

Minutes of the Bismarck Veterans Memorial Public Library Board of Directors

Date: September 28, 2017

Location: BPL Mezzanine Board Room; 515 North Fifth Street

Present: Library Board Members: Joyce Hinman, President; Pat Grantier, Vice President; Bob Bartosh, Mike Fladeland, and Mike Schaff.

Also Present: Christine Kujawa, Director; Elizabeth Jacobs, Assistant Director; and Bea Kaiser, Administrative Assistant; Kathleen Jones, City Commissioner; and Mother of minor from incident that occurred on 9/16/2017

The September Board meeting was called to order by Joyce Hinman, President, at 12:00 p.m.

The September 28th minutes had been mailed out in advance. M. Fladeland moved to approve the minutes. Seconded by P. Grantier. Motion carried.

The vendor invoices for September 2017, along with the August financial reports had been mailed out in advance. Following discussion, M. Fladeland moved to approve the September 2017 vendor invoices. Seconded by B. Bartosh. Motion carried.

The mother of the minor from the incident that occurred on 9/16/17 arrived. The agenda was delayed to allow her to discuss the incident. She was appreciative of the Library in the handling of the situation, and offered possible ideas to keep the Library safe. The Board expressed concern and assured her that they would review policies and evaluate suggestions. The Board and Commissioner Jones explained that all are welcome at the Library as it is a public place, however rules must be followed. Following discussion, the mother then departed from the meeting.

The agenda was resumed. Following discussion, M. Schaff moved to accept the August financial reports. Seconded by M. Fladeland. Motion carried.

In the Director's report, C. Kujawa reported:

- The 2018 Library budget was passed by the City Commission.
- The County general meeting is September 28, 2017 at 5:00 p.m. and budget meeting at 6:00 p.m. C. Kujawa, J. Hinman, and M. Fladeland planned to attend.
- The roof contracts have been sent for review, and the Mayor will need to approve.
- Following discussion on the disposal of the old snow sweeper, which has been valued at approximately \$3,200, M. Fladeland moved to approve the sale of the sweeper with the ability to negotiate price. Seconded by B. Bartosh. Motion carried.

- The Library received an Innovator Award. Laura Rysavy will attend the conference in Lake Tahoe, NV to accept the award.
- The Mayor is having a Gold Star Community Task Force meeting 10/03/2017 at 10 a.m. which will be attended by several Library staff members.
- The Peace Poles project has been placed on hold to allow Paul Noot to research options for grant opportunities through the Dakota West Arts Council. This would allow a local artist to personalize the pole for the Library.
- This fall, C. Kujawa will welcome a quarterly discussion at the Gifted Bean called “Discussion & Donuts with the Director.” Although she has an open-door policy, the goal is offer another avenue to encourage ideas and suggestions from the public.

For the Bismarck Library Foundation, Inc., M. Schaff reported:

- The Foundation has selected four financial institutions to interview for the management of the endowment.
- The 2017 Pearce Award, event type and date, have yet to be determined.

For the Friends of the Library, E. Jacobs reported:

- Friends of the Library book sale to be held October 5-7, 2017.

The regular Board meeting has been scheduled for Thursday, October 26, 2017 at 12:00 p.m.

The meeting adjourned at 1:13 p.m.

Respectfully submitted,

Bea Kaiser
Administrative Assistant

Christine Kujawa
Director