



Board of City Commissioners

The Board of City Commissioners is scheduled to meet on Tuesday, April 9, 2024, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to email their comments for public hearing items on the Bismarck City Commission agenda to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freetv.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

Call to Order

FUTURE COMMISSION MEETINGS

- April 9, 2024 & April 23, 2024
- May 14, 2024 & May 28, 2024
- June 11, 2024 & June 25, 2024

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)
2. CONSENT AGENDA
 - A. Consider approval of minutes

Documents:

[March 26, 2024 - Minutes.pdf](#)

B. Consider approval of personnel actions

Documents:

[HR Personnel Actions.pdf](#)

C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Introduction of and call for a public hearing on a request to transfer the Class E: Sale at Retail of Beer Only from Mini Mart, Inc. (dba) Loaf 'N Jug #685 to Washington Bismarck ND, LLC. (dba) Brake Time, at 2835 North Washington Street.
2. Introduction of and call for a public hearing on a request for a new Class I-2: Complementary Alcohol License for Coco Nails & Spa, LLC (dba) Coco Nails & Spa at 820 43rd Avenue NE.

Documents:

[C\) ADMIN - Brake Time Alcohol License Application.pdf](#)

[C\) ADMIN - Coco Nails and Spa Alcohol License Application.pdf](#)

E. Consider the request for approval from the Community Development Department for the following:

1. Permission to enter into a new extraterritorial area agreement (ETA) with Missouri Township to address actions in the existing agreement that are no longer current.
2. Introduction of and call for public hearing on Ordinance 6575, a request for zoning map amendment from the A – Agricultural zoning district to the Conditional MA – Industrial zoning district for Lot 2, Block 1, Capital Electric Second Subdivision.

Documents:

[C\) CD - Missouri Township ETA Agreement.pdf](#)

[C\) CD - Ord 6575.pdf](#)

F. Consider the request for approval from the Engineering Department for the following:

1. Approval of a Memorandum of Understanding with Blue Jay

Transit USFM, LLC to operate standup electric scooter sharing within the City of Bismarck right of way.

2. Approval of revised Development Agreement with MBR Properties, LLC for Paradise Valley Additions.
3. Approval for Bismarck State College to close Schafer Street from Edwards Avenue to College Drive on Thursday, April 18, 2024, from 8:00 AM to 3:00 PM.
4. Approval of hanging banners on city-owned light poles adjacent to Bismarck Municipal Field.
5. Approval for Resolution to Close Street Improvement District SI 567.

Documents:

- [C\) ENG - Bird Scooters MOU.pdf](#)
- [C\) ENG - Revised Development Agreement.pdf](#)
- [C\) ENG - Bismarck Larks Encroachment Agreement.pdf](#)
- [C\) ENG - BSC Community Event.pdf](#)
- [C\) ENG - SI 567.pdf](#)

G. Consider the request for approval from the Finance Department for the following:

1. Applications for abatement.

Documents:

- [C\) FIN - Abatements.pdf](#)

H. Consider the request for approval from the Fire Department for the following:

1. Approve a Memorandum of Understanding with the North Dakota Firefighter's Association.

Documents:

- [C\) FD - ND Firefighters Assoc MOU.pdf](#)

I. Consider the request for approval from the Legal Department for the following:

1. Consider introduction and call for a public hearing on Ordinance 6576 regarding equipment of vehicles.
2. Consider approving a hold harmless agreement with Doosan Bobcat North America, Inc. regarding mowing.

Documents:

- [C\) LEGAL - Ord 6576.pdf](#)
- [C\) LEGAL - Hold Harmless Agreement.pdf](#)

J. Consider the request for approval from the Police Department for the following:

1. Permission to conduct the Annual Deer and Turkey Hunting Program on City properties.

Documents:

- [C\) PD - Annual Deer and Turkey Archery Hunting Program.pdf](#)

K. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Award bid for the Roof Replacement for the Convention & Visitors Bureau to Wegner Roofing.
2. Award bid for Type BL LED Luminaires to Border States Industries, Inc.

Documents:

- [C\) PW SO - CVB Roof Replacement.pdf](#)
- [C\) PW SO - Type BL LED Luminaires Bid Award.pdf](#)

L. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Approve all Service Operations and Utility Operations payment convenience fees and credit card processing fees to be paid by the customer.
2. Approval of Amendment No. 1 for Apex Engineering Task Order 4 for Hay Creek Interceptor Main to Divide.
3. Approval of bid award for Mandan Street water tower removal to Iseler Demolition Inc.
4. Approval to award bid for Water Treatment Plant Expansion GMP3A for the UPS replacement.
5. Approval of contracts with seven engineering consulting firms for operations and maintenance activities for Utility Operations.
6. Approval to finalize the purchase of property for future lift station.

Documents:

- [C\) PW UO - Payment Convenience Fee and Credit Card Processing Fee.pdf](#)
- [C\) PW UO - Amendment No. 1 for Apex Engineering Hay Creek Interceptor Main-Divide.pdf](#)
- [C\) PW UO - Bid award for Mandan Street Water Tower](#)

[Removal.pdf](#)

[C\) PW UO - Bid Award for WTP Expansion GMP3A-UPS](#)

[Replacement.pdf](#)

[C\) PW UO - Engineering Contracts for Operations and Maintenance Activities.pdf](#)

[C\) PW UO - Land Purchase Agreement for Future Lift Station.pdf](#)

3. REGULAR AGENDA

- A. Receive the annual report from the City of Bismarck Human Relations Committee.

Documents:

[R\) ADMIN - HRC Annual Report.pdf](#)

- B. Public hearing, second reading, and approval of Ordinance 6574 to amend the 2023 budget ordinance.

Documents:

[R\) FIN - Ord 6574.pdf](#)

- C. Consider the request for resolution receiving bids, ordering preparation of the Engineer's Statement and awarding contracts for City Concrete Contracts Parts A-1, A-2, and B.

Documents:

[R\) ENG - CC24, A1, A2, B.pdf](#)

- D. Consider the request to receive bids and award contract for project 2024 Pavement Crack Sealing Project HC 167.

Documents:

[R\) ENG - HC 167.pdf](#)

- E. Consider approval of development agreement and purchase agreement relating to 2712 Hamilton Street.

Documents:

[R\) ENG - Development Agreement and Sale of City Property - 2712 Hamilton St.pdf](#)

- F. Discussion on next steps for the Bismarck Event Center.

- G. Consider the request to enter into Executive Session under North Dakota Century Code Section 44-04-19.2 regarding contract negotiation/negotiation strategy under NDCC Section 44-04-19.1 (9).

Documents:

[R\) ENG - Executive Session.pdf](#)

4. Other Business

Adjourn

Phone: 701-355-1300 | 221 North 5th Street | P.O. Box 5503 | Bismarck, ND 58501
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