adequate level of fund balance to provide for large future expenditures, cash flow requirements, and contingencies. If spending in designated circumstances has reduced unrestricted fund balance to a point below the minimum target, the replenishment will be within five years.

FUND BALANCE CATEGORIES

Nonspendable – Balances that cannot be spent either because they are not in spendable form or legally or contractually required to be maintained intact.

Restricted – Balances that are subject to externally enforceable legal purpose imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.

Committed – Balances that are subject to a purpose constraint imposed by formal action of the City Commission. The City Commission is the highest level of decision-making authority. The City Commissioners have authorized to set aside funds for a specific purpose based on a single majority vote. The formal motion must take place prior to December 31 of the applicable fiscal year and be recorded in the official minutes. If the actual amount of the commitment is not available by December 31st, the motion must state the process or formula necessary to calculate the actual amount as soon as information is available. Commitments may be established, modified, or rescinded by the same formal action that imposed the original commitment by the City Commissioners. The City Commission establishes, modifies or rescinds fund balance commitments by passage of an ordinance.

Assigned – Balances that are subject to a purpose constraint that represents an intended use, but do not meet the criteria to be classified as restricted or committed. The City Commission has delegated the authority to assign unrestricted fund balance to the City's Finance Director. Assigned fund balance is established through adoption or amendment of the budget for its intended specific purpose.

Unassigned – Represents the residual classification of balances that are not subject to external restrictions and not committed or assigned. The General Fund is the only fund that reports a positive unassigned fund balance. This represents the resources available for future spending and amounts that are not nonspendable, restricted, committed, or assigned to a specific purpose.

INVESTMENT POLICIES

It is the policy of the City of Bismarck to invest public funds in a manner which will provide maximum security with the highest investment return while meeting the daily cash flow demands of the City of Bismarck and conforming to all state and local statutes governing the investment of public funds.

In accordance with state statutes, the City maintains deposits at financial institutions authorized by the City Commissioners. State statutes also require that the deposits be protected by insurance, collateral, or surety bond. The fair value of the collateral pledged by the financial institution must be equal to or greater than 110% of the deposits not covered by FDIC insurance or surety bonds. The only exception is deposits with the Bank of North Dakota, which is owned and backed by the full faith and credit of the State of North Dakota.

FINANCIAL POLICIES

State statutes authorize the City to invest in the following:

- Bonds, treasury bills and notes, or other securities that are a direct obligation of, or an obligation insured or guaranteed by the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of Congress
- Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above
- Certificates of deposit fully insured by the FDIC, the State of North Dakota, or collateral pledged by the financial institution equal or greater than 110% of the deposits not covered by FDIC.
- Securities of state and local government:
 - Any security that is a general obligation of any state or local government with taxing powers and is rated in the highest three categories by a nationally recognized rating agency
 - An obligation of the state housing finance agency that is rated in the highest two categories by a nationally recognized rating agency
 - Any security that is a general obligation of a school district and is rated in the highest two categories by a nationally recognized rating agency
 - Obligations of the State of North Dakota and general obligations of its political subdivisions.
- Commercial paper issued by a United States corporation rated in the highest quality category by at least two nationally recognized rating agencies and matures in two hundred and seventy days or less.

DEBT POLICIES

- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will strive to maintain its high bond rating, currently Aa1 / Aa2 for special assessment bonds and revenue bonds, respectively, and will receive credit ratings on all its bond issues.
- The City of Bismarck's outstanding general obligation debt should not exceed 5 percent of total assessed property value.

CAPITAL EXPENDITURE POLICIES

- Any item costing \$5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
- All capital assets shall be inventoried annually.
- Computer software, regardless of cost will not be capitalized.
- All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Commission.

GRANTS POLICIES

The City may apply for grants that further City Commission goals and objectives and support projects and programs that are consistent with the mission and strategic plans and priorities of the City and its departments. Grant funding may be considered for one-time or time-limited projects such as capital improvements, or program enhancements. Grants providing startup funding for priority projects already identified in a department's business plan may also be sought.

Any grant that requires the guaranteed continuation of a grant-funded position or a graduated match resulting in the City assuming more financial responsibility subsequent to termination of the grant, or directly increases the City's ongoing operating costs, must be reviewed by the Budget Committee prior to submission to the Commission.

FINANCIAL POLICIES

The City may co-sponsor, serve as fiscal agent or join with multiple sponsored community-based consortia or other jurisdictions when clear public benefit to Bismarck residents is demonstrated. The City shall not act solely as fiscal agent for “for-profit” entities or without specific consent from the Commission.

A letter of intent outlining a grant request must be approved by Commission prior to the submission of the grant application unless it qualifies as a Fast-Tracking Application. When seeking grant funding, the Department Director is responsible for ensuring that the Grant Approval Process and Procedures are followed. A copy of the Grant Approval Process and Procedures Manual is available by request through the Grants Office residing in the Finance Department. An electronic version of the Grant Approval Process and Procedures Manual is available on the City’s Intranet Site.

REPORTING POLICIES

The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) pronouncements and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for the public viewing at City/County Building, at the Library, and on the City’s website.

An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in an Annual Comprehensive Financial Report. This report will be presented to the City commission upon completion and will be available for public viewing.

When appropriate and with available resources, seek out and employ the assistance of qualified financial advisors and consultants in the management and administration of the City’s financial functions.

BUDGET PROCESS

PREPARATION

Every year the City of Bismarck prepares an Annual Budget. The city operates on a calendar year fiscal cycle. The budget process is a comprehensive effort coordinated by the Finance Department under the direction of the Finance Director and involves input from each Department Director, and the Budget Committee. The budget procedures, according to the City's Home Rule Charter continue as the basis for budget development. Once a preliminary budget has been assembled, it is presented to the City Commission for discussion. At this time, public hearings are held for the public to give feedback.

Starting in April, the Fiscal Service Division of the Finance Department, begins work on the position budgets for all departments. Salaries and benefits are updated, and the departments approve the position budget. The approval of the position budget will pull the salaries and benefits into the base budget in the budget module. Adjustments to base are changes to the budget that would be needed to maintain the same level of service into the next year. Departments will submit a five-year capital improvement program and adjustments to fees and charges. The utilization of annual budgeted revenues for base operations, one-time and recurring expenditures, and fund balances for equipment reserve expenditures in accordance with generally accepted accounting principles (GAAP) continue to serve as the primary guide for balancing the City's budget. All budget documents, templates, and instructions are updated in preparation for budget committee meetings.

The Fiscal Services division also provides budget training sessions for a refresher course or anyone new to the budget process. Departments will enter their revenue projections and base budget in the budget model. In June, the departments meet with the Budget Committee to review budget recommendations.

ADOPTION

The preliminary budget, tax levies, fees and charges and a city-wide five-year capital improvement program is presented to the City Commission in September and is made available on the City's website. A notice of the proposed budget and upcoming public hearings will be published once in the Bismarck Tribune newspaper. Two public hearings are held before the final budget and tax levy are voted on by the City Commission in September.

IMPLEMENTATION

The fiscal year begins January 1. The budget document is compiled and made available online, in the public library, Fiscal Services division and submitted to the Government Finance Officers Association (GFOA) for review in consideration for the Distinguished Budget Presentation Award.

BUDGET AMMENDMENT PROCESS

Amendments to the budget can be made after adoption according to the section 4518, 0608-93 of the City Ordinance. If during the fiscal year the Finance Director, or other official designated by ordinance, certifies that there are available for appropriation revenues in excess of those estimated in the budget, the commissioners by ordinance may make supplemental appropriations for the year up to the amount of such excess.

To meet a public need affecting life, health, property or the public peace, the commissioners may, by emergency ordinance, approve an emergency appropriation. To the extent that there are no available unappropriated revenues or a sufficient fund balance to meet such appropriations, the commissioners may by such emergency ordinance authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals of any fiscal year shall be paid no later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

BUDGET PROCESS

If at any time during the fiscal year it appears probable to the Finance Director, or other official designated by ordinance, that the revenues or fund balance available will be insufficient to finance the expenditures for which appropriations have been authorized, the Finance Director, or other official designated by ordinance, shall report to the commissioners without delay, indicating the estimated amount of the deficit, any remedial action taken by the Finance Director, or other official designated by ordinance, and recommendations as to any other steps to be taken. The commissioners shall then take such further action as they deem necessary to prevent or reduce any deficit and for that purpose may by ordinance reduce one or more appropriations.

At any time during the fiscal year the commissioners may amend the budget ordinance using the procedure for ordinance amendment set out in Article 4, Home Rule Charter for the City of Bismarck.

Department directors may request a line-item adjustment if it does not change the total dollar amount of the department budget.

YEAR-END PROCESS

Once the fiscal year is completed, an independent auditor reviews the City’s financial statements. Upon completion of the audit, the Annual Comprehensive Financial Report (ACFR) is created and published. The City has been awarded the Certificate of Achievement for Excellence in Financial Reporting for its annual comprehensive financial report. The ACFR provides financial statements for all funds and provides statistical data regarding the city.

**CITY OF BISMARCK
2023 BUDGET SCHEDULE**

- | | |
|----------------|---|
| April 15, 2022 | <p>Departments receive budget forms: Position Budgeting, Fees and Charges, Priority Initiatives (base and one-time), and CIP worksheets</p> <p>Open 2023 budget for entering in New World System for Departments</p> <p>Departments receive service levels and accomplishments (SLAs), department organizational charts, and narratives for the budget document</p> <p>General Fund Departments receive calculated base budget allocation and other information to enter operating budgets into New World System</p> |
| April 29 | <p>Departments submit Employee Budget worksheets for current full-time employees</p> <p>Departments submit proposed employee changes to Human Resources for review</p> <p>Departments finish entering revenue projections and base budgets into New World</p> <p>Departments complete and save deliverables, as follows:</p> <ol style="list-style-type: none"> 1. Updated Fees and Charges worksheet(s) 2. CIP form(s) 3. Priority Initiatives (base and one-time) form(s) 4. Technology Requests (ITGC) <p>Human Resources provides recommendations to Department Director and Finance Director regarding requested new positions or position adjustments</p> |

**CITY OF BISMARCK
2023 BUDGET SCHEDULE**

May 16 – June 17	City Commissioners meet with Finance Director and respective portfolio Department Directors to discuss budget
June 3	Departments submit and save SLAs, organizational charts, and narratives for the budget document
June 13	Departments receive REVISED / UPDATED base budget allocations from Finance
June 17	Department update operating budgets based on updated base budget allocations
June 20 – June 24	Budget Committee meets with Departments on priority initiatives requests for employees, base budgets, one-time budget expenditures, and other budget related items
June 27 – July 11	Finance Director meets with each City Commissioner to discuss budget committee recommendations
July 12	Budget Committee presents draft #1 recommendations and budget information to the City Commission
July 26	Budget Committee presents draft #2 recommendations and budget information to the City Commission
August 2 (8:00 am)	City Commission reviews final Budget Committee recommendations and approves 2023 preliminary budget
August 10	City submits preliminary budget to the County Auditor
August 23	Budget Ordinance introduced by City Commission
September 13	City Commission adopts Budget Ordinance
October 10	City submits Budget Ordinance to County Auditor
December 12	Submit budget document to Government Finance Officers Association (GFOA) for consideration of Distinguished Budget Presentation Award.
December 19	Publish final FY 2023 Adopted Budget to be made available on the City's website, at the Library, and the Administration Office.
January 1	Fiscal Year Begins



December 19, 2022

Honorable Mayor and Commissioners:

The following is the budget for the City of Bismarck for calendar year 2023. This document contains the budgets for the General, Special Revenue, and Debt Service Funds; financial plans for the Enterprise and Internal Services Funds; and the annual Capital Improvement Program.

The budget process is coordinated by the Finance Department under the direction of the Budget Committee, City Commissioners, Department Directors, and their staff. The Budget Committee consists of the City Commissioner Steve Marquardt, City Administrator, Assistant City Administrator, and the Finance Director. The budget procedures, according to the City's Home Rule Charter, are the basis for budget development. City of Bismarck uses best practices to prepare the annual budget by using annual revenues for ongoing operational costs and cash reserves/fund balance for one-time expenditures. These methods continue to serve as the keys for a balanced budget.

The City's goal for the 2023 budget is to maintain services at the current level and to remain sustainable in future years while adjusting to outside factors that may impact City resources such as growth and economy with existing property tax mill levies.

The City is continuing to recover from the economic and social impacts of COVID-19. The pandemic caused a lot of uncertainty related to the City's various revenue sources in prior years, which also created difficulty in predicting future revenues for the City. The City continues to monitor the economic impact of COVID-19 pandemic as well as the City's spending and resources.

The Budget Committee identified areas of significant need for the 2023 budget. The Budget Committee focused on public safety and paid particular attention to the police department, fire department, and public works department. The Budget Committee continued to focus on the fleet replacement plan and cybersecurity to maintain reliable vehicles and equipment and data security.

The Budget Committee and City Commission approved only 13 of 27 positions (FTEs) requested in the 2023 budget. Significant FTEs that were approved included three Fire Department employees to begin building up staff for a potentially new fire station and three Police Department employees to continue to maintain public safety within the City. These FTEs also include associated costs such as new equipment and vehicles. New police FTEs were based on a 2021 independent assessment of the City's police department, which recommended police officers to be added annually. An additional Forestry FTE was approved that will serve multiple purposes including working for the Public Works Forestry Division and assist with snow removal during snowstorms.

City approved ongoing costs including the police body cameras at \$260K, which are needed to improve the City's documentation and evidence for the City's police department and citizen protection.

The City continues to replace fleet based on a set schedule to maintain working and reliable vehicles and equipment to serve the public. The City is in the third year of the fleet replacement plan, as initiated in the 2021 budget, and continues to follow this plan with minor deviations. The City continues to evaluate the best way to finance each item in the fleet replacement plan and using resources such City reserves or leases over a period of time. City continues to lease finance motor graders, front-end loaders, and sweepers. By regularly replacing obsolete vehicles and equipment that require significant repairs, the City is reducing the burden on departments, avoids the unnecessary breakdowns of vehicles and equipment, and creates budgetary savings in the future.

After the review and approval of the City's 2022 assessed valuations, overall property values in the City have been impacted by the growing inflation in the United States and the world economies and related increases in the City's real estate market. The City used the 2021 true and full property valuation for the 2023 property tax calculations. The United States Federal Reserve and the federal government are working to curb inflation in the U.S. economy. However, property values increased on average of 9.4% from the previous year.

In the 2023 budget, the City Commission maintained the same property tax mill levy as the previous year (2022) at 77.85 mill levies with a \$460,827 taxable valuation. This equated to a collection of \$35.8M in property tax revenues in 2023, which was an increase of 9.4% from the previous year. This increase was primarily due to inflation, market increases, and new construction. The total property tax revenue collections in 2023 are estimated at \$35.8 million compared to 2022 collections of \$32.8 million. These were submitted to Burleigh County for collection.

In addition, in 2019, a voter-approved amendment to the City's Home Rule Charter limited the use of the sales tax for property tax relief to 21.38 mills at the 2019 taxable value, totaling \$9,853,526. For the 2023 budget, this represents a tax relief of 27.5% compared to a 30% tax relief in the previous year (2022). In prior years, the City was able to reduce the property taxes using sales tax at 25 mills at the current taxable value. This amendment continues to cause the property tax relief proportion to decline as the City's taxable value continues to grow annually because of the real estate market in the City.

In 2023, the City's 77.85 mill levy also included a 1.22 mill levy for Building Construction, as allowed by state statute. This mill levy provides revenue for capital improvement projects and future General Fund facility repair needs including the City office building, Fire Department stations, Public Health Department building, Police Department building, and the Bismarck Veterans Memorial Public Library building. In the 2022 budget, the City Commission approved the construction of a new public health building and an expansion of the public works building. The public health building project was financed by the restricted reserves previously collected by the building construction mill levy in the amount of \$10 million. The public works expansion project is financed by the Bank of North Dakota infrastructure loan program established by the State of North Dakota in the amount of \$26 million at 2% compounded interest rate. This is one of the lowest interest rates that the City was able to obtain through extensive research and inquiry from financial institutions. The public works expansion project loan debt service is paid by the City's solid waste and utility enterprise funds (business-type). In 2024 and later, the City

is planning to build an additional fire station in northeastern part of the City to continue to provide rapid response to public safety calls.

The City's Roads and Streets Fund continues to be a concern for the City Commission and Budget Committee. In previous years, the City was able to sustain these services with the ongoing highway tax established and distributed to the City of Bismarck by the State of North Dakota. However, due to inflation and the increased cost of operations and equipment, highway tax revenues are no longer enough to cover those costs. Therefore, the City's General Fund is forced to subsidize the operations and equipment replacement of the Roads and Streets Fund to maintain the roads, streets, snow removal, and forestry services for citizens.

The Sales Tax Fund consists of various revenue sources, including a restricted 1% sales tax and a further restricted 0.5% sales tax. All sales taxes are voter approved. However, the 0.5% sales tax is a 2018 voter-approved sales tax for collections beginning in April 2019 for specific highway and streets projects, as indicated in the City's Home Rule Charter. The City's 2022 sales tax and liquor, lodging, and restaurant tax continued to recover from the impact of the COVID-19 pandemic with increases due to the 9% economic inflation for most of 2022 in the local and national economy. The 2023 Sales Tax Fund budgeted expenditures are estimated at \$47.7 million, which primarily consists of \$9,853,526 for the relief of the property taxes annually transferred to the General Fund, \$1.1 million transferred to the Road and Streets Fund to finance snow removal capital expenditures and equipment replacement, and the remainder \$21.8 million dedicated to various highways and street maintenance / improvement projects, including subsidies to offset costs of special assessment projects within the City. Over the course of three years, the City's Sales Tax Fund will stabilize and offset any excess of expenditures over revenues.

Other taxes and distribution revenues, such as lodging taxes and state aid from the State of North Dakota, increased in 2022 due to economic inflation. The City used available information from 2021 and 2022 to estimate 2023 revenues as the City continues to monitor revenue collections. These taxes are restricted by state statutes.

Debt service funds are established to annually collect special assessments and make payments on existing debt service. These funds are budgeted based on the annual debt service needed to pay for special assessment bonds using special assessment collections.

Financial plan expenditures for the Water Fund, Sanitary Sewer, and Storm Sewer Enterprise Funds included the replacement of equipment and vehicles in the approved fleet plan. In addition, the utility funds continued to budget for various capital improvements and projects in the amount of \$42.5 million compared to \$50 million budgeted in the previous year to improve the City's water and sewer infrastructure. The City plans to issue debt for the construction of the \$25 million Hay Creek lift station for the improvement of wastewater collection systems in the City. The City continued to issue debt to replace lead service lines in 2022 and plans on continuing this project in 2023.

The City is currently contracted with a third-party vendor to perform a study on the City's existing water, sewer, and stormwater rates. Therefore, the City's 2023 budget included 2022 water, sewer, and stormwater rates until completion of the rate study in 2023. The City was able to make all debt service payments to its creditors and meet all obligations in 2022 and anticipate a similar result in 2023.

The City Commission approved a 5.75% salary increase for employees in 2023, which included a 3.75% market increase based on the U.S. Department of Labor statistics as recommended by the 2021 Condrey Study to all salary ranges as well as a performance increase of 2%.

The City continues to have new construction in both residential and commercial development within the City. This creates opportunities for new growth but challenges to increase services and provide infrastructure maintenance and improvements. Many estimates were made based on the information available at the time this budget was approved. The City Commission and Budget Committee continue to monitor supply chain issues and inflationary impacts on operations to create strategy to offset cost increases while creating minimal impact on the taxpayers while the City continues to grow and expand.



Keith J. Hunke
City Administrator, City of Bismarck

BUDGET SUMMARY

The Budget Summary provides an analysis of the adopted budget. This section includes a summary of operating and capital budgets, a summary of fund balance, detailed analysis of the General Fund, Special Revenue Funds, Debt Service Funds, Enterprise Funds, Internal Service Funds and significant changes in the budget.

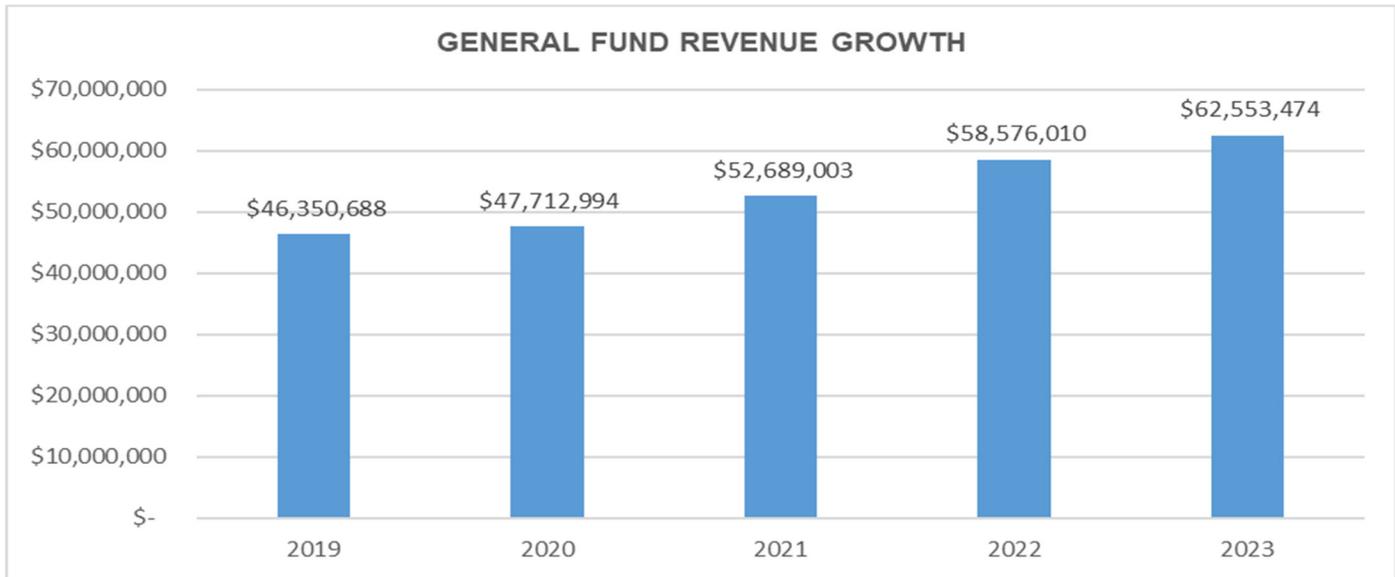
The following summarizes the fiscal year (FY) 2023 Adopted Budget by providing a summary of the revenue and expenditures of the City's various funds and provides a comparison to FY 2022 budget.

GENERAL FUND

Revenue Assumptions:

The budget takes a conservative approach in projecting revenues, especially growth-oriented revenues. Adopted revenues for FY 2023 are \$62,553,474 which assumes an increase of 6.8% over the FY 2022 budget. Funding of the City's General Fund operations is derived from major revenue categories including property taxes, sales tax, licenses and permits, intergovernmental, charges for services, fines and forfeitures, and transfers.

Below, is a chart showing the General Fund Revenue Growth for five years.



BUDGET SUMMARY

Taxes

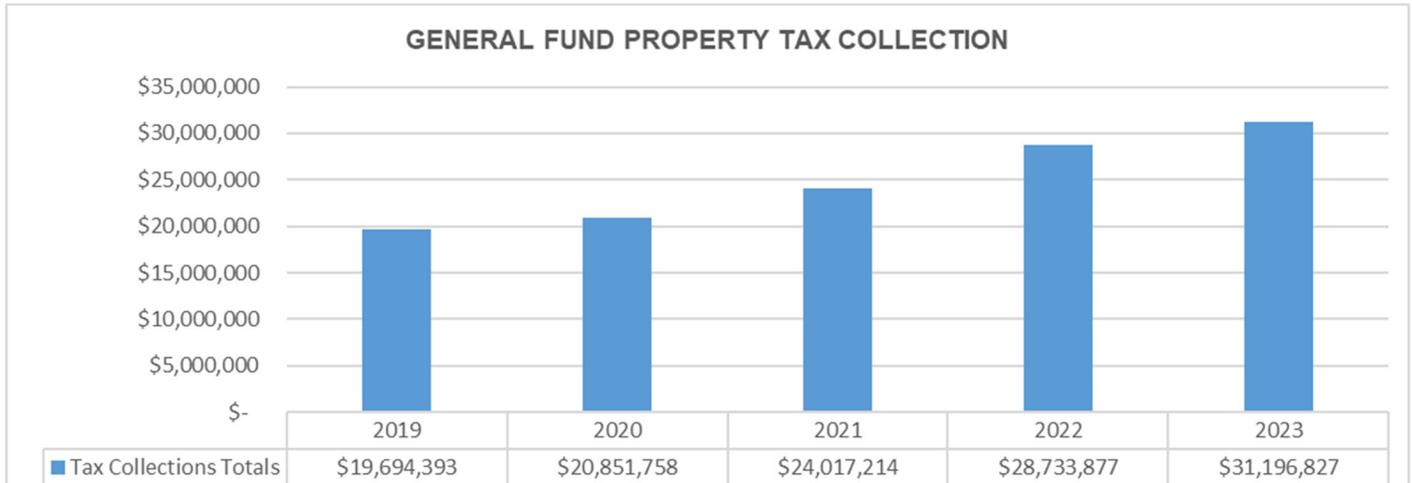
Property taxes are the largest revenue source for the City’s General Fund. The City’s total property taxes are split between the General Fund, Public Transit System, Bismarck Veterans’ Memorial Public Library, and Special Deficiency and Assumption based on the mill levy set by the City Commission. Property taxes are determined based on taxable valuations of properties in the City and mill levies set by local governments. Taxable property values for the City are certified with Burleigh County and the State of North Dakota Tax Department. Certified taxable values for 2023 show a total market value of approximately \$9.7 billion or an increase of 9.7% over 2022. Of this total increase, new construction accounts for \$163 million, or 1.68%. The City saw growth in residential property valuations from the prior year with a slight increase in commercial valuations due to market increase. Residential valuations increased 10.52% where commercial valuations increased by 8.42%. The median assessment of single-family residences is \$288,100 in 2022 as compared to \$264,900 in 2021. The City’s estimated property tax revenue for FY 2023 is \$35,874,325.

The following chart summarizes the tax rate history and Property Tax Collections.



BUDGET SUMMARY

The General Fund property taxes and other general fund revenues support basic city services such as police, fire, public health and roads and streets. The following chart summarizes General Fund Property Tax Collections.

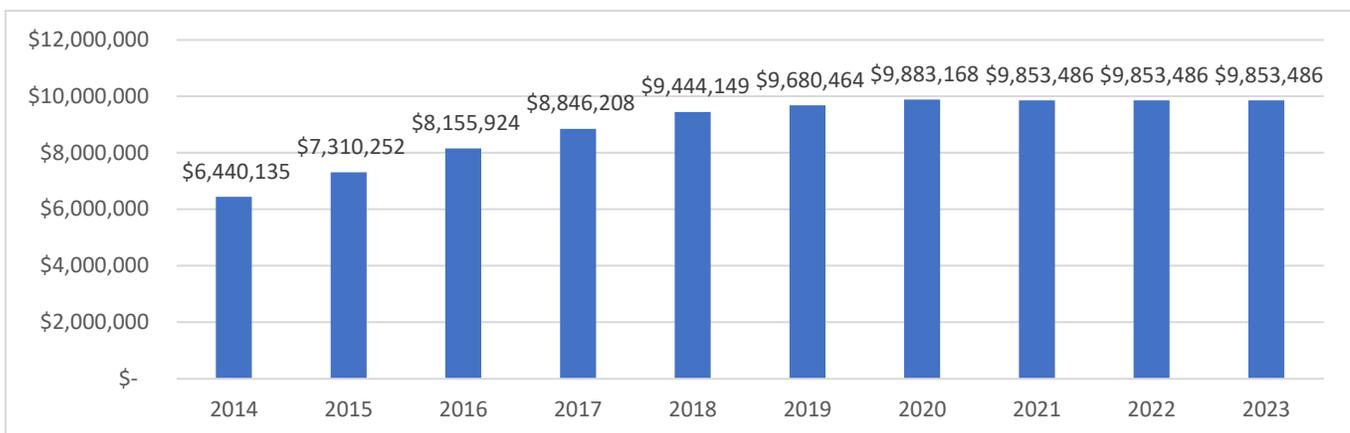


Franchise fees represent a tax that is collected from cable providers providing services to City residents. The franchise fee is based on a percentage tax rate charged on gross revenue generated by the cable provider. Franchise fees are projected to generate approximately \$1 million in tax revenue for 2023, which was budgeted at \$1 million in 2022.

Sales Tax and Property Tax Relief

A portion of Sales Tax collections are used for General Fund property tax relief in the amount of \$9.8 million. Sales tax is collected in the Sales Tax Fund and annually contributed to the General Fund to offset property tax burden. The City’s portion of the local sales tax rate is 1.5% which is projected to generate \$33.1M in revenues for 2023. The City’s Home Rule Charter allows for 25 mills of property tax relief from sales tax revenues. In 2019, a voter-approved amendment to the Home Rule Charter limited the use of sales tax for property tax relief to the 2019 mill value, totaling \$9,853,486. The remaining sales tax revenues are maintained in a separate fund and used to pay for capital improvements (as approved by a 60% majority vote of the electorate), debt retirement, utility capital improvements, utility rate reduction, economic development, snow removal, road and street improvements, and existing facility rehabilitation and repair. The following chart shows the Sales Tax used for property tax relief for the past ten years.

SALES TAX USED TO OFFSET PROPERTY TAX



BUDGET SUMMARY

Licenses and Permits:

License and permit fees are related to various fees associated with obtaining and maintaining a license (i.e., liquor and daycare) and fees related to construction (i.e., building permits and inspection fees). License and permit fees are projected to increase from 2022 to 2023 from \$1.78 million to \$1.8 million, an increase of 1.5%.

Intergovernmental

Intergovernmental revenues are revenues received from other governments. These represent revenues such as federal grants, state aid, homestead credit, and disabled veterans' credit. This revenue amount may vary depending on the federal and state grants provided. This revenue category also includes State Aid received from State of North Dakota.

Charges for Services

Charges for service are revenues received for directly providing a service to a specialized group or individual. These include fire protection fees, public health services, animal control fees, and reimbursement of employees' salaries and benefits of the Central Dakota Communications Center (a discretely presented component unit of the City).

Administrative and contractual services make up a significant portion of charges for services and represent services provided by certain departments to other City departments / funds for administrative support. The Engineering Department also charges a fee for engineering services provided for infrastructure improvement projects throughout the City. These fees are paid by outside organizations as well as other City departments.

Fines and Forfeitures

Fines and forfeitures represent revenue generated through the Municipal Court through criminal fines, traffic fines, and parking tickets.

Transfers

Transfers include contributions made from other City funds.

Expenditure Synopsis:

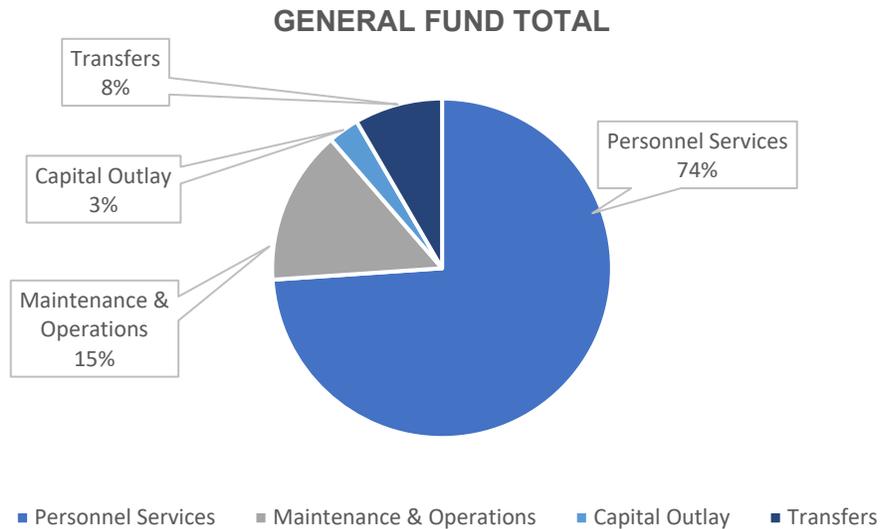
The General Fund expenditures total \$62,752,204 for FY 2023, which is a decrease of \$8,577,395 or 12.02% below the FY 2022 Adopted Budget. In the 2023 budget, \$1,943,751 were one-time expenditures, \$414,151 in equipment reserve, and \$2,451,957 of recurring one-time expenditures, Equipment Reserve will be funded through the use of the City's fund balance set-aside for department equipment. The General Fund is structurally balanced as the operating revenues equal operating expenditures. A breakdown and description of the General Fund by account category and function is provided below.

Expenditures by Account Category:

Governmental funds are broken into five categories: personnel, maintenance and operations, capital outlay, grants and contributions, and transfers.

Personnel costs, including any changes in compensation rates, include salaries, retirement, health insurance, and other benefits. All other costs are based on the previous year's revised funding level minus any one-time costs from the previous year. As part of the budget development process, departments must assess current service levels, potential cost increases, and enhancements to the services they provide. These potential changes to the budget are reviewed by the Budget Committee which includes the City Administrator, Assistant City Administrator, Finance Director, and a City Commissioner. These submitted changes may be included or excluded from the budget based on the City's priorities and available funding as determined by the Budget Committee and City Commission. All appropriations are voted on and adopted by the City Commission. The following pie chart is a breakdown of the FY 2023 account category expenditures.

BUDGET SUMMARY



Personnel:

Since the City is a service organization, personnel services are the largest expenditure category for the General Fund and includes the costs related to salaries and benefits. The FY 2023 Budget includes the addition of six full-time equivalent (FTE) including one deputy fire marshal, two firefighters, one police sergeant, two police officers. In addition, employees will receive an increase of 5.75% in employee salaries, a 3.75% adjustment for cost of living and 2% based on performance.

Maintenance and Operations:

These object classifications are for professional, legal, and contracted services; building, equipment, and vehicle service; travel and training; and operating services and supplies, necessary to conduct departmental operations. Some of these expenses include fuel, office supplies and equipment, repair materials, and other small tools and equipment. The increase from the FY 2023 budget is due to increases in pricing for utilities and fuel.

Capital Outlay:

Capital outlay expenditures are large one-time purchases for items that are expected to have a useful life of over one year as well as capital projects. There is a slight decrease in FY 2023 budget due to reduced amount of approved one-time purchases in vehicles.

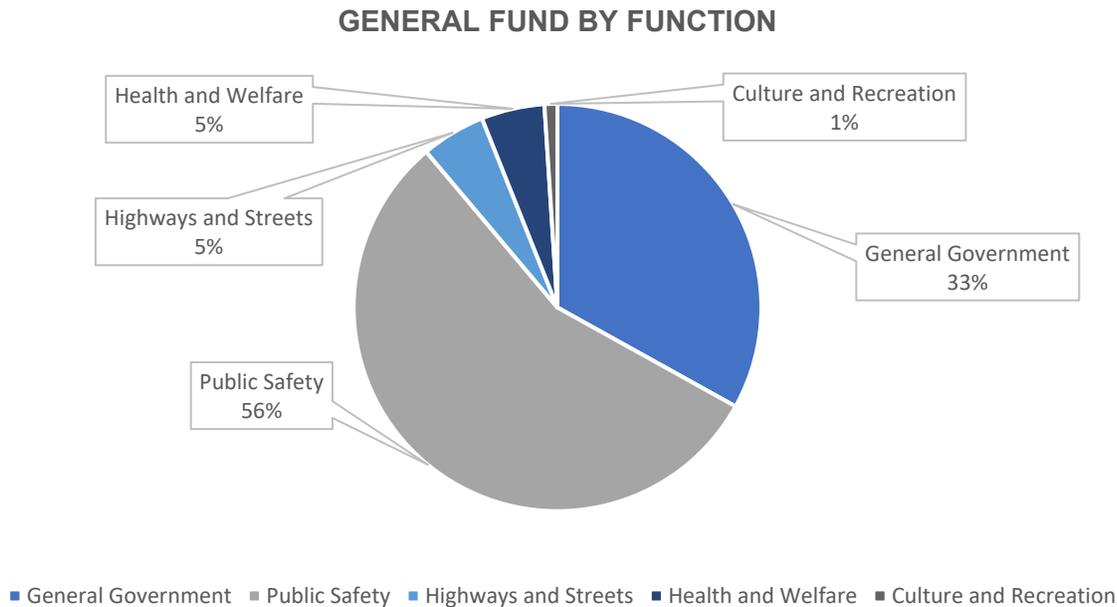
Transfers:

Transfers out reflect a contribution from the General Fund to another fund within the City. The overall decrease in FY 2023 is due to no transfer to the building improvements fund (a capital projects fund).

BUDGET SUMMARY

Expenditures by Function:

There are five main functions in the General Fund including general government, public safety, highways and streets, health and welfare, and culture and recreation. A breakdown of FY 2023 departmental expenditures and a brief description is provided. The following pie chart shows the percentage breakdown of each function.



General Government:

General Government is comprised of Administration, Building Maintenance, Attorney, Finance, Human Resources, Municipal Court, Community Development, One-time costs, General Recurring Expenditures, and Equipment Reserve uses. The decrease in FY 2023 budget is due to reduced amount of approved one-time purchases.

Public Safety:

Public safety handles all aspects related to citizen protection and consists of Fire, Police, Central Dakota Communications Center, any related one-time expenditures, and equipment reserve use for public safety purposes. The increase to the FY 2023 budget is related to several new public-safety related FTE's. The new positions are one sergeant, two police officers, one deputy fire marshal, two firefighters, and the purchase of body cameras for the police department.

Highways and Streets:

Highways and streets function handles both commercial and residential development through the Engineering department. This function may also include any highway and streets one-time expenditures and equipment reserve use. The increase is due to one-time expenditures of a vehicle and project management software.

Health and Welfare:

Health and welfare function protects and improves the health and safety of our community. The Public Health department expenditures increase is due to a part-time FTE related to a client service representative and one-time computer replacements.

BUDGET SUMMARY

Culture and Recreation:

Culture and recreation function includes the Dakota Media Access. The City contracts with Dakota Media Access to provide media services for City Commission and other public meetings. Annually, the City reviews future costs and budget with Dakota Media Access director during the budget process. Dakota Media Access costs increased as a result of an increase in operating costs and an increase in wages and benefits to their employees.

SPECIAL REVENUE FUNDS

The Special Revenue Funds are established to account for specific revenue sources that are legally restricted to expenditures for specified purposes. These funds include functions such as maintenance of public streets, property tax collection and contribution to Bis-Man Transit for the operations of the public transit system, operation of the public library, programs related to drug enforcement, streetlights, and traffic signals, and financial management of federal, state, and local grants. Revenues are generated primarily from sales tax, property taxes, grant funds and fees from streetlights. For FY 2023, the total revenues are \$78,406,462 which is comprised of \$33,179,931, or 42.3% from sales tax revenue. The total FY 2023 expenditures are \$82,499,516, \$33,602,900, or 40.7%, for the use of sales tax for property tax relief, snow removal, and maintenance of public streets.

DEBT SERVICE FUNDS

The Debt Service Funds provide the funds necessary to retire the outstanding special assessment – (tax-supported) bonded indebtedness of the City. Debt in this category primarily consists of special assessment bonds which pay for various public improvements such as sewer mains, water mains, sidewalks, streetlights, and street improvements. Revenues are generated from the collection of special assessments through the property tax process. For FY 2023, the total revenues are estimated at \$32,480,600 necessary for annual debt service. The total FY 2023 expenditures are estimated at \$31,663,586 and, \$17,523,015, or 55%, for payment for debt principal and \$2,795,051, or 9%, is for debt interest. The remainder is budgeted for debt refunding-related accounting entries. In October 2022, the international credit rating agency Moody's reaffirmed the City of Bismarck's Aa1 bond rating. A bond rating for a City is similar to a credit score for an individual person or business. A higher bond rating enables the City to issue debt at a lower interest rate and allows the City the flexibility to refinance existing debt at a lower interest rate, ultimately saving taxpayers money.

Special assessment bonds outstanding as of December 31, 2021, are as follows:

BUDGET SUMMARY

Governmental Activities			2021						
Issuance	Issuance Date	Date of Final Payment	Interest Rates	Original Par Value	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Series X Refunding	1/1/2008	5/1/2023	3.5-5.4%	\$ 8,210,000	\$ 30,000	\$ -	\$ 10,000	\$ 20,000	\$ 10,000
Series C Refunding	12/14/2011	5/1/2026	2.0-2.8%	9,065,000	2,140,000	-	380,000	1,760,000	360,000
Series E Refunding	4/15/2012	5/1/2021	2.0-2.2%	4,365,000	345,000	-	345,000	-	-
Series F Refunding	12/19/2012	5/1/2027	1.0-1.8%	9,465,000	4,180,000	-	635,000	3,545,000	635,000
Series G Refunding	1/3/2013	5/1/2022	1.5-2.0%	3,790,000	110,000	-	55,000	55,000	55,000
Series I Refunding	12/1/2014	5/1/2029	0.1- 3.0%	24,725,000	10,685,000	-	2,325,000	8,360,000	1,115,000
Series J Refunding	3/25/2015	5/1/2022	2.0-3.0%	6,510,000	1,625,000	-	830,000	795,000	795,000
Series K Refunding	11/10/2015	5/1/2030	2.5-5.0%	31,905,000	17,905,000	-	2,600,000	15,305,000	2,600,000
Series L Refunding	12/15/2016	5/1/2031	2.0-5.0%	18,365,000	12,360,000	-	1,560,000	10,800,000	1,530,000
Series M Refunding	11/14/2017	5/1/2032	2.0-2.5%	17,790,000	14,175,000	-	1,545,000	12,630,000	1,565,000
Series N Refunding	11/27/2018	5/1/2033	3.0-5.0%	13,815,000	11,915,000	-	1,405,000	10,510,000	1,440,000
Series O Refunding	11/26/2019	5/1/2034	2.0-5.0%	8,235,000	7,880,000	-	835,000	7,045,000	845,000
Series P Refunding	11/24/2020	5/1/2035	1.3-4.0%	20,890,000	20,890,000	-	2,800,000	18,090,000	3,375,000
Series Q Refunding	11/9/2021	5/1/2036	1.0-4.0%	11,465,000	-	11,465,000	-	11,465,000	715,000
Total Improvement Special Assessment Bonds				<u>\$ 188,595,000</u>	<u>\$ 104,240,000</u>	<u>\$ 11,465,000</u>	<u>\$ 15,325,000</u>	<u>\$ 100,380,000</u>	<u>\$ 15,040,000</u>
Sidewalk 2010	11/22/2011	5/1/2021	0.5-2.0%	935,000	90,000	-	90,000	-	-
Sidewalk 2011	11/27/2012	5/1/2022	1.2-1.7%	915,000	180,000	-	90,000	90,000	90,000
Sidewalk 2012	11/1/2013	5/1/2023	2.0-2.8%	2,145,000	645,000	-	215,000	430,000	215,000
Sidewalk 2013	12/1/2014	5/1/2024	2.0-3.0%	1,835,000	740,000	-	185,000	555,000	185,000
Sidewalk 2014	12/1/2015	5/1/2025	2.0-3.0%	1,950,000	980,000	-	200,000	780,000	200,000
Sidewalk 2015	12/15/2016	5/1/2026	2.0-4.0%	1,970,000	1,210,000	-	200,000	1,010,000	200,000
Sidewalk 2016	11/14/2017	5/1/2027	2.0-2.5%	1,535,000	1,120,000	-	150,000	970,000	155,000
Sidewalk 2017	11/27/2018	5/1/2028	3.0-5.0%	1,200,000	1,040,000	-	120,000	920,000	120,000
Sidewalk 2018	11/26/2019	5/1/2029	2.0-5.0%	1,135,000	1,095,000	-	115,000	980,000	115,000
Sidewalk 2019	11/24/2020	5/1/2030	1.0-4.0%	1,480,000	1,480,000	-	60,000	1,420,000	155,000
Sidewalk 2020	11/9/2021	5/1/2031	2.0-3.0%	2,170,000	-	2,170,000	-	2,170,000	105,000
Total Sidewalk Bonds				<u>\$ 17,270,000</u>	<u>\$ 8,580,000</u>	<u>\$ 2,170,000</u>	<u>\$ 1,425,000</u>	<u>\$ 9,325,000</u>	<u>\$ 1,540,000</u>
Street Sweepers (3)	8/4/2021	8/4/2025	1.35%	668,445	-	668,445	137,298	531,147	130,128
John Deere Loaders (2)	12/15/2021	12/15/2025	1.31%	1,796,850	-	1,796,850	368,785	1,428,065	350,077
Motor Graders (6)	12/15/2021	12/15/2025	1.31%	443,700	-	443,700	91,065	352,635	86,445
Total Capital Leases				<u>\$ 2,908,995</u>	<u>\$ -</u>	<u>\$ 2,908,995</u>	<u>\$ 597,148</u>	<u>\$ 2,311,847</u>	<u>\$ 566,650</u>
Total Long-Term Liabilities, Governmental Activities				<u>\$ 208,773,995</u>	<u>\$ 112,820,000</u>	<u>\$ 16,543,995</u>	<u>\$ 17,347,148</u>	<u>\$ 112,016,847</u>	<u>\$ 17,146,650</u>

Special assessment bond debt service requirements to maturity are as follows:

Year Ended December 31,	GOVERNMENTAL ACTIVITIES		
	Principal	Interest	Total
2022	\$ 17,146,650	\$ 2,980,599	\$ 20,127,249
2023	16,144,125	2,428,054	18,572,179
2024	14,786,699	1,898,314	16,685,013
2025	13,204,373	1,449,211	14,653,584
2026	10,910,000	1,096,037	12,006,037
2027-2031	33,265,000	2,512,899	35,777,899
2032-2036	6,560,000	238,881	6,798,881
Total	<u>\$ 112,016,847</u>	<u>\$ 12,603,995</u>	<u>\$ 124,620,842</u>

BUDGET SUMMARY

On November 9, 2021, the City issued 2021 Refunding Improvement Bonds, Series Q, in the amount of \$11,465,000. The annual installment of principal and interest is paid by special assessments levied against the benefiting property owners. Interest payments are due semi-annually on May 1st and November 1st. Principal payments are due annually beginning on May 1st, 2022, through 2036. Interest accrues at rates ranging from 1% to 4% per annum.

On November 9, 2021, the City issued 2021 Sidewalk, Curb, and Gutter Warrants, Series SCG-2020 in the amount of \$2,170,000. Bond proceeds were used to reimburse the City for certain improvements for sidewalk, curb, and gutter improvements completed in 2020. The annual installment of principal and interest is paid by special assessments levied against the benefiting property owners. Interest payments are due semi-annually on May 1st and November 1st. Principal payments are due annually beginning on May 1st, 2022, through 2031. Interest accrues at rates ranging from 2% to 3% per annum.

From 2008 to 2021, the City issued multiple Refunding Improvement Bonds, the total remaining is \$109,705,000 as of December 31, 2021. Bond proceeds were used to finance construction and repairs of various streets, sewer mains, water mains, sidewalks, streetlights, and public parking lots. Principal, interest and fiscal charges due in 2021 were \$19,845,628. Special assessment revenues collected in 2021 related to these bonds was \$31,627,883.

In the event special assessment taxes are insufficient to meet principal and interest payments due on these bonds, the City is required to levy an additional general fund tax on all taxable property within the City for the payment of the assumption upon the maturity of the last bond principal installment pursuant to City ordinance and NDCC.

During 2021, the City entered into a capital lease agreement to finance the purchase of three street sweepers for roads and streets operations. Principal and interest payments are due annually on August 4th, 2021, through 2025. Interest accrues on the outstanding balance at 1.35% per annum. Capital assets of \$668,445 less accumulated depreciation of \$39,788 are reported as of December 31, 2021.

During 2021, the City entered into a capital lease agreement to finance the purchase of six motor graders for roads and streets operations. The total principal amount financed is \$1,796,850. Principal and interest payments are due annually on December 15th, 2021, through 2025. Interest accrues on the outstanding balance at 1.31% per annum. The City has not received the equipment for this lease agreement due to global supply chain issues. Therefore, no capital assets or depreciation are reported as of December 31, 2021. The lease proceeds are being held by a third-party to be used for the purchase of equipment expected to be received in 2022.

During 2021, the City entered into a capital lease agreement to finance the purchase of two front-end loaders for roads and streets operations. The total principal amount financed is \$443,700. Principal and interest payments are due annually on December 15th, 2021, through 2025. Interest accrues on the outstanding balance at 1.31% per annum. The City has not received the equipment for this lease agreement due to global supply chain issues. Therefore, no capital assets or depreciation are reported as of December 31, 2021. The lease proceeds are being held by a third-party to be used for the purchase of equipment expected to be received in 2022.

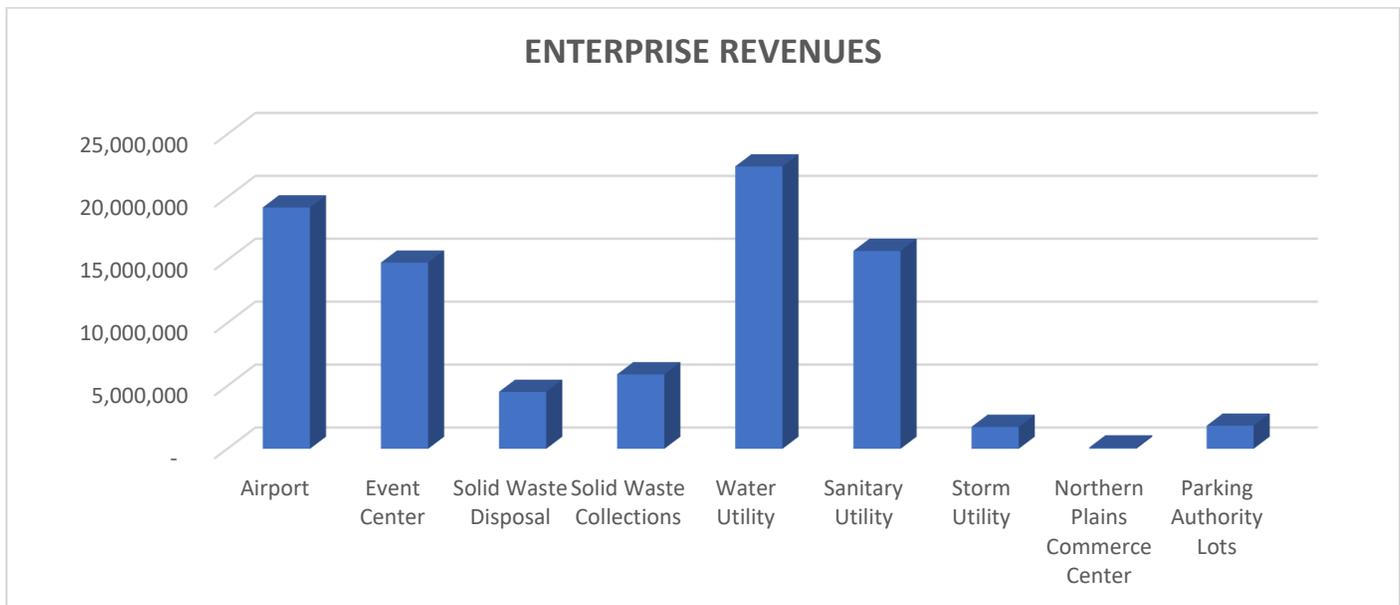
BUDGET SUMMARY

ENTERPRISE FUNDS

Revenue Assumptions:

The enterprise fund revenues for FY 2023 of \$86,282,714 represent an overall decrease of \$47,495,577, or 35.50% less than the FY 2022 budget. This decrease is due to the Airport receiving less revenue from the federal CARES Act grant and the Sewer Fund budgeted less grant funding for eligible projects. In 2022, the Sanitary Sewer Fund budgeted for a significant one-time federal grant to be received for a capital project.

Below, is the graph that shows the revenue for the enterprise funds for FY 2023 budget.



BUDGET SUMMARY

Expenditure Synopsis:

The enterprise fund expenditures total \$118,195,305 for FY 2023, which is a decrease of \$15,864,451, or 11.83%, from the FY 2022 budget. FY 2022 expenditures decreased as a result of reduced capital projects planned in the Sanitary Sewer Fund in 2022.

The Enterprise Fund is broken into Personnel, Maintenance and Operations, Capital Outlay, and Transfers.

Personnel Services:

Personnel Services includes the costs related to salaries, insurance, and benefits. The FY 2023 Budget includes the addition of an Office Assistant II, two Building Service Workers, and an increase in salaries and benefits due to City-wide pay increases.

Maintenance and Operations:

These object classifications are for professional, legal and contracted services; building, equipment and vehicle service; travel and training; and operating services and supplies necessary to conduct departmental operations. Some of these expenses include fuel, office supplies and equipment, repair materials, and other small tools and equipment.

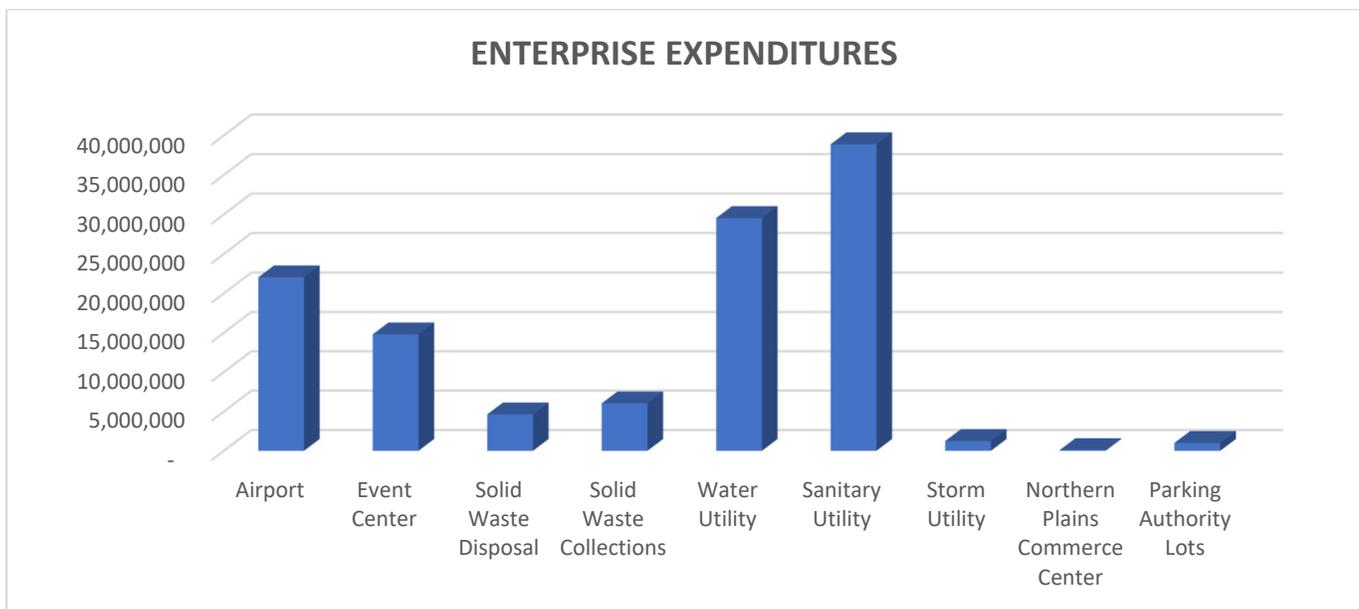
Capital Outlay:

Capital outlay costs consist of large one-time costs and capital projects. For departments to receive an increase in budget, the department director requests an increase to their financial plan.

Transfers Out:

A transfer contributes money from one fund to another to cover expenses. For FY 2023, the transfers totaled to \$619,784.

Below, is the graph that shows the expenditures for the enterprise funds for FY 2023 budget.

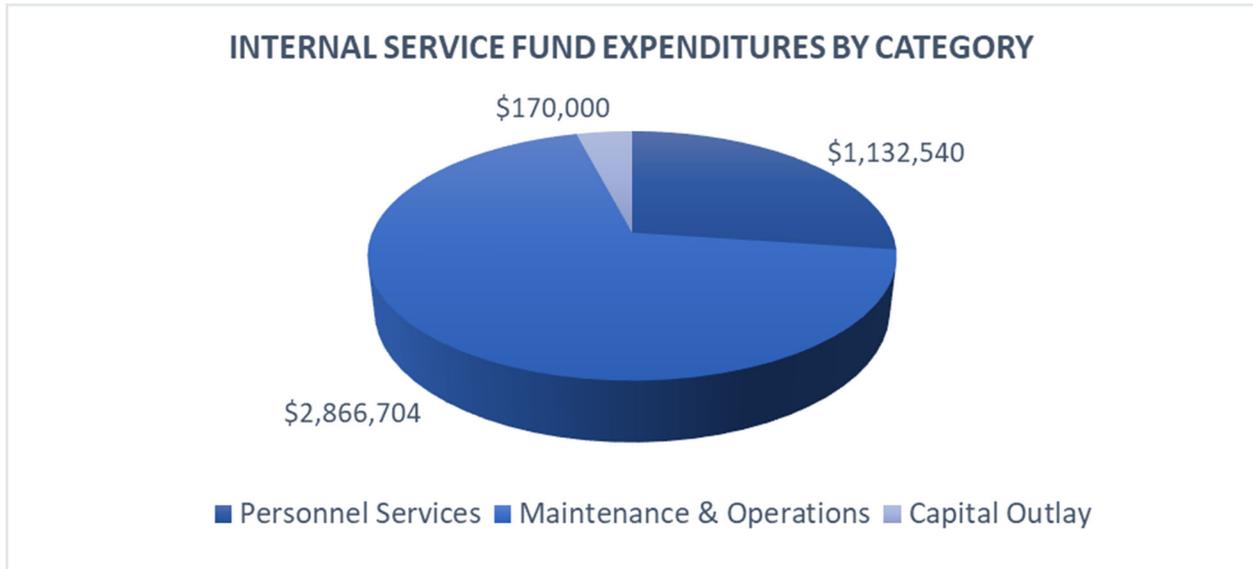


BUDGET SUMMARY

INTERNAL SERVICE FUNDS:

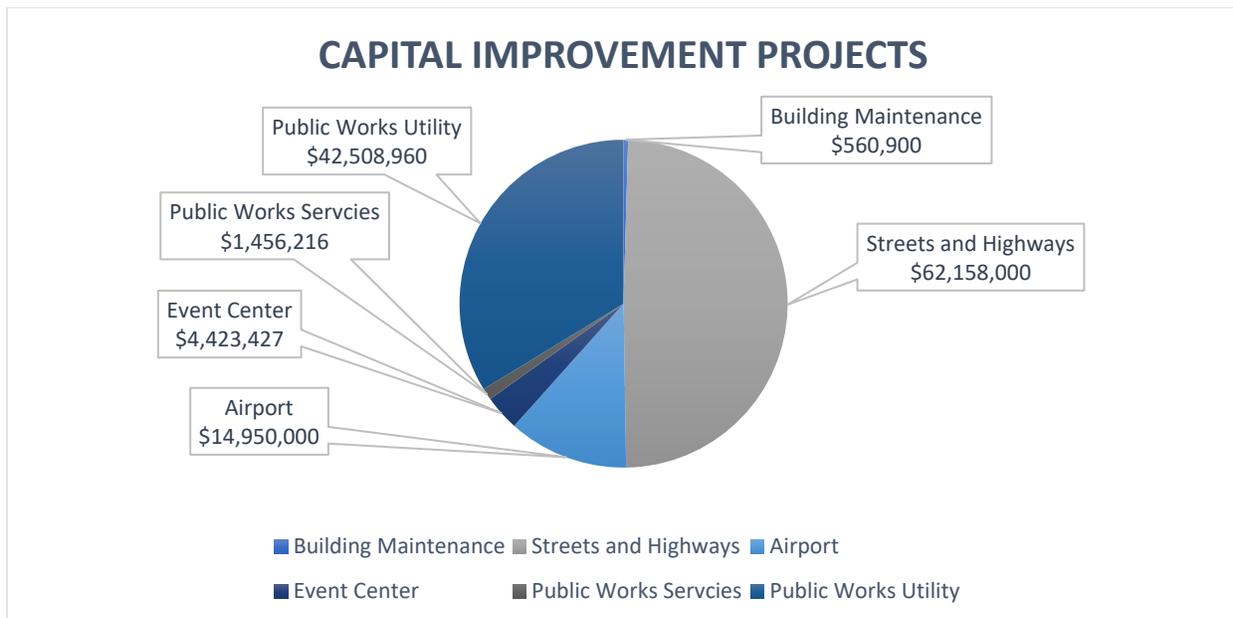
Fleet Services is used to charge for internal fleet services expenditures to all of the departments in the City.

Revenues are generated from sale of parts, unleaded gas, diesel, metals, and rental of equipment. For FY 2023, the total revenues are \$3,834,200 which is comprised of \$1,697,400, or 44.27% from the sale of automotive parts. The total FY 2023 expenditures are \$4,169,244, \$2,455,000 is 58.88% for cost of goods sold. Below, is the graph that shows the expenditures for the Internal Service Funds for FY 2023 budget.



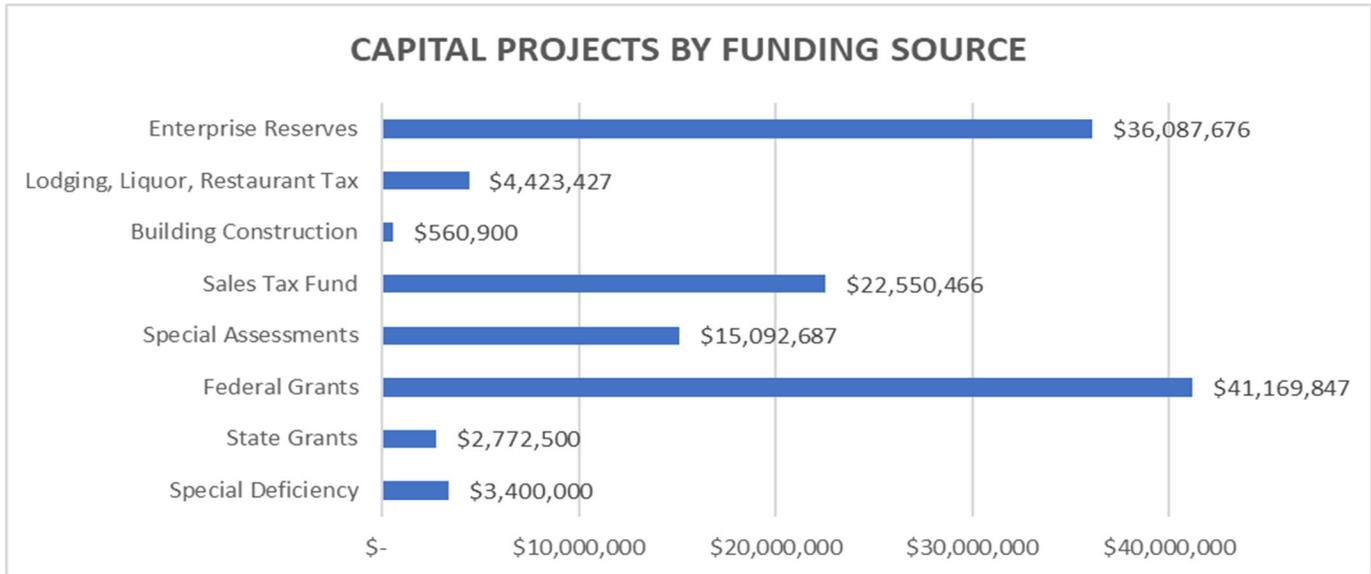
CAPITAL IMPROVEMENT PROJECTS (CIP)

The table below provides a summary of the FY 2023 Adopted Capital Improvement Projects by fund. The costs reflected here are representative of the total project costs and indicate a project life budget. Details for newly funded projects are include in the CIP section of the budget document. The total FY 2023 for Capital Improvement Projects is \$126,057,503.



BUDGET SUMMARY

The following chart summarizes the Capital Projects by Funding Source.



Use of the General Fund Balance

The General Fund unrestricted / unassigned fund balance is intended to act as a reserve for unanticipated needs, emergency expenditures, unanticipated revenue shortfalls, and equipment reserve expenditures. As part of the City’s fund balance policy, the City strives to maintain an unrestricted fund balance at a reserve level of 60% of General Fund revenues. When the balance exceeds a minimal acceptable level, the City Commission may decide to use fund balance for one-time expenditures.

As of December 31, 2021, the General Fund unassigned fund balance is projected to be \$31,815,152 or 57% of total FY 2021 revenues and 57% of FY 2021 expenditures. The FY 2023 budget is structurally balanced, meaning recurring revenues cover recurring expenses. At the end of FY 2023, total fund balance is projected to be \$43,726,614.

The unassigned fund balance of the General Fund saw a slight decrease from the prior year. The decrease is primarily due to unassigned fund balance being used to cover City operational and one-time costs. In 2023, the City anticipates the revenues to return to consistent levels prior to COVID-19 pandemic along with the continuation of the fleet replacement plan. Over the next two to four years, the City will regain a positive change in fund balance in the General Fund.

Changes from the FY 2023 Proposed to the FY 2023 Adopted:

The FY 2023 preliminary (proposed) budget was presented to the City Commission on July 12th. During this time, and as part of the budget process, the City Commission approved the preliminary budget. City Commission voted to approve the 2023 adopted budget at the second reading of the 2023 budget ordinance on September 13th, 2022. No changes were made between the 2023 preliminary budget and the 2023 adopted budget.

DEPARTMENT BASE ADJUSTMENTS

	FUND SOURCE	FY 2023 AMOUNT	RECURRING AMOUNT
NEW EMPLOYEES - FULL-TIME AND RECLASSIFICATIONS			
GENERAL FUND			
NEW FULL TIME EMPLOYEES			
<u>Fire</u>			
Deputy Fire Marshall Salary(\$70,871), Benefits(\$25,781), Pension(\$10,298)	GF	\$ 106,950	\$ 106,950
Firefighters - 2 FTE's Firefighters - Salary(\$64,206), Benefits(\$25,667), Pension(\$9,329)	GF	198,403	198,403
<u>Police</u>			
Police Sergeant Salary (\$82,189), Benefits (\$25,675), Pension(\$11,942)	GF	119,806	119,806
Police Officer - 2 FTE's Police Officers - Salary (\$64,206), Benefits (\$25,366), Pension (\$9,329)	GF	197,802	197,802
TOTAL NEW FULL TIME EMPLOYEES		622,961	622,961
OTHER EMPLOYEE ADJUSTMENTS			
<u>Building Maintenance</u>			
1/2 Administrative Technician Salary (\$23,184), Benefits (\$6,732), Pension (\$2,411)	GF	32,327	32,327
<u>Community Development</u>			
Transportation Planner Position, Part-Time, *20% Fund Match *80% MPO Federal Grant Salary (\$8,990), Benefits (\$702)	GF	9,692	9,692
<u>Public Health</u>			
Client Service Representative - Part-Time to Full-Time Salary (\$23,618), Benefits (\$13,848), Pension (2,456)	GF	39,922	39,922
TOTAL OTHER EMPLOYEE ADJUSTMENTS		81,941	81,941
TOTAL GENERAL FUND		\$ 704,902	\$ 704,902
GRANT FUNDING			
<u>Community Development</u>			
Transportation Planner Position, Part-Time, *20% Fund Match *80% MPO Federal Grant Salary (\$35,960), Benefits (\$2,808)	GRF	38,768	38,768
<u>Public Health</u>			
Client Service Representative - Part-Time to Full-Time Salary (\$23,618), Benefits (\$13,848), Pension (\$2,456)	GRF	39,922	39,922
Total Grant Funding		\$ 78,690	\$ 78,690

DEPARTMENT BASE ADJUSTMENTS

SPECIAL REVENUE FUND

Public Works-Service Operations

Forestry Technician

Salary (\$50,158), Benefits(\$28,603), Pension (\$5,217)

RD

83,978

83,978

Street Lights and Signals

1/2 Office Assistant II

Salary (\$28,698), Benefits (\$14,249), Pension (\$2,985)

SLS

45,932

45,932

TOTAL SPECIAL REVENUE FUND

\$

129,910

\$

129,910

ENTERPRISE FUND

Airport

Building Service Worker - Part-Time to Full-Time

Salary (\$38,445), Benefits (\$26,959), Pension (\$3,998)

AF

\$

69,402

\$

69,402

Solid Waste Disposal

Building Service Worker

Salary (\$43,251), Benefits (\$27,701), Pension (\$4,100)

SWD

75,052

75,052

Water Administration

Office Assistant II

Salary (\$45,440), Benefits(\$27,551), Pension(\$4,726)

WF

77,717

77,717

TOTAL ENTERPRISE FUND

\$

222,171

\$

222,171

TOTAL NEW EMPLOYEES - FULL-TIME AND RECLASSIFICATIONS

\$

1,135,673

\$

1,135,673

DEPARTMENT BASE ADJUSTMENTS

CHANGES TO OPERATIONS AND MAINTENANCE	FUND SOURCE	FY 2023 AMOUNT	RECURRING AMOUNT
GENERAL FUND			
<u>Central Dakota Communications Center (CenCom)</u>			
Software Maintenance Cost Increases (includes 911 software) (52% City share of \$15,000)	GF	7,800	-
<u>Dakota Media Access</u>			
Operating Cost Increases - Wages and Benefits, Production Operations, Professional Fees, and Utilities	GF	41,195	-
<u>Engineering Department</u>			
AutoCAD and Civil3D Software Annual License Increase (5%)	GF	1,000	-
<u>Finance - Information Technology Division</u>			
IT Cybersecurity - Email Filtering Solution City-wide	GF	6,000	-
Aerial Photography Software	GF	2,200	-
Veeam Cloud Backup - Cybersecurity Initiative	GF	25,000	-
		<u>33,200</u>	-
<u>Fire Department</u>			
Fire Bunker Gear	GF	13,000	-
<u>Human Resources Department</u>			
HR Information System - Setup and Professional Service Fees	GF	56,766	-
<u>Police Department</u>			
Auto Insurance - Annual Cost Increases	GF	13,500	-
BIT Network Connection for Sleepy Hollow (Cybersecurity Risk)	GF	13,800	-
Police Body Cameras	GF	260,001	-
		<u>287,301</u>	-
TOTAL OPERATIONS AND MAINTENANCE PRIORITY INITIATIVES		\$ 440,262	\$ -

ONE TIME ADJUSTMENTS

DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2023 AMOUNT
<u>Administration</u>		
Professional Communication Services	GF	60,000
Refresh / Update the City's Website	GF	60,000
Replace 4th Floor Copier (Split by HR, Admin, and Attorney Departments)	ER	15,000
		135,000
<u>Community Development</u>		
Updated ICC Code Books for 2021 Cycle	GF	5,000
Safe Routes to Services Study (20% City Match for MPO Grant)	GF	12,000
Equipment Replacement - 1500 Ext Cab SB	GF	38,000
Orthophotography and LiDAR Acquisition	GF	6,120
		61,120
<u>Dakota Media Access</u>		
Equipment - Video Playback Masters Control Replacement	GF	16,170
Equipment - Studio intercom, Mic Mounts, and Additional Lighting	GF	10,780
		26,950
<u>Engineering</u>		
Project Management Software	GF	50,000
Equipment Replacement - 4x4 Suburban	GF	67,840
		117,840
<u>Finance Department</u>		
<u>Assessing</u>		
Equipment Replacement - 3 Computers, 14 Monitors, 1 Printer, 6 Laptop Warranty	ER	6,907
<u>Fire Department</u>		
Extrication Tool Replacement	GF	40,000
Burn Building 5-Year Evaluation and Repairs	GF	15,000
Siren Installation (15% Grant Match) - North East Bismarck	GF	8,400
Equipment Replacement - 1500 4x4 Ext Cab SB	GF	42,000
Uniforms, Turnout Gear, Physicals for New Firefighter FTEs	GF	11,544
Uniforms, Turnout Gear, Physical, and Computer for Deputy Fire Marshall	GF	8,810
Computer Replacements	ER	32,000
		157,754
<u>Human Resources</u>		
Computer Replacement - Laptops, Docking Stations, Monitors	ER	4,950
<u>Information Technology Division</u>		
Oblique-Angle and Traditional Aerial Photography	GF	25,050
Door Security for City/County Building	ER	75,000
Universal Power Supply (UPS) Battery Backup Replacement \$2,300/Unit	ER	70,000
City Infrastructure Security - Genetec Server and Licenses	ER	107,420
		277,470

ONE TIME ADJUSTMENTS

DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2023 AMOUNT
<u>Municipal Court</u>		
Computer Replacement - Laptop, 12 Computers, 3 Monitors, 1 Printer	ER	18,080
<u>Police Department</u>		
Additional Office Equipment for 1 Sergeant	GF	11,400
Vehicle - Ford F-150 Contract #18.3 VHL (New Unit)	GF	145,920
Equipment Changeover - Detective Ford F-150 Pickup (New Units)	GF	66,495
Officer Protection Equipment - Ballistic Plates and Helmets	GF	137,200
Equipment for New Police Officers (2 Officer FTEs and 1 Sergeant FTE)	GF	39,924
Virtual Reality Training Simulator - Hardware and Software	GF	75,000
Computer Replacement - Getac (PD Vehicles)	ER	23,500
		<hr/> 499,439
<u>Public Health</u>		
Equipment Replacement - Granular Applicator	GF	5,200
Office Equipment Replacement/New Security Cameras	ER	5,850
Replace Office Chairs	ER	5,000
Small Software Programs	ER	4,800
Phone Replacement - Mitel Touchscreen Telephones (10), (2) Cordless Headsets	ER	2,450
Computer Replacement - Replace Laptops and Docking Stations (20)	ER	30,400
Computer Replacement - Replace (3) PCs, (2) Monitors, Printers/Scanners	ER	12,294
Genetec Camera and Software for New Public Health Building	ER	500
		<hr/> 66,494
<u>Roads and Streets</u>		
Equipment Replacement - F250 EXT Cab SB	RS	41,000
Equipment Replacement - 2554 TDM AXL DMP Truck (1/2 Snow Removal)	RS	90,000
Equipment Replacement - Paver (from 2022)	RS	280,000
Equipment Replacement - Regan Air Sweeper (Lease)	RS	79,800
Equipment Replacement - Rear Dump Sweeper (Lease)	RS	58,800
Equipment Replacement - 16' Car Trailer	RS	43,500
Equipment Replacement - 2554 TDM AXL DMP Truck (1/2 Snow Removal)	ST	90,000
Equipment Replacement - John Deere Motorgrader (Lease)	ST	77,280
		<hr/> 760,380
<u>Forestry</u>		
Elm Tree Injection Contract	RS	150,000
Tree Planting Project Utilizing Surplus Partners in Planting Donations (50% City)	RS	10,000
Tree Planting Project Utilizing Surplus Partners in Planting Donations (50% City)	GRF	10,000
Equipment Replacement - 1500 Reg Cab LB	RS	38,000
Equipment Replacement - 2500 Reg Cab LB	RS	39,500
Equipment Replacement - Stump Router	RS	88,000
		<hr/> 335,500

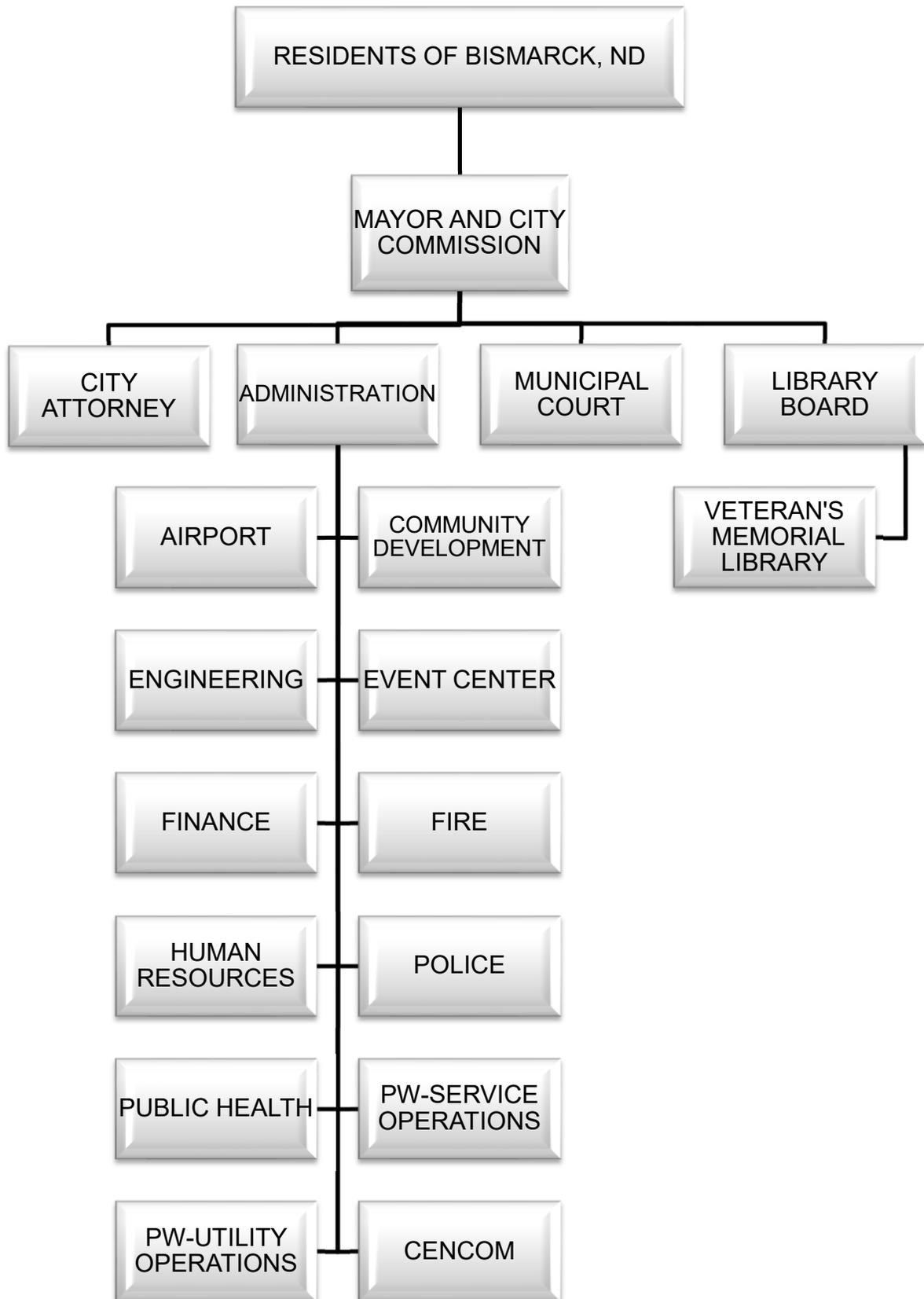
ONE TIME ADJUSTMENTS

DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2023 AMOUNT
<u>Street Lights and Signals</u>		
Equipment Replacement - 3500 Service Truck	SLS	59,000
<u>Airport</u>		
Replace and Update HVAC and Terminal Carpeting	AF	465,000
Vehicles	AF	135,000
Terminal Seating (New)	AF	35,000
LEDI PAPIs for Runway 21 (New)	AF	62,000
		<hr/> 697,000
<u>Event Center</u>		
SDI Video Router	LLR	3,500
Sidewalks and Sealant	LLR	15,000
Wireless Intercom	LLR	21,800
Wireless Microphones	LLR	9,750
Wireless Video System	LLR	7,500
Replace / Refurbish Z-Play Video Replay System	LLR	13,500
Replace Prairie Rose Projector	LLR	49,500
Replace Boiler B Tubes	LLR	35,000
VAVs tests and calibration	LLR	11,000
Replace Freight Elevator Rear Door Gate Motor	LLR	9,000
Replace / Re-pipe Hot Water Heating Reheat Pumps	LLR	20,000
Air Handler Damper Tests and Calibration	LLR	9,000
Replace Hot Water Heater	LLR	6,000
Computer Replacements	LLR	21,294
Preventative Maintenance on Stage Lift	LLR	7,000
		<hr/> 238,844
<u>Solid Waste Collections</u>		
Equipment Replacement - New Way Rear Loader	SWC	660,000
Equipment Replacement - Heil Multi Pak	SWC	435,000
		<hr/> 1,095,000
<u>Solid Waste Disposal</u>		
Equipment Replacement - Loader	SWD	560,000
Equipment Replacement - Scraper	SWD	1,075,000
Equipment Replacement - F250 Service Truck	SWD	45,000
		<hr/> 1,680,000
<u>Public Works Utility</u>		
Equipment Replacement - Scissor Lift	WF	18,000
Equipment Replacement - Floor Scrubber	WF	77,000
Equipment Replacement - 2500 HD Reg Cab LB	WF	65,000
Equipment Replacement - F150 Reg Cab LB	WF	47,500
		<hr/> 207,500

ONE TIME ADJUSTMENTS

DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2023 AMOUNT
<u>Sanitary Sewer</u>		
Replace Existing 24-Hour Final Composite Sampler	SAN	8,700
Equipment Replacement - 2500 HD Reg Cab LB	SAN	65,000
		<u>73,700</u>
<u>Storm Water</u>		
Equipment Replacement - 1500 Reg Cab LB	STW	40,600
<u>Fleet Service</u>		
Equipment Replacement - 3500 Service Truck	FS	170,000
TOTAL ONE-TIME PRIORITY INITIATIVES		\$ 6,729,528

Funding Source
 AF - Airport Fund
 ER - Equipment Reserve
 FS - Fleet Services
 GF - General Fund
 GRF - Grants Fund
 LLR - Liquor, Lodging, and Restaurant
 RS - Roads and Streets
 SLS - Street Lights and Signals
 ST - Sales Tax
 STW - Storm Water
 SWC - Solid Waste Collections
 SWD - Solid Waste Disposal
 WF - Water Fund



BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

GENERAL FUND

Department/Division	FY 2021	FY 2022	FY 2023	FY 2022	FY 2023			
				% of Fund	% of Total			
General Government								
ADMINISTRATION	5.00	5.00	5.00	1.2%	0.7%			
ATTORNEY	6.00	6.00	6.00	1.4%	0.9%			
PUBLIC WORKS - BUILDING MAINTENANCE	6.67	7.67	8.17	1.8%	1.2%			
FINANCE - FISCAL SERVICES	13.00	13.00	13.00	3.1%	1.9%			
FINANCE - ASSESSING	10.00	10.00	10.00	2.4%	1.5%			
FINANCE - INFORMATION TECHNOLOGY	15.00	17.00	17.00	4.0%	2.5%			
COMMUNITY DEVELOPMENT - BUILDING INSPECTIONS	13.00	13.00	13.00	3.1%	1.9%			
COMMUNITY DEVELOPMENT - PLANNING	7.60	7.60	7.60	1.8%	1.1%			
MUNICIPAL COURT	6.00	6.00	6.00	1.4%	0.9%			
HUMAN RESOURCES	6.00	6.00	6.00	1.4%	0.9%			
Total General Government	88.27	91.27	91.77	22%	14%			
Public Safety								
CENTRAL DAKOTA COMMUNICATIONS CENTER	32.00	33.00	33.00	7.8%	4.9%			
FIRE (Civil Service and Non Civil Service)	88.00	88.00	91.00	20.9%	13.6%			
POLICE (Civil Service and Non Civil Service)	151.00	154.00	157.00	36.6%	23.5%			
EMERGENCY MANAGER	1.00	1.00	1.00	0.2%	0.1%			
Total Public Safety	272.00	276.00	282.00	66%	42%			
Health and Safety								
PUBLIC HEALTH	20.65	20.65	21.15	4.9%	3.2%			
ENVIRONMENTAL HEALTH	4.00	4.00	4.00	1.0%	0.6%			
Total Health and Safety	24.65	24.65	25.15	6%	4%			
Highways and Streets								
ENGINEERING	29.00	29.00	29.00	6.9%	4.3%			
Total Highways and Streets	29.00	29.00	29.00	7%	4%			
Total General Fund				413.92	420.92	427.92	100%	64%

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT - PLANNING	3.40	3.40	3.40	4.7%	0.5%			
POLICE (Civil Service and Non Civil Service)	8.00	9.00	9.00	12.5%	1.3%			
PUBLIC HEALTH	6.35	7.35	7.85	10.2%	1.2%			
SERVICE OPERATIONS - ROADS AND STREETS	43.25	44.25	44.75	61.5%	6.7%			
SERVICE OPERATIONS - STREET LIGHTS AND TRAFFIC SIGNALS	8.00	8.00	8.50	11.1%	1.3%			
	69.00	72.00	73.50	100.0%	11.0%			
Total Special Revenue Funds				69.00	72.00	73.50	100.0%	11.0%

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

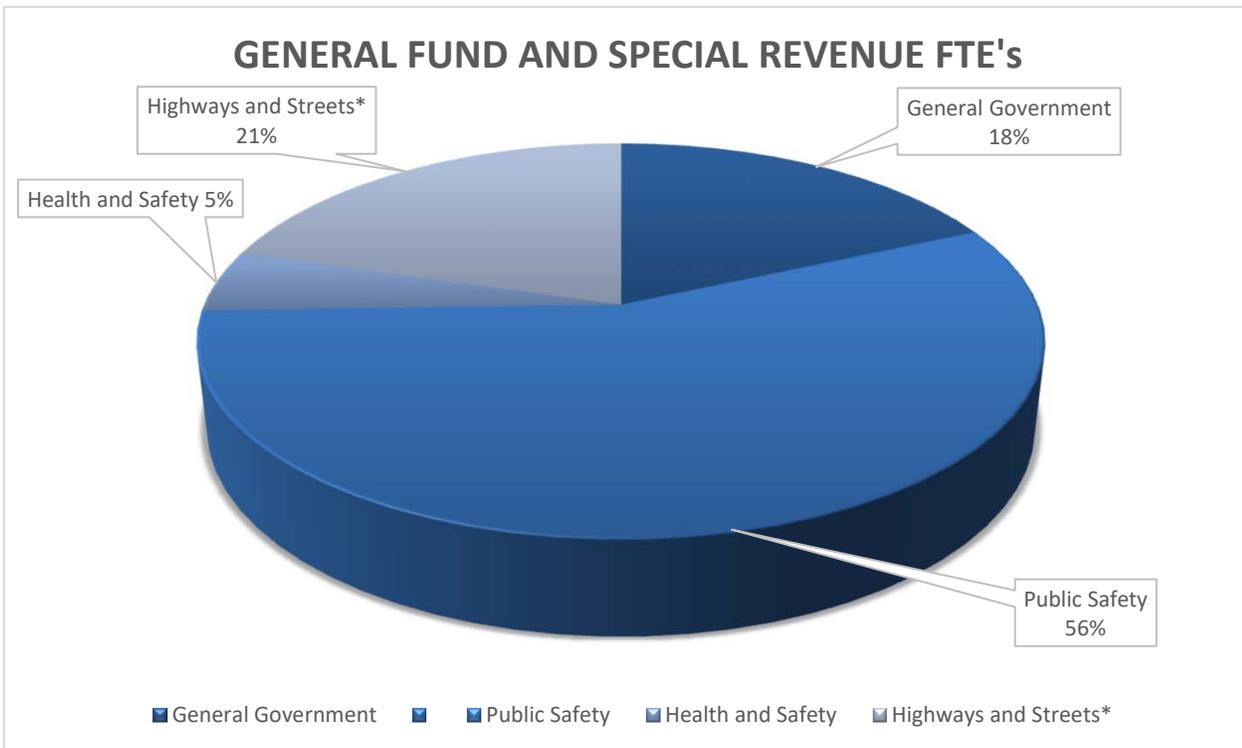
ENTERPRISE FUNDS

Department/Division	FY 2021	FY 2022	FY 2023	FY 2022 % of Fund	FY 2023 % of Total
AIRPORT	23.00	23.00	24.00	14.4%	3.6%
EVENT CENTER	25.00	25.00	25.00	15.0%	3.7%
SERVICE OPERATIONS - SOLID WASTE COLLECTIONS	25.00	25.00	25.00	15.0%	3.7%
SERVICE OPERATIONS - SOLID WASTE DISPOSALS	13.25	13.25	14.25	8.6%	2.1%
UTILITY OPERATIONS - ADMINISTRATION	4.67	4.67	5.17	3.1%	0.8%
UTILITY OPERATIONS - WATER TREATMENT	16.00	16.00	16.00	9.6%	2.4%
UTILITY OPERATIONS - DISTRIBUTION	11.50	11.50	11.50	6.9%	1.7%
UTILITY OPERATIONS - CUSTOMER SERVICE	8.00	9.00	9.00	5.4%	1.3%
UTILITY OPERATIONS - SANITARY SEWER	5.83	5.83	5.83	3.5%	0.9%
UTILITY OPERATIONS - WASTE WATER TREATMENT	15.00	15.00	15.00	9.0%	2.2%
UTILITY OPERATIONS - STORM SEWER	4.33	4.33	4.33	2.6%	0.6%
FLEET SERVICES	11.50	11.50	11.50	6.9%	1.7%
Total Enterprise Funds	163.08	164.08	166.58	100.0%	25%
Total All Funds FTE	646.00	657.00	668.00		

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

GENERAL FUND AND SPECIAL REVENUE FUNDS

General Government	91.77
Public Safety	282.00
Health and Safety	25.15
Highways and Streets*	102.50
Total General Fund and Special Revenue Fund FTE's	501.42

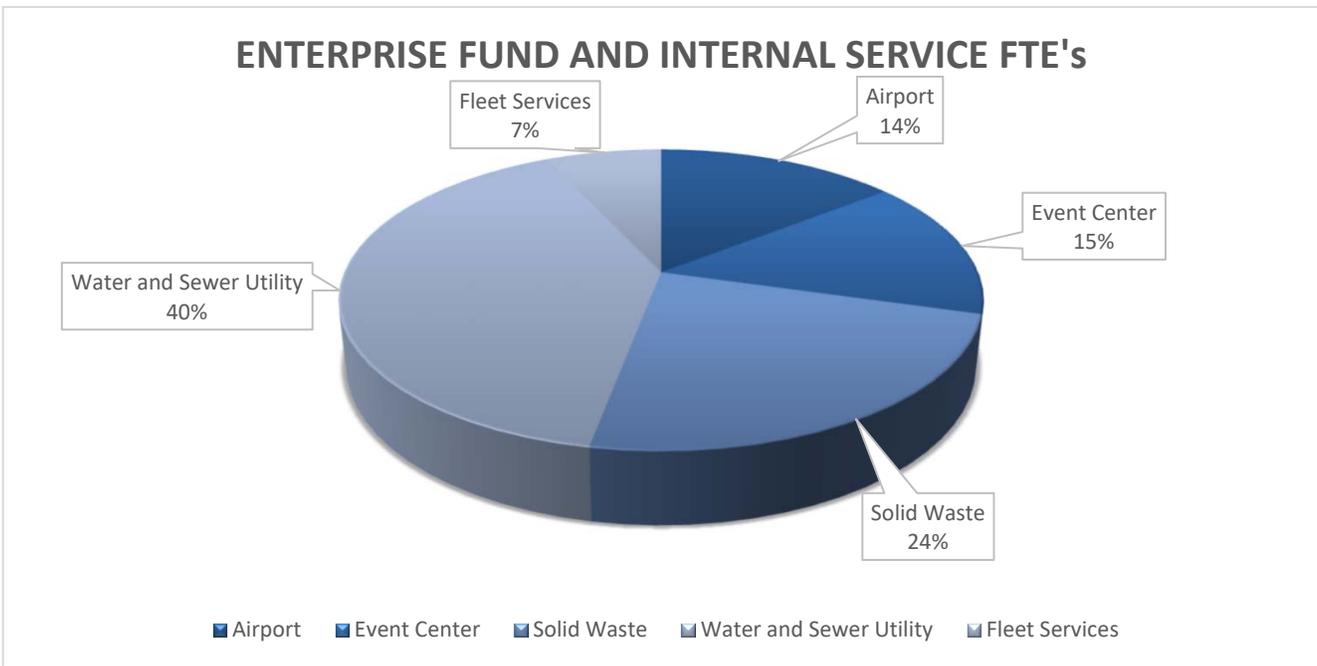


*Special Revenue Fund Roads and Streets are included with Highways and Streets numbers.

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

ENTERPRISE FUNDS AND INTERNAL SERVICE FUNDS

Airport	24.00
Event Center	25.00
Solid Waste	39.25
Water and Sewer Utility	66.83
Fleet Services	11.50
Total Enterprise Fund and Internal Service Funds FTE's	166.58

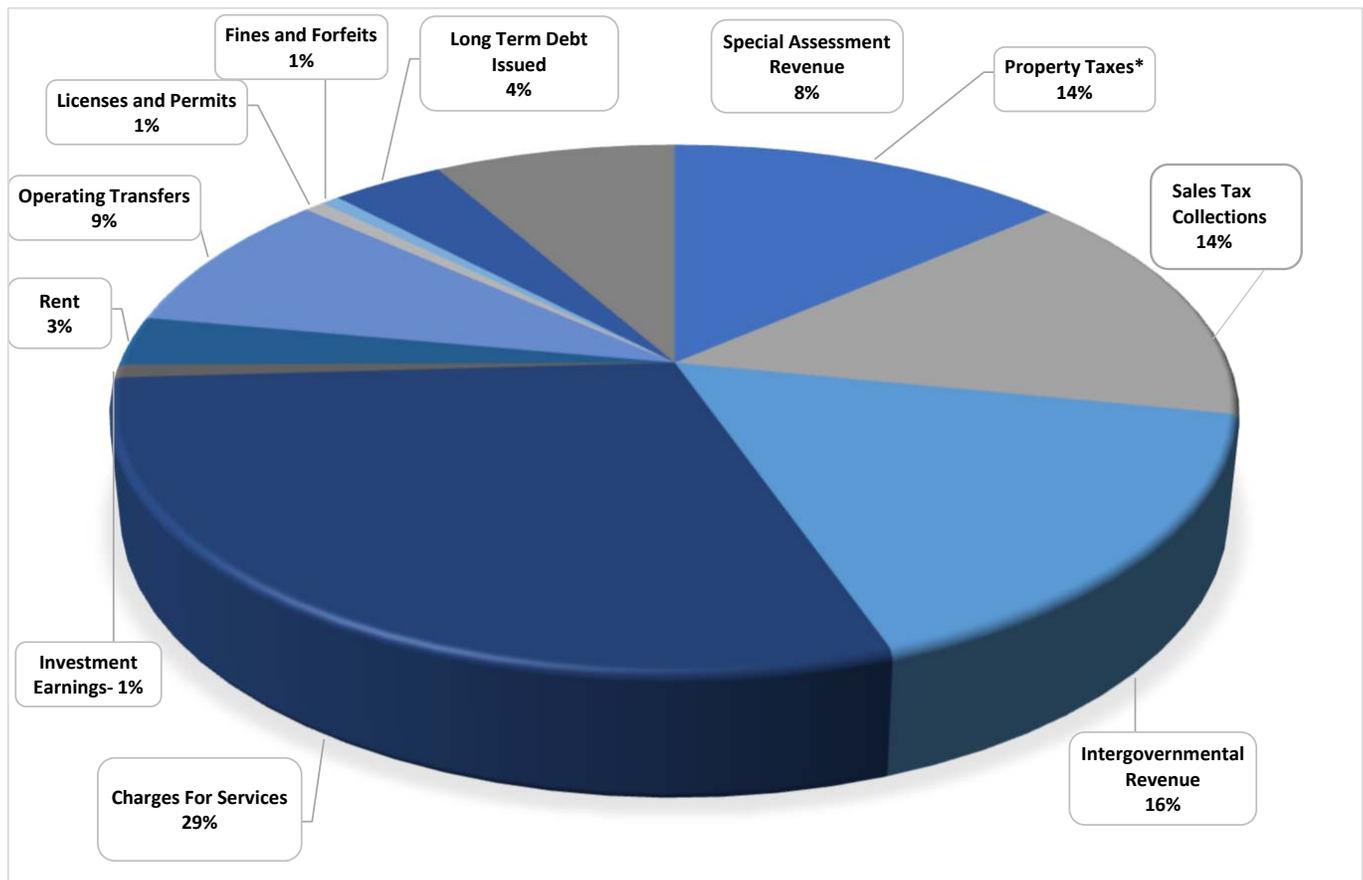


FY 2023 CONSOLIDATED OPERATING FUND REVENUE SUMMARY

Revenues:	General Fund	Special Revenue	Debt Service	Enterprise Fund	Internal Service	Grand Total
Property Taxes*	\$ 31,196,827	\$ 4,537,760	\$ -	\$ -	\$ -	\$ 35,734,587
Sales Tax Collections	-	38,241,770	-	-	-	38,241,770
Intergovernmental Revenue	7,479,825	24,297,763	-	11,746,844	-	43,524,432
Charges For Services	10,034,236	4,437,468	-	59,111,760	3,807,200	77,390,664
Investment Earnings	642,635	576,177	557,000	318,600	5,000	2,099,412
Rent	79,350	96,200	-	7,718,423	18,000	7,911,973
Operating Transfers	9,853,526	5,651,236	1,350,000	6,222,067	-	23,076,829
Licenses and Permits	1,768,275	1,500	-	35,150	-	1,804,925
Fines and Forfeits	1,472,800	156,700	-	2,120	-	1,631,620
Other Income	26,000	378,388	-	77,750	4,000	486,138
Long Term Debt Issued	-	-	10,110,000	-	-	10,110,000
Special Assessment Revenue	-	31,500	20,463,600	1,050,000	-	21,545,100
	\$ 62,553,474	\$ 78,406,462	\$ 32,480,600	\$ 86,282,714	\$ 3,834,200	\$ 263,557,450

*Includes Cable Franchise Fees of \$1,030,000

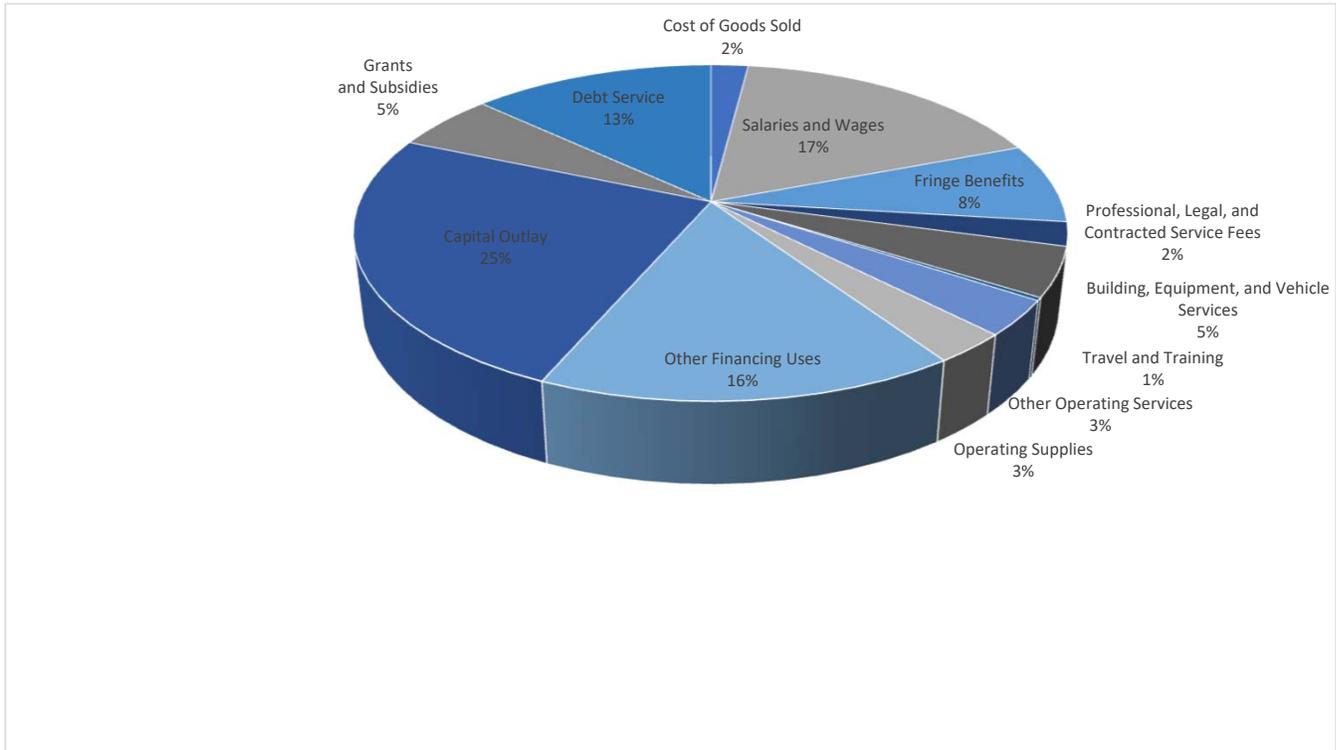
FY 2023 CONSOLIDATED OPERATING REVENUES



FY 2022 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY

Expenditures:	General Fund	Special Revenue	Debt Service	Enterprise Fund	Internal Service	Grand Total
Cost of Goods Sold	\$ -	\$ -	\$ -	\$ 3,558,775	\$ 2,455,000	\$ 6,013,775
Salaries and Wages	31,918,243	7,793,024	-	11,059,498	761,435	51,532,200
Fringe Benefits	14,470,958	2,982,625	-	5,209,716	371,105	23,034,404
Professional, Legal, and Contracted Service Fees	1,925,220	1,686,385	-	3,256,404	650	6,868,659
Building, Equipment, and Vehicle Services	1,454,152	3,359,060	-	9,057,959	252,168	14,123,339
Travel and Training	346,029	295,383	-	185,476	12,600	839,488
Other Operating Services	2,635,986	1,861,497	32,620	5,437,027	127,236	10,094,366
Operating Supplies	1,910,562	2,973,811	-	3,844,894	19,050	8,748,317
Other Financing Uses	5,287,455	40,915,172	1,100,000	619,784	-	47,922,411
Capital Outlay	2,024,579	4,019,215	-	68,206,487	170,000	74,420,281
Grants and Subsidies	779,020	15,677,388	-	-	-	16,456,408
Debt Service	-	935,956	30,530,966	7,759,285	-	39,226,207
	\$ 62,752,204	\$ 82,499,516	\$ 31,663,586	\$ 118,195,305	\$ 4,169,244	\$ 299,279,855

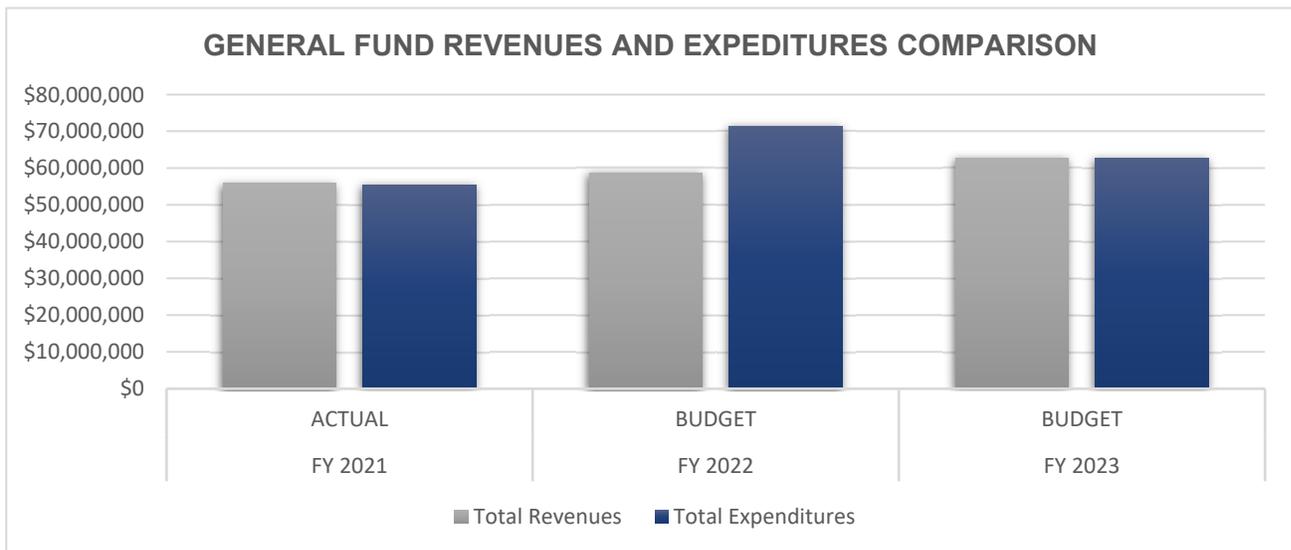
FY 2023 CONSOLIDATED OPERATING EXPENDITURES BY CATEGORY



GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 55,990,929	\$ 58,576,010	\$ 62,553,474
Total Expenditures	55,475,358	71,329,599	62,752,204
Net Change in Fund Balances	515,571	(12,753,589)	(198,730)
Fund Balances, Beginning of Year	56,163,362	56,678,933	43,925,344
Fund Balances, End of Year	<u>\$ 56,678,933</u>	<u>\$ 43,925,344</u>	<u>\$ 43,726,614</u>

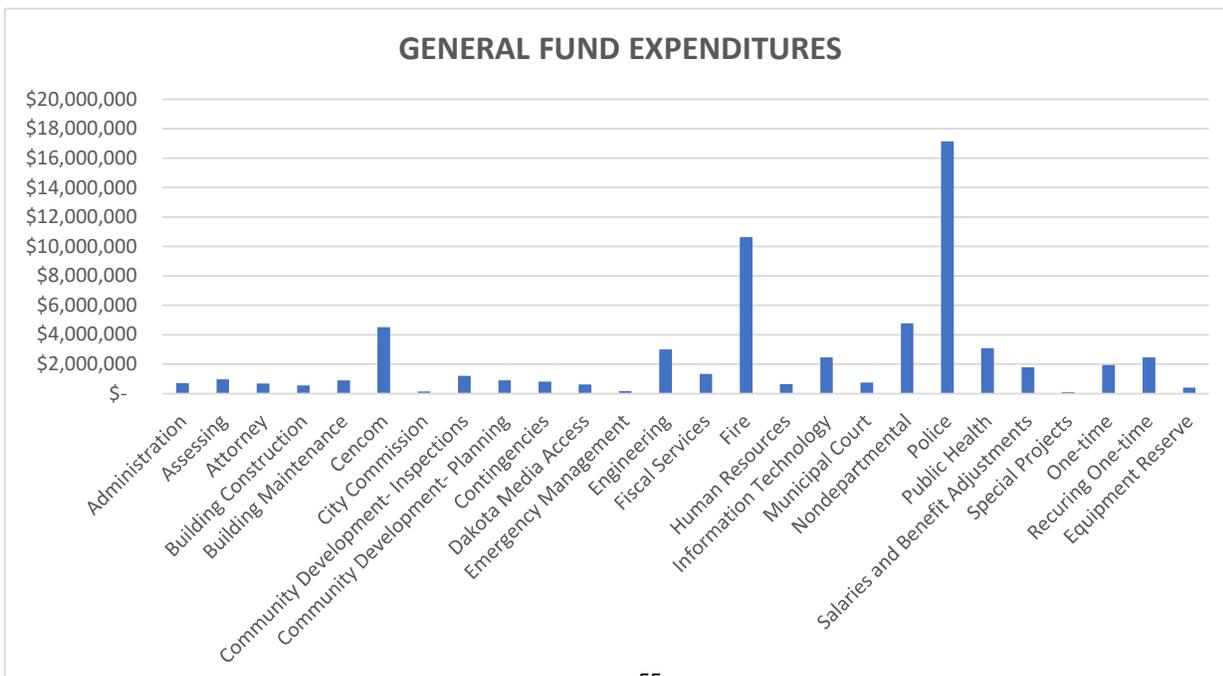


GENERAL FUND REVENUES BY CLASSIFATION SUMMARY

Revenues	FY 2021	FY 2022	FY 2023
Tax Collections Totals	\$ 23,902,655	\$ 28,733,877	\$ 31,196,827
Intergovernmental Revenue	7,675,035	6,513,883	7,479,825
Charges For Services	8,779,365	9,365,185	10,034,236
Investment Earnings	778,632	769,950	642,635
Rent - Buildings	96,961	78,814	79,350
Operating Transfers	11,103,475	9,853,526	9,853,526
Licenses and Permits	2,159,584	1,742,475	1,768,275
Fines and Forfeits	1,238,731	1,492,800	1,472,800
Other Income	240,990	25,500	26,000
Sale of Assets	15,501	-	-
TOTAL	\$ 55,990,929	\$ 58,576,010	\$ 62,553,474

GENERAL FUND FUND EXPENDITURES BY DEPARTMENT

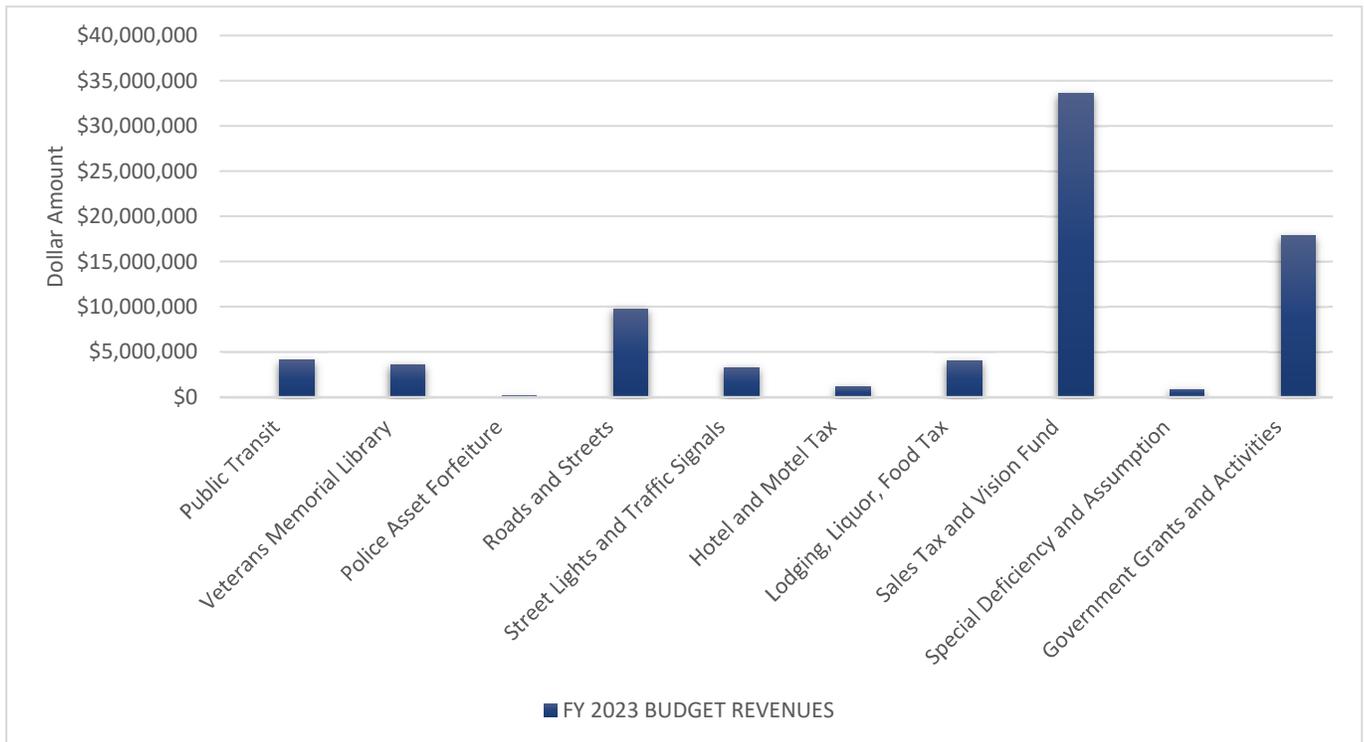
Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Administration	\$ 532,817	\$ 602,347	\$ 717,332	1%	19%
Assessing	823,772	923,728	977,961	2%	6%
Attorney	627,400	683,257	689,404	1%	1%
Building Construction	1,322,000	-	560,900	1%	100%
Building Maintenance	751,266	802,839	907,510	1%	13%
Cencom	3,466,726	4,310,114	4,511,853	7%	5%
City Commission	143,485	154,407	154,400	0%	0%
Community Development- Inspections	933,441	1,132,140	1,197,206	2%	6%
Community Development- Planning	774,758	860,966	900,132	1%	5%
Contingencies	-	825,000	825,000	1%	0%
Dakota Media Access	479,317	575,875	617,070	1%	7%
Emergency Management	143,198	151,189	156,614	1%	4%
Engineering	2,628,517	2,919,576	3,007,165	5%	3%
Fiscal Services	1,087,427	1,295,211	1,341,947	2%	4%
Fire	9,604,815	10,056,537	10,628,386	17%	6%
Human Resources	575,650	638,936	652,097	1%	2%
Information Technology	1,783,006	2,302,652	2,463,093	4%	7%
Municipal Court	689,158	714,444	741,504	1%	4%
Nondepartmental	5,073,074	4,017,022	4,764,196	8%	19%
Police	14,780,375	16,184,976	17,154,250	27%	6%
Public Health	2,576,931	2,927,535	3,081,719	5%	5%
Public Information	105,139	119,026	-	0%	-100%
Salaries and Benefit Adjustments	18,159	1,091,013	1,799,639	3%	65%
Special Projects	84,788	92,967	92,967	0%	0%
One-time	6,299,018	15,030,153	1,943,751	3%	-87%
Recurring One-time	-	2,636,615	2,451,957	4%	-7%
Equipment Reserve	171,120	281,074	414,151	1%	47%
Total Expenditures	\$ 55,475,357	\$ 71,329,599	\$ 62,752,204	100%	



SPECIAL REVENUE

Department	FY 2021 ACTUAL REVENUES	FY 2022 BUDGET REVENUES	FY 2023 BUDGET REVENUES	% OF BUDGET	% OF GROWTH
Public Transit	\$ 3,657,045	\$ 5,509,355	\$ 4,117,843	5%	-34%
Veterans Memorial Library	3,104,276	3,379,904	3,624,002	5%	7%
Police Asset Forfeiture	55,917	147,500	147,500	0%	0%
Roads and Streets	10,527,762	10,055,991	9,761,594	12%	-3%
Street Lights and Traffic Signals	2,994,861	3,183,329	3,313,243	4%	4%
Hotel and Motel Tax	966,856	965,000	1,099,034	1%	12%
Lodging, Liquor, Food Tax	3,591,440	3,408,254	4,063,805	5%	16%
Sales Tax and Vision Fund	44,857,870	24,482,384	33,599,931	43%	27%
Special Deficiency and Assumption	834,220	797,920	827,825	1%	4%
Government Grants and Activities	5,345,851	7,644,675	17,851,685	23%	57%
Total Revenue	\$ 75,936,098	\$ 59,574,312	\$ 78,406,462	100%	

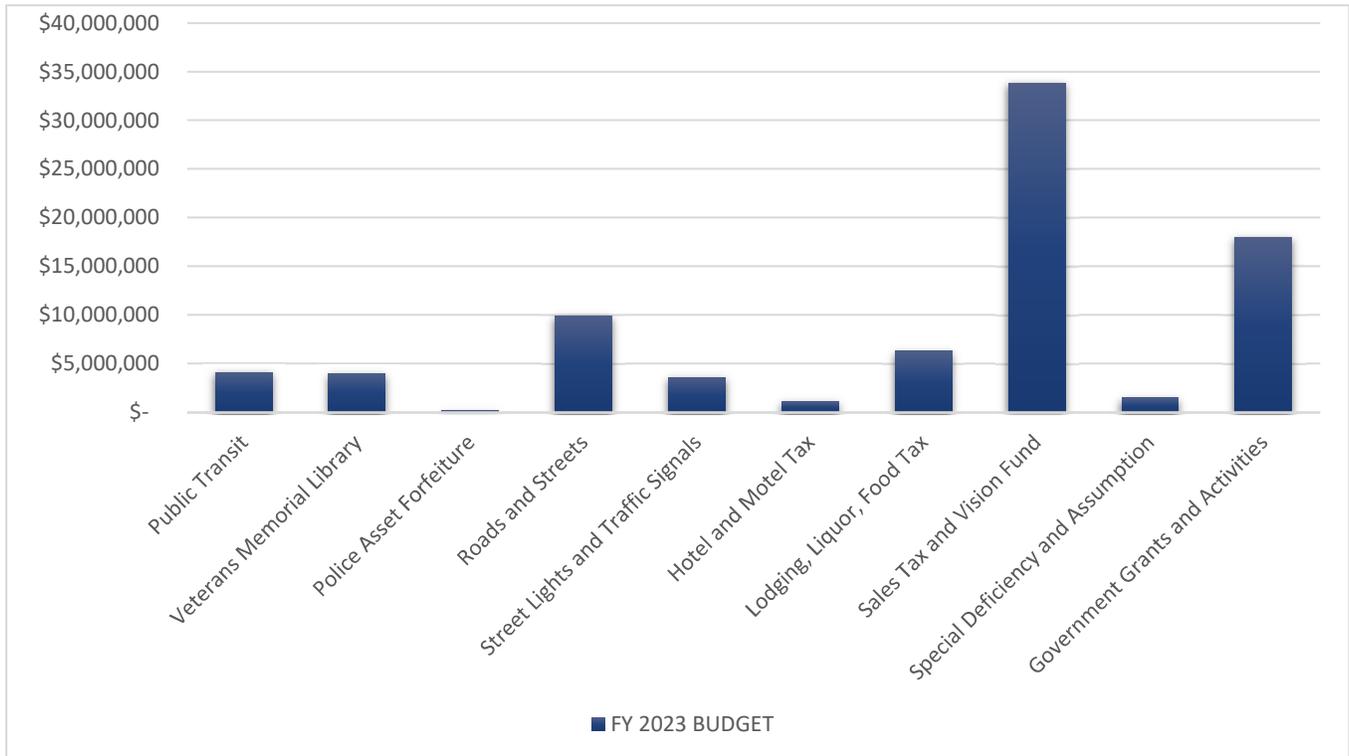
FY 2023 SPECIAL REVENUE FUNDS



SPECIAL REVENUE FUND EXPENDITURES

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Public Transit	\$ 3,656,825	\$ 5,509,355	\$ 4,117,843	5%	-34%
Veterans Memorial Library	2,741,409	3,506,305	3,978,888	5%	12%
Police Asset Forfeiture	112,187	147,890	168,008	0%	12%
Roads and Streets	7,967,930	10,055,991	9,923,388	12%	-1%
Street Lights and Traffic Signals	2,856,483	3,554,446	3,626,482	4%	2%
Hotel and Motel Tax	966,856	965,000	1,099,034	1%	12%
Lodging, Liquor, Food Tax	2,375,591	5,047,618	6,301,448	8%	20%
Sales Tax and Vision Fund	19,857,793	45,834,175	33,852,900	41%	-35%
Special Deficiency and Assumption	1,353,312	1,851,949	1,494,530	2%	-24%
Government Grants and Activities	5,585,296	7,644,675	17,936,995	22%	57%
Total Expenditures	\$ 47,473,682	\$ 84,117,404	\$ 82,499,516	100%	

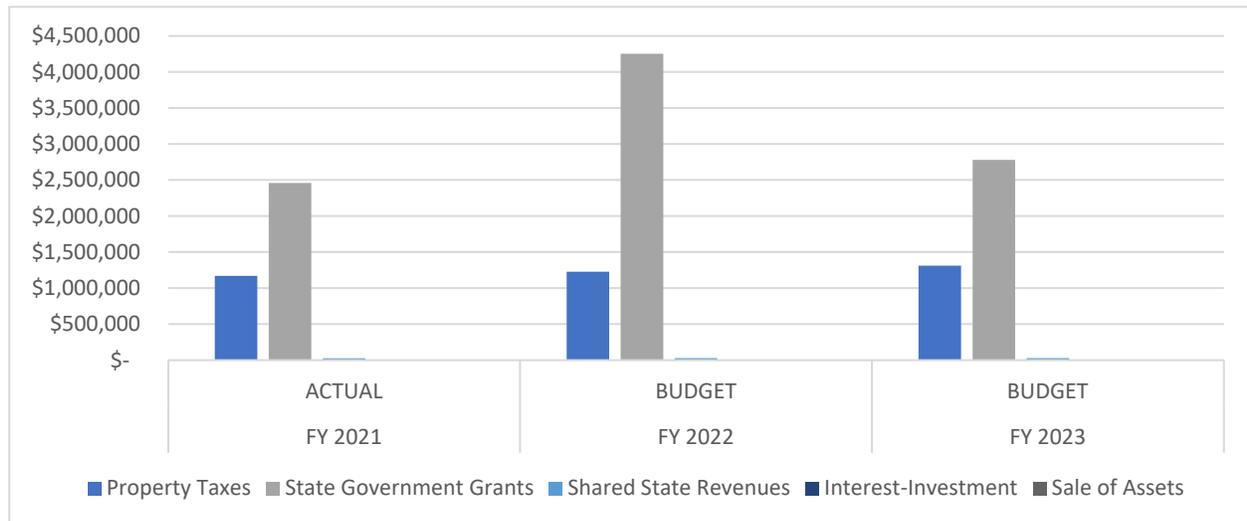
FY 2023 SPECIAL REVENUE EXPENDITURES



PUBLIC TRANSIT

Revenues	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Property Taxes	\$ 1,170,097	\$ 1,227,537	\$ 1,310,508	32%	6%
State Government Grants	2,458,862	4,251,913	2,778,240	67%	-53%
Shared State Revenues	25,531	27,905	28,595	1%	2%
Interest-Investment	295	2,000	500	0%	-300%
Sale of Assets	2,260	-	-	0%	0%
Total Revenues	\$ 3,657,045	\$ 5,509,355	\$ 4,117,843	100%	

PUBLIC TRANSIT REVENUES

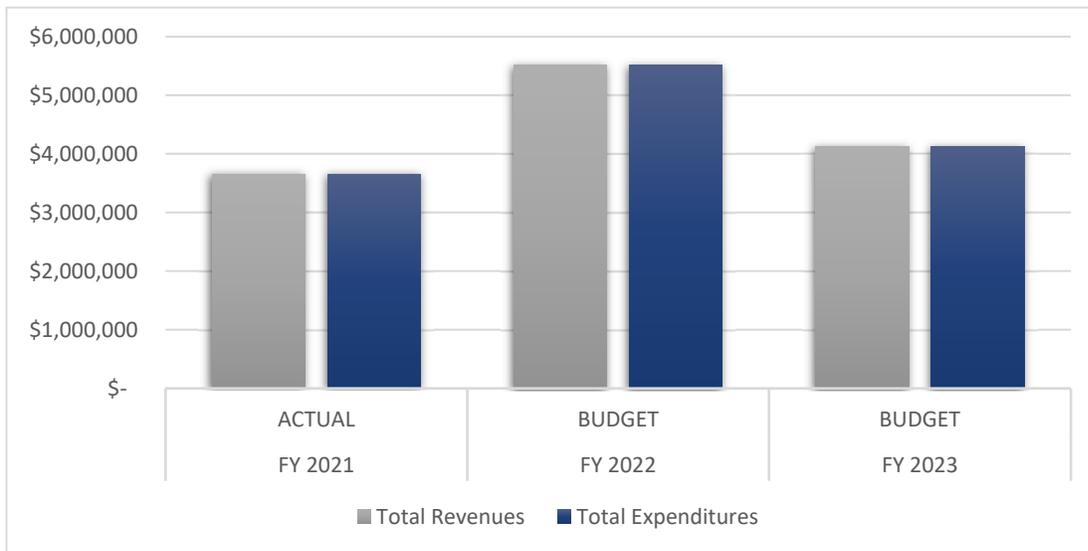


Expenditures	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Other Operating Services	\$ -	\$ 33,939	\$ 36,118	1%	100%
Grants and Subsidies	3,656,825	5,475,416	4,081,725	99%	-34%
Total Expenditures	\$ 3,656,825	\$ 5,509,355	\$ 4,117,843	100%	

PUBLIC TRANSIT

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 3,657,045	\$ 5,509,355	\$ 4,117,843
Total Expenditures	3,656,825	5,509,355	4,117,843
Net Change in Fund Balances	220	-	-
Fund Balances, Beginning of Year	6,518	6,738	6,738
Fund Balances, End of Year	<u>\$ 6,738</u>	<u>\$ 6,738</u>	<u>\$ 6,738</u>

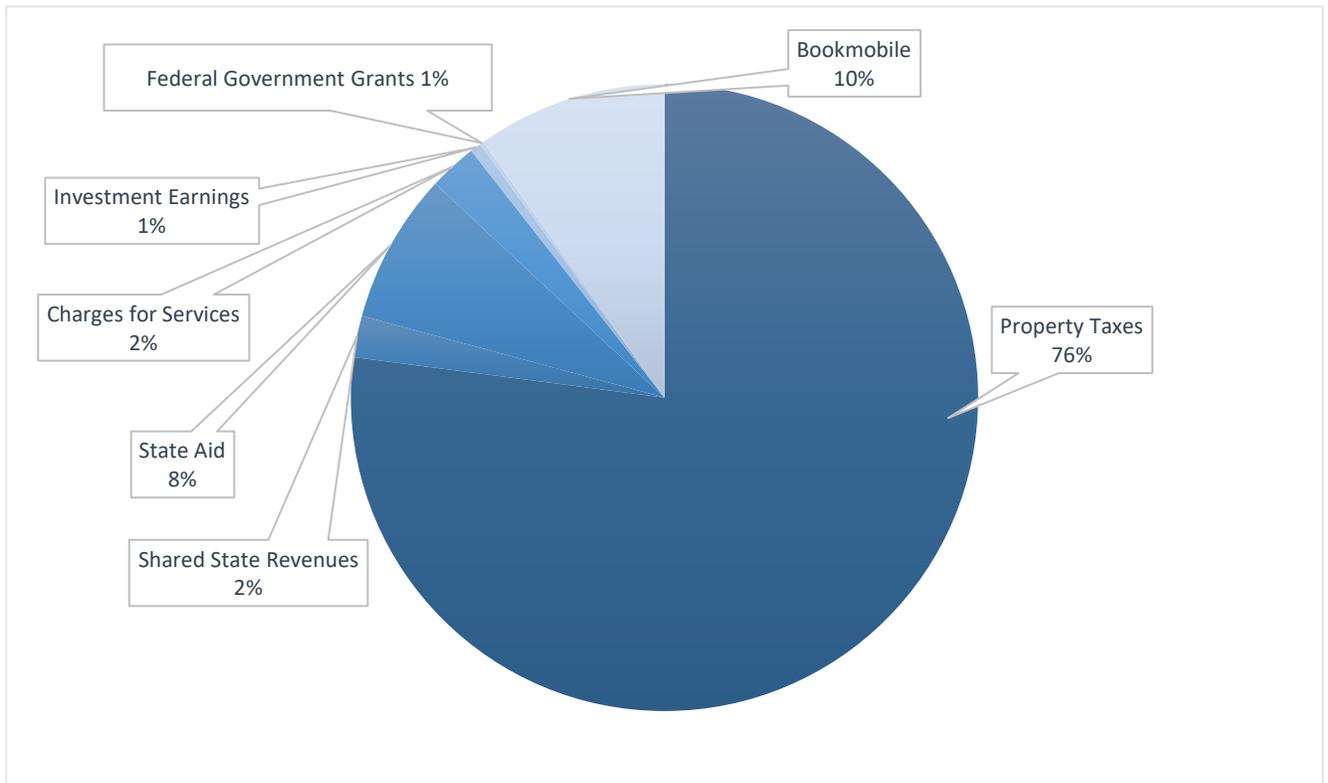
PUBLIC TRANSIT REVENUES AND EXPENDITURES COMPARISON



VETERANS' MEMORIAL LIBRARY

Revenues	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Property Taxes	\$ 2,335,239	\$ 2,538,950	\$ 2,770,455	76%	8%
Federal Government Grants	-	15,000	15,000	1%	0%
Shared State Revenues	91,190	87,842	77,325	2%	-14%
State Aid	278,747	248,432	278,746	8%	11%
Charges for Services	63,236	92,000	89,040	2%	-3%
Other Income	1,409	1,014	1,409	0%	28%
Fines and Forfeits	12,362	10,000	12,000	0%	17%
Investment Earnings	19,827	20,000	19,827	1%	-1%
Rentals	4,555	20,300	7,200	0%	-182%
Bookmobile	297,711	346,366	353,000	10%	2%
Total Revenues	\$ 3,104,276	\$ 3,379,904	\$ 3,624,002	100%	

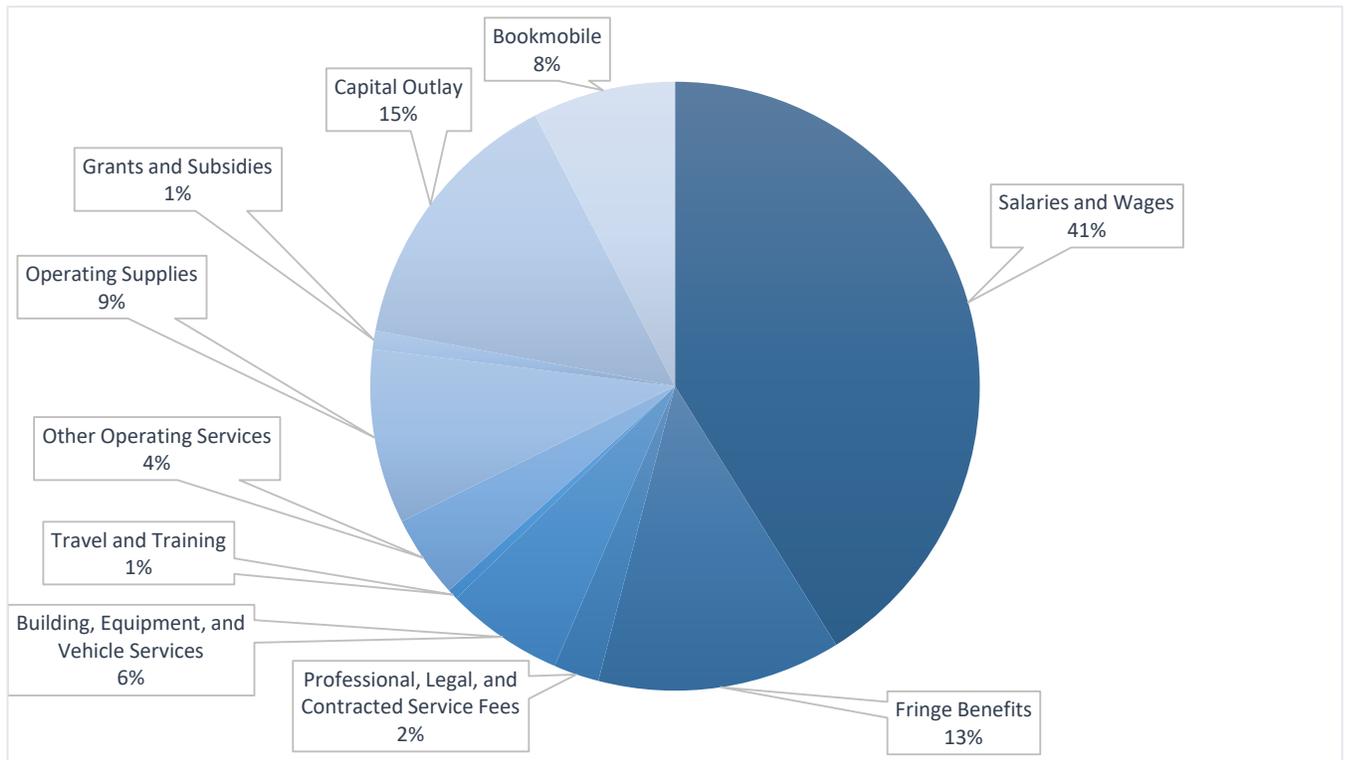
VETERANS' MEMORIAL LIBRARY REVENUES



VETERANS' MEMORIAL LIBRARY

Expenditures	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Salaries and Wages	\$ 1,354,444	\$ 1,515,900	\$ 1,647,057	41%	8%
Fringe Benefits	385,138	440,173	516,794	13%	15%
Professional, Legal, and Contracted Service Fees	76,145	76,100	96,700	2%	21%
Building, Equipment, and Vehicle Services	161,664	238,600	251,015	6%	5%
Travel and Training	4,286	22,000	22,700	1%	3%
Other Operating Services	160,886	163,843	175,262	4%	7%
Operating Supplies	301,992	415,400	370,600	9%	-12%
Grants and Subsidies	-	15,000	15,000	1%	0%
Capital Outlay	29,304	325,553	580,000	15%	44%
Bookmobile	267,550	293,736	303,760	8%	3%
Total Expenditures	\$ 2,741,409	\$ 3,506,305	\$ 3,978,888	100%	

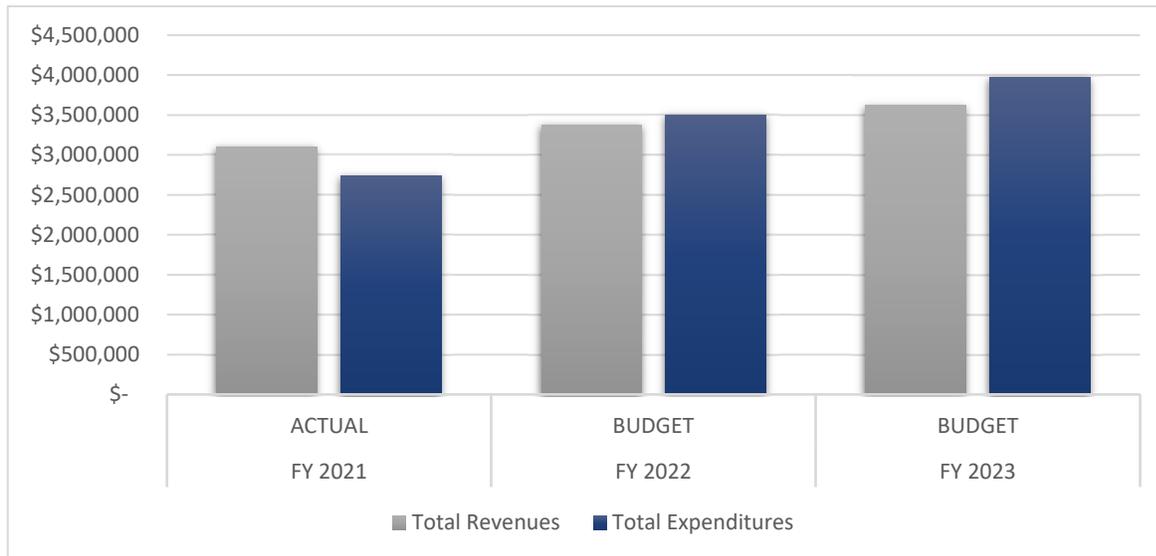
VETERANS' MEMORIAL LIBRARY EXPENDITURES



VETERANS' MEMORIAL LIBRARY

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 3,104,276	\$ 3,379,904	\$ 3,624,002
Total Expenditures	2,741,409	3,506,305	3,978,888
Net Change in Fund Balances	362,867	(126,401)	(354,886)
Fund Balances, Beginning of Year	958,217	1,321,084	1,194,683
Fund Balances, End of Year	<u>\$ 1,321,084</u>	<u>\$ 1,194,683</u>	<u>\$ 839,797</u>

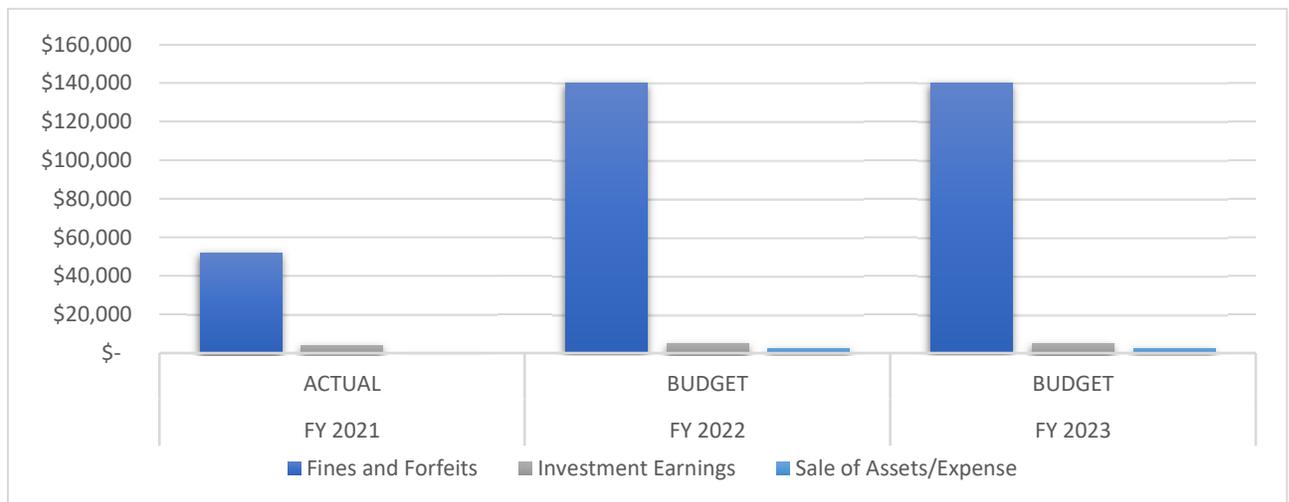
VETERANS' MEMORIAL LIBRARY REVENUES AND EXPENDITURES COMPARISON



POLICE ASSET FORFEITURE

Revenues	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Fines and Forfeits	\$ 51,948	\$ 140,000	\$ 140,000	95%	0%
Investment Earnings	3,969	5,000	5,000	3%	0%
Sale of Assets/Expense	-	2,500	2,500	2%	0%
Total Revenues	\$ 55,917	\$ 147,500	\$ 147,500	100%	

POLICE ASSET FORFEITURES REVENUE

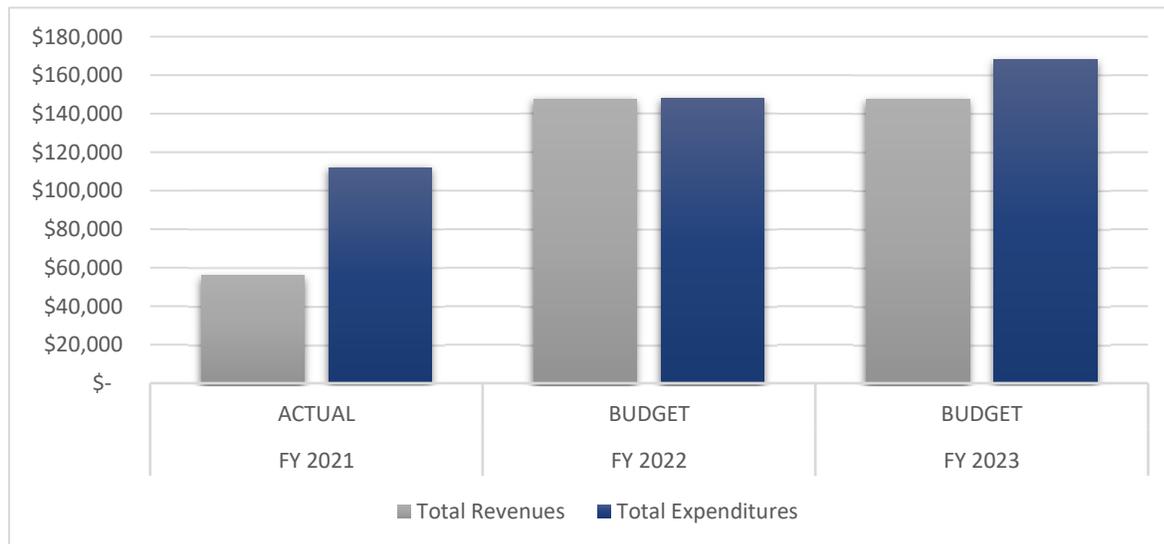


Expenditures	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Fringe Benefits	\$ 1,375	\$ 1,375	\$ 1,375	1%	0%
Building, Equipment, and Vehicle Servi	4,347	5,000	5,000	3%	0%
Travel and Training	32,483	31,385	40,160	24%	22%
Other Operating Services	23,477	49,935	53,724	32%	7%
Operating Supplies	25,492	28,196	35,750	21%	21%
Grants and Subsidies	-	7,000	7,000	4%	0%
Capital Outlay	25,013	24,999	24,999	15%	0%
Total Expenditures	\$ 112,187	\$ 147,890	\$ 168,008	100%	

POLICE ASSET FORFEITURE

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 55,917	\$ 147,500	\$ 147,500
Total Expenditures	112,187	147,890	168,008
Net Change in Fund Balances	(56,270)	(390)	(20,508)
Fund Balances, Beginning of Year	503,932	447,662	447,272
Fund Balances, End of Year	<u>\$ 447,662</u>	<u>\$ 447,272</u>	<u>\$ 426,764</u>

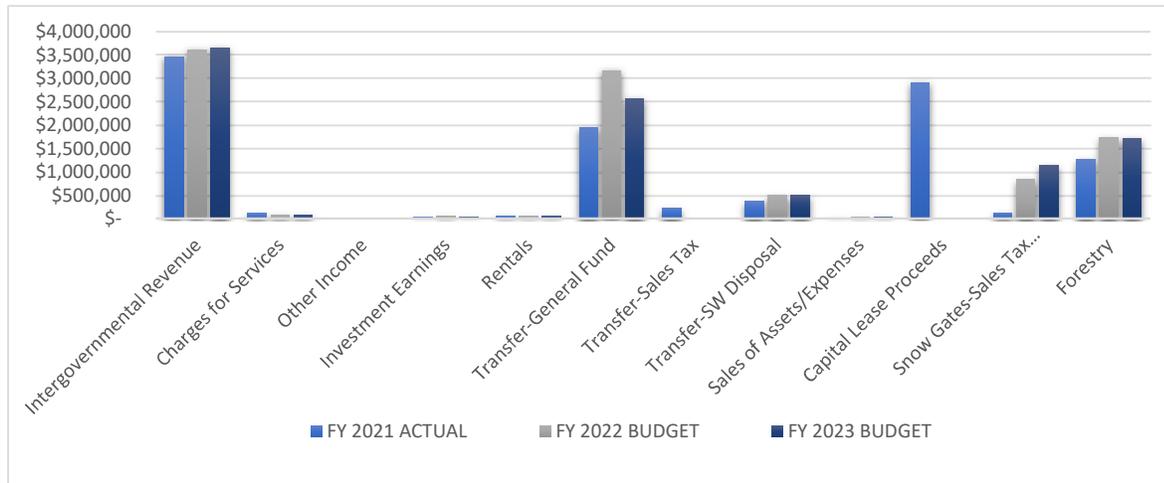
POLICE ASSET FORFEITURE REVENUES AND EXPENDITURES COMPARISON



ROADS AND STREETS

Revenues	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Intergovernmental Revenue	\$ 3,469,630	\$ 3,600,373	\$ 3,643,111	37%	1%
Charges for Services	113,735	82,000	83,500	1%	2%
Other Income	716	500	500	0%	0%
Investment Earnings	25,575	50,000	26,000	0%	-92%
Rentals	55,416	50,000	50,000	1%	0%
Transfer-General Fund	1,946,939	3,167,858	2,565,584	26%	-23%
Transfer-Sales Tax	229,925	-	-	0%	0%
Transfer-SW Disposal	371,231	498,112	500,000	5%	0%
Sales of Assets/Expenses	15,606	32,000	32,000	0%	0%
Capital Lease Proceeds	2,908,995	-	-	0%	0%
Snow Gates-Sales Tax Transfer	122,383	842,355	1,140,781	12%	26%
Forestry	1,267,611	1,732,793	1,720,118	18%	-1%
Total Revenues	\$ 10,527,762	\$ 10,055,991	\$ 9,761,594	100%	

ROADS AND STREETS REVENUE

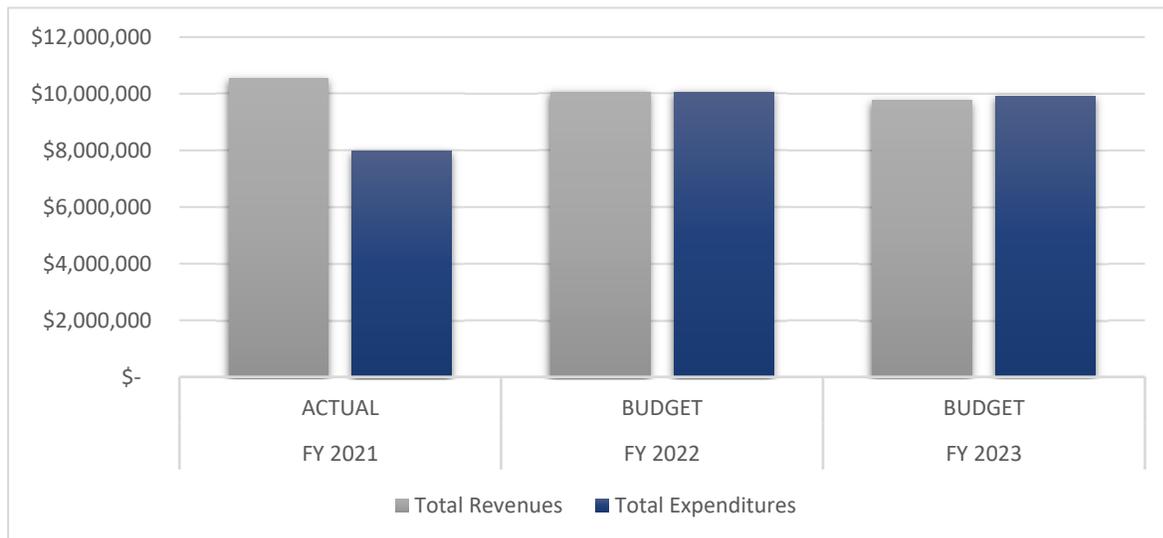


Expenditures	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Salaries and Wages	\$ 1,892,226	\$ 2,152,971	\$ 2,250,219	23%	4%
Fringe Benefits	960,711	1,032,764	1,112,011	11%	7%
Professional, Legal, and Contracted Ser	11,655	61,950	62,100	1%	0%
Building, Equipment, and Vehicle Servic	915,030	2,004,813	1,261,284	13%	-59%
Travel and Training	856	7,240	7,240	0%	0%
Other Operating Services	158,399	203,749	261,775	3%	22%
Operating Supplies	653,075	1,120,256	1,246,451	13%	10%
Capital Outlay	1,116,876	897,100	544,500	5%	-65%
Capital Lease Principle	597,148	-	275,898	3%	100%
Transfer-Street Improvement Constr	271,867	-	-	0%	0%
Snow Gates	122,383	842,355	1,148,539	12%	27%
Forestry	1,267,704	1,732,793	1,753,371	18%	1%
Total Expenditures	\$ 7,967,930	\$ 10,055,991	\$ 9,923,388	100%	

ROADS AND STREETS

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 10,527,762	\$ 10,055,991	\$ 9,761,594
Total Expenditures	7,967,930	10,055,991	9,923,388
Net Change in Fund Balances	2,559,832	-	(161,794)
Fund Balances, Beginning of Year	5,041,493	7,601,325	7,601,325
Fund Balances, End of Year	<u>\$ 7,601,325</u>	<u>\$ 7,601,325</u>	<u>\$ 7,439,531</u>

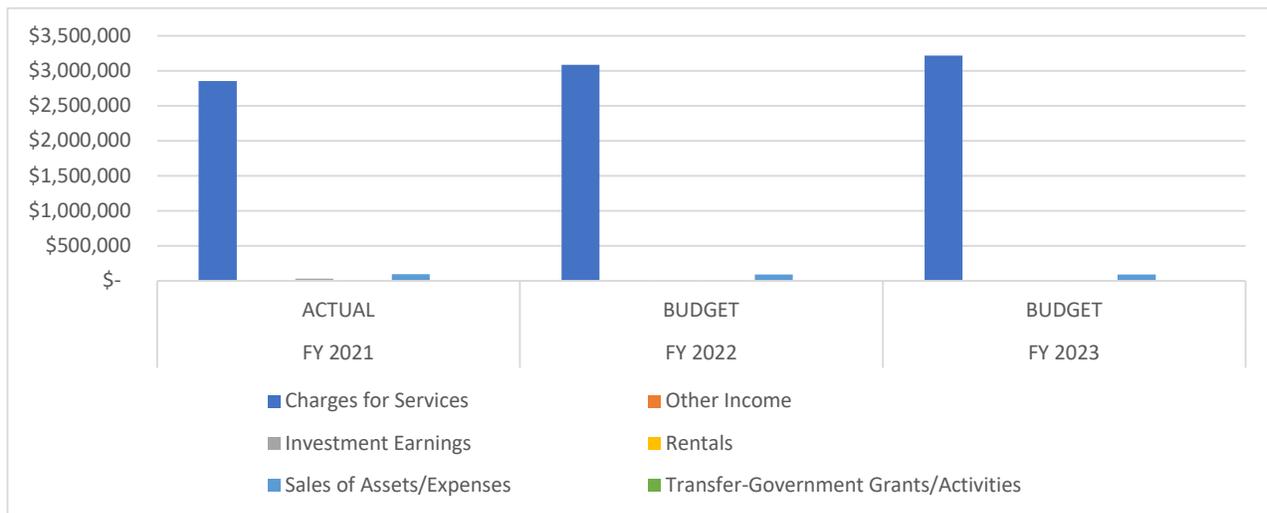
ROADS AND STREETS REVENUES AND EXPENDITURES COMPARISON



STREET LIGHTS AND TRAFFIC SIGNALS

	FY 2021	FY 2022	FY 2023	% OF	% OF
Revenues	ACTUAL	BUDGET	BUDGET	BUDGET	GROWTH
Charges for Services	\$ 2,850,455	\$ 3,084,579	\$ 3,214,493	97%	4%
Other Income	10,541	1,000	1,000	0%	0%
Investment Earnings	31,898	5,750	5,750	0%	0%
Rentals	1,117	2,000	2,000	0%	0%
Transfer-Government Grants/Activities	7,260	-	-	0%	0%
Sales of Assets/Expenses	93,590	90,000	90,000	3%	0%
Total Revenues	\$ 2,994,861	\$ 3,183,329	\$ 3,313,243	100%	

STREET LIGHTS AND TRAFFIC SIGNALS REVENUE

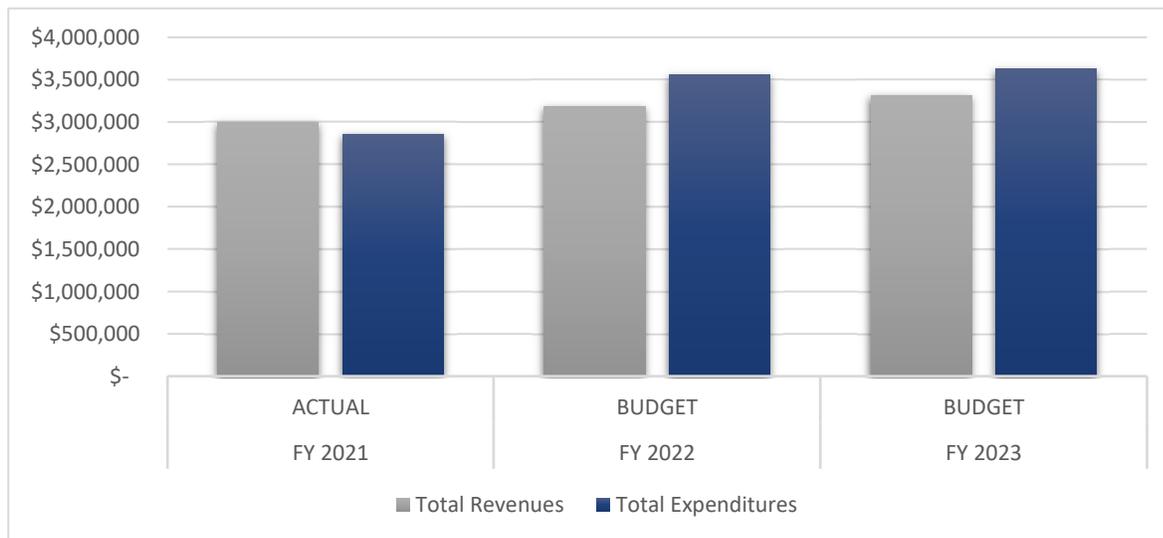


	FY 2021	FY 2022	FY 2023	% OF	% OF
Expenditures	ACTUAL	BUDGET	BUDGET	BUDGET	GROWTH
Salaries and Wages	\$ 431,531	\$ 538,152	\$ 569,954	16%	6%
Fringe Benefits	210,254	255,039	279,725	8%	9%
Professional, Legal, and Contracted Service Fees	807	51,250	50,900	1%	-1%
Building, Equipment, and Vehicle Services	1,262,758	1,272,688	1,182,622	33%	-8%
Travel and Training	565	10,865	11,868	0%	8%
Other Operating Services	116,868	195,986	129,124	4%	-52%
Operating Supplies	59,283	47,510	52,073	1%	9%
Capital Outlay	60,230	205,000	1,350,216	37%	85%
Transfer-Street Light Construction	714,187	977,956	-	0%	-100%
Total Expenditures	\$ 2,856,483	\$ 3,554,446	\$ 3,626,482	100%	

STREET LIGHTS AND TRAFFIC SIGNALS

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 2,994,861	\$ 3,183,329	\$ 3,313,243
Total Expenditures	2,856,483	3,554,446	3,626,482
Net Change in Fund Balances	138,378	(371,117)	(313,239)
Fund Balances, Beginning of Year	3,379,913	3,518,291	3,147,174
Fund Balances, End of Year	<u>\$ 3,518,291</u>	<u>\$ 3,147,174</u>	<u>\$ 2,833,935</u>

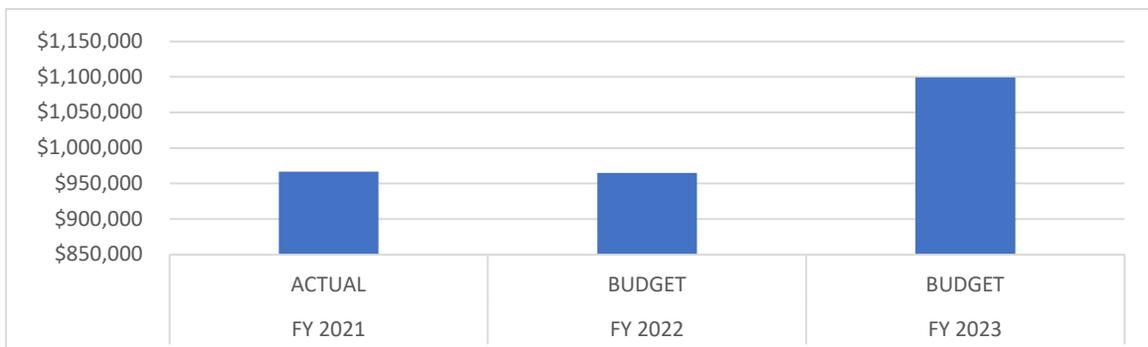
STREET LIGHTS/TRAFFIC SIGNALS REVENUES AND EXPENDITURES COMPARISON



HOTEL/MOTEL TAX

	FY 2021	FY 2022	FY 2023	% OF	% OF
Revenues	ACTUAL	BUDGET	BUDGET	BUDGET	GROWTH
Sales Tax-2% Occupancy	\$ 966,856	\$ 965,000	\$ 1,099,034	100%	12%
Total Revenues	\$ 966,856	\$ 965,000	\$ 1,099,034	100%	

HOTEL/MOTEL TAX REVENUE

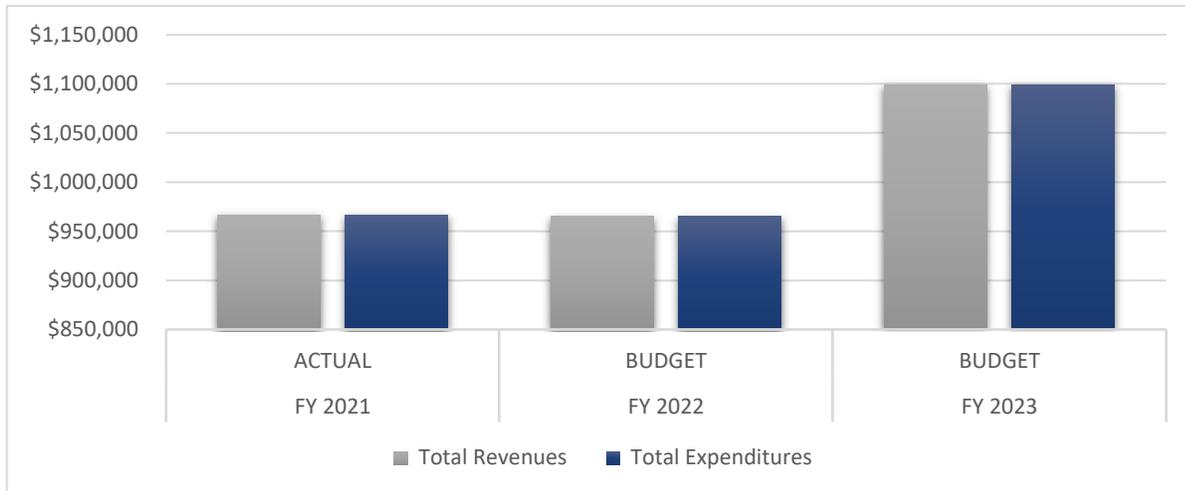


	FY 2021	FY 2022	FY 2023	% OF	% OF
Expenditures	ACTUAL	BUDGET	BUDGET	BUDGET	GROWTH
Professional, Legal, and Contract Service Fees	\$ 129	\$ -	\$ 135	0%	100%
Other Operating Services	-	14,655	17,570	2%	17%
Grants and Subsidies	725,142	712,759	810,997	74%	12%
Transfer-Event Center	241,585	237,586	270,332	24%	12%
Total Expenditures	\$ 966,856	\$ 965,000	\$ 1,099,034	100%	

HOTEL/MOTEL TAX

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 966,856	\$ 965,000	\$ 1,099,034
Total Expenditures	966,856.00	965,000.00	1,099,034.00
Net Change in Fund Balances	-	-	-
Fund Balances, Beginning of Year	-	-	-
Fund Balances, End of Year	\$ -	\$ -	\$ -

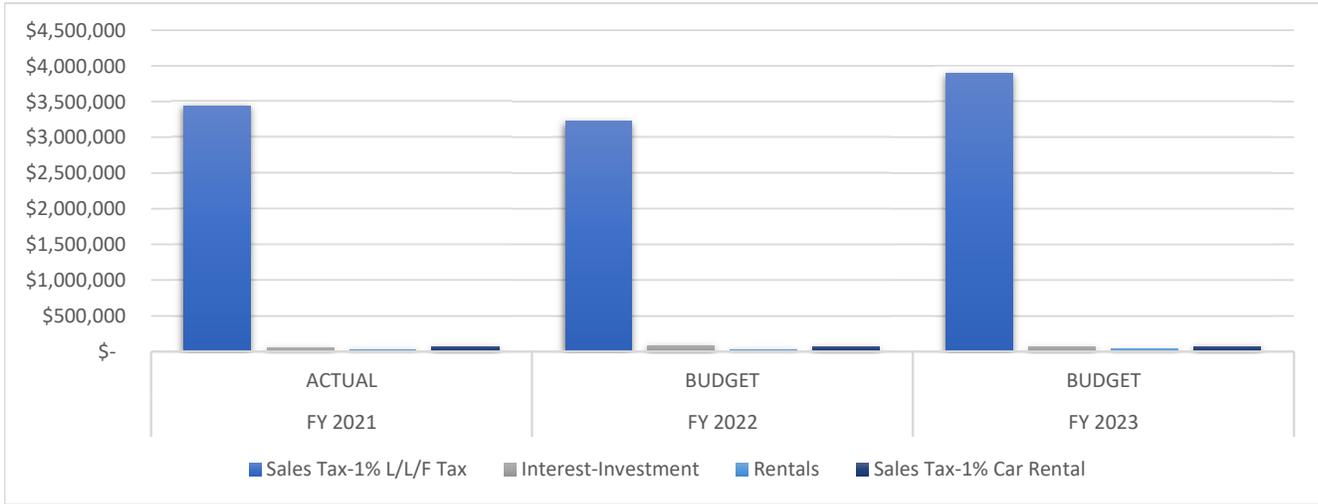
HOTEL/MOTEL TAX REVENUES AND EXPENDITURES COMPARISON



LODGING, LIQUOR, AND FOOD TAX

Revenues	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Sales Tax-1% L/L/F Tax	\$ 3,436,681	\$ 3,221,254	\$ 3,889,805	96%	17%
Interest-Investment	49,956	85,000	65,000	2%	-31%
Rentals	33,600	32,000	36,000	1%	11%
Sales Tax-1% Car Rental	71,203	70,000	73,000	2%	4%
Total Revenues	\$ 3,591,440	\$ 3,408,254	\$ 4,063,805	100%	

LODGING, LIQUOR, AND FOOD TAX REVENUES AND EXPENDITURES COMPARISON

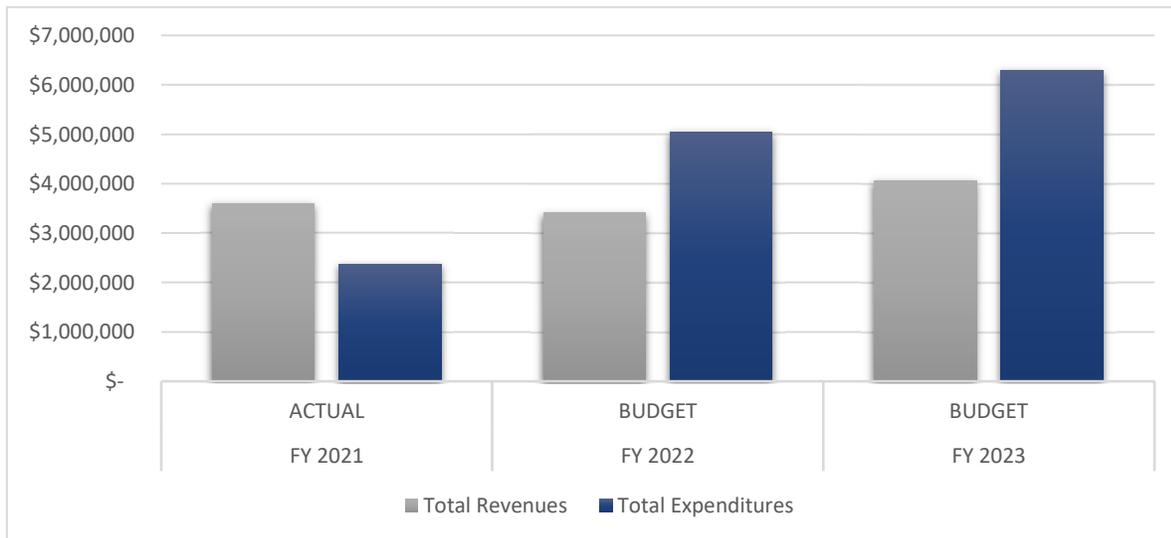


Expenditures	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Contracted Svc Fees	\$ 111	\$ 100	\$ 125	0.0%	20%
Other Operating Services	12,124	12,631	13,756	0.2%	8%
Grants and Subsidies	12,000	12,000	12,500	0.2%	4%
Transfer-Event Center Improvements	-	3,009,981	-	0.0%	-100%
Transfer-Event Center	2,333,555	1,995,406	6,256,817	99.3%	68%
Transfer-Airport	17,801	17,500	18,250	0.3%	4%
Total Expenditures	\$ 2,375,591	\$ 5,047,618	\$ 6,301,448	100%	

LODGING, LIQUOR, AND FOOD TAX

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 3,591,440	\$ 3,408,254	\$ 4,063,805
Total Expenditures	2,375,591	5,047,618	6,301,448
Net Change in Fund Balances	1,215,849	(1,639,364)	(2,237,643)
Fund Balances, Beginning of Year	5,742,729	6,958,578	5,319,214
Fund Balances, End of Year	<u>\$ 6,958,578</u>	<u>\$ 5,319,214</u>	<u>\$ 3,081,571</u>

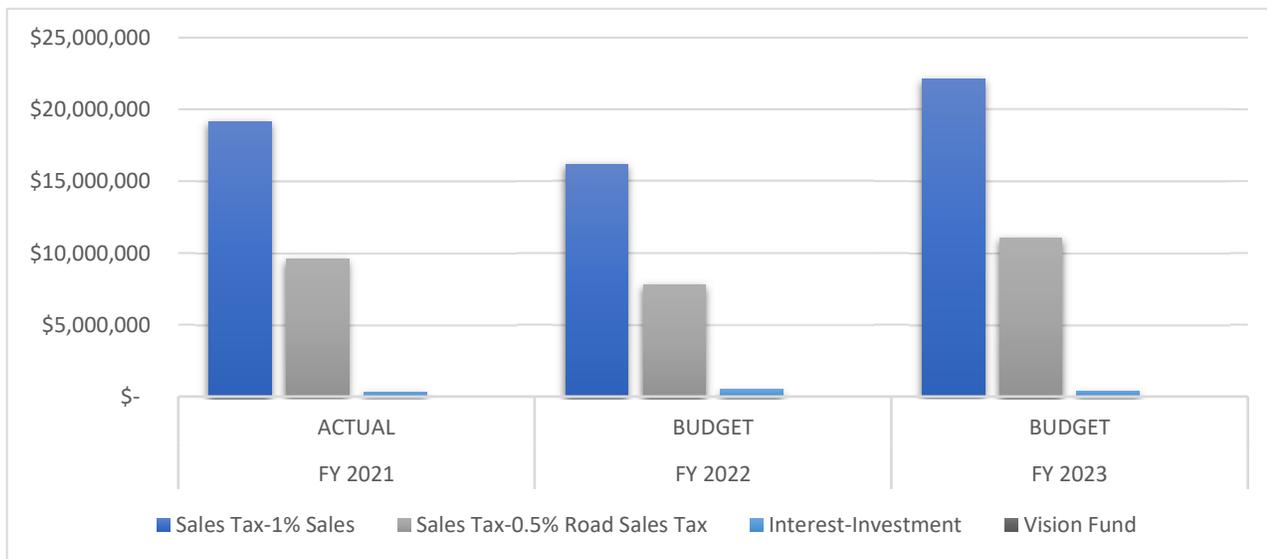
LODGING, LIQUOR, AND FOOD TAX REVENUES AND EXPENDITURES COMPARISON



SALES TAX AND VISION FUND

Object Categories	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Sales Tax-1% Sales	\$ 19,159,758	\$ 16,140,616	\$ 22,103,790	66%	27%
Sales Tax-0.5% Road Sales Tax	9,579,879	7,821,768	11,076,141	33%	29%
Interest-Investment	352,427	500,000	400,000	1%	-25%
Transfer-Highway Construction	15,749,406	-	-	0%	0%
Vision Fund	16,400	20,000	20,000	0%	0%
Total Revenues	\$ 44,857,870	\$ 24,482,384	\$ 33,599,931	100%	

SALES TAX AND VISION FUND REVENUES

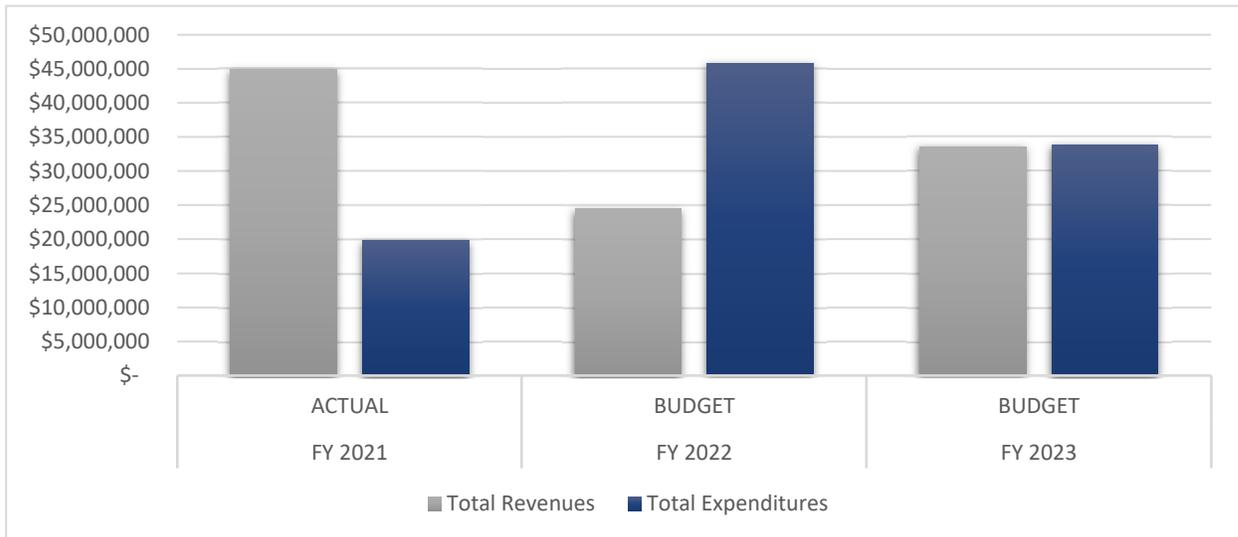


Object Categories	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Contracted	\$ 848	\$ 400	\$ 1,000	0%	60%
Other Operating Services	126,041	96,144	57,127	0%	-68%
Transfer-General Fund	9,853,526	9,853,526	9,853,526	29%	0%
Transfer-Roads and Streets	352,308	842,355	1,140,781	3%	26%
Transfer-Highway Construction	9,325,070	34,791,750	22,550,466	67%	-54%
Operating Grants and Subsidies	200,000	250,000	250,000	1%	0%
Total Expenditures	\$ 19,857,793	\$ 45,834,175	\$ 33,852,900	100%	

SALES TAX AND VISION FUND

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 44,857,870	\$ 24,482,384	\$ 33,599,931
Total Expenditures	19,857,793	45,834,175	33,852,900
Net Change in Fund Balances	25,000,077	(21,351,791)	(252,969)
Fund Balances, Beginning of Year	30,838,933	55,839,010	34,487,219
Fund Balances, End of Year	<u>\$ 55,839,010</u>	<u>\$ 34,487,219</u>	<u>\$ 34,234,250</u>

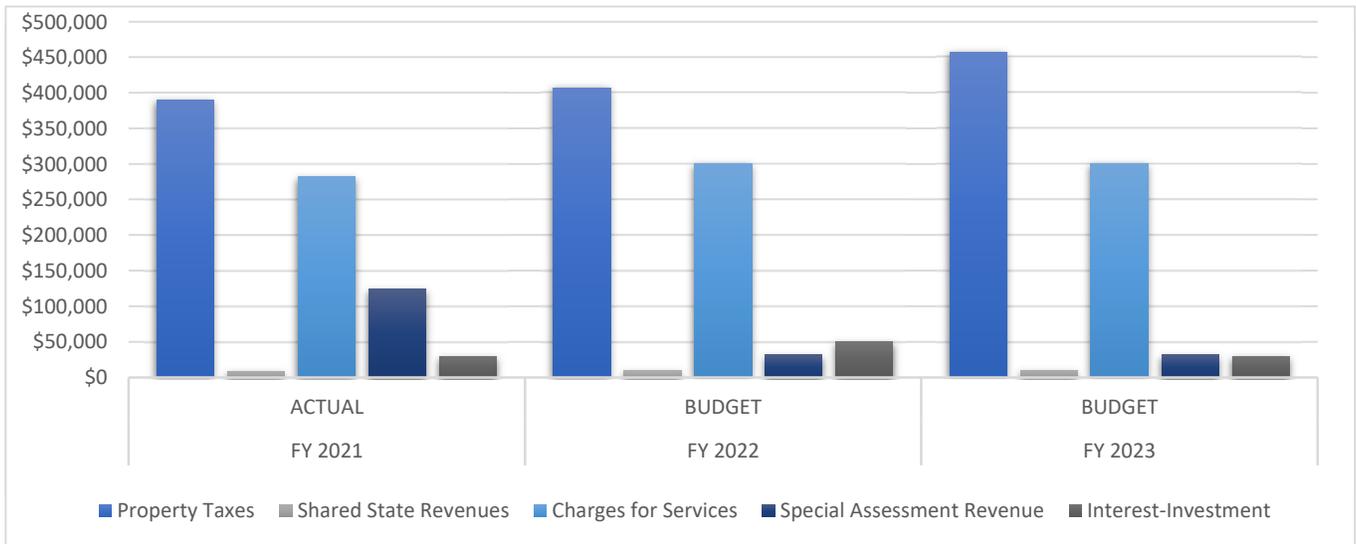
SALES TAX AND VISION FUND REVENUES AND EXPENDTIURES COMPARISON



SPECIAL DEFICIENCY AND ASSUMPTION

Revenues	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Property Taxes	\$ 390,028	\$ 407,312	\$ 456,797	55%	11%
Shared State Revenues	8,508	9,108	9,528	1%	4%
Charges for Services	281,870	300,000	300,000	36%	0%
Special Assessment Revenue	124,220	31,500	31,500	4%	0%
Interest-Investment	29,594	50,000	30,000	4%	-67%
Total Revenues	\$ 834,220	\$ 797,920	\$ 827,825	100%	

SPECIAL DEFICIENCY AND ASSUMPTION REVENUES

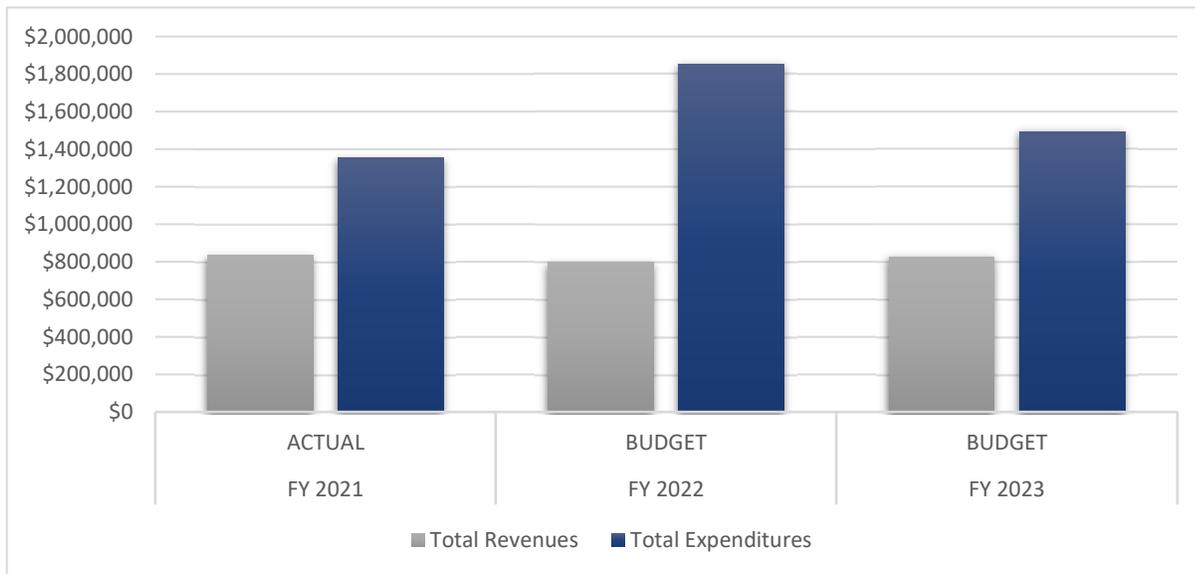


Expenditures	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Contracted Service Fees	\$ 3,571	\$ 7,000	\$ 3,700	0%	-29%
Building, Equipment, and Vehicle Services	140,865	438,000	238,000	24%	63%
Other Operating Services	420,158	406,949	427,830	22%	100%
Capital Outlay	-	150,000	150,000	8%	-10%
Transfer-Street Improvement Construction	788,718	850,000	675,000	46%	-76%
Total Expenditures	\$ 1,353,312	\$ 1,851,949	\$ 1,494,530	100%	

SPECIAL DEFICIENCY AND ASSUMPTION

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 834,220	\$ 797,920	\$ 827,825
Total Expenditures	1,353,312	1,851,949	1,494,530
Net Change in Fund Balances	(519,092)	(1,054,029)	(666,705)
Fund Balances, Beginning of Year	3,660,861	3,141,769	2,087,740
Fund Balances, End of Year	<u>\$ 3,141,769</u>	<u>\$ 2,087,740</u>	<u>\$ 1,421,035</u>

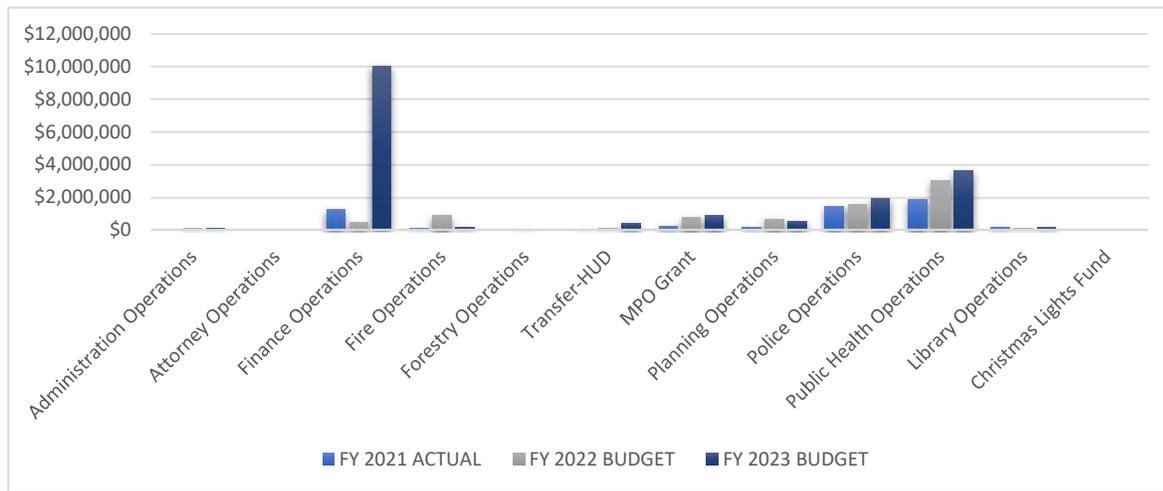
SPECIAL DEFICIENCY AND ASSUMPTION REVENUES AND EXPENDITURES COMPARISON



GOVERNMENT GRANTS AND ACTIVITIES

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Administration Operations	\$ -	\$ 100,000	\$ 100,000	1%	0%
Attorney Operations	25	1,000	-	0%	-100%
Finance Operations	1,246,093	441,922	10,000,000	56%	96%
Fire Operations	110,219	872,967	181,000	1%	-382%
Forestry Operations	20,156	37,800	24,000	0%	-58%
Transfer-HUD	46,903	96,208	400,637	2%	76%
MPO Grant	249,459	757,504	870,446	5%	13%
Planning Operations	186,357	677,803	547,800	3%	-24%
Police Operations	1,458,519	1,544,237	1,931,875	11%	20%
Public Health Operations	1,854,499	3,000,634	3,645,927	20%	18%
Library Operations	173,456	114,300	150,000	1%	24%
Christmas Lights Fund	165	300	-	0%	-100%
Total Revenues	\$ 5,345,851	\$ 7,644,675	\$ 17,851,685	100%	

GOVERNMENT GRANTS AND ACTIVITIES REVENUE

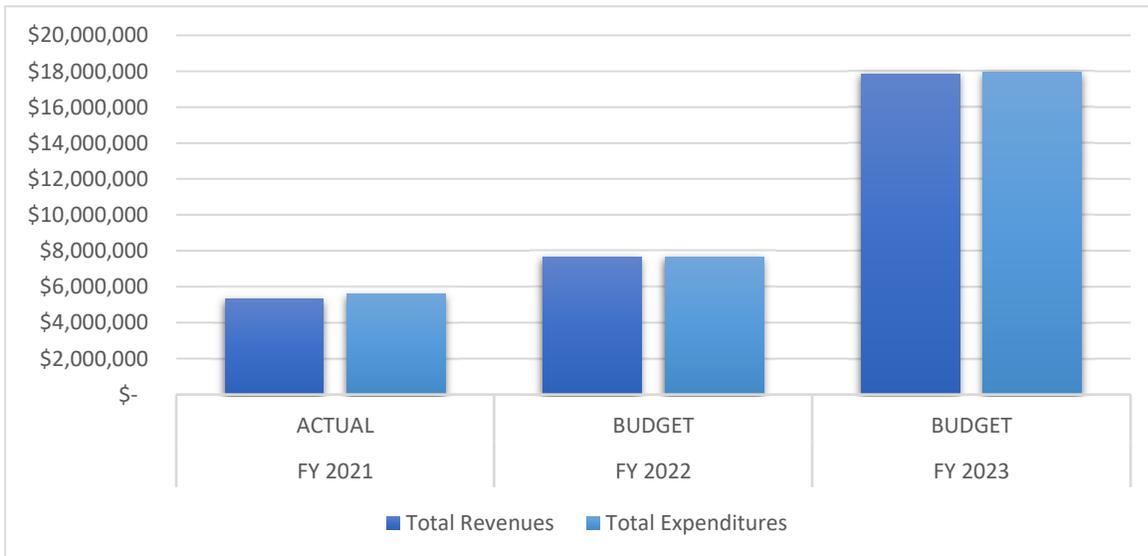


Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Administration Operations	\$ 25,000	100,000	100,000	0%	0%
Attorney Operations	-	1,000	-	0%	-100%
Finance Operations	1,248,574	441,922	10,000,000	56%	96%
Fire Operations	132,087	872,967	181,000	1%	-382%
Forestry Operations	15,667	37,800	24,000	0%	-58%
Transfer-HUD	46,903	96,208	404,611	2%	76%
MPO Grant	249,459	757,504	880,308	5%	14%
Planning Operations	162,946	677,803	547,800	3%	-24%
Police Operations	1,450,866	1,544,237	1,972,301	11%	22%
Public Health Operations	1,406,265	2,248,457	2,890,705	16%	22%
Tobacco Grants	272,551	312,905	291,707	2%	-7%
Women's Way	296,948	234,084	277,637	2%	16%
Bioterrorism	190,618	205,188	216,926	1%	0%
Library Operations	80,152	114,300	150,000	1%	0%
Christmas Lights Fund	7,260	300	-	0%	-100%
Total Expenditures	\$ 5,585,296	\$ 7,644,675	\$ 17,936,995	100%	

GOVERNMENT GRANTS AND ACTIVITIES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 5,345,851	\$ 7,644,675	\$ 17,851,685
Total Expenditures	5,585,296	7,644,675	17,936,995
Net Change in Fund Balances	(239,445)	-	(85,310)
Fund Balances, Beginning of Year	923,935	684,490	684,490
Fund Balances, End of Year	<u>\$ 684,490</u>	<u>\$ 684,490</u>	<u>\$ 599,180</u>

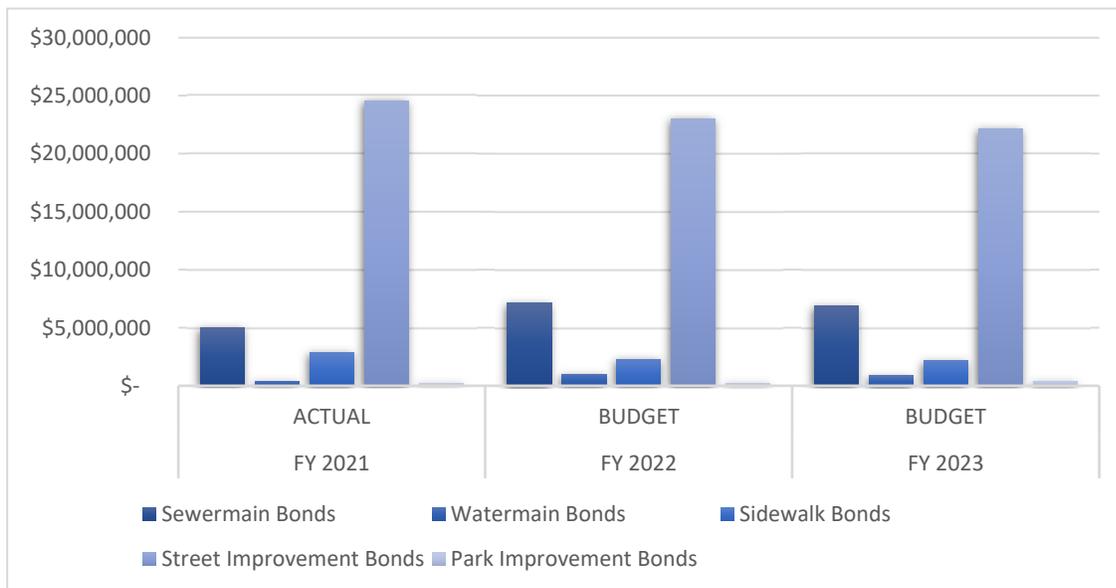
GOVERNMENT GRANTS AND ACTIVITIES REVENUES AND EXPENDITURES COMPARISON



DEBT SERVICE

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Sewermain Bonds	\$ 4,990,088	\$ 7,114,000	\$ 6,930,500	21%	-3%
Watermain Bonds	412,378	1,020,000	843,600	3%	-21%
Sidewalk Bonds	2,875,581	2,296,000	2,212,000	7%	-4%
Street Improvement Bonds	24,587,057	23,013,500	22,100,000	68%	-4%
Park Improvement Bonds	213,000	237,500	394,500	1%	40%
Total Revenue	\$ 33,078,104	\$ 33,681,000	\$ 32,480,600	100%	

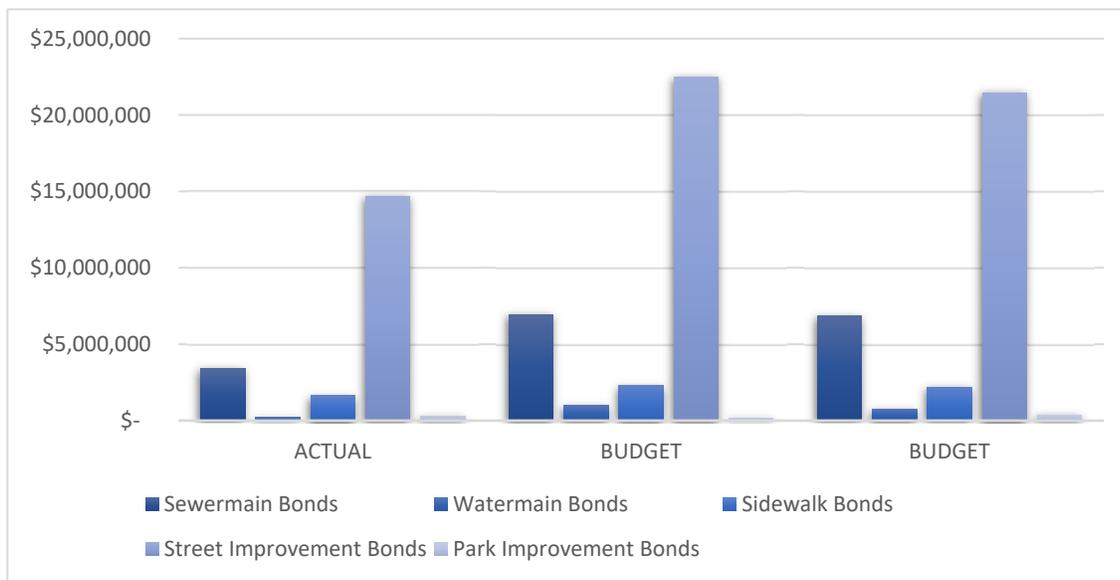
DEBT SERVICE REVENUES



DEBT SERVICE

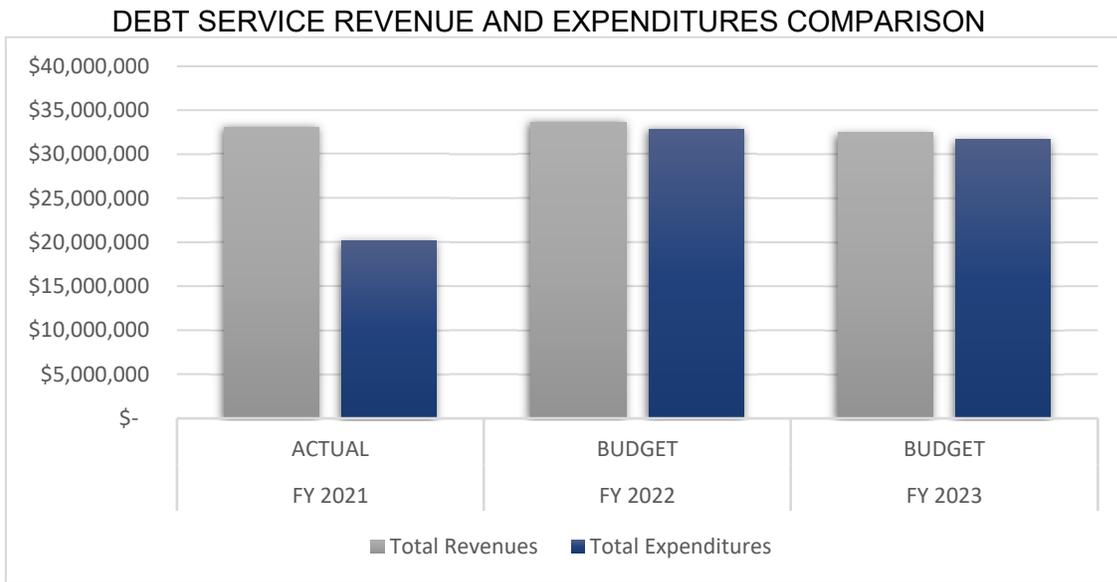
Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Sewermain Bonds	\$ 3,406,534	\$ 6,960,783	\$ 6,859,899	22%	-1%
Watermain Bonds	234,076	999,808	770,155	2%	-30%
Sidewalk Bonds	1,647,161	2,280,200	2,195,922	7%	-4%
Street Improvement Bonds	14,634,974	22,452,933	21,465,906	68%	-5%
Park Improvement Bonds	304,693	176,836	371,704	1%	52%
Total Expenditures	\$ 20,227,438	\$ 32,870,560	\$ 31,663,586	100%	

DEBT SERVICE EXPENDITURES



DEBT SERVICE

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 33,078,104	\$ 33,681,000	\$ 32,480,600
Total Expenditures	20,227,438	32,870,560	31,663,586
Net Change in Fund Balances	12,850,666	810,440	817,014
Fund Balances, Beginning of Year	45,979,694	58,830,360	59,640,800
Fund Balances, End of Year	<u>\$ 58,830,360</u>	<u>\$ 59,640,800</u>	<u>\$ 60,457,814</u>



ENTERPRISE FUNDS

Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is to see that the costs of providing goods and services to the general public on a continuing basis to be financed or recovered primarily through user charges.

Bismarck Municipal Airport

The Bismarck Airport is the airport for central and western North Dakota.

Bismarck Event Center and the Belle Mehus Auditorium

The Bismarck Event Center is a full-service facility with an arena and adjacent exhibit hall offering more than 15 meeting rooms located through the facilities. The Belle Mehus Auditorium is a historic theater over 100 years old. Together, the three buildings offer facilities for sporting events, entertainment, conventions, and consumer/trade shows.

Solid Waste Collection

This fund provides residential garbage collection and waste collection services for citizens.

Solid Waste Disposal

This fund provides solid waste disposal services and maintains the City's landfill.

Public Works Utilities: Water, Sanitary Sewer, and Storm Water

Public works utilities operations include the water fund, sewer and wastewater fund, and storm water fund. The water fund accounts for the operations of water administration, treatment and distribution based on a monthly fee. The sanitary sewer fund accounts for the operations of sanitary sewers and wastewater treatment services for citizens using a monthly fee. Storm water fund accounts for the operations of storm sewers and water drainage in the City.

Northern Plains Commerce Center (NPCC)

The Northern Plains Commerce Centre (NPCC) is an industrial park with immediate access to road and rail transport located in Bismarck. The NPCC allows companies to improve their ability to efficiently distribute products within the Northern Plains region and globally. The facility offers both rail and non-rail served sites and has access to both Canadian Pacific and the BNSF via the DMVW Railroad. The truck route between the US I-94 and the Northern Plains Commerce Centre is considered a heavy haul corridor.

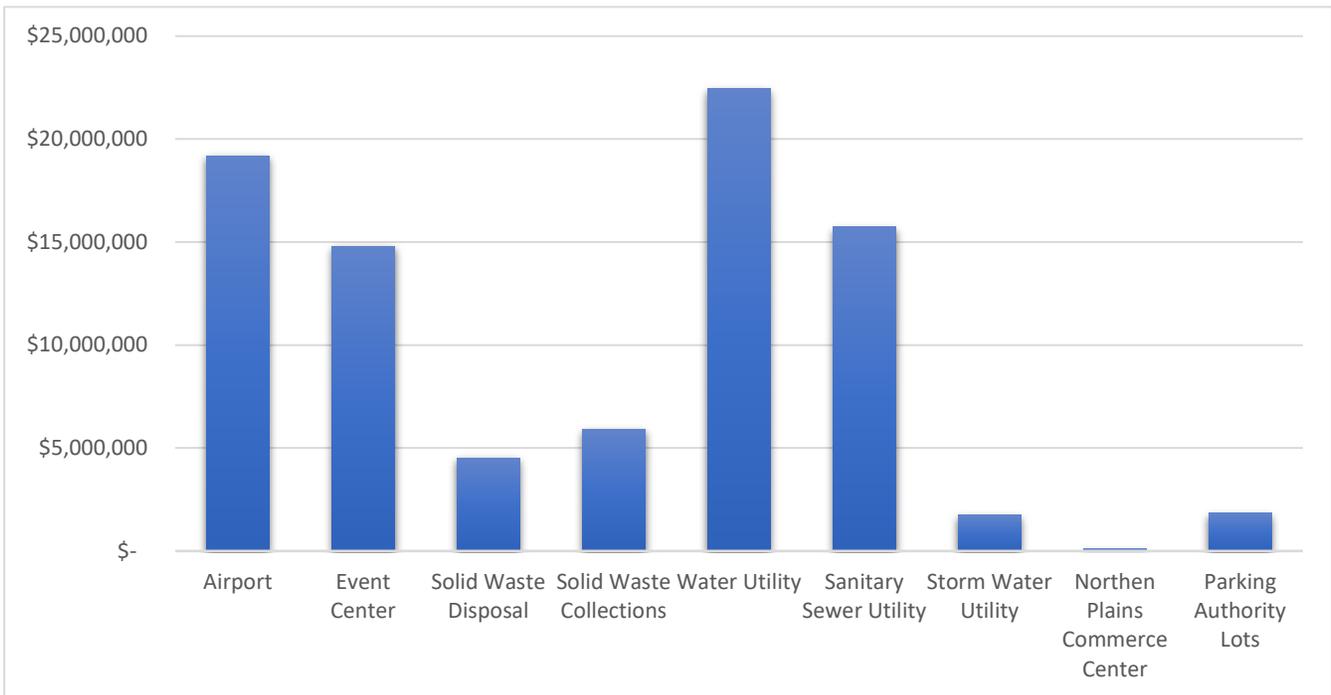
Parking Authority

The Bismarck Parking Authority provides convenient reasonably priced parking to the residents, clients, customers, merchants, and employees of the downtown parking district. The Parking Authority currently manages four ramps and two surface lot.

ENTERPRISE FUNDS

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Airport	\$ 16,268,593	\$ 31,004,208	\$ 19,180,379	22%	-62%
Event Center	10,719,087	15,574,149	14,795,187	17%	-5%
Solid Waste Disposal	4,264,300	4,422,408	4,526,685	5%	2%
Solid Waste Collections	5,412,107	5,723,209	5,918,719	7%	3%
Water Utility	29,667,138	25,491,000	22,444,333	26%	-14%
Sanitary Sewer Utility	19,243,889	47,925,300	15,726,471	18%	-205%
Storm Water Utility	3,087,371	1,770,000	1,742,923	2%	-2%
Northern Plains Commerce Center	96,821	112,717	107,717	0%	-5%
Parking Authority Lots	1,767,714	1,755,300	1,840,300	2%	5%
Total Revenues	\$ 90,527,020	\$ 133,778,291	\$ 86,282,714	100%	

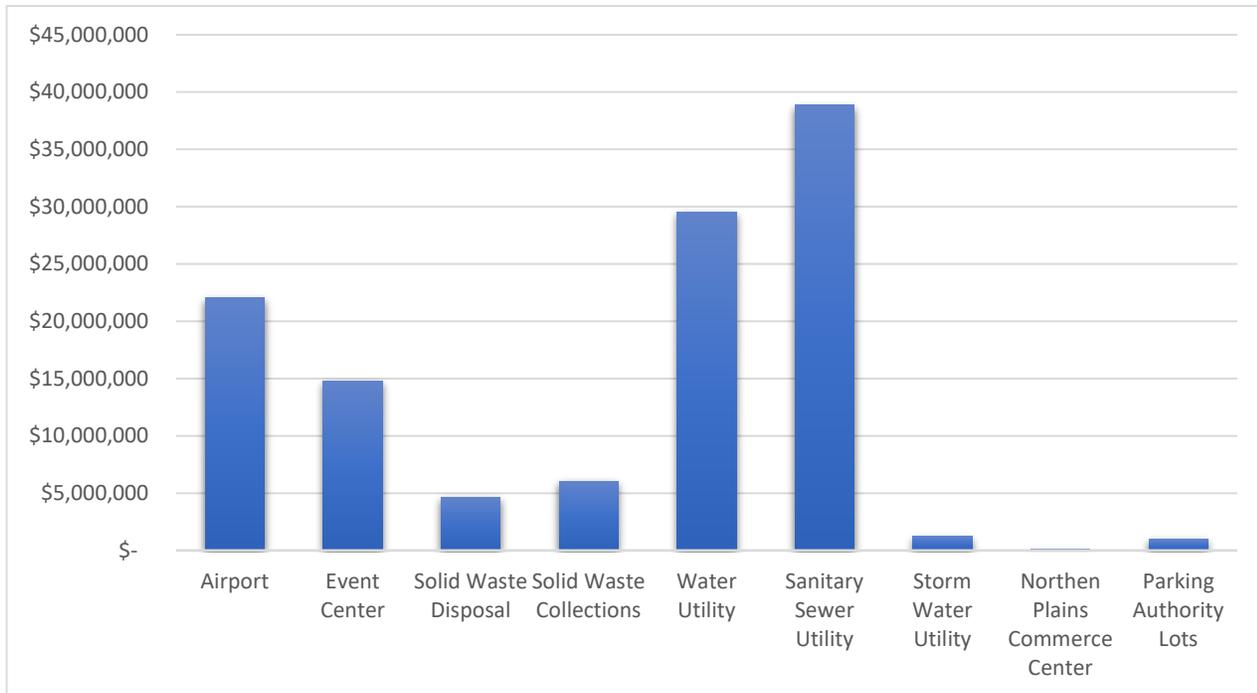
ENTERPRISE FUNDS REVENUES



ENTERPRISE FUNDS

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Airport	\$ 9,289,387	\$ 28,541,946	\$ 22,024,228	19%	-30%
Event Center	7,618,535	13,467,960	14,789,823	13%	9%
Solid Waste Disposal	3,828,098	11,051,703	4,622,909	4%	-139%
Solid Waste Collections	4,527,325	6,366,233	6,026,214	5%	-6%
Water Utility	14,634,170	27,393,580	29,535,490	25%	7%
Sanitary Sewer Utility	8,832,212	44,878,529	38,867,745	33%	-15%
Storm Water Utility	2,453,957	1,302,440	1,238,097	1%	-5%
Northern Plains Commerce Center	298,481	91,965	93,445	0%	2%
Parking Authority Lots	1,697,382	965,400	997,354	1%	3%
Total Expenditures	\$ 53,179,547	\$ 134,059,756	\$ 118,195,305	100%	

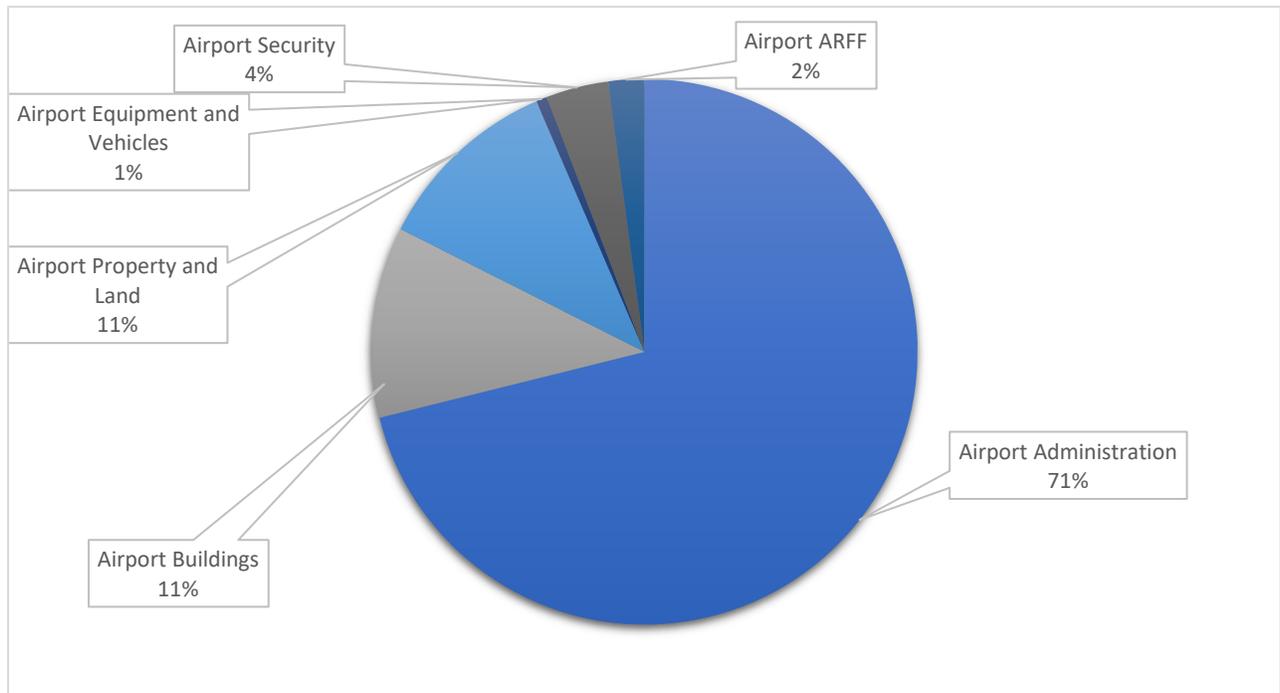
ENTERPRISE FUND EXPENDITURES



BISMARCK MUNICIPAL AIRPORT

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Airport Administration	\$ 11,904,487	\$ 26,420,729	\$ 13,640,404	71%	-94%
Airport Buildings	1,879,240	1,772,157	2,168,700	11%	18%
Airport Property and Land	1,385,002	1,555,225	2,128,306	11%	27%
Airport Equipment and Vehicles	129,283	135,800	125,100	1%	-9%
Airport Security	568,050	710,297	707,869	4%	0%
Airport ARFF	402,531	410,000	410,000	2%	0%
Total Revenues	\$ 16,268,593	\$ 31,004,208	\$ 19,180,379	100%	

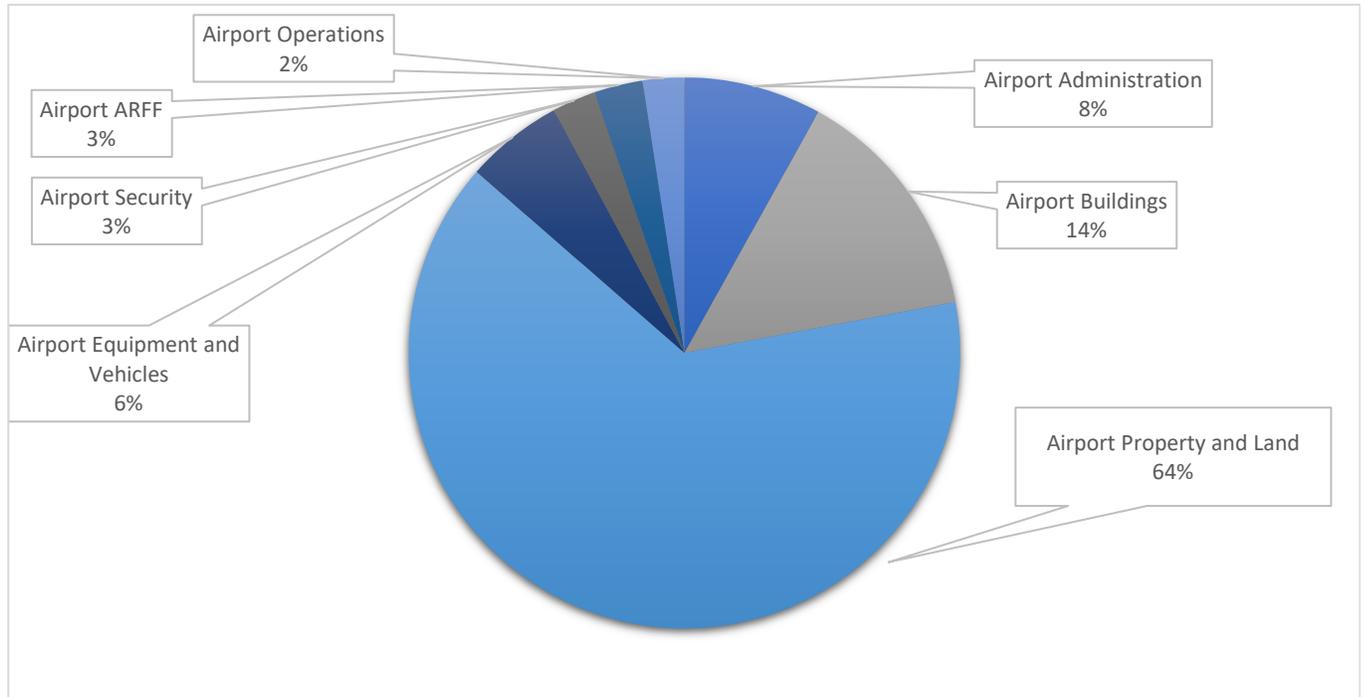
BISMARCK MUNICIPAL AIRPORT REVENUES



BISMARCK MUNICIPAL AIRPORT

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Airport Administration	\$ 1,320,098	\$ 1,545,457	\$ 1,777,739	8%	13%
Airport Buildings	1,782,772	8,172,558	3,075,359	14%	-166%
Airport Property and Land	4,290,098	15,650,700	14,178,000	64%	-10%
Airport Equipment and Vehicles	269,568	562,900	1,264,850	6%	55%
Airport Security	568,001	565,297	562,869	3%	0%
Airport ARFF	577,540	1,527,630	628,855	3%	-143%
Airport Operations	481,310	517,404	536,556	2%	4%
Total Expenditures	\$ 9,289,387	\$ 28,541,946	\$ 22,024,228	100%	

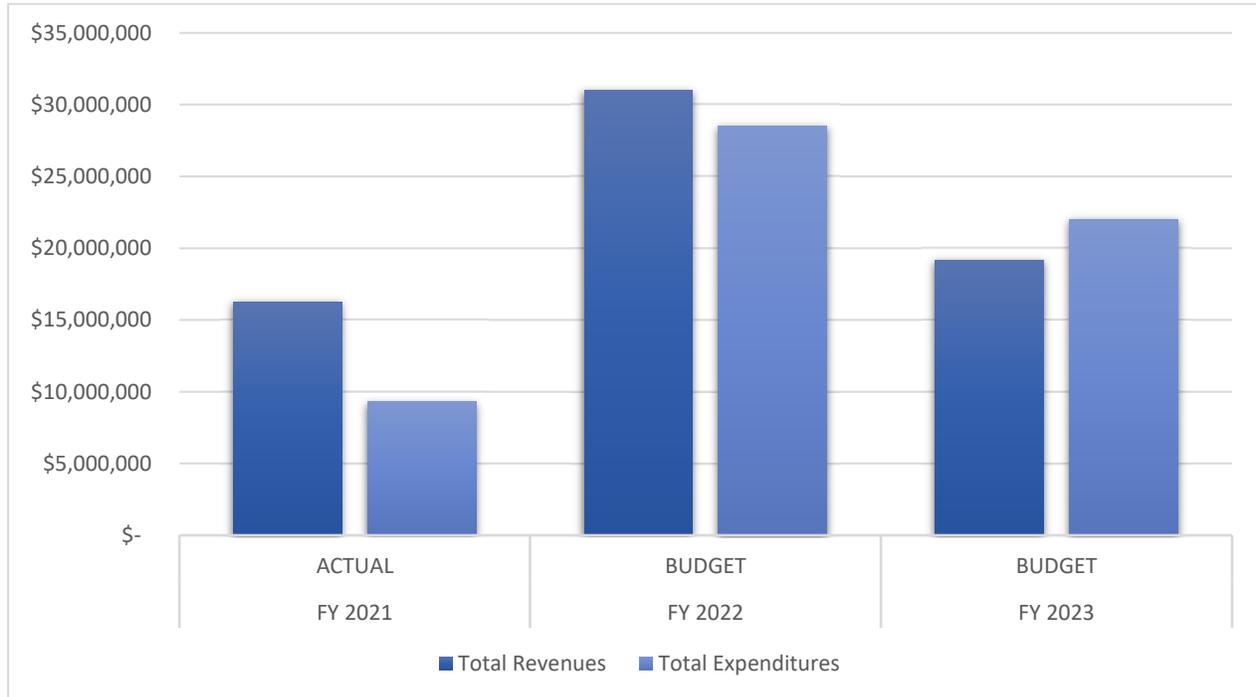
BISMARCK MUNICIPAL AIRPORT EXPENDITURES



BISMARCK MUNICIPAL AIRPORT

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 16,268,593	\$ 31,004,208	\$ 19,180,379
Total Expenditures	9,289,387	28,541,946	22,024,228
Change in Net Position	6,979,206	2,462,262	(2,843,849)
Net Position, Beginning of Year	128,239,296	135,218,502	137,680,764
Net Position, End of Year	<u>\$ 135,218,502</u>	<u>\$ 137,680,764</u>	<u>\$ 134,836,915</u>

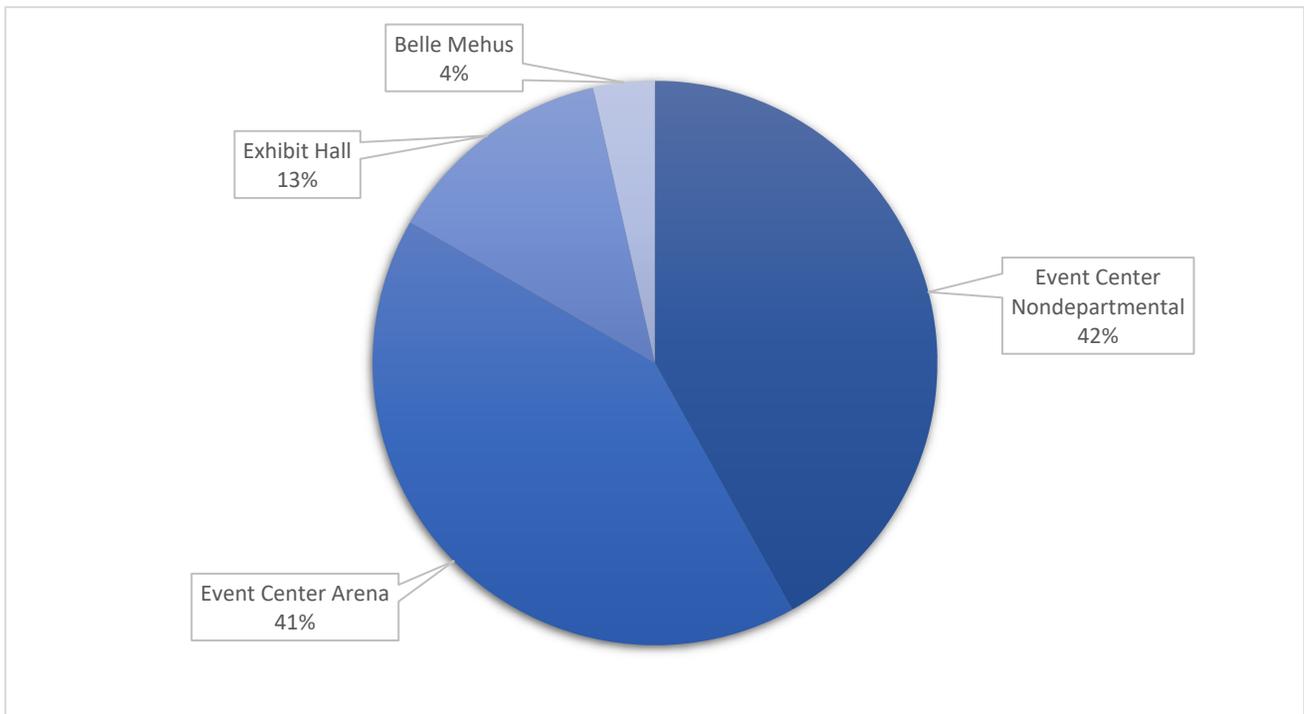
BISMARCK MUNICIPAL AIRPORT REVENUES AND EXPENDITURES COMPARISON



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Event Center Nondepartmental	\$ 5,283,531	\$ 2,180,492	\$ 6,202,067	42%	65%
Event Center Arena	3,727,166	6,166,550	6,123,550	41%	-1%
Exhibit Hall	1,393,751	6,705,137	1,948,750	13%	-244%
Belle Mehus	314,639	521,970	520,820	4%	0%
Total Revenues	\$ 10,719,087	\$ 15,574,149	\$ 14,795,187	100%	

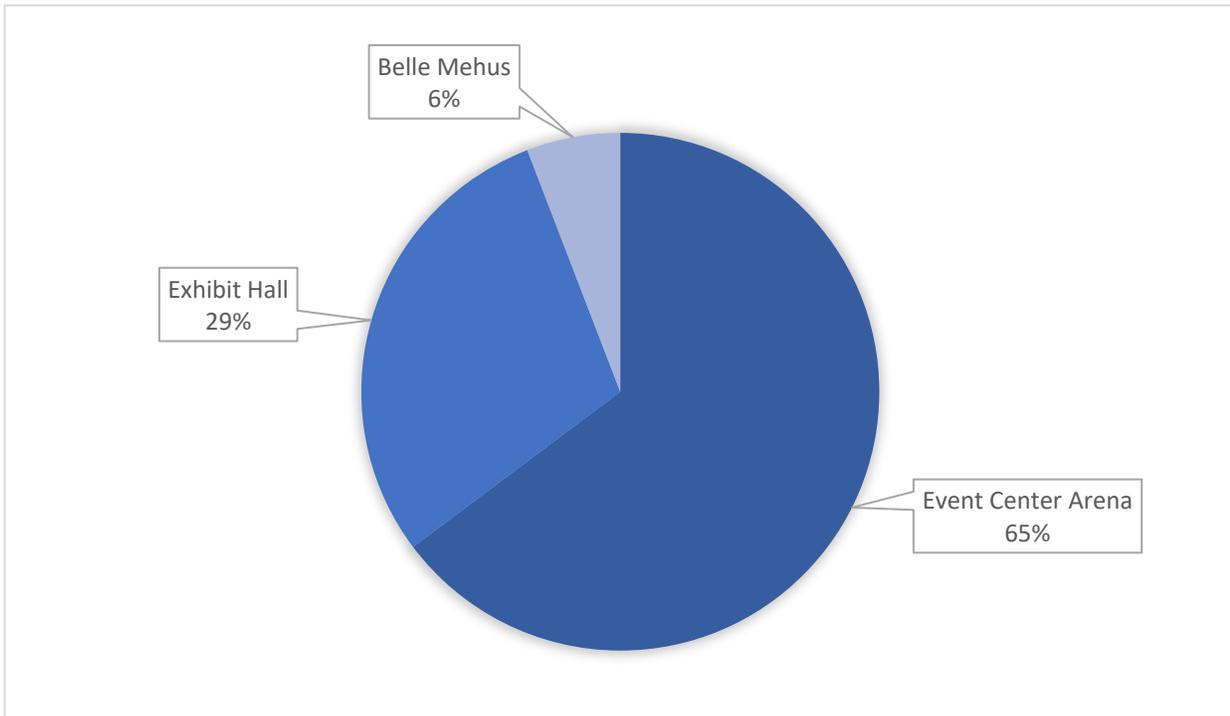
BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM REVENUES



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Event Center Arena	\$ 3,923,502	\$ 7,497,319	\$ 9,578,280	65%	22%
Exhibit Hall	3,163,335	5,082,934	4,346,030	29%	-17%
Belle Mehus	531,698	887,707	865,513	6%	-3%
Total Expenditures	\$ 7,618,535	\$ 13,467,960	\$ 14,789,823	100%	

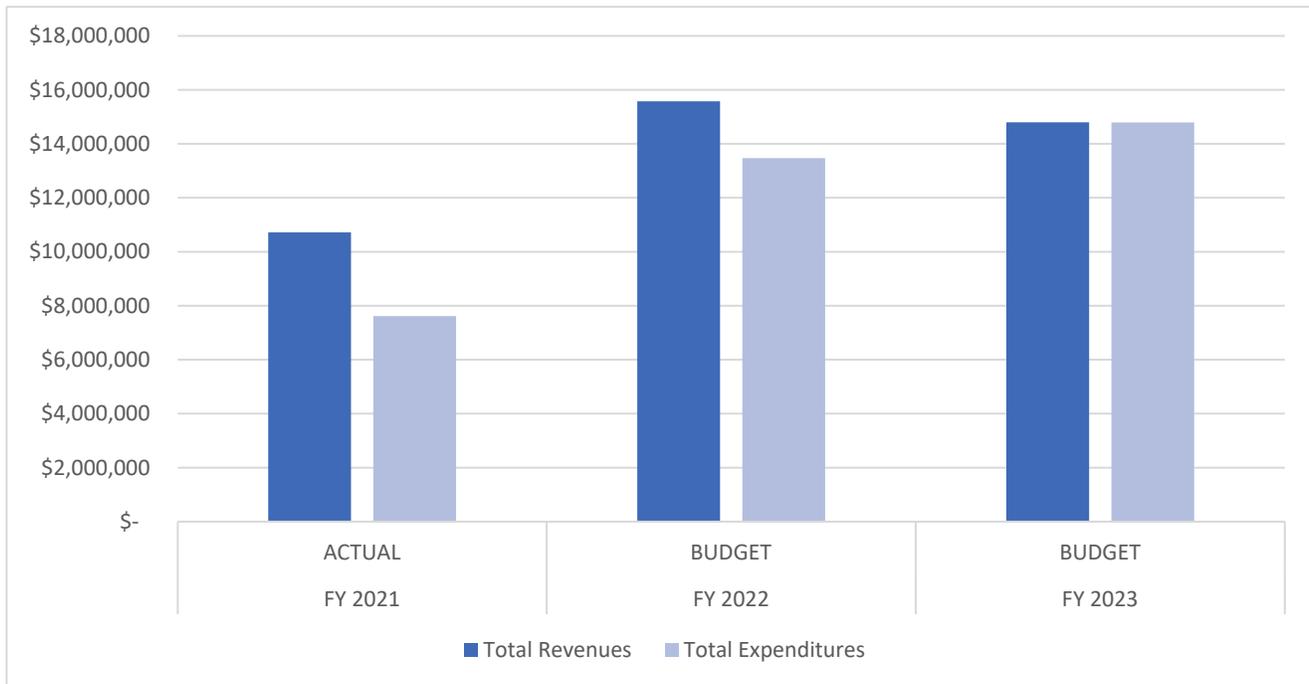
BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM EXPENDITURES



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 10,719,087	\$ 15,574,149	\$ 14,795,187
Total Expenditures	7,618,535	13,467,960	14,789,823
Change in Net Position	3,100,552	2,106,189	5,364
Net Position, Beginning of Year	7,405,408	10,505,960	12,612,149
Net Position, End of Year	<u>\$ 10,505,960</u>	<u>\$ 12,612,149</u>	<u>\$ 12,617,513</u>

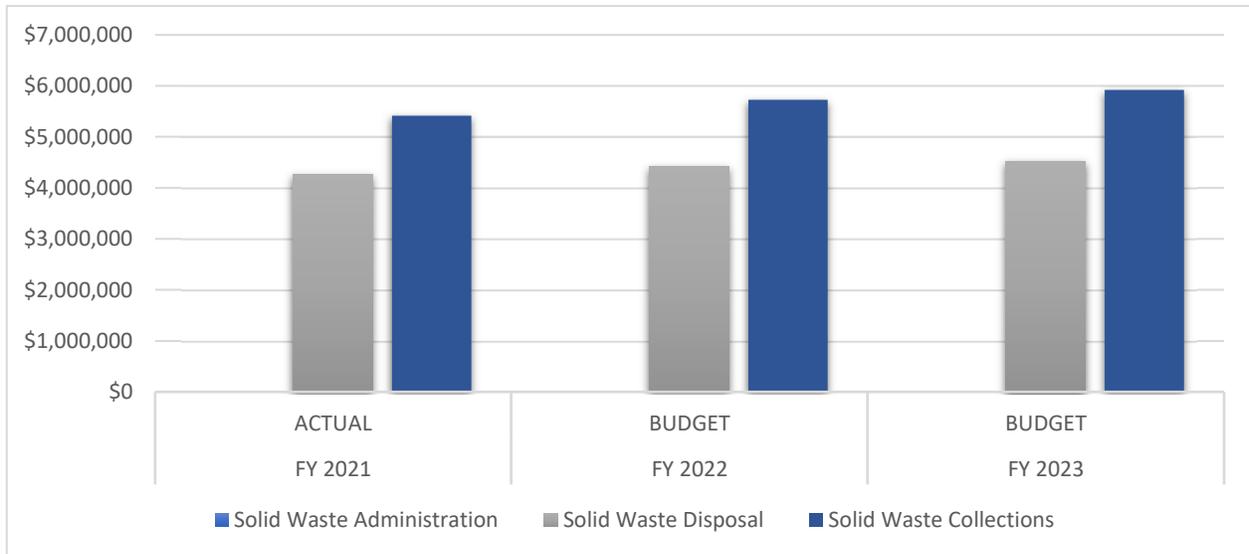
BISMARCK EVENT CENTER & BELLE MEHUS REVENUES AND EXPENDITURES COMPARISON



PUBLIC WORKS SOLID WASTE

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Solid Waste Administration	\$ 2,775	\$ 500	\$ -	0%	0%
Solid Waste Disposal	4,261,525	4,421,908	4,526,685	43%	2%
Solid Waste Collections	5,412,107	5,723,209	5,918,719	57%	3%
Total Revenues	\$ 9,676,407	\$ 10,145,617	\$ 10,445,404	100%	

PUBLIC WORKS SOLID WASTE REVENUES

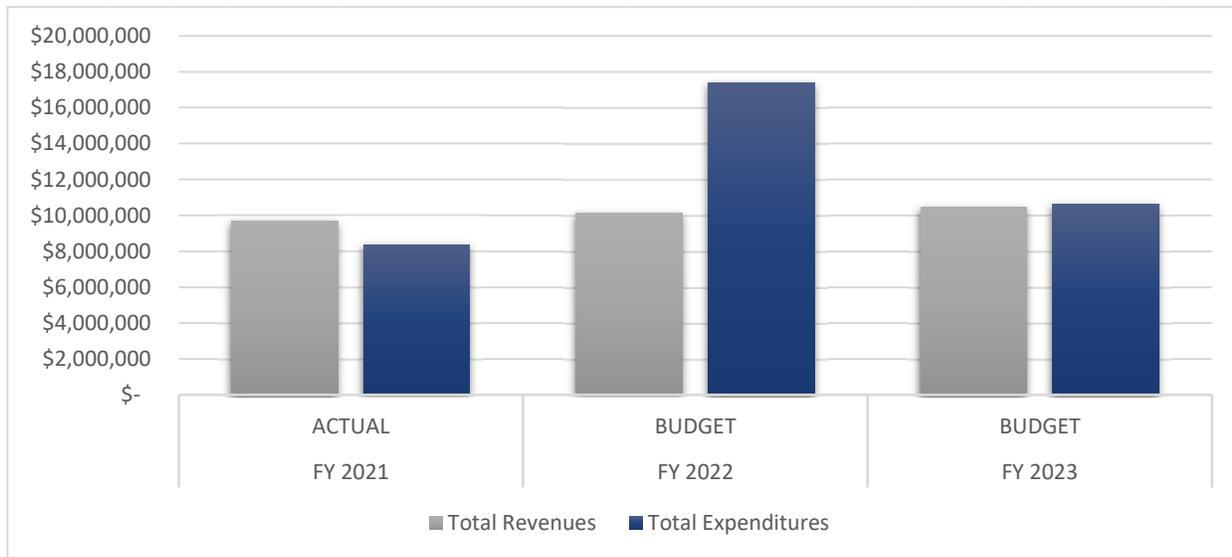


Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Solid Waste Administration	\$ 276,292	\$ 351,444	\$ 352,067	3%	0%
Solid Waste Disposal	3,551,806	10,700,259	4,270,842	40%	-151%
Solid Waste Collections	4,527,325	6,366,233	6,026,214	57%	-6%
Total Expenditures	\$ 8,355,423	\$ 17,417,936	\$ 10,649,123	100%	

PUBLIC WORKS SOLID WASTE

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 9,676,407	\$ 10,145,617	\$ 10,445,404
Total Expenditures	8,355,423	17,417,936	10,649,123
Change in Net Position	1,320,984	(7,272,319)	(203,719)
Net Position, Beginning of Year	28,111,183	29,432,167	22,159,848
Net Position, End of Year	<u>\$ 29,432,167</u>	<u>\$ 22,159,848</u>	<u>\$ 21,956,129</u>

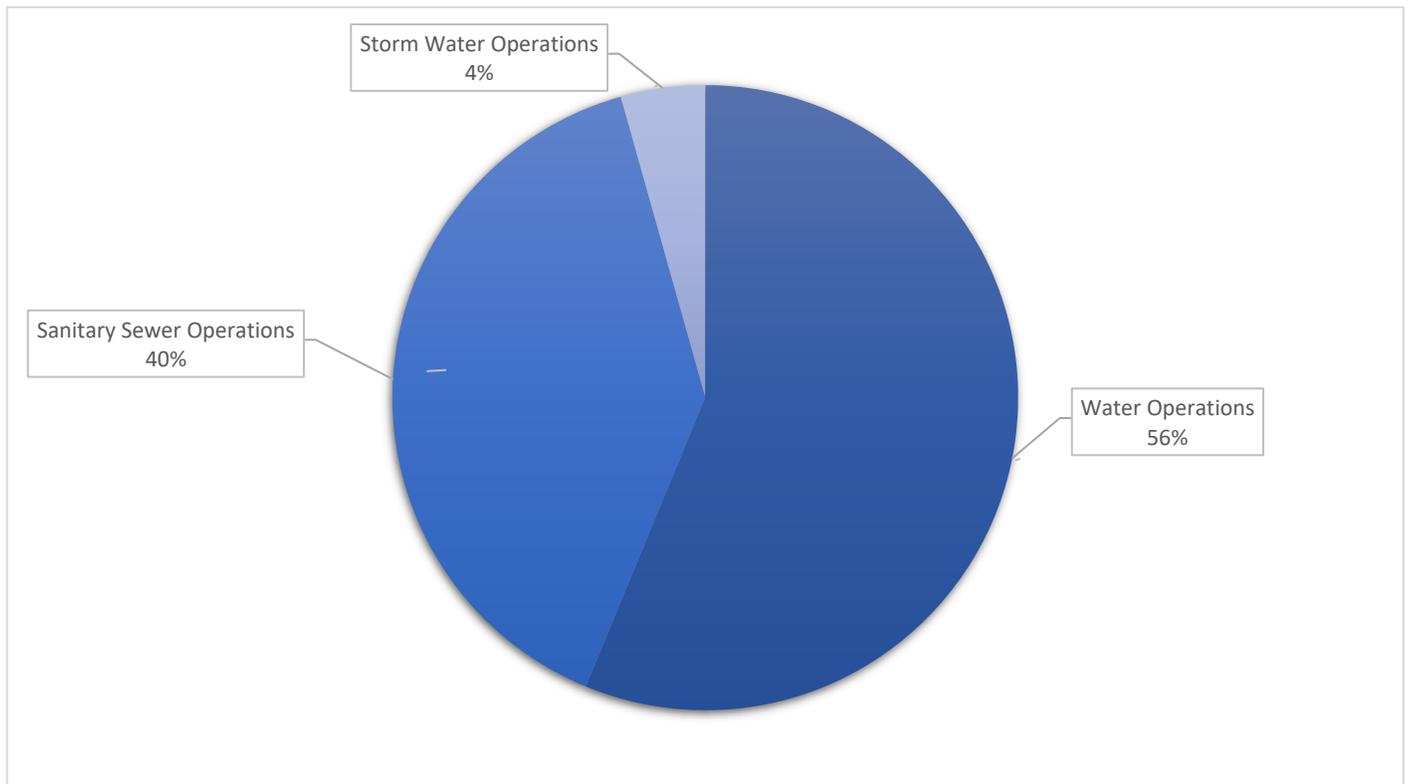
PUBLIC WORKS SOLID WASTE REVENUES AND EXPENDITURES COMPARISON



PUBLIC WORKS UTILITY

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Water Operations	\$ 29,667,138	\$ 25,491,000	\$ 22,444,333	56%	-14%
Sanitary Sewer Operations	19,243,889	47,925,300	15,726,471	40%	-205%
Storm Water Operations	3,087,371	1,770,000	1,742,923	4%	-2%
Total Revenues	\$ 51,998,398	\$ 75,186,300	\$ 39,913,727	100%	

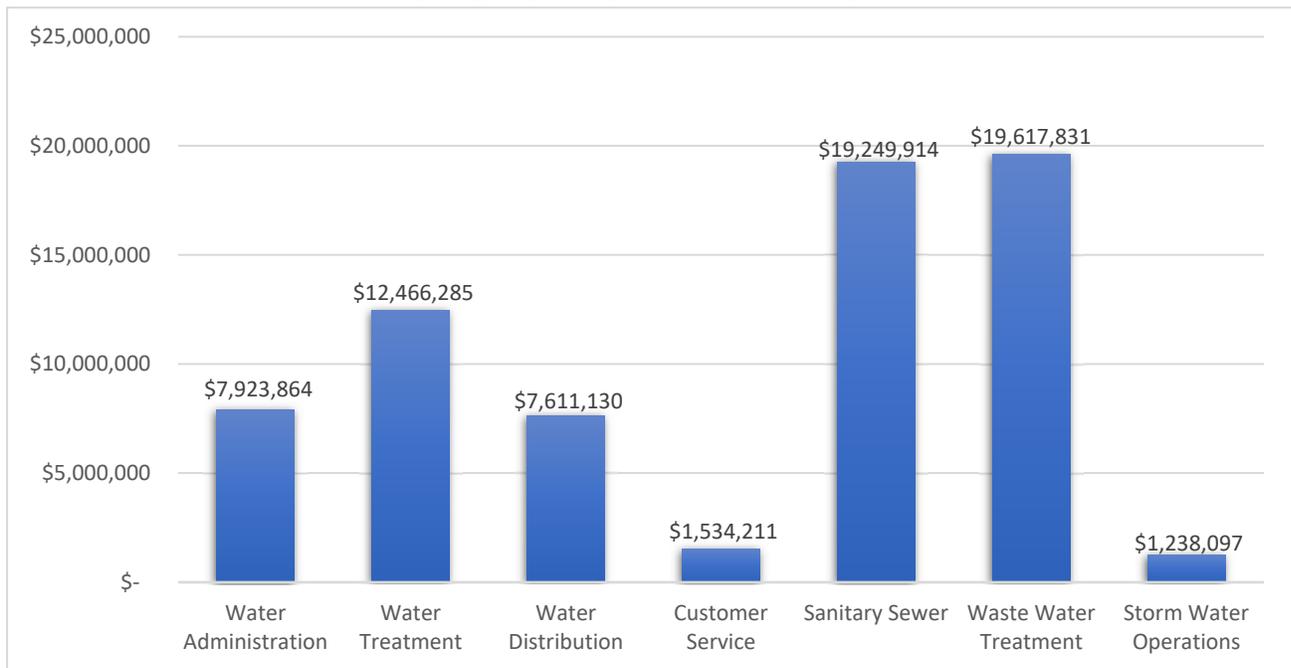
PUBLIC WORKS UTILITY REVENUES



PUBLIC WORKS UTILITY

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Water Administration	\$ 1,655,546	\$ 2,016,985	\$ 7,923,864	11%	75%
Water Treatment	6,595,802	10,047,552	12,466,285	18%	19%
Water Distribution	4,747,540	13,893,238	7,611,130	11%	-83%
Customer Service	1,635,282	1,435,805	1,534,211	2%	6%
Sanitary Sewer	3,832,686	28,886,131	19,249,914	28%	-50%
Waste Water Treatment	4,999,526	15,992,398	19,617,831	28%	18%
Storm Water Operations	2,453,957	1,302,440	1,238,097	2%	-5%
Total Expenditures	\$ 25,920,339	\$ 73,574,549	\$ 69,641,332	100%	

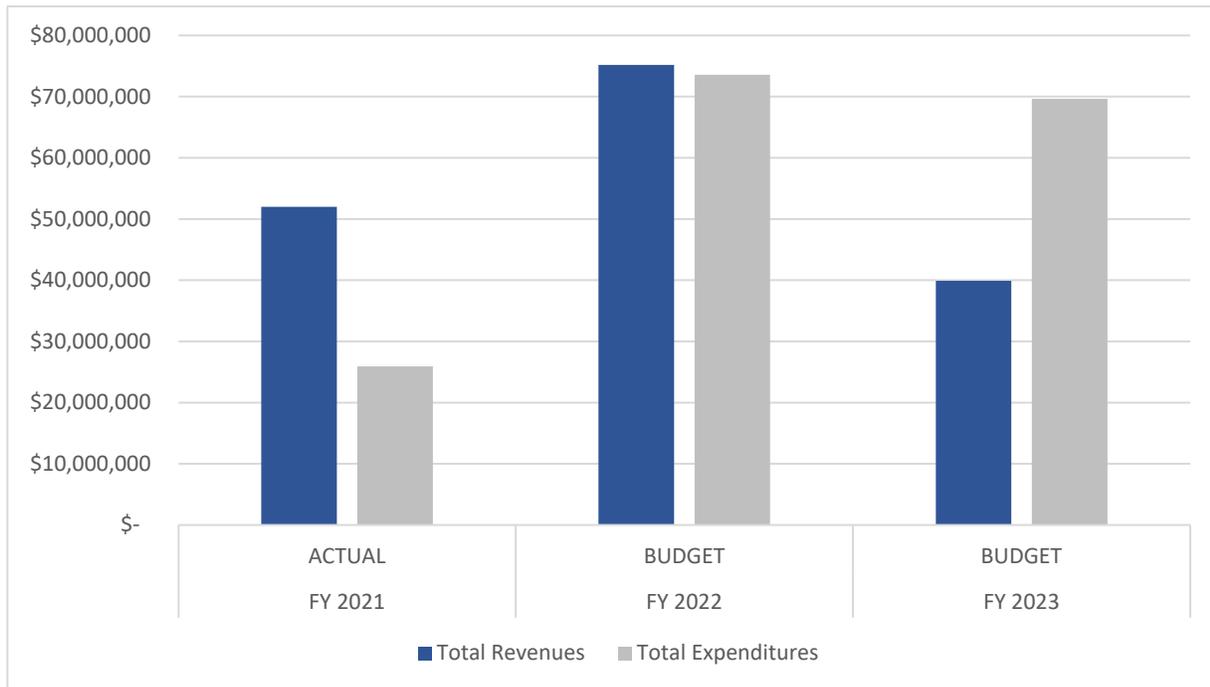
PUBLIC WORKS UTILITY EXPENDITURES



PUBLIC WORKS UTILITY

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 51,998,398	\$ 75,186,300	\$ 39,913,727
Total Expenditures	25,920,339	73,574,549	69,641,332
Change in Net Position	26,078,059	1,611,751	(29,727,605)
Net Position, Beginning of Year	297,525,726	323,603,785	325,215,536
Net Position, End of Year	<u>\$ 323,603,785</u>	<u>\$ 325,215,536</u>	<u>\$ 295,487,931</u>

PUBLIC WORKS UTILITY REVENUES AND EXPENDITURES COMPARISON



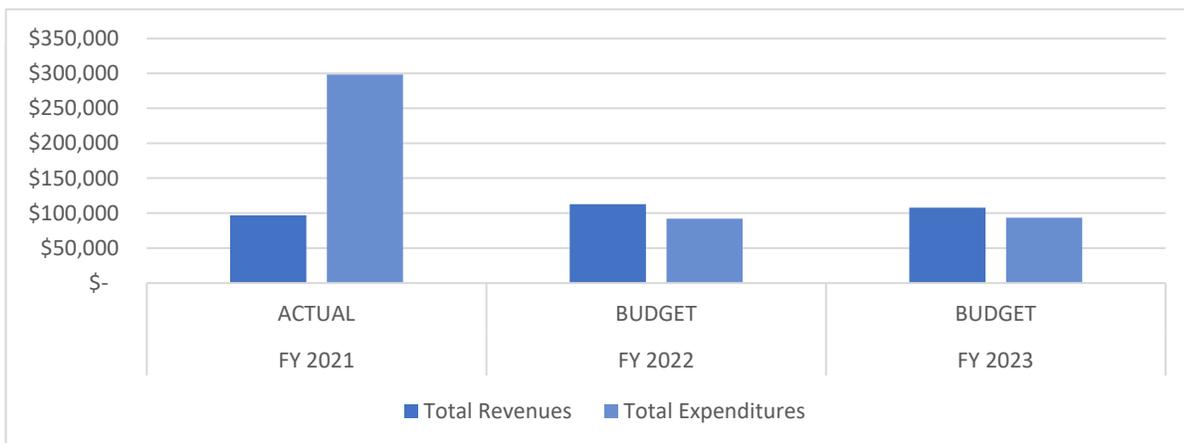
NORTHERN PLAINS COMMERCE CENTRE

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Northern Plains Commerce Centre (NPCC)	\$ 96,821	\$ 112,717	\$ 107,717	100%	-5%
Total Revenues	\$ 96,821	\$ 112,717	\$ 107,717	100%	

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Northern Plains Commerce Centre (NPCC)	\$ 298,481	\$ 91,965	\$ 93,445	100%	2%
Total Expenditures	\$ 298,481	\$ 91,965	\$ 93,445	100%	

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 96,821	\$ 112,717	\$ 107,717
Total Expenditures	298,481	91,965	93,445
Surplus/(Deficit)	(201,660)	20,752	14,272
Net Position, Beginning of Year	9,662,366	9,460,706	9,481,458
Net Position, End of Year	<u>\$9,460,706</u>	<u>\$9,481,458</u>	<u>\$9,495,730</u>

NORTHERN PLAINS COMMERCE CENTRE REVENUES AND EXPENDITURES COMPARISON



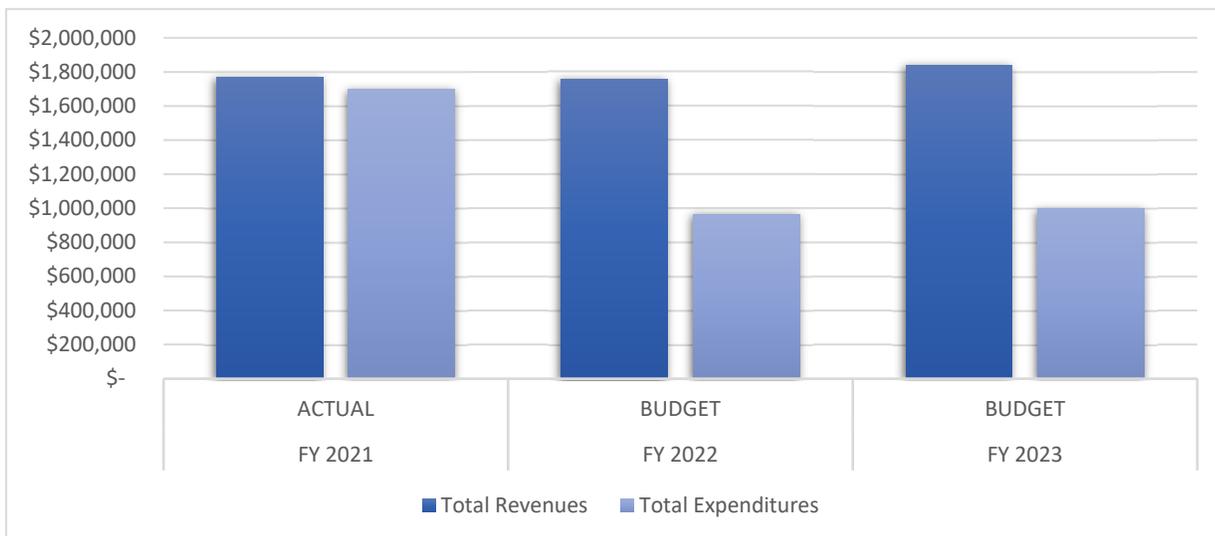
PARKING AUTHORITY LOTS

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Parking Authority Lots	\$ 1,767,714	\$ 1,755,300	\$ 1,840,300	100%	5%
Total Revenues	\$ 1,767,714	\$ 1,755,300	\$ 1,840,300	100%	

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Parking Authority Lots	\$ 1,697,382	\$ 965,400	\$ 997,354	100%	3%
Total Expenditures	\$ 1,697,382	\$ 965,400	\$ 997,354		

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 1,767,714	\$ 1,755,300	\$ 1,840,300
Total Expenditures	1,697,382	965,400	997,354
Surplus/(Deficit)	70,332	789,900	842,946
Net Position, Beginning of Year	20,718,045	20,788,377	21,578,277
Net Position, End of Year	<u>\$ 20,788,377</u>	<u>\$ 21,578,277</u>	<u>\$ 22,421,223</u>

PARKING AUTHORITY LOTS REVENUES AND EXPENDITURES COMPARISON



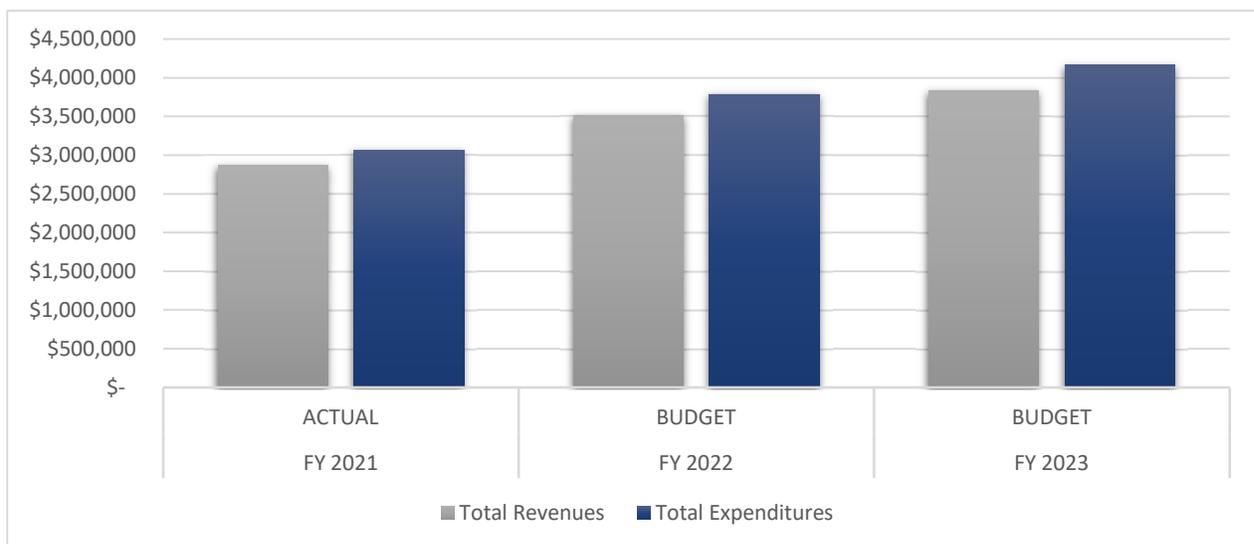
FLEET SERVICES

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Fleet Services	\$ 2,866,175	\$ 3,509,647	\$ 3,834,200	100%	8%
Total Revenues	\$ 2,866,175	\$ 3,509,647	\$ 3,834,200	100%	

Department	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET	% OF BUDGET	% OF GROWTH
Fleet Services	\$ 3,061,031	\$ 3,788,090	\$ 4,169,244	100%	9%
Total Expenditures	\$ 3,061,031	\$ 3,788,090	\$ 4,169,244		

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Revenues	\$ 2,866,175	\$ 3,509,647	\$ 3,834,200
Total Expenditures	3,061,031	3,788,090	4,169,244
Change in Net Position	(194,856)	(278,443)	(335,044)
Net Position, Beginning of Year	785,252	590,396	311,953
Net Position, End of Year	<u>\$ 590,396</u>	<u>\$ 311,953</u>	<u>\$ (23,091)</u>

FLEET SERVICES REVENUES AND EXPENDITURES COMPARISON



DEPARTMENT BUDGET OVERVIEW

In the following section, each City department is presented by fund, beginning with the City Commission and ending with the Waste Water Treatment Plant. Each department page includes an organizational chart, a list of department positions, performance measures, and budget information. Also included on each department's page is a mission statement and/or vision statement along with a list of the customers they serve and the services they provide.

Each department's budget begins with the department's mission statement and/or vision statement, which identifies the focus of each department and lists how services should be provided to City residents. Following the mission and vision statements are a list of the internal and/or external customers the department supports along with a list of the services provided by that department. The performance measures for the department are also listed. The performance measures are intended to help residents understand how city funds are being used to achieve certain outcomes.

Next is a detailed summary of the department's operating expenditures and staffing levels over a three-year period. Included in the expenditure summary are actual expenses for FY 2021, the revised adopted budget as adopted by the City Commission for FY 2022, and a FY 2023 adopted budget figure which includes any new base adjustments and/or enhancements all broken out by category.

The categories listed for each department as applicable include:

- Salaries & Wages
- Fringe Benefits
- Professional, Legal, & Contract Services
- Building, Equipment, & Vehicle Services
- Travel and Training
- Operating Services
- Operating Supplies
- Grants & Contributions
- Capital Outlay
- Debt Service
- Transfers

Following the expenditure summary is the personnel summary, which lists the job title and number of authorized positions for the department. The positions are listed as full-time equivalents (FTEs) unless otherwise notated.

DEPARTMENT BUDGET OVERVIEW

GENERAL FUND

NON DEPARTMENTAL
CITY COMMISSION
CITY ADMINISTRATION
PUBLIC INFORMATION OFFICER
PUBLIC WORKS SERVICES – BUILDING MAINTENANCE
DAKOTA MEDIA ACCESS
CITY ATTORNEY
CENTRAL DAKOTA COMMUNICATIONS CENTER – CENCOM
ENGINEERING
FINANCE DEPARTMENT – ASSESSING
FINANCE DEPARTMENT – FISCAL SERVICES
FINANCE DEPARTMENT – INFORMATION TECHNOLOGY/GIS
FIRE DEPARTMENT
EMERGENCY MANAGEMENT
HUMAN RESOURCES
MUNICIPAL COURT
COMMUNITY DEVELOPMENT – BUILDING INSPECTIONS
COMMUNITY DEVELOPMENT – PLANNING
POLICE DEPARTMENT
PUBLIC HEALTH
ENVIRONMENTAL HEALTH
ONE-TIME OPERATIONS
EQUIPMENT RESERVE

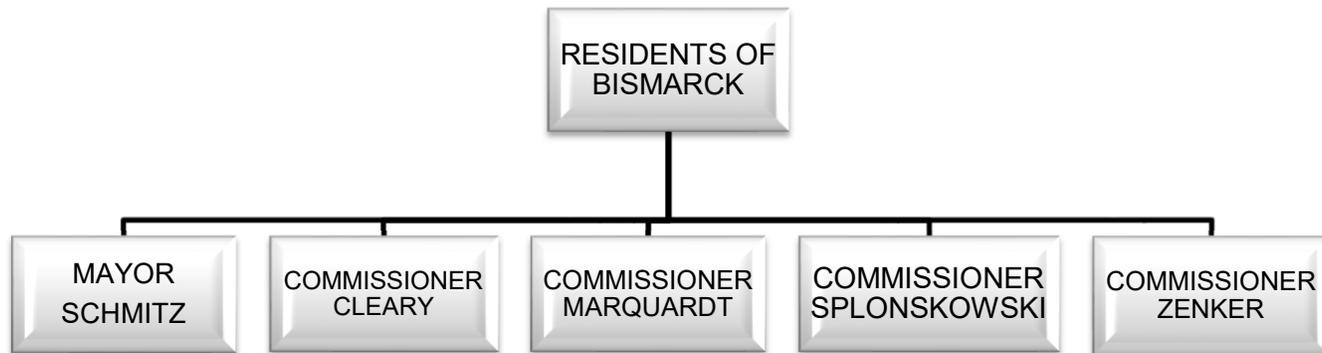
ENTERPRISE

AIRPORT
EVENT CENTER
PUBLIC WORKS SERVICES DEPARTMENT
ROADS AND STREETS
FORESTRY
STREET LIGHTS AND TRAFFIC SIGNALS
SOLID WASTE DISPOSAL
SOLID WASTE COLLECTIONS
PUBLIC WORKS WATER UTILITY DEPARTMENT
WATER ADMINISTRATION
CUSTOMER SERVICE
WATER DISTRIBUTION
WATER TREATMENT PLANT
WASTE WATER TREATMENT PLANT
STORM WATER UTILITY
SANITARY SEWER

INTERNAL SERVICE

FLEET SERVICE

CITY COMMISSION



CITY COMMISSION

DEPARTMENTAL MISSION STATEMENT

The City Commission serves as the legislative governing body of the City of Bismarck. The Mayor and four Commissioners are elected to four-year terms by the voters of the City of Bismarck. The Mayor is the President of the Commission and serves as the chairperson of all Commission meetings.

CUSTOMERS

Residents of the City of Bismarck
 City Departments in their Portfolios

SERVICES PROVIDED

The role of the City Commission is to develop, approve, and enact policies to govern the municipality. The Mayor and Commissioners may serve on advisory boards and committees and represent departments through portfolio assignments.

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
N/A			

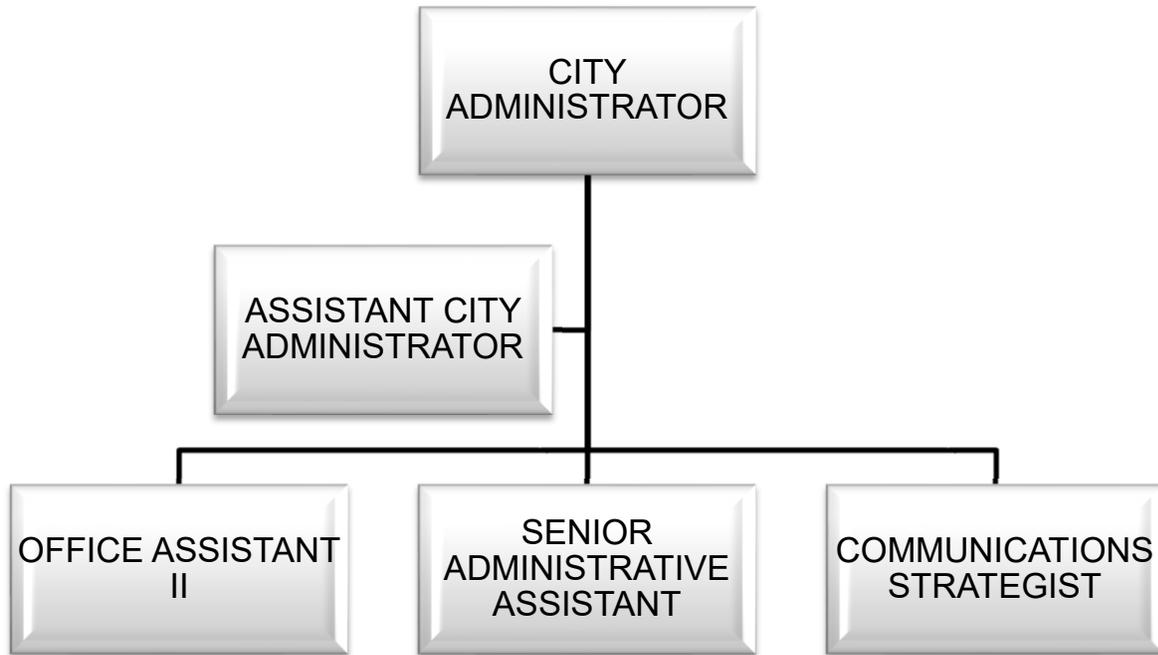
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 88,130	\$ 91,655	\$ 91,655
Fringe Benefits	8,532	8,910	8,904
Professional, Legal & Contracted Services	604	-	-
Travel & Training	60	2,842	14,500
Operating Services	44,030	50,000	37,250
Supplies	2,129	1,000	2,091
TOTAL	\$ 143,485	\$ 154,407	\$ 154,400

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
N/A			

ADMINISTRATION



ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The City Administrator and Assistant City Administrator are both appointed by the City Commission. They are the chief administrative officers for the City and along with their staff, are responsible for implementing the policies of the City Commission. The primary job of the Administration Department is to provide leadership and guidance for the day to day operations of the City.

CUSTOMERS

Citizens and Businesses of Bismarck	News Media
City Commission	Social Media Participants
City Departments and City Staff	City Website Users
Other Local Government Agencies	

SERVICES PROVIDED

Provides Public Information; Answers Questions on Public Finance, Ordinances and Public Record
 Issues Various Licenses and Permits Such as Alcohol, Gaming, Taxi, 2nd Hand Dealer and Door-to-Door
 Provides Technical and Clerical Support for Various City Committees, Task Forces and Commissions and
 Coordinates Their Activities With the City Commission
 Coordinates the City Election With the County
 Maintain the City Website
 Coordinate City Priorities with Legislative Strategies
 Provides Leadership of Projects that Impact all Departments Within the Organization
 Press Releases
 Social Media
 Website Content and Maintenance

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Minutes of City Commission Meetings	N/A	26	30
Number of Special Event Permits	N/A	100	100
Number of Gaming Permits	N/A	175	200
Number of Junk Dealer Permits	N/A	5	5
Number of Second Hand Dealer Licenses	N/A	15	15
Number of Liquor Licenses	N/A	160	165
Press/Media Releases Issued	N/A	150	175
Number of Facebook Posts	N/A	950	1,000
Number of Visitors to City Website	N/A	120,000	125,000
Number of Facebook Followers	N/A	7,500	8,500

ADMINISTRATION

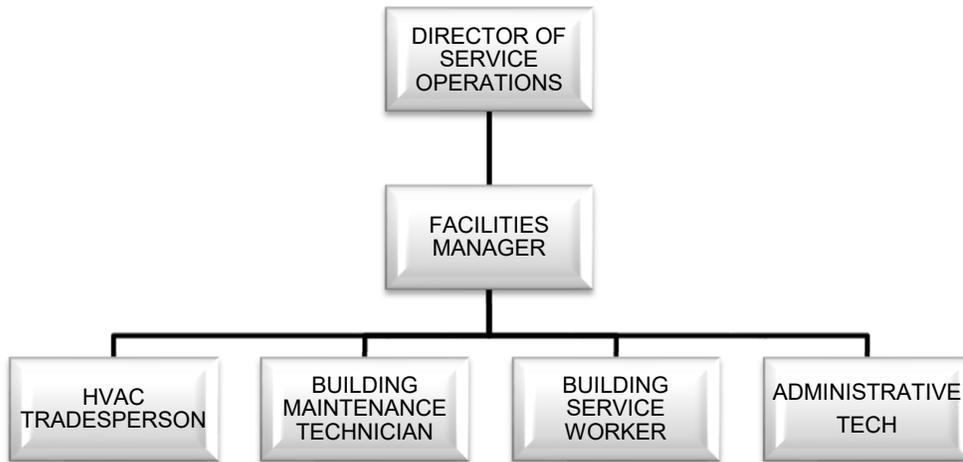
EXPENDITURE SUMMARY

	FY 2021	FY 2022	FY 2023
OBJECT CATEGORIES	ACTUAL	BUDGET	BUDGET
Salaries & Wages	\$ 493,659	\$ 522,428	\$ 505,973
Fringe Benefits	123,569	130,647	145,179
Professional, Legal & Contracted Services	-	19,000	11,530
Building, Equipment & Vehicle Services	-	1,000	1,000
Travel & Training	2,448	18,550	10,700
Operating Services	4,654	16,600	23,950
Supplies	7,231	13,148	16,500
Capital Outlay	6,395	-	2,500
TOTAL	\$ 637,956	\$ 721,373	\$ 717,332

PERSONNEL SUMMARY

	FY 2021	FY 2022	FY 2023
POSITIONS	ACTUAL	BUDGET	BUDGET
City Administrator	1.00	1.00	1.00
Assistant Administrator	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00
Communications Strategist	-	1.00	1.00
Public Information Officer	1.00	-	-
Administrative Technician	1.00	-	-
Office Assistant II	-	1.00	1.00
TOTAL	5.00	5.00	5.00

PUBLIC WORKS SERVICES - BUILDING MAINTENANCE



BUILDING MAINTENANCE

DEPARTMENTAL MISSION STATEMENT

The mission of Building Maintenance is to provide and maintain safe, healthy, and accessible building environments in a sustainable, cost effective manner for the public and for city staff in support of goals and objectives of the City of Bismarck.

CUSTOMERS

- City/County Building
- Public Health Building
- Public Works Building
- Fire Stations (5)
- Landfill Buildings

SERVICES PROVIDED

- HVAC Maintenance
- Facility Maintenance
- Housekeeping Services
- Remodeling/Construction Projects
- Construction Oversight
- Snow removal for our customers

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Maintenance Dept. will dispatch over 1000 work orders annually.			
N/A			

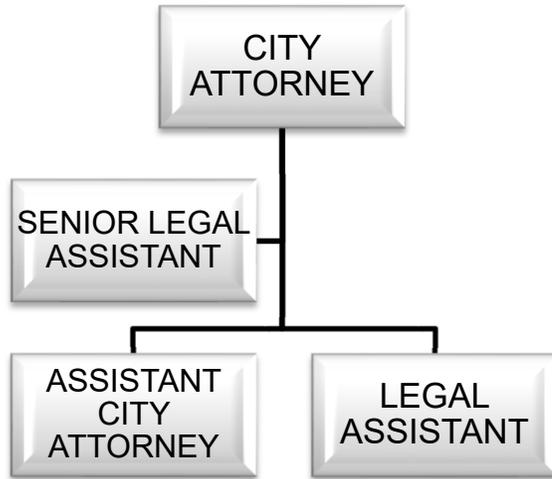
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 347,946	\$ 375,360	\$ 398,777
Fringe Benefits	133,962	129,181	177,546
Professional, Legal & Contracted Services	13,652	14,306	14,400
Building, Equipment & Vehicle Services	189,100	220,192	238,522
Operating Services	22,813	27,450	27,615
Operating Supplies	34,345	36,350	48,594
Capital Outlay	9,449	-	2,056
TOTAL	\$ 751,267	\$ 802,839	\$ 907,510

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Facilities Manager	0.67	0.67	0.67
Building Maintenance HVAC Technician	1.00	1.00	1.00
Building Maintenance Technician	2.00	2.00	2.00
Administrative Tech	-	-	0.50
Building Service Worker	3.00	4.00	4.00
TOTAL	6.67	7.67	8.17

CITY ATTORNEY



CITY ATTORNEY

DEPARTMENTAL MISSION STATEMENT

The office of the City Attorney is responsible for all compliance with state and city legislative controls and providing a source of public record in order to ensure the City imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner. The City Attorney attends all City Commission meetings and advises for legal compliance and acts as general counsel and chief risk officer for the City. The criminal prosecutors handle municipal court and related District and Supreme Court prosecution of city ordinance violations, as well advise law enforcement and others to insure constitutional rights are protected. All contracts are reviewed by the Department as well as administration of city liability, boiler and property insurance, including representing the City in civil court actions or acting as advisory counsel with outside counsel.

CUSTOMERS

City Commission	City Administration	City Departments
Citizens of Bismarck	Local, State, and Government Agencies	

SERVICES PROVIDED

Attorney for City of Bismarck Offices, Boards, Commission and Staff
 Prepares Legal Briefs and Opinions
 Represents the City in all Litigation and Controversies, Including Municipal Court Cases
 Prosecutes All Cases Before the Municipal Court, Including Any Appeals to the District and Supreme Court
 Reviews All Meeting Agendas and Supporting Materials for Compliance
 Educate City Departments in Regard to State Laws, Including But Not Limited To, Open Records and Record Management
 Maintain and Process All City Ordinances
 Maintain and Coordinate City's Liability, Property and Boiler Insurance Policies
 Conducts Administrative Hearings on Behalf of the City

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Court Cases	23,939	27,000	30,000
Number of Tickets Issued by Officers*	16,011	16,500	18,500
Complaints Drafted by Attorney	1,661	1,800	1,900
Reports Reviewed and Not Charged	228	300	300
Number of Insurance Claims Against City	25	30	30
Number of Sewer Claims	5	15	15

*Starting in 2020, Police, Municipal Court, and the City Attorney departments worked together to issue citations for many criminal and traffic matters that were previously long form complaints. This ensured more defendants appeared with personal service citations, had fewer failures to appear on complaints and expedited cases through the process. The court load for all three departments remains the same but makes the process more efficient for public and city resources.

CITY ATTORNEY

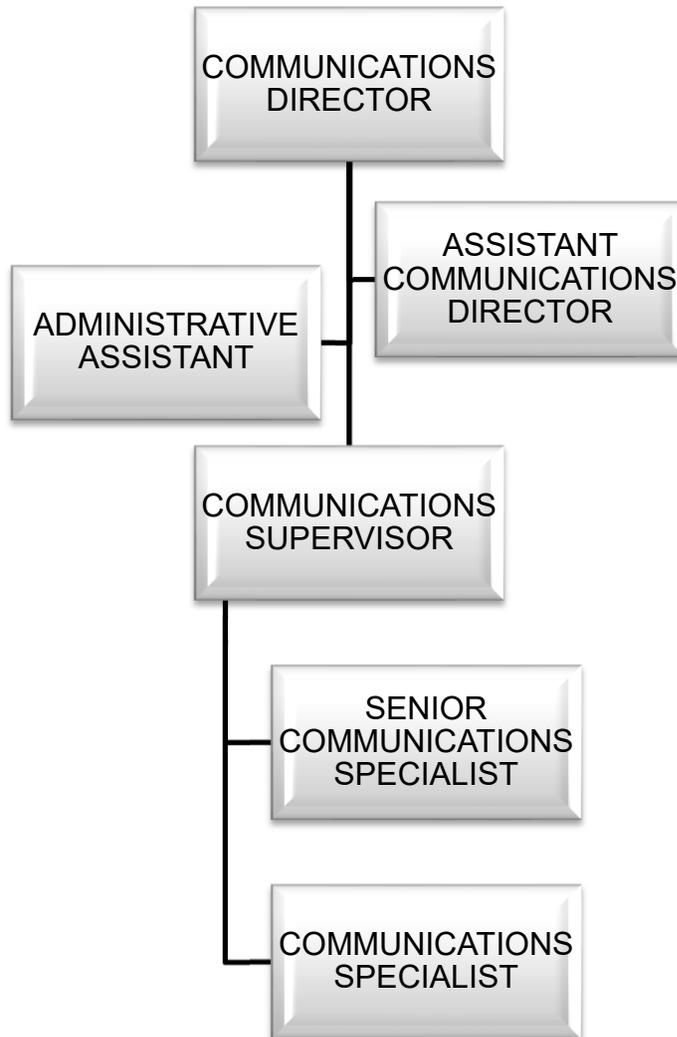
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 471,259	\$ 507,047	\$ 493,420
Fringe Benefits	138,627	148,603	167,145
Professional, Legal & Contracted Services	1,354	1,390	1,490
Travel & Training	260	5,300	5,300
Operating Services	2,059	2,800	2,617
Supplies	13,841	18,117	19,432
TOTAL	\$ 627,400	\$ 683,257	\$ 689,404

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
City Attorney	1.00	1.00	1.00
Assistant City Attorney	2.00	2.00	2.00
Senior Legal Assistant	1.00	1.00	1.00
Legal Assistant	2.00	2.00	2.00
TOTAL	6.00	6.00	6.00

CENTRAL DAKOTA COMMUNICATIONS CENTER



CENTRAL DAKOTA COMMUNICATIONS CENTER

DEPARTMENTAL MISSION STATEMENT

It is the mission of Central Dakota Communications Center to ensure efficient, effective, and professional 9-1-1 services and public safety communications services for the citizens of Bismarck, Mandan and Burleigh County.

CUSTOMERS

Residents and visitors of the City of Bismarck, City of Mandan and Burleigh County.

SERVICES PROVIDED

9-1-1 Emergency Dispatching	Bismarck Fire Communications
Non-Emergency Dispatching	Mandan Fire Communications
Bismarck Police Communications	Bismarck Rural Fire Communications
Mandan Police Communications	Airport Rescue & Firefighting Communications
Lincoln Police Communications	Wilton Fire Communications
Burleigh County Sheriff Communications	Wing Fire Communications
Metro Area Ambulance Communications	Sterling Fire Communications
Wilton Ambulance Communications	Braddock Fire Communications
Wing Ambulance Communications	City/County Public Works and Highway Communications
Kidder County Ambulance Communications	Coordinate with Local, County, State and Federal Govt.
McClusky Ambulance Communications	National Weather Service Coordination, Siren Controls
Emergency Medical Dispatch Instruction	Emergency Notification System Management
Public Safety Systems Management	IPAWS - Integrated Public Alert & Warning System

PERFORMANCE MEASURES

CENCOM Targets	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
911 Calls Serviced	41,168	42,926	46,000
Non-Emergency Calls Serviced	87,238	94,983	98,000
CAD Events Managed	186,658	198,377	200,000
Calls For Service (All Agencies)	81,226	87,815	92,000
Total Calls Serviced	194,655	210,337	215,000

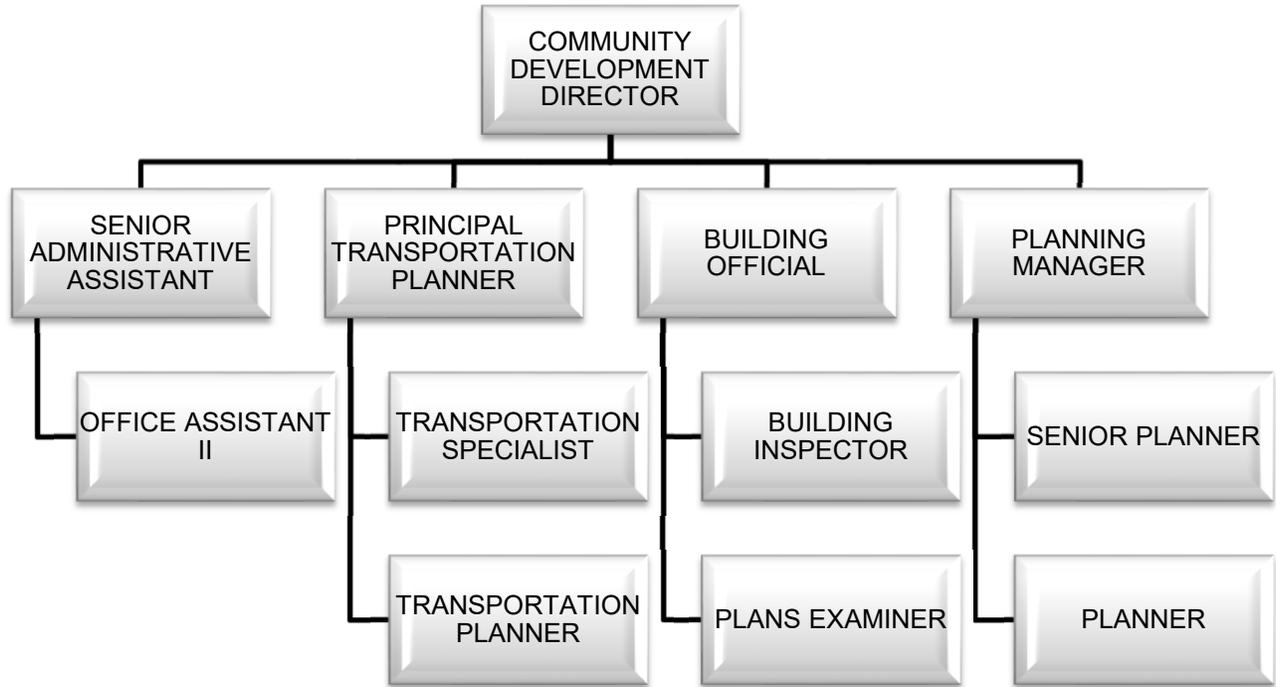
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 BUDGET	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 1,546,665	\$ 1,900,399	\$ 1,919,885
Fringe Benefits	697,792	884,710	1,015,289
Professional, Legal & Contracted Services	989,789	1,269,315	1,318,465
Property, Equipment & Vehicle Services	232,480	255,690	258,214
TOTAL	\$ 3,466,726	\$ 4,310,114	\$ 4,511,853

PERSONNEL SUMMARY

POSITIONS	FY 2021 BUDGET	FY 2022 BUDGET	FY 2023 BUDGET
COMMUNICATIONS DIRECTOR	1.00	1.00	1.00
ASSISTANT COMMUNICATIONS DIRECTOR	-	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
SENIOR COMMUNICATIONS SPECIALIST	-	5.00	5.00
COMMUNICATIONS SPECIALIST	26.00	21.00	21.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
TOTAL	32.00	33.00	33.00

COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT - BUILDING INSPECTION

DEPARTMENTAL MISSION STATEMENT

The Building Inspections Division of Community Development strives to foster health, safety, and livability for the residents of Bismarck through the enforcement of all building codes, zoning issues, and floodplain management.

CUSTOMERS

City Departments	City Commission	Citizens of Bismarck
Planning and Zoning Commission	Renaissance Zone Authority	Developers
Industry/Trade Organizations	Board of Adjustment	Land/Property Owners
Parking Authority	Neighborhood Organizations	Media
Local, State and Federal Agencies	Renters and Contractors	Builders
Engineers and Architectural Consultants		

SERVICES PROVIDED

- Administer and Maintain City Development Codes, Including Site Development and Zoning Issues
- Perform On-Site Inspections During All Phases of Construction to Ensure Code Compliance
- Maintain Records and Reports Concerning Inspections, Licenses, Permits, and Certificates
- Enforcement of City Ordinances Related to Building Safety and Zoning Issues
- Building, Electrical, Plumbing, Mechanical, and Fuel Gas Codes
- Building Construction Plan Review
- Permits and Inspections for Building, Electrical, Mechanical and Plumbing Condemnations and Demolitions
- Occupancy Certificates
- Creating Property Addresses
- Floodplain Management

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Building Permits	1,156	1,200	1,200
Building Inspections	4,820	5,000	5,000
Plumbing Permits	281	400	400
Plumbing Inspections	1,719	1,200	2,000
Mechanical Permits	1,862	1,400	2,000
Mechanical Inspections	2,436	2,000	2,000
Electrical Permits	1,068	1,000	1,000
Electrical Inspections	2,571	2,400	2,500
Septic Permits	54	50	50
Septic Inspections	107	100	100

COMMUNITY DEVELOPMENT - BUILDING INSPECTION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021	FY 2022	FY 2023
	ACTUAL	BUDGET	BUDGET
Salaries & Wages	\$ 647,797	\$ 768,966	\$ 786,395
Fringe Benefits	240,146	297,619	341,698
Professional, Legal & Contracted Services	1,593	2,400	3,400
Property, Equipment & Vehicle Services	10,314	9,600	9,600
Travel & Training	2,856	16,124	17,638
Operating Services	11,770	14,700	14,325
Operating Supplies	18,965	22,731	24,150
TOTAL	\$ 933,441	\$ 1,132,140	\$ 1,197,206

PERSONNEL SUMMARY

POSITIONS	FY 2021	FY 2022	FY 2023
	ACTUAL	BUDGET	BUDGET
Building Official	1.00	1.00	1.00
Building Inspector	7.00	7.00	7.00
Plans Examiner	2.00	2.00	2.00
Administrative Assistant	1.00	1.00	-
Office Assistant II	2.00	2.00	3.00
TOTAL	13.00	13.00	13.00

COMMUNITY DEVELOPMENT - PLANNING

DEPARTMENTAL MISSION STATEMENT

The Planning Division of Community Development works to foster health, safety, and livability for the residents of Bismarck by administering land use regulations and long range planning of future land use. The Housing and Urban Development (HUD) and Metropolitan Planning Organization (MPO) programs also fall under the Planning umbrella.

CUSTOMERS

City Departments	City Commission	General Public
Planning and Zoning Commission	Renaissance Zone Authority	Developers
Historic Preservation Commission	Board of Adjustment	Land/Property Owners
Parking Authority	Metropolitan Planning Organization	Media Professionals
Local, State and Federal Agencies	MPO Technical Advisory Committee	MPO Policy Board
Engineers and Architectural Consultants	Neighborhood Organizations	Builders
Non Profit Organizations		

SERVICES PROVIDED

- Administers Land Use Regulations for the City of Bismarck and the ETA
- Responsible For the Long Range Planning of the City, Including Future Land Use
- Provide Staff Support for City Commission Related Planning Issues
- Administer the Community Development Block Grant (CDBG), HOME Program and Renaissance Zone Program
- Maintain City's Development Codes Including Zoning, Site Development, and Property Maintenance Codes
- Assign Addresses for New Developments
- Provide Staff Support for Planning and Zoning Commission and Board of Adjustment
- Work With Non Profit Organizations to Assist Low and Moderate Income Residents With Housing

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Planning and Zoning Applications	149	100	150
Board of Adjustment Applications	8	25	10
Renaissance Zone Applications	3	20	10
Plat Modifications	16	10	20
Lot Modifications	42	35	40
Site Plans	88	60	100

COMMUNITY DEVELOPMENT - PLANNING

EXPENDITURE SUMMARY

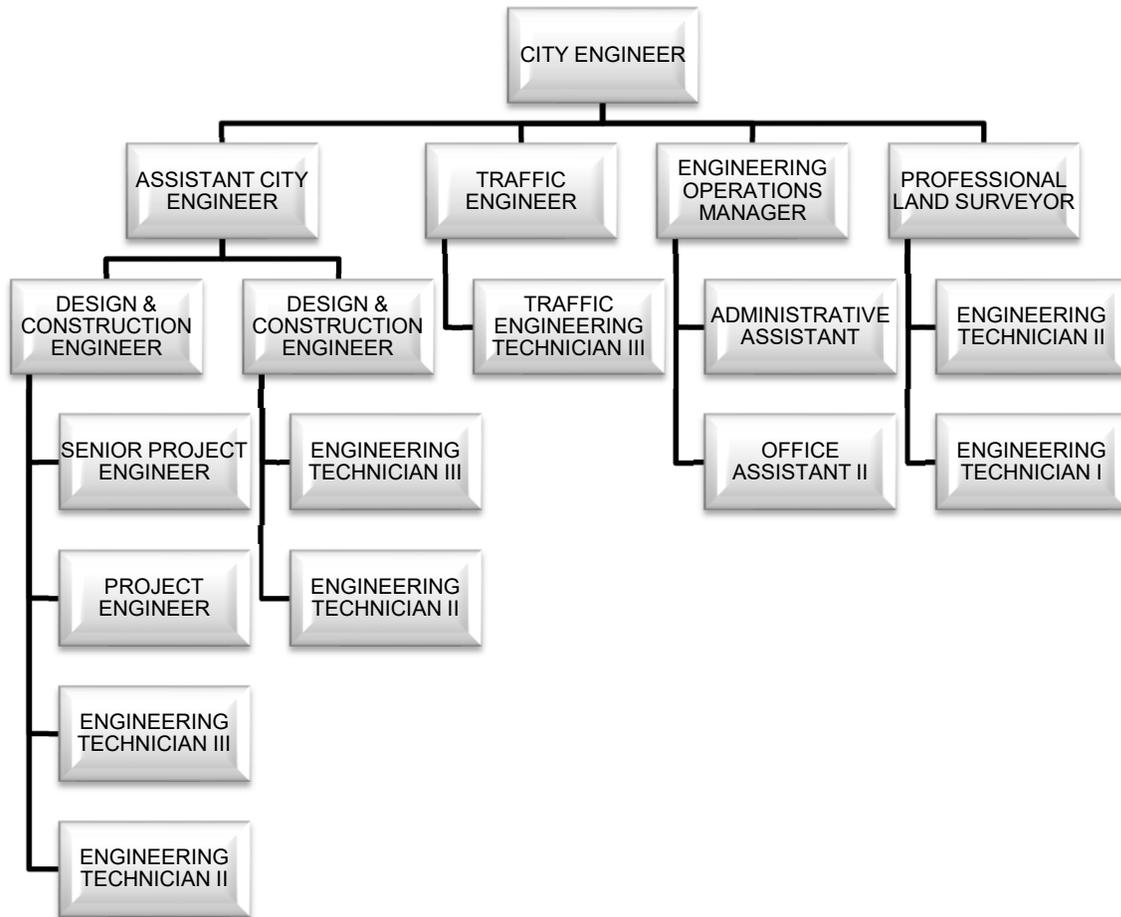
OBJECT CATEGORIES	FY 2021	FY 2022	FY 2023
	ACTUAL	BUDGET	BUDGET
Salaries & Wages	\$550,640	\$ 585,566	\$599,636
Fringe Benefits	177,063	182,710	210,489
Professional, Legal & Contracted Services	8,286	35,072	33,700
Building, Equipment & Vehicle Services	178	300	300
Travel & Training	4,948	16,390	14,240
Operating Services	17,846	20,390	21,087
Operating Supplies	15,797	20,538	20,680
TOTAL	\$774,758	\$ 860,966	\$900,132

PERSONNEL SUMMARY

POSITIONS-GENRAL FUND	FY 2021	FY 2022	FY 2023
	ACTUAL	BUDGET	BUDGET
Community Development Director	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00
Principal Transportation Planner	0.20	0.20	0.20
Senior Planner	3.00	3.00	3.00
Transportation Planner	0.20	0.20	0.20
Senior Administrative Assistant	1.00	1.00	1.00
Transportation Specialist	0.20	0.20	0.20
Office Assistant II	1.00	1.00	1.00
TOTAL	7.60	7.60	7.60

POSITIONS-SPECIAL REVENUE FUND	FY 2021	FY 2022	FY 2023
	ACTUAL	BUDGET	BUDGET
Planner	1.00	1.00	1.00
Principal Transportation Planner	0.80	0.80	0.80
Transportation Planner	0.80	0.80	0.80
Transportation Specialist	0.80	0.80	0.80
TOTAL	3.40	3.40	3.40

ENGINEERING



ENGINEERING

DEPARTMENTAL MISSION STATEMENT

The mission of the Engineering Department is to provide quality municipal engineering service and support to the City of Bismarck, its citizenry and customers. The principal responsibility of the Engineering Department is to plan, program, design and provide construction observation of municipal infrastructure.

CUSTOMERS

City Departments	Elected Officials	Businesses
Citizens of Bismarck	Contractors	Design Professionals
Local, State, and Federal Agencies	Developers	

SERVICES PROVIDED

Prepare Plans and Specifications	Utility Record Keeping	Pavement Management
Construction Observation	Right of Way Activities Permitting	Utility Modeling
Development Review and Approval	Development Review and Approval	Surveying
Site Plan Review and Approval	Stormwater Management Reviews	Traffic Engineering

PERFORMANCE MEASURES

ENGINEERING GOALS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Excavation Permits Issued	478	500	500
Number of Projects Bid	51	40	40
Construction Cost of Projects Awarded	\$44,777,302	\$ 61,681,400	\$ 50,624,000
Miles of New Watermains Constructed	6.8	2.0	2.0
Miles of Rehabilitated/Resurfaced Streets	23.3	25.0	20.0

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 1,888,439	\$ 2,099,950	\$ 2,092,323
Fringe Benefits	615,904	688,397	784,249
Professional, Legal & Contracted Services	1,562	4,560	4,560
Building, Equipment & Vehicle Services	26,583	19,708	19,708
Travel & Training	9,352	19,000	19,000
Operating Services	34,895	38,976	38,660
Operating Supplies	51,782	48,985	48,665
TOTAL	\$ 2,628,517	\$ 2,919,576	\$ 3,007,165

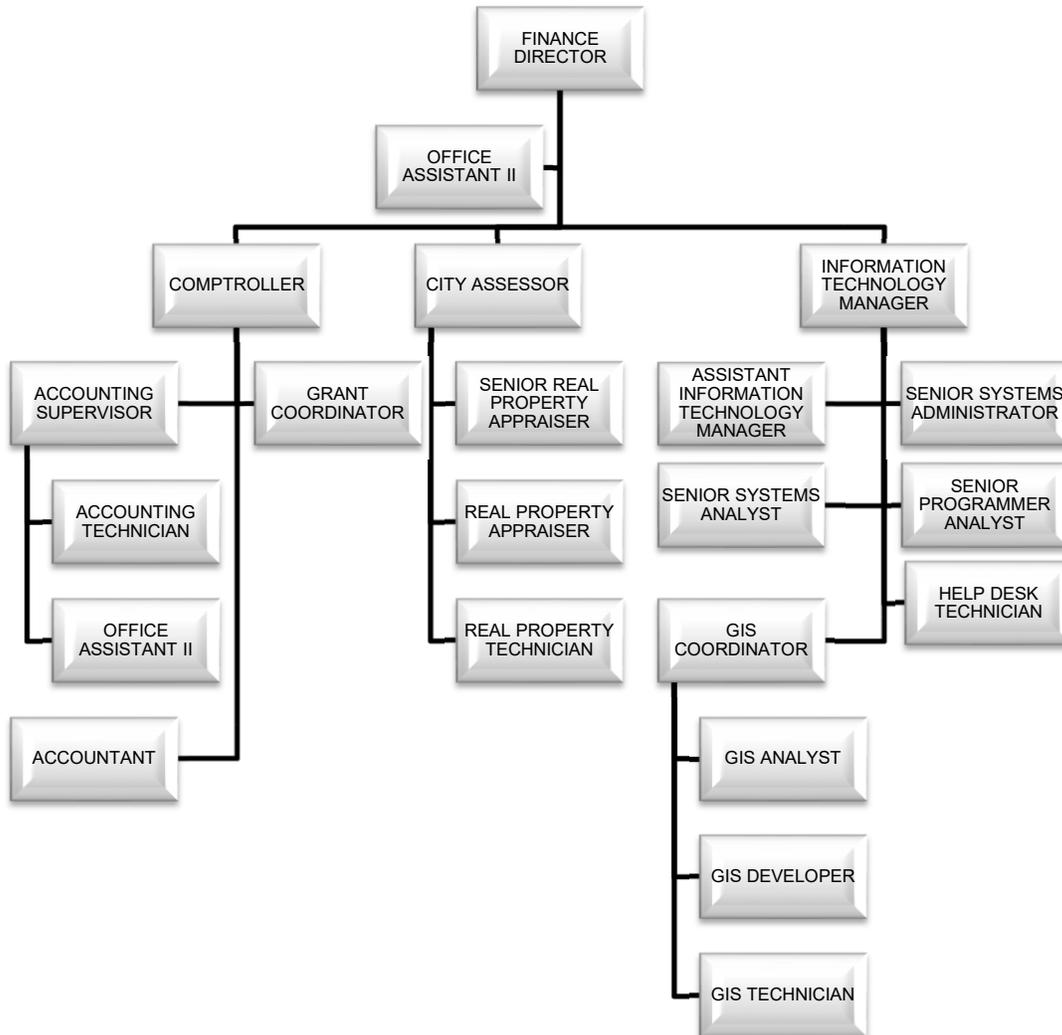
PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
City Engineer	1.00	1.00	1.00
Assistant City Engineer	-	-	1.00
Design and Construction Engineer	3.00	3.00	2.00
Traffic Engineer	1.00	1.00	1.00
Senior Project Engineer	1.00	1.00	1.00

ENGINEERING

Project Engineer	2.00	2.00	2.00
Engineering Operations Manager	1.00	1.00	1.00
Engineering Technician III	6.00	6.00	6.00
Engineering Technician II	9.00	9.00	7.00
Engineering Technician I	1.00	1.00	1.00
Survey Manager	1.00	1.00	1.00
Survey Crew Chief	-	-	1.00
Survey Technician	-	-	1.00
Traffic Engineering Technician III	1.00	1.00	1.00
Administrative Assistant	-	1.00	1.00
Office Assistant II	2.00	1.00	1.00
TOTAL	29.00	29.00	29.00

DEPARTMENT OF FINANCE



ASSESSING

DEPARTMENTAL MISSION STATEMENT

The mission of the Assessing division is to provide equitable property valuations for all real property within the City of Bismarck. This is done by discovering, listing, and valuing all properties in the jurisdiction at market value, achieving equity and uniformity.

CUSTOMERS

Internal:

Departments City Commission

External:

Property Owners Title Companies
 Burleigh County Financial Institutions
 North Dakota State Tax Commissioners Officer Other Local Government Entities

SERVICES PROVIDED

Property Valuations Property Sales Information
 Homestead Credit Applications Parcel Maintenance - New, Split, Combine, Annexed
 Veterans Credit Applications Parcel Data - Property Records, GIS Parcel Map
 Exemption Applications

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Charitable Exemptions	145	145	145
Disabled Veteran Credit Applications	430	440	440
Discretionary Exemptions	15	14	16
Homestead Credit Applicants	776	785	785
Residential Property Value	5,642,130,300	6,235,781,400	6,235,781,400
Commercial Property Value	3,211,766,300	3,482,085,700	3,482,085,700
Agricultural Property Value	876,400	830,900	830,900
Number of Properties	26,180	26,603	26,603
Number of Parcels Special Assessed	3,059	2,407	3,217
Total Amount Special Assessed	14,205,000	13,394,000	17,367,000
Certified Annual Installment	17,427,000	18,138,000	17,776,000
Outstanding Special Assessment Balance	98,257,000	103,718,000	97,237,000

ASSESSING

EXPENDITURE SUMMARY

		FY 2021 ACTUAL		FY 2022 BUDGET		FY 2023 BUDGET
Salaries & Wages	\$	581,345	\$	649,534	\$	648,325
Fringe Benefits		193,636		220,100		264,334
Professional, Legal & Contracted Services		4,373		9,464		9,131
Building, Equipment & Vehicle Services		2,145		4,200		4,200
Travel & Training		1,149		9,000		9,000
Operating Services		19,590		21,510		25,600
Operating Supplies		21,534		9,920		17,371
TOTAL	\$	823,772	\$	923,728	\$	977,961

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
City Assessor	1.00	1.00	1.00
Senior Real Property Appraiser	2.00	2.00	2.00
Real Property Appraiser	4.00	4.00	5.00
Real Property Technician	2.00	2.00	1.00
Office Assistant II	1.00	1.00	1.00
	10.00	10.00	10.00

FISCAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The mission of the Fiscal Services division is to provide accurate budgeting, accounting, and reporting of financial information to the City Commission, departments and the public to ensure compliance with generally accepted accounting principles, federal and state statutes, and other financial regulations.

CUSTOMERS

Internal:

Departments

City Commission

External:

Local, State and Federal Agencies

Fees and Fine Payers

Tax Payers

Local Businesses

SERVICES PROVIDED

Accounts Payable/Accounts Receivable

Accounting and Financial Reporting

Cash Management/Investing

Budget Preparation and Creation

Payroll and Pension Checks

Budget Monitoring and Reporting

Coordinate Annual Audit

Analysis and Research

Grant Assistance and Administration

Maintains Vendor List

Assist with City-Wide Procurement

Assist Departments with Purchasing Requests

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Processed Documents:			
Payroll Checks	7	10	10
Payroll EFT's	25,276	25,600	25,900
Accounts Payable Checks	5,843	5,900	6,000
Invoices processed	35,670	31,500	32,000
Purchasing Card charges reviewed	8,885	9,300	9,700
Revenue Receipts	224,545	226,500	228,500
Number of Government Aid Grants/Activities	140	126	130
Value of Government Aid	5,345,850	7,644,675	17,851,685

EXPENDITURE SUMMARY

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 780,951	\$ 890,319	\$ 892,800
Fringe Benefits	246,925	308,359	341,568
Professional, Legal & Contracted Services	25,998	50,600	52,600
Building, Equipment & Vehicle Services	1,417	2,000	2,000
Travel & Training	3,044	10,400	10,400
Operating Services	8,619	10,950	11,850
Operating Supplies	20,473	22,583	30,729
TOTAL	\$ 1,087,427	\$ 1,295,211	\$ 1,341,947

FISCAL SERVICES

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Finance Director	1.00	1.00	1.00
Comptroller	1.00	1.00	1.00
Accounting Supervisor	-	1.00	1.00
Grants Coordinator	1.00	1.00	1.00
Senior Accountant	1.00	-	-
Accountant	1.00	4.00	4.00
Financial Analyst	2.00	-	-
Accounting Technician II	4.00	3.00	3.00
Office Assistant II	1.00	2.00	2.00
Scanning Clerk	1.00	-	-
TOTAL	13.00	13.00	13.00

INFORMATION TECHNOLOGY/GIS SERVICES

DEPARTMENTAL MISSION STATEMENT

The Information Technology/Geospatial (GIS) Department delivers quality and innovative technology solutions to provide the community and City staff with convenient access to information and services. The IT/GIS Department offers direct support, application development, and other technology-based services to City departments, City Commission, and staff members that utilize the City's network, communications, and applications.

CUSTOMERS

City Staff	Burleigh County Staff
City Commission	State IT Staff
ITGC Board	Software/Hardware Vendors
Other Local Government Entities	

SERVICES PROVIDED

Application Support	Data Backup, Archival and Retrieval
Geospatial (GIS) Development and Analysis	Desktop Support
Local Area and Wide Area Network	HelpDesk
Server Support	Network Support
Security Management	VoIP Management and Support
WIFI Management	Datacenter Management
Process Improvement	Technical Support
Training	Workstation Set-Up and Desktop Upgrades
Mobile Device Management	

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Hours of Service:			
Administrative Tasks	1,400	1,600	1,800
GIS	4,900	5,000	5,600
Hardware/Device	2,100	2,300	2,600
Miscellaneous	100	100	150
Network	300	300	750
Software/Application	9,000	11,000	12,100

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 963,071	\$ 1,233,789	\$ 1,287,681
Fringe Benefits	297,953	399,893	446,314
Professional, Legal & Contracted Services	125	4,000	1,000
Building, Equipment, and Vehicle Services	4,795	5,040	5,500
Travel & Training	6,861	28,750	43,811
Operating Services	243,659	384,357	158,000
Operating Supplies	10,922	19,365	19,969
TOTAL	\$ 1,527,386	\$ 2,075,194	\$ 1,962,275

INFORMATION TECHNOLOGY/GIS SERVICES

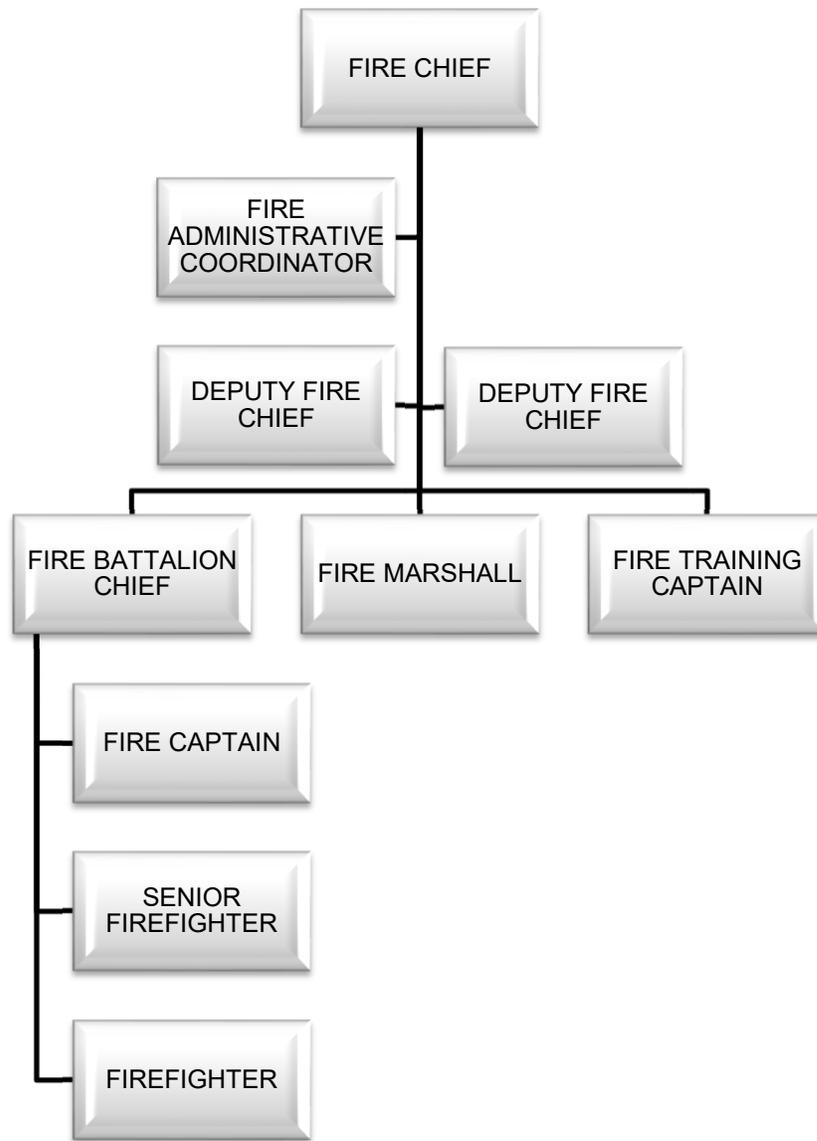
PERSONNEL SUMMARY

	FY 2021	FY 2022	FY 2023
POSITIONS	ACTUAL	BUDGET	BUDGET
Information Technology Manager	1.00	1.00	1.00
Assistant Information Technology Manager	1.00	1.00	1.00
Senior Programmer Analyst	1.00	-	-
GIS Coordinator	1.00	1.00	1.00
GIS Developer	1.00	1.00	1.00
Senior Systems Analyst	-	1.00	1.00
Senior Systems Administrator	-	1.00	1.00
Systems Analyst	-	3.00	3.00
Programmer Analyst	2.00	-	-
Helpdesk Technician	-	1.00	1.00
GIS Analyst	2.00	1.00	1.00
Systems Administrator	6.00	5.00	5.00
GIS Technician	-	1.00	1.00
TOTAL	15.00	17.00	17.00

COMMON SOFTWARE

	FY 2021	FY 2022	FY 2023
EXPENDITURES	ACTUAL	BUDGET	BUDGET
Operating Services	\$ 254,431	\$ 218,000	\$ 477,766
Capital Outlay	1,189	9,458	23,052
TOTAL	\$ 255,620	\$ 227,458	\$ 500,818

FIRE DEPARTMENT



FIRE

PERSONNEL SUMMARY

POSITIONS	FY 2021 BUDGET	FY 2021 BUDGET	FY 2023 BUDGET
Fire Chief	1.00	1.00	1.00
Deputy Fire Chief	2.00	2.00	2.00
Deputy Fire Marshal	-	1.00	2.00
Fire Battalion Chief	3.00	3.00	3.00
Fire Marshal	2.00	1.00	1.00
Fire Captain	18.00	17.00	17.00
Fire Training Captain	1.00	1.00	1.00
Senior Firefighter	9.00	10.00	10.00
Firefighter	51.00	51.00	53.00
Fire Administrative Coordinator	1.00	1.00	1.00
TOTAL	88.00	88.00	91.00

FIRE TRUCK AND EQUIPMENT

EXPENDITURES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Building, Equipment & Vehicle Services	\$ 18,761	\$ 19,000	\$ 18,000
Operating Services	22,238	22,000	23,000
TOTAL	\$ 40,999	\$ 41,000	\$ 41,000

EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

Emergency Management strives to protect health, safety and property for the City of Bismarck by coordinating the development of the City's Emergency Management Program, which emphasizes readiness for emergency and disaster events through coordination of planning, training, exercise events, and public education.

CUSTOMERS

Local, State and Federal Agencies
Citizens of Bismarck

SERVICES PROVIDED

Provide Education and Awareness to the General Public
Serve as Liaison to Entities Regarding Community Emergency Management Program Developments and Improvement
Coordinate Emergency and Disaster Preparedness Activities
Coordinate the Use and Maintenance of the Community's Outdoor Warning Siren System
Serve at the Community Rating System (CRS) Coordinator (Flood Plain/Insurance Premium Discounts)

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
N/A			

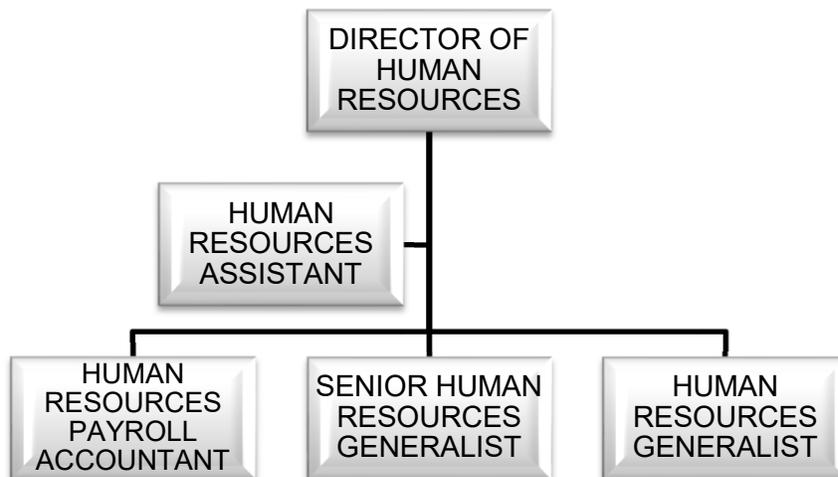
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 84,666	\$ 88,054	\$ 88,984
Fringe Benefits	26,521	27,015	30,624
Professional, Legal & Contracted Services	120	150	150
Building, Equipment & Vehicle Services	7,028	21,506	22,610
Travel & Training	300	3,640	2,110
Operating Services	5,632	6,180	7,285
Operating Supplies	4,978	4,644	4,851
Capital Outlay	13,953	-	-
TOTAL	\$ 143,198	\$ 151,189	\$ 156,614

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Emergency Manager	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00

HUMAN RESOURCES

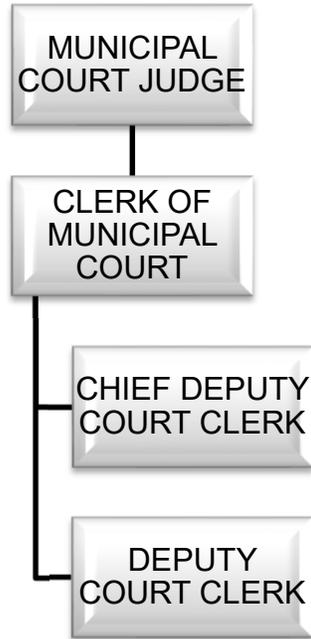


HUMAN RESOURCES

PERSONNEL SUMMARY

	FY 2021	FY 2022	FY 2023
POSITIONS	ACTUAL	BUDGET	BUDGET
Human Resources Director	1.00	1.00	1.00
Human Resources Payroll Accountant	1.00	1.00	1.00
Human Resources Generalist	3.00	2.00	2.00
Human Resources Assistant	1.00	1.00	1.00
Senior Human Resource Generalist	-	1.00	1.00
TOTAL	6.00	6.00	6.00

MUNICIPAL COURT



MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

The Municipal Court has jurisdiction to hear, try and determine offenses against city ordinances, including parking tickets, noncriminal traffic complaints and criminal complaints for certain Class B misdemeanors. We strive to administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

CUSTOMERS

Citizens	City Employees	Victims
Attorneys	Judges	Witnesses
Litigants	Law Enforcement Personnel	Local, State, and Federal Agencies
Bondsmen	Parents of Juvenile Defendants	

SERVICES PROVIDED

Docket/Case Flow Management	Mandatory Reporting
Juvenile Case Processing	Warrant Maintenance
Access to Court	Compliance with Court Orders
Informational Services	

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Court Cases	16,011	18,500	18,500
Number of Parking Tickets	7,928	11,000	11,500
Revenue from Parking Tickets	126,795	170,000	175,000
Revenue from Fines & Forfeitures	1,111,005	1,322,000	1,297,000
Revenue from Record Search	202	200	200
Revenue from NSF Charge	301	200	200

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salary & Wages	\$ 425,197	\$ 444,610	\$ 449,553
Fringe Benefits	152,710	154,974	176,986
Professional, Legal & Contracted Services	73,870	76,808	77,250
Building, Equipment & Vehicle Services	18,619	19,348	19,598
Travel & Training	34	330	530
Operating Services	2,907	3,885	3,685
Operating Supplies	15,820	14,489	13,902
TOTAL	\$ 689,157	\$ 714,444	\$ 741,504

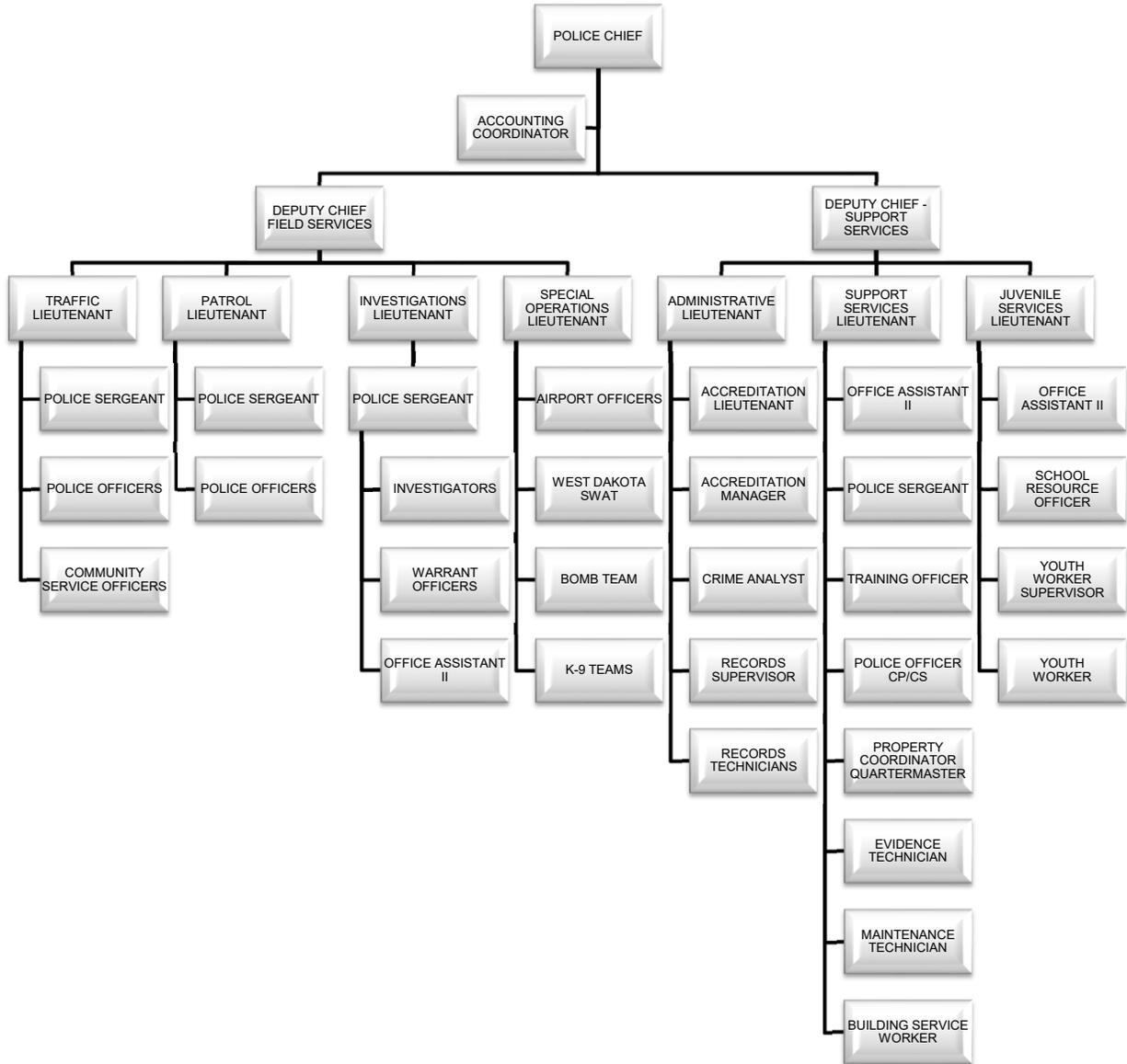
MUNICIPAL COURT

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Municipal Court Judge*	-	-	-
Chief Deputy Court Clerk	1.00	1.00	1.00
Clerk of Municipal Court	1.00	1.00	1.00
Deputy Court Clerk	4.00	4.00	4.00
TOTAL	6.00	6.00	6.00

* A Municipal court judge is appointed as an elected official and as such is not considered an FTE

POLICE DEPARTMENT



POLICE

DEPARTMENTAL MISSION STATEMENT

The mission of the Bismarck Police Department is to protect life and property, provide professional customer service, and foster community partnerships to preserve Bismarck's exceptional quality of life. We work with the community to build partnerships to meet current and future challenges. Animal Control is included in the Bismarck Police Department.

CUSTOMERS

Citizens of the City of Bismarck	City Employees	Visitors and Tourists
Law Enforcement Agencies	Approved Vendors	Volunteers
Complainants	Criminals	Traffic Violators

SERVICES PROVIDED

Routine Patrol Services	Emergency Medical Services	Law Enforcement
Traffic and Accident Reconstruction	Investigative Services	Animal Control Services
Homeless and Addiction Services	Records Management	Youth Services
Media/Public Relations	Crime Prevention and Training	Tactical Team Services
Bomb Squad EOD Services	Crowd Control Services	K9 Services
Pet Licensing	Community Services	Arrests of Criminal Suspects
Criminal Investigation	Traffic Enforcement	Response to Calls for Service
Arrests of Criminal Suspects	Field Return and Impounded Animals	Animal Cruelty Investigations

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Officers Per 1,000 Population	1.70	1.70	1.70
Number of 911 Emergency Dispatches	5,841	5,800	5,900
Calls for Service	89,525	60,000	90,000
Alarm Calls	1,144	1,500	1,200
Number of Traffic Accidents	3,087	3,500	3,500
DUI Arrests	325	350	350
Value of Stolen Property	4,911,611	2,700,000	4,900,000
Value of Recovered Property	958,000	25,000	960,000
Number of Physical Arrests	5,486	8,500	6,500
Number of Traffic Citations	17,773	18,000	18,000
Number of Parking Citations	7,928	10,000	8,000
Number of Public Presentations/Tours	125	125	125
Miles Driven	960,745	950,000	970,000
Square Miles Patrolled	31	31	31

*Number reduced due to Covid pandemic

POLICE

EXPENDITURE SUMMARY

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 9,455,300	\$ 10,468,614	\$ 10,521,733
Fringe Benefits	4,068,575	4,359,457	4,965,317
Professional, Legal & Contracted Services	55,220	57,100	57,100
Property, Equipment & Vehicle Services	257,329	260,993	270,676
Travel & Training	49,093	50,298	50,298
Operating Services	543,693	552,028	584,851
Operating Supplies	340,771	415,698	409,675
Capital Outlay	-	-	273,812
TOTAL	\$ 14,769,981	\$ 16,164,188	\$ 17,133,462

MATCH FOR GRANT

EXPENDITURE SUMMARY	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Operating Supplies	\$ 10,394	\$ 20,788	\$ 20,788
TOTAL	\$ 10,394	\$ 20,788	\$ 20,788

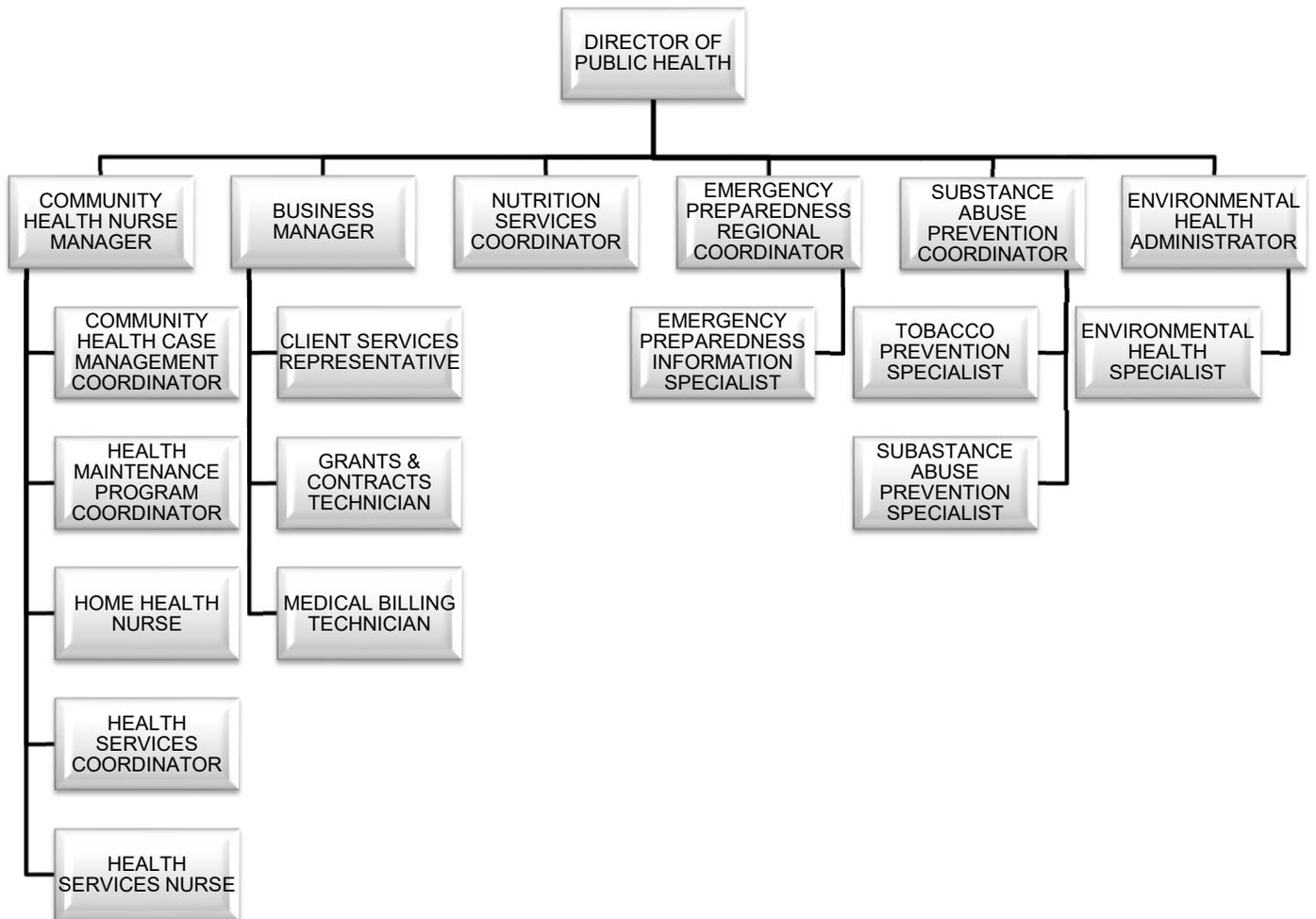
POLICE

PERSONNEL SUMMARY

POSITIONS-GENERAL FUND	FY 2021 BUDGET	FY 2022 BUDGET	FY 2023 BUDGET
Police Chief	1.00	1.00	1.00
Deputy Police Chief - Field Services	1.00	1.00	1.00
Deputy Police Chief - Support Services	1.00	1.00	1.00
Police Lieutenant	9.00	9.00	9.00
Police Sergeant	17.00	17.00	18.00
Master Police Officer	19.00	18.00	18.00
Master Police Officer - Crime Analyst	-	1.00	1.00
Police Youth Worker Supervisor	1.00	1.00	1.00
Police Officer	73.00	76.00	78.00
Police Youth Worker	5.00	5.00	5.00
Records Supervisor	1.00	1.00	1.00
Police Accounting Coordinator	1.00	1.00	1.00
Police Property Coordinator	1.00	1.00	1.00
Police Maintenance Technician	1.00	1.00	1.00
Police Evidence Technician	2.00	2.00	2.00
Community Services Officers	5.00	5.00	5.00
Office Assistant II	3.00	3.00	3.00
Records Technician	8.00	8.00	8.00
Building Service Worker	2.00	2.00	2.00
TOTAL	151.00	154.00	157.00

POSITIONS-SPECIAL REVENUE FUND	FY 2021 BUDGET	FY 2022 BUDGET	FY 2023 BUDGET
Master Police Officer	5.00	6.00	6.00
Police Officer	3.00	3.00	3.00
TOTAL	8.00	9.00	9.00

BISMARCK BURLEIGH PUBLIC HEALTH



PUBLIC HEALTH

DEPARTMENTAL MISSION STATEMENT

Bismarck-Burleigh Public Health (BBPH) is dedicated to improving the health and safety of our community. We employ public health professionals who work to protect the health of our population and serve all residents of Bismarck and Burleigh County.

CUSTOMERS

Citizens of Burleigh County	Local, State Agencies	Healthcare Agencies
Residents of Bismarck	Federal Government Agencies	

SERVICES PROVIDED

Immunizations	Health and Wellness Screenings	Child Safety Car Seats
Flu Shots	Medication Management	Injections
Nutrition Counseling and Education	Women's Way Program	Tobacco Cessation
Case Management Services	STD/HIV Screening	Substance Abuse Prevention
Home Health Services	Disease Prevention	Emergency Preparedness

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Home Health Patients	239	250	250
Number of Home Visits	4,371	4,500	4,500
Number of Immunizations (flu not included)	24,738	6,000	10,000
Number of Pedicures	495	800	600
Number of HIV Screenings (consults)	68	125	75
Number of STD Screenings	71	80	80
Number of Flu Shots	2,287	2,600	2,600
Number Screened in Women's Way	205	300	250
Car Seats Distributed	47	70	60
BAMBBE Visits	67	170	100
Nurse Family Partnership Visits	475	-	500

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 1,435,755	\$ 1,573,190	\$ 1,631,438
Fringe Benefits	438,814	514,165	611,836
Professional, Legal & Contracted Services	18,525	26,200	26,300
Building, Equipment & Vehicle Services	122,504	122,936	93,300
Travel & Training	12,282	18,150	17,150
Operating Services	45,750	58,785	61,485
Operating Supplies	126,803	179,213	181,244
Capital Outlay	-	-	6,208
TOTAL	\$ 2,200,433	\$ 2,492,639	\$ 2,628,961

PUBLIC HEALTH

PERSONNEL SUMMARY

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
POSITIONS-GENERAL FUND			
Public Health Director	1.00	1.00	1.00
Community Health Nursing Manager	1.00	1.00	1.00
Health Service Program Coordinator	1.00	1.00	1.00
Health Services Nurses	5.00	5.00	5.00
Health Maintenance Program Coordinator	1.00	1.00	1.00
Home Health Nurse	4.00	4.00	4.00
Community Health Case Mangement Coordinator	0.45	0.45	0.45
Nutrition Service Program Coordinator	1.00	1.00	1.00
Business Manager	1.00	1.00	1.00
Client Services Representative	2.20	2.20	2.70
Grants and Contracts Technician	1.00	1.00	1.00
Medical Billing Technician	2.00	2.00	2.00
TOTAL	20.65	20.65	21.15

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
POSITIONS-SPECIAL REVENUE			
Substance Abuse Prevention Coordinator	1.00	1.00	1.00
Emergency Preparedness Reginal Coordinator	1.00	1.00	1.00
Community Health Case Management Coordinator	0.55	0.55	0.55
Home Health Nurse	-	1.00	1.00
Health Communication Specialist	-	1.00	1.00
Emergency Preparedness Information Specialist	1.00	-	-
Substance Abuse Prevention Specialist	1.00	1.00	1.00
Tobacco Prevention Specialist	1.00	1.00	1.00
Client Service Representative	0.80	0.80	1.30
TOTAL	6.35	7.35	7.85

ENVIRONMENTAL HEALTH

DEPARTMENTAL MISSION STATEMENT

The City of Bismarck Division of Environmental Health is dedicated to improving the health and safety of our community.

CUSTOMERS

Citizens of Burleigh County	Local, State Agencies	Healthcare Agencies
Residents of Bismarck	Federal Government Agencies	

SERVICES PROVIDED

Food Service Inspections	Tanning Facility Inspections	Mosquito Control
Public/Semi-Public Swimming Pool Inspections		Special Pet Licensing
Tattoo/Body Art Facility Inspections	Lodging Facility Inspections	Junk Storage Mitigation
Public Health Nuisance Investigations		

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Food Service Inspections	995	975	975
Swimming Pool Inspections	46	50	50
Tattoo/Body Art Inspections	39	25	40
Lodging Inspections	38	40	40
Tanning Inspections	8	10	10
Nuisance Inspections Performed	580	350	500

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 244,717	\$ 274,504	\$ 278,499
Fringe Benefits	79,577	89,940	102,549
Professional, Legal & Contracted Services	815	200	200
Building, Equipment & Vehicle Services	1,065	1,800	1,500
Travel & Training	985	1,025	925
Operating Services	4,198	4,427	4,350
Operating Supplies	3,639	3,250	3,703
TOTAL	\$ 334,996	\$ 375,146	\$ 391,726

PERSONNEL SUMMARY

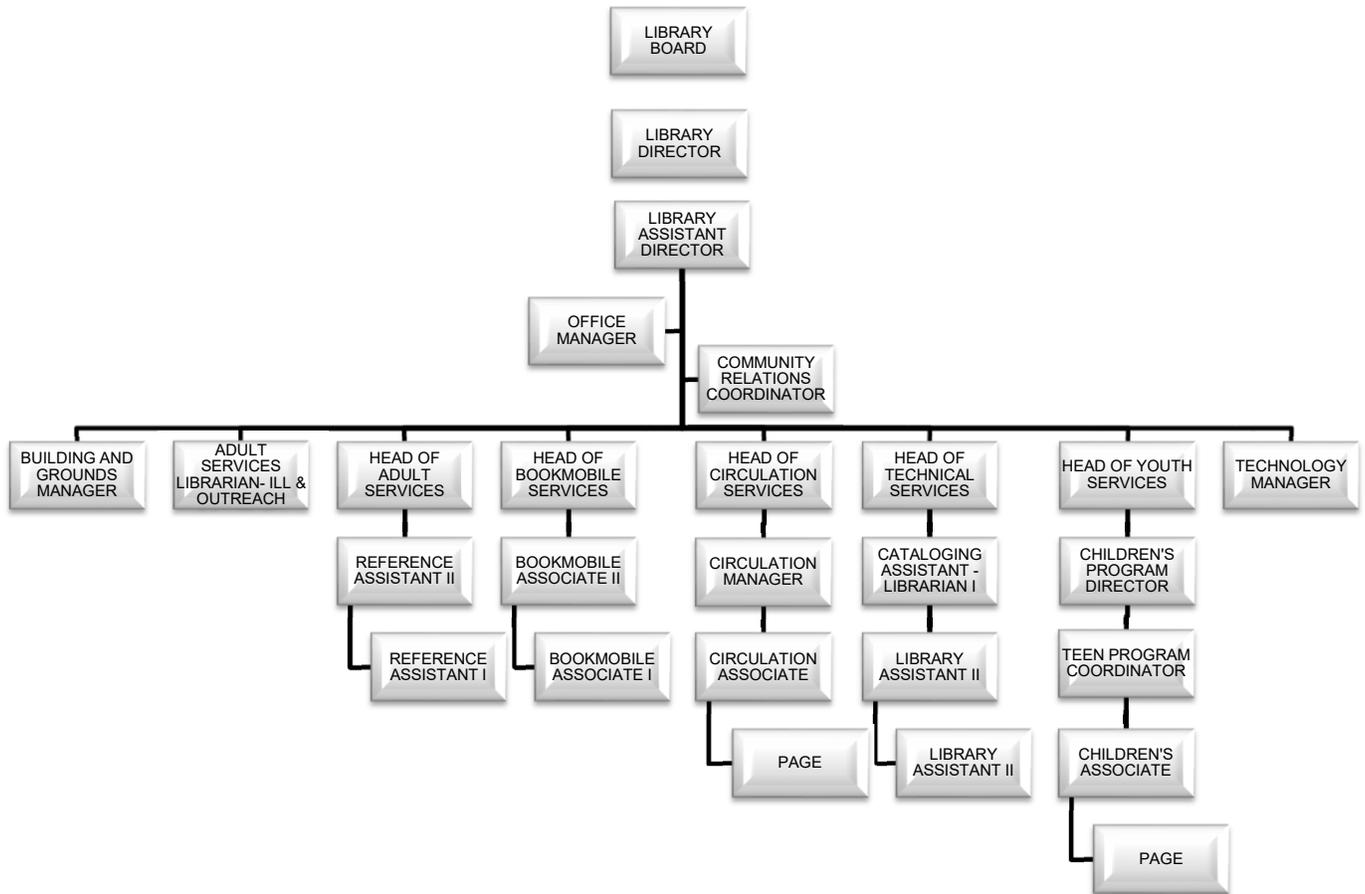
POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Environmental Health Administrator	1.00	1.00	1.00
Environmental Health Specialist	3.00	3.00	3.00
TOTAL	4.00	4.00	4.00

ENVIRONMENTAL HEALTH

VECTOR CONTROL

	FY 2021	FY 2022	FY 2023
EXPENDITURES	ACTUAL	BUDGET	BUDGET
Salaries & Wages	\$ 8,344	\$ 22,415	\$ 23,611
Fringe Benefits	648	1,744	1,835
Professional, Legal & Contracted Services	560	450	560
Building, Equipment & Vehicle Services	9,555	5,200	6,429
Operating Services	379	700	700
Operating Supplies	22,021	29,241	27,897
TOTAL	\$ 41,507	\$ 59,750	\$ 61,032

BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY



BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY

DEPARTMENTAL MISSION STATEMENT

The mission of the Bismarck Veterans Memorial Public Library is to collect, organize, and provide open access to educational, informational, and cultural resources. They promote literacy, encourage lifelong learning, and provide personal enrichment opportunities for all citizens in Bismarck/Burleigh County.

CUSTOMERS

Internal:

Employees	Library Board Trustees	Bismarck Library Foundation Inc
Friends of the Bismarck Public Library	Volunteers	

External:

Patrons	Vendors	Local Government
Donors	Service Providers	State Government
Philanthropic Organizations	Other Libraries	Federal Government

SERVICES PROVIDED

Children's Library	Study Rooms
Early Literacy Programs	Community Meeting Rooms
Children's Story Time	Gifted Bean Coffee House
Teen Headquarters	Book Collection
Teen Programs and Events	Audiobooks
Adult Programs and Events	Movies, Music, Board Game Collections
Information Services	State Park Passes
Public Computer and WIFI Access	Fishing Poles and Child Life Vests
Notary Public Services	Local and National Newspapers and Magazines

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Total Circulation Materials	473,849	450,000	475,000
Visits	172,087	350,000	200,000
Registered Patrons	45,761	45,000	45,000
Collection Size	247,209	245,000	245,000
Technology Use (databases, computers, Wi-Fi, catalog stations)	870,577	200,000	870,000
Event Attendance	34,105	40,000	35,000

EXPENDITURE SUMMARY

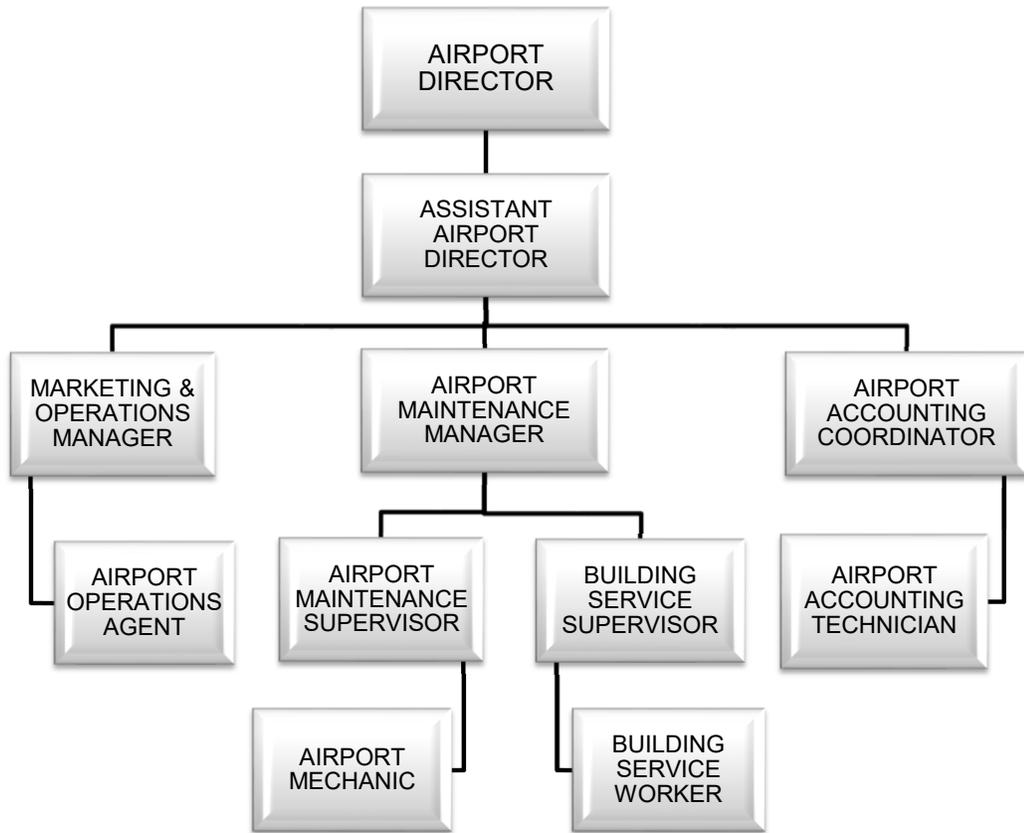
OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salary and Wages	\$ 1,474,249	\$ 1,647,526	\$ 1,781,045
Fringe Benefits	436,194	490,388	575,072
Professional, Legal, and Contracted Services	76,219	76,200	97,900
Building, Equipment, & Vehicle Services	162,429	245,600	256,015
Travel and Training	4,493	25,400	26,100
Operating Services	177,227	182,938	195,156
Operating Supplies	381,294	497,700	452,600
Grants and Contributions	-	15,000	15,000
Capital Outlay	29,304	325,553	580,000
TOTAL	\$ 2,741,409	\$ 3,506,305	\$ 3,978,888

BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY

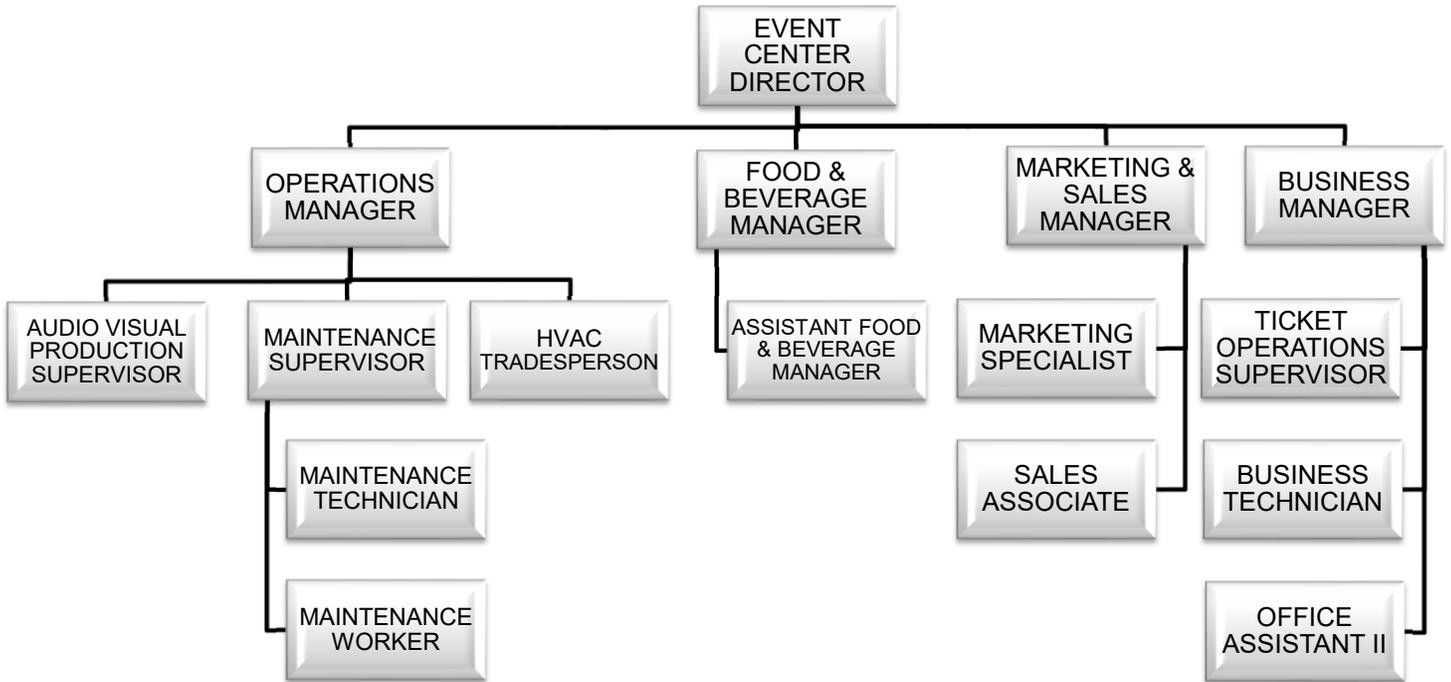
PERSONNEL SUMMARY

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
POSITIONS - FULL-TIME			
Library Director	1.00	1.00	1.00
Library Assistant Director	1.00	1.00	1.00
Master Librarian	5.00	-	-
Office Manager	1.00	1.00	1.00
Head of Circulation Services	1.00	1.00	1.00
Head of Adult Services	-	1.00	1.00
Head of Bookmobile Services	-	1.00	1.00
Head of Technical Processing	-	1.00	1.00
Head of Youth Services	-	1.00	1.00
Circulation Manager	1.00	1.00	1.00
Children's Program Director	1.00	1.00	1.00
Teen Programming Coordinator	1.00	1.00	1.00
Library Cataloging Assistant II	-	-	1.00
Library Communication Relation Specialist	-	-	1.00
Building and Grounds Manager	1.00	1.00	1.00
Adult Services Librarian - ILL & Outreach	1.00	1.00	1.00
Adult Service Associate II	-	1.00	1.00
Bookmobile Assistant II	1.00	1.00	1.00
Technology Manager	1.00	1.00	1.00
TOTAL	16.00	16.00	18.00

BISMARCK MUNICIPAL AIRPORT



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM



EVENT CENTER

DEPARTMENTAL MISSION STATEMENT

We are the provider of choice for our products and services. Customer service is our highest priority and we are responsive, effective and innovative in meeting and exceeding our customers' expectations. Our team is knowledgeable, flexible and accountable for our performance. We value those we serve and treat our customers and each other with respect and courtesy.

CUSTOMERS

Athletic Organizations
 Artists
 Business Organizations
 Citizens of Bismarck
 Educational Organizations

Non-Profit Organizations
 Promoters
 Ticketholders
 Tradeshow Organizers
 Vendors

SERVICES PROVIDED

3 Unique Facilities - Arena, Belle Mehus Auditorium, and the Exhibit Hall
 200,000 Square Feet of Convention and Tradeshow Space
 100,000 Square Feet of Exhibit Space
 46,000 Square Feet of Arena Space

16 Meeting Rooms
 In House Catering
 34,000 Square Feet Pre-Function Space

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Events	313	275	300
Attendance	255,743	450,000	455,000
Number of Days Occupied	525	590	600
Number of Events - Belle Mehus	46	75	75
Attendance - Belle Mehus	37,080	57,000	57,000
Number of Days Occupied - Belle Mehus	142	175	175

EXPENDITURE SUMMARY

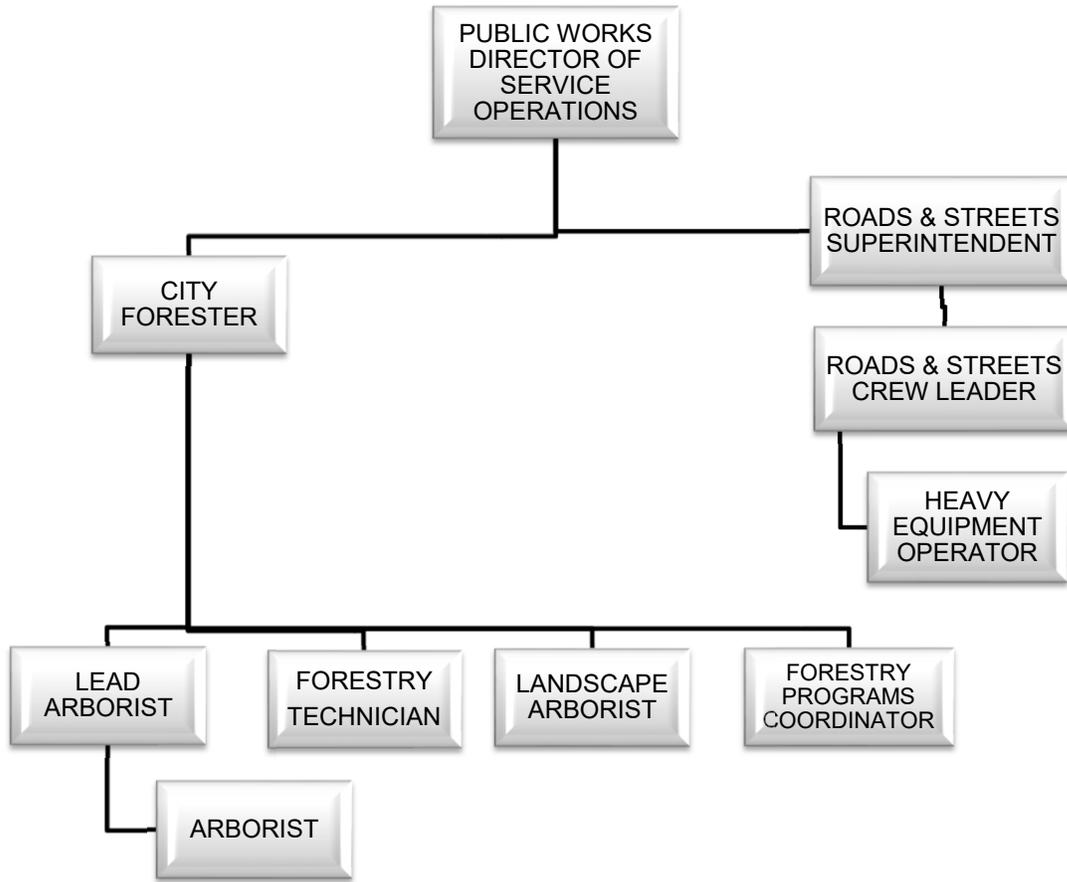
OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Cost of Goods Sold	\$ 1,863,156	\$ 3,732,200	\$ 3,438,775
Salaries & Wages	1,742,668	2,424,425	2,543,140
Fringe Benefits	652,410	831,896	859,405
Professional, Legal & Contracted Services	122,139	154,000	167,800
Building, Equipment & Vehicle Services	701,893	851,700	871,648
Travel & Training	9,265	21,249	15,651
Operating Services	1,604,606	444,702	485,843
Operating Supplies	123,960	174,235	99,944
Capital Outlay	-	2,890,646	4,528,977
Debt Service	798,438	1,942,907	1,778,640
TOTAL	\$ 7,618,535	\$ 13,467,960	\$ 14,789,823

EVENT CENTER

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Event Center Director	1.00	1.00	1.00
Operations Manager	1.00	1.00	1.00
Event Finance Manager	-	1.00	1.00
Business Manager	1.00	-	-
Marketing and Sales Manager	1.00	1.00	1.00
Event Center Maintenance Supervisor	2.00	2.00	2.00
Food and Beverage Manager	1.00	1.00	1.00
Audio Visual Production Supervisor	1.00	1.00	1.00
Event Center HVAC Tradesperson	1.00	1.00	1.00
Event Center Ticket Operations Supervisor	1.00	1.00	1.00
Assistant Food and Beverage Manager	2.00	2.00	2.00
Event Center Sales Associate	2.00	2.00	2.00
Building Maintenance Technician	1.00	1.00	1.00
Building Service Worker or Building Maintenance Specialist	7.00	7.00	7.00
Marketing Specialist	1.00	1.00	1.00
Event Center Business Technician	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00
TOTAL	25.00	25.00	25.00

PUBLIC WORKS SERVICE DEPARTMENT



PUBLIC WORKS SERVICE OPERATIONS - ROADS AND STREETS

PERSONNEL SUMMARY

POSITIONS	FY 2021 BUDGET	FY 2022 BUDGET	FY 2023 BUDGET
Public Works Director - Service Operations^	0.50	0.50	0.50
Roads and Streets Superintendent	1.00	1.00	1.00
Roads and Streets Crew Leader	3.00	3.00	3.00
Executive Assistant	0.25	0.25	0.25
Heavy Equipment Operator*	31.00	31.00	31.00
Administrative Technician#	0.25	0.25	-
TOTAL	36.00	36.00	35.75

*Includes Snowgates operations

^Director oversees Roads and Streets, Snowgates, Forestry, Weed Control, Street Lights and Traffic Signals, Solid Waste Collections and Disposals

#Personnel costs are shared with Public Works Utilities

PUBLIC WORKS SERVICE OPERATIONS - FORESTRY

DEPARTMENTAL MISSION STATEMENT

The Forestry mission is to provide forest management plans for the City of Bismarck, City owned land managed by others and the Bismarck Parks and Recreation District to maintain the health and safety of our forest resource.

CUSTOMERS

Residents of Bismarck
 Bismarck Parks and Recreation District

SERVICES PROVIDED

Management and Maintenance of City ROW Trees	Weed Control
Rights-of-Way Landscape Maintenance	Urban Forest Insect and Disease Control

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Park Acres	2,910	2,910	2,910
Number of Calls for Tech Assistance	3,600	3,600	3,600
Number of Planting Permits	282	350	350
Number of Trim/Removal Permits	35	35	35
Number of Street Trees Planted	634	775	775
Number of Street Trees Trimmed	2,400	3,300	3,300
Number of Street Trees Removed	311	350	350
Total Number of Street Trees	23,560	23,000	24,000
Number of Park Trees Planted	110	150	150
Number of Park Trees Trimmed	250	500	500
Number of Park Trees Removed	355	250	250
Total Number of Elm Trees	3,398	3,335	3,400
Number of Elm Trees Lost to Disease/Insect	134	150	100

PUBLIC WORKS SERVICE OPERATIONS - FORESTRY

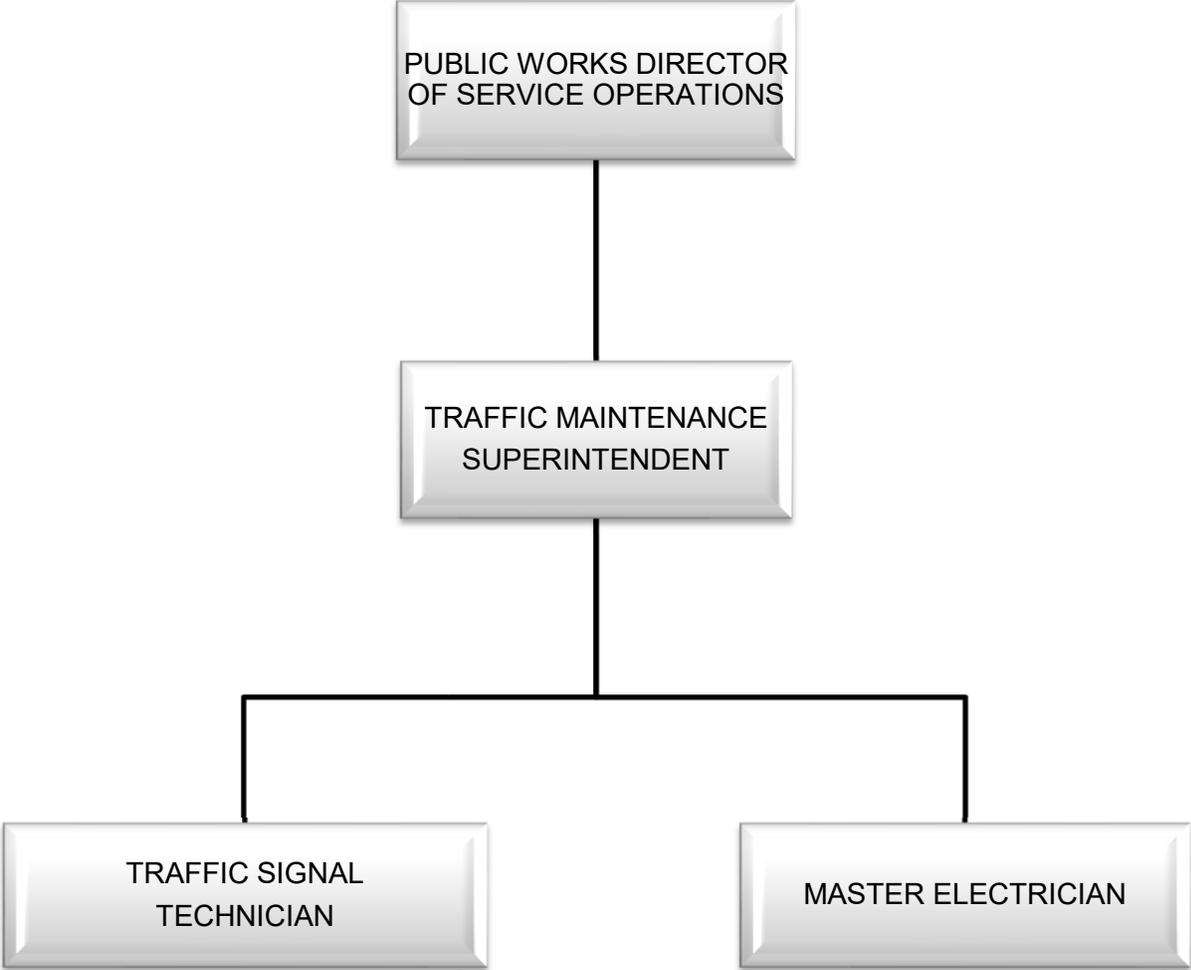
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salary & Wages	\$ 468,468	\$ 584,134	\$ 660,678
Fringe Benefits	209,718	266,075	300,558
Professional, Legal & Contracted Services	1,425	2,800	3,100
Property, Equipment & Vehicle Services	163,105	177,799	174,131
Travel & Training	2,418	8,325	7,425
Operating Services	112,340	220,230	148,054
Operating Supplies	81,755	310,180	293,925
Capital Outlay	228,475	163,250	165,500
TOTAL	\$ 1,267,704	\$ 1,732,793	\$ 1,753,371

PERSONNEL SUMMARY

POSITIONS	FY 2021 BUDGET	FY 2022 BUDGET	FY 2023 BUDGET
City Forester	1.00	1.00	1.00
Forestry Programs Coordinator	1.00	1.00	1.00
Landscape Arborist	1.00	1.00	1.00
Forestry Technician	-	-	1.00
Lead Arborist	1.00	1.00	1.00
Arborist	2.00	4.00	4.00
Weed Control Officer	1.00	-	-
Administrative Technician	0.25	0.25	-
TOTAL	7.25	8.25	9.00

PUBLIC WORKS SERVICES - STREET LIGHTS/TRAFFIC SIGNALS



PUBLIC WORKS SERVICES - STREET LIGHTS AND TRAFFIC SIGNALS

DEPARTMENTAL MISSION STATEMENT

The City of Bismarck Street Light and Traffic Signal Department works to provide safe and efficient street lighting and traffic signal operations for pedestrians and vehicular traffic in a timely and professional manner. We are striving to achieve this goal by utilizing proven newer technology, implementing common sense preventative maintenance plans and training our technicians on the latest methods for troubleshooting our systems. This group is funded by revenue derived from a monthly city service fee collected from all residential and commercial property owners.

CUSTOMERS

Residents of Bismarck

SERVICES PROVIDED

Traffic Signal Maintenance	Maintain Pedestrian Crossings
Traffic Signal Telemetry	Maintains Street Lights
Provide Mobile or Field Repair Services	Maintain School Zone Warning Devices
Operates Traffic Management Center	Troubleshoot Malfunctioning Components
Maintain Coordination Plan Timing Clocks	Maintain Utility Telemetry System
Responds 24/7 to Signals in Flash	Maintain Wireless Backhaul Network
Traffic Signal and Whiteway Light Knock Downs	

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Street Lights Maintained	9,410	9,414	9,590
Number of Traffic Signals Maintained	110	110	110
Number of Feedpoints Maintained	395	400	405
Number of Miles of Underground Conductor	1,250	1,250	1,250
Number of Street Light Repairs	712	750	750
Number of Signal Malfunctions Investigated	820	850	850

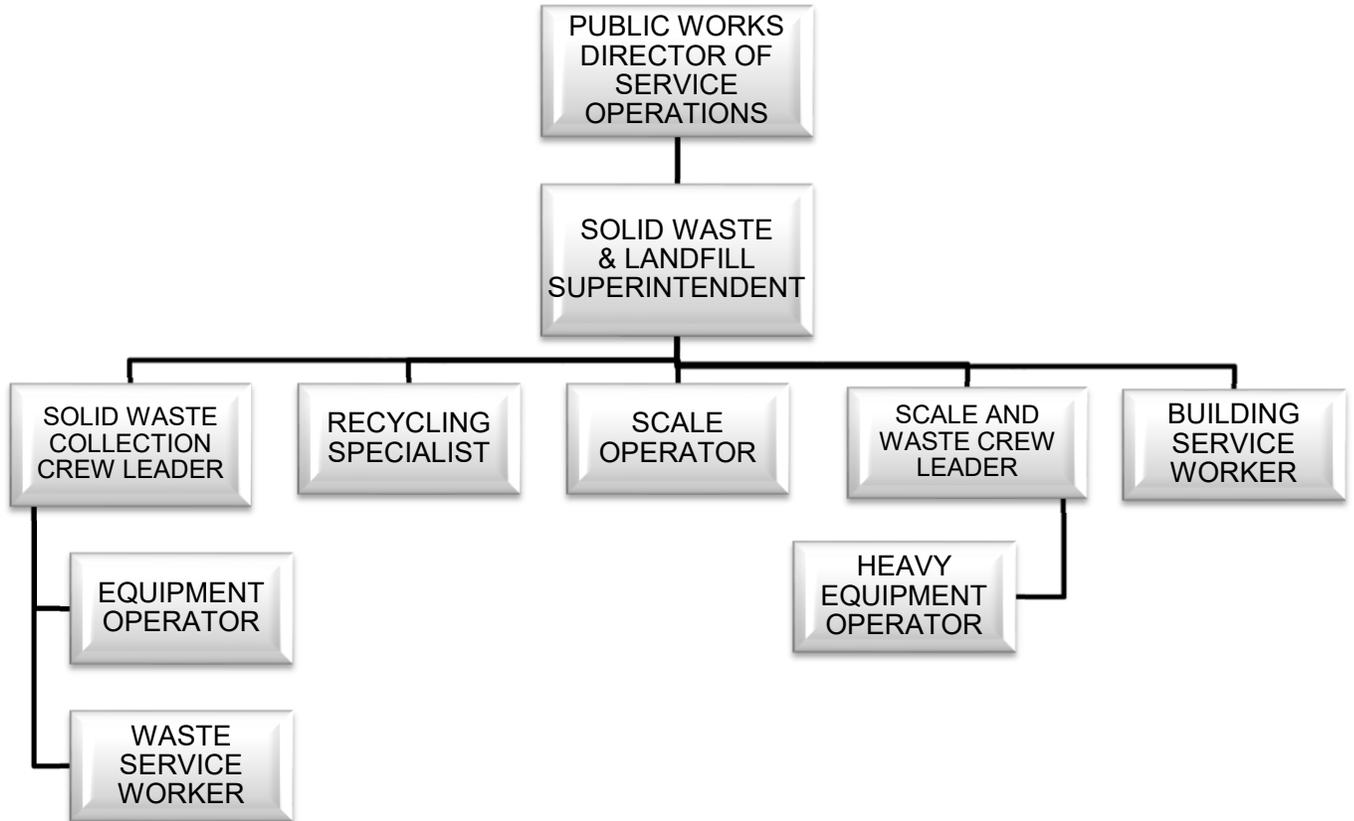
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 431,531	\$ 538,152	\$ 569,954
Fringe Benefits	210,254	255,039	279,725
Professional, Legal, & Contracted Services	807	51,250	50,900
Building, Equipment, & Vehicle Services	1,262,758	1,272,688	1,182,622
Travel and Training	565	10,865	11,868
Operating Services	116,868	195,986	129,124
Operating Supplies	59,283	47,510	52,073
Capital Outlay	60,230	205,000	1,350,216
Transfers	714,188	977,956	-
TOTAL	\$ 2,856,484	\$ 3,554,446	\$ 3,626,482

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Master Electrician	1.00	-	-
Traffic Maintenance Superintendent	1.00	1.00	1.00
Traffic Signal Technician	6.00	7.00	7.00
Office Assistant II	-	-	0.50
TOTAL	8.00	8.00	8.50

PUBLIC WORKS SERVICE - SOLID WASTE DISPOSAL



PUBLIC WORKS SERVICES - SOLID WASTE DISPOSAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Solid Waste Disposal Division is to provide high quality solid waste disposal services in a timely and effective manner to promote the safety and welfare of the City residents. The department is responsible for the management and disposal of solid waste.

CUSTOMERS

Residents and Businesses of Bismarck
Regional Landfill Customers

SERVICES PROVIDED

Landfill Operations	Hazardous Material Collection Site
Garbage Collection Services	e-Waste Collection Site
Finished Compost for Sale	Firewood Available for Sale
Saw Logs Available for Sale	Wood Chip Mulch Available for Sale

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Tons of Garbage Processed	105,740	115,075	117,254
Cost Per Ton	\$ 36.20	\$ 35.24	\$ 31.48
Acres Used at Landfill	31.00	31.00	31.00
Pounds of Hazardous Waste Collected/Recycled	38,000	50,500	56,000
Tons of E-Waste collected	92	100	128
Tons of Metal Collected	503	500	566
Tons of Other Recyclables Collected	3,360	4,700	4,767

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 735,486	\$ 819,492	\$ 931,080
Fringe Benefits	359,894	423,370	467,164
Professional, Legal & Contracted Services	164,960	382,385	412,585
Building, Equipment & Vehicle Services	899,447	542,797	558,269
Travel & Training	7,415	11,675	11,700
Operating Services	1,075,114	1,181,672	477,377
Operating Supplies	207,485	196,200	213,700
Capital Outlay	-	6,996,000	931,250
Debt Service	7,067	-	-
Transfers	371,231	498,112	619,784
TOTAL	\$ 3,828,099	\$ 11,051,703	\$ 4,622,909

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Public Works Director - Service Operations	0.50	0.50	0.50
Recycling Specialist	1.00	1.00	1.00
Solid Waste Crew Leader	1.00	-	-
Scale & Waste Crew Lead	-	1.00	1.00
Lead Scale Operator	-	1.00	1.00
Heavy Equipment Operator	6.00	6.00	6.00
Executive Assistant	0.25	0.75	0.75
Senior Administrative Assistant	0.50	-	-
Office Assistant II	1.00	1.00	1.00
Scale Operator	3.00	2.00	2.00
Building Service Worker	-	-	1.00
TOTAL	163	13.25	14.25

PUBLIC WORKS SERVICES - SOLID WASTE COLLECTIONS

DEPARTMENTAL MISSION STATEMENT

The mission of the Solid Waste Collection Division of Public Works is to provide high quality services in a timely and effective manner for promoting the safety and welfare of City residents. The Department is responsible for the collection of Solid Waste and consists of 5 crews who collect all residential trash, Monday through Thursday, on five different routes. The collection crews also service an estimated 678 apartment building dumpsters and 4,000 alley customers.

CUSTOMERS

Residents of Bismarck

SERVICES PROVIDED

Municipal Solid Waste Trash Collection

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Tons Collected	26,740	27,930	28,446
Total Cost Per Ton	\$ 169.31	\$ 175.46	\$ 173.35
Number of Collection Trucks	18	18	18

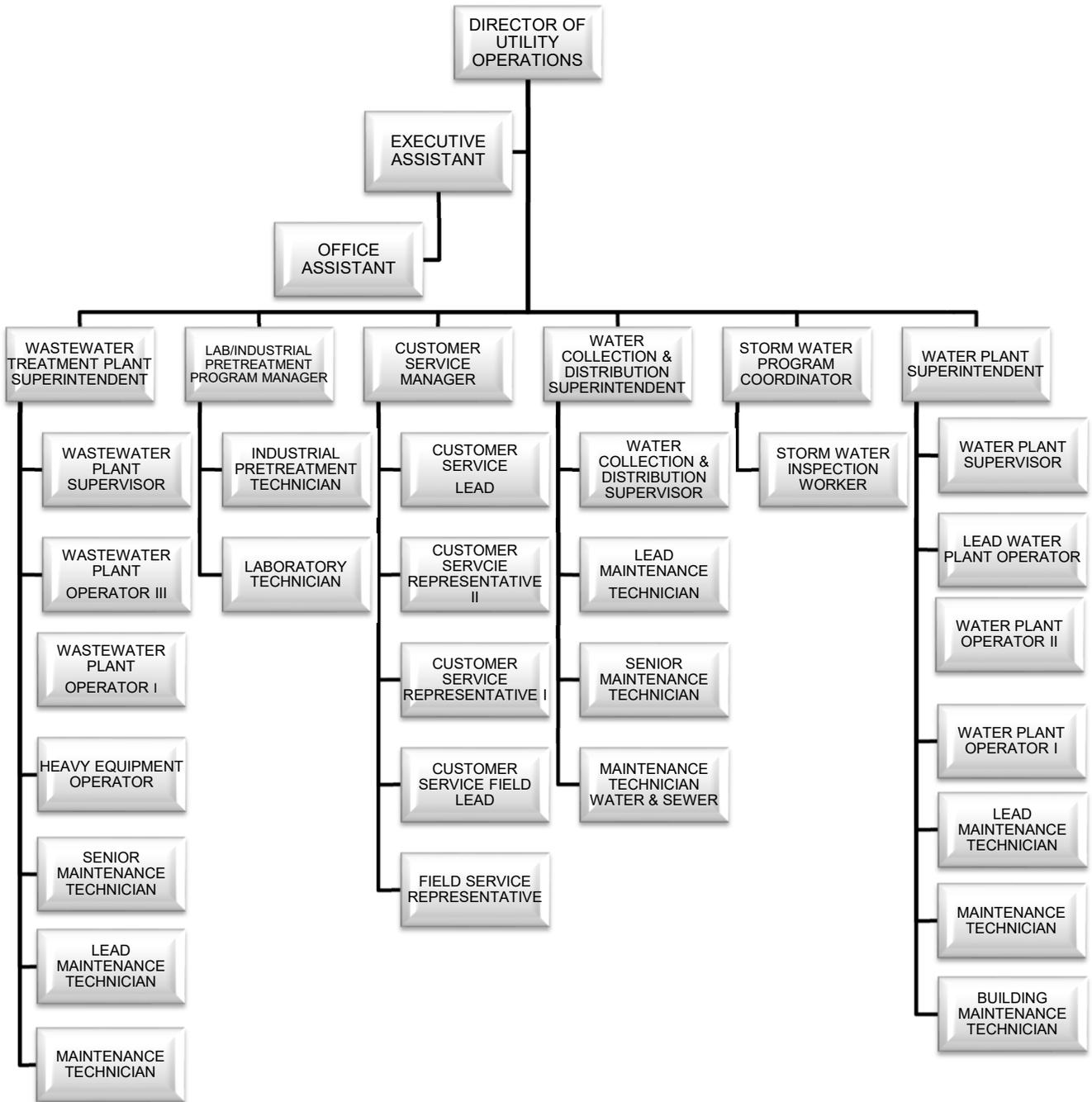
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$1,255,934	\$ 1,395,333	\$ 1,512,352
Fringe Benefits	649,158	772,090	813,121
Professiona, Legal & Contracted Services	1,090	38,100	38,100
Building, Equipment & Vehicle Services	675,165	687,300	703,000
Travel & Training	2,285	3,050	3,050
Operating Services	1,773,261	1,779,460	1,612,341
Operating Supplies	170,433	225,150	249,250
Capital Outlay	-	1,465,750	1,095,000
TOTAL	\$4,527,326	\$ 6,366,233	\$ 6,026,214

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Solid Waste and Landfill Superintendent	1.00	1.00	1.00
Solid Waste Crew Leader	1.00	1.00	1.00
Equipment Operator	13.00	13.00	13.00
Waster Service Worker	10.00	10.00	10.00
TOTAL	25.00	25.00	25.00

PUBLIC WORKS UTILITY - WATER, WASTEWATER, STORM WATER



PUBLIC WORKS UTILITY - WATER ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners	Federal Regulatory Compliance Agencies
Bismarck Businesses	Public Works	State Regulatory Compliance Agencies
Contractors	Engineering	Recreational Users of the Missouri River
Vendors	Community Development	
Neighboring Communities	City Staff	

SERVICES PROVIDED

Public Works Administrative Support	Public Works Technical Support
Public Works Operational Support	Customer Service

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
N/A			

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 303,889	\$ 301,038	\$ 334,243
Fringe Benefits	142,560	157,314	178,627
Professional, Legal & Contracted Services	9,703	39,500	39,500
Building, Equipment & Vehicle Services	307,989	343,430	321,868
Travel & Training	489	11,400	11,400
Operating Services	727,804	487,003	454,026
Operating Supplies	27,673	41,700	42,200
Capital Outlay	-	635,600	6,542,000
Transfers	135,439	-	-
TOTAL	\$ 1,655,546	\$ 2,016,985	\$ 7,923,864

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Building Maintenance Worker	1.00	1.00	1.00
Building Service Worker	1.00	1.00	1.00
Executive Assistant	0.50	1.00	1.00
Facility Manager	0.33	0.33	0.33
Office Assistant II	1.00	1.00	1.50
Senior Administrative Assistant^	0.50	-	-
Utilities Operations Director*	0.34	0.34	0.34
TOTAL	4.67	4.67	5.17

*The Director oversees all of the departments under Water Utility.

^The costs associated and the duties of this position is split equally between the Services and Utility divisions of the Public Works Departments.

PUBLIC WORKS UTILITY - WATER - CUSTOMER SERVICE

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

- | | |
|-------------------------|--|
| Bismarck Residents | City Commissioners |
| Bismarck Businesses | City Staff |
| Contractors | Federal Regulatory Compliance Agencies |
| Vendors | State Regulatory Compliance Agencies |
| Neighboring Communities | |

SERVICES PROVIDED

- | | |
|--|------------------------------------|
| Provide Customer Service | Produce Utility Billing Statements |
| Collection of Billed Revenues | Monthly Billings For: |
| Monthly Meter Readings and Analysis | Water |
| Administer Water Consumption Analytics Program | Storm Water |
| Repair and Replace Water Meters | Sanitary Sewer |
| Install and Program Meter Transmitters | Solid Waste Collection |
| Assist Customers with Water Flow Issues | Street Lighting |
| Maintain all Large Water Meters Throughout the City System | |

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Utility Accounts Active	22,347	26,070	22,647
Number of Utility Phone Calls	18,503	23,352	19,640
Number of Electronic/ACH Payments	170,746	196,485	194,650
Number of Mail/In Person Utility Payments	82,645	79,457	72,728
Number of Utility Bills Produced	271,900	289,356	277,338
Number of Delinquent Notices Processed	5,187	6,085	4,513
Number of Delinquent Account Shut Offs	170	125	212
Number of Work Orders/Appointments	1,819	1,885	2,110
Number of New Meters Installed	309	335	300
Number of UME'S Replaced	46	53	52
Total Number of Meters	22,690	26,405	22,990
Total Transmitter Count	23,073	27,170	23,075

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Cost of Goods Sold	\$ 156,740	\$ 110,000	\$ 120,000
Salaries & Wages	383,370	461,261	482,049
Fringe Benefits	238,719	292,844	296,462
Professional, Legal & Contracted Services	91,798	93,100	93,100
Property, Equipment & Vehicle Services	36,231	8,000	28,000
Travel & Training	5,882	13,400	13,400
Operating Services	693,355	393,000	423,500
Operating Supplies	29,187	27,200	30,200
Capital Outlay	-	37,000	47,500
TOTAL	\$ 1,635,282	\$ 1,435,805	\$ 1,534,211

PUBLIC WORKS UTILITY - WATER - CUSTOMER SERVICE

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Customer Service Supervisor	-	1.00	1.00
Customer Service Field Lead	1.00	1.00	1.00
Customer Service Manager	1.00	1.00	1.00
Field Service Representative	3.00	3.00	3.00
Customer Service Representative II	2.00	2.00	2.00
Customer Service Representative I	1.00	1.00	1.00
TOTAL	8.00	9.00	9.00

PUBLIC WORKS UTILITY - WATER DISTRIBUTION

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

The Water Distribution Department Services and Maintains:

3,800 Public Hydrants and 855 Private Hydrants	5 Booster Pump Water Stations
7 Underground Storage Tanks	3 Water Towers
9,228 Valves	20,844 Curb Stops
Infrastructure Projects - New and Rehabilitation	Lead Service Line Replacement Program
Customer Service	

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Miles of Water Mains	373	379	379

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 688,920	\$ 741,124	\$ 790,658
Fringe Benefits	337,116	363,778	386,937
Professional, Legal & Contracted Services	79,031	65,000	65,500
Building, Equipment & Vehicle Services	1,370,219	1,121,516	1,276,255
Travel & Training	3,021	15,250	15,900
Operating Services	2,192,080	131,470	48,660
Operating Supplies	44,604	69,100	85,750
Capital Outlay	-	11,141,000	4,941,470
Debt Service	5,500	245,000	-
Transfers	27,049	-	-
TOTAL	\$ 4,747,540	\$ 13,893,238	\$ 7,611,130

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Water Collection and Distribution Superintendent	1.00	1.00	1.00
Distribution and Collection Supervisor	0.50	0.50	0.50
Lead Maintenance Technician	3.00	3.00	3.00
Senior Maintenance Technician	-	3.00	3.00
Maintenance Technician	7.00	4.00	4.00
TOTAL	11.50	11.50	11.50

PUBLIC WORKS UTILITY - WATER TREATMENT PLANT

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

Treat and Supply Drinking Water	Deliver Water Throughout Distribution Area
Monitor Water Quality	Perform Daily Testing of Water

The City of Bismarck's Water Treatment Plant is a 28 MGD (Million Gallons Daily) conventional lime softening plant. Water is treated to remove organic and inorganic contaminants. The treatment of water is done by license operators who maintain their licenses through continuing education and leadership development training. Water resource adequacy is continuously monitored. Operators also strive to ensure optimized corrosion control treatment for the Lead and Copper Rule and provide routine and preventative maintenance to maximize the life of our assets and infrastructure.

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Gallons Treated	4,051,324,100	3,700,000,000	3,700,000,000

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 841,052	\$ 896,080	\$ 954,550
Fringe Benefits	430,804	470,979	508,642
Professional, Legal & Contracted Services	261,135	112,000	113,000
Building, Equipment & Vehicle Services	1,089,362	1,314,000	1,724,200
Travel & Training	4,116	18,200	19,500
Operating Services	2,474,753	354,823	357,173
Supplies	1,227,608	1,397,250	1,420,700
Debt Service	266,972	2,648,520	2,648,520
Capital Outlay	-	2,835,700	4,720,000
TOTAL	\$ 6,595,802	\$ 10,047,552	\$ 12,466,285

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Water Plant Superintendent	1.00	1.00	1.00
Water Treatment Plant Supervisor	1.00	1.00	1.00
Lead Maintenance Technician	1.00	1.00	1.00
Lead Water Plant Operator	2.00	1.00	1.00
Laboratory Technician	2.00	2.00	2.00
Maintenance Technician	2.00	2.00	2.00
Water Plant Operator I	5.00	4.00	4.00
Water Plant Operator II	-	2.00	2.00
Building Maintenance Technician	2.00	2.00	2.00
TOTAL	16.00	16.00	16.00

PUBLIC WORKS UTILITY - WASTE WATER TREATMENT PLANT

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

Acceptance and Treatment of Wastewater from Local Businesses and Restaurants
 Provide Wastewater Treatment that Meets all Federal Clean Water Act and State Requirements and Regulations
 Acceptance and Treatment of Domestic Sludge from Rural Residents with Septic Tanks
 Administer Fats, Oils and Grease Control Program

The Waste Water Treatment Plant is a 9.5MGD (Million Gallon per Day) trickling filter wastewater treatment facility which consists of fine screening, grit removal, solids settling, anaerobic sludge digestion and disinfection. 6.5 million gallons of wastewater on average is treated daily and 12 million gallons of sludge is digested and recycled per year. Wastewater treatment services are performed by licensed operators and maintenance. The Industrial Pretreatment Program protects the sanitary sewer workers, treatment processes, biosolids recycling and the Missouri River. It routinely inspects the city's restaurants and businesses and it also regulates 10 industrial user permits.

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Gallons Treated	2,222,000,000	2,500,000,000	2,550,000,000
Land Applied Biosolids (In Pounds)	1,142,000	2,000,000	2,100,000
Pretreatment Program Inspections	358	350	350

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 964,603	\$ 1,029,848	\$ 1,086,026
Fringe Benefits	435,780	490,120	500,860
Professional, Legal & Contracted Services	9,487	76,000	76,400
Building, Equipment & Vehicle Services	593,744	967,955	1,024,930
Travel & Training	3,752	27,600	28,600
Operating Services	1,780,326	419,050	380,750
Operating Supplies	529,709	638,950	965,550
Debt Service	682,125	3,327,875	3,332,125
Capital Outlay	-	9,015,000	12,222,590
TOTAL	\$ 4,999,526	\$ 15,992,398	\$ 19,617,831

PUBLIC WORKS UTILITY - WASTE WATER TREATMENT PLANT

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Wastewater Treatment Plant Superintendent	1.00	1.00	1.00
Industrial Pretreatment Program Manager	1.00	1.00	1.00
Lab Manager	-	-	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Lead Maintenance Technician	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00
Industrial Pretreatment Technician	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	-
Maintenance Technician	3.00	3.00	3.00
Wastewater Plant Operator III	-	1.00	1.00
Wastewater Plant Operator I	5.00	4.00	4.00
TOTAL	15.00	15.00	15.00

PUBLIC WORKS UTILITY - STORM WATER

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

Repair/Replace City Infrastructure	Public Education
Maintenance of Infrastructure	Complaint Resolution
Exercise and Maintain Flood Control Structures	Site Inspection Construction
Assist Residents with Flow Issues	Illicit Discharge Resolution
Infrastructure/Outfall Inspections	Mitigation Areas Inspections

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Number of Storm Water Permits	301	250	250
Number of Storm Ponds Inspected	86	94	100
Number of Storm Outfalls Inspected	1,781	1,790	1,800
Number of Construction Site Inspection	1,793	1,500	1,500

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 307,602	\$ 351,654	\$ 342,998
Fringe Benefits	137,421	151,831	157,259
Professional, Legal & Contracted Services	81,020	106,200	206,500
Property, Equipment & Vehicle Services	469,816	548,270	241,300
Travel & Training	5,654	9,200	9,200
Operating Services	1,433,326	118,985	115,740
Operating Supplies	19,118	16,300	14,500
Capital Outlay	-	-	150,600
Transfers	-	-	-
TOTAL	\$ 2,453,957	\$ 1,302,440	\$ 1,238,097

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Storm Water Program Coordinator	1.00	1.00	1.00
Storm Water Inspection Worker	3.00	3.00	3.00
Utilities Operations Director*	0.33	0.33	0.33
TOTAL	4.33	4.33	4.33

PUBLIC WORKS UTILITY - SANITARY SEWER

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

The Sanitary Sewer Department Services and Maintains:

Sewermain and Force Main (pressurized) Pipeline	Customer Service
5 Major Lift Stations	Jetting Sewermain
16 Small Package Lift Stations	Televising Sewermain
Infrastructure Projects - New and Rehabilitation	

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Miles of Sewermain	323	327	328
Number of Manholes	5,700	5,700	5,720

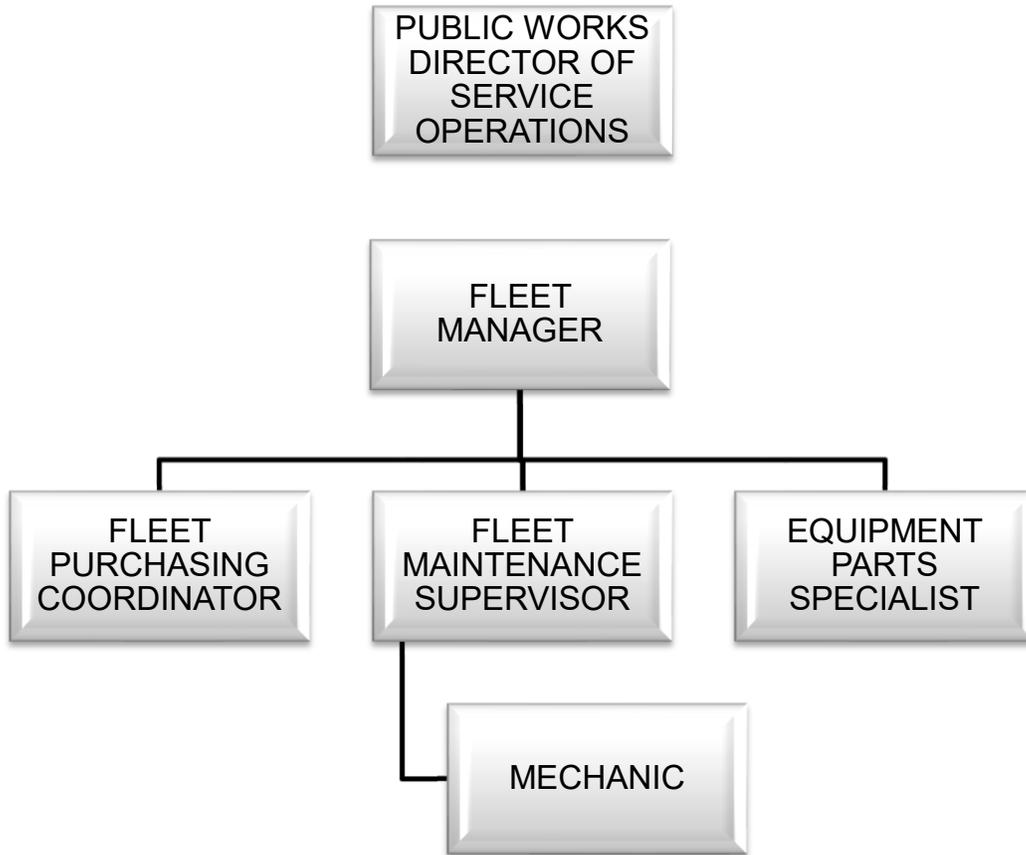
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Salaries & Wages	\$ 314,912	\$ 343,675	\$ 366,695
Fringe Benefits	144,964	170,208	178,452
Professional, Legal & Contracted Services	21,929	76,600	76,600
Property, Equipment & Vehicle Services	616,815	747,715	750,244
Travel & Training	458	15,500	15,700
Operating Services	2,657,234	310,333	327,373
Supplies	76,374	162,600	154,750
Capital Outlay	-	27,059,500	17,380,100
TOTAL	\$ 3,832,686	\$28,886,131	\$ 19,249,914

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Utilities Operations Director*	0.33	0.33	0.33
Distribution and Collection Supervisor	0.50	0.50	0.50
Senior Maintenance Technician	-	1.00	1.00
Maintenance Technician	5.00	4.00	4.00
TOTAL	5.83	5.83	5.83

PUBLIC WORKS SERVICES - FLEET DEPARTMENT



PUBLIC WORKS SERVICES - FLEET DEPARTMENT

DEPARTMENTAL MISSION STATEMENT

The mission of fleet services is to provide safe and dependable vehicles and equipment for city employees and to conserve vehicle and equipment value through a program of inspection, periodic preventative maintenance, and replacement of equipment as necessary.

CUSTOMERS

City Staff

SERVICES PROVIDED

Perform Repairs/Maintenance of Vehicles and Equipment	Warehouse Services
Provide Mobile or Field Repair Services	Purchase and Sell Vehicles and Equipment
Keep Maintenance/Repair Records on Vehicles and Equipment	Order Gas, Diesel Fuel and Oil and Report Usage

PERFORMANCE MEASURES

	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Preventative Maintenance	1,463	2,050	2,000
Service/Road Calls	83	110	90
Total Work Orders Completed	3,578	7,300	4,500
Number of Fleet Work Orders	6,806	7,390	7,200
Number of Vehicles Maintained	287	284	288
Number of Pieces of Equipment Maintained	447	484	450

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Cost of Goods Sold	\$ 1,721,118	\$ 2,160,000	\$ 2,455,000
Salary & Wages	652,912	717,950	761,435
Fringe Benefits	327,433	365,156	371,105
Professional, Legal & Contracted Services	608	650	650
Building, Equipment & Vehicle Services	236,052	247,970	252,168
Travel & Training	41	12,600	12,600
Operating Services	103,137	96,164	127,236
Operating Supplies	19,731	15,100	19,050
Capital Outlay	-	172,500	170,000
Transfers	-	-	-
TOTAL	\$ 3,061,032	\$ 3,788,090	\$ 4,169,244

PERSONNEL SUMMARY

POSITIONS	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2023 BUDGET
Fleet Manager	1.00	1.00	1.00
Fleet Maintenance Supervisor	1.00	1.00	1.00
Mechanic I	7.00	7.00	7.00
Fleet Purchasing Coordinator	1.00	1.00	1.00
Administrative Technician	0.50	0.50	0.50
Equipment Parts Specialist	1.00	1.00	1.00
TOTAL	11.50	11.50	11.50

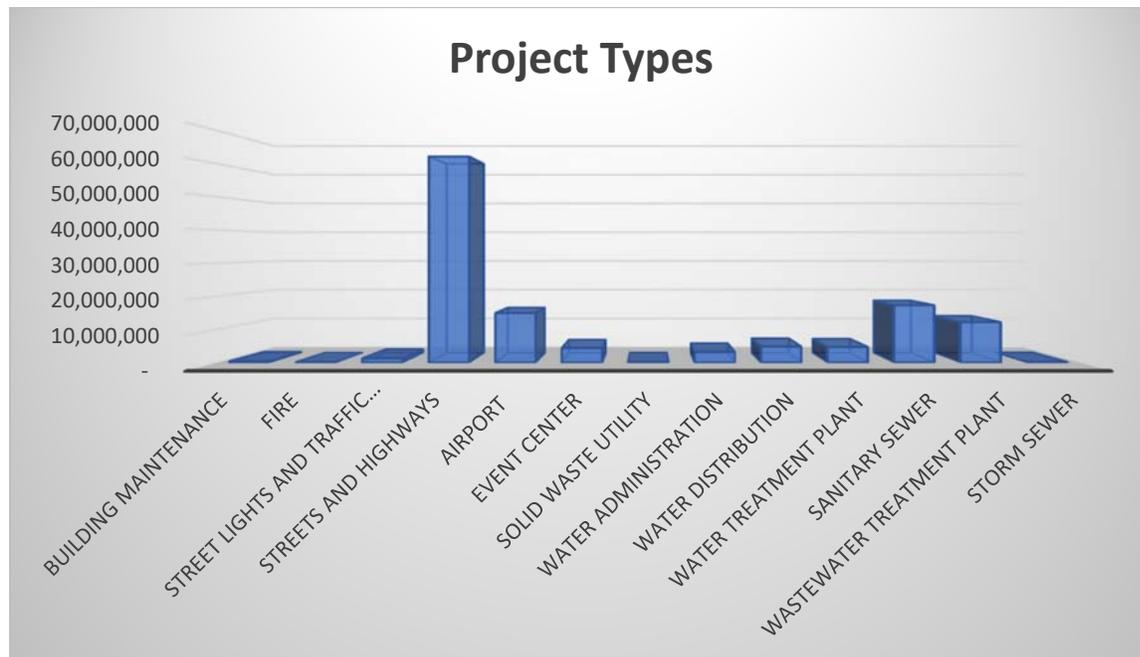
Guide to Capital Improvement Plan Budget

The Capital Improvement Budget describes the large, multi-year projects which provide new or improved City infrastructure. The CIP is a tool to ensure that the City’s infrastructure needs are addressed, and the related expenses are planned for. These expenses are included in the annual budget each year. Projects that are \$50,000 and more are submitted on a form and are reviewed annually to make any changes and adjustments necessary based on new developments throughout the current year.

In planning the CIP, it is necessary to forecast the funds available and the funds needed each year in the plan. The forecast is formulated using facts and educated assumptions based on prior year trends and data, debt capacity and economic trends. The City does not have all the funds available to finance all desired projects. With suggestions and input from City staff and the Budget Committee, the City Commission must prioritize the numerous projects and allocate them to future years as funds are available. The CIP is formally approved after the budget is adopted each year and is a fully funded program based on future revenue projections.

This section includes a summary of projects to begin or continue in the adopted year, summary of operating budget impact of new projects, and detail sheets on new and revised projects.

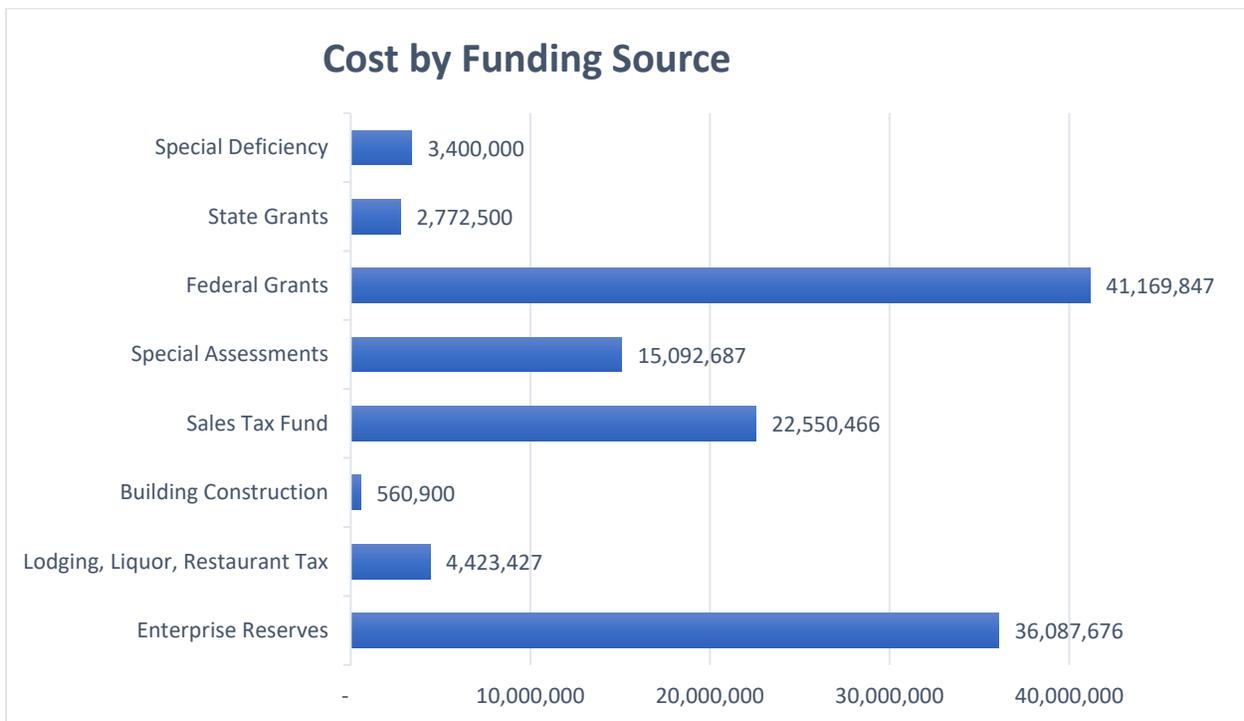
The CIP Summary outlines FY2023 capital expenditures for ongoing and upcoming capital projects. Expenditures are first illustrated by fund category and then by funding source (see below). Detail for individual projects can be found throughout the CIP Budget section.



Shown in the table below, CIP Expenditures for FY2023 total \$126,057,503. The following table demonstrates FY2023 expenditures by funding source.

CAPITAL IMPROVEMENT PROGRAM

Funding Source	Cost
Enterprise Reserves	36,087,676
Lodging, Liquor, Restaurant Tax	4,423,427
Building Construction	560,900
Sales Tax Fund	22,550,466
Special Assessments	15,092,687
Federal Grants	41,169,847
State Grants	2,772,500
Special Deficiency	3,400,000



CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2023

PROJECT NAME	PROJECT CODE	PRIOR FUNDING	FY 2023 COST	FUTURE FUNDING	FUNDING SOURCE
BUILDING MAINTENANCE:					
City/County Building Vinyl Tile Flooring	BLD 23-01		\$ 20,500		Building Construction
City/County Building Roof Replacement	BLD 23-02		406,000		Building Construction
BUILDING MAINTENANCE TOTAL			426,500		
FIRE:					
Station 4 - Equipment Storage	FIR 23-01		134,400		Building Construction
FIRE TOTAL			134,400		
STREET LIGHTS AND TRAFFIC SIGNAL UTILITY:					
Traffic Signal Pole Replacement Program	PWS-STL 23-01	285,316	285,316	1,036,739	Street Lights Utility Fund
Traffic Signal Cabinet Upgrade Project	PWS-STL 23-02	91,000	121,000	544,500	Street Lights Utility Fund
Traffic Signal Fiber Upgrade	PWS-STL 23-03		107,400	674,000	Street Lights Utility Fund
Traffic Signal Camera Replacement	PWS-STL 23-04	114,850	80,000	279,500	Street Lights Utility Fund
Whiteway Feed Point Replacement	PWS-STL 23-05	110,000	121,000	484,000	Street Lights Utility Fund
Street Light LED Relamping Program	PWS-STL 23-06	66,000	448,000	1,978,500	Street Lights Utility Fund
Whiteway Conductor Replacement Program	PWS-STL 23-07	240,790	128,500	518,835	Street Lights Utility Fund
STREET LIGHTS AND TRAFFIC SIGNAL UTILITY TOTAL		907,956	1,291,216	5,516,074	
STREETS AND HIGHWAYS:					
Commission Special Road Projects	ENG 23-01	55,000	55,000	220,000	Sales Tax Fund
Low Cost Improvement Projects	ENG 23-02	71,500	11,000		Sales Tax Fund
Construction of Sidewalks, Curb & Gutter & Driveways	ENG 23-03		1,741,000	7,292,000	Special Assessments
Roadway Lighting	ENG 23-04		504,000	2,136,000	Special Assessments
Asphalt Street Resurfacing and Reconstruction	ENG 23-05		4,920,000	20,684,000	Sales Tax Fund
			5,960,000	34,228,000	Special Assessments
			3,000,000	4,121,000	Special Deficiency
Asphalt Street Preventative Maintenance	ENG 23-06		313,000	1,315,000	Sales Tax Fund
			1,083,000	4,556,000	Special Assessments
			50,000	210,000	Special Deficiency
Concrete Pavement Repair	ENG 23-07		250,000	1,051,000	Sales Tax Fund
			856,000	3,597,000	Special Assessments
			50,000	210,000	Special Deficiency
Ditch Section Roadway Maintenance	ENG 23-08		585,000	2,460,000	Sales Tax Fund
			814,000	3,423,000	Special Assessments
			300,000	1,260,000	Special Deficiency
Tyler Parkway & Century Ave Traffic Signal	ENG 23-09		540,000		Sales Tax Fund
Rural Road Upgrades	ENG 23-10	880,000	880,000	3,520,000	Sales Tax Fund
		2,856,000	2,856,000	11,424,000	Special Assessments
Century Avenue Bridge Rehabilitation Project	ENG 23-11		220,000	220,000	Sales Tax Fund
Main Avenue Pedestrian Bridge Rehab Project	ENG 23-12	425,000	150,000		Sales Tax Fund
Downtown 3rd St & Rosser Ave Pavement Rehab - NDDOT Urban Grant	ENG 23-13		1,278,687		Special Assessments
			786,313		Federal Grant
RRFB-Rapid Rectangular Flashing Beacons - Citywide - NDDOT HSIP	ENG 23-14		90,000		Sales Tax Fund
			405,000		Federal Grant
Bismarck Expressway Sidewalk - NDDOT TA	ENG 23-15	100,000	110,466		Sales Tax Fund
			307,534		Federal Grant
State Street/US 83 Safety Improvement Project - Project Divide Ave to Calgary Ave	ENG 23-16	842,500	271,000		Sales Tax Fund
			10,024,000		Federal Grant
Bismarck Expressway Mill and Overlay - Washington St to Main Ave	ENG 23-17	231,000	350,000		Sales Tax Fund
		2,079,000	3,150,000		Federal Grant
University Drive Mill and Overlay - Expressway to Signal Ave	ENG 23-18	300,000	254,000		Sales Tax Fund
		2,700,000	1,656,000		Federal Grant
9th Street Mill and Overlay - Expressway to Front Ave	ENG 23-19	94,000	80,000		Sales Tax Fund
		846,000	720,000		Federal Grant
7th Street Reconstruction - Expressway to Front Ave	ENG 23-20		40,000	440,000	Sales Tax Fund
			360,000	3,960,000	Federal Grant
Bismarck Expressway Concrete Repair	ENG 23-21		181,000		Sales Tax Fund
			1,629,000		Federal Grant
7th Street & 9th Street Mill and Overlay - Main Ave to Boulevard Ave	ENG 23-22		28,000	308,000	Sales Tax Fund
			252,000	2,772,000	Federal Grant
I-94 Interchange Exit 161 Reconstruction	ENG 23-23		75,000	1,500,000	Sales Tax Fund
			1,425,000	28,500,000	Federal Grant

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2023

PROJECT NAME	PROJECT CODE	PRIOR FUNDING	FY 2023 COST	FUTURE FUNDING	FUNDING SOURCE
Ash Coulee Drive Reconstruction - 1/2 Cent	ENG 23-24	2,100,000	11,847,000		1/2 Sales Tax Fd
South Washington Street Recon - 1/2 Cent	ENG 23-25		1,200,000	13,200,000	1/2 Sales Tax Fd
State Street Shared - Used Path	ENG 23-27	20,000	100,000		Sales Tax Fund
		80,000	400,000		Federal Grant
STREETS AND HIGHWAYS TOTAL		13,680,000	62,158,000	152,607,000	
AIRPORT:					
Hanger 5 Disposition	AIR 23-01		25,000		Airpt Operations
			450,000		Federal Grant
			25,000		State Grant
Expand GA Apron to the West - Phase 5	AIR 23-02		165,000		Airpt Operations
			2,970,000		Federal Grant
			165,000		State Grant
Plans and Specifications for Runway 3-21	AIR 23-03		20,000		Airpt Operations
			360,000		Federal Grant
			20,000		State Grant
Plans and Specifications for Taxiway D	AIR 23-04		15,000		Airpt Operations
			270,000		Federal Grant
			15,000		State Grant
Jetway Ave, Corporate Circle and Lancare Drive Rehab	AIR 23-05		7,500		Airpt Operations
			135,000		Federal Grant
			7,500		State Grant
Taxiway B Rehabilitation (Rejuvenation)	AIR 23-06		10,000		Airpt Operations
			180,000		Federal Grant
			10,000		State Grant
Wetland Mitigation Phase 8	AIR 23-07		330,000		Airpt Operations
			5,940,000		Federal Grant
			330,000		State Grant
Commercial Service Apron Concrete Rehab	AIR 23-08		750,000		Airpt Operations
Purchase Snow Removal Equipment	AIR 23-09		750,000		Airpt Operations
Radar Antenna Height Extension	AIR 23-10		2,000,000		Airpt Operations
AIRPORT TOTAL			14,950,000		
EVENT CENTER:					
Arena - Locker Room Renovation	BEC 23-01	2,146,573	4,253,427		M/L/R Tax
Exhibit Hall - Upgrade Pneumatic Controls	BEC 23-02	115,000	100,000	200,000	M/L/R Tax
Arena Replace Loose Brick on the SW Wall	BEC 23-09		70,000		M/L/R Tax
EVENT CENTER TOTAL		2,261,573	4,423,427	200,000	
SOLID WASTE UTILITY:					
Air Curtain Wood Burner	PWS SW 23-01		165,000		Solid Waste Reserves
SOLID WASTE UTILITY TOTAL			165,000		
WATER UTILITY:					
WATER ADMINISTRATION					
Air Compressor Replacement	PWU WA 23-01		48,000		Enterprise Reserves
Public Works Reroof	PWU WA 23-02		3,157,000		Enterprise Reserves
Condensing Unit Replacement	PWU WA 23-03		18,500		Enterprise Reserves
WATER ADMINISTRATION TOTAL			3,223,500		
WATER DISTRIBUTION					
Watermain Upsizing	PWU WU 23-01		110,000	440,000	Water Utility
Ash Coulee Watermain Extensions	PWU WU 23-02		1,122,470		Water Utility
Cast Iron Watermain Replacement	PWU WU 23-03	1,350,000	3,520,000	14,080,000	Water Utility
		2,170,000			State Grant
Valve & Hydrant Replacement	PWU WU 23-04	99,000	99,000	396,000	Water Utility
WATER DISTRIBUTION TOTAL		3,619,000	4,851,470	14,916,000	

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2023

PROJECT NAME	PROJECT CODE	PRIOR FUNDING	FY 2023 COST	FUTURE FUNDING	FUNDING SOURCE
WATER TREATMENT PLANT					
Hydraulic Improvements	PWU WTP 23-01	844,000	1,050,000	2,500,000	Water Utility
		182,000	2,200,000		State Grant
SCADA Upgrades	PWU WTP 23-02	147,000	1,470,000		Water Utility
WATER TREATMENT PLANT TOTAL		1,173,000	4,720,000	2,500,000	
WATER UTILITY TOTAL		4,792,000	12,794,970	17,416,000	
SEWER UTILITY:					
SANITARY SEWER					
New Hay Creek Lift Station	PWU SU 23-01	3,200,000	1,500,000	1,300,000	Sewer Utility
			9,000,000	10,000,000	Federal Grant
Haycreek Interceptor	PWU SU 23-02	1,210,000	4,752,600	14,262,000	Sewer Utility
Sanitary Sewer - SCADA	PWU SU 23-03	400,000	250,000	500,000	Sewer Utility
Sewer Relining	PWU SU 23-04	660,000	660,000	2,640,000	Sewer Utility
Tyler Coulee Valley Dr to Ivory Ln	PWU SU 23-05		770,000		Sewer Utility
Eagle Crest Lift Station Decom	PWU SU 23-06		357,500		
SANITARY SEWER TOTAL		5,470,000	17,290,100	28,702,000	
WASTEWATER TREATMENT PLANT					
Flow Equalization	PWU WWTP 23-01	596,300	10,963,890		Sewer Utility
Outfall Flood Control	PWU WWTP 23-02	48,000	500,000		Sewer Utility
		72,000	750,000		Federal Grant
WASTEWATER TREATMENT PLANT TOTAL		716,300	12,213,890		
SEWER UTILITY TOTAL		6,186,300	29,503,990	28,702,000	
STORM SEWER:					
Storm Sewer Repairs	PWU ST 23-01	110,000	110,000	440,000	Enterprise Reserves
Storm Sewer - Master Plans	PWU ST 23-02	100,000	100,000	400,000	Enterprise Reserves
STORM SEWER TOTAL		210,000	210,000	840,000	
TOTAL CIP PROJECTS		\$ 28,037,829	\$ 126,057,503	\$ 205,281,074	

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BLD 23-01
Project Name City/County Building Vinyl Tile Flooring

Project Description Removal of any remaining vinyl tile and mastic is recommended and to replace it with quality tile. Vinyl tile throughout the facility is beginning to show wear and tear.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	20,500	-	-	-	-	20,500
Total	\$ -	\$ 20,500	\$ -	\$ -	\$ -	\$ -	\$ 20,500
Project Funding:							
City - (Building Construction)	\$ -	\$ 20,500	\$ -	\$ -	\$ -	\$ -	\$ 20,500
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 20,500	\$ -	\$ -	\$ -	\$ -	\$ 20,500

Project Number BLD 23-02
Project Name City/County Building Roof Replacement

Project Description The recommendation is to replace immediately mechanically fastened roof areas with a high performance 30 year KEE Membrane system. The roofs are greater than 25 years old and in poor condition.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	406,000	-	-	-	-	406,000
Total	\$ -	\$ 406,000	\$ -	\$ -	\$ -	\$ -	\$ 406,000
Project Funding:							
City -(Building Construction)	\$ -	\$ 406,000	\$ -	\$ -	\$ -	\$ -	\$ 406,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 406,000	\$ -	\$ -	\$ -	\$ -	\$ 406,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number FIR 23-01

Project Name Fire - Equipment Storage

Project Description Build a storage building at Station 4 property to be able to store and maintain training and other equipment out of the elements for fire department needs.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	134,400	-	-	-	-	134,400
Total	\$ -	\$ 134,400	\$ -	\$ -	\$ -	\$ -	\$ 134,400
Project Funding:							
City - Building Construction	\$ -	\$ 134,400	\$ -	\$ -	\$ -	\$ -	\$ 134,400
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 134,400	\$ -	\$ -	\$ -	\$ -	\$ 134,400

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 23-01
Project Name Traffic Signal Pole Replacement Program
Project Description Public safety and system integrity improvement due to existing rusting and deteriorating poles. 2022 N Washington & Divide Ave.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	28,532	49,516	59,267	36,099	27,594	56,973	257,981
Construction	256,784	235,800	282,233	171,900	131,400	271,273	1,349,390
Total	\$ 285,316	\$ 285,316	\$ 341,500	\$ 207,999	\$ 158,994	\$ 328,246	\$ 1,607,371
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 285,316	\$ 285,316	\$ 341,500	\$ 207,999	\$ 158,994	\$ 328,246	\$ 1,607,371
Non-City -	-	-	-	-	-	-	-
Total	\$ 285,316	\$ 285,316	\$ 341,500	\$ 207,999	\$ 158,994	\$ 328,246	\$ 1,607,371

Project Number PW-STL 23-02
Project Name Traffic Signal Cabinet Upgrade Project
Project Description Replacement of intersection traffic signal control cabinets that are unable to accommodate new technology.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	21,000	21,000	21,000	21,000	31,500	115,500
Construction	91,000	100,000	100,000	100,000	100,000	150,000	641,000
Total	\$ 91,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 181,500	\$ 756,500
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 91,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 181,500	\$ 756,500
Non-City -	-	-	-	-	-	-	-
Total	\$ 91,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 181,500	\$ 756,500

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 23-03
Project Name Traffic Signal Fiber Upgrade

Project Description This project will allow us to have more reliable communication with our traffic signals. It will allow us to upgrade/replace our communications systems that rely on antiquated copper phone lines, Midco modems and cell modems with fiber that we can then connect directly into our system. NDIR has expressed security concerns with utilizing Midco/Cell modems that are not set up by NDIR.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	18,720	23,220	33,100	36,080	24,700	135,820
Construction	-	88,680	110,480	157,300	171,720	117,400	645,580
Total	\$ -	\$ 107,400	\$ 133,700	\$ 190,400	\$ 207,800	\$ 142,100	\$ 781,400
Project Funding:							
City - St Light/Traffic Utility Fees	\$ -	\$ 107,400	\$ 133,700	\$ 190,400	\$ 207,800	\$ 142,100	\$ 781,400
Non-City -	-	-	-	-	-	-	-
Total	\$ -	\$ 107,400	\$ 133,700	\$ 190,400	\$ 207,800	\$ 142,100	\$ 781,400

Project Number PW-STL 23-04
Project Name Traffic Signal Camera Replacement
Project Description Replacement of traffic signal camera that are no longer supported due to obsolete technology.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	114,850	80,000	63,500	63,500	89,000	63,500	474,350
Total	\$ 114,850	\$ 80,000	\$ 63,500	\$ 63,500	\$ 89,000	\$ 63,500	\$ 474,350
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 114,850	\$ 80,000	\$ 63,500	\$ 63,500	\$ 89,000	\$ 63,500	\$ 474,350
Non-City -	-	-	-	-	-	-	-
Total	\$ 114,850	\$ 80,000	\$ 63,500	\$ 63,500	\$ 89,000	\$ 63,500	\$ 474,350

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 23-05
Project Name Whiteway Feed Point Replacement
Project Description

Aging system has cabinet deterioration and poor location for servicing. Newer and more efficient technology in feed points would make these cabinets a money and time saver for the utility.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	11,000	21,000	21,000	21,000	21,000	21,000	116,000
Construction	99,000	100,000	100,000	100,000	100,000	100,000	599,000
Total	\$ 110,000	\$ 121,000	\$ 715,000				
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 110,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 715,000
Non-City -	-	-	-	-	-	-	-
Total	\$ 110,000	\$ 121,000	\$ 715,000				

Project Number PW-STL 23-06
Project Name Street Light LED Relamping Program
Project Description

Reduce electrical demand on the utility which will reduce electrical costs and increase longevity of lights throughout the City. HPS fixtures and lamps have become difficult to find replacements and both have more than doubled in price over the last 5 years.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	78,000	81,000	85,000	87,500	91,000	422,500
Construction	66,000	370,000	385,000	400,000	416,000	433,000	2,070,000
Total	\$ 66,000	\$ 448,000	\$ 466,000	\$ 485,000	\$ 503,500	\$ 524,000	\$ 2,492,500
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 66,000	\$ 448,000	\$ 466,000	\$ 485,000	\$ 503,500	\$ 524,000	\$ 2,492,500
Non-City -	-	-	-	-	-	-	-
Total	\$ 66,000	\$ 448,000	\$ 466,000	\$ 485,000	\$ 503,500	\$ 524,000	\$ 2,492,500

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 23-07

Project Name Whiteway Conductor Replacement Program

Project Description Street light wire conductors that are deteriorating in areas of town are creating multiple breaks. This is creating faults that cause the lights to be off, public opinions falls regarding the service and it is difficult to repair these faults during winter season with frozen ground.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	22,300	22,700	27,535	19,000	20,900	112,435
Construction	240,790	106,200	108,100	131,100	90,000	99,500	775,690
Total	\$ 240,790	\$ 128,500	\$ 130,800	\$ 158,635	\$ 109,000	\$ 120,400	\$ 888,125
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 240,790	\$ 128,500	\$ 130,800	\$ 158,635	\$ 109,000	\$ 120,400	\$ 888,125
Non-City -	-	-	-	-	-	-	-
Total	\$ 240,790	\$ 128,500	\$ 130,800	\$ 158,635	\$ 109,000	\$ 120,400	\$ 888,125

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-1

Project Name Commission Special Roads Projects

Project Description Discretionary funds for the use by the Board of City Commissioners for projects they determine are necessary but have no other means of funding. No project is identified as of yet for 2023 funding. If no project is identified, funds would not be required.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	5,000	5,000	5,000	5,000	5,000	5,000	30,000
Construction	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Total	\$ 55,000	\$ 330,000					
Project Funding:							
City - Sales Tax	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 330,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 55,000	\$ 330,000					

Project Number ENG 23-2

Project Name Low Cost Improvement Projects

Project Description Source of funding to implement small improvement projects at isolated locations:
1) Airport Rd/Broadway Av signal removal and pedestrian improvements

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Engineering/Architectural	6,500	10,000	-	-	-	-	16,500
Construction	65,000	-	-	-	-	-	65,000
Total	\$ 71,500	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 82,500
Project Funding:							
City - Sales Tax	\$ 71,500	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 82,500
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 71,500	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 82,500

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-3

Project Name Construction of Sidewalks, Curb & Gutter and Driveway

Project Description This project is to construct concrete sidewalks, driveway and other concrete as petitioned by land developers or homeowners or selected by the City. Includes A1 new sidewalks, A2 gap sidewalks, and B1 hazardous sidewalks.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural		148,000	150,000	153,000	156,000	159,000	766,000
Construction		1,475,000	1,500,000	1,530,000	1,560,000	1,590,000	7,655,000
Special Assessment Additives		118,000	120,000	122,000	125,000	127,000	612,000
Total	\$ -	\$ 1,741,000	\$ 1,770,000	\$ 1,805,000	\$ 1,841,000	\$ 1,876,000	\$ 9,033,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City - Special Assessment Bonds		1,741,000	1,770,000	1,805,000	1,841,000	1,876,000	9,033,000
City - Special Deficiency	-	-	-	-	-	-	-
Total	\$ -	\$ 1,741,000	\$ 1,770,000	\$ 1,805,000	\$ 1,841,000	\$ 1,876,000	\$ 9,033,000

Project Number ENG 23-4

Project Name Roadway Lighting

Project Description Roadways without street lighting are evaluated each year to identify areas that have reached 50% of the lots improved with a building to justify street lighting. The scope and size of this project is depended on the pace of development. The cost associated with roadway lights are assessed to the benefiting lots.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural		42,000	43,000	44,000	45,000	46,000	220,000
Construction		420,000	430,000	440,000	450,000	460,000	2,200,000
Special Assessment Additives		42,000	43,000	44,000	45,000	46,000	220,000
Total	\$ -	\$ 504,000	\$ 516,000	\$ 528,000	\$ 540,000	\$ 552,000	\$ 2,640,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City - Special Assessment Bonds		504,000	516,000	528,000	540,000	552,000	2,640,000
City - Special Deficiency	-	-	-	-	-	-	-
Total	\$ -	\$ 504,000	\$ 516,000	\$ 528,000	\$ 540,000	\$ 552,000	\$ 2,640,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-5

Project Name Asphalt Street Resurfacing and Reconstruction

Project Description Repairs and maintenance to City's asphalt street network. Proposed work includes mill and overlay (resurfacing) or reconstructed with subbase drainage system and cement treated subgrade. Project may incorporate underground utility improvements as needed (paid by the Utility). Project includes geotechnical analysis used during design development. Subsidized through sales tax (70% recon/25% resurface)

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural		1,230,000	1,255,000	1,280,000	1,305,000	1,331,000	6,401,000
Construction		12,300,000	12,546,000	12,797,000	13,053,000	13,314,000	64,010,000
Special Assessment Additives		350,000	522,000	533,000	543,000	554,000	2,502,000
Total	\$ -	\$ 13,880,000	\$ 14,323,000	\$ 14,610,000	\$ 14,901,000	\$ 15,199,000	\$ 72,913,000

Project Funding:							
City - Sales Tax		\$ 4,920,000	\$ 5,018,000	\$ 5,119,000	\$ 5,221,000	\$ 5,326,000	\$ 25,604,000
City - Special Assessment Bonds		5,960,000	8,305,000	8,471,000	8,640,000	8,812,000	40,188,000
City - Special Deficiency		3,000,000	1,000,000	1,020,000	1,040,000	1,061,000	7,121,000
Total	\$ -	\$ 13,880,000	\$ 14,323,000	\$ 14,610,000	\$ 14,901,000	\$ 15,199,000	\$ 72,913,000

Project Number ENG 23-6

Project Name Asphalt Street Preventative Maintenance (Scrub Seal)

Project Description Asphalt street preventative maintenance practices can be utilized to extend the service life of the pavement by 3-5 years. The reduced cost of preventative maintenance practices can be seen in the life cycle cost analysis provided. Over a 40 year period, it is projected that integrating scrub seals into the pavement management will result in a lower cost of ownership. Subsidized 25% through sales tax.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural		125,000	128,000	130,000	133,000	135,000	651,000
Construction		1,250,000	1,275,000	1,301,000	1,327,000	1,354,000	6,507,000
Special Assessment Additives		71,000	72,000	74,000	75,000	77,000	369,000
Total	\$ -	\$ 1,446,000	\$ 1,475,000	\$ 1,505,000	\$ 1,535,000	\$ 1,566,000	\$ 7,527,000

Project Funding:							
City - Sales Tax		\$ 313,000	\$ 319,000	\$ 325,000	\$ 332,000	\$ 339,000	\$ 1,628,000
City - Special Assessment Bonds		1,083,000	1,105,000	1,128,000	1,150,000	1,173,000	5,639,000
City - Special Deficiency		50,000	51,000	52,000	53,000	54,000	260,000
Total	\$ -	\$ 1,446,000	\$ 1,475,000	\$ 1,505,000	\$ 1,535,000	\$ 1,566,000	\$ 7,527,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-7

Project Name Concrete Pavement Repair

Project Description Concrete pavement repairs including crack and joint cleaning and sealing, panel replacement, select reconstruction and drainage correction.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	100,000	102,000	104,000	106,000	108,000	520,000
Construction	-	1,000,000	1,020,000	1,040,000	1,061,000	1,082,000	5,203,000
Special Assessment Additives		56,000	57,000	58,000	59,000	61,000	291,000
Total	\$ -	\$ 1,156,000	\$ 1,179,000	\$ 1,202,000	\$ 1,226,000	\$ 1,251,000	\$ 6,014,000
Project Funding:							
City - Sales Tax	\$ -	\$ 250,000	\$ 255,000	\$ 260,000	\$ 265,000	\$ 271,000	\$ 1,301,000
City - Special Assessment Bonds	-	856,000	873,000	890,000	908,000	926,000	4,453,000
City - Special Deficiency	-	50,000	51,000	52,000	53,000	54,000	260,000
Total	\$ -	\$ 1,156,000	\$ 1,179,000	\$ 1,202,000	\$ 1,226,000	\$ 1,251,000	\$ 6,014,000

Project Number ENG 23-8

Project Name Ditch Section Roadway Maintenance

Project Description Program for maintaining existing functionally classified arterial and collector ditch section (rural) roadways pavements. Improvement strategies would be overlays while maintaining a ditch section roadway. Many of these segments are also eligible for 1/2 cent sales tax funding for arterial road construction. Strategy would be to invest overlays in segments that are not programmed for near term reconstruction.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural		150,000	153,000	156,000	159,000	162,000	780,000
Construction		1,500,000	1,530,000	1,561,000	1,592,000	1,624,000	7,807,000
Special Assessment Additives		49,000	50,000	51,000	52,000	53,000	255,000
Total	\$ -	\$ 1,699,000	\$ 1,733,000	\$ 1,768,000	\$ 1,803,000	\$ 1,839,000	\$ 8,842,000
Project Funding:							
City - Sales Tax	\$ -	\$ 585,000	\$ 597,000	\$ 609,000	\$ 621,000	\$ 633,000	\$ 3,045,000
City - Special Assessment Bonds		814,000	830,000	847,000	864,000	882,000	4,237,000
City - Special Deficiency		300,000	306,000	312,000	318,000	324,000	1,560,000
Total	\$ -	\$ 1,699,000	\$ 1,733,000	\$ 1,768,000	\$ 1,803,000	\$ 1,839,000	\$ 8,842,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-9

Project Name Tyler Parkway and Century Avenue Traffic Signal

Project Description Construct traffic signal at intersection of Tyler Parkway and Century Avenue. Signal to be interconnected and coordinated with adjacent signals. Project identified in Bismarck-Mandan MPO's Intersection Analysis Study.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	40,000	-	-	-	-	40,000
Construction	-	500,000	-	-	-	-	500,000
Total	\$ -	\$ 540,000	\$ -	\$ -	\$ -	\$ -	\$ 540,000
Project Funding:							
City - Sales Tax	\$ -	\$ 540,000	\$ -	\$ -	\$ -	\$ -	\$ 540,000
Non City - State Grant	-	-	-	-	-	-	-
Non - City - Federal Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 540,000	\$ -	\$ -	\$ -	\$ -	\$ 540,000

Project Number ENG 23-10

Project Name Rural Road Upgrades

Project Description Upgrade ditch section roadways (rural) to a curb and gutter section (urban). The Rural Roads Sales Tax Usage Policy provides for sales tax usage for the purpose of holding costs for non-annexed properties in abeyance until the property is annexed and for other types of projects with their approval. CIP assumes a non-refundable cost sharing of up to 25% sales tax subsidy with Commission approval.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	320,000	320,000	320,000	320,000	320,000	320,000	1,920,000
Construction	3,200,000	3,200,000	3,200,000	3,200,000	3,200,000	3,200,000	19,200,000
Special Assessment Additives	216,000	216,000	216,000	216,000	216,000	216,000	1,296,000
Total	\$ 3,736,000	\$ 22,416,000					
Project Funding:							
City - Sales Tax	\$ 880,000	\$ 880,000	\$ 880,000	\$ 880,000	\$ 880,000	\$ 880,000	\$ 5,280,000
City - Special Assessment Bonds	2,856,000	2,856,000	2,856,000	2,856,000	2,856,000	2,856,000	17,136,000
City - Special Deficiency	-	-	-	-	-	-	-
Total	\$ 3,736,000	\$ 22,416,000					

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-11

Project Name Century Avenue Bridge Rehabilitation Project

Project Description The Century Avenue Bridge over Hay Creek and the DMVW Railroad is in need of rehabilitation to correct settlement of the bridge approach panels. Repairs would consist of approach slab replacement and drainage improvements. Repairs would not correct the settlement but would address the issues the settlement has created and will continue to create.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	20,000	-	-	20,000	-	40,000
Construction	-	200,000	-	-	200,000	-	400,000
Total	\$ -	\$ 220,000	\$ -	\$ -	\$ 220,000	\$ -	\$ 440,000
Project Funding:							
City - Sales Tax	\$ -	\$ 220,000	\$ -	-	\$ 220,000	\$ -	\$ 440,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Total	\$ -	\$ 220,000	\$ -	\$ -	\$ 220,000	\$ -	\$ 440,000

Project Number ENG 23-12

Project Name Main Avenue Pedestrian Bridge Rehabilitation Project

Project Description The Pedestrian Bridge over Main Avenue 350 feet east of Missouri Avenue/Center Street is in need of rehabilitation. The existing bridge deck and railing are in need of replacement and the super structure needs to be repainted. Additional funds in 2023 reflecting increased costs from previously allocated funds.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	150,000	-	-	-	-	-	150,000
Construction	275,000	150,000	-	-	-	-	425,000
Total	\$ 425,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 575,000
Project Funding:							
City - Sales Tax	\$ 425,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 575,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Total	\$ 425,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 575,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-13

Project Name Downtown 3rd Street and Rosser Ave Pavement Rehab - NDDOT Urban Grant

Project Description City Led - NDDOT Funding - Project HC 142 - NDDOT Project 1-981(127) PCN 23216 - Proposed work includes mill and overlay (resurfacing). Project costs assume any functional existing infrastructure (curbs, sidewalks, streetscape, etc.) remains as is. Project programmed in NDDOT STIP. Bid in 2023/construction 2024. Federal cap at \$786,313.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	180,000	-	-	-	-	180,000
Construction	-	1,804,000	-	-	-	-	1,804,000
Special Assessment Additives		81,000					81,000
Total	\$ -	\$ 2,065,000	\$ -	\$ -	\$ -	\$ -	\$ 2,065,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City - Special Assessment Bonds	-	1,278,687	-	-	-	-	1,278,687
Non - City - Federal Grant	-	786,313	-	-	-	-	786,313
Total	\$ -	\$ 2,065,000	\$ -	\$ -	\$ -	\$ -	\$ 2,065,000

Project Number ENG 23-14

Project Name RRFB - Rapid Rectangular Flashing Beacons - Citywide - NDDOT HSIP

Project Description City Led - NDDOT Funded - HSIP - Pedestrian actuated Rectangular Rapid Flashing Beacons systems will be installed at 10 locations in Bismarck to improve safety for students crossing higher volume roadway near elementary schools. The project would upgrade six existing pedestrian crossing beacon systems and add four new locations with pedestrian-actuated rapid rectangular flashing beacon systems.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	45,000	-	-	-	-	45,000
Construction	-	450,000	-	-	-	-	450,000
Total	\$ -	\$ 495,000	\$ -	\$ -	\$ -	\$ -	\$ 495,000
Project Funding:							
City - Sales Tax	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
Non - City - Federal Grant	-	405,000	-	-	-	-	405,000
Total	\$ -	\$ 495,000	\$ -	\$ -	\$ -	\$ -	\$ 495,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-15

Project Name Bismarck Expy Sidewalk - NDDOT TA

Project Description City Led - NDDOT Funding - Project HC 150 - NDDOT Project 1-981(128) PCN 23235 - Project consists of construction of a pedestrian sidewalk along Bismarck Expressway between 18th Street and 26th Street. Project includes modification to traffic signals. Bid fall of 2022 for construction in 2023

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design(RW	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Engineering/Architectural	-	38,000	-	-	-	-	38,000
Construction	-	380,000	-	-	-	-	380,000
Total	\$ 100,000	\$ 418,000	\$ -	\$ -	\$ -	\$ -	\$ 518,000
Project Funding:							
City - Sales Tax	\$ 100,000	\$ 110,466	\$ -	\$ -	\$ -	\$ -	\$ 210,466
City - Special Assessment Bonds	-	-	-	-	-	-	-
Non -City - Federal Grant	-	307,534	-	-	-	-	307,534
Total	\$ 100,000	\$ 418,000	\$ -	\$ -	\$ -	\$ -	\$ 518,000

Project Number ENG 23-16

Project Name State Street/US 83 Safety Improvement Project Divide Av to Calgary Av

Project Description NDDOT Led - City Funding Participant Only - City Project HC 133 - NDDOT Projects 1-083(118)901, PCN 20097, 1-083(119)088, PCN 20098, 1-083(133)901, PCN 22769, 1-083(134)088, PCN 22770. Turn Lanes, signal replacement, concrete pavement repair, structure repairs.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	842,500	-	-	-	-	-	842,500
Construction	-	10,295,000	-	-	-	-	10,295,000
Total	\$ 842,500	\$ 10,295,000	\$ -	\$ -	\$ -	\$ -	\$ 11,137,500
Project Funding:							
City - Sales Tax	\$ 842,500	\$ 271,000	\$ -	\$ -	\$ -	\$ -	\$ 1,113,500
Non City - State Grant	-	-	-	-	-	-	-
Non - City - Federal Grant	-	10,024,000	-	-	-	-	10,024,000
Total	\$ 842,500	\$ 10,295,000	\$ -	\$ -	\$ -	\$ -	\$ 11,137,500

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-17

Project Name Bismarck Expressway Mill & Overlay -Washington St to Main Ave

Project Description NDDOT Led - City Funding Participant Only -HC 145 --NHU-1-810(031)002, PCN 23207; SHE-1-810(032)002, PCN 23225; NHU-1-094(221)925, PCN 23208. Mill and overlay from Washington Street to north of Main Avenue. Project includes safety improvements at Washington Street and 2nd Street. Bid in 2022 and construct in 2023. (ENG 22-20 and ENG 22-21)

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design			\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-		-	-	-	-	-
Construction	2,310,000	3,500,000	-	-	-	-	5,810,000
Total	\$ 2,310,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 5,810,000
Project Funding:							
City - Sales Tax	\$ 231,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 581,000
Non City - State Grant	-		-	-	-	-	-
Non - City - Federal Grant	2,079,000	3,150,000	-	-	-	-	5,229,000
Total	\$ 2,310,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 5,810,000

Project Number ENG 23-18

Project Name University Drive Mill & Overlay - Expressway to Signal Ave

Project Description NDDOT Led - City Funding Participant Only - HC 146 - NHU-SU-1-804(050)072, PCN 23223. Mill and overlay and ADA improvements. Project limits are Signal St to Bismarck Expressway. Includes signal work at 12th/University 100% City funded.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	3,000,000	1,910,000	-	-	-	-	4,910,000
Total	\$ 3,000,000	\$ 1,910,000	\$ -	\$ -	\$ -	\$ -	\$ 4,910,000
0							
Project Funding:							
City - Sales Tax	\$ 300,000	\$ 254,000	\$ -	\$ -	\$ -	\$ -	\$ 554,000
state Grant	-	-	-	-	-	-	-
Non - City - Federal Grant	2,700,000	1,656,000	-	-	-	-	4,356,000
Total	\$ 3,000,000	\$ 1,910,000	\$ -	\$ -	\$ -	\$ -	\$ 4,910,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-19

Project Name 9th Street Mill & Overlay - Expressway to Front Ave

Project Description NDDOT Led - City Funding Participant Only - HC 152 - NHU-1-083(140)900, PCN 23202 - Mill & overlay from Bismarck Expressway to Front Avenue. NDDOT has not solidified year of construction.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	940,000	800,000	-	-	-	-	1,740,000
Total	\$ 940,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 1,740,000
Project Funding:							
City - Sales Tax	\$ 94,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 174,000
Non City - State Grant	-	-	-	-	-	-	-
Non - City - Federal Grant	846,000	720,000	-	-	-	-	1,566,000
Total	\$ 940,000	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 1,740,000

Project Number ENG 23-20

Project Name 7th Street Reconstruction - Expressway to Front Ave

Project Description NDDOT Led - City Funding Participant Only - HC 151, NHU-1-083(139)900 PCN 23201 - Reconstruction of pavement to include ADA and lighting improvements. Project limits are Bismarck Expressway to Front Avenue. NDDOT has not solidified year of construction.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Engineering/Architectural	-	-	400,000	-	-	-	400,000
Construction	-	-	4,000,000	-	-	-	4,000,000
Total	\$ -	\$ 400,000	\$ 4,400,000	\$ -	\$ -	\$ -	\$ 4,800,000
Project Funding:							
City - Sales Tax	\$ -	\$ 40,000	\$ 440,000	\$ -	\$ -	\$ -	\$ 480,000
Non City - State Grant	-	-	-	-	-	-	-
Non - City - Federal Grant	-	360,000	3,960,000	-	-	-	4,320,000
Total	\$ -	\$ 400,000	\$ 4,400,000	\$ -	\$ -	\$ -	\$ 4,800,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-21

Project Name Bismarck Expy Concrete Pavement Repair

Project Description NDDOT Led - City Funding Participant Only - HC 154- NHU-1-094(226)225 PCN 23346 - Concrete pavement repairs including crack and joint cleaning and sealing, and panel replacement.

Table with 7 columns: Prior Years, FY 2023, FY 2024, FY 2025, FY 2026, FY 2027, Total. Rows include Costs (Planning and Preliminary Design, Engineering/Architectural, Construction, Total) and Project Funding (City - Sales Tax, Non City - State Grant, Non - City - Federal Grant, Total).

Project Number ENG 23-22

Project Name 7th Street and 9th Street Mill & Overlay - Main Ave to Boulevard Ave

Project Description NDDOT Led - City Funding Participant Only - HC 155, NHU-1-083(141)900 PCN 23347 - Mill & overlay with ADA and lighting improvements. Project limits are Main Avenue to Boulevard Avenue. NDDOT has not solidified year of construction.

Table with 7 columns: Prior Years, FY 2023, FY 2024, FY 2025, FY 2026, FY 2027, Total. Rows include Costs (Planning and Preliminary Design, Engineering/Architectural, Construction, Total) and Project Funding (City - Sales Tax, Non City - State Grant, Non - City - Federal Grant, Total).

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-23

Project Name I-94 Interchange Exit 161 Reconstruction

Project Description NDDOT Led - City Funding Participant Only - HC 132 - NDDOT Project 1-094(212)161, PCN 22648. Reconstruction of I 94 Exit 161 interchange at Bismarck Expressway/Centennial Road. Consists of removal of existing interchange and ramps and construction of a new interchange and ramps including lighting and pedestrian facilities. Bid in 2023 and construction 2024.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	1,500,000					1,500,000
Construction	-		30,000,000				30,000,000
Total	\$ -	\$ 1,500,000	\$ 30,000,000	\$ -	\$ -	\$ -	\$ 31,500,000
Project Funding:							
City - Sales Tax	\$ -	\$ 75,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,575,000
Non City - State Grant	-	-					-
Non - City - Federal Grant	-	1,425,000	28,500,000				29,925,000
Total	\$ -	\$ 1,500,000	\$ 30,000,000	\$ -	\$ -	\$ -	\$ 31,500,000

Project Number ENG 23-24

Project Name Ash Coulee Drive Reconstruction - 1/2 cent

Project Description HC 143 - 1/2 cent sales tax - Tyler Parkway to N Washington Street - Reconstruction and widening with pedestrian facilities, pavement marking and lighting. Constructed concurrently with water utility funded watermain extensions. Project bid in 2022 for construction in 2023.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ 2,100,000		\$ -	\$ -	\$ -	\$ -	\$ 2,100,000
Engineering/Architectural	-	1,077,000					1,077,000
Construction	-	10,770,000					10,770,000
Total	\$ 2,100,000	\$ 11,847,000	\$ -	\$ -	\$ -	\$ -	\$ 13,947,000
Project Funding:							
City - Sales Tax	\$ 2,100,000	\$ 11,847,000	\$ -	\$ -	\$ -	\$ -	\$ 13,947,000
Non-City - Federal Grant	-	-					-
Non-City - State Grant	-	-					-
Total	\$ 2,100,000	\$ 11,847,000	\$ -	\$ -	\$ -	\$ -	\$ 13,947,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-25

Project Name South Washington Street Reconstruction - 1/2 cent

Project Description 1/2 cent sales tax - Burleigh Avenue to south Bismarck drainage ditch. This project is a reconstruction and widening project to include pavement, pedestrian facilities, lighting, and pavement marking improvements.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design		\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
Engineering/Architectural	-	-	-	1,200,000	-	-	1,200,000
Construction	-	-	-	12,000,000	-	-	12,000,000
Total	\$ -	\$ 1,200,000	\$ -	\$ 13,200,000	\$ -	\$ -	\$ 14,400,000
Project Funding:							
City - Sales Tax	\$ -	\$ 1,200,000	\$ -	\$ 13,200,000	\$ -	\$ -	\$ 14,400,000
Non City - State Grant	-	-	-	-	-	-	-
Non - City - Federal Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 1,200,000	\$ -	\$ 13,200,000	\$ -	\$ -	\$ 14,400,000

Project Number ENG 23-26

Project Name 1/2 cent sales tax project 2026

Project Description This project would consist of an improvement project of a 1/2 cent sales tax eligible roadway reconstruction. Specific project has not been identified by Commission at this time but costs and funding below represent typical project development schedule.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Engineering/Architectural	-	-	-	-	1,000,000	-	1,000,000
Construction	-	-	-	-	10,000,000	-	10,000,000
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 11,000,000	\$ -	\$ 12,000,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 11,000,000	\$ -	\$ 12,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 11,000,000	\$ -	\$ 12,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-27

Project Name State Street Shared-Use Path

Project Description State Street Shared Use Path from Calgary Avenue to 43rd Avenue. Funded with new Carbon Reduction Program (CRP) funds available to NDDOT through Bipartisan Infrastructure Law.

	<u>Prior Years</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>Total</u>
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	500,000	-	-	-	-	500,000
Construction	-	-	-	-	-	-	-
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Project Funding:							
City - Sales Tax	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Non City - State Grant	-	-	-	-	-	-	-
Non - City - Federal Grant	-	400,000	-	-	-	-	400,000
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-01
Project Name Hangar 5 Disposition
Project Description Hangar 5 will be demolished in order to make room for new hangars and concrete ramp panels.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	500,000	-	-	-	-	500,000
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Non-City - Federal Grant	-	450,000	-	-	-	-	450,000
Non-City - State Grant	-	25,000	-	-	-	-	25,000
Total	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Project Number AIR 23-02
Project Name Expand GA Apron to to the West - Phase 5
Project Description Fourth phase of a plan to expand the GA Apron. Allows development of GA apron as shown in the Airport Layout Plan and Airport Master Plan. Accommodates increasing requirements of Aviation users and resulting need to expand FBO hangar facilities.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	3,300,000	-	-	-	-	3,300,000
Total	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Non-City - Federal Grant	-	2,970,000	-	-	-	-	2,970,000
Non-City - State Grant	-	165,000	-	-	-	-	165,000
Total	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-03
Project Name Plans and Specifications for Runway 3-21

Project Description Specifications will be made for runway 3-21 to be milled and overlaid. Overlay will increase thickness and strength rating of Runway.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	400,000	-	-	-	-	400,000
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Non-City - Federal Grant	-	360,000	-	-	-	-	360,000
Non-City - State Grant	-	20,000	-	-	-	-	20,000
Total	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Project Number AIR 23-04
Project Name Plans and Specifications for Taxiway D
Project Description Prepare plans and specifications for taxiway D rehabilitation.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Non-City - Federal Grant	-	270,000	-	-	-	-	270,000
Non-City - State Grant	-	15,000	-	-	-	-	15,000
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-05
Project Name Jetway Ave, Corporate Circle and Lancare Drive Rehab
Project Description Rehabilitate Jetway Ave, Corporate Circle, and Lancare Drive (Rejuvenation).

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	150,000	-	-	-	-	150,000
Total	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Non-City - Federal Grant	-	135,000	-	-	-	-	135,000
Non-City - State Grant	-	7,500	-	-	-	-	7,500
Total	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Project Number AIR 23-06
Project Name Taxiway B Rehabilitation (Rejuvenation)
Project Description Seal coat taxiway B to preserve functionality and extend useful life.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	200,000	-	-	-	-	200,000
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Non-City - Federal Grant	-	180,000	-	-	-	-	180,000
Non-City - State Grant	-	10,000	-	-	-	-	10,000
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-07
Project Name Wetland Mitigation Phase 8

Project Description Wetlands mitigation is required by the Wildlife Hazard Plan in order to reduce wildlife hazards to the airport and to aircraft operating at the airport. Includes grading, channel improvements, drain tile to remove wildlife hazard and improve drainage.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	6,600,000	-	-	-	-	6,600,000
Total	\$ -	\$ 6,600,000	\$ -	\$ -	\$ -	\$ -	\$ 6,600,000
Project Funding:							
City - Enterprise Reserves	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ 330,000
Non-City - Federal Grant	-	5,940,000	-	-	-	-	5,940,000
Non-City - State Grant	-	330,000	-	-	-	-	330,000
Total	\$ -	\$ 6,600,000	\$ -	\$ -	\$ -	\$ -	\$ 6,600,000

Project Number AIR 23-08
Project Name Commercial Service Apron Concrete Rehabilitation

Project Description Rehabilitation portions of commercial terminal apron. Includes joint sealing, small repairs, concrete panel replacement and pavement markings.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	750,000	-	-	-	-	750,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-09
Project Name Purchase Snow Removal Equipment
Project Description Required to meet airport certification requirements.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	750,000	-	-	-	-	750,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

Project Number AIR 23-10
Project Name Radar Antenna Height Extension
Project Description Raise radar antenna for FAA ASR 8 Radar from 18 to 65 feet. Will be accomplished in coordination with Federal Aviation Administration (FAA) by entering into planning and construction reimbursement agreements. FAA contractors will accomplish the work.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	2,000,000	-	-	-	-	2,000,000
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 23-01
Project Name Arena - Locker Room Renovation

Project Description Renovation would give the Event Center larger locker rooms, a larger catering room that could be converted into two meeting rooms, a promoter room, first aid room and several meeting rooms that could also be used for locker rooms. The renovation would also expand two loading bays to park trucks inside to unload, both delivery trucks and concert trucks. This renovation will also allow for proper ventilation/air flow for both air conditioning and heat.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Engineering/Architectural	986,573	-	-	-	-	-	986,573
Construction	1,035,000	4,253,427	-	-	-	-	5,288,427
Total	\$ 2,146,573	\$ 4,253,427	\$ -	\$ -	\$ -	\$ -	\$ 6,400,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ 2,146,573	\$ 4,253,427	\$ -	\$ -	\$ -	\$ -	\$ 6,400,000
Non-City - Private	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 2,146,573	\$ 4,253,427	\$ -	\$ -	\$ -	\$ -	\$ 6,400,000

Project Number BEC 23-02
Project Name Exhibit Hall - Upgrade Pneumatic Controls
Project Description Most of the pneumatic controls in these areas are worn out and in need of replacement.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Engineering/Architectural	12,000	-	-	-	-	-	12,000
Construction	100,000	100,000	100,000	100,000	-	-	400,000
Total	\$ 115,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 415,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ 115,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 415,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 115,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 415,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 23-09
Project Name Arena - Replace Loose Brick on the Southwest Wall
Project Description Replacing the grout and sealing the loose bricks on the southwest parapet wall of the Arena.

	<u>Prior Years</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>Total</u>
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	70,000	-	-	-	-	70,000
Total	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS SW 23-01
Project Name Purchase Air Curtain Wood Burner
Project Description The landfill has been averaging 4,364 tons of wood waste over the last five years. Currently, wood waste is processed through our tub grinder and the product is utilized as fuel for our biomass boiler, sold to the public and utilized as daily cover in our operations. Even with these utilization efforts the amount of wood mulch produced is far more than can be utilized. If not used, wood mulch gets put in our inert cell which reduces the life of the cells. An air burner would help us more efficiently manage our wood waste and aid in forestry's disease and insect management efforts and extend the life of our inert cells.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	165,000	-	-	-	-	165,000
Total	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Project Funding:							
City - Cash Reserves	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Non-City - Federal	-	-	-	-	-	-	-
Non-City - State	-	-	-	-	-	-	-
Total	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WA 23-01
Project Name Air Compressor Replacement
Project Description The compressor and air dryer serving the garage areas are original equipment to the spaces and do not function efficiently as original designed. Replace the air compressor.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	48,000	-	-	-	-	48,000
Total	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ 48,000
Project Funding:							
City - Cash Reserves	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ 48,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ 48,000

Project Number PWU WA 23-02
Project Name Public Works Reroof
Project Description The 21 year old roof system is an adhered reinforced EPDM roof installed in 2001. Deficiencies identified on roof inspection were holes, open flashing, failing expansion joints and roof wall waterproofing concerns. Replace all roof areas with high performance 30 year KEE Membrane system.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	357,000	-	-	-	-	357,000
Construction	-	2,800,000	-	-	-	-	2,800,000
Total	\$ -	\$ 3,157,000	\$ -	\$ -	\$ -	\$ -	\$ 3,157,000
Project Funding:							
City - Cash Reserves	\$ -	\$ 3,157,000	\$ -	\$ -	\$ -	\$ -	\$ 3,157,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 3,157,000	\$ -	\$ -	\$ -	\$ -	\$ 3,157,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WA 23-03

Project Name Condensing Unit Replacement

Project Description Air handling Unit 1 has limited cooling capabilities due to the condensing unit serving it. This condensing unit is beyond its life expectancy at 21 years old. Replace condensing unit with new unit.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	18,500	-	-	-	-	18,500
Total	\$ -	\$ 18,500	\$ -	\$ -	\$ -	\$ -	\$ 18,500
Project Funding:							
City - Cash Reserves	\$ -	\$ 18,500	\$ -	\$ -	\$ -	\$ -	\$ 18,500
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 18,500	\$ -	\$ -	\$ -	\$ -	\$ 18,500

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 23-01

Project Name Watermain Upsizing

Project Description The developer has the option of using capital charges to help fund the upsizing of the water mains where transmission lines go through the development, if they choose not to then it is the cities responsibility to cashflow the upsizing.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	10,000	10,000	10,000	10,000	10,000	50,000
Construction/Equipment	-	100,000	100,000	100,000	100,000	100,000	500,000
Total	\$ -	\$ 110,000	\$ 550,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 550,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 110,000	\$ 550,000				

Project Number PWU WU 23-02

Project Name Ash Coulee Watermain Extension

Project Description Constructing a 16" and 24" watermain for growth in the NW part of Bismarck, being constructed during the road rehab project. State Water Commission funding 60% of the watermain.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	1,122,470	-	-	-	-	1,122,470
Total	\$ -	\$ 1,122,470	\$ -	\$ -	\$ -	\$ -	\$ 1,122,470
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 448,988	\$ -	\$ -	\$ -	\$ -	\$ 448,988
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	673,482	-	-	-	-	673,482
Total	\$ -	\$ 1,122,470	\$ -	\$ -	\$ -	\$ -	\$ 1,122,470

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 23-03
Project Name Cast Iron Watermain Replacement
Project Description Replacing 75-100 year old watermain that has rust and capacity issues.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	320,000	320,000	320,000	320,000	320,000	320,000	1,920,000
Construction/Equipment	3,200,000	3,200,000	3,200,000	3,200,000	3,200,000	3,200,000	19,200,000
Total	\$ 3,520,000	\$ 21,120,000					
Project Funding:							
City - Enterprise Construction Reserve	\$ 1,350,000	\$ 3,520,000	\$ 3,520,000	\$ 3,520,000	\$ 3,520,000	\$ 3,520,000	\$ 18,950,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	2,170,000	-	-	-	-	-	2,170,000
Total	\$ 3,520,000	\$ 21,120,000					

Project Number PWU WU 23-04
Project Name Valve & Hydrant Replacement
Project Description Replacing broken valves and non-operating hydrants.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	9,000	9,000	9,000	9,000	9,000	9,000	54,000
Construction/Equipment	90,000	90,000	90,000	90,000	90,000	90,000	540,000
Total	\$ 99,000	\$ 594,000					
Project Funding:							
City - Enterprise Construction Reserve	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000	\$ 594,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 99,000	\$ 594,000					

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WTP 23-01

Project Name Hydraulic Improvements

Project Description Replace old failing cast iron piping on 1-6 filters, line troughs, replace 12 mill acc effluent pipe to help with hydraulic issues. 2023 and 2024 will see design and issues fixed on Filters 7-11 and piping from CO2 basin to filter effluent. Seeking 60% cost share with SWC (if not received from SWC will cover with Prairie Dog is \$2.2 M)

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ 366,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 616,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	660,000	\$ 3,000,000	2,500,000	-	-	-	6,160,000
Total	\$ 1,026,000	\$ 3,250,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 6,776,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 844,000	\$ 1,050,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 4,394,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	182,000	2,200,000	-	-	-	-	2,382,000
Total	\$ 1,026,000	\$ 3,250,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 6,776,000

Project Number PWU WTP 23-02

Project Name SCADA Upgrades

Project Description Replace aging, loop network to all areas with fiber optic and upgrade control boxes for SCADA system.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	147,000	-	-	-	-	-	147,000
Construction/Equipment	-	1,470,000	-	-	-	-	1,470,000
Total	\$ 147,000	\$ 1,470,000	\$ -	\$ -	\$ -	\$ -	\$ 1,617,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 147,000	\$ 1,470,000	\$ -	\$ -	\$ -	\$ -	\$ 1,617,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 147,000	\$ 1,470,000	\$ -	\$ -	\$ -	\$ -	\$ 1,617,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 23-01
Project Name New Haycreek Lift Station
Project Description New Lift Station to be able to handle all the new growth in the Haycreek Sanitary Sewer Shed. We applied for a BRIC grant through the DES Department. We will find out end of June 2022 if we were selected.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	1,050,000	1,030,000	-	-	-	2,080,000
Construction/Equipment	3,200,000	9,450,000	10,270,000	-	-	-	22,920,000
Total	\$ 3,200,000	\$ 10,500,000	\$ 11,300,000	\$ -	\$ -	\$ -	\$ 25,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 3,200,000	\$ 1,500,000	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 6,000,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	9,000,000	10,000,000	-	-	-	19,000,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 3,200,000	\$ 10,500,000	\$ 11,300,000	\$ -	\$ -	\$ -	\$ 25,000,000

Project Number PWU SU 23-02
Project Name Haycreek Interceptor
Project Description The Haycreek Interceptor has to be upsized for the future growth in the Haycreek Sewer Shed. I have a spreadsheet of indexed costs of 3% each year. The engineering costs are for the following years projects.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	395,000	279,000	312,000	220,000	268,000	297,000	1,771,000
Construction/Equipment	815,000	4,473,600	4,138,000	3,521,000	2,484,000	3,022,000	18,453,600
Total	\$ 1,210,000	\$ 4,752,600	\$ 4,450,000	\$ 3,741,000	\$ 2,752,000	\$ 3,319,000	\$ 20,224,600
Project Funding:							
City - Enterprise Construction Reserves	\$ 1,210,000	\$ 4,752,600	\$ 4,450,000	\$ 3,741,000	\$ 2,752,000	\$ 3,319,000	\$ 20,224,600
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 1,210,000	\$ 4,752,600	\$ 4,450,000	\$ 3,741,000	\$ 2,752,000	\$ 3,319,000	\$ 20,224,600

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number Sanitary Sewer SCADA
Project Name PWU SU 23-03
Project Description We started this project in 2022 with \$400,000 and will proceed with \$250,000/yr until we have completed the project.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	197,000	-	-	-	-	-	197,000
Construction/Equipment	203,000	250,000	250,000	250,000	-	-	953,000
Total	\$ 400,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 1,150,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 400,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 1,150,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 400,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 1,150,000

Project Number PWU SU 23-04
Project Name Sewer Relining
Project Description We have been dedicating money towards the relining of old clay tile sewer mains that are starting to fail. If we need to push this project to another out year this is the one.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	60,000	60,000	60,000	60,000	60,000	60,000	360,000
Construction/Equipment	600,000	600,000	600,000	600,000	600,000	600,000	3,600,000
Total	\$ 660,000	\$ 3,960,000					
Project Funding:							
City - Enterprise Construction Reserves	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 3,960,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 660,000	\$ 3,960,000					

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 23-05
Project Name Tyler Coulee Valley Drive to Ivory Lane
Project Description Tyler Coulee-Valley Dr to Ivory Ln future Cul-de-sac Sewer Extension (will be done only if street is being constructed).

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	70,000	-	-	-	-	70,000
Construction/Equipment	-	700,000	-	-	-	-	700,000
Total	\$ -	\$ 770,000	\$ -	\$ -	\$ -	\$ -	\$ 770,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 770,000	\$ -	\$ -	\$ -	\$ -	\$ 770,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 770,000	\$ -	\$ -	\$ -	\$ -	\$ 770,000

Project Number PWU SU 23-06
Project Name Eagle Crest Lift Station Decom
Project Description This Lift Station will be decommissioned once the sanitary is in place at Eagle Crest and Elk Ridge.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	32,500	-	-	-	-	32,500
Construction/Equipment	-	325,000	-	-	-	-	325,000
Total	\$ -	\$ 357,500	\$ -	\$ -	\$ -	\$ -	\$ 357,500
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 357,500	\$ -	\$ -	\$ -	\$ -	\$ 357,500
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 357,500	\$ -	\$ -	\$ -	\$ -	\$ 357,500

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WWTP 23-01

Project Name Flow Equalization

Project Description Add additional 1.5 flow equalization tank, piping and aeration, replace aeration sytem in existing EQ tank, replace electrical in flow control building. Construct biosolids equipment maintenance building.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	596,300	793,890	-	-	-	-	1,390,190
Construction/Equipment	-	10,170,000	-	-	-	-	10,170,000
Total	\$ 596,300	\$ 10,963,890	\$ -	\$ -	\$ -	\$ -	\$ 11,560,190
Project Funding:							
City - Enterprise Construction Reserves	\$ 596,300	\$ 10,963,890	\$ -	\$ -	\$ -	\$ -	\$ 11,560,190
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 596,300	\$ 10,963,890	\$ -	\$ -	\$ -	\$ -	\$ 11,560,190

Project Number PWU WWTP 23-02

Project Name Outfall Flood Control

Project Description Install gate structure to isolate outfall pipe in high river flows and give ability to divert effluent flows to Tavis Road Pumping station to protect interior from flooding. Submitted to DWR for 60% grant funding, will know if grant funding is received for construction portion by the end of 2022.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	120,000	-	-	-	-	-	120,000
Construction/Equipment	-	1,250,000	-	-	-	-	1,250,000
Total	\$ 120,000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,370,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 48,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 548,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	72,000	750,000	-	-	-	-	822,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 120,000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ 1,370,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU ST 23-01
Project Name Storm Sewer Repairs
Project Description Repair and replacement of stormwater infrastructure.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	110,000	110,000	110,000	110,000	110,000	110,000	660,000
Total	\$ 110,000	\$ 660,000					
Project Funding:							
City - Enterprise Construction Reserves	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 660,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 110,000	\$ 660,000					

Project Number PWU ST 23-02
Project Name Storm Sewer - Master Plans
Project Description Review - update existing Master plans - creating Unit Rate for new commercial development areas.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ 100,000	\$ 600,000					
Project Funding:							
City - Enterprise Construction Reserves	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 100,000	\$ 600,000					

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR FUTURE YEARS

PROJECT NAME	PROJECT CODE	FUTURE FUNDING	FUNDING SOURCE
STREETS AND HIGHWAYS:			
1/2 Cent Sales Tax Project	ENG 23-26	12,000,000	Sales Tax Fund
STREETS AND HIGHWAYS TOTAL		12,000,000	
AIRPORT:			
Rehabilitate Runway 3-21	AIR 23-11	345,000	Airpt Operations
		6,210,000	Federal Grant
		345,000	State Grant
Rehabilitate Taxiway D	AIR 23-12	232,500	Airpt Operations
		4,185,000	Federal Grant
		232,500	State Grant
Purchase Snow Removal Equipment	AIR 23-13	750,000	Federal Grant
Rehabilitate / Expand ARFF Building	AIR 23-14	37,500	Airpt Operations
		675,000	Federal Grant
		37,500	State Grant
Expand GA Apron to the South - Phase (FBO Expansion)	AIR 23-15	150,000	Airpt Operations
		2,700,000	Federal Grant
		150,000	State Grant
Plans and Specifications to Expand Commercial Terminal	AIR 23-16	200,000	Airpt Operations
		3,600,000	Federal Grant
		200,000	State Grant
Plans and Specifications to Expand Commercial Terminal Apron	AIR 23-17	50,000	Airpt Operations
		900,000	Federal Grant
		50,000	State Grant
Design for Taxiway C North Rehabilitation (Mill and Overlay)	AIR 23-18	25,000	Airpt Operations
		450,000	Federal Grant
		25,000	State Grant
Expand Commercial Terminal Apron Phase I (Construction)	AIR 23-19	300,000	Airpt Operations
		5,400,000	Federal Grant
		300,000	State Grant
Construction for Taxiway North Rehabilitation (Mill and Overlay)	AIR 23-20	400,000	Airpt Operations
		7,200,000	Federal Grant
		400,000	State Grant
Commerical and General Aviation Ramp Panel Replacement	AIR 23-21	50,000	Airpt Operations
		900,000	Federal Grant
		50,000	State Grant
Deicing Fluid Collection (per drainage study)	AIR 23-22	25,000	Airpt Operations
		450,000	Federal Grant
		25,000	State Grant
B Area Development	AIR 23-23	50,000	Airpt Operations
		900,000	Federal Grant
		50,000	State Grant
Wildlife Hazard Study	AIR 23-24	2,500	Airpt Operations
		45,000	Federal Grant
		2,500	State Grant
Expand Commercial Terminal (Phase I) (Construction)	AIR 23-25	5,000,000	Airpt Operations
		5,000,000	Contributions
		6,190,854	Bonds
		10,000,000	Federal Grant

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR FUTURE YEARS

PROJECT NAME	PROJECT CODE	FUTURE FUNDING	FUNDING SOURCE
		1,378,466	State Grant
Expand Commercial Terminal Apron (Phase II)	AIR 23-26	360,000	Airpt Operations
		6,480,000	Federal Grant
		360,000	State Grant
Install New Passenger Boarding Bridgers	AIR 23-27	8,610,692	Bonds
		453,194	State Grant
Runway 13-31 Concrete Rehabilitation	AIR 23-28	100,000	Airpt Operations
		1,800,000	Federal Grant
		100,000	State Grant
Expand Passenger Parking	AIR 23-29	1,500,000	Airpt Operations
Purchase SRE Equipment	AIR 23-30	750,000	Federal Grant
Expand Commercial Terminal Phase 2 (Construction)	AIR 23-31	5,000,000	Airpt Operations
		5,000,000	Contributions
		6,190,854	Bonds
		10,000,000	Federal Grant
		1,378,466	State Grant
EA for Runway 13 RPZZ Land Purchase (Phase 2)	AIR 23-32	10,000	Airpt Operations
		180,000	Federal Grant
		10,000	State Grant
Airfield Drainage Improvement to Eliminate Wildlife Hazards ((Phase 10) (on Airport Runway 03))	AIR 23-33	60,000	Airpt Operations
		1,080,000	Federal Grant
		60,000	State Grant
Expand GA Apron to Northwest Phase 6	AIR 23-34	100,000	Airpt Operations
		1,800,000	Federal Grant
		100,000	State Grant
Design for Taxiway C South Rehabilitation (Mill and Overlay)	AIR 23-35	25,000	Airpt Operations
		450,000	Federal Grant
		25,000	State Grant
AIRPORT TOTAL		117,652,526	

EVENT CENTER:

Exhibit Hall A and B Floors	BEC 23-03	120,000	ML/R Tax
Arena West, East, North Telescope Seating	BEC 23-04	3,000,000	ML/R Tax
Door Hardware Replacement	BEC 23-05	90,000	ML/R Tax
Arena Audio System	BEC 23-06	393,100	ML/R Tax
Pavement Repair Parking Lot D & E	BEC 23-07	750,000	ML/R Tax
Pavement Repair Parking Lot D	BEC 23-08	750,000	ML/R Tax
EVENT CENTER TOTAL		5,103,100	

WATER UTILITY:**WATER DISTRIBUTION**

Water Distribution System Model Update	PWU WU 23-05	350,000	Water Utility
Watermain Extensions	PWU WU 23-06	2,200,000	Water Utility
WATER DISTRIBUTION TOTAL		2,550,000	

WATER TREATMENT PLANT

Increase WTP Capacity	PWU WTP 23-03	72,200,000	Water Utility
High Lift Pumps #1 and #3	PWU WTP 23-04	620,000	Water Utility

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR FUTURE YEARS

PROJECT NAME	PROJECT CODE	FUTURE FUNDING	FUNDING SOURCE
Admin Building Expansion & WTP Rehab	PWU WTP 23-05	3,400,000	Water Utility
WATER TREATMENT PLANT TOTAL		76,220,000	
WATER UTILITY TOTAL		78,770,000	
SEWER UTILITY:			
SANITARY SEWER			
Tyler Coulee Node B-C Sewer Plan	PWU SU 23-07	605,000	Sewer Utility
SANITARY SEWER TOTAL		605,000	
WASTEWATER TREATMENT PLANT			
Clarifier Rehab	PWU WWTP 23-03	2,600,000	Sewer Utility
H2S Control	PWU WWTP 23-04	4,200,000	Sewer Utility
Digester Rehab	PWU WWTP 23-05	993,000	Sewer Utility
WATER TREATMENT PLANT TOTAL		7,793,000	
SEWER UTILITY TOTAL		8,398,000	
TOTAL CIP PROJECTS		\$ 221,923,626	

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 23-26

Project Name 1/2 Cent Sales Tax Project 2026

Project Description This project would consist of an improvement project of a 1/2 cent sales tax eligible roadway reconstruction. Specific project has not been identified by Commission at this time but costs and funding below represent typical project development schedule.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Engineering/Architectural	-	-	-	-	1,000,000	-	1,000,000
Construction	-	-	-	-	10,000,000	-	10,000,000
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 11,000,000	\$ -	\$ 12,000,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 11,000,000	\$ -	\$ 12,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 11,000,000	\$ -	\$ 12,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-11
Project Name Rehabilitate Runway 3-21

Project Description Runway 3-21 will be milled and overlaid. The overlay will increase thickness and strength rating of the runway. Includes replacement of runway lights, subsurface cans, conduit and wiring, signs, runway end identifier lights (REIL), precision approach path indicator (PAPI), and adjustments to runway safety area (RSA) and paved overruns if needed to conform with FAA standards.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	6,900,000	-	-	-	6,900,000
Total	\$ -	\$ -	\$ 6,900,000	\$ -	\$ -	\$ -	\$ 6,900,000
Project Funding:							
City - Enterprise Reserves	\$ -	\$ -	\$ 345,000	\$ -	\$ -	\$ -	\$ 345,000
Non-City - Federal Grant	-	-	6,210,000	-	-	-	6,210,000
Non-City - State Grant	-	-	345,000	-	-	-	345,000
Total	\$ -	\$ -	\$ 6,900,000	\$ -	\$ -	\$ -	\$ 6,900,000

Project Number AIR 23-12
Project Name Rehabilitate Taxiway D

Project Description Taxiway D will include mill and overlay with increased thickness and strength rating for taxiway. Includes replacement of taxiway D lights, subsurface cans, wiring and conduit and signs.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	4,650,000	-	-	-	4,650,000
Total	\$ -	\$ -	\$ 4,650,000	\$ -	\$ -	\$ -	\$ 4,650,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 232,500	\$ -	\$ -	\$ -	\$ 232,500
Non-City - Federal Grant	-	-	4,185,000	-	-	-	4,185,000
Non-City - State Grant	-	-	232,500	-	-	-	232,500
Total	\$ -	\$ -	\$ 4,650,000	\$ -	\$ -	\$ -	\$ 4,650,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-13
Project Name Purchase Snow Removal Equipment
Project Description Required to meet airport certification requirements.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	750,000	-	-	-	750,000
Total	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-City - Federal Grant	-	-	750,000	-	-	-	750,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

Project Number AIR 23-14
Project Name Rehabilitate/Expand ARFF Building
Project Description Rehabilitate / Expand ARFF building / ARFF building addition to accommodate security badging office.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	750,000	-	-	-	750,000
Total	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 37,500	\$ -	\$ -	\$ -	\$ 37,500
Non-City - Federal Grant	-	-	675,000	-	-	-	675,000
Non-City - State Grant	-	-	37,500	-	-	-	37,500
Total	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-15

Project Name Expand GA Apron to the South - Phase 6 (FBO Expansion)

Project Description Continues expansion of the GA Apron to the south and includes concrete pannel replacements. Allows development of the GA Apron as shown on the Layout Plan and Airport Master Plan. Accomodates increasing GA aviation users and need to expand FBO hangar facilities.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	3,000,000	-	-	-	3,000,000
Total	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Non-City - Federal Grant	-	-	2,700,000	-	-	-	2,700,000
Non-City - State Grant	-	-	150,000	-	-	-	150,000
Total	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000

Project Number AIR 23-16

Project Name Plans and Specifications to Expand Commercial Terminal

Project Description Design commercial terminal expansion. Provides information needed for completion of environmental actions needed for FAA and state grant applications. Provides estimates of costs for budgeting.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Non-City - Federal Grant	-	-	3,600,000	-	-	-	3,600,000
Non-City - State Grant	-	-	200,000	-	-	-	200,000
Total	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-17
Project Name Plans and Specifications to Expand Commercial Terminal Apron
Project Description Prepare plans and specifications to expand commercial terminal apron. Includes replacement of asphalt apron area on NW end of terminal apron.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Non-City - Federal Grant	-	-	900,000	-	-	-	900,000
Non-City - State Grant	-	-	50,000	-	-	-	50,000
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Project Number AIR 23-18
Project Name Design for Taxiway C North Rehabilitation (Mill and Overlay)
Project Description Prepare plans and specifications for taxiway C North rehabilitation. Taxiway C North plans will include mill and overlay with increased thickness and strength rating for taxiway.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Non-City - Federal Grant	-	-	450,000	-	-	-	450,000
Non-City - State Grant	-	-	25,000	-	-	-	25,000
Total	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-19
Project Name Expand Commercial Terminal Apron Phase 1 (Construction)
Project Description Add Apron needed to support commercial terminal expansion.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	6,000,000	-	-	6,000,000
Total	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Non-City - Federal Grant	-	-	-	5,400,000	-	-	5,400,000
Non-City - State Grant	-	-	-	300,000	-	-	300,000
Total	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,000,000

Project Number AIR 23-20
Project Name Construction for Taxiway C North Rehabilitation (Mill and Overlay)
Project Description Rehabilitation of Airport Taxiways with a structural overlay. The overlay will increase thickness and strength rating of taxiway.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	8,000,000	-	-	8,000,000
Total	\$ -	\$ -	\$ -	\$ 8,000,000	\$ -	\$ -	\$ 8,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000
Non-City - Federal Grant	-	-	-	7,200,000	-	-	7,200,000
Non-City - State Grant	-	-	-	400,000	-	-	400,000
Total	\$ -	\$ -	\$ -	\$ 8,000,000	\$ -	\$ -	\$ 8,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-21
Project Name Commercial and General Aviation Ramp Panel Replacement
Project Description Replace ramp panels that are damaged or have reached the end of service life.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	1,000,000	-	-	1,000,000
Total	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Non-City - Federal Grant	-	-	-	900,000	-	-	900,000
Non-City - State Grant	-	-	-	50,000	-	-	50,000
Total	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000

Project Number AIR 23-22
Project Name Deicing Fluid Collection (per drainage study)
Project Description Install area to stockpile snow and deicing fluid on terminal ramp. System will allow captured fluid to be metered into the wastewater system for treatment.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	500,000	-	-	500,000
Total	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
Non-City - Federal Grant	-	-	-	450,000	-	-	450,000
Non-City - State Grant	-	-	-	25,000	-	-	25,000
Total	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-23
Project Name B Area Development
Project Description Expand B Area taxilanes to provide additional areas for T-Hangar development.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	1,000,000	-	-	1,000,000
Total	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Non-City - Federal Grant	-	-	-	900,000	-	-	900,000
Non-City - State Grant	-	-	-	50,000	-	-	50,000
Total	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000

Project Number AIR 23-24
Project Name Wildlife Hazard Study
Project Description Prepare update of Wildlife Hazard Study/Plan update.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500
Non-City - Federal Grant	-	-	-	45,000	-	-	45,000
Non-City - State Grant	-	-	-	2,500	-	-	2,500
Total	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-25
Project Name Expand Commercial Terminal (Phase I) (Construction)
Project Description Expansion of commercial passenger terminal needed to accommodate passenger growth based on study conducted in 2022-2023.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	27,569,320	-	27,569,320
Total	\$ -	\$ -	\$ -	\$ -	\$ 27,569,320	\$ -	\$ 27,569,320
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ -	\$ 5,000,000
City - Contributions	-	-	-	-	5,000,000	-	5,000,000
City - Bank of North Dakota Bonds	-	-	-	-	6,190,854	-	6,190,854
Non-City - Federal Grant	-	-	-	-	10,000,000	-	10,000,000
Non-City - State Grant	-	-	-	-	1,378,466	-	1,378,466
Total	\$ -	\$ -	\$ -	\$ -	\$ 27,569,320	\$ -	\$ 27,569,320

Project Number AIR 23-26
Project Name Expand Commercial Terminal Apron Phase 2
Project Description Apron expansion needed to support additional boarding bridges of expanded commercial terminal and to provide for larger aircraft.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	7,200,000	-	7,200,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 7,200,000	\$ -	\$ 7,200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 360,000	\$ -	\$ 360,000
Non-City - Federal Grant	-	-	-	-	6,480,000	-	6,480,000
Non-City - State Grant	-	-	-	-	360,000	-	360,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 7,200,000	\$ -	\$ 7,200,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-27

Project Name Install New Passenger Boarding Bridges

Project Description New passenger boarding bridges (4). Adds 2 new boarding bridges to new terminal expansion to accommodate the increase in passengers. Accommodate additional aircraft at gates simultaneously. Replaces 2 bridges that have reached obsolescence.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	9,063,886	-	9,063,886
Total	\$ -	\$ -	\$ -	\$ -	\$ 9,063,886	\$ -	\$ 9,063,886
Project Funding:							
City - Bank of North Dakota Bonds	\$ -	\$ -	\$ -	\$ -	\$ 8,610,692	\$ -	\$ 8,610,692
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	453,194	-	453,194
Total	\$ -	\$ -	\$ -	\$ -	\$ 9,063,886	\$ -	\$ 9,063,886

Project Number AIR 23-28

Project Name Runway 13-31 Concrete Rehabilitation

Project Description Rehabilitation includes joint sealing, space repair concrete paver repairs, rubber removal and pavement markings.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	2,000,000	-	2,000,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000
Project Funding:							
City - Enterprise Constr Reserve	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Non-City - Federal Grant	-	-	-	-	1,800,000	-	1,800,000
Non-City - State Grant	-	-	-	-	100,000	-	100,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-29
Project Name Expand Passenger Parking
Project Description Expands passenger terminal parking to accommodate increased passenger growth.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	1,500,000	-	1,500,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 1,500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 1,500,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 1,500,000

Project Number AIR 23-30
Project Name Purchase SRE Equipment
Project Description Required to meet certification requirements.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	750,000	-	750,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-City - Federal Grant	-	-	-	-	750,000	-	750,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-31

Project Name Expand Commercial Terminal Phase 2 (Construction)

Project Description Expansion of the commercial passenger terminal. The Bismarck Airport is on a steady trend of increasing passengers and will need to be able to accommodate those growing demands with an expansion of the commercial passenger terminal. Based on study to be conducted in 2022-2023.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	27,569,320	27,569,320
Total	\$ -	\$ 27,569,320	\$ 27,569,320				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 5,000,000
City - Contributions	-	-	-	-	-	5,000,000	5,000,000
City - Bank of North Dakota Bonds	-	-	-	-	-	6,190,854	6,190,854
Non-City - Federal Grant	-	-	-	-	-	10,000,000	10,000,000
Non-City - State Grant	-	-	-	-	-	1,378,466	1,378,466
Total	\$ -	\$ 27,569,320	\$ 27,569,320				

Project Number AIR 23-32

Project Name EA for Runway 13 RPZ Land Purchase (Phase 2)

Project Description Complete environmental actions required to purchase land in Runway Protection Zone (RPZ). FAA recommends owning land in RPZ.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	200,000	200,000
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 200,000	\$ 200,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Non-City - Federal Grant	-	-	-	-	-	180,000	180,000
Non-City - State Grant	-	-	-	-	-	10,000	10,000
Total	\$ -	\$ 200,000	\$ 200,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-33
Project Name Airfield Drainage Improvements to Eliminate Wildlife Hazards ((Phase 10) (on Airport Runway 03))
Project Description Airfield drainage improvements to eliminate wildlife off Runway 03 approach end. Including storm sewer with force main per drainage study.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	1,200,000	1,200,000
Total	\$ -	\$ 1,200,000	\$ 1,200,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000
Non-City - Federal Grant	-	-	-	-	-	1,080,000	1,080,000
Non-City - State Grant	-	-	-	-	-	60,000	60,000
Total	\$ -	\$ 1,200,000	\$ 1,200,000				

Project Number AIR 23-34
Project Name Expand GA Apron to Northwest Phase 6
Project Description Sixth phase of a plan to expand the GA Apron. Allows development of GA Apron as shown on the Airport Master Plan. Accommodates increasing requirements of aviation users and expansion of FBO hangar facilities.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	2,000,000	2,000,000
Total	\$ -	\$ 2,000,000	\$ 2,000,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
Non-City - Federal Grant	-	-	-	-	-	1,800,000	1,800,000
Non-City - State Grant	-	-	-	-	-	100,000	100,000
Total	\$ -	\$ 2,000,000	\$ 2,000,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 23-35

Project Name Design for Taxiway C South Rehabilitation (Mill and Overlay)

Project Description Mill and overlay of Taxiway C South. Includes reconstruction of transitions, Taxiway lights, conduit, wiring, underground mounting cans and signs.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	500,000	500,000
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Non-City - Federal Grant	-	-	-	-	-	450,000	450,000
Non-City - State Grant	-	-	-	-	-	25,000	25,000
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 23-03
Project Name Exhibit Hall - A and B Floors
Project Description To dry grind and polish the Exhibit Hall A and B floors and fill joints and cracks.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	120,000	-	-	-	120,000
Total	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000

Project Number BEC 23-04
Project Name Arena - West, East, North Telescoping Seating
Project Description Replace approx. 3,500 seats of telescoping platforms with aluminum decking with nose mounted up holstered chairs (2" backfoam, 3" seat foam). Aisle lights. ADA and designed to match up with our vomitories on the second level.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	2,000,000	1,000,000	-	3,000,000
Total	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 1,000,000	\$ -	\$ 3,000,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 1,000,000	\$ -	\$ 3,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 1,000,000	\$ -	\$ 3,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 23-05
Project Name Door Hardware Replacement
Project Description The existing door hardware should be replaced so that it matches the new expansion hardware.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	90,000	-	-	-	90,000
Total	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000

Project Number BEC 23-06
Project Name Arena - Audio System
Project Description The new system consists of speakers, amplifiers and wiring. The audio system would consist of four main clusters, each cluster has six speakers. There would be four subwoofer clusters, consisting of two dual high power subwoofer enclosures, one for each side of the Arena. To cover the upper seating area, there would be extra speakers on a delay system. The estimated costs should include all equipment, wiring, labor, tuning of the system and training.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	393,100	-	393,100
Total	\$ -	\$ -	\$ -	\$ -	\$ 393,100	\$ -	\$ 393,100
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ -	\$ 393,100	\$ -	\$ 393,100
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 393,100	\$ -	\$ 393,100

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 23-07
Project Name Pavement Repair Parking Lot D & E
Project Description The parking lot needs to be patched and an overlay applied to the pavement.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	750,000	-	-	-	750,000
Total	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000

Project Number BEC 23-08
Project Name Pavement Repair Parking Lot D
Project Description The parking lot needs to be patched and an overlay applied to the pavement.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	750,000	-	750,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ 750,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 23-05
Project Name Water Distribution System Model Update
Project Description It was 2003 the last Water Model Update, recommended every 20 years and with the growth of our city and growing around county developments we need to see where we are sitting.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000

Project Number PWU WU 23-06
Project Name Watermain Extensions
Project Description Watermain extensions for growth are the cities sole responsibility, this is when the master plan calls for a transmission line and outside of the development.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	50,000	50,000	50,000	50,000	200,000
Construction/Equipment	-	-	500,000	500,000	500,000	500,000	2,000,000
Total	\$ -	\$ -	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 2,200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 2,200,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 2,200,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WTP 23-03
Project Name Increase WTP Capacity
Project Description Increase WTP capacity from 28 MGD to 40 MGD. Seeking 60% cost share with SWC.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ 9,200,000	\$ -	\$ -	\$ 9,200,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	8,000,000	33,000,000	22,000,000	63,000,000
Total	\$ -	\$ -	\$ -	\$ 17,200,000	\$ 33,000,000	\$ 22,000,000	\$ 72,200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 17,200,000	\$ 33,000,000	\$ 22,000,000	\$ 72,200,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 17,200,000	\$ 33,000,000	\$ 22,000,000	\$ 72,200,000

Project Number PWU WTP 23-04
Project Name High Lift pumps #1 and #3
Project Description Install motors and VFD's to existing pumps to gain pumpage flexibility with VFD's and to replace old existing soft start switch gear.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ 57,000	\$ -	\$ -	\$ 57,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	563,000	-	-	563,000
Total	\$ -	\$ -	\$ -	\$ 620,000	\$ -	\$ -	\$ 620,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 620,000	\$ -	\$ -	\$ 620,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 620,000	\$ -	\$ -	\$ 620,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WTP 23-05
Project Name Admin Building Expansion and WTP Rehab, Roofing, Electrical, Structural and Mechanical
Project Description WTP Rehab, roofing, electrical, structural and mechanical. Expand Admin building for more lockers, showers, different office spaces and fix and issues of the 100 year old structure.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 87,000	\$ -	\$ 250,000	\$ -	\$ 337,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	563,000	-	2,500,000	3,063,000
Total	\$ -	\$ -	\$ 87,000	\$ 563,000	\$ 250,000	\$ 2,500,000	\$ 3,400,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 87,000	\$ 563,000	\$ 250,000	\$ 2,500,000	\$ 3,400,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 87,000	\$ 563,000	\$ 250,000	\$ 2,500,000	\$ 3,400,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 23-07
Project Name Tyler Coulee Node B-C Sewer Plan
Project Description Tyler Coulee Node B-C on the Tyler Coulee sewer plan. Clairmont Rd to Valley Dr.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	55,000	55,000
Construction/Equipment	-	-	-	-	-	550,000	550,000
Total	\$ -	\$ 605,000	\$ 605,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 605,000	\$ 605,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 605,000	\$ 605,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WWTP 23-03

Project Name Clarifier Rehab

Project Description Rehab primary clarifiers 1,2,&3. Replace electrical in final clarifier building. Add additional biosolids storage pad.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	390,000	146,000	-	536,000
Construction/Equipment	-	-	-	-	2,064,000	-	2,064,000
Total	\$ -	\$ -	\$ -	\$ 390,000	\$ 2,210,000	\$ -	\$ 2,600,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 390,000	\$ 2,210,000	\$ -	\$ 2,600,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 390,000	\$ 2,210,000	\$ -	\$ 2,600,000

Project Number PWU WWTP 23-04

Project Name H2S Control

Project Description Install hydrogen sulfide control measures to protect plant from corrosion and Wastewater plant from hydrogen sulfide toxicity.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	635,000	165,000	800,000
Construction/Equipment	-	-	-	-	-	3,400,000	3,400,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 635,000	\$ 3,565,000	\$ 4,200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 635,000	\$ 3,565,000	\$ 4,200,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 635,000	\$ 3,565,000	\$ 4,200,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WWTP 23-05
Project Name Digester Rehab
Project Description Rehab primary and secondary digesters, replace digester building electrical, Hvac and gas handling system. Engineering 2027 and construction 2028.

	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	993,000	993,000
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 993,000	\$ 993,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 993,000	\$ 993,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 993,000	\$ 993,000

ORDINANCE NO. 6521

<i>First Reading</i>	<i>August 23, 2022</i>
<i>Second Reading</i>	<i>September 13, 2022</i>
<i>Final Passage and Adoption</i>	<i>September 13, 2022</i>
<i>Publication Date</i>	<i>September 13, 2022</i>

AN ORDINANCE MAKING THE ANNUAL APPROPRIATIONS FOR EXPENDITURES OF THE CITY OF BISMARCK, NORTH DAKOTA FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR 2022.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA:

Section 1. There are hereby appropriated the following sums of money for so much thereof that may be necessary for the purpose of paying expenses of the City of Bismarck, North Dakota for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

	Personnel	Maintenance and Operations	Capital Outlay	Debt Service	Transfers	Total
Budgeted Funds:						
General Fund						
Administration	751,711	345,488	2,500	-	-	1,099,699
Salary and Benefits Adjustment	1,781,439	18,200	-	-	-	1,799,639
One-Time Operations	-	120,000	-	-	-	120,000
Equipment Reserve	-	15,000	-	-	-	15,000
Building Maintenance	576,323	329,131	2,056	-	-	907,510
Building Construction	-	-	560,900	-	-	560,900
Dakota Media Access	-	617,070	-	-	-	617,070
One-Time Operations	-	26,950	-	-	-	26,950
Contingencies	-	-	-	-	825,000	825,000
Attorney	660,565	28,839	-	-	-	689,404
Central Dakota Comm Center	3,054,782	1,613,685	-	-	-	4,668,467
Engineering	2,876,572	205,593	-	-	-	3,082,165
One-Time Operations	-	50,000	67,840	-	-	117,840
Finance	3,881,022	878,927	23,052	-	-	4,783,001
One-Time Operations	-	25,050	-	-	-	25,050
Equipment Reserve	-	259,327	-	-	-	259,327
Fire	10,255,883	619,823	-	-	-	10,875,706
Fire Truck Reserve	-	41,000	-	-	-	41,000
One-Time Operations	-	75,354	50,400	-	-	125,754
Equipment Reserve	-	32,000	-	-	-	32,000
Human Resources	592,090	135,007	-	-	-	727,097
Equipment Reserve	-	4,950	-	-	-	4,950
Municipal Court	626,539	114,965	-	-	-	741,504
Equipment Reserve	-	18,080	-	-	-	18,080
Community Development	1,938,218	159,120	-	-	-	2,097,338
One-Time Operations	-	-	61,120	-	-	61,120
Police	15,547,050	2,420,454	792,883	-	-	18,760,387
One-Time Operations	-	192,819	283,120	-	-	475,939
Equipment Reserve	-	23,500	-	-	-	23,500

	Personnel	Maintenance and Operations	Capital Outlay	Debt Service	Transfers	Total
Public Health	2,649,768	425,743	6,208	-	-	3,081,719
One-Time Operations	-	-	5,200	-	-	5,200
Equipment Reserve	-	61,294	-	-	-	61,294
Non-departmental	1,197,239	387,900	-	-	3,451,557	5,036,696
One-Time Operations	-	-	-	-	985,898	985,898
General Fund Total	46,389,201	9,245,269	1,855,279	-	5,262,455	62,752,204
Special Revenue Funds						
Public Transit System	-	4,117,843	-	-	-	4,117,843
Bismarck Public Library	2,356,117	1,042,771	580,000	-	-	3,978,888
Police Drug Enforcement	1,375	141,634	24,999	-	-	168,008
Roads & Streets	4,570,247	3,617,185	800,000	935,956	-	9,923,388
Street Lights & Traffic Signal	849,679	1,426,587	1,350,216	-	-	3,626,482
Hotel & Motel Tax	-	828,702	-	-	270,332	1,099,034
Lodging Liquor & Food Tax	-	26,381	-	-	6,275,067	6,301,448
Sales Tax	-	58,127	-	-	33,544,773	33,602,900
Vision Fund	-	250,000	-	-	-	250,000
Special Deficiency & Assumption	-	669,530	150,000	-	675,000	1,494,530
Govt Grants & Activities	2,998,231	13,674,764	1,114,000	-	150,000	17,936,995
Special Revenue Funds Total	10,775,649	25,853,524	4,019,215	935,956	40,915,172	82,499,516
Debt Service Funds						
Sewermain Bonds	-	3,100	-	6,356,799	500,000	6,859,899
Watermain Bonds	-	1,420	-	668,735	100,000	770,155
Sidewalk Bonds	-	15,000	-	1,980,922	200,000	2,195,922
Street Improvement Bonds	-	13,100	-	21,524,510	300,000	21,837,610
Debt Service Funds Total	-	32,620	-	30,530,966	1,100,000	31,663,586
Total Budgeted Funds	57,164,850	35,131,413	5,874,494	31,466,922	47,277,627	176,915,306
Enterprise Funds						
Airport	2,578,494	3,798,734	15,647,000	-	-	22,024,228
Event Center	3,402,545	5,079,661	4,528,977	1,778,640	-	14,789,823
Solid Waste Disposal	1,398,244	1,673,631	931,250	-	619,784	4,622,909
Solid Waste Collections	2,325,473	2,605,741	1,095,000	-	-	6,026,214
Water	3,932,168	6,703,832	16,250,970	2,648,520	-	29,535,490
Sanitary Sewer	2,132,033	3,800,897	29,602,690	3,332,125	-	38,867,745
Storm Water	500,257	587,240	150,600	-	-	1,238,097
Northern Plains Commerce Centre	-	93,445	-	-	-	93,445
Parking Authority Lots	-	997,354	-	-	-	997,354
Enterprise Funds Total	16,269,214	25,340,535	68,206,487	7,759,285	619,784	118,195,305
Internal Service Funds						
Fleet Services	1,132,540	2,866,704	170,000	-	-	4,169,244
Internal Service Funds Total	1,132,540	2,866,704	170,000	-	-	4,169,244
Total City Funds	74,566,604	63,338,652	74,250,981	39,226,207	47,897,411	299,279,855

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2023 for the purpose of paying expenses of the City of Bismarck.

CATEGORY	AMOUNT
General Fund	\$ 30,709,764
Building Construction	560,900
Special Deficiency	460,827
Public Transit System	1,382,481
Library	2,760,353
TOTAL	\$ 35,874,325

Section 3. Repeal. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. Taking Effect. This ordinance shall be in full force and effect from and after its final passage and adoption.]

2022 LEVY FOR THE 2023 BUDGET

The adopted 2022 mill levy to be collected in 2023 is itemized as follows:

	Amount
General Fund	\$ 30,709,764
Building Construction	560,900
Special Deficiency	460,827
Public Transit System	1,382,481
Library	2,760,353
TOTAL	<u>\$ 35,874,325</u>

FEES AND CHARGES - ADMINISTRATION

SERVICE	2022 FEE	2023 FEE
Liquor License - By Class:		
Class A	3,700.00	3,700.00
Class A-2	425.00	425.00
Class B	650.00	650.00
Class C	3,800.00	3,800.00
Class C-2	1,000.00	1,000.00
Class D	4,100.00	4,100.00
Class E	800.00	800.00
Class F-1	3,600.00	3,600.00
Class F-2	1,500.00	1,500.00
Class F-3	900.00	900.00
Class G	725.00	725.00
Class H	725.00	725.00
Class I-1	3,450.00	3,450.00
Class I-2	1,450.00	1,450.00
Class I-3	800.00	800.00
Class J	100.00	100.00
Class K	650.00	650.00
Class L	350.00	350.00
Class M	650.00	650.00
Class N	800.00	800.00
Class O	800.00	800.00
Class P	650.00	650.00
Class Q	3,800.00	3,800.00
Class R	75.00	75.00
Class S	850.00	850.00
Class T	350.00	350.00
Class U	New	800.00
Late Fee	50.00	50.00
Permits:		
Special Event - 14 Days Reoccurring Event at One Location	25.00	25.00
Late Fee for Special Event Permit	25.00	25.00
Event Center Alcohol Permit	100.00	100.00
Site Authorization	100.00	100.00
Pawnbroker	75.00	75.00
Junk Dealer	50.00	50.00
Second Hand Dealer	25.00	25.00
Door-to-Door Sales Application Fee	200.00	200.00
Door-to-Door Sales License (Per Person)	40.00	40.00
Raffle Ticket Permit	25.00	25.00
Taxi Company License:		
Application Fee	100.00	100.00
New Vehicles	25.00	25.00
Renewal Vehicles	25.00	25.00

FEES AND CHARGES - AIRPORT

SERVICE	2022 FEE	2023 FEE
Terminal Building Income:		
Conference Room Rental - Terminal	45.00/60.00/75.00	45.00/60.00/75.00
Conference Room Rental - Office	45.00/60.00/75.00	45.00/60.00/75.00
Security Costs:		
Lost Key Card, Badge, or Metal Key Reimbursement		
First Loss (non-refundable)	40.00	40.00
Second Loss (non-refundable)	100.00	100.00
Third Loss (non-refundable)	200.00	200.00
Baggage Hygiene Fee (per event)	New	50.00
Repetitive Security Violation - Per Incidence	500.00-750.00	500.00 - 1,500.00
Fingerprint Fees	50.00	50.00
Application and Processing Fee for Blue Badges	10.00	15.00
Application and Processing Fee for White & Red Badges	15.00	70.00
Renewal Fee for Blue Badges	New	5.00
Renewal Fee for White & Red Badges	New	20.00
Equipment Rental Rates: (2 hr min for Callback)		
950 Loader Cat (Snow Blower)	120.00/hr	120.00/hr
12E Patrol (Motor Grader)	75.00/hr	75.00/hr
Skid Steer	75.00/hr	75.00/hr
Clark 290/Oshkosh 24 ft Plow	100.00/hr	100.00/hr
MB Snow Blower	200.00/hr	250.00/hr
Small Power Plant	25.00/hr	25.00/hr
644 Loader (John Deere)	125.00/hr	125.00/hr
744 Loader (John Deere)	New	250.00/hr
15' Rotary Mower with Tractor	75.00/hr	75.00/hr
Daewoo 6000lb Forklift	65.00/hr	65.00/hr
Hyster Forklift	65.00/hr	65.00/hr
High Pressure Washer/Steam	25.00/hr	25.00/hr
Tire Dolly	New	125.00/use
Shop Rental to Contractor	50.00/hr	50.00/hr
Shop Supplies	5% repair labor plus environ disposal fee	5% repair labor plus environ disposal fee
Light Plant	25.00/hr or 150.00/24hrs	25.00/hr or 150.00/24hrs
Snow Broom	200.00/hr	250.00/hr
Bucket Truck (Deicer)	100.00/hr + cost of fluid and cost of fuel	100.00/hr + cost of fluid and cost of fuel
Genie 3232 Scissor Lift	125.00/hr	125.00/hr
John Deere Tractor	New	85.00/hr plus cost of fuel
Challenger Tractor with Loader	75.00/hr plus cost of fuel	75.00/hr plus cost of fuel
Sander - Deicer Truck (Ramps, Streets)	70.00/hr plus cost of fuel fluids and sand	70.00/hr plus cost of fuel fluids and sand
Tractor Tug (A/C Towing)	75.00/hr plus cost of fuel	75.00/hr plus cost of fuel
Belt Loader	75.00/hr plus cost of fuel	75.00/hr plus cost of fuel
Labor Rates: (2 hr min for Callback)		
Jetway Labor	125.00/hr, OT 187.50/hr	125.00/hr, OT 187.50/hr
Operator/Mechanics/Operations Agent Labor	100.00/hr, OT 150.00/hr	100.00/hr, OT 150.00/hr
Supervisor Labor	110.00/hr, OT 165.00/hr	125.00/hr, OT 187.50/hr
Grove 66' Telescoping Lift with Operator	175.00/hr plus	175.00/hr plus
Portable Welder with Operator	80.00/hr	80.00/hr
Cable Locator with Operator	125.00/hr, OT 175.00/hr	125.00/hr, OT 175.00/hr

FEES AND CHARGES - AIRPORT

SERVICE	2022 FEE	2023 FEE
Office Reimbursement and Vending:		
NSF Check Charges	30.00	30.00
Airport/Terminal User Fees:		
Jetway Use Gates 1 & 4 (Signatory)	PFC bridge/actual O & M	PFC bridge/actual O & M
Jetway Use Gate (Sched Chtr) Gates 1-4	PFC bridge/actual O & M	PFC bridge/actual O & M
Jetway Use Gate (Ad-hock Chtr) Gates 1-2-3-4	100.00/use	150.00
Passenger Loading Ramp (Ad Hoc Cctr)	100.00/use	150.00
Passenger Loading Ramp (FBO's on GA A/C)	100.00/use	150.00
Airstairs (Ford)	New	150.00/use plus cost of fuel
Ad-hoc Charters Terminal Use Fee	700.00/use	700.00/use
Permits-Commercial Aero	250.00	250.00
Cargo Gate Access Fees	10.00 per day	10.00 per day
Total Passenger Facility Charge	4.50 per passenger	4.50 per passenger

NOTES:

All rentals are machine rental only unless specified

Minimum charge for all equipment is 1 hour

Minimum charge for operator/labor is 1 hour, except call back or overtime.

FEES AND CHARGES - CENCOM
CENTRAL DAKOTA COMMUNICATIONS CENTER

SERVICE	2022 FEE	2023 FEE
Lincoln Police Dispatching	300.00 mo	300.00 mo
E911 Tariff	2.00 per subscriber (Burleigh)	2.00 per subscriber (Burleigh)
	75% of all E911 taxes to budget - minus 25% to State (SIRN) - minus 25% to facility fund - minus 12.5 % to other obligations Remainder to budget and	75% of all E911 taxes to budget - minus 25% to State (SIRN) - minus 25% to facility fund - minus 12.5 % to other obligations Remainder to budget and
	70% of Morton County collection minus 15% to Enhancement Remainder to budget	70% of Morton County collection minus 15% to Enhancement Remainder to budget
Tape and Fee for Production	30.00 per tape	30.00 per tape

FEES AND CHARGES - COMMUNITY DEVELOPMENT

SERVICE	2022 FEE	2023 FEE
Building Inspections Division:		
Electrical Permits	25.00 each	25.00 each
Drainfield/Perc Permits	75.00/installation	75.00/installation
Building Permits:		
\$1 to 2,000	40.00 1st 500 1.85 ea add'l 100	40.00 1st 500 1.85 ea add'l 100
\$2,001 to 25,000	67.75 1st 2,000 8.40 ea add'l 1,000	67.75 1st 2,000 8.40 ea add'l 1,000
\$25,001 to 50,000	260.95 - 25,000 6.10 ea add'l 1,000	260.95 - 25,000 6.10 ea add'l 1,000
\$50,001 to 100,000	413.45 - 50,000 4.20 ea add'l 1,000	413.45 - 50,000 4.20 ea add'l 1,000
\$100,001 to 500,000	623.45 - 100,000 3.40 ea add'l 1,000	623.45 - 100,000 3.40 ea add'l 1,000
\$500,001 to 1,000,000	1,983.45 - 500,000 2.85 ea add'l 1,000	1,983.45 - 500,000 2.85 ea add'l 1,000
\$1,000,000 and Up	3,408.45 - 1 mill 2.20 ea add'l 1,000	3,408.45 - 1 mill 2.20 ea add'l 1,000
Plan Review Fee	20% of building permit fee for all commercial projects (everything except 1 & 2 family residential)	20% of building permit fee for all commercial projects (everything except 1 & 2 family residential)
Demolition Permit	75.00	75.00
Structural Assessment Inspection Fee	50.00	50.00
Structural Assessment Re-inspection Fee	50.00	50.00
Moving Permit	50.00 250/500 liability 500.00 performance	50.00 250/500 liability 500.00 performance
Temporary Use/Structure Permit	50.00	50.00
Mobile Home Park License	3.00 per space	3.00 per space
Mechanical Permits:		
\$1 to 2,000	40.00	40.00
\$2,001 - 20,000	40.00 1st 2,000 1.65 per 1,000	40.00 1st 2,000 1.65 per 1,000
\$20,001 - 100,000	69.70 1st 20,000 1.10 per 1,000	69.70 1st 20,000 1.10 per 1,000
\$100,001 +	157.70 1st 100,000 0.60 per 1,000	157.70 1st 100,000 0.60 per 1,000
Plumbing Permits:		
Residence/Apartment(s)/ New Construction:		
\$1 to 20,000	40.00 1st 2,000 plus 1.65 for ea 1,000	40.00 1st 2,000 plus 1.65 for ea 1,000
\$20,001 - 100,000	69.70 1st 20,000 plus 1.10 for ea 1,000	69.70 1st 20,000 plus 1.10 for ea 1,000
\$100,001 +	157.70 1st 100,000 plus 0.60 for ea 1,000	157.70 1st 100,000 plus 0.60 for ea 1,000

FEES AND CHARGES - COMMUNITY DEVELOPMENT

SERVICE	2022 FEE	2023 FEE
Commercial:		
\$1 - 20,000	40.00 1st 2,000 1.65 for ea 1,000	40.00 1st 2,000 1.65 for ea 1,000
\$20,001 - 100,000	69.70 1st 20,000 1.10 for ea 1,000	69.70 1st 20,000 1.10 for ea 1,000
\$100,001 - +	157.70 1st 100,000 0.60 for ea 1,000	157.70 1st 100,000 0.60 for ea 1,000
Home Business Occupation	25.00	25.00
Manufactured Homes	150.00	150.00
Administrative Fee	125.00	125.00
Non-structural Permit	125.00	125.00
Zoning Verification Letter	50.00	Eliminate
Zoning Verification Letter	100.00	Eliminate
Community Acknowledgement Form Request	50.00	50.00
Mechanical/Fuel Gas Licensing Program		
Class A Annual Fee	125.00	125.00
Class B Annual Fee	75.00	75.00
Exam Fee	125.00	125.00
Planning Division:		
Application Fees:		
Preliminary Major Plat	750.00	750.00
Preliminary Major Plat Resubmittal Fee	50.00	50.00
Final Major Plat	1,300.00	1,300.00
Final Major Plat Resubmittal Fee	50.00	50.00
Minor Plat	1,400.00	1,400.00
Minor Plat Resubmittal Fee	50.00	50.00
Plat Vacation	1,200.00	1,200.00
Zoning Change	1,300.00	1,300.00
Zoning Change - PUD	1,400.00	1,400.00
PUD Amendment	1,100.00	1,100.00
Annexation	750.00	750.00
Special Use	700.00	700.00
Rural Lot Splits	750.00	750.00
FARMP Amendment w/o Plat	1,300.00	1,300.00
LUP Amendment w/o Zoning Change	1,300.00	1,300.00
Vacation - ROW	550.00	550.00
Vacation - Non-access Lines	400.00	400.00
Release - Easements	400.00	400.00
Lot Modification	150.00	150.00
Downtown Design Review w/o RZA	150.00	150.00
Renaissance Zone Project	150.00	150.00
Zoning Verification Letter	New	100.00
Site Plan Review	175.00	175.00
Site Plan Review Resubmittal Fee	50.00	50.00
Site Plan Review - Landscape Plan	150.00	150.00
Site Plan Review - Landscape Plan Resubmittal Fee	50.00	50.00
Amended Site Plan Review Fee	100.00	100.00
Minor Site Plan Review Fee	100.00	100.00
Variances	550.00	550.00

FEES AND CHARGES - ENGINEERING

SERVICE	2022 FEE	2023 FEE
Administrative:		
24" X 36" Paper Copy	10.00	10.00
24" X 36" Mylar Copy	10.00	10.00
24" X 36" Paper Plotted Color	15.00	15.00
24" X 36" Paper Plotter Black and White	10.00	10.00
Smaller Sizes Engineering Archive Copies	Varies	Varies
Photocopies	0.10 pp after 10 pages	0.10 pp after 10 pages
Digital Copy of All Plats	50.00	50.00
CD Copy Archive (CD/DVD & Other Digital Material)	5.00 or cost + 10%	5.00 or cost + 10%
Review and Recording Fees (Private Drive,etc.)	Cost plus 25.00 admin fee	Cost plus 25.00 admin fee
Project Plans & Specifications:		
*11x17 Sheet Set	150.00	150.00
*24X36 Sheet Set	200.00	200.00
*Plans Purchased Through QuestCDN On The Internet Are 50% of The Fee Charged For a Paper Copy Due to Less Overhead Expenses		
Project Spec Book (Must be Purchased w/plan Set)	0.00, included in plan fee	0.00, included in plan fee
City Specification Manual	65.00 ea	65.00 ea
City Specification Manual on Digital Media	20.00	20.00
Excavation Permit: Traffic Control Fees May Apply:		
New	150.00, includes random testing	160.00, includes random testing
Stub Out	150.00, includes random testing	160.00, includes random testing
Completion	150.00, includes random testing	160.00, includes random testing
Cutoff	150.00, includes random testing	160.00, includes random testing
Repair	150.00, includes random testing	160.00, includes random testing
Surface Cut	100.00	110.00
Fire Line Flush	60.00	70.00
Approach Permit	100.00	100.00
Ditch Grading Permits	50.00	50.00
Grading Permits (Right of Way)	300 minimum or (lineal feet/400)*25.00	300 minimum or (lineal feet/400)*25.00
Concrete Permit	30 min. or 11% construction cost, includes random concrete testing	50.00 minimum or 11% construction cost, includes random testing
Traffic Control Fees- Per Week:		
Local Street - Full Closure w/o Detour	100.00 min. or 20.00 per day	100.00
Local Street - Full Closure w/Detour	100.00 min. or 20.00 per day	100.00
Collector Street - Partial/No Detour	150.00 min. or 30.00 per day	100.00
Collector Street - Full Closure w/o Detour	150.00 min. or 30.00 per day	150.00
Collector Street - Full Closure w/Detour	200.00 min. or 40.00 per day	300.00
Minor Arterial - Partial/No Detour	150.00 min. or 30.00 per day	300.00
Minor Arterial - Full Closure w/o Detour	300.00 min. or 60.00 per day	500.00
Minor Arterial - Full Closure w/Detour	500.00 min. or 100.00 per day	1,000.00
Principal Arterial - Single Lane Closure No Detour	300.00 min. or 60.00 per day	300.00
Principal Arterial - Two Lane Closure No Detour	500.00 min. or 100.00 per day	500.00
Principal Arterial - Full Closure w/Detour	3,000.00 min. or 600.00 per day	3,000.00
Parking Lane Closure - PER WEEK (Timed Parking Locations):		
Parking Space Closure<4 Spaces	100.00 min. or 20.00/day	100.00
Parking Lane Closure > OR = 4 Spaces	500.00 min or 100.00/Day	500.00
Sidewalk Closure Fee	100.00 min or 20.00/Day	100.00
Sidewalk Covered Walkway Fee (One-time Fee)	300.00	300.00

FEES AND CHARGES - ENGINEERING

SERVICE	2022 FEE	2023 FEE
Public Bid Projects - Design and Observation	10% construction costs	10% construction costs
Public Bid Projects - Observation Only	5% construction costs	5% construction costs
3-Way Projects - Review and Observation	Wages x 1.75 + add'l costs	Wages x 1.75 + add'l costs
Snow Removal - Sidewalk (Special Assessed)	Cost + 40.00 administration	Cost + 100 eng admin
Special Assessment Fee:		
Assessment Period 7 years and Under	2%	3%
Assessment Period 10 years	3%	3%
Assessment Period 15 years	5%	5%
Vehicle Permits:		
Trip Permit - Special Mobile Equipment	50.00 includes eng fee	25.00 permit + 25.00 eng admin
Trip Permit - Trailer Towed by Semi	45.00 includes eng fee	20.00 permit + 25.00 eng admin
Trip Permit - Over Height/Width/Length (Structures)	100.00	100.00
Ton Mile Fee (NDCC Title 39) - Added During Spring	Ton mile fee calculation	Ton mile fee
Load Restrictions To All Trip Permits	+25.00 eng fee	
Monthly - Special Mobile Equipment or Non-divisible Load	400.00	400.00
Trip Permit - Special Mobile Equipment + Ton Mile	25.00	Eliminate - covered in above fees
Trip Permit - Trailer Towed by Semi + Ton Mile	20.00	Eliminate - covered in above fees
Trip Permit - Over Height/Width/Length (Structures) + Ton Mile	100.00	Eliminate - covered in above fees
Traffic Impact Study Review (Plats, Site Plans)	200.00	200.00
Traffic Operations Data	30.00 or cost + 10%	Eliminate
Vendor Permits	50.00/year	50.00/year
Site Plan Reviews:		
Duplex	50.00	100.00
Triplex	75.00 + sw plan review fee	100.00
4-plex	100.00 + sw plan review fee	100.00
Multi-Family Over 4 and Commercial	400.00	400.00
Minor Site Plan Review	New	50.00
Small Cell Site Review Fee:		
Application Fee (Phase I)	50.00	50.00
Plan Review Fee (Phase II)	200.00	200.00
Renewal Fee (at 15 years)	1,000.00	1,000.00
Plat Reviews:		
Preliminary Plat Review	150.00	250.00
Minor Plat Review	150.00	350.00
Final Plat Review	150.00	350.00
Stormwater PCSMP Reviews:		
Waiver	100.00	100.00
Stormwater Scoping Sheet (SM-04)	50.00	50.00
Application (SM-01) & PCSMP Checklist (SM-05)	250.00 up to 10 acres +15.00/acres	250.00 up to 10 acres +15.00/acres
Expedited (Conforms to Previous Masterplan or SWMP) Application (SM-01) & PCSMP Checklist (SM-05)	250.00 up to 10 acres +15.00/acre	250.00 up to 10 acres +15.00/acre

FEES AND CHARGES - BELLE MEHUS AUDITORIUM

SERVICE	2022 FEE	2023 FEE
Commercial Events/Shows	Up to 4,000.00	Up to 4,000.00
Per Performance Non Profit (Basic Rental) for 8 hrs	Up to 600.00 per day	Eliminate
	Add'l performance on same day 50% of highest grossing perf	Add'l performance on same day 50% of highest grossing perf
Local Events	Up to 850.00 per day	Up to 850.00 per day
Out of State Events	Up to 850.00 per day	Eliminate
Lecture Demo in Conjunction with Public Performance	125.00 ea	Eliminate
Electrical Demand	Up to 200.00 per day	Up to 200.00 per day
Rehearsal/Practice	50.00 per hour	50.00 per hour
Catering Fee (List of Approved Caterers Provided)	17%	17% of billed amount
BEC Catering	Per menu provided on request	Per menu provided on request
Cleanup Fee	Up to 1,000.00	Up to 1,000.00
Conductor Room with Auditorium Rental	50.00	50.00
Conductor Room	120.00	120.00
Atrium Upper/Lower	165.00	165.00
Equipment Rental: Belle Mehus		
Chairs	Included in rent	Included in rent
Clear Com	Included in rent	Included in rent
Facility Fee:		
All Tickets	2.00 all tickets	Up to \$4/ticket
High School Activities/NDHSAA	0.50/session	Up to \$4/ticket
Fixed Spots	75.00 plus operator	Eliminate
Flat Light Fee	500.00/event	500.00/event
Lighting Operator	35.00/hour	35.00/hour
Half Day Light Package	250.00/day	250.00/day
Full Day Light Package	450.00/day	450.00/day
Local Fee	Up to 2.00 per ticket	Up to 2.00 per ticket
Ladders	2-8' included in rent	Eliminate
Labor Rates	Charge at prevailing rate	To ensure labor costs are captured at the appropriate rates.
Liquor Catering	Provided by exclusive Liquor caterer	Provided by exclusive Liquor caterer
Microphones - Additional	35.00	35.00
Monitor	35.00 ea	35.00 ea
Pit Wall - Remove and Replace	360.00	Up to \$360
Piano	100.00	100.00
Piano Tuning	Prevailing rate	Prevailing rate
Risers - Stage	4 sections included in rent	4 sections included in rent
Mixer Board	Charge at prevailing rate	Charge at prevailing rate
Sound/Light Tech	Prevailing rate	Prevailing rate
Spotlights - Trouperette	Up to 50.00 plus operator	Up to 50.00 plus operator
Tables	25 included in rent	Up to \$8/table
Risers - Stage	4 sections included in rent	4 sections included in rent
NSF Fee	Up to 50.00	Up to \$100.00
Novelties	Up to 30% soft and up to 10% music or buyout up to \$250	Up to 30% soft and up to 10% music or buyout up to \$250

FEES AND CHARGES - EVENT CENTER

SERVICE	2022 FEE	2023 FEE
Equipment Rental:		
Banner/Signage Labor	Prevailing rate	Prevailing rate
Barricade	800.00 per event	800.00 per event
Basketball Floor-Set Up	1,000.00 per event	Up to 1,000.00/event
Full Basketball Set Up (Shot Clock, Score Tables, Hoops, Medical Tent)	1,500.00 per event	Up to 1,500.00/event
Basketball Hoop	250.00 per event	250.00 per event
Booths	70.00 ea exhibit/arena	70.00 ea exhibit/arena
Booths	25.00 ea	Eliminate
Booths w/out Pipe and Drape	4% vs cap up to 2,500.00	25.00 each
Box Office (eTix)	5%	4% vs cap up to 2,500.00
Local Fee	Up to 2.00 per ticket	Up to 2.00 per ticket
Ticket Sellers - Day of Show	20.00	Up to 30.00/hour
Broadway Curtains	Up to 1,750.00	Up to 1,750.00
Broadway Portal	Up to 750.00	Up to 750.00
Bulk Space	0.20 per square feet	Up to 1.00/sq. ft.
Carpet	35.00 ea booth	35.00 ea booth
	0.45 per square feet	Eliminate
Carpet Exhibit Hall	New	Up to 1,500.00/event for Hall D
Catering Fee - List of Approved Caterers Provided	17% of billed amount	17% of billed amount
Catering by Event Center	Per menu provided on request	Per menu provided on request
Catering - Liquor	Provided by exclusive liq caterer	Provided by exclusive liq caterer
Clean Up Fee	Up to 1,500.00 per day	Up to 1,500.00 per day
Closing Bowen Avenue	275.00 per event	275.00 per event
Copies	0.25 bl/white & 1.00 color	0.25 bl/white & 1.00 color
Draping	1.75 per foot	1.75 per foot
Drawing Barrel	20.00	20.00
Electrical Charge Buy Out of Arena or Exhibit Hall	Up to 2,500.00	Up to 2,500.00
Electrical Power	15.00/110v	15.00/110v
Trade Shows/Booth Power	30.00/220v	30.00/220v
Electrical - Parking Lots	Prevailing rate	Prevailing rate
MDU Meter Fee	Prevailing rate	Prevailing rate
Power Use Fee		Eliminate
Facility Fee:	Up to 3.00 all tickets	Eliminate
All Tickets	Up to 3.00 all tickets	Up to 4.00/ticket
High School Activities/NDHSAA	0.50/session or	Up to 4.00/ticket
Faxes	2.00 per page	2.00 per page
Forklift (Includes Operator)	60.00 per hour	60.00 per hour
	350.00 per 8 hours	350.00 per 8 hours
Flipchart	18.00 each	18.00 each
Genie Lift	Up to 200.00 per day	Up to 200.00 per day
Gaffers Tape	30.00 per roll	30.00 per roll
Internet:		
Secure Hardline	Up to 100.00 per event	Up to 100.00 per event
One (1) Unique Code	5.00 per day	5.00 per day

FEES AND CHARGES - EVENT CENTER

SERVICE	2022 FEE	2023 FEE
Meeting Room Buyout	Up to 250.00 per event	Eliminate
Arena/Exhibit Hall Buyout	Up to 1,000.00 per event	Eliminate
Lighting Truss	700.00 + set up	700.00 + set up
Lighting Truss Operator	Prevailing rate	Prevailing rate
Marker Board	25.00 ea	25.00 ea
Microphones	35.00 ea regular 35.00 ea lapel 35.00 ea wireless handheld	35.00 ea regular 35.00 ea lapel 35.00 ea wireless handheld
Novelties - In House	Up to 30% soft & up to 10% music	Up to 30% soft & up to 10% music
Paid Parking Per Vehicle for Lots B, C, D or E	5.00 per space per day	5.00 per space per day
Parking Lot Buyout for Lots B, C or D	Up to 1,000.00 per lot/per day	Up to 1,000.00 per lot/per day
Parking Attendant	Prevailing rate	Prevailing rate
Phone Line/Ethernet Connection	100.00 per line	100.00 per line
Piano (Tuning Extra)	50.00 per event	50.00 per event
Projector Screen-12'x12' or 12'x9'	Up to 60.00 per event	Up to 60.00 per event
Projector Screen-Smaller Sizes	Up to 35.00 per event	Up to 35.00 per event
Registration Tables - Tall w/Skirt & Cover	55.00 each	Up to 55.00 each
Registration Tables - Regular w/Skirt & Cover	43.00 each	Up to 43.00 each
Reset Charge- Meeting Room	Up to 200.00/hr min charge 1 hr	Up to 200.00/hr min charge 1 hr
Reset Charge- Exhibit Hall or Arena	Up to 1,000.00 ea	Up to 1,000.00 ea
Room Refresh Charge	100.00/hr min charge 1 hr	Eliminate
Risers - Stage	1.25 square foot	Up to 1.25 square foot
Risers for Seating	250.00 per 75 chairs	250.00 per 75 chairs
Scoreboard:	Base prod 90.00/hr Mid level 135.00/hr Full prod 270.00/hr Recording fee-50.00	Base prod 90.00/hr Mid level 135.00/hr Full prod 270.00/hr Recording fee-50.00
Scoreboard Usage	750.00/event + labor	750.00/event + labor
Service Fee	Up to 10% fee added to outside rented equipment	Up to 10% fee added to outside rented equipment
Skirting - Vinyl	18.00 each	Up to 18.00 each
Skirting - Cloth	29.00 ea	Up to 29.00 each
Skirting (Vinyl) & Paper Cover	26.00 each	Up to 26.00 each
Skirting (Cloth) & Cloth Cover	44.00 ea	Up to 44.00 each
Sound:		
Mini Portable Setup/No Mixer	50.00/1 microphone	50.00/1 microphone
Portable Setup	125.00/1 microphone	125.00/1 microphone
Arena or Exhibit Hall	Included in rent	Included in rent
Mixer Board:	100.00 flat fee	Up to 100.00
Sound Tech	Prevailing rate	Prevailing rate
Monitors	35.00 per event	35.00 per event
Spotlights - Lycian 1290 Xlt w/clr Com	175.00 per performance	175.00 per performance
Spotlights - Fixed Spots	25.00 per light	25.00 per light
Staging w/Backdrop & Side Curtain	Up to 1.25 per square foot	Up to 1.25 per square foot
Tables:		
4x30,6x30,8x30 5x18, 8x18 or 5' Round	8.00 ea	8.00 ea
High Top Tables	25.00 ea	25.00 ea

FEES AND CHARGES - EVENT CENTER

SERVICE	2022 FEE	2023 FEE
High Chairs	5.00 ea	5.00 ea
	Right to charge for additional tables outside of initial setup	Right to charge for additional tables outside of initial setup
Table Covers	6.00 ea vinyl/paper	6.00 ea vinyl/paper
Table Covers	15.00 ea cloth	15.00 ea cloth
Spandex Table Covers	32.00 ea	Up to 32.00 each
Hi-Top Spandex Covers	15.00 ea	Up to 15.00 each
Towels - Hand	2.00 ea	Up to 2.00 each
Towels - Bath	3.00 ea	Up to 3.00 each
Water/Sewer Usage Fee	Up to 6.00 per unit	Up to 6.00 per unit
Water in Parking Lots:		
Per Gallon	0.10	Eliminate
Rental Fee	1.10 per day	Eliminate
Hookup & Disconnect	50.00	50.00
Arena + All Arena Meeting Rooms	Up to 5,000.00	Up to 5,000.00
Arena Only	Up to 3,500.00	Up to 3,500.00
Entire Building:		
Arena, Exhibit Hall, and All Meeting Rooms	Up to 10,000.00 per day	Up to 10,000.00 per day
Arena Stage Shows vs 12% Gross	10% vs cap up to 5,000.00	Eliminate
Ticketed Events	10% vs cap up to 7,500.00	10% vs cap up to 7,500.00
Theatre Set Carpet	500.00	Up to 1,000.00
Meeting Room Rentals:		
Aspen Room - (45 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Birch Room - (80 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Cottonwood Room - (80 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Linden Room - (80 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Maple Room - (80 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Oak Room - (80 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Pine Room - (80 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Spruce Room - (80 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Murdoch Room - (100 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Karlgard Room - (75 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Missouri Room - (50 Capacity)	Up to 300.00 per day	Up to 300.00 per day
Bay Area	250.00 per day	250.00 per day
Local School Graduation/Music/Play	Up to 3,500.00 per day	Up to 3,500.00 per day
Basketball (Games & Trnys)/2 Gms	Up to 3,500.00 per day	Up to 3,500.00 per day
Additional Games	250.00 per game	250.00 per game
Other Sporting Events (Wrestling)	Up to 3,500.00 per day	Up to 3,500.00 per day
Exhibit Hall - Conv/trade Show/Exhibit	12% of gross with gate chgs	Eliminate
Exhibit hall (All 4 Halls) & Meeting Rooms	Up to 12,500.00 per day	Up to 12,500.00 per day
Meeting Room + Two Halls	Up to 7,500.00 per day	Eliminate
Exhibit Hall A Only	Up to 3,000.00 per day	Up to 3,000.00 per day
Exhibit Hall B Only	Up to 3,000.00 per day	Up to 3,000.00 per day
Mayor's Conference Room	New	Up to 100.00/day
BEK Fiber Club Room	New	Up to 225.00/day
Hall A VIP Room	New	Up to 250.00/day
Exhibit Hall Lounge	New	Up to 250.00/day
Exhibit Hall A & B		Eliminate
Exhibit Hall C Only	Up to 2,500.00 per day	Up to 2,500.00 per day

FEES AND CHARGES - EVENT CENTER

SERVICE	2022 FEE	2023 FEE
Exhibit Hall D Only	Up to 3,000.00 per day	Up to 3,000.00 per day
Stage Shows vs 12% Gross Received	10% vs cap up to 5,000.00	10% vs cap up to 5,000.00
Exhibit Hall Meeting Rooms:		
Prairie Rose #101	Up to 500.00 per day	Up to 500.00 per day
Prairie Rose #102	Up to 500.00 per day	Up to 500.00 per day
Prairie Rose #103	Up to 500.00 per day	Up to 500.00 per day
Prairie Rose #104	Up to 500.00 per day	Up to 500.00 per day
Prairie Rose #105	Up to 500.00 per day	Up to 500.00 per day
Prairie Rose #106	Up to 300.00 per day	Up to 300.00 per day
Upper & Lower Lobby Areas Exhibit Hall	Up to 350.00 per day	Up to 350.00 per day
Labor Rates	Charge at prevailing rate	To ensure labor costs are captured at the appropriate rates
Move-in/Move-out (4 hrs Min Chg)	50% of contracted rent	75% of contracted rent
Parking Lot B - Outdoor Event	New	Up to 1,000.00 per day
Parking Lot C - Outdoor Event	Up to 1,000.00 per day	Up to 1,000.00 per day
Parking Lot D - Outdoor Event	Up to 1,000.00 per day	Up to 1,000.00 per day
Wedding Move-in (8 hours)	New	500.00
Practice - Music/Athletics	75.00 per hour	Up to 75.00/hour
Rodeo/Ice Shows/Religious Events	10% vs cap up to 3,500.00	Eliminate
Setup/Take Down Fee - Per Event	Up to 2,500.00 per day	Up to 2,500.00 per day
Exhibitor Services Prices:		Per requested list
Additional Tables	8.00	Eliminate
Exchange of Tables	8.00	Eliminate
Pre-programming	60.00 per hour	Up to 60.00/hour
Tri-Caster	90.00 per hour	Up to 90.00/hour
Initial Setup Fee	500.00	Up to 500.00/hour
Operator/Camera	Up to 80.00/hr per each	Up to 100.00/hour/each
Sound & Lights Package Hall A		
Base Package	1,500.00 per day	Eliminate
Mid Level	110.00 per hour	Eliminate
Full Service	210.00 per hour	Eliminate
Extension Cords	At prevailing rate	Eliminate
NSF Fee	Up to 50.00	Up to 100.00

FEES AND CHARGES - FINANCE

SERVICE	2022 FEE	2023 FEE
GIS:		
Maps:		
City Street Map (30"x30")	21.00 ea	26.00 ea
City Base/Zoning (45"x36")	23.00 ea	27.00 ea
City Base/Street/Zoning (42"x50")	24.00 ea	29.00 ea
City Zoning(84"x84")	46.00 ea	53.00 ea
ETA Base/Zoning (45"x36")	23.00 ea	Eliminate
ETA Zoning (72"x36") Size Change to (84"x84")	46.00 ea	Eliminate

FEES AND CHARGES - FIRE

SERVICE	2022 FEE	2023 FEE
Fireworks Display - Indoor	100.00/500k bond	100.00/500k bond
Fireworks Display - Outdoor	300.00/500k bond	300.00/500k bond
Fire Permits Not Listed	40.00	65.00
Family Day Care Inspection	35.00	35.00
Day Care Center Inspection	35.00	50.00
Group Home Inspection	35.00	50.00
Hood Fire System Permit:		
\$1 - 20,000 -	40.00 1st 2,000 plus 1.65 for ea 1,000	100.00 per hood plus 1.65 for ea 1,000
\$20,001 - 100,000 -	69.70 1st 20,000 plus 1.10 for ea 1,000	69.70 1st 20,000 plus 1.10 for ea 1,000
\$100,001 - +	157.70 1st 100,000 plus .60 for ea 1,000	157.70 1st 100,000 plus .60 for ea 1,000
Site Plan Review	50.00	125.00
Fire Sprinkler/Standpipe Permit:		
Cost Per Wet Riser	150.00	150.00
Cost Per Dry Riser	200.00	200.00
Fire Pump (Each)	150.00	150.00
Standpipe	150.00	250.00
Dwellings (1/2 Family)	25.00	25.00
Fire Alarm System Permit:		
Fire Alarm System	3.00 per device minimum 25.00	85.00 + (\$1 x 0.1% (total fire flow calculation area))

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2022 FEE	2023 FEE
Traffic Citations:		
Sale/Possession of Tobacco Under 18	70.00	70.00
Authority of Police/Fire Department	20.00	20.00
Public Employees to Obey Traffic Regulations	40.00	40.00
Emergency Vehicles	50.00	50.00
Yield to Emergency Vehicle	100.00	100.00
Written Report of Accident	100.00	100.00
No Current Registration	40.00	40.00
No Drivers License	40.00	40.00
No Class 4 Drivers License	40.00	40.00
No Drivers License in Possession	40.00	40.00
Child Restraint Devices	50.00	50.00
Registration Card to be Carried in Vehicle	20.00	20.00
Registration Card Upon Employment	40.00	40.00
Visible License Plate	40.00	40.00
Seatbelts Required	40.00	40.00
Notice Change of Address	20.00	20.00
License Required Upon Residency	20.00	20.00
Red Light Violation	40.00	40.00
Flashing Red Light Violation	40.00	40.00
Pedestrian Control Signal	40.00	40.00
Designation of Lanes, Walks, Etc	40.00	40.00
Obedience to Traffic Control Device	40.00	40.00
Fail to Obey Traffic Signal	40.00	40.00
Careless Driving	60.00	60.00
Care Required	60.00	60.00
Speeding (4 mph over limit)	10.00	10.00
Speeding (5 mph over limit)	10.00	10.00
Speeding (6 mph over limit)	12.00	12.00
Speeding (7 mph over limit)	14.00	14.00
Speeding (8 mph over limit)	16.00	16.00
Speeding (9 mph over limit)	18.00	18.00
Speeding (10 mph over limit)	20.00	20.00
Speeding (11 mph over limit)	22.00	22.00
Speeding (12 mph over limit)	24.00	24.00
Speeding (13 mph over limit)	26.00	26.00
Speeding (14 mph over limit)	28.00	28.00
Speeding (15 mph over limit)	30.00	30.00
Speeding (16 mph over limit)	34.00	34.00
Speeding (17 mph over limit)	38.00	38.00
Speeding (18 mph over limit)	42.00	42.00
Speeding (19 mph over limit)	46.00	46.00
Speeding (20 mph over limit)	50.00	50.00
Speeding (21 mph over limit)	56.00	56.00
Speeding (22 mph over limit)	62.00	62.00
Speeding (23 mph over limit)	68.00	68.00
Speeding (24 mph over limit)	74.00	74.00
Speeding (25 mph over limit)	80.00	80.00
Speeding (26 mph over limit)	86.00	86.00
Speeding (27 mph over limit)	92.00	92.00
Speeding (28 mph over limit)	98.00	98.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2022 FEE	2023 FEE
Speeding (29 mph over limit)	104.00	104.00
Speeding (30 mph over limit)	110.00	110.00
Speeding (31 mph over limit)	116.00	116.00
Speeding (32 mph over limit)	122.00	122.00
Speeding (33 mph over limit)	128.00	128.00
Speeding (34 mph over limit)	134.00	134.00
Speeding (35 mph over limit)	140.00	140.00
Speeding (36 mph over limit)	146.00	146.00
Speeding (37 mph over limit)	152.00	152.00
Speeding (38 mph over limit)	158.00	158.00
Speeding (39 mph over limit)	164.00	164.00
Speeding (40 mph over limit)	170.00	170.00
Speeding (41 mph over limit)	176.00	176.00
Speeding (42 mph over limit)	182.00	182.00
Speeding (43 mph over limit)	188.00	188.00
Speeding (44 mph over limit)	194.00	194.00
Speeding (45 mph over limit)	200.00	200.00
Speeding (46 mph over limit)	210.00	210.00
Speeding (47 mph over limit)	220.00	220.00
Speeding (48 mph over limit)	230.00	230.00
Speeding (49 mph over limit)	240.00	240.00
Speeding (50 mph over limit)	250.00	250.00
Speeding (51 mph over limit)	260.00	260.00
Speeding (52 mph over limit)	270.00	270.00
Speeding (53 mph over limit)	280.00	280.00
Speeding (54 mph over limit)	290.00	290.00
Speeding (55 mph over limit)	300.00	300.00
Speeding (56 mph over limit)	310.00	310.00
Speeding (57 mph over limit)	320.00	320.00
Speeding (58 mph over limit)	330.00	330.00
Speeding (59 mph over limit)	340.00	340.00
Speeding (60 mph over limit)	350.00	350.00
Speeding (61 mph over limit)	360.00	360.00
Speeding (62 mph over limit)	370.00	370.00
Speeding (63 mph over limit)	380.00	380.00
Speeding (64 mph over limit)	390.00	390.00
Speeding (65 mph over limit)	400.00	400.00
Minimum Speed Limits	40.00	40.00
Drag Racing	200.00	100.00
Exhibition Driving	100.00	50.00
Exceed Speed Limit on Private Property	20.00	20.00
Construction Speeding (1 mph over limit)	80.00	80.00
Construction Speeding (2 mph over limit)	80.00	80.00
Construction Speeding (3 mph over limit)	80.00	80.00
Construction Speeding (4 mph over limit)	80.00	80.00
Construction Speeding (5 mph over limit)	80.00	80.00
Construction Speeding (6 mph over limit)	80.00	80.00
Construction Speeding (7 mph over limit)	80.00	80.00
Construction Speeding (8 mph over limit)	80.00	80.00
Construction Speeding (9 mph over limit)	80.00	80.00
Construction Speeding (10 mph over limit)	80.00	80.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2022 FEE	2023 FEE
Construction Speeding (11 mph over limit)	82.00	82.00
Construction Speeding (12 mph over limit)	84.00	84.00
Construction Speeding (13 mph over limit)	86.00	86.00
Construction Speeding (14 mph over limit)	88.00	88.00
Construction Speeding (15 mph over limit)	90.00	90.00
Construction Speeding (16 mph over limit)	92.00	92.00
Construction Speeding (17 mph over limit)	94.00	94.00
Construction Speeding (18 mph over limit)	96.00	96.00
Construction Speeding (19 mph over limit)	98.00	98.00
Construction Speeding (20 mph over limit)	100.00	100.00
Construction Speeding (21 mph over limit)	102.00	102.00
Construction Speeding (22 mph over limit)	104.00	104.00
Construction Speeding (23 mph over limit)	106.00	106.00
Construction Speeding (24 mph over limit)	108.00	108.00
Construction Speeding (25 mph over limit)	110.00	110.00
Construction Speeding (26 mph over limit)	112.00	112.00
Construction Speeding (27 mph over limit)	114.00	114.00
Construction Speeding (28 mph over limit)	116.00	116.00
Construction Speeding (29 mph over limit)	118.00	118.00
Construction Speeding (30 mph over limit)	120.00	120.00
Obedience to Turn Signs	40.00	40.00
Position/Method of Turn at Intersection	40.00	40.00
Left Turn at Other Than 2-Way Roadway	40.00	40.00
Vehicle Turn Left at Intersection	40.00	40.00
Limitations on Turning Around	40.00	40.00
Proper Signal Upon Turning	40.00	40.00
Stopping Vehicle on Roadway	40.00	40.00
Fail to Use Hand/Arm or Signal Lamps	40.00	40.00
Wrong Way on a One-Way	40.00	40.00
Stop Sign Violation	80.00	80.00
Fail to Yield	80.00	80.00
Obedience to Train Signals	10.00	10.00
Vehicle Stop-Railroad Crossing/Stop Signs	100.00	100.00
Vehicle to Stop at Railroad Crossing	40.00	40.00
When Traffic Obstructed	40.00	40.00
Drive Through Funeral Procession	40.00	40.00
Drive on Right Side of Roadway	40.00	40.00
Passing Vehicles Proceeding/Opposite Direction	40.00	40.00
Overtaking Vehicle on Left	40.00	40.00
Overtaking Vehicle on Right	40.00	40.00
Limitations on Over-Taking on the Left	40.00	40.00
Pass With Obstructed View	40.00	40.00
No Passing Zone	40.00	40.00
Drive on Road Laned for Traffic	40.00	40.00
Following Too Close	40.00	40.00
Driving on Divided Highway	40.00	40.00
Restricted Access	40.00	40.00
Vehicle Entering Roadway	40.00	40.00
Vehicle Approach/Enter Intersection	40.00	40.00
Overtaking & Passing a School Bus	100.00	100.00
Unattended Motor Vehicle	40.00	40.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2022 FEE	2023 FEE
Use of Wireless Communications Device	200.00	200.00
Use of Electronic Comm Device by Minor	40.00	40.00
Limitations on Backing	40.00	40.00
Drive With View Obstructed	40.00	40.00
Open/Close Vehicle Door When Unsafe	40.00	40.00
Coasting Prohibited	40.00	40.00
Following Fire Apparatus	40.00	40.00
Crossing Fire Hose	40.00	40.00
Garbage/Glass on Highway Prohibited	40.00	40.00
Open Container in Motor Vehicle	100.00	100.00
Permitting Minor to Drive	50.00	50.00
Permit Unauthorized Person to Drive	40.00	40.00
Driving Upon Sidewalk	40.00	40.00
Start a Vehicle Unsafely	40.00	40.00
Driving on Blvd/Private Property Prohibited	40.00	40.00
Entering Freeways	40.00	40.00
Operation of Snowmobiles	20.00	20.00
Vehicle Sound System	50.00	50.00
Unlawful Use of Motorized Scooter	100.00	100.00
Riding on Motorcycles	40.00	40.00
Motorcycle Lane Violation	40.00	40.00
Clinging to Other Vehicles (motorcycles)	40.00	40.00
Motorcycle, Footrests	40.00	40.00
Motorcycle Equipment	20.00	20.00
No Crash Helmet on Motorcycle	40.00	40.00
Bicycles Traffic Laws Apply	5.00	5.00
Riding on Sidewalk (bicycles)	5.00	5.00
Bicycle Clinging to Vehicle	10.00	10.00
Bicycle Equipment, Lamps & Equipment	5.00	5.00
Equipment on Vehicle to Conform	40.00	40.00
Mufflers Required	40.00	40.00
Improper Brakes	20.00	20.00
No Tail/Clearance Lights	20.00	20.00
Improper Horn	20.00	20.00
Improper Mirror	20.00	20.00
Improper Tires	40.00	40.00
Signals Not Working	20.00	20.00
Improper Wipers	20.00	20.00
Obstructed/Tinted Windows	40.00	40.00
Size, Width & Height Restrictions	40.00	40.00
Travel Off Truck Route	40.00	40.00
Pedestrians to Obey Traffic Devices	20.00	20.00
Fail to Yield to Pedestrian	100.00	100.00
Jaywalking	40.00	40.00
Driver to Exercise Due Care	40.00	40.00
Pedestrian on Roadway	40.00	40.00
Blind Pedestrian Right of Way	50.00	50.00
Pedestrian Under Influence-Alcohol/Drugs	20.00	20.00
Soliciting Rides or Business	20.00	20.00
Roll/Skate/Board Restrictions	30.00	30.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2022 FEE	2023 FEE
Parking Citations:		
10 Minute Zone	15.00	15.00
30 Minute Zone (1st offense)	15.00	15.00
30 Minute Zone (2nd offense)	25.00	25.00
30 Minute Zone (3rd offense)	35.00	35.00
30 Minute Zone (4th offense)	45.00	45.00
30 Minute Zone (5th offense)	55.00	55.00
60 Minute Zone (1st offense)	15.00	15.00
60 Minute Zone (2nd offense)	25.00	25.00
60 Minute Zone (3rd offense)	35.00	35.00
60 Minute Zone (4th offense)	45.00	45.00
60 Minute Zone (5th offense)	55.00	55.00
90 Minute Zone (1st offense)	15.00	15.00
90 Minute Zone (2nd offense)	25.00	25.00
90 Minute Zone (3rd offense)	35.00	35.00
90 Minute Zone (4th offense)	45.00	45.00
90 Minute Zone (5th offense)	55.00	55.00
2 Hour Zone (1st offense)	15.00	15.00
2 Hour Zone (2nd offense)	25.00	25.00
2 Hour Zone (3rd offense)	35.00	35.00
2 Hour Zone (4th offense)	45.00	45.00
2 Hour Zone (5th offense)	55.00	55.00
48 Hour Zone	15.00	15.00
Double Parking	15.00	15.00
Fire Hydrant	15.00	15.00
Fire Lane	10.00	10.00
Block Driveway	10.00	10.00
Bus Stop	10.00	10.00
Night Restriction	10.00	10.00
Oversize Close to Intersection	10.00	10.00
Overtime Rec Vehicle	15.00	15.00
15 Feet From Intersection	10.00	10.00
10 Feet From Crosswalk	10.00	10.00
Blocking Sidewalk	10.00	10.00
Blocking Crosswalk	15.00	15.00
Parking on Boulevard	10.00	10.00
No Parking Zone	10.00	10.00
Alley Parking	10.00	10.00
Blocking Alley	10.00	10.00
Left Side of Street	10.00	10.00
Loading Zone	10.00	10.00
Loading Zone (5th & Main)	50.00	50.00
Handicap Zone	100.00	100.00
Display Mobility Permit	5.00	5.00
No Skate/Rollerblade	5.00	5.00
Miscellaneous Offense	5.00	5.00
Zone	100.00	100.00
Record Search	1.00 per page or 5.00 certified copy	1.00 per page or 5.00 certified copy
NSF Check Charge	30.00	30.00
Criminal Citations		
Camper/Trailer 48 hr Violation	150.00	150.00
Camper/Trailer 48 hr Violation in Commercial	15.00	15.00

FEES AND CHARGES - POLICE

SERVICE	2022 FEE	2023 FEE
Vehicle Impound - Towing	30.00	30.00
Vehicle Storage	Days 1-31, 10.00/day Over 32 days, 35.00/day 0.25 pp after 10 pgs + postage. After the first hour a fee of 25.00/hr to locate records and a separate fee of 25.00/hr for redacting the records.	Days 1-31, 10.00/day Over 32 days, 35.00/day 0.25 pp after 10 pgs + postage. After the first hour a fee of 25.00/hr to locate records and a separate fee of 25.00/hr for redacting the records.
Criminal Report	5.00 for photo CD	5.00 for photo CD
Fingerprinting	10.00/1-2 cards 15.00/3 or more cards 2.00 officer report 5.00 for officer's narrative 7.00 for both	10.00/1-2 cards 15.00/3 or more cards 2.00 officer report 5.00 for officer's narrative 7.00 for both
Accident Reports	5.00 for photo CD	5.00 for photo CD
Gaming Permit:		
New	25.00/3 years	25.00/3 years
Renewal	20.00/3 years	20.00/3 years
Duplicate	10.00	10.00
Change Organization	10.00	10.00
Alarms:		
1-3 Responses/Yr	15.00 ea	15.00 ea
4-6 Responses/Yr	25.00 ea	25.00 ea
7-12 Responses/Yr	50.00 ea	50.00 ea
12+ Responses/Yr	75.00 ea	75.00 ea
Taxi Drivers License:		
Application Fee	15.00	15.00
New	45.00 yr	45.00 yr
Renewal	30.00 yr	30.00 yr
Impounds:		
Animal Impoundment Other		
Than Dogs and Cats	35.00 imp fee/ 20.00 board fee	35.00 imp fee/ 20.00 board fee
Dog Impoundment - Unlicensed	35.00 imp fee/ 20.00 board fee	35.00 imp fee/ 20.00 board fee
Dogs Under 6 Mo/Licensed	15.00 imp fee/20.00 board fee	15.00 imp fee/20.00 board fee
Cat Impoundment		
Cats Under 6 Mo/Licensed	15.00 imp fee/ 20.00 board fee	15.00 imp fee/ 20.00 board fee
Cats Over 6 Mo/Not Licensed	35.00 imp fee/ 20.00 board fee	35.00 imp fee/ 20.00 board fee
Dog/Cat License	0.50/month spayed/neutered pet 1.50/month unaltered cat or dog 3.00 repl fees for lost license	0.50/month spayed/neutered pet 1.50/month unaltered cat or dog 3.00 repl fees for lost license
Public Dance:		
One Dance	10.00 filing fee 45.00/officer/hr	10.00 filing fee 45.00/officer/hr
Annual	100.00 filing fee	100.00 filing fee
MIP & Marijuana Class Fees	50.00/ person	50.00/ person
Shoplifting Kit Fees	40.00/kit	40.00/kit
Drug Testing Youth Fees	10.00	10.00
Contract Policing	OT rate/officer/43.00 per hr	OT rate/officer/50.00 per hr
Park Policing	14,000 yearly	14,000 yearly
Permits - Deer	5.00/permit issued	5.00/permit issued
Permits - Turkey	5.00/permit issued	5.00/permit issued

FEES AND CHARGES - POLICE

SERVICE	2022 FEE	2023 FEE
Door-to-Door Replacement Badge	10.00	10.00
Choices Class (Formerly MISD)	50.00/person	50.00/person
Cognitive Life Skills Class	75.00/person	75.00/person
Truancy II	50.00/person (deposit)	50.00/person (deposit)
Drug and Alcohol	50.00/person	50.00/person
Traffic Escorts	25.00 per officer per escort	25.00 per officer per escort

FEES AND CHARGES - PUBLIC HEALTH

SERVICE	2022 FEE	2023 FEE
Health Services/Office Visits:		
Nursing Assessment/Med Fill Per Unit (1 unit = 15 minutes)	19.00	19.00
Blood Collection - Venous	12.00	12.00
Blood Collection - Capillary	13.00	13.00
Cholesterol Screening Fee (Includes Capillary Blood Collection)	33.00	33.00
Dressing Change - 1 Unit	19.00	19.00
Ear Exam - 1 Unit	19.00	19.00
Ear Wash - Impacted Wax		
Instrument Removal Unilateral (One Ear)	54.00	54.00
Ear Wash - Impacted Wax		
Instrument Removal Bilateral (Both Ears)	80.00	80.00
Ear Wash - Impacted Wax		
Irrigation Removal Unilateral (One Ear)	22.00	22.00
Ear Wash - Impacted Wax		
Irrigation Removal Bilateral (Both Ears)	33.00	33.00
Blood Glucose Screening Fee (Includes Capillary Blood Collection)	18.00	18.00
Head Lice Screening - 1 Unit	19.00	19.00
Hearing Screening - 1 Unit	19.00	19.00
Hemoglobin Screening (Includes Capillary Blood Collection)	18.00	18.00
Injections	46.00	46.00
Foot Care/Assessment Fee	40.00	40.00
Protime Fee (Includes Capillary Blood Collection)	19.00	19.00
Pulse Oximetry Fee	5.00	5.00
Suture Removal - 1 Unit	19.00	19.00
STD Screening Fee	35.00	35.00
Pregnancy Test	9.00	9.00
Tuberculin (TB) Test (Skin Test)	12.00	12.00
QuantiFERON-TB Gold (Blood Test) (Includes Venous Blood Collection)	40.00	40.00
Urinalysis (Includes Nursing Assessment)	23.00	23.00
Vision Screening - 1 Unit	19.00	19.00
Lead Screening	35.00	35.00
Fluoride Varnish - Nurse of the Day	30.00	30.00
Immunizations:		
Flu Shots	60.00	60.00
Flu Mist	60.00	60.00
Flu Shots High Dose	90.00	95.00
VFC Vaccine Administration	20.00	20.00
Private Vaccine	Fee based on 3rd party payer fee schedules or the cost for vaccine, whichever is greater	Fee based on 3rd party payer fee schedules or the cost for vaccine, whichever is greater
COVID Specimen Collection	24.00	24.00
RN Home Care- Per Diem Flat Rate	71.00	71.00
Dietetic Services:		
Nutrition Services - Initial	52.00	52.00
Nutrition Services - Reassessment	45.00	45.00
Nutrition Services - Group Therapy	25.00	25.00

FEES AND CHARGES - PUBLIC HEALTH

SERVICE	2022 FEE	2023 FEE
Worksite Wellness (Includes Time & Materials)	55.00	55.00
Health Tracks:		
Health Tracks Screening	135.00	135.00
Denver Pediatric Screening (Increase 10/1/18)	13.00	13.00
Edinburgh Post-Natal Depression Screening/PHQ-9	6.00	6.00
Fluoride Varnish	30.00	30.00
Behavioral Assessment	10.00	10.00
Environmental Health Division Food Service:		
Food Establishment - Level 1	Less than 5,000sq ft= 150.00	Less than 5,000sq ft= 150.00
Examples: Retail Food Market, Limited Food Service, Bakeries, Bar/Tavern	5,000 to 10,000sq ft= 175.00 More than 10,000sq ft= 200.00	5,000 to 10,000sq ft= 175.00 More than 10,000sq ft= 250.00
Food Establishment - Level 2 Examples: Retail Food Market, Limited Food Service, Food Processing, Bakeries, Restaurants	Less than 5,000sq ft= 250.00 5,000 to 10,000sq ft= 275.00 More than 10,000sq ft= 300.00	5,000 to 10,000sq ft= 275.00 More than 10,000sq ft= 300.00
Food Establishment - Level 3 Restaurants	Less than 5,000sq ft= 350.00 5,000 to 10,000sq ft= 375.00 10,001 to 20,000sq ft= 400.00 More than 20,000sq ft= 500.00	Less than 5,000sq ft= 350.00 5,000 to 10,000sq ft= 375.00 10,001 to 20,000sq ft= 400.00 More than 20,000sq ft= 500.00
Institutions - Type 1 (Schools, Childcare Facilities, Churches, Fraternal Clubs, Non-profit Organizations)	150.00	150.00
Institutions - Type 2 (Hospitals, Assisted Living/Nursing Homes)	250.00	250.00
Temporary Food Permit	75.00 annual (no proration)	75.00 annual (no proration)
Food License Type - Concessions	75.00	75.00
Mobile Food I - Risk Level 1	75.00	75.00
Mobile Food II - Risk Level 2	150.00	150.00
Non-Food Permits:		
Lodging Permit (1 - 18 units)	115.00	115.00
Lodging Permit (19-35 units)	145.00	145.00
Lodging Permit (36-100 units)	175.00	175.00
Lodging Permit (Excess of 100 units)	200.00 + 1.00/unit	200.00 + 1.00/unit
Swimming Pools: Semi-Public/Public Operation:		
Year Round Pool	200.00 + 50.00 for ea additional body of water	200.00 + 50.00 for ea additional body of water
Seasonal Pool	100.00 + 50.00 for ea additional body of water	100.00 + 50.00 for ea additional body of water
Year Round Spa/Whirlpool	Considered an additional body of water 50.00	Considered an additional body of water 50.00
Tanning Permit (1-5 beds)	100.00	100.00
Tanning Permit (6 + beds)	150.00	150.00
Tattoo/Body Art	150.00	150.00
Environmental Health Assessment	50.00/hr with 50.00 minimum	50.00/hr with 50.00 minimum
Special Pet	75.00	75.00

Reimbursement for public health nursing services is based on Medicaid allowable fees as well as the cost of lab fees associated with the service provided. Fees may vary depending on Medicaid reimbursement rate changes. NDCC 23-35-08

Boards of Health Powers & Duties: Except when in conflict with a local ordinance or a civil service rule within the board of health jurisdiction, each board of health may establish by rule, a schedule of reasonable fees that may be charged for services rendered. Services may not be withheld due to inability to pay any fees established under this subsection.

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2022 FEE	2023 FEE
Forestry:		
Tree Trimmers License	75.00	75.00
Arborist Certification Test	75.00	75.00
Private Property Technical Svc	50.00/hr	50.00/hr
Firewood Sales	10.00 per ton	10.00 per ton
Forestry Wood Chipper Mulch Single Grind	0.024/lb or 8.00/cy	0.024/lb or 8.00/cy
Forestry Wood Chipper Bulk (Over 1 ton)	0.02/lb or 6.70/cy or 40.00/ton	0.02/lb or 6.70/cy or 40.00/ton
Saw Logs	150.00/1,000 board ft	150.00/1,000 board ft
Aerial Lift Truck w/Chipper Body	28.00	28.00
Log Truck w/Crane	40.00/hr	40.00/hr
Wood Chipper-Bandit	18.00/hr	18.00/hr
Chipper Truck	20.00/hr	20.00/hr
Stump Router	25.00/hr	25.00/hr
Fee - Site Plan Review	75.00	75.00
Fee - Adm Service Fee (Weed Cutting)	60.00	60.00
Roads & Streets:		
Asphalt Repair	13.64/sq ft, minimum charge of 90.00	15.00/sq ft, minimum charge of 100.00
Equipment Rental:		
Compact Pickup	0.33/mile	0.33/mile
1/2 Ton Pickup	0.36/mile	0.36/mile
3/4 Ton Pickup	0.33/mile	0.33/mile
1 Ton Pickup	0.89/mile	0.89/mile
Tandem Axle Dump Truck	30.00/hr	30.00/hr
Tandem Axle Dump Truck w/Sander & Plow	50.00/hr	50.00/hr
Tandem Axle Dump Truck w/Sander	40.00/hr	40.00/hr
Single Axle Dump Truck	25.00/hr	25.00/hr
Single Axle Dump Truck w/Sander	35.00/hr	35.00/hr
Single Axle Dump Truck w/Sander & Plow	45.00/hr	45.00/hr
Motor Grader	55.00/hr	55.00/hr
Front End Loader w/Bucket	45.00/hr	45.00/hr
Front End Loader w/Snow Plow	55.00/hr	55.00/hr
Front End Loader w/8 ft Snow Blower	88.00/hr	88.00/hr
Skid Steer w/Bucket	30.00/hr	30.00/hr
Asphalt Saw w/Skid Steer	60.00/hr	60.00/hr
Snow Blower w/Skid Steer	60.00/hr	60.00/hr
Utility Trailer	3.47/hr	3.47/hr
Sweeper	60.00/hr	60.00/hr
Paver	40.00/hr	40.00/hr
Roller (Small)	20.00/hr	20.00/hr
Roller (Large)	32.00/hr	32.00/hr
Air Compressor	13.00/hr	13.00/hr
Disc	35.00/hr	35.00/hr
Self Propelled Broom 8 ft	30.00/hr	30.00/hr
Service Truck	30.00/hr	30.00/hr
Chip Spreader	77.00/hr	77.00/hr
Oil Distributor	75.00/hr	75.00/hr
Truck-mounted Generator	20.00/hr	20.00/hr
Backhoe	40.00/hr	40.00/hr
Mower w/Tractor 72" and Below	25.00/hr	25.00/hr
Broom w/Tractor 60" and Below	25.00/hr	25.00/hr
Snow Blower w/Tractor 48" and Below	25.00/hr	25.00/hr

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2022 FEE	2023 FEE
Generator 4000kw & Less	2.50/hr	2.50/hr
Generator 4001kw & More	21.00/hr	21.00/hr
Loop Saw	14.00/hr	14.00/hr
Barricades	1.16/day/barricade	1.16/day/barricade
Paint Striper	5.00/hr	5.00/hr
Concrete Saw	14.00/hr	14.00/hr
Aerial Lift Truck	32.00/hr	32.00/hr
Farm Tractor w/Mower	35.00/hr	35.00/hr
*Plus labor - Average Costs of Department Payroll		
Infrastructure Damage Claim Requests Will Include		
Replacement Costs of Infrastructure Plus Labor		
Landfill Franchise Fee - Internal Charge	4.00 per ton	4.00 per ton
Street Lights:		
Residential w/Lights	8.65	8.82
Residential w/o Lights	2.16	2.20
Rental Units - Apartments	8.65/2.16	8.82/2.20
Commercial - Other	12.90/7.27	13.16/7.42
*Plus labor - Average Costs of Department Payroll		
Infrastructure Damage Claim Requests Will Include		
Replacement Costs of Infrastructure Plus Labor		
Small Cell Site Annual Fee	150.00	150.00
Solid Waste:		
Commercial/Non-resident With Scale Installation		
Special Fees:		
Furniture and Major Appliances - Resident	5.00 ea	5.00 ea
Furniture and Major Appliances - Non-resident	7.00 ea	7.00 ea
Refrigerated Appliances - Resident	18.00 ea	18.00 ea
Refrigerated Appliances - Non-resident	20.00 ea	20.00 ea
Tires:		
14" to 20"	4.00	4.00
Semi Truck Tire	9.00	9.00
Tractor Tire	15.50	15.50
Used Engine Oil - No Charge		
Car Body - Resident	25.00 ea	25.00 ea
Car Body - Non-resident	30.00 ea	30.00 ea
Trailer Homes - Resident	400.00	400.00
Trailer Homes - Non-resident	400.00	400.00
Boat	25.00	25.00
Entry Shed - Site 1	65.00	65.00
Entry Shed - Site 4	25.00	25.00
Large Animals - Non-resident	15.00 ea	15.00 ea
Small Animals - Resident	2.00 ea	2.00 ea
Small Animals - Non-resident	4.00 ea	4.00 ea
Vehicle Weighing/Other Scale Usage - Resident	10.00 ea	10.00 ea
Vehicle Weighing/Other Scale Usage - Non-resident	15.00 ea	15.00 ea
Vehicle Weighing/Other Scale Usage - Commercial	15.00 ea	15.00 ea
Loading Fee for Compost or Wood Chips	65.00 ea	65.00 ea
Asphalt Millings Per Ton	6.00	6.00
Crushed Asphalt Per Ton	6.00	6.00
Fluorescent Lamps 4 ft in Length and Under	0.40	0.40
Fluorescent Lamps 5 ft and Over in Length	0.60	0.60
U-shaped and Circular Fluorescent Lamps	1.00	1.00

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2022 FEE	2023 FEE
High Intensity Discharge Lamps	1.00	1.00
Compact Fluorescent Lamps With Ballasts	0.65	0.65
PCB Ballasts	0.50	0.50
PCB Capacitor	1.15	1.15
Unstable Reactive/Pound	1.00	1.00
Waste Reactive/Pound	6.87	6.87
Oxidizers (Class I & II) Per Pound	1.77	1.77
Organic Peroxides (Class I) Per Pound	6.87	6.87
Flammables (Including Solvent, Aerosol) Per Pound	1.77	1.77
Flammables (Oil-based Paint/Stain) Per Gallon	5.81	5.81
Corrosives Per Pound	1.77	1.77
Toxics Per Pound	1.77	1.77
Paint (Water Based) Per Gallon	3.79/gal	3.79/gal
Unknowns (Liquid/Solid) Per Pound	1.77	1.77
Electronics Per Pound	0.24	0.24
Collection Fees:		
Residential-96 Gallon Container	14.60	15.04
Single Sort Recycling	5.51	5.67
Combined Waste Collection Fee w/Curbside SS Recycling	20.11	20.71
Residential-96 Gallon Container Who Opted Out of Curbside Recycling in 2013	14.60	15.04
Dumpsters - 1X		
1 CY	48.70	50.11
1.5 CY	52.07	53.58
2 CY	55.53	57.14
3 CY	62.27	64.08
4 CY	69.01	71.01
6 CY	82.68	85.08
8 CY	96.25	99.04
Dumpsters - 2X		
1 CY	81.61	83.98
1.5 CY	88.43	90.99
2 CY	95.18	97.94
3 CY	108.83	111.99
4 CY	121.51	125.03
6 CY	149.56	153.90
8 CY	176.78	181.91
Dumpsters - 3X		
1 CY	137.05	141.02
1.5 CY	150.30	154.66
2 CY	162.72	167.44
3 CY	190.45	195.97
4 CY	213.81	220.01
6 CY	270.64	278.49
8 CY	325.27	334.70
Disposal Fees:		
Inert Waste	26.93	27.75
Subtitle D Pit	47.58	49.00
Trees and Wood Waste	16.78 tn/clean wood and tree debris	17.30
Sump and Grease Trap Waste	24.00	27.75
Contaminated Soil	46.20	49.00

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2022 FEE	2023 FEE
Landfill Commercial Account:		
Inspections Landfill Site Surcharge	2.00	2.00
Set Up Fee	10.00	10.00
Minimum Monthly Charge	5.00	5.00
Hauler's License	1,000 per year	1,000 per year
Solid Waste Overflow Surcharge (Ord 8-07-06.2)	20.00	20.00
Dumpster Changeout Charge (Ord 8-07-06.2)	62.00	62.00
Equipment Rental:		
Scraper	90.00/hr	90.00/hr
Dozer	80.00/hr	80.00/hr
Garbage Truck	30.00/hr	30.00/hr
Tubgrinder	180.00/hr	180.00/hr
Farm Tractor w/Seeder	35.00/hr	35.00/hr
Water Truck - 2500 Gal	25.00/hr	25.00/hr
Compost	5.00/cy	5.00/cy
Tub Grinder Wood Chips Single Grind (Volume Under 1 Ton or Less Than 6 cy)	0.01/lb 3.32/cy	0.01/lb 3.32/cy
Tub Grinder Wood Chips Single Grind (Bulk Over 1 Ton or More Than 6 cy)	9.95/ton 1.66/cy	9.95/ton 1.66/cy
Tub Grinder Double Grind Wood Chips (Volume Under 1 Ton or Less Than 6 cy)	26.66/ton 4.44/cy	26.66/ton 4.44/cy
Tub Grinder Double Grind Wood Chips (Bulk Over 1 Ton or More Than 6 cy)	13.33/ton 2.22/cy	13.33/ton 2.22/cy
*Plus Labor - Average Costs of Department Payroll		
Fleet Service:		
Mechanic Labor	79.50	86.50
In-field Fleet Labor	119.25	129.75
Passenger Vehicle Rental	7/day	9/day
NSF Charge	30.00	30.00

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2022 FEE	2023 FEE
Monthly Utility Bill Fees:		
Utility Account Processing (All Accounts)	4.45	TBD
Surcharge Water Curb Stop Repair, Single and Multi-family up to 4 units, Not on Private Drives	1.50	TBD
Returned Payment Fee	30.00	TBD
Monthly Water Base Rate:		
5/8" Meter	5.80	TBD
3/4" Meter	8.71	TBD
1" Meter	14.51	TBD
1.5" Meter	29.03	TBD
2" Meter	46.44	TBD
3" Meter	101.58	TBD
4" Meter	174.14	TBD
6" Meter	391.82	TBD
8" Meter	464.39	TBD
10" Meter	1,219.00	TBD
Water Usage Rate Per Unit Added to Base (748 gallons per unit):		
Single Family		
1-4 Units	1.51	TBD
5-8 Units	3.05	TBD
9-18 Units	5.62	TBD
19-24 Units	7.09	TBD
25 Units and Above	8.10	TBD
Multi-family (2 Dwelling Units and Above)	1.65	TBD
Non-residential	1.89	TBD
Irrigation	6.70	TBD
Monthly Sewer Rates: Base Rate		
5/8" Meter	7.18	TBD
3/4" Meter (All Single Family are Set to the 3/4" Meter Fee)	10.77	TBD
1" Meter	17.94	TBD
1.5" Meter	35.89	TBD
2" Meter	57.41	TBD
3" Meter	125.61	TBD
4" Meter	215.32	TBD
6" Meter	484.47	TBD
8" Meter	574.18	TBD
10" Meter	1,507.23	TBD
Surcharge for Backup Coverage (Added to Sewer Base Rate, Not on Private Drives)	0.30	TBD
Sewer Usage Rate Per Unit Added to Base (748 Gallons Per Unit):		
Single Family	2.36	TBD
Multi-family (2 Dwelling Units and Above)	3.94	TBD
Non-residential	4.17	TBD

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2022 FEE	2023 FEE
Monthly Stormwater Rates:		
Single Family Flat Rate Based on Assessed Square Footage (ASF)		
Property < 8,000 (ASF)	1.54	TBD
Property 8,001-16,000 ASF	3.09	TBD
Property Over 16,001 ASF	4.63	TBD
Multifamily up to 4 Units, Each Unit	1.54	TBD
Multifamily 5 Units and Above and Non-residential.		
Fee Per 1,000 Sq Ft of Impervious Hard Surface	0.51	TBD
Water:		
Delinquent Turn on Service (Mon-Fri 8am-4pm)		
Office and Field Cost	75.00	TBD
Delinquent Turn on Service (After Hours)		
Office and Field Cost	150.00	TBD
Service Order Charge:		
Homeowner) Scheduled at Least One Day in Advance-No Charge		
Curbstop Turn Off/On Same Day Normal Business Hrs	30.00	TBD
Curbstop Turn Off/On Return Trip Normal Business Hrs	30.00	TBD
After Hours Service Curbstop Turn on or Turn Off for Work on Home/business (Per Trip)	80.00	TBD
Customer Requested Meter Check Due to Disputed Meter Reading, Fee Waived if Equipment Failure Identified.	50.00	TBD
1st Scheduled Service Call on Issue in Home - No Charge for First Hour		TBD
Additional Scheduled Service Calls on Same Issue (Per Hr)	30.00	TBD
Unscheduled Service Calls - Same Day Response	50.00	TBD
Additional Service Calls to Address Abused Equipment (Time on Site Per Hour and Materials Billed)	50.00	TBD
Repair Frozen Meters (Per Hour Plus Materials)	50.00	TBD
Install/Remove Lawn Meters	50.00	TBD
Hydrant Hookups	50.00	TBD
Hydrant Water Sales:		
Sale of Water From Hydrant Hookup (Per Gallon)	0.006	TBD
Hydrant Meter Rental (3-inch meter) Per Day	5.60	TBD
Hydrant Meter Rental (5/8-inch meter) Per Day	1.20	TBD
Bulk Water Sales:		
Bulk Water Sale Credit Card Minimum Fee	5.00	TBD
Bulk Water Prepayment Fob	15.00	TBD
Bulk Water Sales to Fill Tanks Per Gallon	0.007	TBD
Meter and Installation Costs:		
Cost for 3/4" to 2" Water Meter, Meter Read Transmitters, Parts Are Based on Actual Cost Plus 25% Markup and Tax.		
3/4" - 2" Meter Read Transmitter Installation	50.00	TBD
Cost for 3" to 6" Water Meter, Meter Read Transmitters, Parts Are Based on Actual Cost Plus 10% Markup and Tax.		

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2022 FEE	2023 FEE
3" to 6" Meter Read Transmitter Installation	74.00	TBD
3/4" and 1" Water Tapping	55.00	TBD
Meter and Installation Costs:		
1.5" Water Tapping	65.00	TBD
2" Water Tapping	105.00	TBD
Tapping Fees Water & Sewer:		
Water Tapping Fee Up to 2" Meter Included in Cost of Meter, Fee For Larger Sized Taps Are Below		
Water 3'-6'	500.00	TBD
Water 8"-12"	800.00	TBD
Sewer 8"-12"	600.00	TBD
Sewer 4"- 6" PVC	200.00	TBD
Sewer 4"- 6" non-PVC	300.00	TBD
Stormwater: New Construction:		
Stormwater Construction Site Management Permit		
Small Site, Less Than 10,000sf	55.00	TBD
Large Site, 10,001 to 20,000sf	110.00	TBD
Large Site Over 20,000 sf Disturbed (per sq ft)	0.005	TBD
Residential Reissuance After 180 Days	27.50	TBD
Reissue Large Site Permit at 50% of Original Fee After 18 Months	55.00	TBD
Testing		
Lab Testing:		
Swimming Pool Testing*	40.00	TBD
Up to 12 Prepaid Tests For Individual Pool Open Year Round**	360.00	TBD
Up to 4 Prepaid Tests For Individual Pool Open Only Months**	120.00	TBD
*Environmental Health Division of Public Health Performs the Sampling		
**Prepayment Due February 1st, or Tests are Billed Individually		
Wastewater:		
Surcharge Industrial User High Strength (Over 250Mg/L)		
Per 1,000 lbs BOD	240.00	TBD
Per 1,000 lbs SS	240.00	TBD
Non Sewer Waste Hauled to System Per 1,000 Gallons	80.00	TBD
Inadequate Grease Control Monthly Surcharge*	135.00 per month until resolved	TBD
*Utility Will Not Accept Backup Claims For Industry With Inadequate Grease Control. Backup Surcharge Will be Removed and Grease Surcharge Will be in Effect Until Issue Resolved.		

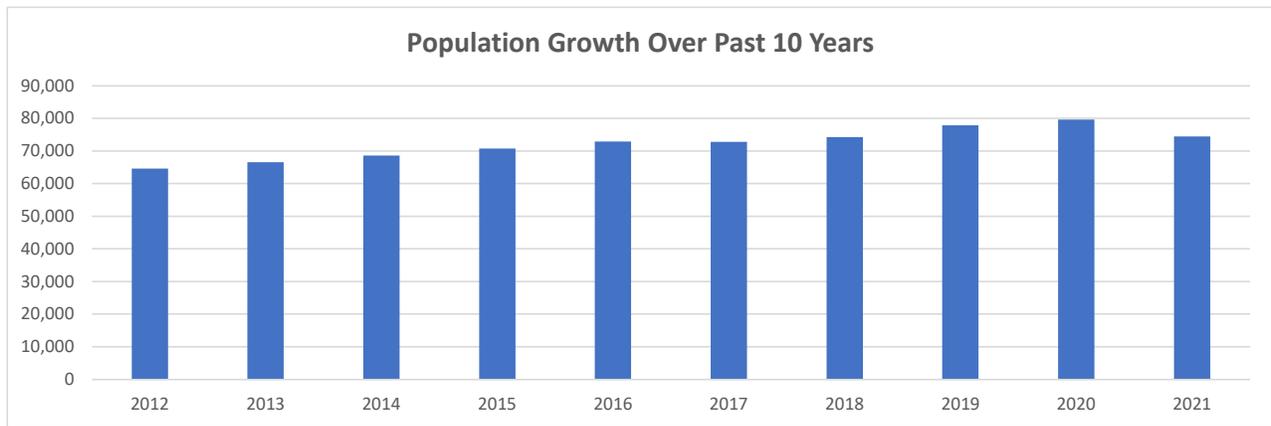
FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2022 FEE	2023 FEE
Capital Charges- At Time of Development Capital Charge is Based for Residential at 3/4" and Commercial at 2".		
Capital Charge at Time of Building Permit is a True up Based on Actual Meter Size.		
Water Treatment:		
3/4" Meter	1,252.00	TBD
1" Meter	2,087.00	TBD
1.5" Meter	4,174.00	TBD
2" Meter	6,678.00	TBD
3" Meter	14,607.00	TBD
4" Meter	25,040.00	TBD
6" Meter	56,340.00	TBD
8" Meter and Above	Based on City review	
Water Transmission:		
3/4" Meter	1,833.00	TBD
1" Meter	3,055.00	TBD
1.5" Meter	6,110.00	TBD
2" Meter	9,776.00	TBD
3" Meter	21,385.00	TBD
4" Meter	36,660.00	TBD
6" Meter	82,485.00	TBD
8" Meter and Above	Based on City review	
Wastewater Treatment:		
3/4" Meter	852.00	TBD
1" Meter	1,420.00	TBD
1.5" Meter	2,840.00	TBD
2" Meter	4,544.00	TBD
3" Meter	9,940.00	TBD
4" Meter	17,040.00	TBD
6" Meter	38,340.00	TBD
8" Meter and Above	Based on City review	
Wastewater Conveyance:		
3/4" Meter	700.00	TBD
1" Meter	1,167.00	TBD
1.5" Meter	2,334.00	TBD
2" Meter	3,734.00	TBD
3" Meter	8,167.00	TBD
4" Meter	14,000.00	TBD
6" Meter	31,500.00	TBD
8" Meter and Above	Based on City review	
Water & Wastewater Combined:		
3/4" Meter	4,637.00	TBD
1" Meter	7,729.00	TBD
1.5" Meter	15,458.00	TBD
2" Meter	24,732.00	TBD
3" Meter	54,099.00	TBD
4" Meter	92,740.00	TBD
6" Meter	208,665.00	TBD
8" Meter and Above	Based on City review	

*TBD - To Be Determined

DEMOGRAPHIC AND ECONOMIC STATISTICS

Fiscal Year	Population¹	Personal Income²	Per Capita Personal Income²	Median Age¹	Public School Enrollment³	Unemployment Rate⁴
2012	64,588	4,097,462,720	63,440	38.0	11,424	2.7
2013	66,608	4,892,290,992	73,449	38.0	11,656	2.4
2014	68,601	3,019,653,476	73,371	38.0	12,020	2.5
2015	70,766	3,387,188,980	80,166	38.0	12,380	2.3
2016	72,926	3,387,893,453	78,906	38.0	12,683	2.5
2017	72,793	3,200,488,435	75,384	38.0	12,861	2.6
2018	74,294	3,301,033,103	77,952	38.0	13,007	2.4
2019	77,880	3,497,297,521	82,701	37.5	13,331	2.4
2020	79,658	3,653,485,099	84,007	37.5	13,276	3.4
2021	74,505	3,699,523,016	86,377	37.5	13,476	2.5



Note: Population, median age, and education level information are based on surveys conducted during the last quarter of the calendar year. Personal income information is a total for the year. Unemployment rate information is an adjusted yearly average. School enrollment is based on the census at the start of the school year.

Sources:

- ¹ Community Development
- ² ND State Tax Department
- ³ Bismarck Public Schools
- ⁴ North Dakota Job Service Labor Market Information Center website

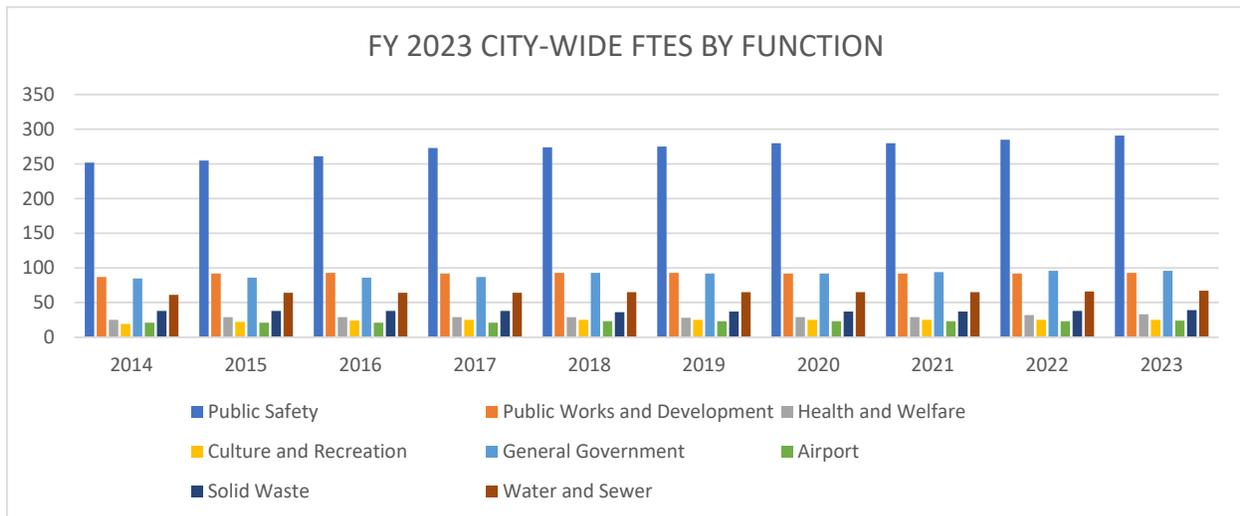
MAJOR EMPLOYERS AND BUSINESSES

The City of Bismarck is the state capital which makes up the hub for government services. The capital building and in ancillary buildings hold 4600 state employees, making up almost 12% of the cities employees. Healthcare and education round out the top 3 industries in Bismarck.

Major Employers	Description
State of ND	Government
Sanford Health	Hospital, Acute Care
Bismarck Public Schools	Education
CHI St. Alexius	Hospital, Acute Care
US Government Offices	Government
Bobcat/Doosan Company	Construction Equipment Manufacturing
Bismarck State College	Higher Education
MDU Resources Group	Oil and Gas Services
Walmart North and South Walmart	Retail, Grocery
City of Bismarck	Government
Aetna	Healthcare
Housing Industry Training (HIT)	Health Services for Disabled Individuals
University of Mary	Higher Education
Missouri Slope Lutheran Care Center	Senior Residential Care
Basin Electric Power Cooperative	Electric Cooperative
Mid Dakota Clinic	Hospital, Acute Care
Coventry Healthcare	Senior Residential Care

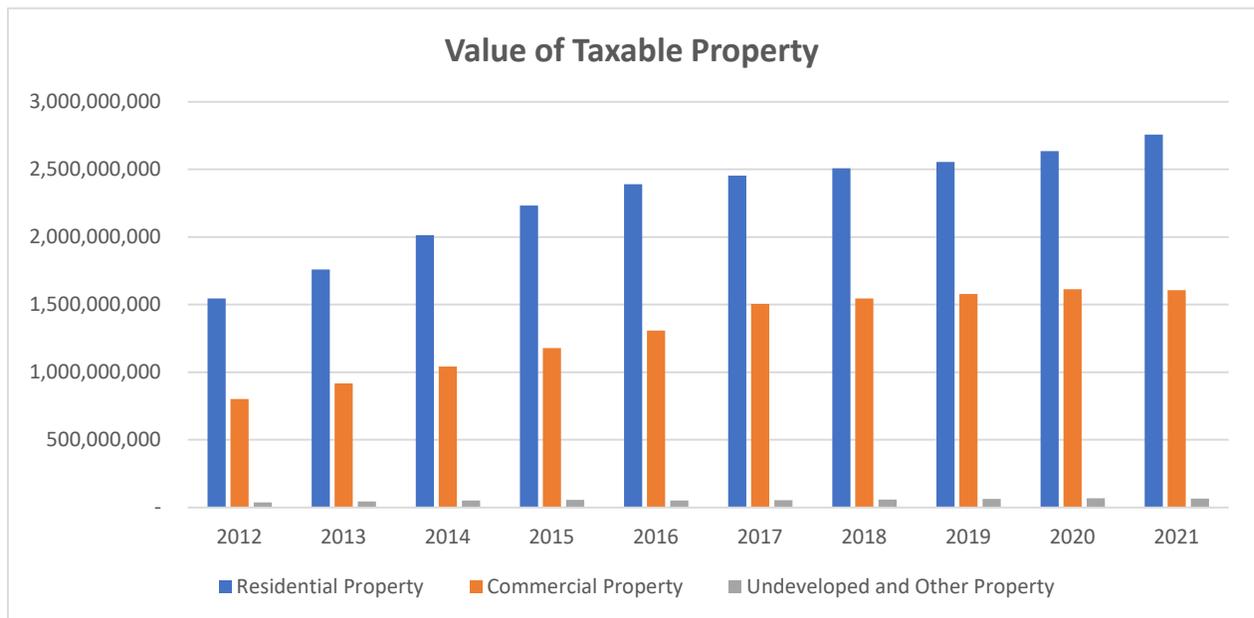
FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

Function	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Public Safety										
Central Dakota Communications Center	26	27	30	31	31	31	33	33	34	34
Police	140	143	146	158	158	159	159	159	163	166
Fire	86	85	85	84	85	85	88	88	88	91
Total Public Safety	252	255	261	273	274	275	280	280	285	291
Public Works and Development										
Engineering	28	29	29	29	29	29	29	29	29	29
Maintenance	59	63	64	63	64	64	62	62	63	64
Total Public Works and Development	87	92	93	92	93	93	91	91	92	93
Health and Welfare										
Public Health	25	29	29	29	29	28	29	30	32	33
Total Health and Welfare	25	29	29	29	29	28	29	30	32	33
Culture and Recreation										
Event Center	19	22	24	25	25	25	25	25	25	25
Total Culture and Recreation	19	22	24	25						
General Government	85	86	86	87	93	92	93	93	96	96
Airport	21	21	21	22	23	23	23	23	23	24
Solid Waste	38	38	38	38	36	37	37	38	38	39
Water and Sewer	61	64	64	64	65	65	65	65	66	67
Total	588	607	616	631	638	637	643	645	657	668



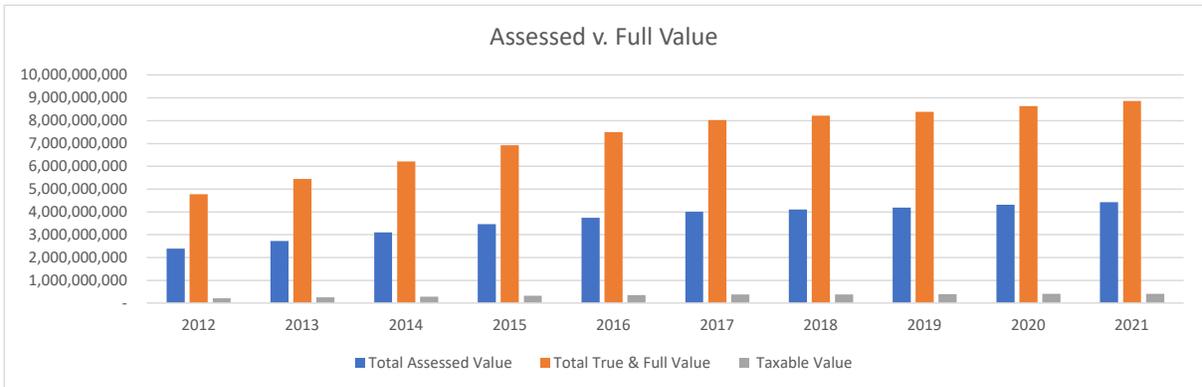
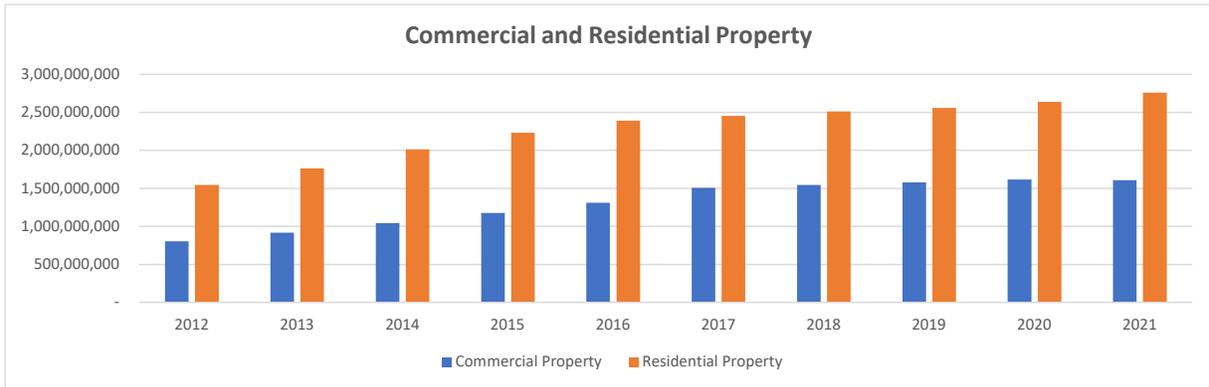
VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

Year	Residential Property	% of Total	Commercial Property	% of Total	Undeveloped and Other Property	% of Total	Total Assessed Value
2012	1,545,634,922	65%	802,091,790	34%	37,907,040	2%	2,385,633,752
2013	1,760,180,545	65%	917,646,830	34%	44,665,350	2%	2,722,492,725
2014	2,012,744,111	65%	1,041,981,000	34%	51,031,380	2%	3,105,756,491
2015	2,232,032,489	64%	1,177,555,620	34%	54,793,280	2%	3,464,381,389
2016	2,389,363,545	64%	1,308,377,570	35%	50,867,320	1%	3,748,608,435
2017	2,454,101,322	61%	1,505,305,200	38%	53,418,160	1%	4,012,824,682
2018	2,509,157,700	61%	1,545,115,150	38%	59,274,650	1%	4,113,547,500
2019	2,556,190,778	61%	1,578,354,350	38%	62,484,520	1%	4,197,029,648
2020	2,635,647,022	61%	1,614,437,480	37%	68,120,610	2%	4,318,205,112
2021	2,757,230,711	62%	1,606,262,150	36%	66,408,290	1%	4,429,901,151



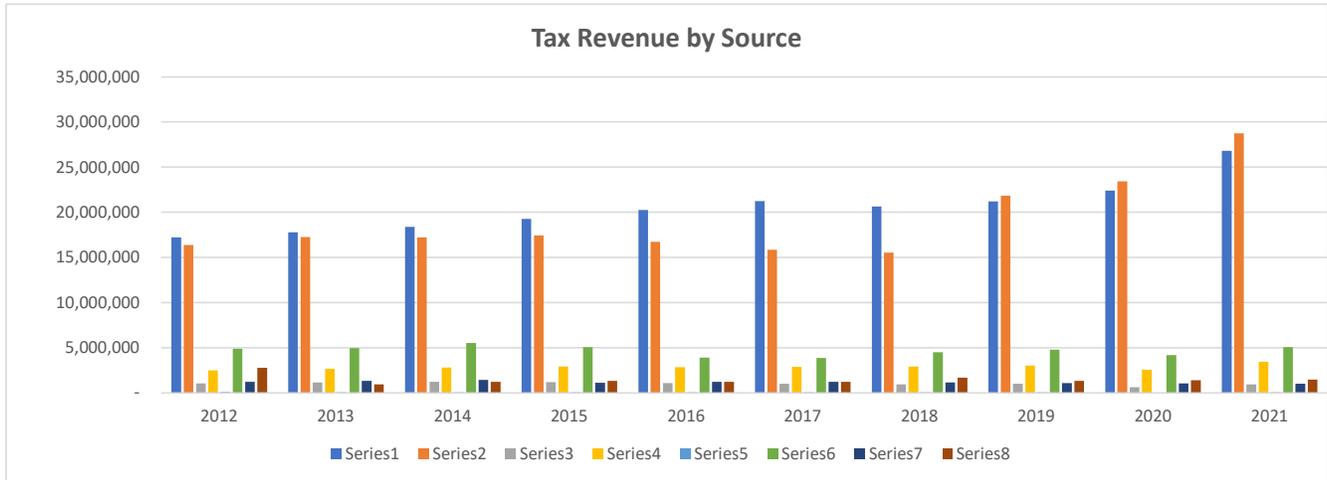
ASSESSED VALUE AND TRUE AND FULL VALUE OF TAXABLE PROPERTY

Year	Commercial Property	Residential Property	Agricultural Property	Public Utilities	Total Assessed Value	Total True & Full Value	Taxable Value	Total Direct Tax Rate
2012	802,091,790	1,545,634,922	287,200	37,619,840	2,385,633,752	4,771,267,504	223,107,026	75.77
2013	917,646,830	1,760,180,545	361,800	44,303,550	2,722,492,725	5,444,985,449	254,647,467	69.35
2014	1,041,981,000	2,012,744,111	401,100	50,630,280	3,105,756,491	6,211,512,982	290,448,208	63.10
2015	1,177,555,620	2,232,032,489	371,000	54,422,280	3,464,381,389	6,928,762,778	324,136,621	59.07
2016	1,308,377,570	2,389,363,545	428,050	50,439,270	3,748,608,435	7,497,216,869	350,957,710	57.01
2017	1,505,305,200	2,454,101,322	475,150	52,943,010	4,012,824,682	8,025,649,364	376,741,455	57.01
2018	1,545,115,150	2,509,157,700	389,950	58,884,700	4,113,547,500	8,227,095,000	386,263,173	56.88
2019	1,578,354,350	2,556,190,778	411,050	62,073,470	4,197,029,648	8,394,059,296	394,141,057	58.88
2020	1,614,437,480	2,635,647,022	413,350	67,707,260	4,318,205,112	8,636,410,224	410,774,405	68.70
2021	1,606,262,150	2,757,230,711	438,200	65,970,090	4,429,901,151	8,859,802,302	415,417,808	77.75



GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE

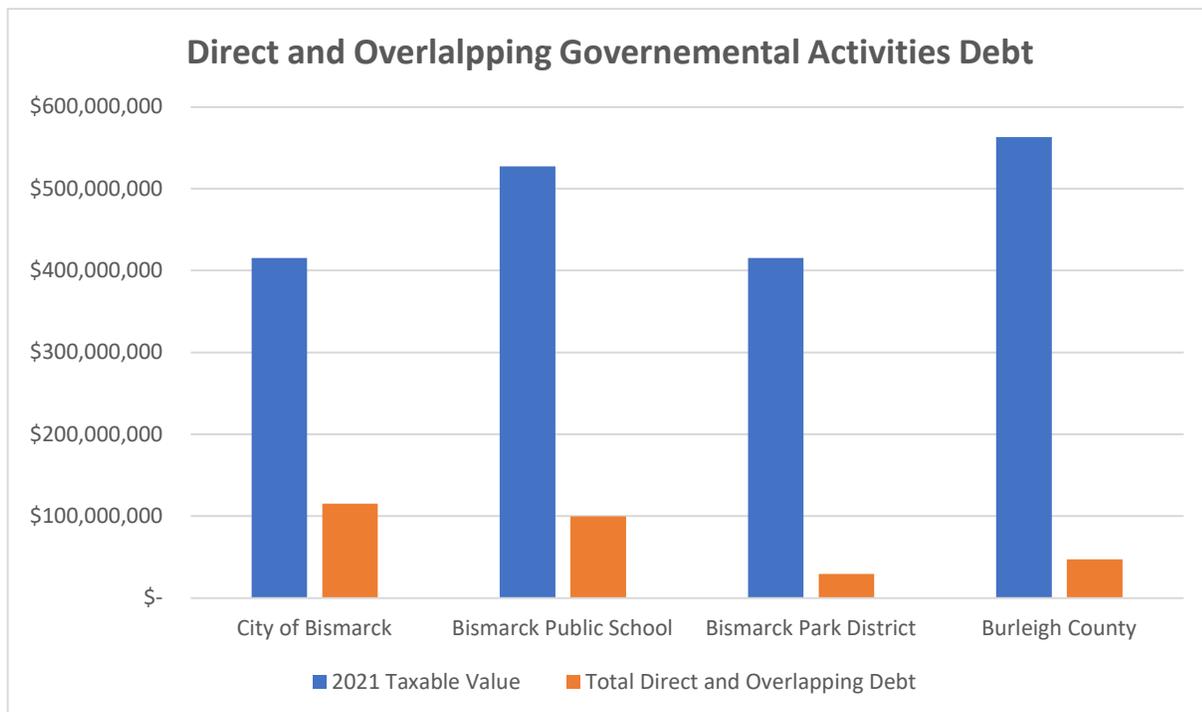
Year	Property	Sales	Occupancy	Lodging/Liquor/Food	Car Rental	State Aid	Franchise	Other	Total
2012	17,230,221	16,388,127	1,066,817	2,498,156	87,310	4,882,955	1,246,491	2,776,357	46,176,434
2013	17,801,629	17,271,062	1,174,646	2,672,862	77,142	4,958,139	1,341,007	932,923	46,229,410
2014	18,398,151	17,238,016	1,219,152	2,809,757	72,999	5,539,292	1,427,837	1,239,000	47,944,204
2015	19,270,501	17,436,203	1,188,853	2,910,312	71,808	5,069,954	1,123,478	1,333,130	48,404,239
2016	20,253,570	16,747,940	1,086,064	2,848,332	73,046	3,902,315	1,243,287	1,247,280	47,401,834
2017	21,250,283	15,849,579	1,014,964	2,877,076	78,262	3,888,355	1,218,141	1,225,954	47,402,614
2018	20,628,624	15,543,636	965,445	2,919,682	66,121	4,498,092	1,158,319	1,706,736	47,486,655
2019	21,198,684	21,833,317	1,031,410	3,036,341	81,482	4,784,709	1,093,964	1,329,301	54,389,208
2020	22,387,939	23,411,959	619,471	2,553,256	39,722	4,202,218	1,040,153	1,404,982	55,659,700
2021	26,793,510	28,739,637	966,856	3,436,681	71,203	5,080,152	1,027,705	1,471,594	67,587,338



DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

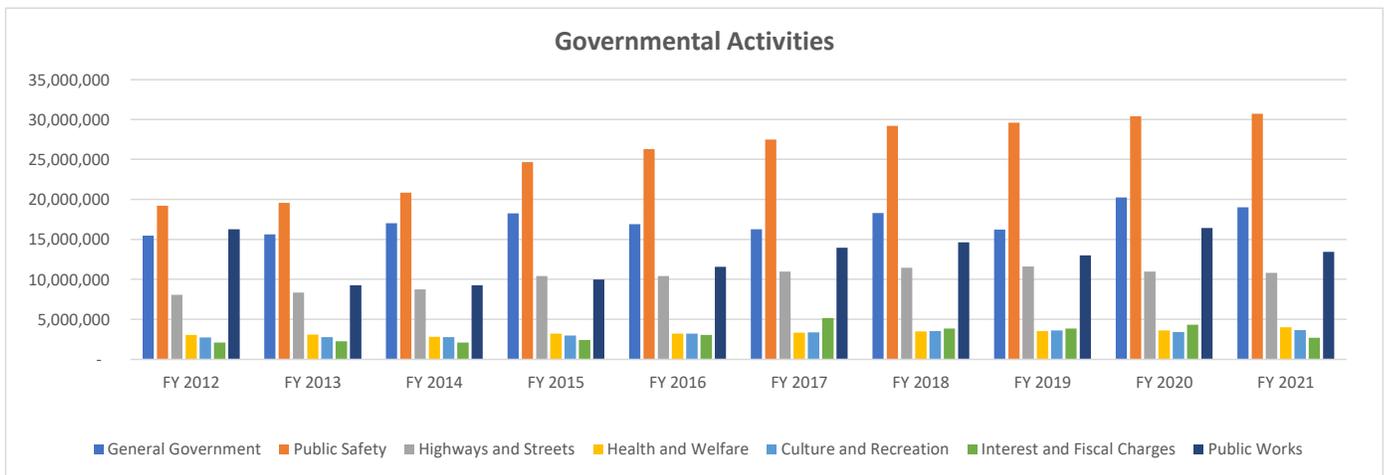
Governmental Unit	2021 Taxable Value	Net Debt Outstanding	Estimated Percentage Applicable¹	Total Direct and Overlapping Debt
City of Bismarck	\$ 415,417,808	\$ 115,270,105	100.00%	\$ 115,270,105
Bismarck Public School	527,541,526	126,683,650	80.41%	99,750,706
Bismarck Park District	415,417,808	29,322,858	100.00%	29,322,858
Burleigh County	563,139,379	63,847,000	75.51%	47,093,547
Total Overlapping Debt	1,506,098,713	219,853,508		176,167,111

Total Direct and Overlapping Debt	\$ 335,123,613	\$ 291,437,216
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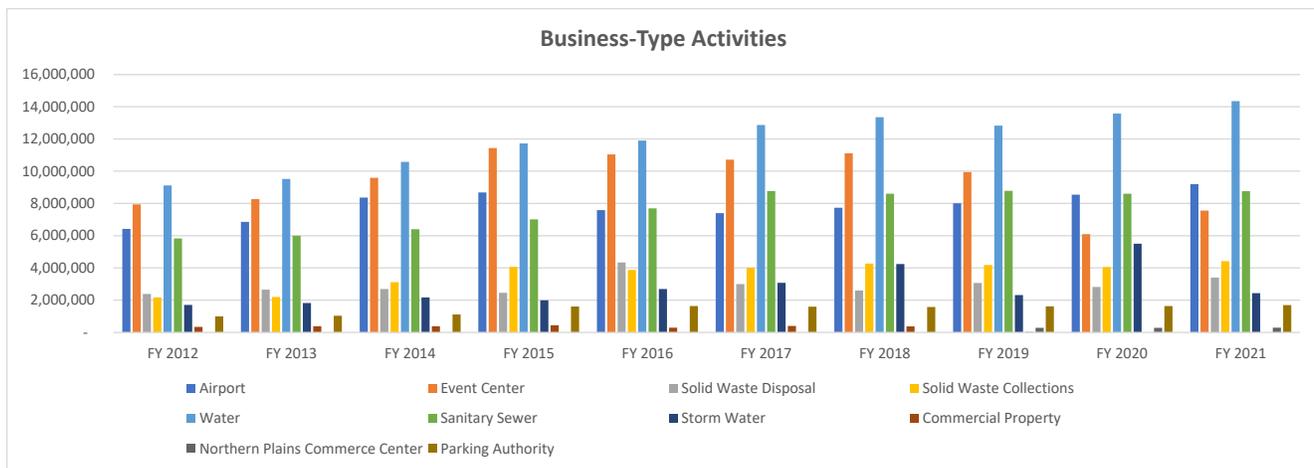
CHANGES IN NET POSITION EXPENSES BY FUNCTIONS/PROGRAMS

	General Government	Public Safety	Highways and Streets	Health and Welfare	Culture and Recreation	Interest and Fiscal Charges	Public Works	Total
FY 2012	15,456,780	19,192,839	8,061,851	3,024,156	2,727,686	2,067,666	16,242,401	66,773,379
FY 2013	15,602,062	19,578,855	8,324,951	3,068,043	2,755,016	2,245,752	9,248,433	60,823,112
FY 2014	17,017,718	20,852,897	8,727,481	2,782,462	2,757,172	2,063,752	9,243,920	63,445,402
FY 2015	18,265,605	24,641,875	10,413,928	3,201,291	2,953,530	2,400,187	9,972,223	71,848,639
FY 2016	16,888,611	26,286,801	10,407,454	3,201,853	3,182,488	3,041,297	11,551,442	74,559,946
FY 2017	16,268,593	27,502,752	10,946,367	3,329,632	3,336,676	5,144,125	13,945,500	80,473,645
FY 2018	18,290,495	29,185,109	11,430,676	3,486,093	3,524,975	3,849,896	14,626,171	84,393,415
FY 2019	16,227,336	29,579,689	11,597,897	3,506,605	3,610,946	3,835,971	12,980,551	81,338,995
FY 2020	20,219,261	30,415,140	10,975,903	3,606,230	3,398,425	4,314,667	16,422,484	89,352,110
FY 2021	19,001,461	30,725,138	10,782,345	4,006,766	3,627,670	2,659,445	13,436,853	84,239,678



CHANGES IN NET POSITION EXPENSE BY FUNCTIONS/PROGRAMS

	Airport	Event Center	Solid Waste Disposal	Solid Waste Collections	Water	Sanitary Sewer	Storm Water	Commercial Property	Northern Plains Commerce Center	Parking Authority	Total
FY 2012	6,419,847	7,943,750	2,385,838	2,165,553	9,118,635	5,832,427	1,701,198	339,567	-	990,948	36,897,763
FY 2013	6,852,348	8,270,394	2,655,380	2,198,750	9,516,385	6,000,337	1,828,442	379,303	-	1,030,182	38,731,521
FY 2014	8,361,929	9,594,634	2,694,350	3,118,929	10,581,458	6,401,858	2,167,522	385,053	-	1,114,692	44,420,425
FY 2015	8,679,828	11,436,810	2,453,612	4,065,304	11,722,982	7,014,055	1,993,037	441,991	-	1,608,473	49,416,092
FY 2016	7,588,752	11,043,455	4,340,662	3,872,531	11,896,989	7,691,135	2,697,316	293,168	-	1,639,973	51,063,981
FY 2017	7,399,832	10,718,816	2,997,121	4,018,808	12,867,647	8,772,088	3,076,950	399,710	-	1,596,137	51,847,109
FY 2018	7,735,107	11,108,512	2,600,476	4,275,343	13,347,820	8,601,984	4,239,065	376,854	-	1,575,237	53,860,398
FY 2019	8,008,830	9,947,984	3,068,343	4,185,101	12,825,126	8,776,175	2,313,297	26,593	286,817	1,615,739	51,054,005
FY 2020	8,548,410	6,096,566	2,820,233	4,057,608	13,571,779	8,601,524	5,509,598	-	285,811	1,641,385	51,132,914
FY 2021	9,198,785	7,561,220	3,399,701	4,417,323	14,347,047	8,756,497	2,438,293	-	298,481	1,697,382	52,114,729



Acronyms

ACFR: Annual Comprehensive Financial Review
 CDBG: Community Development Block Grant
 CIP: Capital Improvement Program
 CVB: Convention and Visitors Bureau
 FASB: Financial Accounting Standards Board
 FTE: Full-Time Equivalent
 GAAP: Generally Accepted Accounting Principles
 GFOA: Government Finance Officers Association
 GASB: Governmental Accounting Standards Board
 GIS: Geographic Information Systems
 MPO: Metropolitan Planning Organization
 NDCC: North Dakota Century Code
 NDIRF: North Dakota Insurance Reserve Fund
 O&M: Operations and Management
 SCBA: Self-Contained Breathing Apparatus
 TABOR: Taxpayer's Bill of Rights

Definitions

Accrual Basis	A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.
Accounting Period	A period at the end of which financial statements are prepared.
Accounting System	The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, or organizational components.
Accounts Payable	Amounts owed to persons or organizations for goods and services received by the City but not yet paid for.
Accounts Receivable	Amounts owed from persons or organizations for goods and services furnished by the City but not yet paid for.
Accrual Basis of Accounting	The method of accounting under which revenues are recorded when they are earned and become measurable (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).
Accumulated Depreciation	Accumulated costs associated with the expiration of the estimated service life of capital assets.
Adjustment to Base Request	A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.
Advanced Refunding Bonds	Bonds issued to refinance and outstanding bond issue before the date the outstanding bonds become due or callable. The issue of the new bond is at a lower interest rate than the older, unpaid obligation.
Amortization	The reduction of debt by payments of principal and interest sufficient to retire the debt by maturity.

Appropriations	An authorization by the City Council which permits the City to make expenditures and incur obligations.
Assessed Value	A valuation set upon real estate or other property as a basis for levying property taxes by the City Assessor.
Asset	Resources owned or held by a government that have monetary value.
Assigned Fund Balance	The portion of net position of a government fund that represents the resources set aside by the government for a particular purpose.
Audit	A comprehensive examination of the manner in which the City's resources were utilized and if they are in compliance with the legislative body's appropriations. The City is required to have an annual audit conducted by qualified certified public accountants.
Available Fund Balance	This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.
Base Budget	Refers to a departmental operating budget minus personnel and fringe benefits.
Basis of Accounting	Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.
Bonds	Bonds are a debt instrument which require repayment of a specific principal amount on a certain date (maturity date), together with interest at a stated rate, usually paid periodically. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.
Bonded Debt	The portion of indebtedness represented by outstanding (unpaid) bonds.
Bonds Issued	Bonds sold by the City.
Bonds Payable	The face value of the bonds issued and unpaid.
Budget	A financial plan for a specific period of time indicating all projected revenues and proposed expenses.
Budget Amendment	A procedure to revise a budget appropriation by City commission approval.
Budgetary Basis	This refers to the basis of accounting used to estimate financing resources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.
Budget Calendar	The schedule of key dates which a government follows in the preparation and adoption of the budget.
Capital Assets	Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
Capital Budget	A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvements	Expenditures related to the acquisition, expansion, or rehabilitation of an element of the City's facilities or property.
Capital Improvement Program	A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the City's long-term needs.
Capital Outlay	Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years.
Charges for Service	The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Utility charges.
Contingency	A reserve held in the General Fund for unforeseen emergencies and expenditures that have not been budgeted.
Contractual Services	Services rendered to the City by other entities. Examples include utilities, maintenance agreements, and professional consulting services.
Committed Fund Balance	The portion of the net position of a governmental fund that represents resources whose use is subject to legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and remains legally binding unless removed in the same manner.
Debt Service Fund	A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due.
Department	The basic organizational unit of government which is functionally unique in its delivery of services.
Designated Fund Balance	Fund balance that is not considered expendable or available financial resources.
Disbursement	The expenditures of monies from an account.
Employee Benefits	Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.
Encumbrance	The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit.
Enterprise Funds	Funds that operate similar to a business, in that they provide goods and/or services and primarily recover costs of operations through user fees.
Expenditure	The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.
Expense	Charges incurred for operations, maintenance, interest or other charges.
Fees	Charges for specific goods or services.
Fiduciary Fund	A fund used to report assets held in a trust or agency capacity for others and cannot be used to support the City's own programs.

Fines and Forfeitures	Revenue collected for violation of city ordinances such as parking violations or forfeiture of deposits.
Fiscal Policy	A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.
Full-time Equivalent	A calculation used to convert part-time hours to equivalent full-time positions. Full-time employee salaries are based on 2,080 hours per year.
Fund	A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.
Fund Balance	Net position of a governmental fund's resources that are spendable or available for appropriation.
General Fund	Accounts for activities not accounted for in another fund and contains the activities associated with municipal government such as police and fire protection. General Fund departments are tax supported.
Governmental Funds	Funds generally used to account for tax-supported activities. There are five different types of governmental funds: general fund, special revenue fund, debt service fund, capital projects fund, and permanent fund.
Infrastructure	The physical assets of a government (streets, water, sewer, public buildings, etc.)
Interfund Transfers	The movement of monies between funds of the same government entity.
Intergovernmental Revenue	Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.
Internal Service Fund	A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.
Levy	To impose taxes for the support of government activities.
Mill	Monetary unit equal to \$.001 of a dollar (one tenth of a cent). A mill levy is the number of dollars a taxpayer must pay for every \$1,000 of taxable value
Mill Rate	Rate at which tax is charged. The amount of tax paid per dollar of the assessed property value.
Operating Revenue	Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.
Ordinance	A formal legislative enactment by the governing body of a municipality.
Performance Indicator	A departmental measure of performance.
Performance Measures	Specific qualitative and quantitative measure or worked performed as an objective.

Personnel Services	Salaries and fringe benefits paid to City employees.
Prairie Dog Funds	New funds coming from oil and tax revenue in North Dakota. These funds are designated for essential infrastructure related to water, sewer, street, bridge, utility, and communications infrastructure.
Principal	The face value of a bond, payable on stated dates of maturity.
Property Tax	A tax that is based according to value of property and is used as a source of monies to pay general obligation debt and to support the general fund.
Proprietary Funds	Funds that focus on the determination of operating income, cost recovery, financial position, and cash flow. There are two types of proprietary funds: enterprise funds and internal service funds.
Purchase Order (PO)	A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.
Refunding	A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. The new obligations are referred to as the refunding bond and the outstanding obligations being refinanced are referred to as the refunded bonds.
Reserve	An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.
Revenue Bonds	Bonds payable from a specific source of revenue, which do not pledge the full faith and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not effect the property tax rate.
Reserved Fund Balance	Fund balance that is legally restricted for a specific use or not available for appropriation.
Sales Tax	A tax levied by the state and city on the retail price of an item collected by the retailer.
Special Assessment	A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.
Special Revenue Fund	A fund used to account for the proceeds of specific revenue (other than special assessments, expendable trust, or for major capital projects) that are legally restricted to expenditure for specific purposes.
State Aid	State sales tax collections shared with cities and towns based on population. A five percent sales tax is collected by the state and four tenths of one percent is allocated to cities and towns in North Dakota.
Tax	A compulsory charge levied by a government for the purpose of financing services performed for common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, such as water service.

Tax Rate	The amount of tax levied for each \$1,000 of assessed valuation.
Transfers	Authorized exchanges of cash or other resources between funds.
User Fee	A charge for services provided by the City of Bismarck to citizens.
Undesignated Fund Balance	Fund balance that has no restrictions, either legal or tentative, and may be used for future use.