

Minutes of the Bismarck Public Library Board of Directors

Date: July 23, 2015

Present: Library Board Members: Mike Schaff, President; Pat Grantier, Joyce Hinman, Mike Fladeland, and David Ripley.

Also Present: Christine Kujawa, Director; Elizabeth Jacobs, Assistant Director; and Cheryl Evensvold, Administrative Assistant.

The July Board meeting was called to order by M. Schaff, President, at 12:05 PM.

The June 23rd minutes had been mailed out in advance. J. Hinman moved to approve the minutes. Seconded by M. Fladeland. Motion carried.

The July 9th minutes had been mailed out in advance. It was noted that M. Fladeland had made the motion to approve the Memorial budget, rather than M. Schaff. M. Fladeland moved to approve the minutes as amended. Seconded by P. Grantier. Motion carried.

The July vendor invoices and June financial reports had been mailed out in advance. Following discussion, D. Ripley moved to approve the July vendor invoices. Seconded by J. Hinman. Motion carried. Following discussion J. Hinman moved to accept the June financial reports. Seconded by M. Fladeland. Motion carried.

In the Director's report, C. Kujawa reported:

- Library/Facility Updates:
 - The forestry department added the Library to their waiting list to remove the dead tree on the corner of Avenue B and 6th Street, and to remove the stump from the tree that was removed after the storm last month.
 - C. Kujawa will be checking on costs for a spring and fall cleanup of the perennials.
 - C. Kujawa is checking on the cost to seal the plaza. A quote of \$4,900 was received from Myhre Concrete.
 - On August 6th, three Library staff will be attending a Homeless Coalition Workshop at the Capital.
 - Sue Sorlie is donating a painting of Sacajawea painted by Ric Sprynczynatyk.
 - C. Kujawa distributed the 2014 Audit Report submitted by Eide Bailly. She will contact them and request to have a representative attend the August Board meeting.

- 2016 Budget Updates
 - The Budget Committee meeting will be held on July 28th. M. Schaff will attend along with C. Kujawa.
 - C. Kujawa distributed the 2015 Condition Assessment and 2016 Proposed Project document from the Facilities Maintenance Department.
 - The County Budget meeting will be held on August 19th.

Report from the Library Foundation, Inc.: There was no meeting in July. M. Schaff requested that someone else from the Board consider becoming the Foundation representative.

Report from Friends of the Library: There was no meeting in July. Friends of the Library will be sponsoring Pulitzer Prize winning author Elizabeth Fenn on August 1st at the Library.

The meeting adjourned at 12:45 PM.

Respectfully submitted,

Cheryl Evensvold
Administrative Assistant

Christine Kujawa
Director