



HISTORIC PRESERVATION COMMISSION

MEETING AGENDA February 21, 2024

| Tom Baker Meeting Room | 3:00 p.m. | City-County Office Building |
|--|-----------|---|
| <p>The City of Bismarck encourages citizens to provide their comments via email to planning@bismarcknd.gov. The comments will be sent to the Historic Preservation Commissioners prior to the meeting and included in the minutes of the meeting. To ensure that comments are compiled and forwarded to the Historic Preservation Commission with enough time to review all comments, please submit your comments no later than 12 noon the day of the meeting. Comments should also include which agenda item number or topic your comment references and your name (anonymous</p> | | <p>comments will not be forwarded to the Historic Preservation Commissioners or included in the minutes of the meeting).</p> <p>If you would like to appear via video or audio link for a 3-5-minute comment on a public hearing item, please provide your e-mail address and contact information to planning@bismarcknd.gov at least one business day before the meeting.</p> <p>As always, live meeting coverage is available on Government Access Channels 2 & 602HD, FreeTV.org, ROKU, Apple TV and Fire TV.</p> |
| Item No. | | Page No. |

MINUTES

1. Consider approval of the minutes of the January 17, 2024, meeting of the Bismarck Historic Preservation Commission.

PUBLIC COMMENT

2. The public comment period is available for residents and other interested parties to address items on the agenda or any general public input for consideration by the Historic Preservation Commission.

REGULAR AGENDA



| | | |
|-----------|---|-----------|
| 3. | 2022 Historic Preservation Fund Grant Update | 3 |
| | a. Design | |
| | b. Quotes | |
| | c. Talking Trails Update | |
| 4. | 2023 Historic Preservation Fund Grant Update | 4 |
| | a. Cost Quotes for Walking Tour Maps | |
| | b. Conference Attendance | |
| | c. Downtown Banners | |
| 5. | Downtown Historic Resources Presentation | |
| | a. By Beth Nodland | |
| 6. | Historic Preservation Guide for Neighborhood Reinvestment Initiative | 6 |
| 7. | Historic Preservation Plan Update | 9 |
| 8. | Review of Draft Historic Preservation Plan Survey | 28 |

OTHER BUSINESS

- 9. Other Business**

ADJOURNMENT

- 10. Adjourn:** The next regular meeting date is scheduled for March 20, 2024, at 3:00 p.m. in the Tom Baker Meeting Room.

MEMORANDUM

TO: Chair Sakariassen and Historic Preservation Commission

FROM: Lauren Oster, Planner

SUBJ: 2022 Historic Preservation Fund Grant Update

DATE: February 15, 2024

Design

At your previous meeting in January, it was decided to change the design of the street light banners. This included removing the logo and making the text more prominent. Based on this direction, the Highland Acres street light banner subcommittee met and created a potential version for your consideration.

Quotes

At your meeting in December, you directed staff to obtain quotes for estimated costs for street light banners in the Highland Acres Historic District. Three local and City-licensed sign companies have been contacted for quotes for the following:

1. 35 double-sided vinyl street light banners that are 20" X 40" (Note: All companies recommended vinyl due to the weather conditions in North Dakota)
2. Mounting hardware kits/brackets that will fit around concrete streetlights.
3. Additional design
 - a. This will involve picking a color for the background of the banner, a potential border that will complement the logo, and any additional text.
4. Installation of street light banners

Of the sign companies contacted, Indigo Signs has submitted the lowest quote.

Staff Recommended Action

Please review the design and provide any additional feedback. If you are satisfied with the design, please provide staff direction on how to move forward. If you would like to contract with Indigo Signs for the creation and installation of street light banners in the Highland Acres Historic District, please make a motion.

Talking Trails Update

Staff was directed at your previous meeting in January to renew the contract with Talking Trails for an additional two years and to investigate the usage data for this resource. The cost to renew (\$2,400) was taken out of the remaining 2022 HPF grant budget.

MEMORANDUM

TO: Chair Sakariassen and Historic Preservation Commission
FROM: Lauren Oster, Planner
SUBJ: 2023 Historic Preservation Fund Grant Update
DATE: February 15, 2024

Cost Quotes for Walking Tour Maps

At your previous meeting in January, you directed staff to contract with The Printers to print 1,500 walking/driving maps for each of the Cathedral and Downtown Historic Districts. These have been printed and are available. However, there is a half box of each of the previous map printing which should be disbursed before distributing the new maps.

The proposed designs of the Highland Acres Historic District maps are still being finalized. When the designs are completed, staff will obtain a final quote to print 3,000 maps for this historic district. Staff will update the HPC as this project progresses.

Staff Recommended Action

No motion for this project is needed at this time.

Conference Attendance

At your previous meeting in January, Commissioner Engel volunteered to attend the National Alliance of Preservation Commissions conference in West Palm Beach, Florida in July 2024. You decided to wait until the February meeting to determine who else would attend.

Some things to note for your consideration: Registration has not opened up yet, and we are currently in the process of filling a seat on the Commission.

Staff Recommended Action

Provide staff direction on determining who will attend the conference.

Downtown Banners

Members of the volunteer subcommittee working on light-pole banners for the Downtown Historic District have met with representatives of the SHSND and the NDDOT to discuss the opportunities that the banner project presents to highlight the Downtown Historic District. The NRHP District's periods of significance, core themes, and landmark structures have been identified. Preliminary locations for banners have been drafted, and several designs proposed. A brief public presentation to the HPC on the elements of the District will be given at this meeting. The subcommittee will meet again in February to narrow down the proposed locations, themes, and designs. Staff will update the HPC as this project progresses.

Staff Recommended Action

No motion for this project is needed at this time.



MEMORANDUM

TO: Chair Sakariassen and Historic Preservation Commission

FROM: Lauren Oster, Planner

SUBJ: Historic Preservation Guide for Neighborhood Reinvestment Initiative

DATE: February 15, 2024

On Tuesday, February 13, 2024, the Bismarck City Commission voted unanimously to create the Neighborhood Reinvestment Initiative (NRI). The City will be partnering with interested financial institutions to offer low-interest loans for eligible residential remodeling projects. This initiative will achieve several goals within the Comprehensive Plan related to housing, some of which include incentivizing the rehabilitation of older homes and disinvested areas and supporting the increase in affordable housing. Preserving and reinvesting in the historic housing stock is an important affordable housing solution.

The Historic Preservation Commission has an opportunity to create a local historic preservation information guide to support and educate community members interested in this initiative. The information would include the definition of preservation, a brief comparison of rehabilitation and restoration, some common misconceptions about the preservation process, and standards for rehabilitating a historic structure. It may also include an overview of common architectural styles/themes seen in Bismarck, dos and don'ts for these projects, and a section on additional resources.

Staff Recommended Action

Staff recommends providing any additional information you would like included in this guide. Staff intends to draft a guide for discussion and review for the March meeting.

Attachments:

1. NRI Program Guidelines

City of Bismarck Neighborhood Reinvestment Initiative (NRI)

The following guidelines are proposed for a City of Bismarck Neighborhood Reinvestment Initiative (NRI) to be initiated in partnership with participating lending institutions to begin in the Spring of 2024 through October 31, 2024. Guidelines will be evaluated annually and revised as necessary.

Purpose

The Neighborhood Reinvestment Initiative (NRI) will further the following objectives of [Bismarck's Comprehensive Plan](#):

► *Affordable Homeownership*

“Develop strategies to increase the affordability of entry-level homeownership for the community’s workforce” T1(a)

► *Housing Reinvestment*

“Support the continual investment and periodic rehabilitation of older homes, including those that do not conform to current zoning” T1(e)

► *Neighborhood Vitality*

“Provide financial investments and other incentives to revitalize older and potentially disinvested areas of the city, identified as CORE areas on the Growth Phasing Plan.” G8(d)

► *Historic Preservation*

“Support preservation activity within existing historic districts on the National Register of Historic Places and evaluate new areas for potential nomination” T6(a)

► *Resident Initiative*

“Empower citizens to pursue their own ideas for neighborhood or community betterment.” G7(c)

► *Accessibility and Aging in Place*

“Encourage housing designs that are readily accessible to occupants and visitors with all levels of mobility” T3(b)

Benefit

Qualified applicants will be offered a loan from a participation lending institution of either:

10 Year – 4.99% APR

15 Year – 5.25% APR

The loan value may be between \$10,000 and \$100,000. Approved applicants may also be enrolled in a 3-year property tax abatement from the added value of the improvements, if qualified.

Property Eligibility

The applicant must meet the following criteria:

- The residence will be homeowner-occupied by completion of improvements.
- Residence is within city limits of Bismarck
- The age of the home is 30 years or more.
- The current total value of the property (building and land) is \$250,000 or less.
- The property includes one or two housing units. Condos are eligible only in buildings with two dwelling units. Manufactured homes may be eligible if compliant with residential building code and on own land.
- The property is not within the Special Flood Hazard Area (100-year floodplain)
- There are no unpaid tax liabilities (not including special assessments) or open ordinance violations on the property. However, legal non-conforming to zoning properties may still be eligible. The homeowner will have an opportunity to mitigate any issues during loan processing.

Improvement Project Eligibility

Improvement criteria are intended to focus program resources on projects that enhance the habitability of the dwelling and/or property or provide exterior aesthetic benefit to the surrounding neighborhood.

- The project is approved by the City and lending institution prior to commencement of the proposed improvement. Any project design, interior demolition, or site preparation may be completed prior to approval.
- Improvements must be issued a building permit, if required.
- The project must be in conformance with all City codes and ordinances, including a requirement to not increase the extent of any existing non-conformity of a property.
- The project must be completed within two (2) years of approval by the City of Bismarck and the lending institution, unless extended in writing by both parties.

The following types of improvements, or any combination thereof, are eligible:

- Repairs to the building foundation, including correction of drainage or vegetation causing foundation damage.
- Any improvements to enhance accessibility of the dwelling for persons with a disability or older adults desiring to age in place.
- Replacement/renovation of siding, roof, windows, doors or other exterior building elements.
- Addition of bedrooms or new living space.
- Construction or addition of a first or second garage stall per dwelling unit on the property. After two garage stalls per dwelling unit are available on the property, garage improvements are not eligible.
- Creation of an accessory dwelling unit on the property, either internal to the dwelling or in an external structure.

- Major interior remodeling that includes the kitchen or bathrooms.
- Replacement of major mechanical systems, including HVAC, electrical, or plumbing.
- Repairs to or replacement of retaining walls on the property.
- Repairs to or replacement of water and sewer service to the dwelling.
- Restoration from disaster damage, including fire, wind, mold, or pest, but not including flooding.
- Hazardous material abatement, including removal of asbestos or lead.
- Exterior painting
- Radon mitigation

Program Administration

The Bismarck Planning Division receives applications through an online form on the City website and reviews according to these property and improvement project eligibility criteria, consulting with Building Inspections and other applicable divisions as necessary. Homeowners may consult a [Parcel Map](#) or [contact Planning](#) for relevant information about their properties.

Approved projects are forwarded to the lending institution of choice for financial review and loan processing. If more than one lender participates, applicants will be asked to select one (while funds are available).

Approved projects will be forwarded to Bismarck Assessing for review and potential enrollment in the three-year remodeling tax exemption. The program requirements are somewhat different, so not all projects will apply. City staff will advise applicants of any other programs with eligibility potential.

City of Bismarck Planning Division keeps records of application reviews, and the lending institution reports annually on number and value of loans issued. Participating entities share information.

MEMORANDUM

TO: Chair Sakariassen and Historic Preservation Commission

FROM: Lauren Oster, Planner

SUBJ: Historic Preservation Plan Update

DATE: February 15, 2024

The creation of an Historic Preservation Plan for the City of Bismarck was noted as a goal shortly after the HPC was created in 2019. The Bismarck Historic Preservation Plan is meant to provide an encyclopedia of resources, including information on tax credits, legislation, and organizations, that are relevant to historic preservation within the Bismarck community and guide Bismarck's preservation activities in the future through an implementation program containing specified goals and objectives.

At your meetings in August and October 2023, you had discussed several sections of the Historic Preservation Plan including the Plan Development Summary, Inventory of Historic Resources, Definition of Historic Character, and the list of Goals and Objectives. Staff has attempted to update the plan based on previous meeting discussions; however, the Preservation Plan requires additional work and input from the Historic Preservation Commission which is difficult to obtain via singular monthly meetings.

This HPC had previously convened a small subcommittee to work on a section of the plan which evolved into a completely separate project: a Timeline of Bismarck History. Convening another subcommittee to finish the Historic Preservation Plan would allow for additional discussion on the Plan's topics which is difficult to cover during just one monthly meeting. Additionally, this would allow additional members of the community to participate in the creation of the plan, thereby making it a document that reflects what the community at large deems important for the City's historic preservation efforts. Finalizing this resource should be a priority of the HPC for 2024.

Staff Recommended Action

Discuss the creation of a subcommittee and determine a tentative timeline to complete the Historic Preservation Plan. A draft timeline is provided below.

Attachments

1. Draft Historic Preservation Plan from October 2023

| Section of HPP | Current Status | Next Steps | Tentative Date to Complete |
|---|----------------------------|---|-----------------------------------|
| Introduction | Mostly complete (~95%) | Finalize section. Check grammar and formatting. Add any additional information, as needed, to reflect any other portions of the plan. | March – April 2024 |
| Plan Development Summary | Needs to be completed (0%) | This section could include an overview of the creation of this plan including how the creation of this plan started, previous preservation practices conducted by the City, and the future of historic preservation in Bismarck. | June – August 2024 |
| Overview of the Historic Preservation Commission | Almost complete (~75%) | Some Commissioners had provided some suggestions to include in this section. The responsibilities of an HPC and the benefits of having an HPC should be included in this section. | April – June 2024 |
| Applicable Historic Preservation Laws | Mostly complete (~95%) | Finalize section. Check grammar and formatting. Fix any additional areas that may need rewording. | March – April 2024 |
| Summary of Federal and State Historic Tax Credits | Complete (100%) | No further steps are needed here. | No deadline needed. |
| Definition of Historic Character | Started (~10%) | It was discussed previously that this whole section needs to be redone. This section was used to create the Timeline; however, as it stands currently, it is confusing, and the definitions don't make sense. Parts of it may be salvaged, but the structure of some of the terms and the perhaps the inclusion of additional terms may be something to consider. | June – September 2024 |



| | | | |
|---------------------------------------|------------------------|---|------------------------|
| Inventory of Historic Resources | Started (~10%) | An updated map of structures in Bismarck and NRHP properties needs to be completed as well as any additional maps or list. This section could also include areas that could potentially be surveyed in the future. Additional resources pertaining to other historic resource inventory categories could also be included here. | April – November 2024 |
| Goals and Objectives | Almost complete (~75%) | The bulk of this section is written. Additional suggestions could be added. Grammar and formatting should be checked. A table to keep track of the goals and objectives should be created. A tentative implementation schedule or timeline should be included in this. It will allow the HPC to keep track of these on an annual basis. | May – July 2024 |
| Appendix A: Survey and Survey Results | Not completed (0%) | This still needs to be created. Items for inclusion in this need to be discussed as well as the possibility for additional appendices. | August – November 2024 |





HISTORIC PRESERVATION PLAN



MAIN AVENUE, BISMARCK, NORTH DAKOTA

City of Bismarck
Historic Preservation Commission

Historic Preservation Commission adoption _____

City Commission adoption _____

Acknowledgements

Bismarck Board of City Commissioner

Michael Schmitz, President

Anne Cleary

Steve Marquardt

Michael Connelly

Greg Zenker

Bismarck Historic Preservation Commission

Amy Sakariassen – Chair

Beth Nodland – Vice Chair

Damita Engel

Michael Connelly

Blake Dinkins

Calvin Grinnell

Tory Jackson

Additional Assistance

Blake Dinkins

Calvin Grinnell

Walter Bailey

Will Hutchings

Isak Johnson

Kim Lee

City of Bismarck Plan Preparation

Ben Ehreth, Community Development Director

Daniel Nairn, Planning Manager

Lauren Oster, Planner

Cover Photo:

Blake Dinkins - Photo Collage of East Main Avenue

Table of Contents

| | |
|---|----|
| Introduction | 4 |
| Plan Development Summary | 5 |
| Overview of the Historic Preservation Commission | 6 |
| Applicable Historic Preservation Laws | 7 |
| Summary of Federal and State Historic Tax Credits | 10 |
| Definition of Historic Character | 11 |
| Inventory of Historic Resources | 12 |
| Goals and Objectives | 13 |
| Appendix A: Survey and Survey Results | 16 |

DRAFT

Introduction

Bismarck has a tremendous wealth of historic resources that contribute to the unique identity and strong character of the community. The city's historic resources contribute in a variety of ways, but many of these resources may be vulnerable to development pressures and other modern threats. The City of Bismarck Historic Preservation Commission has created this plan to provide guidance on historic preservation activities for the City. The plan along with the resources cited and definitions of historic character are meant to provide an understanding of the past and current state of historic resources and the identified goals and objectives will provide a framework for future historic preservation activities.

Why is Historic Preservation important?

Historic preservation allows

Local efforts to boost historic preservation have economic, environmental, cultural and education benefits for our community.

The economic benefits for historic preservation range from increased tourism, development of skilled labor and a stronger tax base. Heritage tourism provides sales tax dollars and can boost hospitality and travel industries. Historic buildings and districts help foster vibrant, cultural places that draw tourism, art, festivals, and other activities which in turn draw investment, revenue, and economic growth. Historic rehabilitation can create specialized and highly skilled jobs. Historic preservation strengthens neighborhoods, can help stabilize property values and bolster neighborhood cohesion. Rehabilitation and adaptive reuse often cost less than new construction without requiring new costly civic infrastructure, and the majority of costs are for labor rather than materials. This combination of preservation and rehabilitation of historic structure also reduces the number of properties considered to be blighted in one's community.

Historic preservation lessens environmental impacts. Historic rehabilitation reduces waste while preserving cultural heritage. Reusing an existing building prevents loss of buildings and materials that were crafted of time and place. Maintaining existing inventories of historic properties reduces the adverse effects of urban sprawl. Historic districts are typically more walkable and facilitate the use of other forms of transportation such as bicycles and scooters, which reduce the need for automobile travel to complete most tasks.

[Insert Photo of past Demolition]

Historic preservation bolsters the culture of the community. Historic preservation reinforces the five senses of a quality community – sense of place, sense of identity, sense of evolution, sense of ownership, and sense of community – Donovan Rypkema. Buildings are the most direct and substantial representation of history and place. Historic buildings and districts provide tangible reminders that strengthen civic pride and convey what makes Bismarck unique. Building on an understanding and appreciation for our community's past can also help strengthen and inform our community's future.

Educational opportunities are supported by historic preservation. Historic preservation elevates discussions about our community and the past endeavors of residents. Understanding the past informs decisions that help encourage civic pride and guide future decisions. It also serves as another way to welcome new residents to the City and the area by creating a shared understanding of the past. School curriculums that promote the history of the community help build a sense of hometown pride and offer a local historic lens within the greater context of our state, national and world history.

Plan Development Summary

To be Completed

DRAFT

Overview of the Historic Preservation Commission

The City of Bismarck started the process to establish an Historic Preservation Commission in summer of 2018 upon the request of citizens who contacted the Community Development Department. The creation of the Historic Preservation Commission also included the possibility of becoming a Certified Local Government. In response, City staff reached out to the State Historic Preservation Office to learn more about the steps necessary to become a Certified Local Government as well as to research what are the potential benefits and responsibilities associated with being a Certified Local Government. Staff then sought guidance from the City Commission to proceed with the necessary steps for implementation.

The formation of the Historic Preservation Commission included ordinance amendments to establish a historic preservation purpose and declaration of public policy, powers and duties, and membership terms, appointment and qualifications. The ordinance was adopted by the City Commission on January 8, 2019.

After submitting all necessary requirements to the State Historic Preservation Office and National Park Service, the City of Bismarck received notice that it was granted Certified Local Government status on April 29, 2019. Bismarck is the 2012th local government to join the ranks as a partner in the Federal Preservation Program and the eighth Certified Local Government in North Dakota.

The Historic Preservation Commission is an advisory board made up of seven local historic preservation experts. The commission's main responsibilities are to advise on matters related to nominations to the National Register of Historic Places, assist in the nomination process, work to promote and educate community members about the city's history, heritage, historic properties and past citizens. The Historic Preservation Commission also serves as a resource for citizens and the city to seek local historic expertise as needed.

Applicable Historic Preservation Laws

This Historic Preservation Plan was proposed and adopted by the Historic Preservation Commission to further the purposes of the city ordinance that created the commission; guide the commission in the exercise of its powers and duties under the ordinance; guide the City in fulfilling its obligations pursuant to the Local Government Certification Agreement; and foster public input and interest in the commission's work.

The powers and duties of the commission may in some cases be informed or affected by various local, state and federal laws. The purpose of this section is to provide a summary of this legal context.

City of Bismarck Historic Preservation Laws

The following laws, policies, and agreements apply to the City of Bismarck:

Historic Preservation Commission Ordinance. Chapter 2-12 of the City Code of Ordinances was adopted by the Bismarck Board of City Commissioners on January 8, 2019, to create the Historic Preservation Commission. The purpose of the ordinance is to preserve historic properties and districts by providing guidance on the various functions of the City relating to the built environment. The ordinance establishes the membership, powers, and duties of the commission, including the responsibility to inventory historic assets, make recommendations to the City Commission and other political bodies regarding historic preservation, and develop educational programs and outreach.

Local Government Certification Agreement. The City of Bismarck and the State Historical Society of North Dakota entered into an agreement on April 17, 2019, to establish a Certified Local Government Program. The City agrees to various undertakings, some of which mirror various provisions of the ordinance, including the following enforcement of various federal, state, and local historic preservation laws, as described below, and adherence to other requirements of the national Certified Local Government Program. As a member of this program, the City of Bismarck cooperates closely with the State Historical Society to achieve these objectives.

Design Review Standards. Sections 14-04-21.1(4)(c) and 14-04-21.2(4)(c) of the Bismarck Code of Ordinances contain design review standards applicable to the restoration and rehabilitation of historically significant buildings within the zoning districts known as the Downtown Core District (DC) and Downtown Fringe District (DF). Historically significant buildings are defined as any building on the National Register of Historic Places, individually eligible for listing, or identified as contributing to the downtown Bismarck historic district, or any building more than 50-years old that may be determined to be historically significant on a case-by-case basis. In general, restoration or rehabilitation of historically significant buildings should reflect the original architectural character of the building and its characteristics, and new designs should be consistent with traditional features. Rehabilitation is encouraged to conform to the Secretary of Interior's Standards for Rehabilitation. All such projects are subject to review by the Downtown Design Review Committee, and the ordinance requirements are supplemented by the Downtown Design Review Guidelines.

State of North Dakota Historic Preservation Laws

The North Dakota Century Code (NDCC) contains various provisions regarding historic preservation. Pursuant to the Local Government Certification Agreement summarized above, the City has agreed to cooperate with and assist the State Historical Society and comply with the following statutes:

Protection of Artifacts and Sites (NDCC 55-02-07). Any historical or archaeological artifact or site on City-owned land may not be disturbed without the approval of the State Historical Board, although there are

some exceptions to protect public health and safety. The State Historical Board Director determines the significance of any historical resource and provides direction to the City for the protection of this resource, and the city and state director cooperate on historic preservation actions, including the exploration of any alternatives to demolition or alteration.

Protection of Location Data (NDCC 55-02-07.1). The director of the State Historical Society may limit access to, and release of, files which contain data that specifically identifies the location of archaeological, historical, or paleontological sites in North Dakota.

Required Permits (NDCC 55-03-01.1 and 55-03-02). Any person engaged in the investigation, excavation, or other recording of cultural resources on land owned by an instrumentality of the state or in the excavation of cultural resources on private land, must obtain a permit from the director of the state historical society.

Retention of Materials (NDCC 55-03-06). When the city sells, conveys, transfers, or leases land, title to any and all archaeological or paleontological materials, whether found upon or below the surface of the land, must be retained by the city.

State Historic Site Registry (NDCC 55-10-02(4), 55-10-07, 55-10-08, 55-10-09). The state historic site registry is a publicly accessible listing of sites designated by the state historical board as state historic sites. A city may not demolish or cause to alter the physical features or historic character of any site listed in the registry without prior approval from the director. The statute also governs the acquisition by a city of fee title or a historic easement with respect to a state historic site or property listed on the national register, provides for arbitration if a city disagrees with the director's disallowance of alteration or demolition of a site listed on the state registry, and requires the city to cooperate with the director in safeguarding state historic sites and in the preservation of historic and archaeological sites.

Federal Historic Preservation Laws

Federal law contains various provisions regarding historic preservation. The following obviously is not an exhaustive list, but summarizes some of the relevant federal laws:

National Historic Preservation Act (NHPA) (54 U.S.C. 300101 et seq.). Enacted in 1966, the NHPA is the primary federal historic preservation law. Among its many provisions, the law includes the number of provisions that are particularly relevant to the work of the Historic Preservation Commission, which are listed individually in this section.

National Register. The NHPA established the National Register of Historic Places, an inventory of national historic resources. The National Register is maintained by the National Park Service, which has developed criteria for evaluating nominations. To be listed, the resource must "possess integrity of location, design, setting, materials, workmanship, feeling, and association" and:

1. Be associated with events that have made a significant contribution to the broad patterns of our history;
2. Be associated with the lives of significant persons in our past;
3. Embody the distinctive characteristics of a type, period, or method of construction, or represent the work of a master, or possess high artistic values, or represent a significant and distinguishable entity whose components may lack individual distinction; or
4. Yield or may be likely to yield, information important in history or prehistory.

Section 106 Review. The NHPA also establishes a regulatory review process known as Section 106 Review, which requires federal agencies to consider the effects of any project that could potentially have an impact on a property listed or eligible to be listed on the National Register. Various consulting parties participate in the review process, including local governments.

National Environmental Policy Act (NEPA) (42 U.S.C. 4321). Enacted in 1969, NEPA is one of the primary federal environmental protection laws. One of the stated goals of NEPA is to “preserve important historic, cultural, and natural aspects of our national heritage.” NEPA requires review and analysis of proposed major federal actions that could significantly affect the environment, including cultural and archaeological resources, most often through an Environmental Assessment (EA) or Environmental Impact Statement (EIS). The NEPA review process includes the participation of federal, state, tribal and local agencies and various private stakeholders. Projects that fall outside the scope of NEPA review might still fall within the Section 106 review process.

Section 4(f) Review (49 U.S.C. 303 and 23 U.S.C. 138). Originally enacted as part of the U.S. Department of Transportation Act of 1966, Section 4(f) requires that a special effort must be made to preserve the natural beauty of public park and recreation lands, wildlife and waterfowl refuges, and historic sites during transportation project development. The law applies to any project receiving funding or requiring approval from any agency of the U.S. Department of Transportation. Section 4(f) Review applies to all historic sites listed or eligible for listing on the National Register. Any transportation project that affects Section 4(f) land must include an assessment, and the program or project requiring the use of such land will be approved only if there is no prudent and feasible alternative and it includes all possible planning to minimize harm to the land or resources (unless there is a finding of *de minimis* impact on Section 4(f) property). The Federal Highway Administration has developed administrative procedures for the preparation, circulation and coordination of Section 4(f) documents. Unlike Section 106, which is primarily a consultative procedural law, Section 4(f) is a substantive law that can prevent a project from going forward if a prudent and feasible avoidance alternative is available.

Summary of Federal and State Historic Tax Credits

Renaissance Zone Historic Preservation and Renovation Tax Credit (NDCC 40-63-06).

In addition to state income tax and property tax exemptions, state law provides a tax credit for investments in the historic preservation or renovation of property within an established Renaissance Zone. Most of downtown Bismarck is within an established Renaissance Zone. The credit is equal to 25% of the amount invested, with a cap of \$250,000. The credit can be claimed in the year in which the project is completed and can be carried forward up to five years.

Federal Historic Rehabilitation Tax Credit (26 U.S.C. 47).

The federal historic rehabilitation tax credit program provides a 20% federal tax credit to property owners who undertake substantial rehabilitation of a historic building for a commercial or other income-producing purpose, while maintaining its historic character. An eligible taxpayer can claim 20% of the total credit amount each year during the five years beginning when the project is placed in service. The building must be a "certified historic structure" meaning a building that is listed on the National Register or located in a registered historic district and certified by the Secretary of the Interior as being of historic significance to the district. The program is administered by the National Park Service in partnership with the State Historic Preservation Office.

Definition of Historic Character

1. Landscape – Land and River, Fertility, Grasslands – How did the landscape alter shape development and settlement in our region.
2. Native American Population and use of the land. Nomadic, Horticultural, and Earth Lodge Builders, (Vernacular Architecture). Settlements. How did Native Americans use this land on which Bismarck lies. Speak to the villages. *Time Era Architectural Themes*
3. Trappers and Traders, Early Settlement, Military, Explorers – Harvest wealth of the land – Cultural Influence with Native American and impact this add on the Native way of life. Traders helped establish the wealth of the land based on natural resources (land - horticultural and animals & river – fish and agricultural) weather. Presence of Military. *Time Era Architectural Themes*
5. Steamboat Era Time and Architectural Themes – Early Bismarck boomed because it was the major distribution point for the entire Upper Missouri River, 1872 – 1882, associated with large freighting contracts moving goods and people from the East, from the Bismarck docks at the end of the rail line westward. A series of steamboat landings and ways, on the riverbanks at “The Point,” across from Fort Lincoln, to where the railroad bridge would be built ten years later, (not until 1882), and north to Rock Haven. Major competing steamboat lines – employed prominent citizens including Grant Marsh, I P Baker, as well as many other captains and pilots who played important roles in Bismarck’s founding. Separate ferry crossing(s) for people, cattle, wagons, horses – (until the 1st vehicle bridge built in 1922). Route of Memorial Highway evolves on road to landing. Steamboat wrecks. Important themes: landings and warehouses associated with freighting and outfitting westward (including Black Hills), commercial and military freighting, banking, river transportation, and steamboat storage structures (i.e., ways), etc.
4. Railroad – *Time Era* – What does this bring in terms of settlement, and economic – Catalysis for bringing people to the area. Homesteaders vs Platting of the land for Edwinton and land claims. Architectural Themes
5. Founding/Territorial Era – Early Bismarck/Edwinton – speak to name change. End of the line with the Bridge not in place. How the financial difficulty and great panic of 1873 limit the ultimate construction due to financing. Speak to the other early settlements in and around Bismarck and the influence of Walter Burleigh. Whiskeypoint-Pleasant Point, Carltown City, Burleigh Town - Architectural Themes
6. Institution of Government – bridge built, Establishment of City, County, Statehood and Capitol Designation. Architectural Themes
7. Great Bismarck Fire/Rebuilding/Early Commercial – Map of potential area, impact, dates, spread, damage. Rebuilding architectural themes. Explosive population growth, military presence, farming, notable people, merchants, gold/mining presence, railroad freight and prosperity — early structures that still exist.
8. Great Dakota Boom - Agriculture – Climatic Cycles effect on economy and growth. Influence of Architecture, growth/population. Identify early houses that still exist. *Era 1870-1890?* Immigration and Immigrant influence on city, region, trends, and specialized mercantile, religion, education.
9. Depression Era/Federal and Public Works. Notable works. Impact on life in ND and Bismarck – Economic distress from the drought, change to quality of soils and economic impact that had for citizens. Rise of Conscience of soil/asset management leading to education of how to ranch/farm/attract water. Time era/notable buildings/architectural style – continued cycles of climate. Modest Architecture. Boxcar district. Re-Construction of the Capital. 1930s development of housing north of downtown and south of capital. Oscar Will.
10. J. Post-War and Mid-Century Building Boom – Garrison Dam construction – change in development patterns, Highland Acres, Opening up of South Bismarck. Early Victory Gardens Early development of housing in south Bismarck near Sertoma.
11. Oil impacts migration, financial impacts, banking, jobs. Cyclical booms

Inventory of Historic Resources

To Be Completed with the following details:

List and maps

National Register of Historic Places - sites and districts

Potentially eligible structures:

Map of all structures over 50 years of age

DRAFT

Goals and Objectives

- 1) Cooperate, collaborate and form partnerships with entities that share common interests, including but not limited to:
 - State Historic Preservation Office
 - Bismarck Historical Society
 - Bismarck public and private schools (*North Dakota Studies curriculum*)
 - State, county and local governments
 - Bismarck and area public and private colleges and universities
 - Northern Plains National Heritage Area
 - Cultural resource management firms
 - Cultural heritage tourism
 - Preservation North Dakota
 - North Dakota Archaeological Association
 - National Trust for Historic Preservation
 - Bismarck-Mandan Convention and Visitors Bureau
 - Museums and libraries

- 2) Promote the knowledge and understanding of the City's heritage, its historic properties and the past endeavors of its residents.
 - Create brochures and digital media of historic districts and buildings
 - Develop historic walking maps/tours
 - Create interpretive signage
 - Develop material and programs that help bolster tourism by promotion of Bismarck's history
 - Encourage plaques for buildings and sites on the National Register of Historic Places
 - Provide historic district markers/street signs/wayfinding
 - Create interactive GIS story maps
 - Collaborate with the Bismarck Historical Society on Oral History Programs
 - Maintain a website for the Historic Preservation Commission

- 3) Educate the public about historic preservation and any programs and tools available to achieve this goal.
 - Develop and provide educational resources, lectures, online lesson plans, and curricula to area schools
 - Develop, provide and maintain design guidelines for historic properties
 - Provide information outlining procedures, requirements, and timelines for nominations to the National Register of Historic Places
 - Provide handouts on historically appropriate renovations, alterations, tax credits and maintenance
 - Partner with local contractors and workforce training centers to encourage integration of historic renovation training

- Encourage schools to integrate more Bismarck-specific history in the North Dakota Studies historic curriculum
- 4) Celebrate the heritage of Bismarck.
- Institute annual preservation awards
 - Participate in Bismarck Historical Society's Founder's Day
 - Use a quick response (QR) code to direct people to the Historic Preservation Commission website when participating in events such as when having a booth or table
 - Celebrate Preservation Month (May)
- 5) Prepare and maintain a comprehensive inventory of historically significant and potentially eligible properties within the City.
- Adapt a system for the identification, evaluation and potential historic nominations
 - Maintain a list of existing site surveys
 - Maintain a list of and assist in development of site surveys
 - Maintain and conduct periodic updates to a map of all site and districts listed on the National Register of Historic Places
 - Maintain and conduct periodic updates to a map showing all structures over 45 years of age
 - Assist in and make recommendation for nominations to the National Register of Historic Places
 - Conduct updates to past National Register nominations as needed
- 6) Advocate for Historic Preservation to other public entities
- Provide recommendations/feedback to City Commission about new or updated preservation ordinances
 - Provide recommendations/feedback to the City Commission on new local, state and federal policy and statute changes
 - Assist and provide feedback on City of Bismarck plans, studies, guidelines and ordinance changes
 - Monitor for development patterns that may impact historic and cultural resources within and adjacent to the City
 - Assess and coordinate with local repositories (such as libraries) to increase awareness of historical resources such as books, videos, or websites
- 7) Develop and maintain the capacity and excellence of the Historic Preservation Commission
- Periodically review and make updates to this plan
 - Participate in ongoing training opportunities
 - National Alliance of Preservation Commission (*Membership fee is \$150 annually*)
 - Detail process for site surveys, and nominations to the National Register of Historic Places process
 - Section 106 review process
 - Parliamentary procedures
 - Participate in preservation conferences
 - Representation at the annual North Dakota Certified Local Government conference and be a regular conference host
 - Representation at annual National Trust for Historic Preservation Conference
 - Representation at North Dakota Archaeological Association's annual meeting

- Identify and utilize funding resources to support historic preservation and to implement goals and objectives identified in this plan
- Provide memorandums to other City departments outlining ways the Historic Preservation commission can/should be utilized

DRAFT

Appendix A: Survey and Survey Results

DRAFT



MEMORANDUM

TO: Chair Sakariassen and Historic Preservation Commission

FROM: Lauren Oster, Planner

SUBJ: Review of Draft Historic Preservation Plan Survey

DATE: February 15, 2024

At your August meeting, a draft historic preservation survey was presented for consideration. It was decided to revisit the draft survey at a later date. Based on discussion from that meeting, staff updated the draft survey for your consideration. This survey will be distributed online through the City's platforms.

Although this survey is drafted primarily for the purpose of the Historic Preservation Plan, it can provide additional information as to the public's views on Bismarck's history and preservation initiatives.

Staff Recommended Action

Staff recommends reviewing the draft survey and providing any changes or updates to the questions. If everything looks okay, please let staff know how and when you would like to distribute this to the public.

Attachments:

1. Draft Survey

BISMARCK HISTORIC PRESERVATION SURVEY

Purpose of the Survey:

The purpose of this survey is to gather input about your views about historic preservation in Bismarck which will help shape the City's first Historic Preservation Plan. The purpose of the plan is to identify goals and objectives to guide the City of Bismarck Historic Preservation Commission in the upcoming years. This survey is intended to be taken by residents, elected officials, and historic preservation professionals.

1. Do you view Bismarck as a historic place?

Scale 1 to 10

1 being not historic | 10 being very historic

With follow-up option: Please explain your selection

2. How much do you feel you know about Bismarck history events, places and/or people?

Scale 1 to 10

1 I know nothing about Bismarck history | 10 I am very knowledgeable about Bismarck history

3. List your favorite historic sites in Bismarck:

Open Ended

4. Do you participate in any of the following activities/events or use any of the material related to Bismarck history? (Select all that apply.)

- Walking/Driving Tours
- Workshops
- Lecture Series
- Bismarck Talking Trails
- Timeline of Bismarck History
- Bismarck's 150th year Anniversary
- Other [with comment box]

5. What Bismarck history themed activities/events would be of interest to you?

Open Ended

6. Do you think Bismarck does enough to protect its historic resources?

Scale 1 to 10

1 Bismarck does not do enough to protect historic resources | 10 Bismarck is doing a great job at protecting historic resources

[with comment box]

7. Do you think Bismarck should do more to encourage historic preservation?

- Yes
- No

8. How concerned are you about the loss of historic spaces, structures, or other culturally significant resources?

Scale 1 to 10

1 not concerned | 10 very concerned

[with comment box]

9. If you attend school in Bismarck or are a parent of a student in a school, please indicate your level of satisfaction with your school's history curriculum about Bismarck.

Scale 1 to 10

1 not satisfied | 10 very satisfied

[with comment box]

OR

- I never thought about it.

10. If you want more information on Bismarck's history, what resources would you use? (Select all that apply.)

- Bismarck Historic Preservation website
- North Dakota State Historic Society website
- Podcasts or other audio sources
- Library or Archives
- Books
- Documentaries
- Brochures
- Other [with comment boxes]

11. Check all of the following historic preservation entities you have heard of.

- State Historic Preservation Office
- Bismarck Historical Society
- Northern Plains National Heritage Area
- Bismarck Historic Preservation Commission
- North Dakota Archaeological Association
- National Trust for Historic Preservation
- Bismarck-Mandan Convention and Visitors Bureau

Other [with comment boxes]

12. How well do you think Bismarck entities work together to promote historic preservation?

Scale 1 to 10

1 not well | 10 very well

13. What are some ways you think Bismarck may celebrate and promote the heritage of Bismarck?

Open Ended

14. Do you have concerns about the City of Bismarck being more proactive in historic preservation?

Yes

No

If yes, why? [with comment box]

15. What are some things you would support the City of Bismarck doing to protect historic properties more?

Open Ended

16. List any additional feedback you think would be beneficial for the Historic Preservation Plan to include in Bismarck's Historic Preservation Plan.

Open Ended

17. Where do you reside?

Within Bismarck City Limits

Burleigh County (Outside Bismarck City Limits)

Lincoln

Morton County

Other [with comment box]

18. If you within the Bismarck area, how long have you lived here?

0-5 years

6-10 years

11-20 years

Over 20 years

19. Please select all that describe you

- Resident of Bismarck
- Elected/Appointed Official
- Historic Preservation Professional
- Other [with comment box]

20. Please indicate your age:

- Under 18
- 18 to 34 years old
- 35 to 54 years old
- 55 to 74 years old
- 75 years and older

21. Please indicate your gender:

- Male
- Female
- Prefer not to answer

DRAFT

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
January 17, 2024**

The Bismarck Historic Preservation Commission met on Wednesday, January 17, 2024, at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Chair Sakariassen presided.

Commissioners present were Damita Engel, Tory Jackson, Beth Nodland, Amy Sakariassen and John Swanson.

Commissioner Michael Connelly was not present.

Staff members present were Michelle Klose – Director, Bismarck Public Works Utility Operations, Daniel Nairn – Planning Manager, Lauren Oster – Planner and Stephanie Pretzer – Assistant City Attorney.

MINUTES

Chair Sakariassen called for consideration of the minutes of the December 20, 2023, meeting of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Nodland to approve the minutes of the December 20, 2023, meeting of the Historic Preservation Commission. The motion was seconded by Commissioner Jackson and with Commissioners Engel, Jackson, Nodland, Swanson and Chair Sakariassen voting in favor of the motion, the motion was approved.

Chair Sakariassen introduced and welcomed John Swanson to the Historic Preservation Commission.

ELECTION OF OFFICERS

MOTION: A motion was made by Commissioner Nodland to reappoint Commissioner Sakariassen as Chair of the Historic Preservation Commission. The motion was seconded by Commissioner Engel and with Commissioners Engel, Jackson, Nodland, Swanson and Chair Sakariassen voting in favor of the motion, the motion was approved.

MOTION: A motion was made by Commissioner Jackson to reappoint Commissioner Nodland as Vice-Chair of the Historic Preservation Commission. The motion was seconded by Commissioner Engel and with Commissioners Engel, Jackson, Nodland, Swanson and Chair Sakariassen voting in favor of the motion, the motion was approved.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

There being no public comments, Chair Sakariassen resumed the meeting.

PUBLIC WORKS UTILITY OPERATIONS INTRODUCTION TO HISTORIC PRESERVATION COMMISSION

Chair Sakariassen welcomed Ms. Klose who introduced herself and presented to the Commission what Public Works Utility Operations is and does and how her department might work with the Historic Preservation Commission in the future.

There was conversation about how often Public Works might encounter cultural resources in its operations and how it might relate to the Historic Preservation Commission. Ms. Klose stated that she is happy to work with the Commission and continue to develop an awareness of how her department can work with the Historic Preservation Commission.

There was discussion about commissioners' experiences taking the Water Treatment Plant tour and mutual interest in sharing and preserving historical documents and experiences with Public Works.

SHSND HPF SUBGRANT REVIEW – BELLE MEHUS AUDITORIUM

Secretary's note: There were technical issues with Zoom and staff was not able to communicate with Lorna Meidinger or Amy Munson about this item.

Ms. Oster stated that the State Historical Society of North Dakota (SHSND) is requesting Bismarck Historic Preservation Commission review and comment on a Historic Preservation Fund (HPF) Subgrant for the Belle Mehus Auditorium at 201 North 6th Street as outlined in the packet agenda.

Ms. Nodland and Chair Sakariassen expressed concern that a historic design is important to maintain and stated that she believes that Ms. Meidinger would have access to appropriate historical design for the project. There was a consensus that it would be helpful if images and artifacts were supplied for commissioners to make a more informed assessment.

Mr. Jackson and Mr. Swanson stated that it was important to match all railings in the building and that more information about materials and the extent of the project would be helpful in order to assess any findings of adverse effect.

It was noted that the items listed were not of permanent nature and a consensus formed that the commission would like to see images of restoration before assessing that no adverse effect would be acknowledged.

There was conversation about wanting to understand the process of how materials are chosen for renovation projects.

MOTION: A motion was made by Commissioner Engels to approve improvements to the Belle Mehus Auditorium that are in character with the historic nature of the property. The motion was seconded by Commissioner Swanson and with Commissioners Engel, Jackson, Nodland, Swanson and Chair Sakariassen voting in favor of the motion, the motion was approved.

2022 HISTORIC PRESERVATION FUND GRANT UPDATE

Ms. Oster summarized comments made about the Highland Acres design logo. There was discussion about the logo and other historic district practices.

Ms. Nodland suggested the item be discussed in subcommittee to determine a design for the neighborhood historic maps.

Mr. Jackson asked staff to confirm the timeline and Ms. Oster confirmed that the monies appropriated for this fund must be spent by April 2024.

There was discussion about the use of funds before the April 2024 deadline.

There was consensus on recognizing there should be signage designating the district but the color scheme and font should take precedence over the logo. Ms. Nodland requested a 3-D representation to determine whether or not the proposed design would be appropriate. Staff stated that they could create a rendering.

Staff agreed to get new quotes for the design change of the street banners.

There was a consensus to meet in subcommittee to create a more restrained street banner design.

Ms. Oster suggested that if there are monies remaining from the street banners purchase that funds could be spent on renewing the Talking Trails service for two years.

There was discussion about continuing the Talking Trails service for two more years and the expense would be \$2,400.

MOTION: A motion was made by Commissioner Nodland to approve the use of 2022 Historic Preservation Fund Grant monies to renew the Talking Trails service for two years. The motion was seconded by Commissioner Jackson and with Commissioners Engel, Jackson, Nodland, Swanson and Chair Sakariassen voting in favor of the motion, the motion was approved.

Ms. Nodland asked staff to provide information about the usage of the service to members at the next regular meeting. Staff agreed to communicate that information to members.

2023 HISTORIC PRESERVATION FUND GRANT UPDATE

Ms. Oster summarized the budget and items proposed to be funded and asked members to discuss utilizing funds for the maps. She stated that the cost estimates are subject to change since the designs are not yet completed.

Ms. Nodland suggested using any extra monies to pay for the street banner designs.

Ms. Oster stated that the design cost is included in the cost estimates already.

MOTION: A motion was made by Commissioner Engel to approve the use of 2023 Historic Preservation Fund Grant monies to pay for the maps as discussed. The motion

was seconded by Commissioner Nodland and with Commissioners Engel, Jackson, Nodland, Swanson and Chair Sakariassen voting in favor of the motion, the motion was approved.

Ms. Oster stated that monies are available for the conference attendance in West Palm Beach, Florida at the end of July and asked members to determine which two members will attend. Ms. Engel volunteered and members decided to make a final decision for the second member's attendance, to join the staff-coordinator and Ms. Engel, at the next meeting.

DRAFT 2024 HISTORIC PRESERVATION FUND APPLICATION

Ms. Oster presented a draft proposal, based on commissioners' guidance, to discuss fulfilling identified actions as noted in the Comprehensive Plan including creating educational resources for the schools, a survey of a 6th Street Corridor Cultural Trail including a story map for public use, attendance to the 2024 CLG (Certified Local Government) Conference and noted deadlines for presentations and the funding available.

Chair Sakariassen stated she was pleased with the cost-benefit proposal included in the agenda packet, and added the importance of teaching students to know about their local history.

There was discussion about the structure of how and what information is to be included in the education resource kit.

Ms. Nodland asked if there were other historical corridors that should be considered. Ms. Oster stated that the 6th Street Corridor is the one specifically mentioned in the Comprehensive Plan but she does have the draft for the 4th Street Corridor study.

There was discussion about the 4th Street Corridor study and its relationship with the 6th Street Corridor Study.

There was discussion about conference meetings.

MOTION: A motion was made by Commissioner Jackson to direct staff to request City Commission approve the proposed 2024 Historic Preservation Fund Grant application as presented by staff, and in turn be submitted to the State. The motion was seconded by Commissioner Engel and with Commissioners Engel, Jackson, Nodland, Swanson and Chair Sakariassen voting in favor of the motion, the motion was approved.

DRAFT PROVIDENT BUILDING LETTER FOR BURLEIGH COUNTY COMMISSION

Ms. Oster stated that the draft letter to Chair Bakken, included in the agenda packet, was created to inform the Burleigh County Commission of the Historic Preservation Commission's concerns about the Provident Building remodel, as discussed at the December Historic Preservation Commission meeting. She also stated that the information in the letter was based on the information found on the County's website.

There was discussion about the renovation and what to include in the letter.

Ms. Nodland stated that she would like to include a stronger statement about the building's historical significance as a cultural resource to the community, that it is potentially eligible for the NRHP (National Register of Historic Places) although it has not been formally surveyed, and that it is an opportunity to share the history of the building with the County Commission.

Chair Sakariassen stated that in order for the building to be recognized on the NRHP the owner, which is Burleigh County, must endorse the nomination. She stated that she hopes the Historic Preservation Commission encourages more entities to explore nominating properties to the Register and not be afraid of buildings being listed or see the designation as a disadvantage but rather a positive action.

There was consensus to send the letter as discussed with additional discussed edits.

RECOGNITION OF SERVICE FOR COMMISSIONS BLAKE DINKINS AND CALVIN GRINNELL

Chair Sakariassen stated that the two resolutions of appreciation written for Mr. Dinkins and Mr. Grinnell were appropriate and well-earned. Both gentlemen's time on and dedication to the board is greatly appreciated. She stated that she appreciates Mr. Dinkins' continued involvement as a volunteer.

Ms. Oster stated that the application to fill Mr. Grinnell's vacated seat on the Commission is available on-line or one can contact the Community Development Department for the application.

OTHER BUSINESS

Mr. Swanson stated that he was really impressed with the Bismarck Historic Timeline book when he looked at the copy.

ADJOURNMENT

There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 4:36 p.m. to meet again on February 21, 2024, at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,

Sandra Bogaczyk
Recording Secretary

Amy Sakariassen
Chair